



2013 ANNUAL BUDGET
COMMON COUNCIL
CITY OF HARTFORD, WISCONSIN

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City of Hartford, Wisconsin

AS ADOPTED BY THE MAYOR

AND COMMON COUNCIL

ON OCTOBER 22, 1994

*The City of Hartford is committed to
providing quality services to the
entire community through good
planning and cost effective methods*

BUDGET MESSAGE

**TO: THE HONORABLE JOSEPH DAUTERMANN, MAYOR
AND MEMBERS OF THE COMMON COUNCIL**

OCTOBER 4, 2012

I am pleased to submit for your consideration a proposed operational budget for the City of Hartford for fiscal year 2013. The proposed budget conforms to the BUDGET POLICIES FISCAL 2013 approved under Resolution No. 3338 by the Common Council in July, and represents the best efforts of your management team to balance service needs in the upcoming year with the goal of conserving economic resources. This budget is the twenty-third I have prepared on behalf of the Common Council. Despite a struggling global economy and devaluations of real property, your staff continues to maintain stable operations without material compromises in service delivery.

PROPERTY TAXES

The proposed 2013 Annual Budget is presented with no change in property taxes for the average residential taxpayer. **This marks the ninth year in the last ten without a property tax increase for the average residential property owner.** Meeting the mission of this government at the service levels established by the Common Council for our community will require a total property tax levy of \$6,261,543 which is 4.87% higher than last year. The reason for this increase is the method used by the Wisconsin Department of Revenue for the resolution of the property assessment error discovered last year. In order to prevent this erroneous increase in valuation in our tax incremental districts from affecting property taxpayers, the 2012 Annual Budget included an artificial reduction in the property tax levy of approximately \$152,000. Because the Department of Revenue correction of the assessment error decreases the current equalized valuation of property by an amount equal and opposite of the error, the stabilization of the property tax rate is affected by approximately doubling and reversing the correction made last year. The 2014 Annual Budget will complete the process of adjusting for the original assessment error by restoring accurate equalized values. The result is three years of fluctuating property tax levies in order to maintain stable property taxes for our taxpayers.

DODGE COUNTY VALUATION

At the writing of this BUDGET MESSAGE the City is awaiting further information concerning another assessment problem unrelated to the assessor error of last year. The new problem is complex, and it is uncertain what action the Wisconsin Department of Revenue intends to take to address it. The situation arises because the equalized tax increments provided by the Wisconsin Department of Revenue for the Dodge County portions of TID #4 and TID #7 exactly equal the total equalized valuation reported by the State. This creates an impossible situation because one parcel of land lying within the City limits and in Dodge County is not found in either tax incremental district. (It too is assessed by the State as a manufacturing parcel.)

The net effect of this situation is profound. If left unchanged no property on the Dodge County side of the City of Hartford would receive a property tax bill this December. (Presumably, they would receive a doubly large property tax bill one year later.) Without some portion of non-TID value upon which to apportion the entire property tax levy, there is no way to develop a tax rate for the Dodge County side of the City. This is of small consequence to the total property tax levy, but it has enormous repercussions with respect to TID #4 and TID #7, particularly the former. Without a property tax levy, no TID increments can be collected from Dodge County properties, placing in jeopardy the planned 2013 closing of TID #4. That delay would then affect our revenue collections for 2014, requiring a short-term commitment of City funds in order to maintain plans for the upcoming Police Station / City Hall renovation.

The Wisconsin Department of Revenue is reviewing this situation. Absent any final response from the State I have prepared the draft 2013 Annual Budget under the original assumption that TID #4 would close on schedule. I have also prepared all mil rate calculations and valuation schedules per the information supplied by the State on September 1, 2012. These two treatments are irreconcilable, and must await a final determination by the State of Wisconsin. Regardless, the tax rate will not be affected for property taxpayers in Washington County.

STAFFING

The proposed 2013 Annual Budget includes a 1% wage increase for non-elected employees on the City's Table of Organization. Additional wage adjustments are proposed for three current City employees as part of the reorganization of the Hartford Area Development Corporation (the net affect of which will be labor cost reductions for both the City and the HCDA). At the same time the health insurance deductibles paid by employees covered by our group health insurance plan will increase by \$200 annually. Despite an unprecedented increase in required payments to the Wisconsin Retirement System, the net effect to the municipal budget is a minor reduction in total labor cost for the typical full-time position. This will mark the fourth year in which employees have worked without a real compensation increase. At the same time employees are subject to a State-mandated dividing of pension costs which has significantly impacted their compensation.

Commencing with the 2014 Annual Budget I anticipate proposing compensation increases for employees roughly tied to general price level changes. This will be an overall goal, with individual adjustments affected by marketplace comparables and real dollar productivity improvements. At the same time I will be working with our Employee Health Committee to identify savings which could mitigate the levy impact of wage increases.

Consistent with the BUDGET POLICIES FISCAL 2013 approved by the Common Council, the proposed 2013 Annual Budget includes no additions to the Table of Organization. Many departments continue to operate with fewer employees than 20 years ago, pointing to important productivity gains which have allowed us to meet a never-ending demand for municipal services with limited tax levy impacts. Much of the mission of this government is labor intensive. These productivity achievements are an ongoing reminder of the importance to this government of the people who work here.

POLICE DEPARTMENT / CITY HALL REMODELING PROJECT

The decision made by the Common Council during the Capital Improvement Program workshops to undertake the Police Department / City Hall remodeling project will substantially complete the facility expansion plan contemplated in 2007. For 2013 this decision will involve the development of complete architectural plans in anticipation of 2014 construction. I will be proposing to the Common Council later this year the creation of an *ad hoc* committee to oversee the progression from basic floor plans to actual designs. I expect this committee to include four elected officials, as well as staff members and representatives of our architectural firm. It is important that elected officials and department heads participate in this process in order to create an affordable workspace capable of sustaining municipal operations for many years to come.

VETERANS MEMORIAL POOL

The 2013 – 2017 Capital Improvement Program also includes funding for a study of the replacement of Veterans Memorial Pool. The result of this effort will be an aquatic center concept upon which future decisions will be based. At this point a wide variety of design ideas have been proposed, and it is important that a consensus be reached concerning design before financing and fundraising options are explored.

PROPERTY VALUATION

Local governments typically exert countercyclical influences on the economy. In part this occurs because a principal source of local government revenue (the property tax) is based on values derived a year prior to budget development. The draft 2013 Annual Budget includes a tax rate based on property valuations at January 1, 2012. This means only those valuation changes made during calendar year 2011 have a material impact on the direction of the 2013 property tax rate, assuming a stable tax levy. This results in local governments being the last ones into a recession and the last ones out. We continue to suffer under valuation reductions which are difficult to predict, and which challenge our ability to make long-term decisions concerning the direction of government. Hopefully, the current valuation reductions are reaching a plateau which will allow us to better plan future objectives. Until then we must continue to emphasize the importance of maintaining flexibility in planning future budgets.

Multi-year reductions in property values, coupled with major reductions in State aids, have made it difficult to undertake the periodic property revaluations which were more affordable in periods of major new construction. However, we have reached the point at which the distortion of equalized versus assessed values should be addressed, I expect to bring to the Common Council for 2014 a proposal to undertake a major revaluation of all taxable property in the City. The extent of this revaluation project, and whether it will involve interior inspections, will depend upon the availability of funding. At the very least I expect to introduce a value maintenance program in 2014 to begin the revaluation process.

HARTFORD COMMUNITY DEVELOPMENT CORPORATION

The retirement of the Hartford Community Development Corporation Executive Director in December affords the City the opportunity to take advantage of economies beneficial to both entities. By bringing all economic and community development activities under the wing of the City Planner as a Director of Community Development, we will annually reduce total labor costs by approximately \$20,000 for each entity. At the same time the Finance Department should be able to streamline HCDA financial operations to improve financial reporting and simplify overall financial coordination.

These changes will require compensation increases for those City and HCDA employees accepting broader responsibilities. The transition also simplifies the process of adjusting allocated labor costs among revolving loan funds destined to be "regionalized" by the State of Wisconsin over the next two years.

HARTFORD CITY TAXI

The Hartford City Taxi is the most recent municipal service to feel the impact of Federal and State government reductions in local aid. The 2010 U.S. Census resulted in the reclassification of Hartford and West Bend as one "urban area". This designation is used by the Federal Department of Transportation to allocate Federal aid. Because urbanized areas receive a lower level of assistance, and because the State of Wisconsin follows the Federal tier system for allocating funding, we have struggled to develop a plan to continue Hartford City Taxi operations under the new scheme.

Our approach is to petition the State of Wisconsin to restore funding to previous levels, while considering fee increases, indirect cost reductions, advertising revenue opportunities using energy conservation funding, and the assumption of responsibilities in Federal reporting

previously handled by the Wisconsin Department of Transportation. It is unclear whether or not our efforts will be successful. The alternative is a significantly reduced mission using the Washington County Taxi program. Over the next two years City staff will be evaluating the success of our efforts to operate under the new economic realities.

MUNICIPAL UTILITIES

No rate changes are proposed for Hartford Electric, the Hartford Water Utility, or the Hartford Sewer Utility in 2013. All three utilities continue to invest heavily in infrastructure maintenance, as well as design changes aimed at placing the City in a position to expand during better economic times. It is possible some general price level increases in utility rates will be proposed in 2014, but I think this change is more likely in 2015. All three utilities have additional capacity and the ability to expand to meet changing residential and industrial demands. That flexibility has come at a price, but overall system reliability has never been higher.

HIGHLIGHTS

- A 1% salary and wage increase for positions on the City-wide Table of Organization
- A \$200 increase in health insurance deductibles
- A modest increase in payments in lieu of taxes from our utilities
- Continued progress in reducing the cost of public street lighting
- Stabilization of debt service requirements by a combination of debt sinking fund and general fund reallocations, as well as a short-term loan from the Sewer Utility
- Modification of Hartford City Taxi funding to meet reductions in aid
- Reorganization of the CDA and City Planning under a Dept. of Community Development
- No tax increase for the average residential property taxpayer
- No utility rate increases during 2013

I once again call your attention to your excellent staff of department heads, without whose help the production of this draft 2013 Annual Budget would have been impossible. I have never worked with as fine a group. Supporting them are a team of municipal employees for whom all credit must be given for the maintenance and operation of our community.

Respectfully submitted,

Gary Koppelberger
City Administrator

2013 BUDGET POLICIES
City of Hartford Resolution #3338
Approved by the Common Council July 10, 2012

WHEREAS, the Mayor and Common Council of the City of Hartford, in accordance with Chapter 65 of the Wisconsin Statutes, are authorized to develop an Annual Budget for the City of Hartford; and,

WHEREAS, it is the desire of the Mayor and Common Council of the City of Hartford that the 2013 Annual Budget be consistent with the wishes of the electorate, and recognize the economic and cultural diversity of the community, as reflected in the mission statement and annual goals and the Common Council; now

THEREFORE BE IT RESOLVED, that the City of Hartford does establish the following BUDGET POLICIES, FISCAL 2013, and that the City Administrator is instructed to present to the Common Council on October 5, 2012 a proposed 2013 Annual Budget for the City of Hartford incorporating these goals and objectives.

GENERAL BUDGET DEVELOPMENT POLICIES:

1. The Annual Budget shall comply with the Municipal Code of the City of Hartford and all applicable Wisconsin Statutes. The Annual Budget will include budgets for all funds of the City, including the Hartford Community Development Authority, Housing Action, Inc., and the Hartford Downtown Business Improvement District.
2. The 2013 Annual Budget shall be developed as a cooperative effort among departments, committees of the Common Council, and the community. Throughout the budget development process department heads are encouraged to seek input from the committees, boards, or authorities exercising fiscal oversight of departmental operations, and/or the Finance and Personnel Committee. Any changes authorized by official oversight bodies will be incorporated within the Annual Budget.
3. The Annual Budget shall be developed to include the detail of financial activity for each service level (division), administrative level (department), and financial level (fund). Detailed information for each service level shall include Labor, Operation and Maintenance, Debt Service, Capital Outlay, and Non-Operating Expenditure lines, as well as Transfers to Other Funds. Revenues and Transfers shall be summarized for each service level. Financial and budgetary information shall be provided for the last audited calendar year, the current year's revised Annual Budget, the unaudited experience of the first six months of the current year, the anticipated financial results at the end of the current calendar year, and the official proposed Annual Budget. Financial data shall be summarized by rounding amounts to the nearest \$1,000. Detail shall also indicate the percentage change from the current Annual Budget to the proposed Annual Budget for each level of detail provided.
4. The 2013 Annual Budget shall identify projected fund balances and retained earnings for all funds at the end of the current calendar year, as well as amounts available from those sources to offset proposed budget expenditures. The impact of each service level upon the tax levy of the City of Hartford shall be clearly noted and compared to the previous year's budgeted results. Major expenditures and revenues shall be separately identified and described, and the impact of key financial decisions upon subsequent budgets shall be explained.
5. The City will place its highest priority upon increasing the efficiency and economy of service delivery. Wherever practical, performance measurement and productivity indicators will be introduced to the Annual Budget. Objectives and Activity Measures consistent with departmental goals will form an integral part of the Annual Budget.

2013 BUDGET POLICIES
City of Hartford Resolution #3338
Approved by the Common Council July 10, 2012

6. The Annual Budget shall include a Citywide table of organization and tables of organization by department or division. A summary of salaries and (separately) fringe benefits by permanent position shall be included within the document. A summary of labor allocations among service levels shall also be provided.
7. Each service level shall be presented with an employee count and a calculation of full-time equivalent employment, each compared to the previous two fiscal years.

BUDGET DEVELOPMENT SCHEDULE:

1. Annual Budget preparation documents shall be distributed to departments on June 15, 2012.
2. The City Administrator shall distribute a Budget Development Schedule to elected and appointed officials of the City on or before June 15, 2012.
3. The City Administrator and Finance Director shall meet with department heads on or before August 10, 2012 to assist in the development of the Annual Budget proposal.
4. Copies of the proposed 2013 Annual Budget will be submitted to the Mayor and Common Council and be available to the general public no later than the close of business on October 5, 2012.
5. The Common Council shall hold a series of Budget Workshops commencing October 9, 2012 and continuing on October 10 and 11, 2012 at 7:00 p.m. as warranted by the extent of Common Council review. Workshops shall be conducted in accordance with Section 4.27(3)(c) of the Municipal Code.
6. The Common Council shall hold a public hearing on the proposed 2013 Annual Budget pursuant to Wisconsin Statute and the Municipal Code on November 13, 2012 at 7:00 p.m.
7. Every effort will be made to communicate the implications of the 2013 Annual Budget to the citizens of Hartford. Public meetings will be televised whenever practical. Time will be allocated at the start of each Budget Workshop and the Budget Hearing for input from citizens, taxpayers, utility customers, and local organizations.

PROGRAMMATIC POLICIES (Long-Term Commitments):

1. The Annual Budget will be designed to enhance a sense of community within the City of Hartford by maximizing the efficiency of public funds, sponsoring responsible economic development, protecting existing neighborhood investment, and guarding environmental quality.
2. The Annual Budget will be a balanced budget. No programs will be funded from subsequent period budgets. All proposed carry-forwards of budgeted funds to future years must be approved by the Common Council prior to its last scheduled meeting of the year.
3. In order to enhance the productivity of the municipal work force consistent with the goal of controlling staff increases, the City is committed to providing adequate compensation, training, educational opportunities, technical support, and capital equipment resources to all programs.
4. The City of Hartford will maintain its cooperative partnership with the Hartford Area Development Corporation for the marketing of industrial land, the promotion and development of industrial growth within the City, and the sharing of economic benefits derived from this activity to the mutual advantage

2013 BUDGET POLICIES
City of Hartford Resolution #3338
Approved by the Common Council July 10, 2012

of the partners.

5. The Annual Budget will reflect the City's ongoing commitment to maintaining a diversified residential tax base, including single family, duplex, and multi-family housing opportunities for property owners and renters of all income levels.
6. The City commits itself to expanding areas of agreement and cooperation among other Washington and Dodge County governmental units, including the development of forums for discussion of items of common interest and service efficiency, in order to balance broad community needs and resources, as well as assisting in long-range planning efforts aimed at promoting the quality of life in our area without sacrificing beneficial development initiatives.
7. The City will consider advancing important transportation projects, particularly the Arthur Road Northern Transportation Route, and will provide funding in support of such projects.
8. The City shall include a description of facility maintenance to be accomplished during the year, consistent with projects identified in the 2005 Facility Maintenance Plan, as well as a complete review of items identified in the 2005 Plan. Sufficient funds shall be applied within each Annual Budget to assure the public that municipal structures will not be subject to functional obsolescence or deterioration within the calendar year.
9. The City will continue to fund a Vehicle Replacement Program, including a replacement schedule for all licensed equipment and other large equipment based upon projected useful life.
10. The City will continue to support a roadway repair/replacement policy which places highest priority on roadways of greatest age and highest traffic count.
11. The City shall, over a five-year period, average the annual resurfacing, replacement, reconstruction, or seal coating of at least 5% of the City's total roadways and alleyways. Each Annual Budget shall provide specific details of these calculations.
12. The City will continue efforts to preserve natural areas within the City, including woodland areas, unique geological features, and elements of the natural environment. The City will continue to emphasize the importance of human-sized transportation systems including pedestrian walkways and designated bicycle paths.
13. The City will include within its Annual Budgets over the next five years the funding of a comprehensive facilities plan addressing the space needs of its departments through the year 2027.
14. The City, through its membership in Wisconsin Public Power, Inc., will continue efforts to place Hartford Electric in a position to meet customer needs by emphasizing affordable power and system reliability.
15. The City will continue the cooperative operation of electric distribution systems between the City of Hartford and the Village of Slinger, and the development of Hartford Electric consistent with the 2004 Electric Distribution System Study.
16. The Annual Budget will provide resources for the development of the Hartford Water Utility consistent with the December, 2003 Water System Study.

2013 BUDGET POLICIES
City of Hartford Resolution #3338
Approved by the Common Council July 10, 2012

17. The Annual Budget will reflect the City's long-term commitment to providing safe air transportation via the Hartford Municipal Airport, consistent with the approved Airport Layout Plan.
18. The City of Hartford commits itself to the transition of Hartford Fire and Rescue operations from a paid on-call emergency service to a full-time Fire and Rescue staff, operating from multiple sites in and around the City.
19. The City of Hartford commits itself to maintaining an around-the-clock emergency services dispatch center under the control of the Hartford Police Department during 2013, with the option to open discussion in the future for centralized dispatch services.
20. The City will maintain an active storm water control program, including the equitable funding of these controls, the environmental protection of the Pike Lake Watershed, and the protection of water quality in the Rock River Basin.
21. The City will follow, to the maximum practical extent, a pattern of development consistent with SEWRPC's 2020 Land Use Plan.

PROGRAMMATIC POLICIES (Current Policy Objectives):

1. The City of Hartford shall reflect in the 2013 Annual Budget its desire to accommodate growth without adversely affecting the City's "core business", including emergency services, utilities, and public works. Priority in the allocation of additional financial resources shall be first given to the operational needs of these core areas.
2. The City will endeavor to maintain its current level of service to its citizens. Any proposed service reductions must be submitted with a statement clearly identifying both the savings anticipated and the public impact of the reductions.
3. All employment vacancies resulting from resignation or retirement will be filled only upon the approval of the Finance and Personnel Committee.
4. The City will take all necessary steps to prevent the financial obligations of its tax incremental districts from impacting the tax levy and the undesignated fund balance of the General Fund.
5. The City will continue expansion and replacement of Hartford Municipal Airport infrastructures in cooperation with the State Bureau of Aeronautics.
6. The Table of Organization for the City of Hartford as presented in the 2013 Annual Budget shall not include any additional permanent positions.
7. The City will commit all appropriate resources to the fulfillment of safety and safety training requirements of the Wisconsin Department of Commerce, as well as programs recommended by our risk management and safety consultants.
8. The Annual Budget will demonstrate the City's commitment to long-term staffing, training, and equipping of all emergency and safety programs.

2013 BUDGET POLICIES
City of Hartford Resolution #3338
Approved by the Common Council July 10, 2012

9. The Annual Budget will provide resources necessary to continue the City's commitment to providing regional fire services as requested by townships.
10. The Annual Budget shall demonstrate a commitment to making all recreation areas in the City as safe as possible for our citizens, including the replacement of dangerous or obsolete recreational equipment.
11. The Annual Budget will continue the City's pledge to develop a Rubicon River Parkway, creating a "green belt" through the City along its waterway.
12. Emphasis for calendar year 2013 shall continue to be placed upon the upgrading of existing electric distribution system components to ensure reliable service to customers.
13. The 2013 Annual Budget will not include provision for a Contingency Fund.

REVENUE POLICIES:

1. Budgeted revenues shall be based upon current trends and general price levels.
2. The City of Hartford shall continue to operate its electric, water, and sewer utilities without benefit of property tax levy. Hartford Electric and the Hartford Water Utility will continue to provide to the General Fund a payment in lieu of taxes per Public Service Commission rules. The Hartford Sewer Utility shall be responsible for payment to the General Fund of all indirect costs related to sewer system operations.
3. The City will review its Hartford Sewer Utility rate design to enable the utility to fully support reserve requirements and operating expenses of the Hartford Water Pollution Control Facility.
4. The City will not introduce changes to any utility rate tariffs during 2013.
5. Cost recovery fees and other non-property tax revenues, where appropriate, should be established to offset the cost of providing specific services, and will be reviewed annually by the Common Council in advance of the preparation of the Annual Budget. These fees and other revenues should be developed to recover costs associated with the service provided, recognizing that the City's ongoing social commitment to the community anticipates the creation of some user fees which will not recover 100% of associated costs.
6. The City will aggressively seek its fair share of available State and Federal grants and aids unless conditions attached to that assistance are contrary to the City's interests. Prior to applying for any intergovernmental aid, the City will examine the matching requirements so that the source and availability of funds may be determined before the application is made. The City will also assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits.
7. The City will maintain a reasonable revaluation schedule to equitably distribute the cost of government among property owners.

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8. The property tax rate for the City of Hartford will not deviate more than \$0.05 from the assessed tax rate imposed for 2012, plus any change in levied debt service.
9. The City will, to the maximum extent possible, decrease dependence on property taxes and diversify the supporting revenue base in the General Fund.

DEBT MANAGEMENT POLICY:

1. Annual Budgets will ensure that debt management does not require the elimination of essential services.
2. No long-term debt shall be issued to finance operating expenditures.
3. The City will borrow each even numbered year for Capital Improvement Program purposes, with such borrowings being issued as General Obligation Promissory Notes or Bonds.
4. Biennial General Obligation Promissory Notes or Bonds shall have level annual payments except where significant funding sources outside the tax levy are available on a different schedule, or where facilities with anticipated useful lives in excess of 20 years are funded by such borrowings.
5. All biennial General Obligation Promissory Notes or Bonds (excluding issuances to fund major building structures) shall be repayable within 10 years of issuance.
6. Biennial General Obligation Promissory Notes shall not exceed \$3.25 million dollars.
7. The City will continue to provide tax levy support for debt service related to the Hartford Recreation Center.
8. The City will establish the undesignated fund balance in the General Fund (excluding amounts designated for working capital and encumbrances) at a minimum of 10% of the total revenues of the general fund and debt service fund, including property taxes. Undesignated fund balance beyond this level may be considered for the purpose of advance refunding of debt service issues or other non-recurring expenditures.
9. The City of Hartford shall be committed to meeting all bond and note covenants, and to act on behalf of bondholders in support of the City's general obligation bond rating.
10. The City of Hartford will maintain good communications with bond rating agencies, financial consultants, independent auditors, investors, and citizens regarding its financial condition.

CAPITAL IMPROVEMENT PROGRAM and CAPITAL OUTLAY POLICIES:

1. The 2013 Annual Budget shall incorporate in its entirety the 2013-2017 Capital Improvement Program reviewed by the Common Council on September 11 - 13, 2012. The Capital Improvement Program shall schedule the acquisition of physical, operational assets with useful lives of more than one year and original costs of at least \$10,000.
2. A minimum 10% of the previous year's debt service tax levy (excluding debt service for the new

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Hartford Recreation Center) shall be placed upon the 2013 property tax levy to fund 2013 Capital Improvement and Capital Outlay projects and items.

3. The 2013 Annual Budget shall provide all resources necessary to accomplish each 2013 Capital Improvement Program project within the calendar year and within the budget identified for the specific project. Any 2013 Capital Improvement Program project which, as a result of subsequent events, cannot be completed within the calendar year established for that project, must be reviewed by the Common Council prior to initiation of the project.
4. Capital projects shall be categorized by priorities 1, 2, 3, or 4. Projects ranked 1 or 2 shall be completed according to the Capital Improvement Program schedule. (See Exception below.) Projects ranked 3 or 4 may be adjusted or deleted for budgetary purposes within the construction period, subject to the instructions of the Common Council.

EXCEPTION: Capital projects funded by long-term debt shall be completed according to the Capital Improvement Program, provided the total borrowed cost of these projects does not exceed 110% of funds borrowed.

5. Capital Outlay items shall be defined as all fixed assets with original costs equal to or greater than \$5,000 but less than \$10,000.
6. The useful life of financed construction projects shall exceed the term of the financing.
7. The Capital Improvement Program 2013-2017 shall include the conclusions approved by the Common Council from the 2008 facilities study including the scheduling and funding of the Hartford Police Department, Veterans Memorial Pool, and future Hartford Fire & Rescue locations.

