

Application for Reimbursement From the
City Of Hartford Sewer Lateral Replacement Fund

The owner of a property receiving sewer service through any lateral connection is responsible for all costs associated with cleaning and maintaining the sewer lateral within the public right-of-way and throughout the premises served. The property owner is also responsible for all cost associated with repair or replacement of the sewer lateral outside the main sewer.

The property owner may make application to the City of Hartford for reimbursement for costs associated with the replacement of the sanitary sewer lateral. All applications for reimbursement must be approved by the City of Hartford Utilities Committee and the amount of reimbursement is limited by the sewer lateral replacement fund policies as adopted by the City of Hartford Common Council.

Attached is a copy of the City of Hartford Sewer Lateral Replacement Fund Policy.

APPLICATION FOR REIMBURSEMENT

State of Wisconsin)

County of Washington) SS.

Personally appeared before me _____
(Name of property owner/applicant)

Who first upon being duly sworn states as follows:

1. I am the property owner of the property located at _____
City of Hartford, Wisconsin.

2. My mailing address is _____

3. My home telephone number is _____

4. The sewer lateral services the property described in paragraph 1 above needs to be replaced for the following reasons:

(Attach additional pages if more space is required)

5. The following is the work that either has been done or must be done to replace the sewer lateral which serves the property described in paragraph 1 above.

(Attach additional pages if more space is required.)

6. I have engaged the following licensed contractor to perform the services of replacement of the sewer lateral for the premises:

7. The address and telephone number of such contractor is:

Address: _____

Telephone number: _____

Eligibility for reimbursement for replacement of sewer laterals is in accordance with the following schedule:

1. Complete replacement of sewer lateral ----- **30% of Total Cost up to \$3,500.00**
2. I understand and agree that the maximum amount available will be approved by the City Council Utilities Committee subject to disbursement of funds based upon my providing to the City Finance Director itemized billings of all costs incurred as a result of the replacement of the sewer lateral.
3. All checks for disbursement of funds for the replacement of the sewer lateral shall be made payable to the property owner/applicant.
4. Prior to the issuance of such checks, the City shall receive a lien waiver from the contractor, waiving any claim or lien of any type as relates to materials, equipment, work or services provided for the replacement of such sewer lateral.
5. I also understand and agree that:
 - a. The City of Hartford reserves the right to refuse reimbursement if it can be determined that blockage of the sewer lateral resulted directly from negligence of any persons other than employees of the City of Hartford or their designees. "Negligence" includes but is not limited to failure or blockage caused by foreign objects or materials being improperly flushed down a toilet, or damage to the sewer lateral caused by excavation or the improper use of chemicals or equipment. Failures or blockages that result from normal age-related deterioration of the pipe or the resulting infiltration of soil and or tree roots are eligible for reimbursement.
 - b. The City of Hartford requires that to be eligible for reimbursement, the entire sewer lateral must be replaced both within the public right-of-way, and on private property. A City designee (either the City Engineer or Sewer Utility Director) may authorize reimbursement if either determines, upon inspection or review that total replacement of the sewer lateral is not warranted. A written report detailing how such a determination was reached shall be completed by the City designee, and shall be attached to this Application prior to reimbursement.
6. This application for reimbursement must be approved by the City of Hartford City Council Utilities Committee. The City reserves the right to limit the number of applications approved each year based on funds available. Property owners must provide photocopies of all itemized bills associated with sewer lateral replacement, in addition, all work must be completed and approved by the City, prior to reimbursement. Reimbursement by the City of Hartford will not exceed \$3,500.00.

7. I have received a copy of the City of Hartford Sewer Lateral Replacement Policy and agree to the terms and conditions set forth in this application.

Date: _____

(Signature of property owners)

Notary Public
My Commission Expires: _____

(Signature of property owners)