Signed:

Joseph C. Dautermann, Mayor

Introduced: July 10, 2012

Adopted: _____

Attest:

Lori Hetzel, Clerk

City of Hartford, Wisconsin
 2013 Annual Budget
 History of Property Values
 1986—2013

Budget Year	Assessed Values Without TID's	Assessed Values With TID's	Equalized Values with TID's	Equalization Ratio (Assessed/Equalized)
1986	\$165,016,120	\$173,859,040	\$170,366,300	102.05%
1987	\$167,020,037	\$177,505,010	\$172,808,100	102.72%
1988	\$168,513,132	\$178,921,090	\$180,873,900	98.92%
1989	\$173,244,033	\$183,402,894	\$185,686,400	98.77%
1990	\$183,606,026	\$189,023,735	\$203,335,500	92.96%
1991	\$189,546,051	\$194,947,860	\$212,001,500	91.96%
1992	\$212,414,460	\$219,541,132	\$237,898,800	92.28%
1993	\$221,322,999	\$237,563,435	\$256,265,500	92.70%
1994	\$225,341,251	\$242,030,370	\$286,488,300	84.48%
1995	\$308,544,803	\$338,158,120	\$328,368,800	102.98%
1996	\$320,503,079	\$355,484,900	\$377,988,900	94.05%
1997	\$359,300,352	\$408,270,300	\$412,389,900	99.00%
1998	\$377,042,512	\$428,734,210	\$448,906,400	95.51%
1999	\$441,248,320	\$496,685,640	\$499,355,400	99.47%
2000	\$470,663,778	\$527,745,655	\$542,898,600	97.21%
2001	\$523,114,991	\$597,528,800	\$582,738,700	102.54%
2002	\$545,380,947	\$619,281,802	\$630,815,000	98.17%
2003	\$596,753,580	\$695,637,520	\$678,649,700	102.50%
2004	\$625,832,669	\$703,068,640	\$725,616,900	96.89%
2005	\$776,841,076	\$838,425,320	\$823,168,600	101.85%
2006	\$828,116,841	\$893,959,610	\$971,796,600	91.99%
2007	\$854,046,761	\$955,396,930	\$1,070,611,000	89.24%
2008	\$1,036,876,999	\$1,149,624,000	\$1,139,775,700	100.86%
2009	\$1,067,894,158	\$1,195,458,020	\$1,236,809,100	96.66%
2010	\$1,083,641,318	\$1,216,135,150	\$1,236,029,200	98.39%
2011	\$1,088,565,459	\$1,219,424,103	\$1,177,067,800	103.60%
2012	\$1,062,159,551	\$1,220,490,126	\$1,152,726,500	105.88%
2013	\$1,117,228,887	\$1,232,688,750	\$1,097,331,500	112.34%

City of Hartford, Wisconsin 2013 Annual Budget History of Property Tax Levies by Fund (1986—2013)

Budget Year	General Fund	Library Fund	Transportation Fund	Debt Service Funds	Capital Project Funds	Airport Fund	Recreation Fund	Property Tax Levy
1986	\$1,217,918	\$0	\$0	\$0	\$0	\$0	\$0	\$1,217,918
1987	\$1,702,210	\$0	\$0	\$0	\$0	\$0	\$0	\$1,702,210
1988	\$1,782,851	\$0	\$0	\$0	\$0	\$0	\$0	\$1,782,851
1989	\$1,901,493	\$0	\$0	\$0	\$0	\$0	\$0	\$1,901,493
1990	\$1,441,969	\$0	\$0	\$569,875	\$0	\$0	\$0	\$2,011,844
1991	\$1,357,051	\$0	\$0	\$585,540	\$0	\$0	\$0	\$1,942,591
1992	\$1,480,793	\$0	\$0	\$477,267	\$0	\$0	\$0	\$1,958,060
1993	\$1,293,984	\$0	\$4,279	\$529,388	\$215,965	\$0	\$0	\$2,043,616
1994	\$1,470,558	\$0	\$14,033	\$446,461	\$139,864	\$0	\$0	\$2,070,916
1995	\$1,519,708	\$0	\$7,607	\$388,114	\$354,487	\$0	\$0	\$2,269,916
1996	\$1,783,589	\$0	\$7,380	\$404,615	\$156,255	\$0	\$0	\$2,351,839
1997	\$1,865,402	\$0	\$20,274	\$540,169	\$229,200	\$0	\$0	\$2,655,045
1998	\$2,039,273	\$356,166	\$19,758	\$391,419	\$0	\$0	\$0	\$2,806,616
1999	\$2,284,193	\$349,391	\$18,884	\$619,969	\$0	\$0	\$0	\$3,272,437
2000	\$1,934,554	\$371,291	\$6,801	\$605,333	\$613,100	\$0	\$0	\$3,531,079
2001	\$2,294,212	\$371,197	\$28,246	\$828,667	\$352,875	\$48,740	\$0	\$3,923,937
2002	\$2,621,189	\$371,197	\$13,746	\$951,439	\$0	\$0	\$254,000	\$4,211,571
2003	\$2,490,410	\$445,606	\$10,394	\$1,514,114	\$0	\$0	\$66,282	\$4,526,806
2004	\$2,606,565	\$449,306	\$13,078	\$1,406,062	\$0	\$0	\$252,896	\$4,727,907
2005	\$3,006,042	\$480,071	\$8,400	\$1,344,875	\$0	\$0	\$294,357	\$5,133,745
2006	\$3,216,885	\$513,436	\$3,531	\$1,624,538	\$0	\$0	\$99,445	\$5,457,835
2007	\$3,306,507	\$535,377	\$20,877	\$1,690,467	\$0	\$0	\$55,163	\$5,608,391
2008	\$3,467,389	\$565,415	\$25,306	\$1,688,160	\$0	\$0	\$54,780	\$5,801,050
2009	\$3,699,623	\$576,298	\$23,770	\$1,756,865	\$0	\$0	\$55,000	\$6,111,556
2010	\$3,753,647	\$576,298	\$15,000	\$1,782,036	\$0	\$0	\$55,000	\$6,181,981
2011	\$3,693,284	\$576,298	\$19,951	\$1,864,350	\$0	\$0	\$0	\$6,153,883
2012	\$3,668,668	\$576,298	\$13,684	\$1,712,350	\$0	\$0	\$0	\$5,971,000
2013	\$3,765,663	\$576,298	\$64,459	\$1,855,123	\$0	\$0	\$0	\$6,261,543

City of Hartford, Wisconsin
 2013 Annual Budget
 (Washington County—Hartford School)
 History of Property Tax Rates and Ratios
 Including All Overlapping Taxing Entities (1986—2013)

Budget Year	VTAE						Less: State	Rate Per	Ratio of	Rate Per
	City	HUHS	Joint 1	District	County	State	Tax Credit	\$1000 Assessed Value	Assessed to Equalized	\$1000 Equalized Value
1986	\$7.38	\$4.28	\$10.77	\$1.56	\$3.07	\$0.19	(\$3.96)	\$23.29	102.05%	\$23.77
1987	\$10.19	\$5.01	\$11.81	\$1.62	\$3.36	\$0.19	(\$4.52)	\$27.66	102.72%	\$28.41
1988	\$10.58	\$5.16	\$12.57	\$1.68	\$3.98	\$0.20	(\$2.73)	\$31.44	98.92%	\$31.10
1989	\$10.97	\$5.79	\$12.77	\$1.66	\$4.03	\$0.20	(\$2.83)	\$32.59	98.77%	\$32.19
1990	\$10.97	\$6.18	\$12.99	\$1.77	\$4.29	\$0.22	(\$2.89)	\$33.53	92.96%	\$31.17
1991	\$10.25	\$7.00	\$14.12	\$1.78	\$4.29	\$0.22	(\$2.82)	\$34.84	91.96%	\$32.04
1992	\$9.22	\$7.55	\$14.62	\$1.77	\$4.57	\$0.22	(\$2.40)	\$35.55	92.28%	\$32.81
1993	\$9.24	\$8.49	\$14.68	\$1.80	\$4.66	\$0.22	(\$2.40)	\$36.69	81.35%	\$29.85
1994	\$9.20	\$8.77	\$15.33	\$1.91	\$5.02	\$0.24	(\$2.41)	\$38.06	84.31%	\$32.09
1995	\$7.36	\$6.47	\$11.03	\$1.51	\$4.13	\$0.19	(\$1.79)	\$28.90	102.98%	\$29.76
1996	\$7.34	\$6.49	\$11.51	\$1.58	\$4.30	\$0.21	(\$1.72)	\$29.71	93.68%	\$27.83
1997	\$7.39	\$4.91	\$7.80	\$1.45	\$3.96	\$0.20	(\$2.26)	\$23.45	99.03%	\$23.22
1998	\$7.44	\$5.38	\$7.90	\$1.48	\$4.15	\$0.21	(\$2.16)	\$24.40	95.16%	\$23.22
1999	\$7.42	\$5.10	\$7.60	\$1.43	\$3.95	\$0.20	(\$1.89)	\$23.81	99.45%	\$23.68
2000	\$7.50	\$4.81	\$7.88	\$1.48	\$4.05	\$0.21	(\$1.83)	\$24.10	97.03%	\$23.38
2001	\$7.50	\$4.56	\$7.38	\$1.55	\$3.92	\$0.20	(\$1.73)	\$23.38	100.01%	\$23.38
2002	\$7.72	\$4.54	\$7.37	\$1.60	\$3.89	\$0.20	(\$1.68)	\$23.64	98.17%	\$23.21
2003	\$7.58	\$4.13	\$6.87	\$1.56	\$3.65	\$0.20	(\$1.55)	\$22.44	102.50%	\$23.00
2004	\$7.55	\$4.46	\$7.04	\$1.58	\$3.56	\$0.21	(\$1.47)	\$22.93	96.89%	\$22.22
2005	\$6.61	\$4.12	\$5.84	\$1.44	\$3.19	\$0.19	(\$1.22)	\$20.17	101.85%	\$20.54
2006	\$6.59	\$4.01	\$5.78	\$1.54	\$3.31	\$0.20	(\$1.15)	\$20.28	91.99%	\$18.66
2007	\$6.57	\$4.14	\$6.17	\$1.55	\$3.27	\$0.20	(\$1.42)	\$20.48	89.24%	\$18.28
2008	\$5.59	\$3.55	\$5.36	\$1.32	\$2.77	\$0.17	(\$1.36)	\$17.40	100.86%	\$17.55
2009	\$5.72	\$3.58	\$5.47	\$1.39	\$2.80	\$0.18	(\$1.49)	\$17.65	96.66%	\$17.06
2010	\$5.70	\$3.88	\$6.08	\$1.41	\$2.82	\$0.17	(\$1.46)	\$18.60	98.39%	\$18.30
2011	\$5.65	\$3.94	\$6.37	\$1.40	\$2.75	\$0.16	(\$1.46)	\$18.81	103.60%	\$19.49
2012	\$5.63	\$3.70	\$6.43	\$1.40	\$2.70	\$0.16	(\$1.50)	\$18.52	105.80%	\$19.59
2013	\$5.60	\$3.41	\$6.14	\$1.36	\$2.55	\$0.15	(\$1.48)	\$17.73	112.34%	\$19.92

**CITY OF HARTFORD, WISCONSIN
CALCULATION OF PROPERTY TAX MIL RATE
BUDGET YEAR 2013**

	2012	2013	ACTUAL CHANGE	% CHANGE
ASSESSED VALUE - WASHINGTON COUNTY	\$1,163,892,450	\$1,179,092,750	\$15,200,300	1.31%
EQUALIZED VALUE - WASHINGTON COUNTY	\$1,101,309,600	\$1,044,415,400	(\$56,894,200)	-5.17%
ASSESSED TO EQUALIZED RATIO - WASHINGTON COUNTY	1.056825846	1.128949985	0.072124139	6.82%
EQUALIZED INCREMENT TID #4 WASHINGTON COUNTY ONLY	\$80,971,800	\$32,442,700	(\$48,529,100)	-59.93%
EQUALIZED INCREMENT TID #5	\$17,530,300	\$15,960,700	(\$1,569,600)	-8.95%
EQUALIZED INCREMENT TID #6	\$0	\$2,160,300	\$2,160,300	100.00%
EQUALIZED INCREMENT TID #7 WASHINGTON COUNTY ONLY	\$0	\$4,234,000	\$4,234,000	100.00%
ASSESSED MANUFACTURING ROLL - WASHINGTON COUNTY	\$63,533,600	\$76,303,400	\$12,769,800	20.10%
TOTAL ASSESSED ROLL - WASHINGTON COUNTY W/TIDS	\$1,163,892,450	\$1,179,092,750	\$15,200,300	1.31%
TOTAL EQUALIZED ROLL - WASHINGTON COUNTY W/TIDS	\$1,101,309,600	\$1,044,415,400	(\$56,894,200)	-5.17%
TOTAL EQUALIZED TID INCREMENTS-WASHINGTON COUNTY	\$98,502,100	\$54,797,700	(\$43,704,400)	-44.37%
TOTAL WASHINGTON CO EQUALIZED ROLL FOR TAX LEVY PURPOSES WO/TID	\$1,002,807,500	\$989,617,700	(\$13,189,800)	-1.32%
TOTAL WASH COUNTY ASSESSMENT ROLL WITHOUT TIDS	\$1,059,792,885	\$1,117,228,887	\$57,436,003	5.42%
ASSESSED VALUE - DODGE COUNTY	\$50,419,200	\$53,596,000	\$3,176,800	6.30%
EQUALIZED VALUE - DODGE COUNTY	\$51,416,900	\$52,916,100	\$1,499,200	2.92%
ASSESSED TO EQUALIZED RATIO - DODGE COUNTY	0.980595874	1.012848642	0.032252768	3.29%
EQUALIZED INCREMENT TID #4 DODGE COUNTY ONLY	\$50,336,800	\$50,751,800	\$415,000	.82%
EQUALIZED INCREMENT TID #7 DODGE COUNTY ONLY	\$0	\$2,164,300	\$2,164,300	100.00%
ASSESSED MANUFACTURING ROLL - DODGE COUNTY	\$47,945,500	\$51,134,800	\$3,189,300	6.65%
TOTAL ASSESSED ROLL - DODGE COUNTY W /TIDS	\$50,419,200	\$53,596,000	\$3,176,800	6.30%
TOTAL EQUALIZED ROLL - DODGE COUNTY W/ TIDS	\$51,416,900	\$52,916,100	\$1,499,200	2.92%
TOTAL EQUALIZED TID INCREMENTS-DODGE COUNTY	\$50,336,800	\$52,916,100	\$2,579,300	5.12%
TOTAL DODGE CO EQUALIZED ROLL FOR TAX LEVY PURPOSES WO/TID	\$1,080,100	\$0	(\$1,080,100)	-100.00%
TOTAL DODGE COUNTY ASSESSMENT ROLL WO/TIDS	\$1,059,142	\$0.00	(\$1,059,142)	-100.00%
TOTAL BOTH COUNTIES EQUALIZED ROLL FOR TAX LEVY PURPOSES	\$1,003,887,600	\$989,617,700	(\$14,269,900)	-1.42%
PROPORTION OF LEVY TO BE COLLECTED IN WASHINGTON COUNTY	0.998924083	1	0.92430921	0.11%
PROPORTION OF LEVY TO BE COLLECTED IN DODGE COUNTY	0.002075917	0	0.075690790	-100.00%
TAX LEVY FOR GENERAL OPERATIONS FUND	\$3,668,668	\$3,765,663	\$96,995	2.64%
TAX LEVY FOR LIBRARY FUND	\$576,298	\$576,298	\$0.00	0.00%
TAX LEVY FOR TRANSPORTATION PROGRAM FUND	\$13,684	\$64,459	\$50,775	371.05%
TAX LEVY FOR DEBT SERVICE FUND	\$1,712,350	\$1,855,123	\$142,773	8.34%
TOTAL TAX LEVY	\$5,971,000	\$6,261,543	\$290,543	4.87%
WASHINGTON COUNTY TAX LEVY	\$5,964,576	\$6,261,543	\$296,967	4.98%
DODGE COUNTY TAX LEVY	\$6,424	\$0.00	(\$6,424)	-100.00%
WASHINGTON COUNTY ASSESSED TAX RATE	5.628057881	5.604530164	(\$0.02)	-0.42%
DODGE COUNTY ASSESSED TAX RATE	6.065574199	0	N/A	N/A

City of Hartford, Wisconsin
 2013 Annual Budget
 History of General Obligation Debt and Population
 1986—2012

Budget Year	General Obligation Debt at December 31	City of Hartford Population	General Obligation Debt Per Capita
1986	\$5,407,600	7,604	\$711
1987	\$7,074,286	7,605	\$930
1988	\$8,968,165	7,679	\$1,168
1989	\$9,301,000	7,892	\$1,179
1990	\$8,860,000	8,188	\$1,082
1991	\$10,469,706	8,349	\$1,254
1992	\$11,649,945	8,489	\$1,372
1993	\$12,038,142	8,635	\$1,394
1994	\$10,880,436	8,804	\$1,236
1995	\$10,131,705	8,911	\$1,137
1996	\$11,771,891	9,087	\$1,295
1997	\$10,985,813	9,325	\$1,178
1998	\$18,003,409	9,822	\$1,833
1999	\$17,099,559	9,888	\$1,729
2000	\$20,239,085	10,118	\$2,000
2001	\$19,316,864	10,905	\$1,771
2002	\$21,067,716	11,424	\$1,844
2003	\$19,801,400	11,719	\$1,690
2004	\$21,873,435	12,049	\$1,815
2005	\$22,221,421	12,732	\$1,745
2006	\$23,207,276	13,035	\$1,780
2007	\$22,560,000	13,556	\$1,664
2008	\$22,865,000	13,700	\$1,669
2009	\$20,535,000	13,900	\$1,477
2010	\$21,290,000	13,970	\$1,524
2011	\$23,860,000	14,253	\$1,674
2012	\$24,365,000	14,258	\$1,709

City of Hartford, Wisconsin
 2013 Annual Budget
 Amortization of Outstanding Principal
 All General Obligation Debt (2013—2032)

Budget Year	2012 Refunding Bonds	2012 Refunding Notes	2012 G.O. Notes	2004 G.O. Notes	2006 Refunding Bonds	2006 G.O. Notes	2007 Taxable Notes	2008 G.O. Notes	2010 Refunding Bonds	2010 G.O. Notes	Total To Be Paid
2013	\$250,000	\$0	\$270,000	\$270,000	\$405,000	\$270,000	\$75,000	\$425,000	\$510,000	\$275,000	\$2,750,000
2014	\$250,000	\$50,000	\$275,000	\$280,000	\$420,000	\$280,000	\$80,000	\$435,000	\$530,000	\$275,000	\$2,875,000
2015	\$250,000	\$50,000	\$300,000		\$785,000	\$290,000	\$85,000	\$450,000	\$530,000	\$300,000	\$3,040,000
2016	\$250,000	\$50,000	\$300,000		\$825,000	\$300,000	\$85,000	\$465,000	\$530,000	\$300,000	\$3,105,000
2017	\$250,000	\$50,000	\$300,000		\$905,000		\$100,000	\$485,000	\$545,000	\$300,000	\$2,935,000
2018	\$200,000	\$150,000	\$300,000		\$740,000		\$100,000	\$500,000	\$400,000	\$300,000	\$2,690,000
2019		\$225,000	\$325,000				\$125,000			\$325,000	\$1,000,000
2020		\$250,000	\$325,000				\$125,000			\$330,000	\$1,030,000
2021		\$300,000	\$325,000				\$115,000				\$740,000
2022		\$325,000	\$350,000								\$675,000
2023		\$325,000									\$325,000
2024		\$325,000									\$325,000
2025		\$350,000									\$350,000
2026		\$350,000									\$350,000
2027		\$350,000									\$350,000
2028		\$375,000									\$375,000
2029		\$375,000									\$375,000
2030		\$375,000									\$375,000
2031		\$350,000									\$350,000
2032		\$350,000									\$350,000
TOTALS	\$1,450,000	\$4,975,000	\$3,070,000	\$550,000	\$4,080,000	\$1,140,000	\$890,000	\$2,760,000	\$3,045,000	\$2,405,000	\$24,365,000

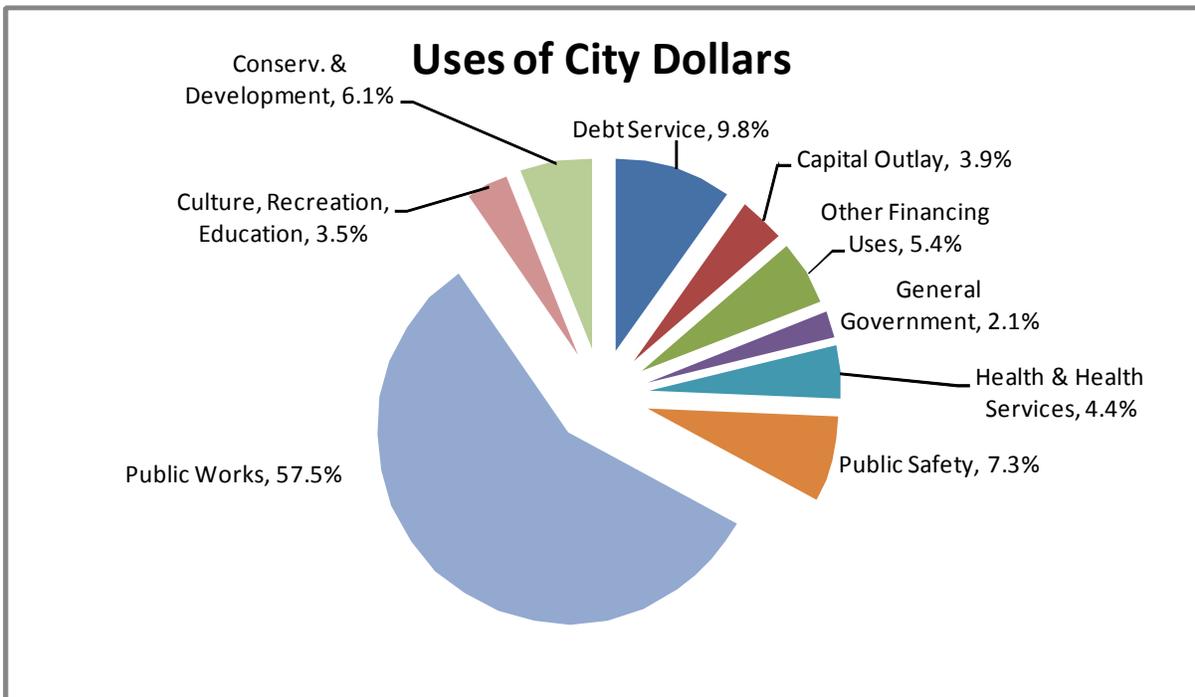
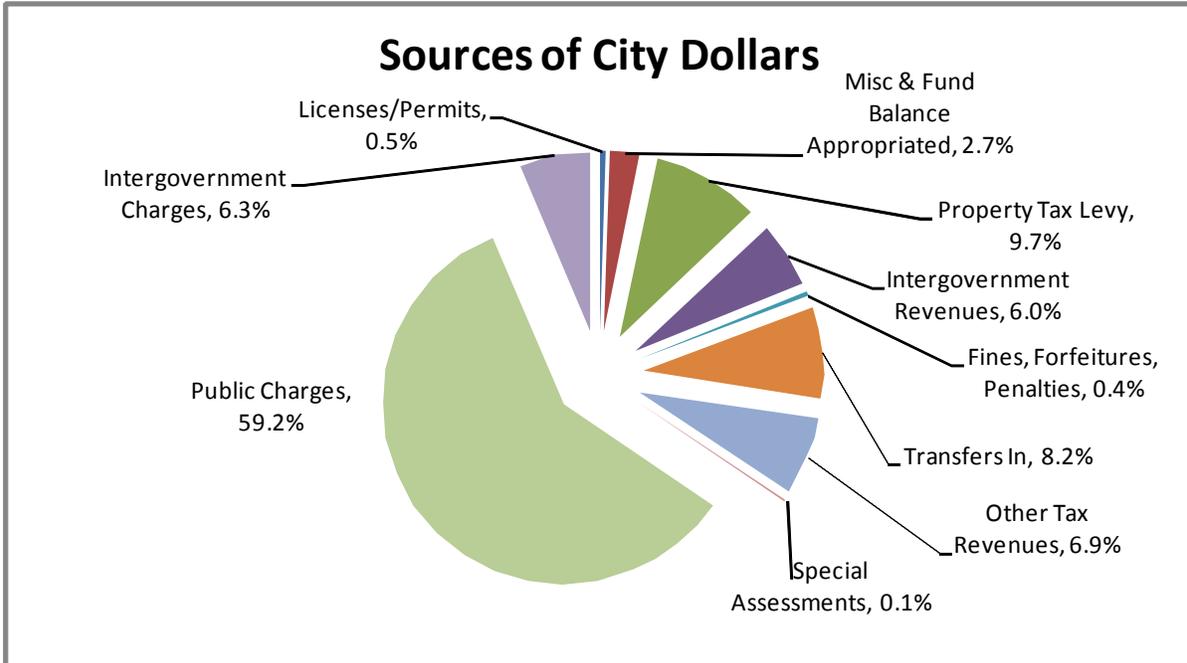
Summary of All Funds

To account for the acquisition, use, and balances of expendable financial resources and the related liabilities of governmental and proprietary funds.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	12094	11356	11162	11528	2%
Operations and Maintenance	37542	38983	38116	39928	2%
Debt Service	5002	9994	9984	4846	-52%
Capital Outlay	9189	3314	2539	2459	-26%
Nonoperating Expenditures	31	20	20	112	460%
Transfers To Other Funds	2647	10373	11766	5772	-44%
Total Expenditures & Transfers	66505	74040	73587	64645	-13%
Revenues and Transfers In					
Other Tax Revenues	4804	4769	5240	4467	-6%
Special Assessments	82	49	68	75	53%
Intergovernmental Revenues	4400	4629	3300	3869	-16%
Licenses and Permits	369	338	378	347	3%
Fines, Forfeitures, Penalties	227	228	223	227	0%
Public Charges for Services	35988	37240	37356	38276	3%
Intergovernmental Charges	3814	4090	3932	4085	0%
Miscellaneous Revenues	9213	13357	13311	2162	-84%
Transfers From Other Funds	2647	10373	11766	5772	-44%
Sub-Total	61544	75073	75574	59280	-21%
Surplus Applied (Generated)	-1192	-7004	-7958	-896	-87%
Property Tax Levy	6153	5971	5971	6261	5%
Total Revenues and Transfers	66505	74040	73587	64645	-13%

Summary of Fund Activity

All Funds



Summary of Governmental Funds

To account for the acquisition, use, and balances of expendable financial resources and the related current liabilities (except those accounted for in proprietary and fiduciary funds).

This Summary of Governmental Funds consolidates information found on Summary of Fund Type pages for: General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	6851	6769	6800	6877	2%
Operations and Maintenance	3534	3660	3559	3584	-2%
Debt Service	3511	8559	8572	3553	-58%
Capital Outlay	9189	3314	2539	2459	-26%
Nonoperating Expenditures	0	0	0	92	100%
Transfers To Other Funds	1854	9521	10587	4774	-50%
Total Expenditures & Transfers	24939	31823	32057	21339	-33%
Revenues and Transfers In					
Other Tax Revenues	4767	4740	5202	4429	-7%
Special Assessments	82	49	68	75	53%
Intergovernmental Revenues	2487	2621	2066	2268	-13%
Licenses and Permits	227	163	164	167	2%
Fines, Forfeitures, Penalties	227	228	223	227	0%
Public Charges for Services	1216	1230	1221	1238	1%
Intergovernmental Charges	394	399	394	394	-1%
Miscellaneous Revenues	7071	11484	11275	829	-93%
Transfers From Other Funds	2601	8030	8957	3289	-59%
Sub-Total	19072	28944	29570	12916	-55%
Surplus Applied (Generated)	-286	-3092	-3484	2162	-170%
Property Tax Levy	6153	5971	5971	6261	5%
Total Revenues and Transfers	24939	31823	32057	21339	-33%

Summary of Proprietary Funds

To account for a government's ongoing organizations and activities that are similar to those often found in the private sector.

This Summary of Proprietary Funds consolidates information found on Summary of Fund Type pages for: Enterprise Funds, Internal Service Funds.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	5243	4587	4362	4651	1%
Operations and Maintenance	34008	35323	34557	36344	3%
Debt Service	1491	1435	1412	1293	-10%
Capital Outlay	0	0	0	0	0%
Nonoperating Expenditures	31	20	20	20	0%
Transfers To Other Funds	793	852	1179	998	17%
Total Expenditures & Transfers	41566	42217	41530	43306	3%
Revenues and Transfers In					
Other Tax Revenues	37	29	38	38	31%
Special Assessments	0	0	0	0	0%
Intergovernmental Revenues	1913	2008	1234	1601	-20%
Licenses and Permits	142	175	214	180	3%
Fines, Forfeitures, Penalties	0	0	0	0	0%
Public Charges for Services	34772	36010	36135	37038	3%
Intergovernmental Charges	3420	3691	3538	3691	0%
Miscellaneous Revenues	2142	1873	2036	1333	-29%
Transfers From Other Funds	46	2343	2809	2483	6%
Sub-Total	42472	46129	46004	46364	1%
Surplus Applied (Generated)	-906	-3912	-4474	-3058	-22%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	41566	42217	41530	43306	3%

GENERAL

FUND



Summary of Fund Type

GENERAL FUND

To account for all financial resources except those required to be accounted for in another fund. The General Fund is the chief operating fund of the City of Hartford.

The Summary of Fund Type for the General Fund consolidates the following departments:

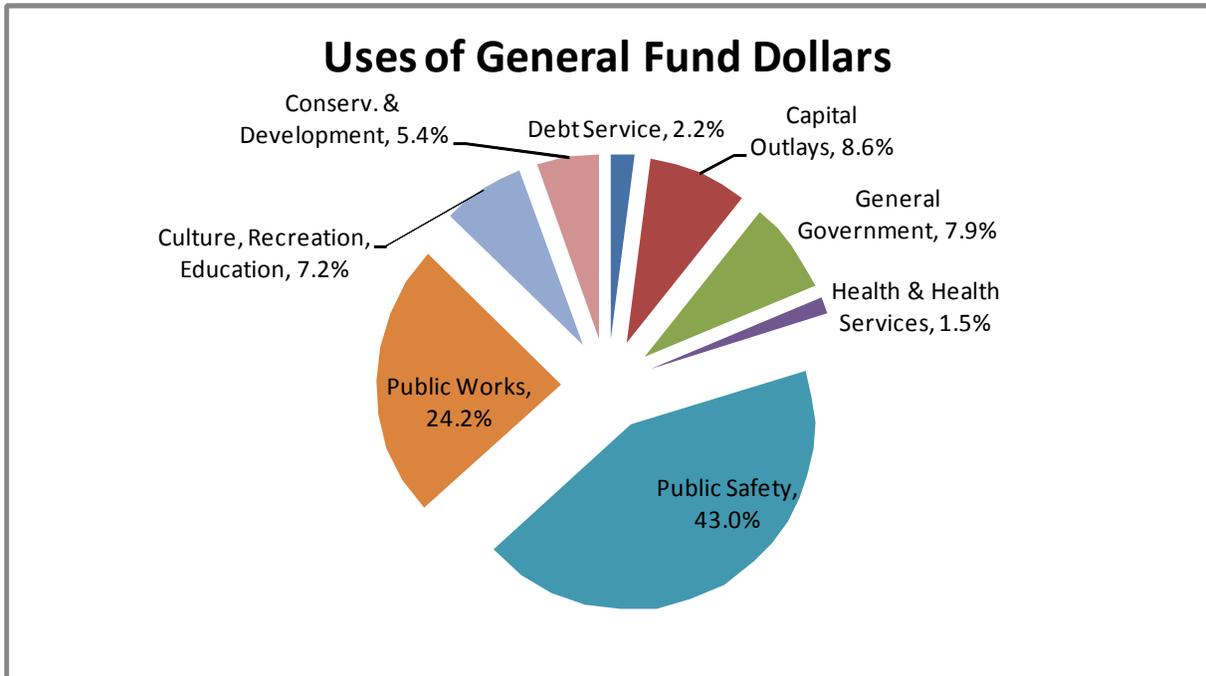
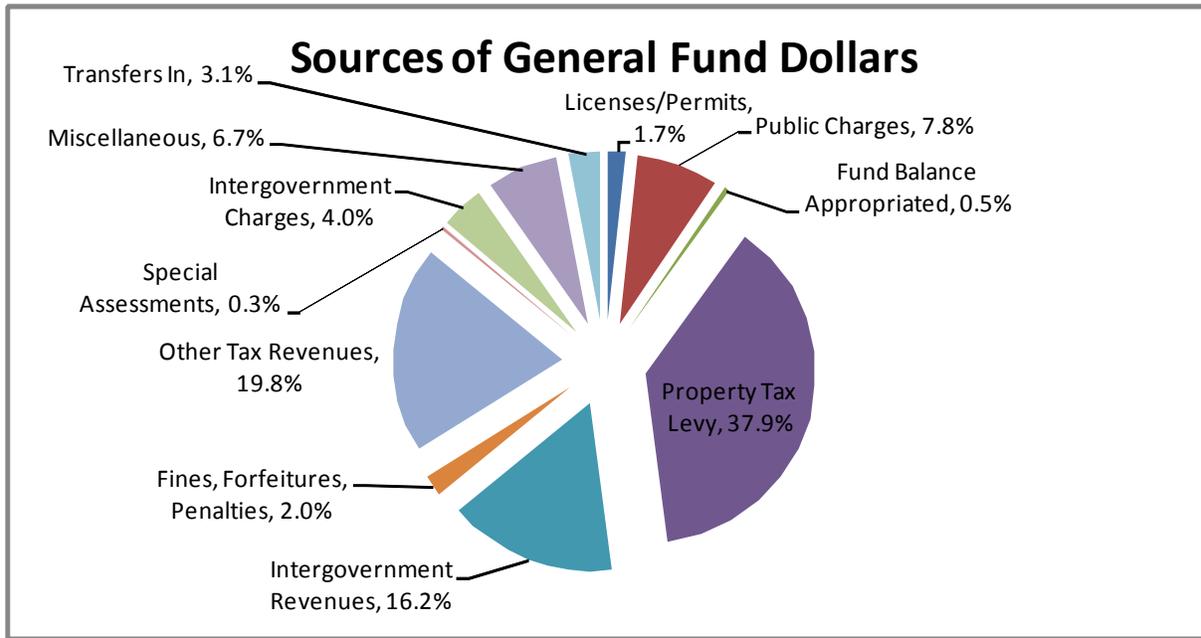
Legislative	General Administration
Clerical Administration	Financial Administration
Public Safety	Public Works
Parks and Recreation	Planning and Development

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	5625	5560	5614	5697	2%
Operations and Maintenance	2872	2929	2857	2844	-3%
Debt Service	2	0	0	0	0%
Capital Outlay	483	934	934	856	-8%
Nonoperating Expenditures	0	0	0	0	0%
Transfers To Other Funds	380	405	605	538	33%
Total Expenditures & Transfers	9362	9828	10010	9935	1%
Revenues and Transfers In					
Other Tax Revenues	1838	1904	1912	1966	3%
Special Assessments	41	8	27	30	275%
Intergovernmental Revenues	1980	1605	1623	1605	0%
Licenses and Permits	227	163	164	167	2%
Fines, Forfeitures, Penalties	210	209	202	205	-2%
Public Charges for Services	730	764	761	776	2%
Intergovernmental Charges	394	399	394	394	-1%
Miscellaneous Revenues	363	323	226	666	106%
Transfers From Other Funds	285	627	651	312	-50%
Sub-Total	6068	6002	5960	6121	2%
Surplus Applied (Generated)	-399	157	381	48	-69%
Property Tax Levy	3693	3669	3669	3766	3%
Total Revenues and Transfers	9362	9828	10010	9935	1%

Summary of Fund Activity

General Fund

To account for all financial resources except those required to be accounted for in another fund. The General Fund is the chief operating fund for the City of Hartford



***LEGISLATIVE AND
GENERAL ADMINISTRATION***

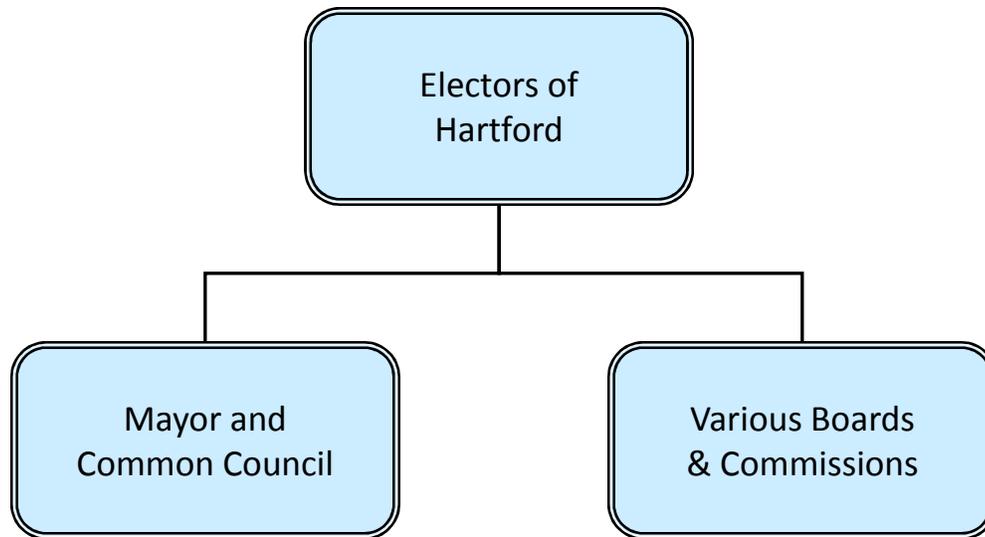
***DEPARTMENTAL
BUDGET
SUMMARIES***

Legislative Department Budget Detail

Fund: General

Department: Legislative

Manager: Mayor and Common Council



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	10	10	10	10	0%
Full Time Equivalent Positions	10	10	10	10	0%

Legislative Department Budget Detail

Fund: General **Department: Legislative**
Manager: Mayor and Common Council

GOALS: To perform legislative oversight of City government operations by adopting ordinances, resolutions, and policies deemed to be in the best interest of the City of Hartford.

OBJECTIVES: Maintain a comprehensive land use (growth management) plan.
 Monitor compliance with 2012 Budget Policies.
 Maintain all aspects of Debt Management Policy.
 Complete construction of all budgeted capital projects.

	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Common Council Meetings	Meetings	23	23	24	23
Standing Committee Meetings (3)	Meetings	33	31	32	35
Special Meetings	Meetings	2	2	2	2
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	48	48	48	48	0%
Operations and Maintenance	4	6	4	5	-17%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	52	54	52	53	-2%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	52	54	52	53	-2%

HIGHLIGHTS: Labor costs include Police & Fire Commission.
 No change in elected official compensation.

General Administration Department Summary

Fund: General	Department: General Administration
Manager: City Administrator	Division: Combined

The Department of General Administration consolidates services in the following Detail Pages:

City Administrator
Legal
Municipal Court

Animal Control
Personnel
Miscellaneous Operations

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	105	105	105	103	-2%
Operations and Maintenance	199	200	185	186	-7%
Debt Service	2	0	0	0	0%
Capital Outlay	73	0	0	0	0%
Nonoperating Expenditures	0	0	0	0	0%
Transfers to Other Funds	380	405	605	538	33%
Total Expenditures and Transfers	759	710	895	827	16%
Less: Revenues and Transfers In	3257	3416	3438	3661	7%
Net Cost to General Revenues	-2498	-2706	-2543	-2834	5%



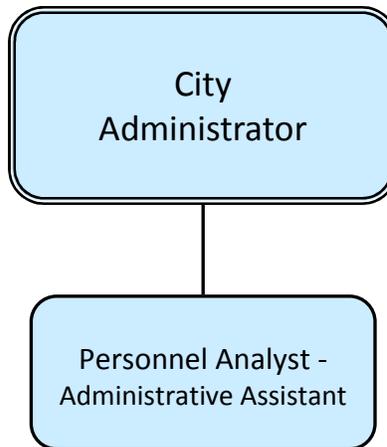
GENERAL ADMINISTRATION

Division
Detail

City Administration Budget Detail

Fund: General	Department: General Administration
Manager: City Administrator	Division: City Administration

The Division of City Administration oversees the daily operation of municipal government, including the execution of Common Council policies, the recommendation of alternative procedures for improved operating efficiency, and the coordination of departmental efforts toward Common Council goals.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.985	0.985	0.985	0.985	0%

City Administration Budget Detail

Fund: General	Department: General Administration
Manager: City Administrator	Division: City Administration

GOALS: To oversee and administer all operations of the City of Hartford, act as administrative officer in the execution of Council approved policies, and recommend to the Mayor and Council appropriate alternatives for the efficient and effective management of the City.

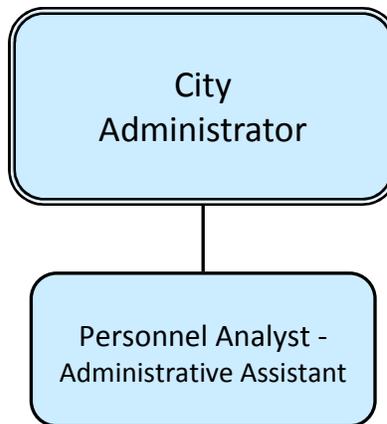
OBJECTIVES: Implement strategic plan of Mayor and Common Council through the development of appropriate policies and procedures.
 Annually monitor the City's debt management program.
 Manage utility operating strategies and rates.
 Maintain Facilities Maintenance Program.
 Assist Common Council in stabilizing the annual tax levy.
 Coordinate a strategic land use (growth management) program.
 Optimize external communications of City government.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	97	97	97	95	-2%
Operations and Maintenance	12	11	11	12	9%
Debt Service					
Capital Outlay	73	0	0	0	0%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	182	108	108	107	-1%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	182	108	108	107	-1%

Personnel Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Personnel

The Personnel Division operates within the City Administration office. This division oversees selection and training of new employees, coordination of grievance procedures with department heads, and the negotiation of contracts with all collective bargaining units. The Personnel Division also coordinates the administration of employee benefit programs, such as health and dental insurance, flexible benefit plans, and the wellness program. Complete employment and performance records of employees are maintained in the City Administration office.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.1	0.1	0.1	0.1	0%

Personnel Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Personnel

GOALS: Develop, implement, and coordinate policies and programs covering all aspects of employment, labor relations, selection, orientation, and training, and health benefits.

OBJECTIVES: Monitor and evaluate Health Incentive and Wellness Programs.
Negotiate successor collective bargaining agreements.

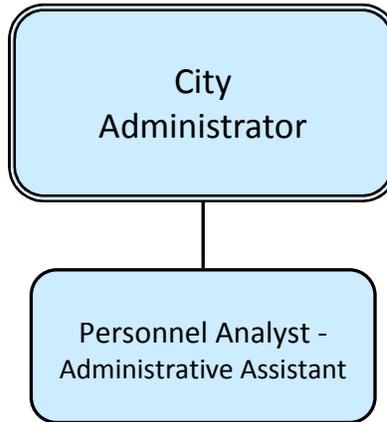
	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Full Time Employees	Employees	124	121	122	122
Part Time Employees	Employees	25	33	34	30
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	8	8	8	8	0%
Operations and Maintenance	4	5	6	4	-20%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	12	13	14	12	-8%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	12	13	14	12	-8%

HIGHLIGHTS: New part-time Maintenance III position added in 2012. Full-time employee hired in the Sewer Utility in 2012. No new positions in 2013.

Municipal Court Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Municipal Court

The City of Hartford participates in the Mid-Moraine Municipal Court System, organized by local governmental units in Washington and Ozaukee Counties to provide an efficient judicial forum for uncontested criminal actions. The Municipal Court Division includes a traveling court official to hear local cases in City Hall, avoiding the inconvenience to the public of traveling to county courthouses. The program also reduces court time and travel costs of law enforcement officers testifying in courts. The cost of municipal court operations is assessed to participating municipalities on the basis of caseload, with court costs recoverable through fees assessed to defendants.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Municipal Court Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Municipal Court

GOALS: To provide an efficient judicial forum for the disposition of municipal code, OWI, and other uncontested criminal actions through membership in the Mid-Moraine Municipal Court System.

OBJECTIVES: Maintain minimum once a month court schedule in City.
Continue participation in Mid-Moraine Municipal Court Administrative Committee.
Monitor deterioration in court revenues.

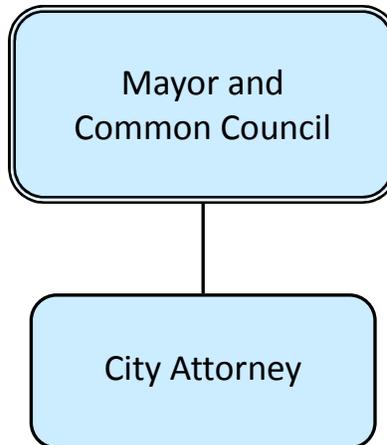
	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Citations Issued	Citations	2532	2710	2700	2650
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	69	64	67	69	8%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	69	64	67	69	8%
Less: Revenues and Transfers In	49	54	51	53	-2%
Net Cost to General Revenues	20	10	16	16	60%

HIGHLIGHTS: Fines and forfeitures from municipal court activities are shown in Law Enforcement.
Changes in allowable court fees cause deterioration in overall court revenues and fines.

Legal Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Attorney	Division:	Legal

The Office of the City Attorney comprises the Legal Division. Hartford retains a City Attorney on a contractual basis with an area law firm. The Division is responsible for providing professional legal services to the City, including a legal review of all contractual arrangements and documents, interpretation of Ordinances, and representation in legal forums.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Legal Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Attorney	Division:	Legal

GOALS: To provide prompt, professional legal services to the City of Hartford.

OBJECTIVES: Maintain twice a week City Hall office hours.
 Review for legal sufficiency all ordinances, resolutions, contracts, agreements, leases, etc., as required.
 Represent the City in litigation and Municipal Court prosecutions.
 Assist negotiation for new collective bargaining agreements.

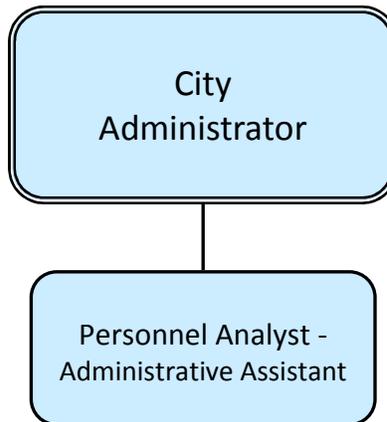
	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Ordinances & Resolutions	Ordinances	50	50	50	50
Annexation & Development Agreements	Agreements	2	1	2	2
Prepare/Review Deeds & Easements	Documents	10	10	10	10
Traffic/Municipal Court Cases	Cases	2600	2600	2600	2600
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	46	50	31	28	-44%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	46	50	31	28	-44%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	46	50	31	28	-44%

HIGHLIGHTS: 2012 attorney fees unchanged at \$175/hour. Reduction in 2012 due to allocation of costs to TID projects, and reallocation among utility funds.

Animal Control Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Animal Control

In mid-1998 the City of Hartford reached an agreement with the Washington County Humane Society for the removal and care of cats and other feral and stray animals. This agreement provides services which the City would otherwise be required to provide at higher cost using City employees.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Animal Control Budget Detail

Fund: General	Department: General Administration
Manager: City Administrator	Division: Animal Control

GOALS: To provide safe and healthy community environment by contracting for the removal of feral and stray cats and other animals by the Washington County Humane Society.

OBJECTIVES: Monitor the value of the current contract.

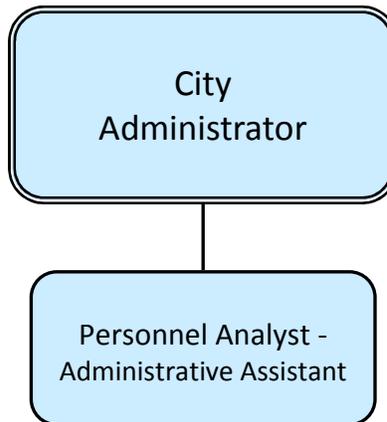
	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Stray Cats Received	Animals	90	107	107	107
Wildlife Received	Animals	27	13	13	13
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	4	4	4	5	25%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	4	4	4	5	25%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	4	4	4	5	25%

HIGHLIGHTS: Partial offset of costs is accomplished through the issuance of cat licenses (revenue to Treasury Division of Financial Administration).
City now participating in feral cat program through Humane Society.

Miscellaneous Operations Budget

Fund: General	Department: General Administration
Manager: City Administrator	Division: Miscellaneous Operations

Miscellaneous Operations include transfers from/to other funds, as well as unallocated expenditures and revenues (chiefly the General Fund tax levy, utility payments in lieu of taxes, property insurance and contingency funds). The application of any undesignated fund balance from the General Fund is recorded under Miscellaneous Operations.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Miscellaneous Operations Budget

Fund: General	Department: General Administration
Manager: City Administrator	Division: Miscellaneous Operations

GOALS: To provide a segregation of unallocated expenditures and revenues from tax levies, payments in lieu of taxes, interfund transfers involving the General Fund, State Shared Revenues, and contingency accounts.

OBJECTIVES: Maintain a timely accounting record of unallocated expenditures and revenues to assist presentation of interim budgetary results.
Maximize state aids by appropriate allocation of costs among operations.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	64	66	66	68	3%
Debt Service	2	0	0	0	0%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	380	405	605	538	33%
Total Expenditures and Transfers	446	471	671	606	29%
Less: Revenues and Transfers In	3208	3362	3387	3608	7%
Net Cost to General Revenues	-2762	-2891	-2716	-3002	4%

HIGHLIGHTS: State Shared Revenues and Expenditure Restraint Program aids decrease \$3,700 in 2013. Operation and Maintenance reflects unallocated insurance costs. Payments in lieu of taxes increase in 2013. No Contingency Fund allocation in 2013.



CLERICAL ADMINISTRATION

DEPARTMENTAL

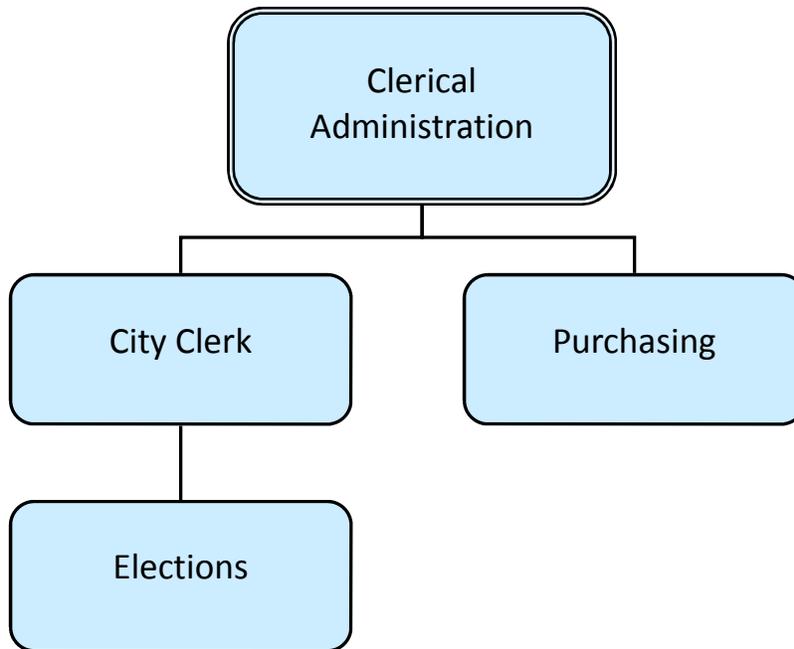
BUDGET

SUMMARIES

Clerical Administration Department Summary

Fund:	General	Department:	Clerical Administration
Manager:	City Clerk	Division:	Combined

The Clerical Administration Department is composed of three divisions (City Clerk, Elections, and Purchasing), all found within the General Fund.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	1.54	1.54	1.54	1.54	0%

Clerical Administration
Department Summary

Fund:	General	Department:	Clerical Administration
Manager:	City Clerk	Division:	Combined

The Department of Clerical Administration consolidates services in the following Detail Pages:

City Clerk
Purchasing

Elections

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	126	128	129	122	-5%
Operations and Maintenance	77	78	79	77	-1%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	203	206	208	199	-3%
Less: Revenues and Transfers In	51	74	66	68	-8%
Net Cost to General Revenues	152	132	142	131	-1%



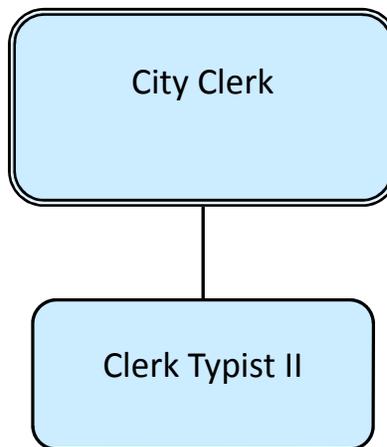
CLERICAL ADMINISTRATION

Division
Detail

City Clerk Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: City Clerk

The Office of the City Clerk is responsible for providing staff support to the Common Council, including the recording of public records and minutes of all public sessions of deliberative bodies. The City Clerk is also responsible for the licensing of various professions and activities within the City.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	1.44	1.38	1.38	1.38	0%

City Clerk Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: City Clerk

GOALS: Contribute to effective City administration by assisting the Common Council in providing prompt and efficient clerical support and assisting the citizenry in defining applicable City ordinances/ state laws, open records requests.

OBJECTIVES: Provide prompt record and transcription of all Common Council and standing committee meetings. Prepare all professional and other license applications for immediate submission to the Finance and Personnel Committee for review. Assist in the preparation of ordinances and resolutions and provide for the codification of same.

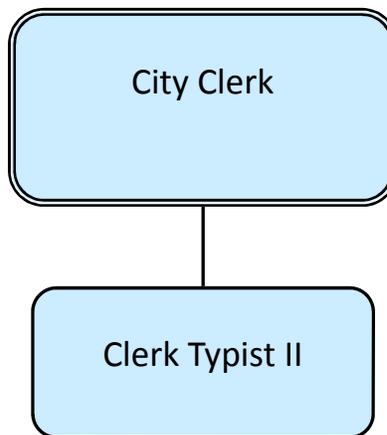
Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Master Electrician Licenses	Licenses	71	74	74	0
Bartender Licenses	Licenses	174	165	170	170
Miscellaneous (Cigarette)	Licenses	19	20	21	20
Special Assessment Letters	Letters	254	236	240	245
Ordinances	Ordinances	22	30	15	18
Resolutions	Resolutions	29	26	29	30
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	115	106	107	105	-1%
Operations and Maintenance	72	72	71	72	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	187	178	178	177	-1%
Less: Revenues and Transfers In	51	74	66	68	-8%
Net Cost to General Revenues	136	104	112	109	5%

HIGHLIGHTS: Increase fee for background check from \$7 to \$25.

Elections Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Elections

All municipal elections are conducted through the Department of Clerical Administration. Adherence to election statutes, monitoring the election day activities, and prompt reporting of election results are overseen by the Elections Division, under the management of the City Clerk.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.1	0.16	0.16	0.16	0%

Elections Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Elections

GOALS: To conduct elections within the City of Hartford within existing statutes and ordinances, and promptly report and record election results.

OBJECTIVES: Conduct scheduled elections, test voting machines, register voters, recruit, select and train officials, and process absentee ballots.
 Maintain accurate and comprehensive voter registration listing in statewide voter registration system.
 Review and certify nomination papers for validity and sufficiency.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Elections Administered	Elections	4	2	6	2
New Voter Registrations	Registrations	838	11	1375	50
Training Sessions Conducted	Sessions	2	1	2	1
Absentee Ballots Issued	Ballots	1361	385	2000	150
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	11	22	22	17	-23%
Operations and Maintenance	2	3	5	2	-33%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	13	25	27	19	-24%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	13	25	27	19	-24%

HIGHLIGHTS: 2012 labor costs increase due to 2 unscheduled elections.

Purchasing Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Purchasing

The Purchasing Division is responsible for coordinating a decentralized purchasing system and assisting departments in obtaining needed goods and services. The division monitors procurement authorizations and maintains a central store of office supplies.

City Clerk

	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Purchasing Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Purchasing

GOALS: To provide a computer-based purchasing system that allows individual departments the opportunity to maintain responsibility for their departmental purchasing needs subject to specific purchasing requirements and approval practices.

OBJECTIVES: Ensure that all purchasing policies established by the Common Council and the City Administrator are being complied with uniformly and consistently by all municipal departments and employees.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Purchase Orders Issued	P.O.'s	990	955	1034	1055
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	3	3	3	3	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	3	3	3	3	0%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	3	3	3	3	0%

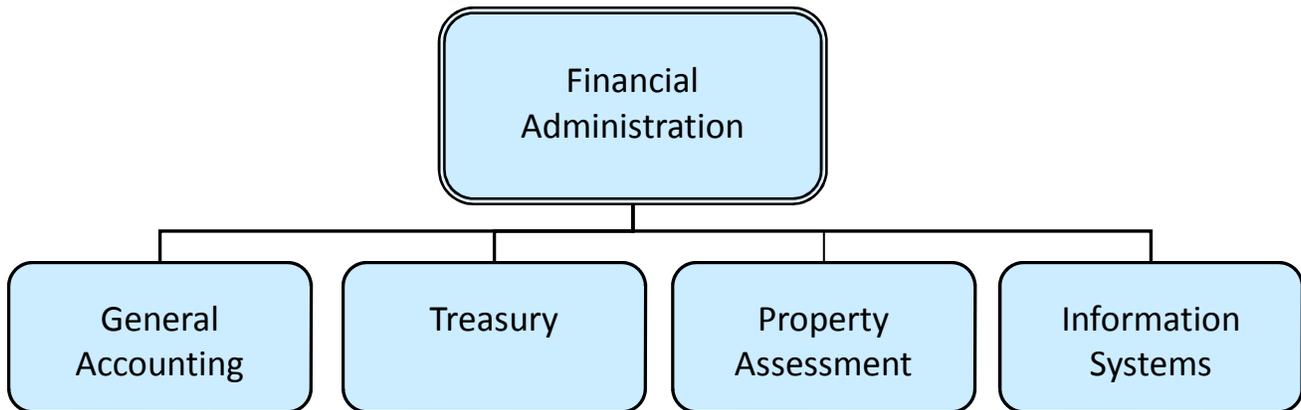


***FINANCIAL
ADMINISTRATION
DEPARTMENTAL
BUDGET
SUMMARY***

Financial Administration Budget Detail

Fund:	General	Department:	Financial Administration
Manager:	Finance Director	Division:	Combined

The Financial Administration Department is composed of four divisions. Three divisions (General Accounting, Treasury, and Property Assessment) are found within the General Fund. The Information Systems division is recorded as an Internal Service Fund.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	6	6	6	6	0%
Full Time Equivalent Positions	1.05	1.05	1.05	0.95	-9.52%

Financial Administration Department Summary

Fund:	General	Department:	Financial Administration
Manager:	Finance Director	Division:	Combined

The Department of Financial Administration consolidates services in the following Detail Pages:

General Accounting	Treasury
Property Assessment	

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	80	81	83	72	-11%
Operations and Maintenance	197	216	210	208	-4%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	277	297	293	280	-6%
Less: Revenues and Transfers In	149	178	149	146	-18%
Net Cost to General Revenues	128	119	144	134	13%



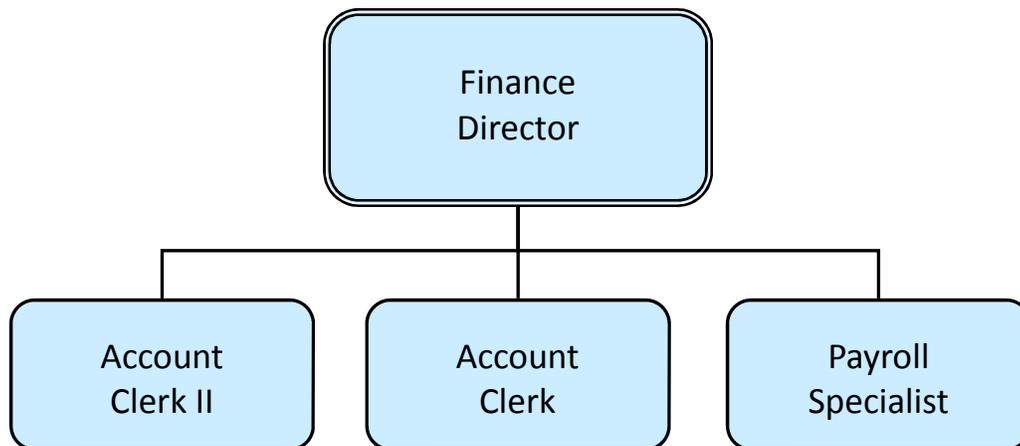
***FINANCIAL
ADMINISTRATION***

***Division
Detail***

General Accounting Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: General Accounting

Management of all accounting functions and audit supervision are managed through the General Accounting Division, including payroll, accounts receivable, accounts payable, fixed assets, and financial reporting. Maintenance of utility accounts and records, as well as Community Development Authority financial transactions, are included within the sphere of general accounting activities.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	4	4	4	4	0%
Full Time Equivalent Positions	0.7075	.7075	.7075	0.625	-11.66%

General Accounting Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: General Accounting

GOALS: To provide financial information useful for making economic decisions; to provide information useful for evaluating managerial and organizational fiscal performance; and to exercise stewardship and accountability over all resources belonging to the City of Hartford.

OBJECTIVES: Offer online bill payment options as a means of payment for various fees for service.

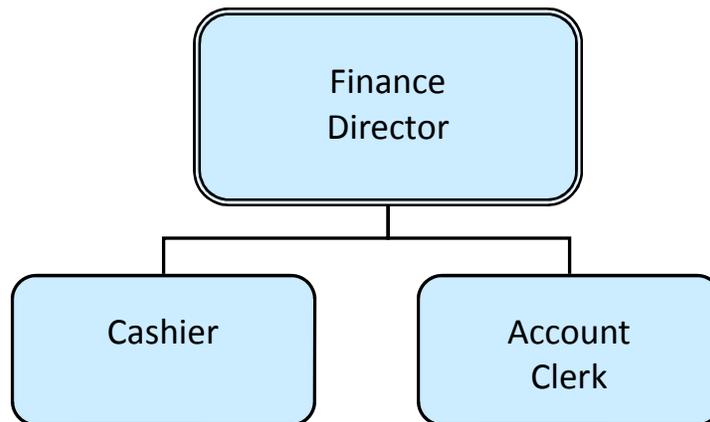
Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Electric Utility Customers	Customers	6,711	6,730	6,746	6,762
Water/Sewer Utility Customers	Customers	5,303	5,350	5,360	5,450
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	54	55	57	47	-15%
Operations and Maintenance	57	58	58	59	2%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	111	113	115	106	-6%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	111	113	115	106	-6%

HIGHLIGHTS: Interim financial reports generated and given to Common Council on a monthly basis. Labor reductions include reallocations of costs charged to HCDA, loan funds, and taxi service.

Treasury Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Treasury

The Treasury Division is responsible for the management of the City’s cash management program, investment policies and practices, and debt management. All cash collection activities, including those conducted at remote sites in other departments, are managed by this division, particularly the collection of property taxes and utility bills. An investment portfolio of \$12-\$22 million is administered by the division under an investment policy established by the Common Council. The division is also responsible for the reporting of portfolio performance results to the Common Council under Wisconsin Statute.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.2825	0.2825	0.2825	0.275	-2.65%

Treasury Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Treasury

GOALS: To exercise stewardship and accountability over all moneys belonging to the City of Hartford through the proper receipting, disbursing, recording, and reporting of all cash transactions; to serve as the chief tax collecting agent for the City and its overlapping governmental entities; to manage the investment portfolio of the City in a safe and prudent manner; and to manage the Debt Management Policy of the City.

OBJECTIVES: Continue to look for ways to maximize the rate of return on the City's investments.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Accounts Payable Checks	Checks	7,443	7,133	7,200	7,200
Payroll Checks	Checks	8,385	7,723	7,800	7,800
Receipts Issued	Receipts	102,806	101,965	102,000	102,000
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	22	22	22	21	-5%
Operations and Maintenance	77	93	89	93	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	99	115	111	114	-1%
Less: Revenues and Transfers In	139	170	139	136	-20%
Net Cost to General Revenues	-40	-55	-28	-22	-60%

HIGHLIGHTS: Investment portfolio performance expected to remain weak in 2013.

Property Assessment Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Property Assessment

The City of Hartford maintains the Office of the City Assessor through a contractual arrangement with a national assessment firm. The division is responsible for the valuation of all non-manufacturing real estate within the City, as well as the development of the annual assessment roll for the City. The division is also responsible for revaluation of all City parcels, currently conducted on a contractual basis with the same national assessment firm. Valuations are computerized and updated using an in-house computer assisted mass appraisal (CAMA) software package.

Finance
Director

	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.06	0.06	0.06	0.05	-16.67%

Property Assessment Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Property Assessment

GOALS: To assess all real and personal property in the City of Hartford, and to compile and prepare the annual real and personal property tax rolls.

OBJECTIVES: Review and generate values of each parcel in the City.
 Measure and value new construction in the City.
 Discover, list, and value all personal property to update records.
 Maintain all records and files in both hard copy and computer.
 Property revaluation plans suspended pending change in equalization ratio.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Real Estate Parcels	Parcels	5,651	5,663	5,665	5,670
Personal Property Units	Units	487	512	505	515
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	4	4	4	4	0%
Operations and Maintenance	63	65	63	56	-14%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	67	69	67	60	-13%
Less: Revenues and Transfers In	10	8	10	10	0%
Net Cost to General Revenues	57	61	57	50	-18%

HIGHLIGHTS: Assessment information now available online.
 Major assessment error will cause significant budget changes 2012-2014.
 In 2013 Assessor office hours at City Hall will be eliminated saving \$7,000.



PUBLIC SAFETY

DEPARTMENTAL

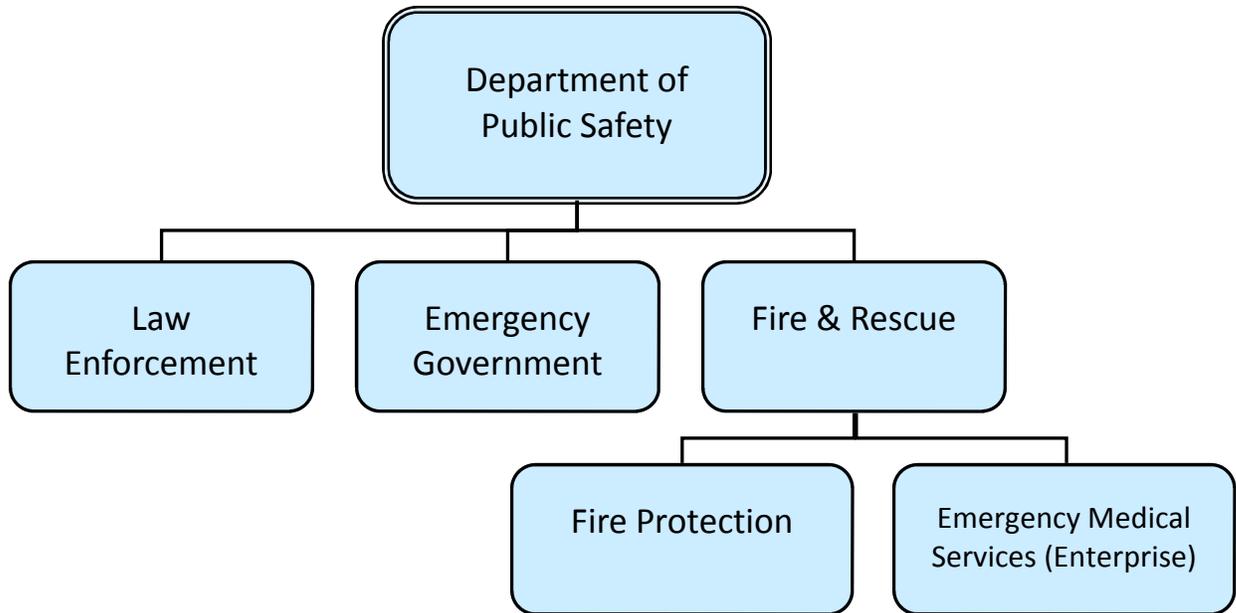
BUDGET

SUMMARY

Public Safety Budget Detail

Fund:	General	Department:	Public Safety
Manager:	Chief of Police Chief of Fire & Rescue	Division:	Combined

The Public Safety Department, under the management of the Chief of Police and the Chief of Fire and Rescue, is responsible for the protection of persons and property within the City and adjacent areas. The mission of the Department is facilitated through integrated, coordinated telecommunications and computer-enhanced information processing. Public safety efforts are divided into four areas of responsibility. Three divisions (Law Enforcement, Emergency Government, and Fire Protection) are found within the General Fund. The Emergency Medical Services Division is recorded as an Enterprise Fund.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	34.25	34.25	34.25	34.25	0%
Full Time Equivalent Positions	33.35	33.35	33.35	33.35	0%

Public Safety Department Summary

Fund:	General	Department:	Public Safety
Manager:	Chief of Police	Division:	Combined

The Department of Public Safety consolidates services in the following Detail Pages:

Law Enforcement
Fire & Rescue

Emergency Government

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	3507	3528	3592	3646	3%
Operations and Maintenance	426	424	396	416	-2%
Debt Service					
Capital Outlay	54	636	636	396	-38%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	3987	4588	4624	4458	-3%
Less: Revenues and Transfers In	881	911	849	819	-10%
Net Cost to General Revenues	3106	3677	3775	3639	-1%

PUBLIC SAFETY

Division
Detail

Law Enforcement Budget Detail

Fund: General	Department: Public Safety
Manager: Chief of Police	Division: Law Enforcement

GOALS: To provide professional police response to the needs of the community; to control crime by apprehending offenders and reducing their opportunities; and to facilitate the safe movement of traffic.

OBJECTIVES: To provide proactive police response through community involvement. Provide positive community interaction through outreach and collaborative efforts through educational programs and presentations. Control and maintain the atmosphere of a safe environment of the community based on the perception of its citizens.

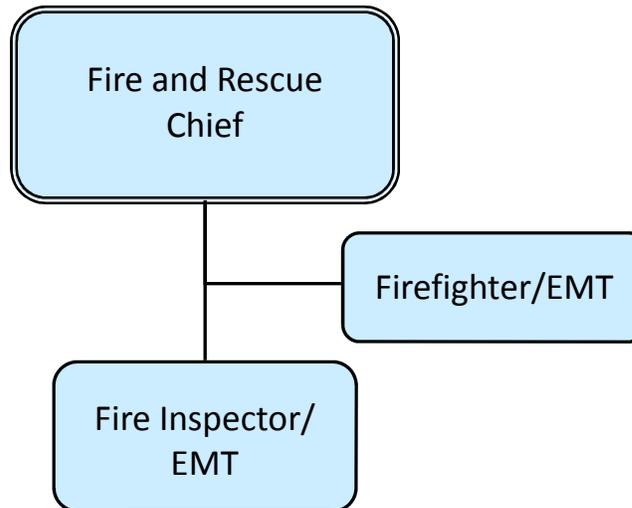
Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013	
Change in Crime Rate-Index Crime	Percent	-10.2%	12.3%	2.9%	5.0%	
Clearance Rate-Index Crime	Percent	48.7%	43.5%	40.0%	41.0%	
Miles Patrolled	Miles	175,734	164,234	174,000	186,000	
Community Outreach	Hours	1493.1	1556.7	1500	1500	
Municipal/Traffic Citations	Citations	2,532	2,710	2,700	2,650	
Warning Citations	Citations	2,431	2,243	2,000	2,250	
Adult Arrests	Arrests	825	893	875	850	
Juvenile Arrests	Arrests	350	375	400	375	
		Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	3286	3300	3363	3419	4%	
Operations and Maintenance	286	278	256	273	-2%	
Debt Service						
Capital Outlay	54	171	171	62	-64%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	3626	3749	3790	3754	0%	
Less: Revenues and Transfers In	498	515	449	429	-17%	
Net Cost to General Revenues	3128	3234	3341	3325	3%	

2010 STATEWIDE STATISTICS: -3.7% decrease in indexed crime; 50% clearance rate for violent crimes; 25% clearance rate for property crimes. 2010 CITY OF HARTFORD STATISTICS: -10.2% decrease in indexed crime; 100% clearance rate for violent crimes; 44% clearance rate for property crimes.

Emergency Government Detail

Fund: General	Department: Public Safety
Manager: Fire & Rescue Chief	Division: Emergency Government

The Emergency Government Division is responsible for maintaining readiness for any disaster that might occur (including weather-related and man-made disasters). Readiness is maintained in cooperation with the Washington County Division of Emergency Government through written policy, training, exercises, and dissemination of public information. The division is responsible for the operation of City-wide emergency warning sirens, as well as the planning of coordinated government services and operations in the event of a disaster. The Fire and Rescue Chief is responsible for meeting the goals of the division.

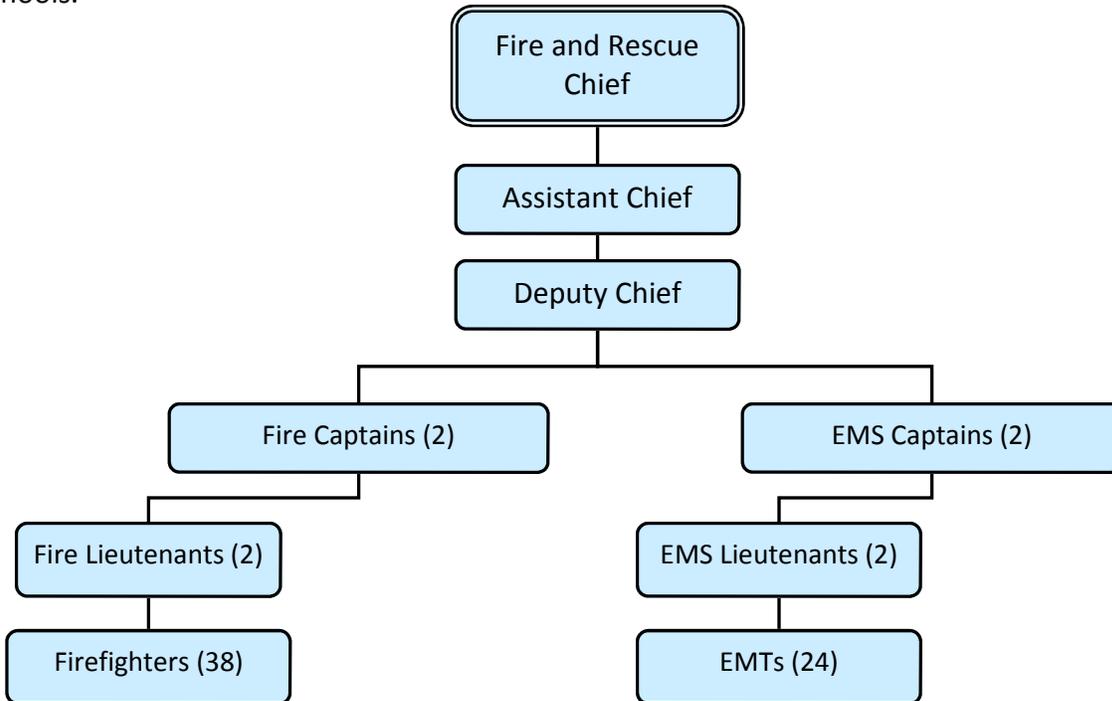


	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.2	0.2	0.2	0.2	0%

Fire and Rescue Detail

Fund: General	Department: Public Safety
Manager: Fire & Rescue Chief	Division: Fire & Rescue

The Hartford Fire Department is responsible for protecting the lives and property of the citizens of Hartford and surrounding communities from fires and related hazards. The division is comprised of a paid on-call volunteer staff that is responsible for suppressing and defeating fires of all types, responding to motor vehicle, industrial, and other types of accidents, and offering a comprehensive fire prevention program to the community. Using a fleet of modern fire suppression vehicles, the Hartford Fire Department responds to calls for service within a 62 square mile area including the townships of Hartford, Erin, and Rubicon (all on a contractual basis). The division operates from a single fire station near City Hall in Hartford, where community programs and training activities are also conducted. Educational programs are also maintained within all area schools.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.85	0.85	0.85	0.85	0%

Fire and Rescue Budget Detail

Fund: General	Department: Public Safety
Manager: Fire and Rescue Chief	Division: Fire and Rescue

GOALS: To provide public fire safety education, fire inspection services, and emergency fire and rescue services for the citizens of Hartford and the surrounding communities.

OBJECTIVES: Maintain a compliment of at least 40 volunteer firefighters and evaluate each firefighter annually. Respond to all fire calls with an average initial in-service delay of less than six minutes. Implement a system to efficiently and effectively satisfy Department of Commerce requirements. Maintain all vehicles in on-the-road condition 90% of the time. Maintain a minimum of 1200 total hours of firefighting/rescue training.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Fire Responses	Calls	282	256	300	300
In-House Training Hours	Hours	1,500	1,400	1,400	1,400
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	204	211	212	210	0%
Operations and Maintenance	123	128	124	125	-2%
Debt Service					
Capital Outlay	0	465	465	334	-28%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	327	804	801	669	-17%
Less: Revenues and Transfers In	383	396	400	390	-2%
Net Cost to General Revenues	-56	408	401	279	-32%

HIGHLIGHTS: Includes updating Fire Station wiring, lighting and air conditioning. Also enhancing training room at the Fire Station. Outlays for 2013 include new equipment truck.



PUBLIC WORKS

DEPARTMENTAL

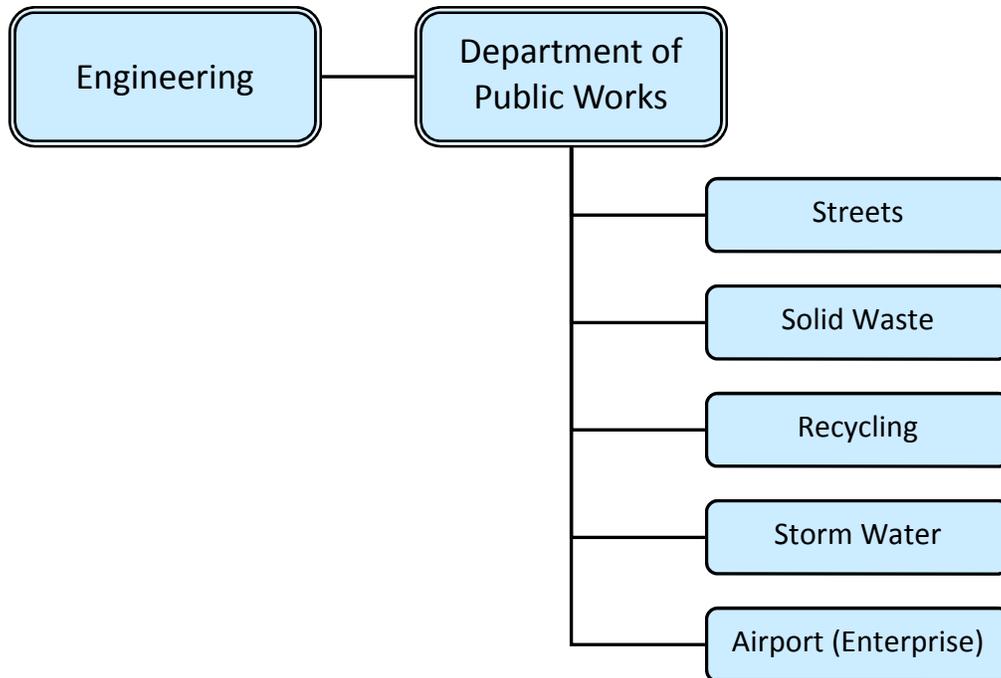
BUDGET

SUMMARY

Public Works Budget Detail

Fund:	General	Department:	Public Works
Manager:	Multiple	Division:	Combined

City engineering and public works activities are combined for reporting purposes under one Department of Public Works, with responsibilities ranging from utility construction design and management to solid waste removal. A flexible work force under the direction of the Director of Public Works provides services through four divisions. Four divisions (Streets, Solid Waste, Storm Water, and Recycling) are found within the General Fund. The Airport Division is found under Enterprise Funds. Engineering is conducted under the direction of the City Engineer.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	12.24	12.24	12.24	11.24	-8.17%
Full Time Equivalent Positions	9.8135	9.8535	9.8535	8.9435	-9.24%

Public Works Department Summary

Fund:	General	Department:	Public Works
Manager:	Multiple	Division:	Combined

The Department of Public Works consolidates services in the following Detail Pages:

<p>Engineering</p> <p>Solid Waste</p> <p>Recycling</p>	<p>Streets</p> <p>Storm Water Management</p>
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	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	957	848	850	832	-2%
Operations and Maintenance	1552	1507	1486	1440	-4%
Debt Service					
Capital Outlay	189	233	233	160	-31%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	2698	2588	2569	2432	-6%
Less: Revenues and Transfers In	1184	904	931	916	1%
Net Cost to General Revenues	1514	1684	1638	1516	-10%

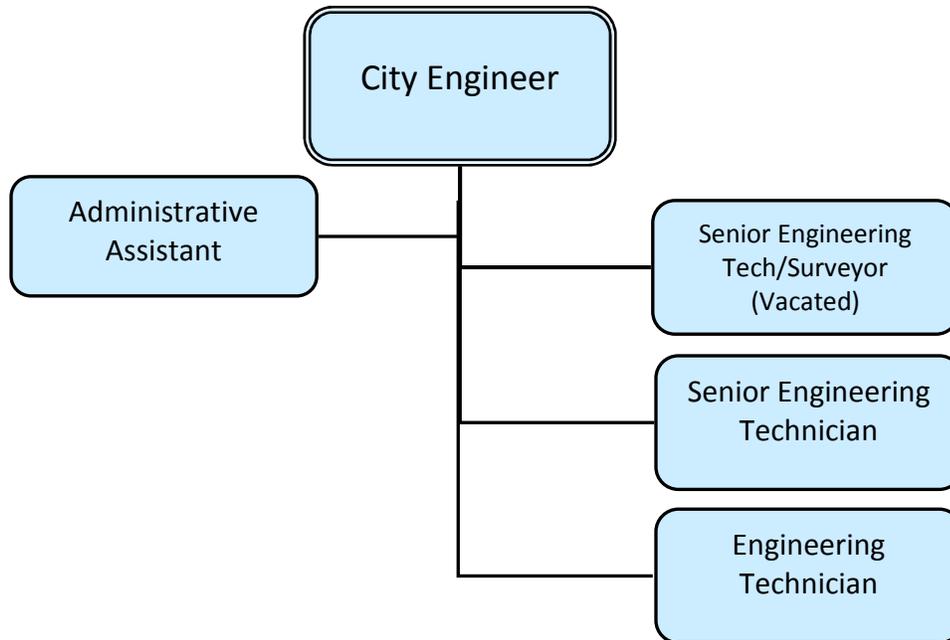
PUBLIC WORKS

Division
Detail

Engineering Detail

Fund: General	Department: Public Works
Manager: City Engineer	Division: Engineering

Most water main, sanitary sewer, storm sewer, and street construction projects are designed and managed through the Engineering Division. Overall authority in the reviewing and inspection of construction is conducted through this office. Engineering also assists other departments in designing parks and facilities. Using a computer-aided design system the Engineering Division maintains all City maps and creates long-range development plans in conjunction with other departments. The division is responsible for the allocation of special assessments to property owners, and maintains functional authority over most capital improvement program projects.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	4	4	4	4	0%
Full Time Equivalent Positions	1.6	1.6	1.6	1.51	-5.62%

Engineering Budget Detail

Fund: General	Department: Public Works
Manager: City Engineer	Division: Engineering

GOALS: To provide the City of Hartford with engineering, design, staking, and inspection, and to review plans for all City public improvements including streets, sanitary sewer, water main, storm sewer, and parks.

OBJECTIVES: Design sanitary sewer, water main, and storm sewer on streets within City reconstruction projects. Maintain review timetable for developers' utilities and street plans for subdivisions in the City. Assist development of GIS system. Monitor effectiveness of utility construction standards and procedures. Provide orderly utility expansion in subdivisions. Study operational plan for new state storm water regulations. Develop strategy for detention pond maintenance. Work with DOT on future East Sumner Street and Branch Street project. Work with DOT and Washington County on West State Street project. Coordinate the design and construction of the Mill Pond bulkhead walls.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013	
Sanitary Sewer Construction	L.F.	3,634	92	1,960	1,550	
Water Main Construction	L.F.	4,104	371	3,800	3,100	
Street Construction	L.F.	24,499	4,243	13,100	8,000	
Storm Sewer Construction	L.F.	4,686	4,124	3,000	3,600	
		Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	167	110	110	139	26%	
Operations and Maintenance	200	85	58	46	-46%	
Debt Service						
Capital Outlay	23	0	0	0	0%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	390	195	168	185	-5%	
Less: Revenues and Transfers In	173	6	3	3	-50%	
Net Cost to General Revenues	217	189	165	182	-4%	

HIGHLIGHTS: Labor increase in 2013 due to filling vacant position. Revenue reduction reflects housing construction slowdown.

Solid Waste Budget Detail

Fund:	General	Department:	Public Works
Manager:	Director of Public Works	Division:	Solid Waste

GOALS: To provide the residents of the City of Hartford with a solid waste pickup and disposal program in accordance with Wisconsin Department of Natural Resources regulations.

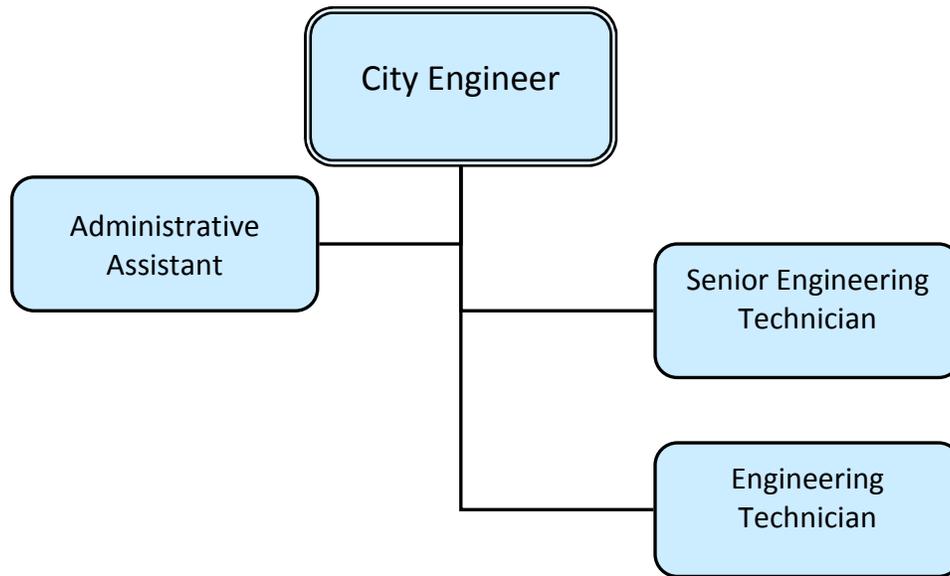
OBJECTIVES: Maintain operational schedules with outside contractors.
 Monitor count of customers served.
 Provide collection for parks and special events.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Solid Waste Pickup & Disposal	Tons	3,162	3,250	3,350	3,350
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	36	34	34	30	-12%
Operations and Maintenance	386	386	390	396	3%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	422	420	424	426	1%
Less: Revenues and Transfers In	9	10	10	10	0%
Net Cost to General Revenues	413	410	414	416	1%

HIGHLIGHTS: 95 gallon carts introduced in 2012.
 No CPI increase first three years of provider contract.

Storm Water Management Detail

Fund:	General	Department:	Public Works
Manager:	City Engineer	Division:	Storm Water Management



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.76	0.76	0.76	0.83	9.21%

Storm Water Management Budget Detail

Fund: General	Department: Public Works
Manager: City Engineer	Division: Storm Water Management

GOALS: To isolate funding associated with the management of storm water, monitor conformance with DNR regulations, and allocate costs of detention pond maintenance.

OBJECTIVES: Continue to develop plans to maintain compliance with the DNR storm water permit. Allocate private detention pond costs to subdivisions. Continue to isolate storm water management costs in this division for cost analyses.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	90	55	57	78	42%
Operations and Maintenance	19	35	27	25	-29%
Debt Service					
Capital Outlay	32	40	40	85	113%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	141	130	124	188	45%
Less: Revenues and Transfers In	0	2	0	2	0%
Net Cost to General Revenues	141	128	124	186	45%

HIGHLIGHTS: Operations expense includes storm water engineering. Revenue is fees for maintenance of detention ponds. This division expected to grow as state-mandated storm water regulations and benchmarks are addressed.



PARKS AND RECREATION

DEPARTMENTAL

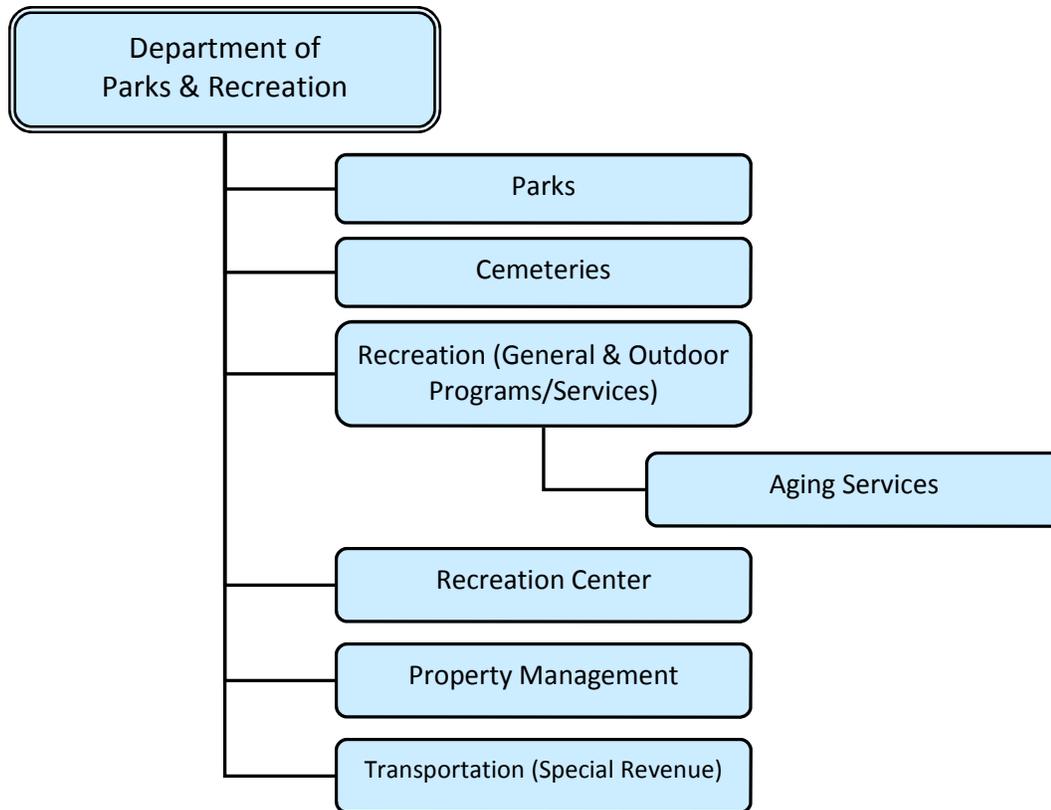
BUDGET

SUMMARY

Parks and Recreation Budget Detail

Fund: General **Department:** Parks & Recreation
Manager: Director of Parks & Recreation **Division:** Combined

The Department of Parks and Recreation provides a variety of government services. The majority of resources are devoted to the maintenance of City-owned buildings, the care of City parks, and the provision of recreational opportunities to City residents. The Department of Parks and Recreation is comprised of six divisions. Five divisions (Property Management, Cemeteries, Parks, Aging Services, and Recreation) are found within the General Fund. The Transportation Division is a Special Revenue Fund. The Recreation Center operations expense and revenue is a Special Revenue Fund.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	6	6.75	6.75	7.75	14.81%
Full Time Equivalent Positions	7.19	7.08	7.08	7.99	12.85%

Parks and Recreation Department Summary

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks and Recreation	Division:	Combined

The Department of Parks and Recreation consolidates services in the following Detail Pages:

<p>Property Management</p> <p>Parks</p> <p>Recreation</p>	<p>Cemeteries</p> <p>Aging Services</p>
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	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	699	723	707	783	8%
Operations and Maintenance	289	356	355	353	-1%
Debt Service					
Capital Outlay	111	33	30	300	809%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	1099	1112	1092	1436	29%
Less: Revenues and Transfers In	349	379	386	365	-4%
Net Cost to General Revenues	750	733	706	1071	46%



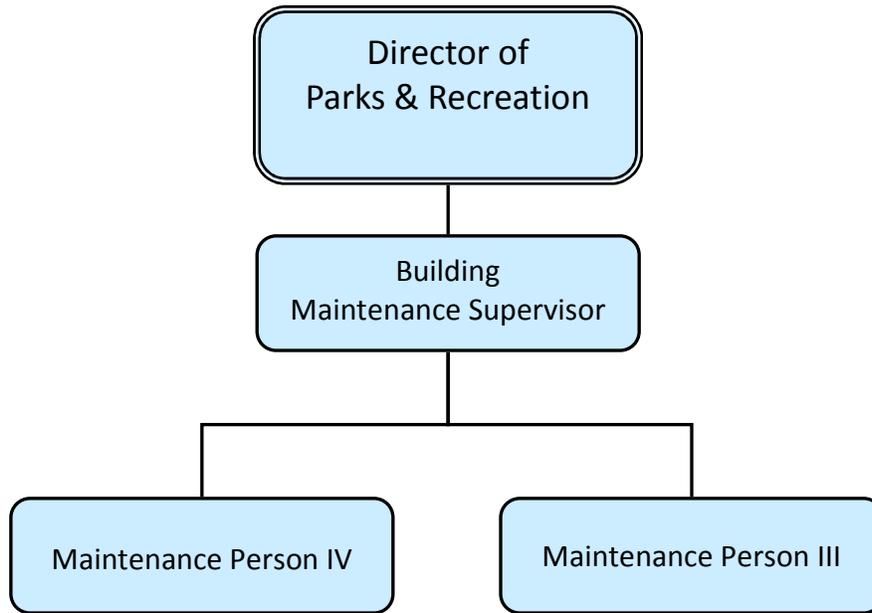
PARKS AND RECREATION

Division
Detail

Property Management Detail

Fund: General	Department: Parks and Recreation
Manager: Director of Parks & Recreation	Division: Property Management

The City Hall, Recreation Center, and “Link” Building are cleaned and maintained by the Buildings Division. Assistance to maintenance and janitorial service is provided to the Fire and Rescue buildings as time allows. Overall maintenance activities include room cleaning, setups, and minor repairs. The Link Building is an enclosed walkway facility for pedestrian traffic used to “link” downtown retail areas to off-street parking lots.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	3	3.75	3.75	3.75	0%
Full Time Equivalent Positions	2.21	2.05	2.05	2.05	0%

Property Management Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks & Recreation **Division:** Property Management

GOALS: To maintain City owned facilities, including City Hall, Recreation Center, Fire Station, Library, Veterans Pool Bathhouse, and the Main Street Link Building, by providing general cleaning and repairs as needed.

OBJECTIVES: Perform janitorial service to all facilities. Perform routine preventative maintenance functions for interior offices, restrooms, community areas, and break rooms. Schedule inspections, service calls, and emergency repairs of facility heating/cooling, electrical and plumbing. Maintain outside grounds care to the facilities' property, including parking lots, sidewalks, and landscape beds. Refinish interior rooms using the permanent staff, seasonal staff, and contracted labor as needed to meet maintenance. Perform maintenance activities following Hartford Safety Program guidelines. Update the facilities management manual to address ongoing repair of buildings and upgrade to be reviewed during CIP budgeting.

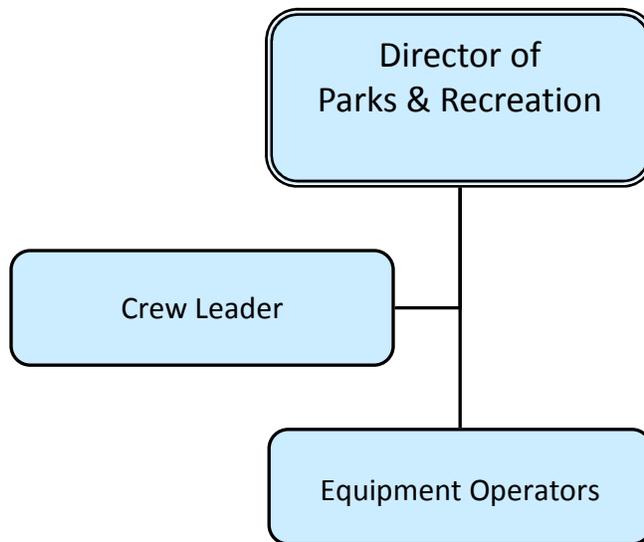
Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Facilities Maintained	Facilities	4	5	5	5
Area of Facilities Maintained	Square Feet	142,200	177,700	177,700	177,700
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	125	121	119	127	5%
Operations and Maintenance	74	126	127	122	-3%
Debt Service					
Capital Outlay	0	8	6	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	199	255	252	249	-2%
Less: Revenues and Transfers In	89	87	88	91	5%
Net Cost to General Revenues	110	168	164	158	-6%

HIGHLIGHTS: A new 75% part-time Maintenance III employee is hired to provide janitorial care for new Library. Maintenance IV and Maintenance Supervisor wage/benefits are adjusted to reflect work reallocations among facilities.

Cemeteries Detail

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks & Recreation	Division:	Cemeteries

The Cemeteries Division oversees the maintenance and operation of two public cemeteries, the oldest of which was founded in 1848. The City sells cemetery plots, opens and closes grave sites, and maintains interment records. The division also provides labor and equipment on a fee basis for grave openings and closing at two church cemeteries. By ordinance the City is required to provide perpetual care to both public cemeteries, with funding from the property tax levy.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	1	1	1	1	0%
Full Time Equivalent Positions	0.89	0.92	0.92	1.27	38.04%

Cemeteries Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks and Recreation **Division:** Cemeteries

GOALS: To provide residents of the City of Hartford and its general area with proper cemetery grounds.

OBJECTIVES: Maintain two City cemeteries in a neat and orderly fashion.
 Respond in a timely fashion to all grave opening and closing requests.
 Provide two private cemeteries with grave opening and closing services.
 Review and recommend improvements to cemetery record keeping.
 Integrate cemetery records into new GIS system.

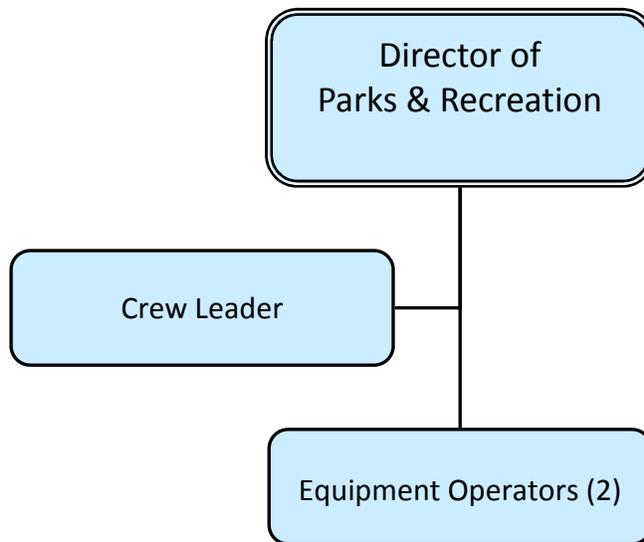
Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Burials in Public Cemeteries	Burials	50	54	52	50
Burials in Private Cemeteries	Burials	25	30	27	25
Regular Lot Sales-Public Cemeteries	Lots	35	52	25	35
Baby/Cremation Lot Sales	Lots	10	5	6	10
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	83	92	90	115	25%
Operations and Maintenance	12	11	12	12	9%
Debt Service					
Capital Outlay	50	5	4	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	145	108	106	127	18%
Less: Revenues and Transfers In	59	68	67	68	0%
Net Cost to General Revenues	86	40	39	59	48%

HIGHLIGHTS: Increasing lot sale prices in 2012 to \$450 resident regular lot, \$350 cremation. Non-resident lot fees are double. Increasing burial fee costs for opening/closing. Prices based upon day of week/time and size of burial space.

Parks Detail

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks & Recreation	Division:	Parks

The City of Hartford includes more than 250 acres of park land, approximately half of which is developed for active uses including picnic shelters, athletic fields, playgrounds, an outdoor aquatic facility, trails, and open space areas. The Parks Division is responsible for the maintenance of park land, and the preservation of passive areas of wetlands and nature preserves. Partial funding of parks capital expenditures is made through the Parks Trust Fund, with revenues obtained by public site dedication fees from new residential developments.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	1	1	1	2	100%
Full Time Equivalent Positions	2.37	2.39	2.39	2.95	23.43%

Aging Services Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks and Recreation **Division:** Aging Services

GOALS: To provide a public contribution to private aging service providers.

OBJECTIVES: Provide financial support to Senior Friends for operations as determined by Senior Friends, Inc.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Projects Supported	Projects	1	1	1	1
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	13	13	13	13	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	13	13	13	13	0%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	13	13	13	13	0%

Recreation Budget Detail

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks & Recreation	Division:	Recreation

GOALS: To provide a well balanced year round recreational program with diversified programs for all ages and developmental skill levels. To provide programs in nature and outings, sports and games, outdoor aquatics, social events, and supervised playground programs. To make recreation programs affordable to all participants.

OBJECTIVES: Develop adult/youth sport leagues. Provide an expansive outdoor pool operation including swim lessons, open swim, pool rentals for the swim clubs. Provide outdoor activities and events year round in the parks to include supervised youth playgrounds and field trips. Coordinate community festivals with service clubs that utilize outdoor parks and recreation facilities. Promote winter recreation in our parks through ice skating, skiing, hiking and special events.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013	
Overall Class/Event Participants	Participants	51,994	46,420	48,000	48,500	
Adult Sport Team Registrations	Teams	25	11	15	15	
Overall Youth Sport Enrollment	Enrollment	1,009	1,085	1,075	1,100	
Total Swim Lesson Enrollments	Students	1,309	1,025	1,092	1,100	
Total Pool Attendance-Open/Lap	People	20,341	18,224	19,300	18,500	
Total Summer Playgrounds	Students	130	146	136	135	
		Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	243	257	250	254	-1%	
Operations and Maintenance	126	142	139	142	0%	
Debt Service						
Capital Outlay	3	0	0	0	0%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	372	399	389	396	-1%	
Less: Revenues and Transfers In	186	215	221	197	-8%	
Net Cost to General Revenues	186	184	168	199	8%	

HIGHLIGHTS: Veteran's Pool study will commence during 2013. 2012 revenue increase included youthball donation.



***PLANNING AND
ZONING***

***DEPARTMENTAL
BUDGET
SUMMARY***

Planning & Zoning Department Summary

Fund:	General	Department:	Planning & Zoning
Manager:	Director of Planning & Zoning	Division:	Combined

The Department of Planning and Zoning consolidates services in the following Detail Pages:

Planning/Zoning	Inspection Services
Economic Development	

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	103	99	100	91	-8%
Operations and Maintenance	128	142	142	159	12%
Debt Service					
Capital Outlay	56	32	35	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	287	273	277	250	-8%
Less: Revenues and Transfers In	197	140	141	146	4%
Net Cost to General Revenues	90	133	136	104	-22%



***PLANNING AND
ZONING***

***Division
Detail***

Planning & Zoning Detail

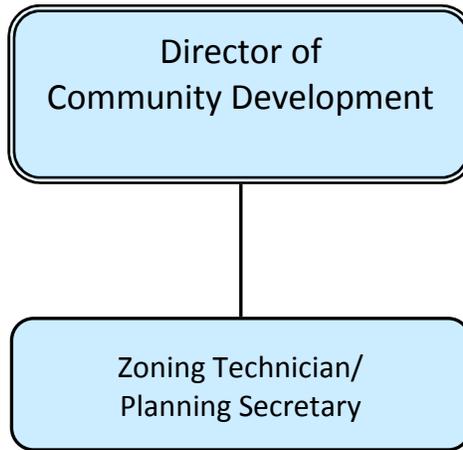
Fund: General

Department: Planning & Zoning

Manager: Director of Community Development

Division: Planning & Zoning

The division of Planning and Zoning is responsible for overall planning and strategic planning activities, including the development and administration of the City master plan. The Director serves as the City representative to various private and public sector development, planning and growth management groups. Zoning activities include the administration of local ordinances and notifying the public of proposed zoning changes. The division is the primary contact point for developers seeking annexation or plan approvals from the City, and coordinates cooperative planning functions with other governments. The division provides staff support to the City Plan Commission, Joint City-Town Planning Committee, and Zoning Board of Appeals.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.4	0.4	0.4	0.325	-18.75%

Inspection Services Budget Detail

Fund: General **Department:** Planning & Zoning
Manager: Director of Community Development **Division:** Inspection Services

GOALS: To provide consolidated building, zoning, electrical, plumbing, heating, and related permitting services; to provide inspection information, records, and reports; to maintain a high standard of inspection services; to provide appropriate demand-response inspection service for housing code violations; and to provide erosion control permitting, inspection, and enforcement services.

OBJECTIVES: Ensure timely inspection and review of appropriate permits through the use of a professional inspection service. Certify City for plan review and inspections of state building plan projects. Provide a constant critique of all permit applications for compliance with all municipal and state ordinances and codes. Maintain constant communication with builders and contractors. Coordinate inspections and permit reviews with appropriate City officials.

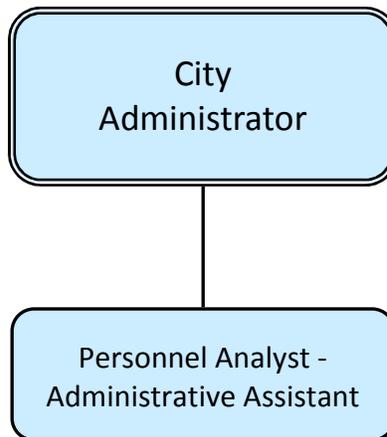
Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Building Permits	Permits	260	268	272	266
Electrical Permits	Permits	152	180	122	151
Heating Permits	Permits	82	105	62	83
Plumbing Permits	Permits	175	242	202	206
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	65	63	63	60	-5%
Operations and Maintenance	114	127	127	131	3%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	179	190	190	191	1%
Less: Revenues and Transfers In	181	123	124	129	5%
Net Cost to General Revenues	-2	67	66	62	-7%

HIGHLIGHTS: Slowing of residential construction resulted in reduced revenues. Property maintenance complaints now handled by in-house staff. Anticipate revenue increase in 2013 due to industrial construction.

Economic Development Detail

Fund:	General	Department:	Planning & Zoning
Manager:	City Administrator	Division:	Economic Development

The role of the Office of Economic Development is to coordinate the various resources of municipal government toward the community development goals of the Common Council. The Director of Planning & Development serves as an initial contact between commercial and industrial interests pursuing development and expansion projects within the City. The Division is responsible for the oversight of the City's room tax programs.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Economic Development Budget Detail

Fund: General	Department: Planning & Zoning
Manager: City Administrator	Division: Economic Development

GOALS: To foster an environment conducive to business and industrial expansion within the community. To act in concert with other development agencies and authorities to promote business retention and the economic expansion of the City.

OBJECTIVES: Assist Hartford Area Development Corporation in the marketing and development and redevelopment of industrial sites. Assist Hartford BID District redevelopment plans. Conclude construction phases of TID's 4 and 5.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
	Loans	12	12	11	
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	3	3	3	16	433%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	3	3	3	16	433%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	3	3	3	16	433%

HIGHLIGHTS: Labor costs for Economic Development are charged to Office of City Administration. Operating expenses include computer and telephone cost allocations, annual grant to B.I.D. for business plan award program, and share of HADC/EDWC grants.

***SPECIAL
REVENUE
FUNDS***

Summary of Fund Type

SPECIAL REVENUE FUNDS

To account for the proceeds of specific revenue sources (other than expandable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

The Summary of Fund Type for Special Revenue Funds consolidates presentations from the following Detail Pages:

Development Loan Fund
 Revitalization Loan Fund
 Recreation Center Fund
 Transportation Fund

Rehabilitation Loan Fund
 Library Fund
 Tax Incremental District 4 Fund
 Tax Incremental District 5 Fund
 Business Improvement District

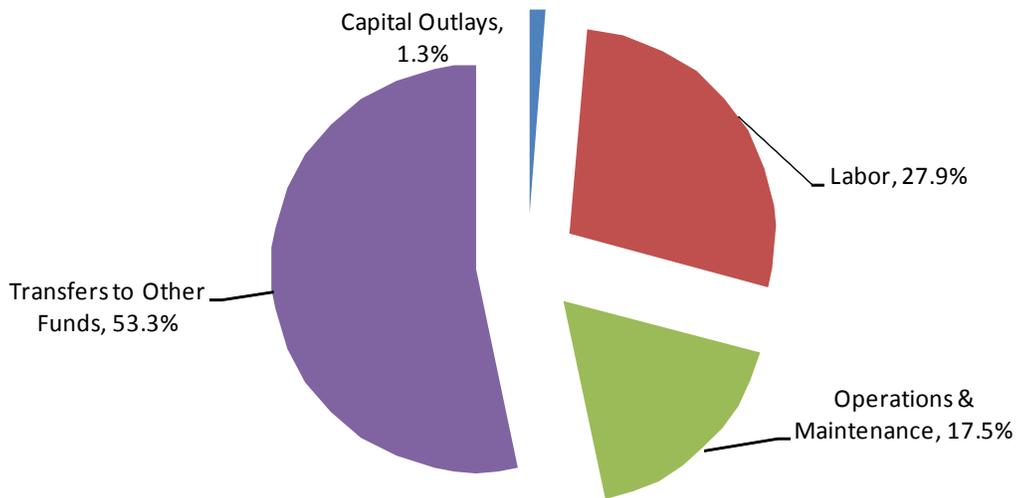
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	1226	1209	1186	1180	-2%
Operations and Maintenance	662	731	702	740	1%
Debt Service	216	197	197	0	-100%
Capital Outlay	49	10	9	55	450%
Nonoperating Expenditures	0	0	0	0	0%
Transfers To Other Funds	471	2573	3046	2260	-12%
Total Expenditures & Transfers	2624	4720	5140	4235	-10%
Revenues and Transfers In					
Other Tax Revenues	2917	2825	3290	2324	-18%
Special Assessments	41	41	41	45	10%
Intergovernmental Revenues	461	415	443	448	8%
Licenses and Permits					
Fines, Forfeitures, Penalties	17	19	21	22	16%
Public Charges for Services	455	456	460	462	1%
Intergovernmental Charges					
Miscellaneous Revenues	155	124	134	128	3%
Transfers From Other Funds	323	318	318	318	0%
Sub-Total	4369	4198	4707	3747	-11%
Surplus Applied (Generated)	-2341	-68	-157	-152	124%
Property Tax Levy	596	590	590	640	8%
Total Revenues and Transfers	2624	4720	5140	4235	-10%

Summary of Fund Activity

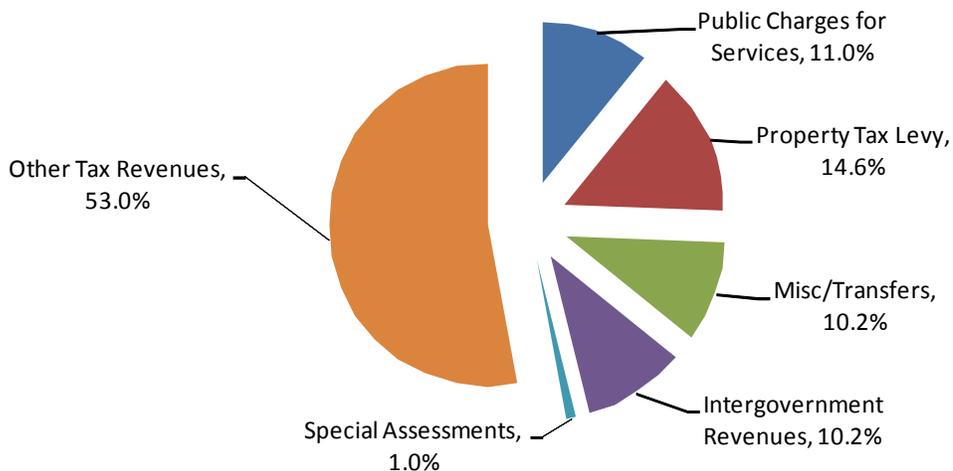
Special Revenue Funds

To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

Expenditure Classifications



Sources of City Dollars





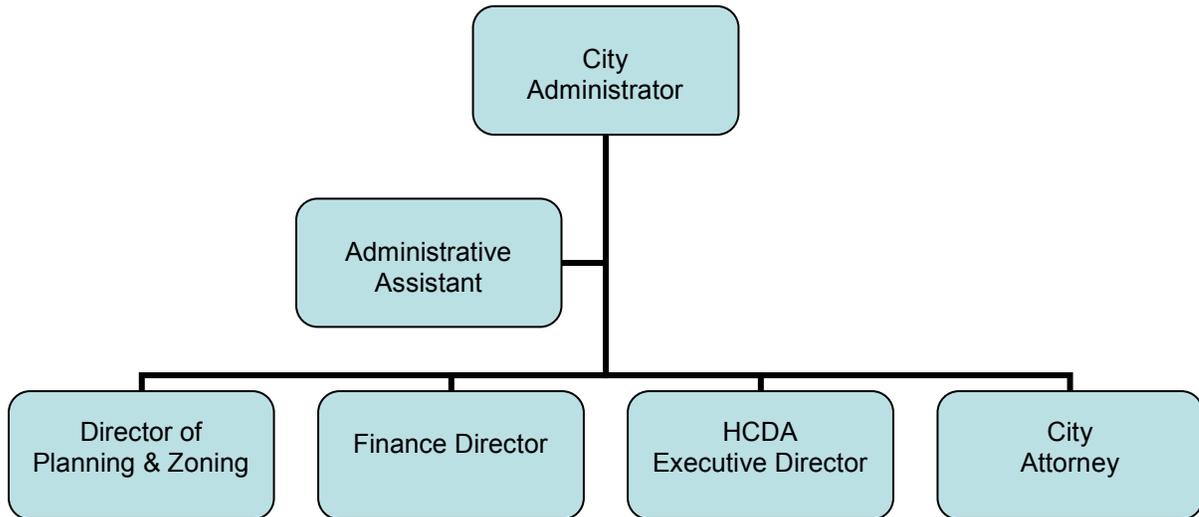
SPECIAL REVENUE

***FUNDS
SUMMARIES***

Development Loan Fund Budget Detail

Fund:	Special Revenue	Fund:	Development Loan Fund
Manager:	City Administrator	Department:	City Administration

The Development Loan Fund provides the City with the opportunity to offer low cost commercial and industrial loans to local businesses in support of overall economic vitality and employment. The program differs from the DOD Revitalization Loan program in that loans are not subject to the oversight of the State of Wisconsin. Monies from the Development Loan Fund have been used to make loans to the Hartford Community Development Authority and to meet debt service obligations of City projects undertaken in support of economic development. A team approach to loan generation and maintenance is conducted among City departments and the Hartford Community Development Authority. The Development Loan Fund serves as the financial accumulation for the City's Hotel Room Tax, administered by the Office of Economic Development.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

CITY OF HARTFORD

**Development Loan Fund
Budget Detail**

Fund:	Special Revenue	Fund:	Development Loan Fund
Manager:	City Administrator	Department:	City Administration

GOALS: To provide low-interest financing to existing and potential commercial and industrial developers seeking to locate or expand in the Hartford community. To provide financial grants for tourism and development purposes from room tax collections.

OBJECTIVES: Maintain active monitoring of the progress of all outstanding loans.

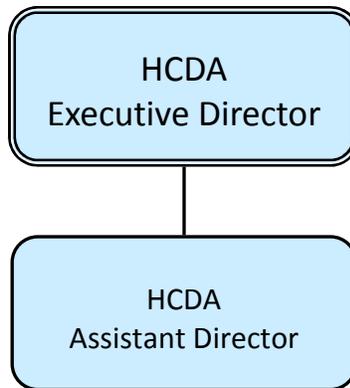
	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Development Loans Outstanding	Loans	1	1	1	0
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	51	53	57	43	-19%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	51	53	57	43	-19%
Less: Revenues and Transfers In	27	29	33	32	10%
Surplus Applied (Generated)	24	24	24	11	-54%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Fund balance in Development Loan Fund will be exhausted in 2013.

Rehabilitation Loan Budget Detail

Fund:	Special Revenue	Fund:	Rehabilitation Loan Fund
Manager:	City Administrator	Department:	City Administration

The Rehabilitation Loan Fund provides the City with the opportunity to offer no-cost and low cost loans to homeowners and landlords seeking to improve their properties. Loans are no interest or deferred payments, and are audited by the Wisconsin Department of Administration, Division of Housing. The fund is intended to be self-sustaining, with loan repayments and interest revenue providing loan funds.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0.3	0.14	0.14	0	<i>-100%</i>

Rehabilitation Loan Fund Budget Detail

Fund:	Special Revenue	Fund:	Rehabilitation Loan Fund
Manager:	City Administrator	Department:	City Administration

GOALS: To provide 0% deferred and repayment loans to homeowners and landlords to assist in meeting minimum housing quality standards and improve housing stock in compliance with Wisconsin Department of Administration, Division of Housing.

OBJECTIVES: Provide housing rehab loans to three low/moderate income households. Maintain 99% or better housing loan collection rate.

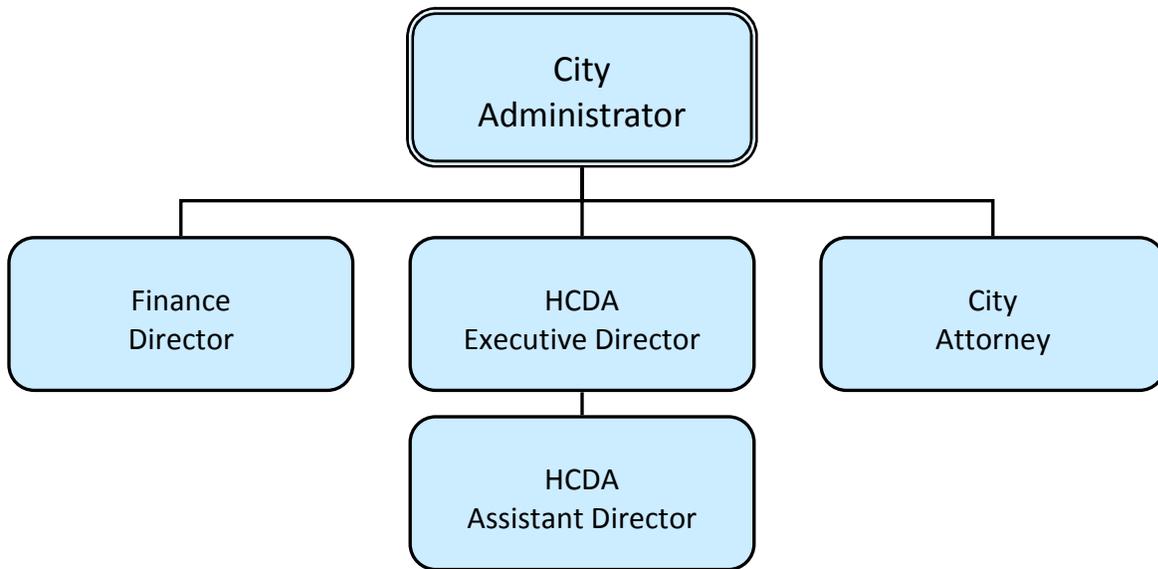
	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Outstanding Loans	Loans	37	39	26	22
Loan Collection Rate (Housing Loans)	Percent	99%	99%	99%	99%
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	19	10	10	0	-100%
Operations and Maintenance	3	3	4	3	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	22	13	14	3	-77%
Less: Revenues and Transfers In	8	8	9	8	0%
Surplus Applied (Generated)	14	5	5	-5	-200%
Net Cost to General Revenues	0	0	0	0	0%

NOTE: State "regionalizing" of local loan programs in 2013 will reduce funds to \$90,000 plus loans outstanding.

Revitalization Loan Budget Detail

Fund:	Special Revenue	Fund:	Revitalization Loan Fund
Manager:	City Administrator	Department:	City Administration

The Revitalization Loan Fund provides the City with the opportunity to offer low cost loans to new and expanding businesses in the City of Hartford. Loans can be structured to meet specific business needs, and are offered as a complement to conventional financing. The fund is intended to be self-sustaining, with loan repayments and interest revenue providing most loanable funds. A team approach to loan generation and maintenance is conducted among City departments and the Hartford Community Development Authority.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.42	0.21	0.21	0.02	-90.48%

Revitalization Loan Fund Budget Detail

Fund:	Special Revenue	Fund: Revitalization Loan Fund
Manager:	City Administrator	Department: City Administration

GOALS: To promote business development and expansion, increase the number of available area jobs, and promote economic vitality of the community through the offering of low-interest business loans under the regulation of the Wisconsin Department of Administration.

OBJECTIVES: Maintain 90% or better economic development loan collection rate. Maintain active monitoring of the progress of all outstanding loans. Return collections over the State mandated cap to Wisconsin Department of Commerce.

	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Outstanding Loans	Loans	12	12	11	9
Loan Collection Rate (Econ Devel)	Percent	65%	70%	90%	90%
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	26	16	16	2	-88%
Operations and Maintenance	3	4	3	2	-50%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	29	20	19	4	-80%
Less: Revenues and Transfers In	23	18	17	16	-11%
Surplus Applied (Generated)	6	2	2	-12	-700%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2010 & 2011 expenditures include mandated repayment to state of program-generated income. Program expected to be "regionalized" by State of Wisconsin by year-end 2013.

Tax Incremental District 4 Budget Detail

Fund: Special Revenue	Fund: Tax Incremental District 4 Fund
Manager: Finance Director	Department: Financial Administration

Tax Incremental District #4 was established in 1988 under Wisconsin Statute 66.46, which grants authority to communities to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. Construction projects within Tax Incremental District #4 were initially completed prior to June 22, 1998. These projects included the development of the Dodge Industrial Park and partial funding of the new Water Pollution Control Facility. Most projects were financed through the issuance of long term debt. The revision of Wisconsin's Tax Incremental Financing Law in 2004 allowed TID #4 to reopen its construction period through the end of 2010.

Finance
Director

	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Tax Incremental District 4 Budget Detail

Fund: Special Revenue	Fund: Tax Incremental District 4 Fund
Manager: Finance Director	Department: Financial Administration

GOALS: To accumulate tax increments charged to property taxpayers within Tax Incremental District 4, to pay debt service and related costs from those increments, and to monitor the repayment of project costs.

OBJECTIVES: Generate sufficient 2010 increment to pay all G.O. obligations and cash advances in a timely manner, as well as annual utility obligations.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	14	13	18	14	8%
Debt Service	216	197	197	0	-100%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	196	2270	2733	1977	-13%
Total Expenditures and Transfers	426	2480	2948	1991	-20%
Less: Revenues and Transfers In	2577	2480	2948	1991	-20%
Surplus Applied (Generated)	-2151	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

NOTE: Fund now developing major positive cash flows aimed at retiring obligations prior to 2015 district termination. Large Transfer to Other Funds are for debt service and reimbursements to utilities. 2013 Budget assumes termination of TID #4 in 2013.

Tax Incremental District 5 Budget Detail

Fund: Special Revenue **Fund:** Tax Incremental District 5 Fund
Manager: Finance Director **Department:** Financial Administration

Tax Incremental District #5 was established in 2005 to recover costs associated with land at the intersection of Highway 60 and Hilldale Drive.

Finance
Director

	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Tax Incremental District 5 Budget Detail

Fund: Special Revenue	Fund: Tax Incremental District 5 Fund
Manager: Finance Director	Department: Financial Administration

GOALS: To accumulate tax increments charged to property taxpayers with Tax Incremental District 5, and pay debt service costs from those increments.

OBJECTIVES: Repayment of construction debt per 2008 G.O. Bonds, and close District at earliest possible date.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	2	1	4	2	100%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	275	278	278	258	-7%
Total Expenditures and Transfers	277	279	282	260	-7%
Less: Revenues and Transfers In	405	398	399	387	-3%
Surplus Applied (Generated)	-128	-119	-117	-127	7%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Equalized value of TID #5 remains well above amount necessary for amortization of all debt service on schedule (reflected in surplus generated annually).

Transportation Budget Detail

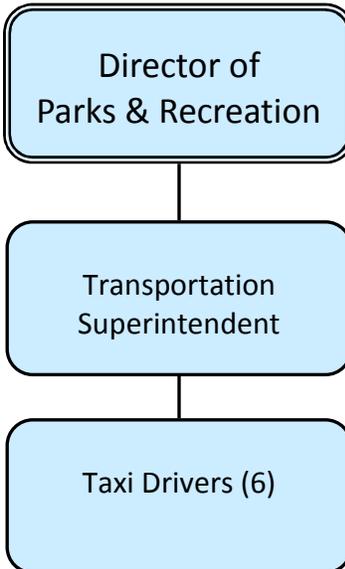
Fund: Special Revenue

Fund: Transportation

Manager: Director of Parks & Recreation

Department: Parks & Recreation

The City of Hartford operates a shared ride taxi program through an operations room located in the Recreation Center facility. Transportation is offered daily up to one mile beyond City limits. The operation receives approximately 53% Federal Section 5307 funding. Passenger fares for 2012 are proposed at \$3.00 per trip within the City. A senior/handicap card (age 60 and above) and coupon tickets allow passengers to ride for \$2.75. Service is provided by three minivans which also accommodate wheelchair passengers. A single vehicle is dispatched for the majority of the schedule with a second vehicle on the road during peak hours. Fuel surcharges are in place for \$0.25 increases when unleaded fuel reaches \$3.50 and \$4.50 per gallon.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	3.65	3.65	3.65	3.65	0%
Full Time Equivalent Positions	3.93	3.86	3.86	3.82	-1.04%

Transportation Budget Detail

Fund: Special Revenue

Fund: Transportation

Manager: Director of Parks & Recreation

Department: Parks & Recreation

GOALS: To provide demand-response shared ride taxi service throughout the City of Hartford and the surrounding community.

OBJECTIVES: Prepare State and Federal grants for program operations. Keep vehicles and equipment safe and operational, including replacement program after 100,000 miles. Dispatch vehicles to clients within 30 minutes. Dispatch a second vehicle according to community needs from January through March. Schedule pick-ups that encourage shared ridership. To provide responsive service during peak rider demand.

	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Passenger Trips	Trips	20,603	21,008	20,276	20,681
Vehicle Miles of Road Service	Miles	52,681	55,205	53,325	54,391
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	197	186	188	187	1%
Operations and Maintenance	31	35	43	38	9%
Debt Service					
Capital Outlay	37	0	0	40	100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	265	221	231	265	20%
Less: Revenues and Transfers In	255	207	211	205	-1%
Surplus Applied (Generated)	-10	0	6	-4	-100%
Net Cost to General Revenues	20	14	14	64	357%

HIGHLIGHTS: 2013 operations and outlays impacted by Federal Census designation of Hartford/West Bend as a single "urban area". Federal/State aids reduced under this designation.

Public Library Budget Detail

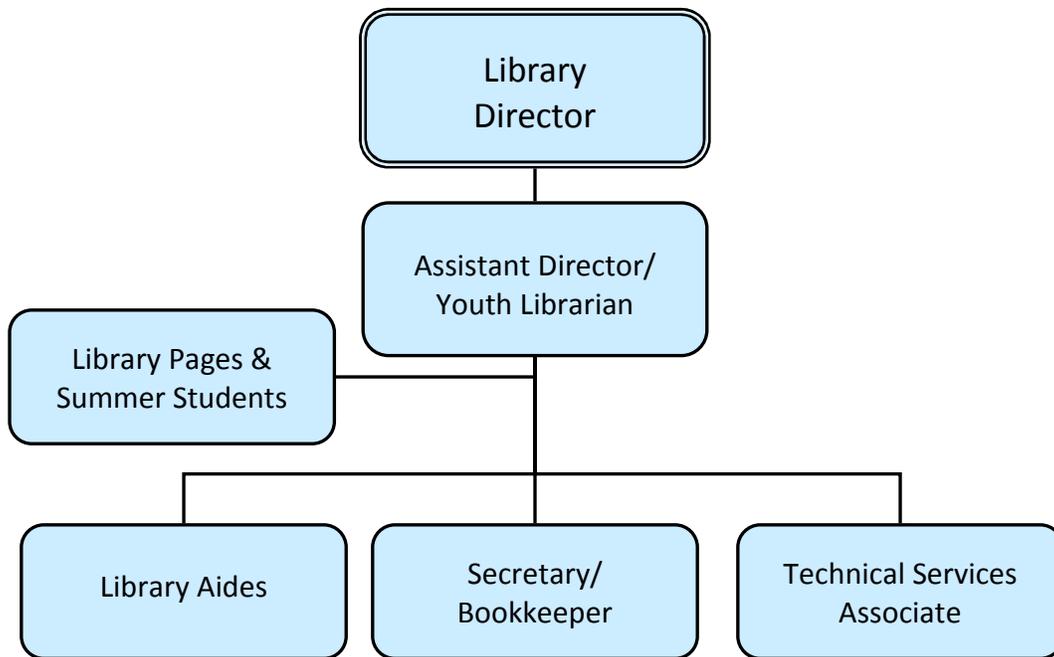
Fund: Special Revenue

Fund: Public Library

Manager: Library Director

Department: Public Library

The Jack Russell Memorial Library is a tax-supported public service operation available without charge to all residents of the City of Hartford and the surrounding municipalities. The Library is staffed by trained individuals who review, select, and process a variety of materials, and who provide both automated and personal access to the collections of these materials. The public may utilize the items directly within the library facility, or borrow the items through direct loan for use elsewhere.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	7.5	8	8	8	0%
Full Time Equivalent Positions	7.5	9.0	9.0	9.0	0%

Public Library Budget Detail

Fund: Special Revenue

Fund: Public Library

Manager: Library Director

Department: Public Library

GOALS: The Jack Russell Memorial Library provides the residents of the City of Hartford and surrounding areas with a wide variety of services and materials necessary to meet the educational, informational, and recreational needs of a diverse population covering several different ages, reading levels, educational backgrounds, and interests.

OBJECTIVES: Maintain current library operations in the new library facility with minimal reductions in hours and services, and handle any increased service demands without additional staff. Work with Mid-Wisconsin & Lakeshores Library Systems to maintain & improve the SHARE automation network between the 45 member libraries in these systems utilizing the Internet and the Teach Wisconsin T1 communication lines. Continue cooperative planning and the purchasing of various library materials between Hartford and the other four Washington County public libraries to extend the purchase power while expanding new collections primarily in digital formats. Continue, and expand as necessary, the regular outreach service to the institutionalized and homebound residents of the City of Hartford in cooperation with Washington County and the other county public libraries. Promote school/public library communication and cooperation through school visits, classroom tours, and sharing of information and materials. Expand and promote library services and programs for the young adult clientele.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Library Circulation	Items	177,025	179,314	215,000	220,000
Interlibrary Loans	Items	23,595	25,148	26,000	26,500
Patron Registration	Patrons	21,920	22,838	24,000	24,500
Programs/Attendance	Number	58/3,147	78/3,572	75/4,000	80/4,500
Materials Cataloged	Items	6,870	5,044	6,000	6,000
Internet Usage	Hours	12,293	10,263	15,000	16,000
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	529	540	527	540	0%
Operations and Maintenance	263	290	263	294	1%
Debt Service					
Capital Outlay	3	0	0	0	0%
Nonoperating Expenditures					
Transfers to Other Funds	0	25	35	25	0%
Total Expenditures and Transfers	795	855	825	859	0%
Less: Revenues and Transfers In	263	257	286	298	16%
Surplus Applied (Generated)	-44	22	-37	-15	-168%
Net Cost to General Revenues	576	576	576	576	0%

Recreation Center Budget Detail

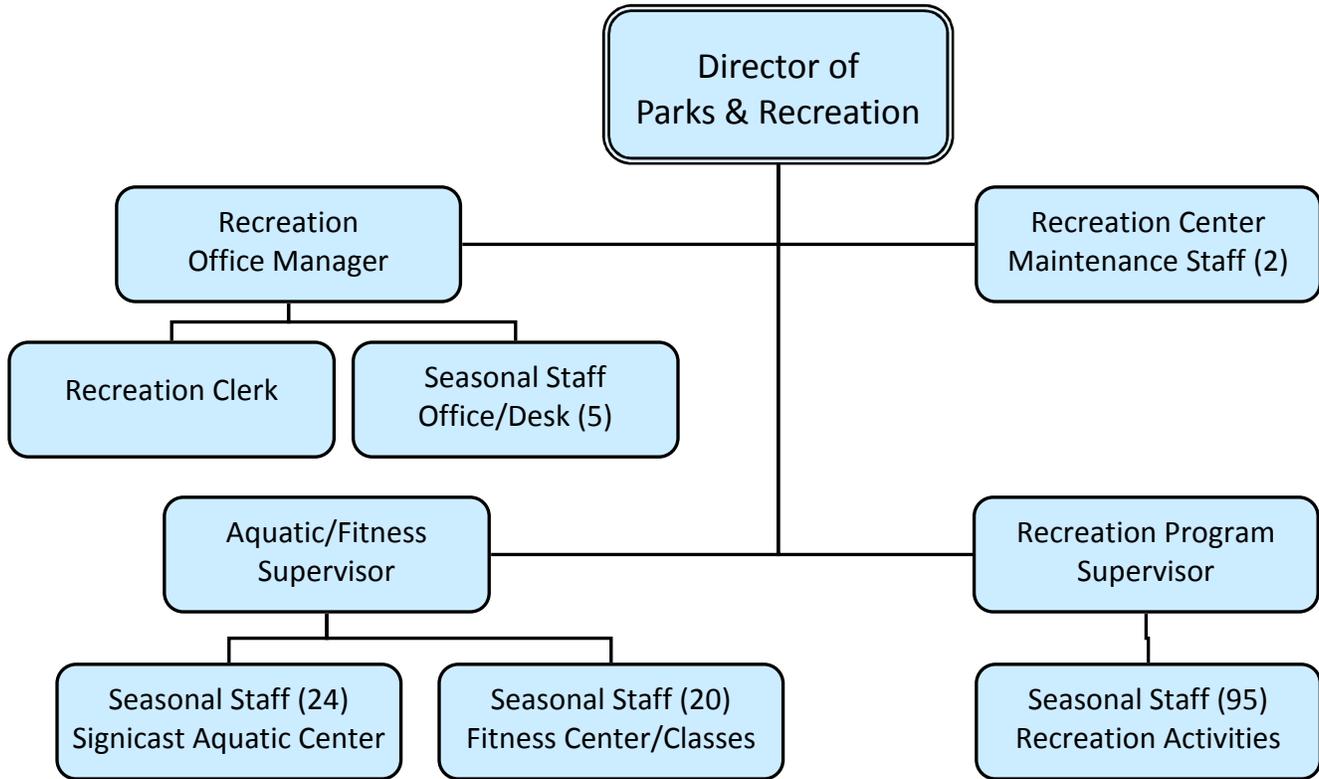
Fund: Special Revenue

Fund: Recreation Center

Manager: Director of Parks & Recreation

Department: Parks & Recreation

The Recreation Center Special Revenue Fund includes all operational programs, maintenance, services and administration provided at this site. There are numerous recreational classes held in the center along with the major operations of the Signicast Family Aquatic Center and Fitness Center which are reflected under this fund. The administrative functions and staff that support the Recreation Center along with the maintenance staff and operational costs for facility upkeep are within this Recreation Center fund.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	5.23	5.23	5.23	4.99	-4.59%
Full Time Equivalent Positions	4.43	4.41	4.41	4.17	-5.44%

CITY OF HARTFORD

Recreation Center Budget Detail

Fund: Special Revenue

Fund: Recreation Center

Manager: Director of Parks & Recreation

Department: Parks & Recreation

GOALS: To provide well balanced year round indoor recreational services and programs at the Recreation Center including aquatics, fitness, arts/crafts, youth/adult sports, and pre-school education. To offer recreational opportunities for persons of all socio-economic levels and age groups. OBJECTIVES: Provide affordable recreation with membership and class fees used to help offset operational expense. Provide swimming lessons, water exercise, water therapy, open/lap swim programs. Provide fitness facilities and instructional classes to promote community health and wellness. Provide youth/adult sport classes and leagues. Hire qualified/certified seasonal staff to support activities. Expand programs and services in the facility to maximize space. Provide classroom instructional programs in pre-school education arts/crafts and community safety and education.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013	
Signicast Lesson Enrollment	Students	1,098	1,079	1,000	1,050	
Signicast Open/Lap Swim	People	22,856	21,361	22,000	22,000	
Signicast Memberships (Annual/Quarter)	Memberships	173	190	195	190	
Fitness Memberships (Annual/Quarter)	Memberships	783	680	700	700	
Full Memberships (Annual/Quarter)	Memberships	317	262	275	275	
Class/Event Participation	People	121,265	117,973	117,000	117,000	
Adult Sport Team Registrations	People	63	47	54	54	
Youth Sport Enrollment	People	343	311	315	325	
Silver Sneakers Drop Ins	People	6,067	10,444	10,700	10,800	
		Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	430	438	426	431	-2%	
Operations and Maintenance	248	287	265	290	1%	
Debt Service						
Capital Outlay	9	10	9	15	50%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	687	735	700	736	0%	
Less: Revenues and Transfers In	741	737	740	736	0%	
Surplus Applied (Generated)	-54	-2	-40	0	-100%	
Net Cost to General Revenues	0	0	0	0	0%	

Highlights: There continues to be steady growth in the Silver Sneakers senior exercise programs. Recreation memberships include a 1% increase for 2013. Capital project fund for update and purchase of new copy machine.

Business Improvement District Budget Detail

Fund: Special Revenue

Fund: Business Improvement District

Manager: BID Manager

Department: Legislative

The Downtown Business Improvement District (BID) is a component unit of the City of Hartford, with oversight provided by the Common Council as a Legislative Department coordinated function. The District was formed by member commercial establishments seeking to promote the orderly development of Hartford’s historic downtown area. Primary funding for BID activities is provided by assessment of its members based upon frontage size of commercial properties. The BID has been instrumental in assisting the City in its long range planning for the downtown area, and the BID is active in marketing downtown sites.

	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Business Improvement District Budget Detail

Fund: Special Revenue

Fund: Business Improvement District

Manager: BID Manager

Department: Legislative

GOALS: To facilitate the orderly development of the Downtown Hartford area by providing an organizational and funding vehicle to develop and promote the area for the economic benefit of all businesses and property owners within the District. The Business Improvement District is a component unit of the City of Hartford, created by legislative action of the Common Council.

OBJECTIVES: Continue implementation of comprehensive parking and access plan.
Develop recruitment system to minimize vacancies and improve retail mix.
Continue management of Christmas Parade and Maxwell Street Day.

	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
New Downtown Businesses Established	Businesses	1	2	3	3
District Members	Members	106	108	109	109
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	25	19	19	20	5%
Operations and Maintenance	47	45	45	54	20%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	72	64	64	74	16%
Less: Revenues and Transfers In	70	64	64	74	16%
Surplus Applied (Generated)	2	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: BID receives a portion of room tax revenue. BID operating plan now included in Appendix. Assessment rate increases \$.20 to \$2.30 in 2013.

***DEBT
SERVICE
FUNDS***



Summary of Fund Type

DEBT SERVICE FUNDS

To account for the accumulation of resources for and the payment of general long-term debt principal and interest.

CALCULATION OF LEGAL DEBT LIMIT AND MARGIN OF INDEBTEDNESS

The City of Hartford's legal debt limit and margin of indebtedness at January 1, 2012, in accordance with Section 67.03 of the Wisconsin Statutes, is projected to be:

Projected Equalized Valuation		\$1,097,331,500
Project Debt Limitation: 5% of Equalized Valuation		54,866,575
Less Outstanding Debt at 12/31/12		<u>(24,365,000)</u>
Margin of Indebtedness		\$30,501,575
Ratio		44.41%

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service	3249	8362	8356	3553	-58%
Capital Outlay					
Nonoperating Expenditures					
Transfers To Other Funds	749	5893	5894	1272	-78%
Total Expenditures & Transfers	3998	14255	14250	4825	-66%
Revenues and Transfers In					
Other Tax Revenues					
Special Assessments					
Intergovernmental Revenues					
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services					
Intergovernmental Charges					
Miscellaneous Revenues	38	5038	5049	24	-100%
Transfers From Other Funds	1975	7024	7535	2624	-63%
Sub-Total	2013	12062	12584	2648	-78%
Surplus Applied (Generated)	121	481	-46	322	-33%
Property Tax Levy	1864	1712	1712	1855	8%
Total Revenues and Transfers	3998	14255	14250	4825	-66%

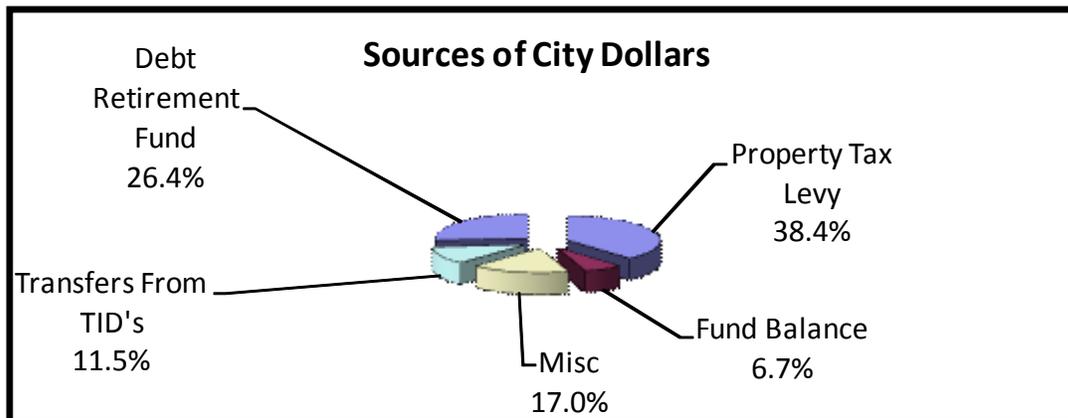
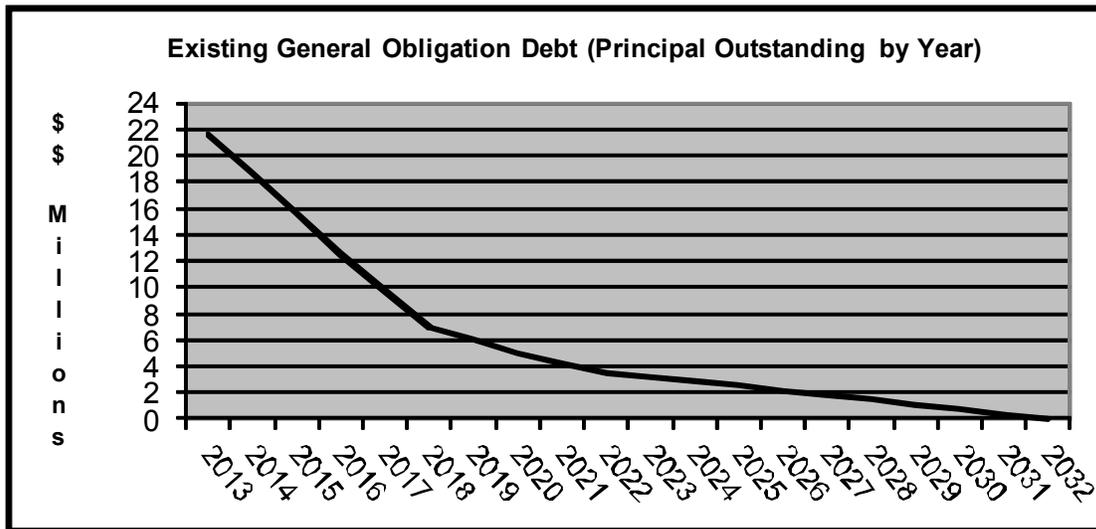
Summary of Fund Activity

Debt Service Funds

To account for the accumulation of resources for and the payment of general long-term debt principal and interest.

The Summary of Fund Type for the Debt Service Funds consolidates the following Detail Pages:

- 1997 G.O. Bonds
- 1998 G.O. Refunding Bonds
- 2012 G.O. Promissory Notes
- 2002 G.O. Refunding Bonds
- 2012 G.O. Refunding Notes
- Debt Retirement Sinking Fund
- 2011 G.O. NAN's
- 2004 G.O. Promissory Notes
- 2006 G.O. Promissory Notes
- 2006 G.O. Refunding Bonds
- 2007 G.O. Taxable Notes
- 2008 G.O. Promissory Notes
- 2010 G.O. Refunding Bonds
- 2010 G.O. Promissory Notes
- 2012 G.O. Refunding Bonds



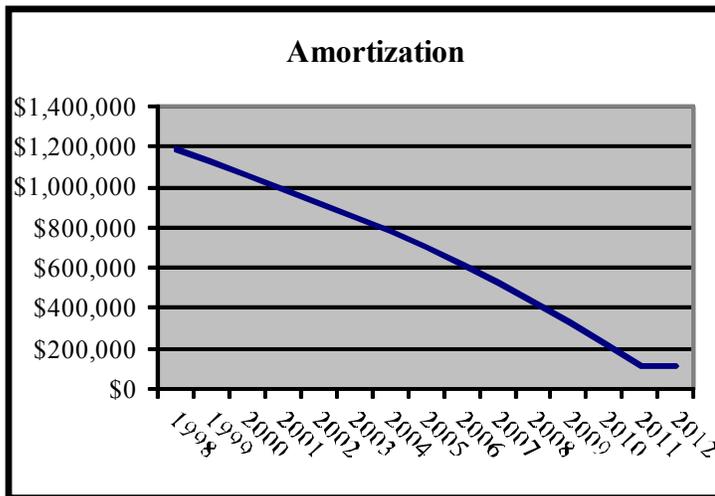
1997 G.O. Bonds Budget Detail

Issue: 1997 G.O. Bonds	Type: General Obligation
Issue Date: 04-15-1997	Principal (Issuance): \$1,210,000
Final Maturity: 05-01-2012	Principal at 1/1/13: \$0

GOALS: Take-out 1994 Bond Anticipation Notes issued on behalf of Tax Incremental District 4.

OBJECTIVES: Amortization according to amortization schedule, paid from TIF #4 increments.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	110	115	115	0	-100%
Interest	9	3	3	0	-100%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	119	118	118	0	-100%
Less: Revenues and Transfers In	119	118	118	0	-100%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%



NOTE: Issue paid in full on 5/1/2012.

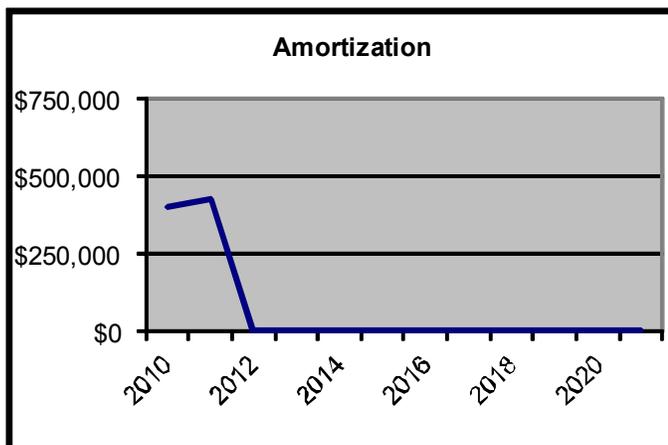
1998 G.O. Refunding Bonds Budget Detail

Issue: 1998 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 07-01-1998	Principal (Issuance): \$7,750,000
Final Maturity: 07-01-2011	Principal at 1/1/13: \$0

GOALS: To finance 1998-9 Capital Improvement Program projects approved for debt financing, including new Recreation Center and Independence Park remediation.

OBJECTIVES: Amortization according to amortization schedule. Amortization schedule reflects application of \$1,200,000 in Recreation Center donations during years 1999 through 2004. Issue refinanced by advance refunding in 2010.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	421	0	0	0	0%
Interest	21	0	0	0	0%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	442	0	0	0	0%
Less: Revenues and Transfers In	442	0	0	0	0%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%



NOTE: The REVENUE SOURCES chart shown above represents sources required for debt service on the governmental funds portion of this obligation. The AMORTIZATION chart shown above indicates the amortization schedule for the entire borrowing, although proceeds are provided to other funds.

2002 G.O. Refunding Bonds Budget Detail

Issue: 2002 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 04-01-2002	Principal (Issuance): \$2,645,000
Final Maturity: 11-01-2018	Principal at 1/1/13: \$0

GOALS: Partial restructuring of 1998 G.O. Bonds (years 2003-2008) to reduce tax levy impact.

OBJECTIVES: Restructure intermediate debt repayment for new Hartford Recreation Center borrowing done in 1998.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	190	200	200	0	-100%
Interest	86	77	77	0	-100%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	276	277	277	0	-100%
Less: Revenues and Transfers In	40	43	42	0	-100%
Surplus Applied (Generated)	0	-1	0	0	-100%
Net Cost to General Revenues	236	235	235	0	-100%

NOTE: Refinanced 8/8/2012 with 2012 G.O. Refunding Promissory Notes.

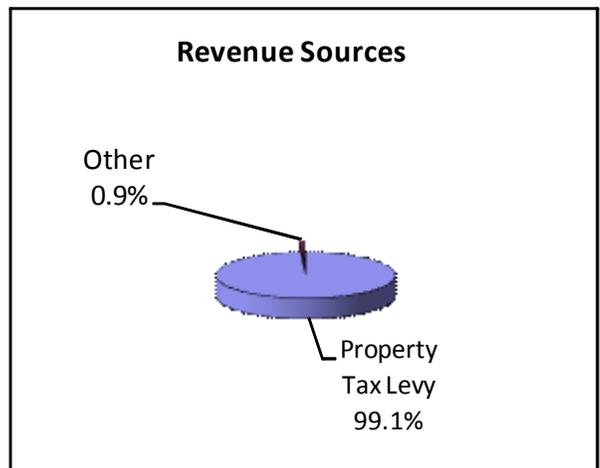
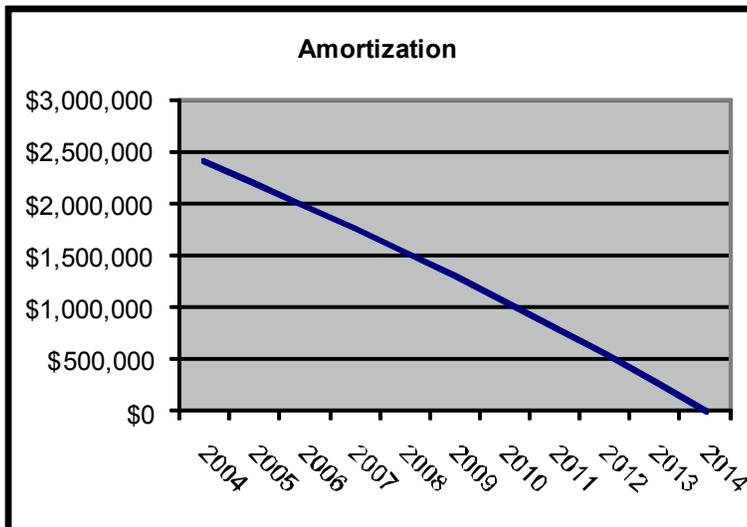
2004 G.O. Promissory Notes Budget Detail

Issue: 2004 G.O. Promissory Notes	Type: General Obligation
Issue Date: 07-01-2004	Principal (Issuance): \$2,400,000
Final Maturity: 07-01-2014	Principal at 1/1/13: \$ 550,000

GOALS: To finance 2004-2005 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	250	255	255	270	6%
Interest	43	32	32	22	-31%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	293	287	287	292	2%
Less: Revenues and Transfers In	9	4	4	3	-25%
Surplus Applied (Generated)	-3	0	0	0	0%
Net Cost to General Revenues	287	283	283	289	2%



2006 G.O. Promissory Notes Budget Detail

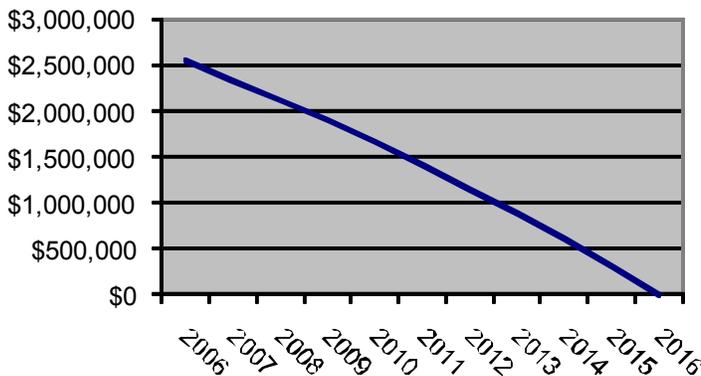
Issue: 2006 G.O. Promissory Notes	Type: General Obligation
Issue Date: 08-01-2006	Principal (Issuance): \$2,550,000
Final Maturity: 08-01-2016	Principal at 1/1/13: \$1,140,000

GOALS: To finance 2006-2007 Capital Improvement Program projects approved for debt financing.

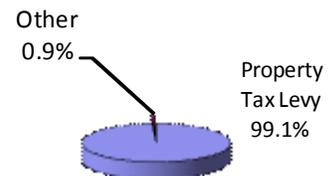
OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	250	260	260	270	4%
Interest	71	61	61	50	-18%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	321	321	321	320	0%
Less: Revenues and Transfers In	0	4	4	3	-25%
Surplus Applied (Generated)	5	0	0	0	0%
Net Cost to General Revenues	316	317	317	317	0%

Amortization



Revenue Sources



2006 G.O. Refunding Bonds Budget Detail

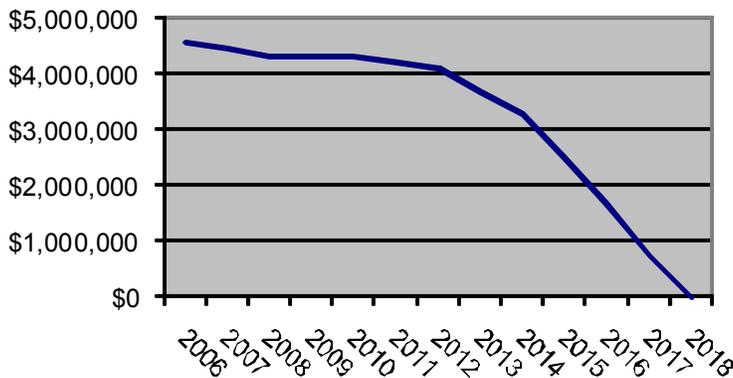
Issue: 2006 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 01-01-2006	Principal (Issuance): \$4,540,000
Final Maturity: 09-01-2018	Principal at 1/1/13: \$4,080,000

GOALS: To refinance balloon maturities of 2000 G.O. Promissory Note issue.
(New Hartford Recreation Center partial funding.)

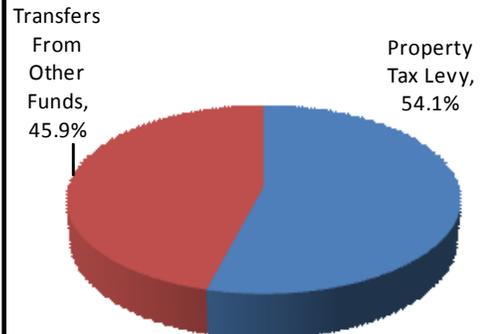
OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	115	120	120	405	238%
Interest	172	168	168	163	-3%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	287	288	288	568	97%
Less: Revenues and Transfers In	0	0	0	260	100%
Surplus Applied (Generated)	0	0	0	1	100%
Net Cost to General Revenues	287	288	288	307	7%

Amortization



Revenue Sources



2007 Taxable G.O. Notes Budget Detail

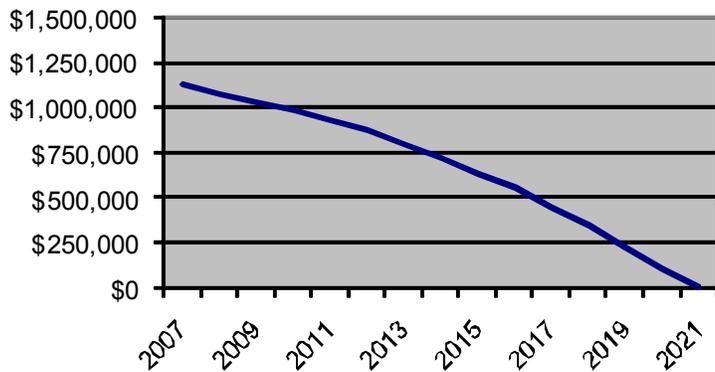
Issue: 2007 Taxable G.O. Notes	Type: General Obligation
Issue Date: 11-01-2007	Principal (Issuance): \$1,150,000
Final Maturity: 04-01-2021	Principal at 1/1/13: \$ 890,000

GOALS: Reduce interest expense on prior service portion of annual retirement fund payments.

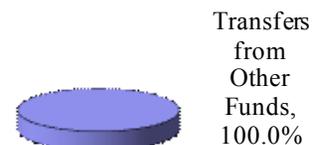
OBJECTIVES: Eliminate annual funding of prior service portion of WRS retirement contributions.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	50	60	60	75	25%
Interest	56	52	52	49	-6%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	106	112	112	124	11%
Less: Revenues and Transfers In	106	112	112	124	11%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

Amortization



Revenue Sources



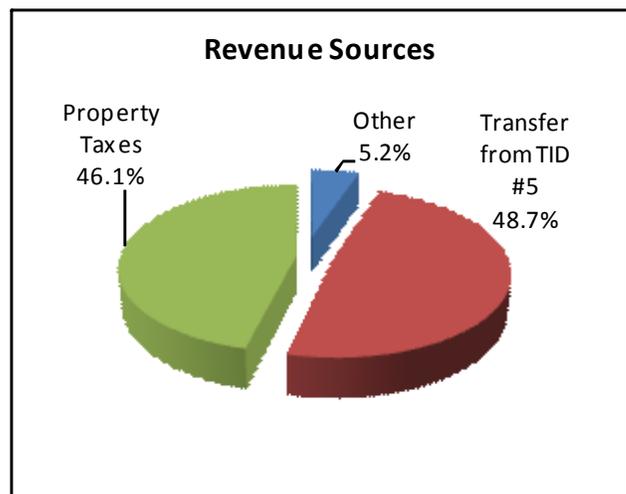
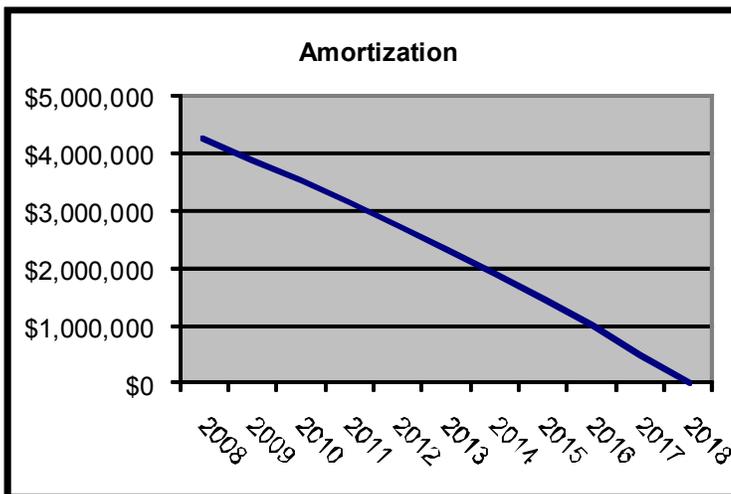
2008 G.O. Promissory Notes Budget Detail

Issue: 2008 G.O. Promissory Notes	Type: General Obligation
Issue Date: 07-01-2008	Principal (Issuance): \$4,310,000
Final Maturity: 07-01-2018	Principal at 1/1/13: \$2,760,000

GOALS: To finance 2008-9 Capital Improvement Program projects approved for debt financing, and to take out 2005 G.O. Bans for Tax Incremental District #5.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	400	425	400	425	0%
Interest	134	119	119	105	-12%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	534	544	519	530	-3%
Less: Revenues and Transfers In	276	280	280	260	-7%
Surplus Applied (Generated)	0	0	-25	25	100%
Net Cost to General Revenues	258	264	264	245	-7%



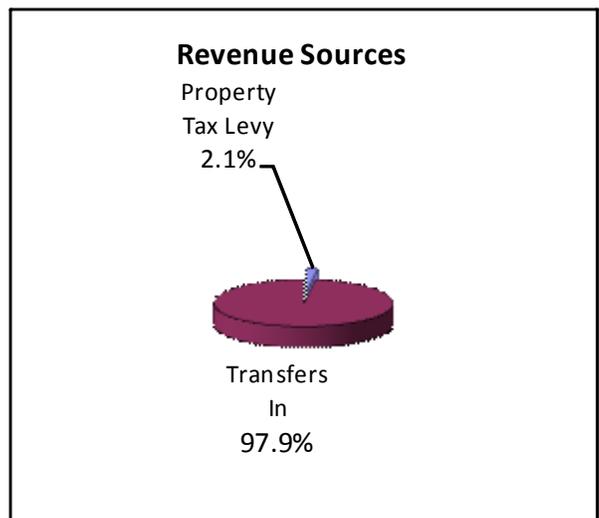
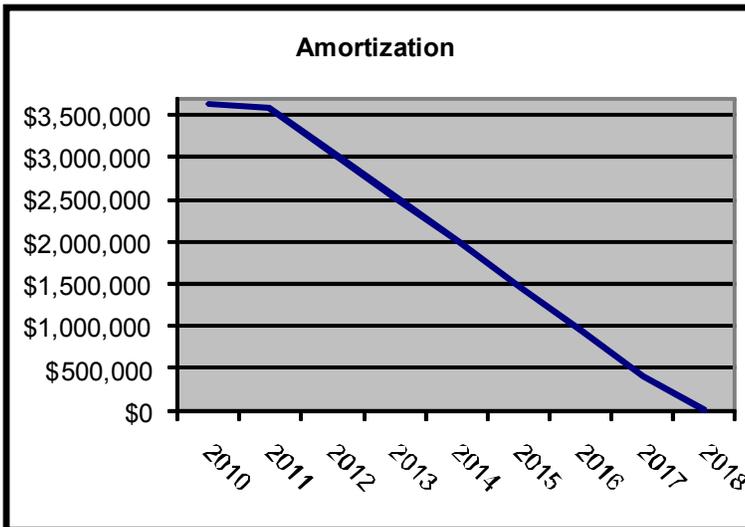
2010 G.O. Refunding Bonds Budget Detail

Issue: 2010 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 08-01-2010	Principal (Issuance): \$3,635,000
Final Maturity: 08-01-2018	Principal at 1/1/13: \$3,045,000

GOALS: To refinance a portion of the 1998 G.O. Bond issue.
(Partial funding for new Hartford Recreation Center.)

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	59	517	517	497	-4%
Interest	100	79	79	69	-13%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	159	596	596	566	-5%
Less: Revenues and Transfers In	15	453	456	611	35%
Surplus Applied (Generated)	1	3	0	-58	-2033%
Net Cost to General Revenues	143	140	140	13	-91%



HIGHLIGHTS: This issue was executed to reduce overall interest costs.

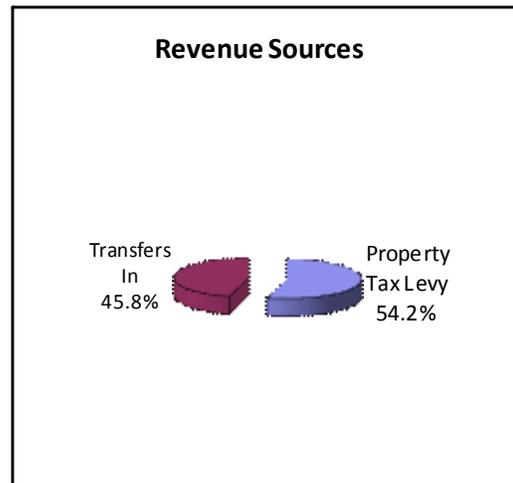
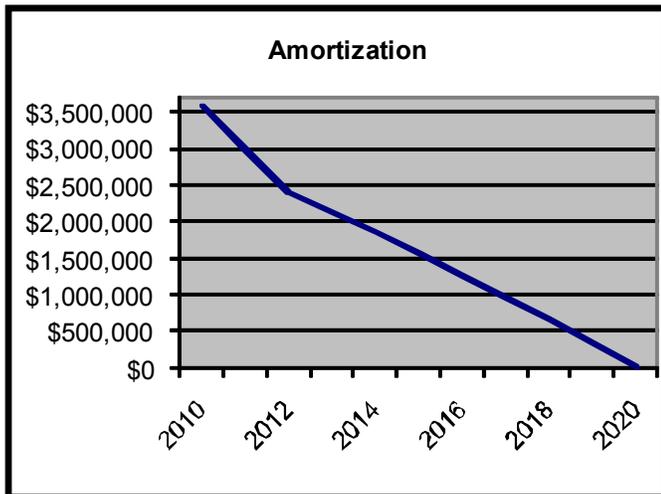
2010 G.O. Promissory Notes Budget Detail

Issue: 2010 G.O. Promissory Notes	Type: General Obligation
Issue Date: 08-01-2010	Principal (Issuance): \$3,580,000
Final Maturity: 08-01-2020	Principal at 1/1/13: \$2,405,000

GOALS: To finance 2010-11 Capital Improvement Program projects approved for debt financing, and refinancing 2011 and 2012 maturities from the 2002 G.O. Promissory Notes.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	575	600	600	275	-54%
Interest	82	74	74	62	-16%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	657	674	674	337	-50%
Less: Revenues and Transfers In	322	489	487	155	-68%
Surplus Applied (Generated)	-2	0	2	0	0%
Net Cost to General Revenues	337	185	185	182	-2%



2011 G.O. Note Anticipation Notes Budget Detail

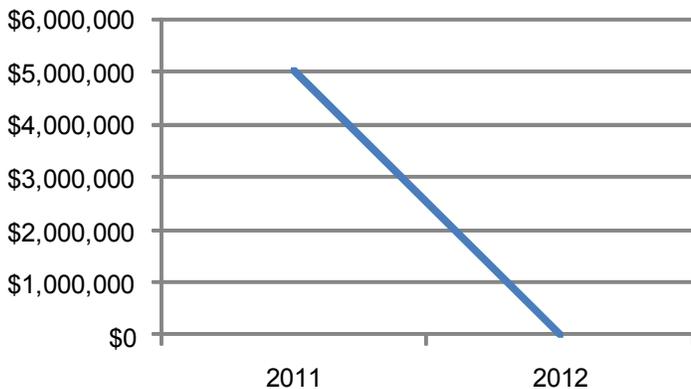
Issue: 2011 G.O. Note Anticipation Notes	Type: General Obligation
Issue Date: 01-04-11	Principal (Issuance): \$5,000,000
Final Maturity: 07-01-12	Principal at 1/1/13: \$0

GOALS: To provide interim financing for City share of Jack Russell Memorial Library project.

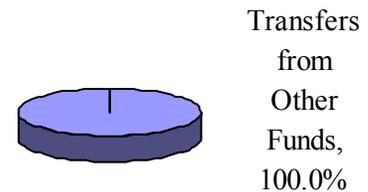
OBJECTIVES: To prove short-term financing in advance of issuing long-term debt.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	0	5000	5000	0	-100%
Interest	55	110	110	0	-100%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	55	5110	5110	0	-100%
Less: Revenues and Transfers In	55	5110	5110	0	-100%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

Amortization



Revenue Sources



NOTE: Replaced with long-term 2012 G.O. Refunding Bonds 6/26/2012.

2012 G.O. Refunding Bonds Budget Detail

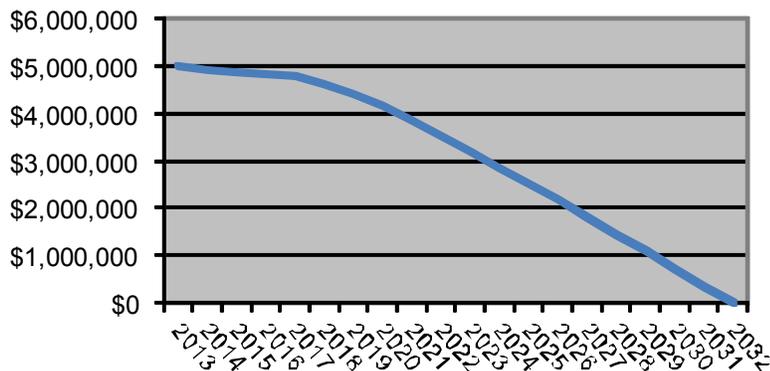
Issue: 2012 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 06-26-2012	Principal (Issuance): \$4,975,000
Final Maturity: 05-01-2032	Principal at 1/1/13: \$4,975,000

GOALS: Funding for City share of Jack Russell Memorial Library.

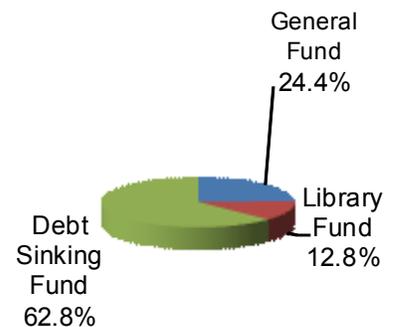
OBJECTIVES: Amortization per schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	0	0	0	0	0%
Interest	0	0	0	196	100%
Other Debt Service	0	35	35	0	-100%
Transfers to Other Funds	0	5000	5000	0	-100%
Total Expenditures and Transfers	0	5035	5035	196	-96%
Less: Revenues and Transfers In	0	5035	5035	196	-96%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

Amortization



Revenue Sources



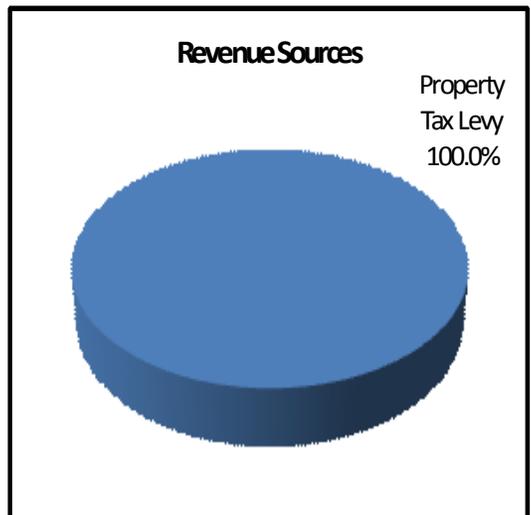
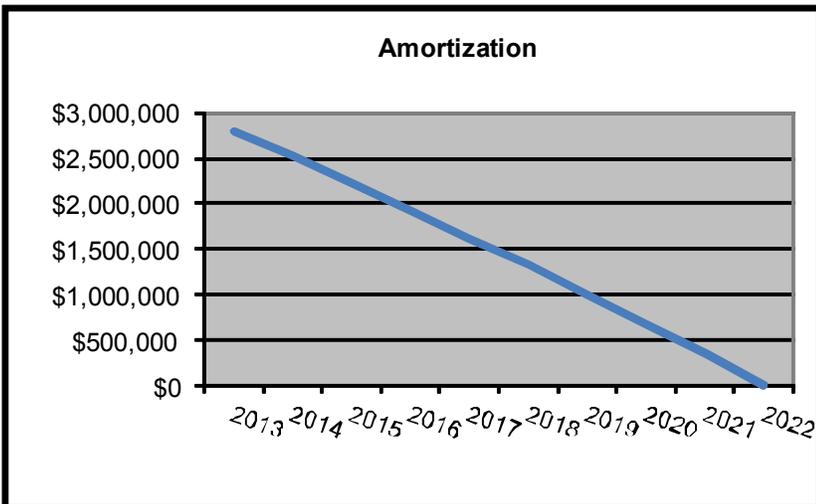
2012 G.O. Promissory Notes Budget Detail

Issue: 2012 G.O. Promissory Notes	Type: General Obligation
Issue Date: 06-26-2012	Principal (Issuance): \$3,070,000
Final Maturity: 05-01-2022	Principal at 1/1/13: \$3,070,000

GOALS: To finance 2012-2013 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	0	0	0	270	100%
Interest	0	0	0	80	100%
Other Debt Service	0	0	19	0	0%
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	19	350	100%
Less: Revenues and Transfers In	0	0	19	0	0%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	350	100%



2012 G.O. Refunding Notes Budget Detail

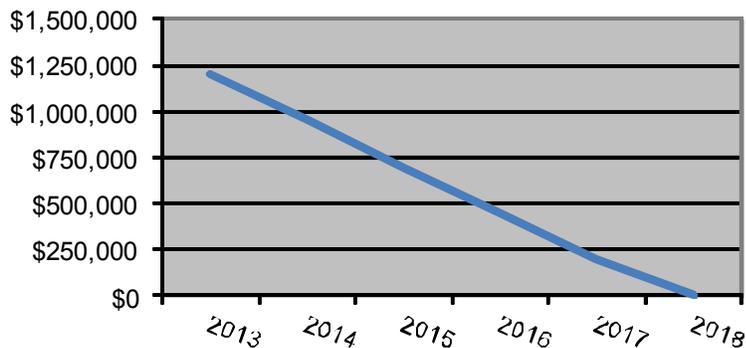
Issue: 2012 G.O. Refunding Notes	Type: General Obligation
Issue Date: 08-08-2012	Principal (Issuance): \$1,450,000
Final Maturity: 11-01-2018	Principal at 1/1/13: \$1,450,000

GOALS: Refinance 2002 G.O. Refunding Bonds to reduce interest rate.

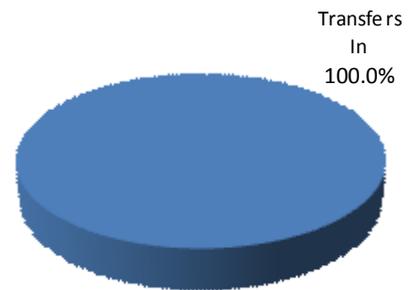
OBJECTIVES: Payout per schedule.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	0	0	0	244	100%
Interest	0	0	0	26	100%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	0	270	100%
Less: Revenues and Transfers In	0	0	0	422	100%
Surplus Applied (Generated)	0	0	0	-152	-100%
Net Cost to General Revenues	0	0	0	0	0%

Amortization



Revenue Sources



Debt Retirement Sinking Fund Budget Detail

GOALS: To accumulate resources for the repayment of general obligation debt.

OBJECTIVES: Allocation of sinking fund reserves to mitigate the tax levy impact of long-term debt amortization.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal					
Interest					
Other Debt Service					
Transfers to Other Funds	749	893	894	1272	42%
Total Expenditures and Transfers	749	893	894	1272	42%
Less: Revenues and Transfers In	629	414	917	614	48%
Surplus Applied (Generated)	120	479	-23	506	6%
Net Cost to General Revenues	0	0	0	152	100%

HIGHLIGHTS: Accumulations in Debt Retirement Sinking Fund are planned to reduce tax levy impact of Recreation Center debt amortization in years 2008 through 2018. Excess fund balances in Health Insurance and Risk Management funds transferred to Debt Retirement Sinking Fund in 2010—2012 to lower future levy impact. Proceeds from sale of Riverbend Property placed in Debt Retirement Sinking Fund in 2010.

***CAPITAL
PROJECT
FUNDS***



Summary of Fund Type

CAPITAL PROJECT FUNDS

To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

The Summary of Fund Type for Capital Project Funds consolidates presentations from the following Detail Pages:

Rubicon River Parkway
2012-13 Capital Projects
2008-9 Capital Projects
2010-11 Capital Projects
Jack Russell Library Project

Parks Projects
Tax Incremental District #6 Projects
Tax Incremental District #7 Projects

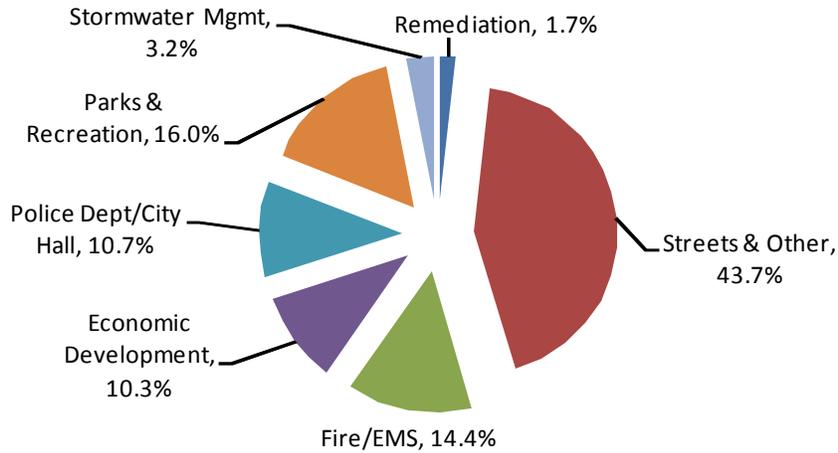
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service	44	0	19	0	0%
Capital Outlay	8657	2370	1596	1548	-35%
Nonoperating Expenditures	0	0	0	92	100%
Transfers To Other Funds	254	650	1042	704	8%
Total Expenditures & Transfers	8955	3020	2657	2344	-22%
Revenues and Transfers In					
Other Tax Revenues	12	11	0	139	1164%
Special Assessments					
Intergovernmental Revenues	46	601	0	215	-64%
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services	31	10	0	0	-100%
Intergovernmental Charges					
Miscellaneous Revenues	6515	5999	5866	11	-100%
Transfers From Other Funds	18	61	453	35	-43%
Sub-Total	6622	6682	6319	400	-94%
Surplus Applied (Generated)	2333	-3662	-3662	1944	-153%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	8955	3020	2657	2344	-22%

Summary of Fund Activity

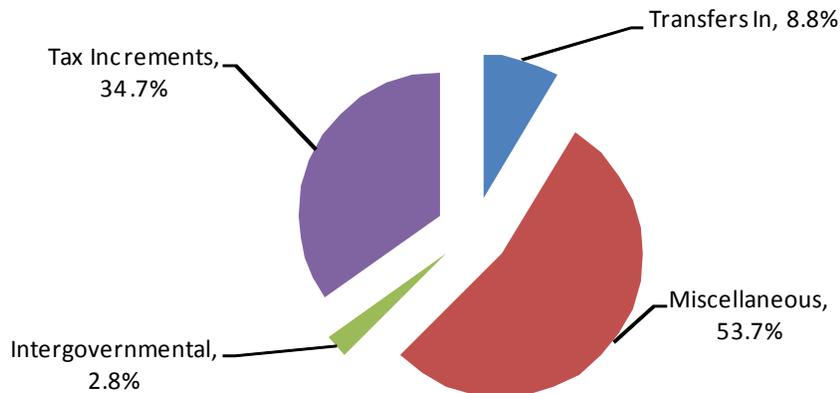
Capital Project Funds

To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Uses of Project Funds



Sources of Funds



Rubicon River Parkway Budget Detail

Fund Type: Capital Projects	Fund: Rubicon River Parkway
Manager: Director of Parks & Recreation	Department: Parks & Recreation

GOALS: To enhance the quality of life for City residents through the development of park, recreation, and natural environments along the Rubicon River.

OBJECTIVES: Protect the Rubicon River corridor and create a green belt along the river.
Acquire properties along the river corridor allowing for trail development.
Develop a surface trail from Pike Lake to Goodland Road.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	26	0	0	0	0%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	26	0	0	0	0%
Less: Revenues and Transfers In	1	0	0	0	0%
Surplus Applied (Generated)	25	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: No capital projects planned for 2013.

Parks Projects Fund Budget Detail

Fund Type:	Capital Projects	Fund:	Parks Projects
Manager:	Director of Parks & Recreation	Department:	Parks & Recreation

GOALS: To provide a segregation of funding sources for major park system acquisitions, renovations, and development.

OBJECTIVES: Monitor remediation engineering efforts at Independence Park.
Complete remediation of Independence Park Landfill.
Develop new park lands including roadways, utilities, buildings, picnic areas, and sport fields.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	29	126	60	101	-20%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	29	126	60	101	-20%
Less: Revenues and Transfers In	13	88	37	36	-59%
Surplus Applied (Generated)	16	38	23	65	71%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Monitoring of groundwater at Independence Park will continue in 2013. This fund also supports Parks Capital Projects financed by Parkland Trust. 2013 projects include emerald ash borer removal and treatment, North View Trail study, and West Side Park playground surface.

2008-2009 Capital Projects Budget Detail

Fund Type:	Capital Projects	Fund:	2008-2009 Capital Projects
Manager:	City Engineer	Department:	Public Works

GOALS: To allocate proceeds from 2008 General Obligation Promissory Notes to Council-approved construction projects and equipment identified in the 2008 and 2009 CIP.

OBJECTIVES: Close projects at 12/31/2012.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	49	15	45	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds	0	0	75	0	0%
Total Expenditures and Transfers	49	15	120	0	-100%
Less: Revenues and Transfers In	22	0	1	0	0%
Surplus Applied (Generated)	27	15	119	0	-100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Project closed at 12/31/2012.

2010-2011 Capital Projects Budget Detail

Fund Type: Capital Projects	Fund: 2010-2011 Capital Projects
Manager: City Engineer	Department: Public Works

GOALS: To allocate proceeds from 2010 General Obligation Promissory Notes to Council approved construction projects and equipment identified in the 2010-2011 CIP.

OBJECTIVES: Close all projects at 12/31/2012.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	458	773	151	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds	205	0	317	0	0%
Total Expenditures and Transfers	663	773	468	0	-100%
Less: Revenues and Transfers In	53	560	2	0	-100%
Surplus Applied (Generated)	610	213	466	0	-100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Fund closed at 12/31/2012.

2012-2013 Capital Projects Budget Detail

Fund Type:	Capital Projects	Fund:	2012-2013 Capital Projects
Manager:	City Engineer	Department:	Public Works

GOALS: To allocate proceeds from 2012 General Obligation Refunding Bonds to Council-approved construction projects and equipment identified in the 2012 and 2013 CIP.

OBJECTIVES: Complete the following projects during 2013:

- Alley Reconstruction
- East Sumner Resurfacing & Patching
- East State Street
- Branch/Grand Resurfacing
- Eighth Street
- Veterans Pool Site Plan
- Summit Street

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	52	1402	974	1276	-9%
Nonoperating Expenditures					
Transfers to Other Funds	0	540	540	704	30%
Total Expenditures and Transfers	52	1942	1514	1980	2%
Less: Revenues and Transfers In	0	3279	3511	225	-93%
Surplus Applied (Generated)	52	-1337	-1997	1755	-231%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2012 G.O. Refunding Notes include funding for both 2012 and 2013 projects. \$732,000 of 2013 CIP projects funded in General Fund.

**TID #6 Projects
Budget Detail**

Fund Type: Capital Projects	Fund: TID #6 Projects
Manager: City Engineer	Department: Public Works

GOALS: To rehabilitate Grant Street industrial area and assist in conversion of old industrial buildings.

OBJECTIVES: Generate sufficient tax increments to lower cost of capital to private owner/ investor and thereby stimulate further rehabilitation of the area.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	12	11	2	23	109%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	12	11	2	23	109%
Less: Revenues and Transfers In	12	11	0	24	118%
Surplus Applied (Generated)	0	0	2	-1	-100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Costs include filing fees and audit charges. Increments began in 2010, paid to developer.

CITY OF HARTFORD

**TID #7 Projects
Budget Detail**

Fund Type: Capital Projects	Fund: TID #7 Projects
Manager: City Engineer	Department: Public Works

GOALS: To facilitate development and expansion of Signicast LLC industrial site.

OBJECTIVES: 2013 project is expansion of electrical services to site.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	92	43	42	148	244%
Nonoperating Expenditures	0	0	0	92	100%
Transfers to Other Funds					
Total Expenditures and Transfers	92	43	42	240	458%
Less: Revenues and Transfers In	0	0	0	115	100%
Surplus Applied (Generated)	92	43	42	125	191%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Remaining projects will depend on rate of expansion/construction on site.

Jack Russell Library Project Budget Detail

Fund Type: Capital Projects	Fund: Jack Russell Library Project
Manager: Library Director	Department: Library

GOALS: Expand library services to community.

OBJECTIVES: Construction of new Jack Russell Memorial Library in 2011.

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service	44	0	19	0	0%
Capital Outlay	7939	0	322	0	0%
Nonoperating Expenditures	0	0	0	0	0%
Transfers to Other Funds	49	110	110	0	-100%
Total Expenditures and Transfers	8032	110	451	0	-100%
Less: Revenues and Transfers In	6521	2744	2768	0	-100%
Surplus Applied (Generated)	1511	-2634	-2317	0	-100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Fund created to capture construction costs not already paid in Library Fund. 2011 revenues include \$5 million contribution from City. Project expected to substantially close at 12/31/2012.

ENTERPRISE
FUNDS



Summary of Fund Type

ENTERPRISE FUNDS

To account for operations financed and operated in a manner similar to private business enterprises.

The Summary of Fund Type for Enterprise Funds consolidates presentations from the following Detail Pages:

Cable Television	Airport Fund
Community Development Authority	Housing Action, Inc.
Water Utility	Hartford Electric
Sewer Utility	Emergency Medical Services

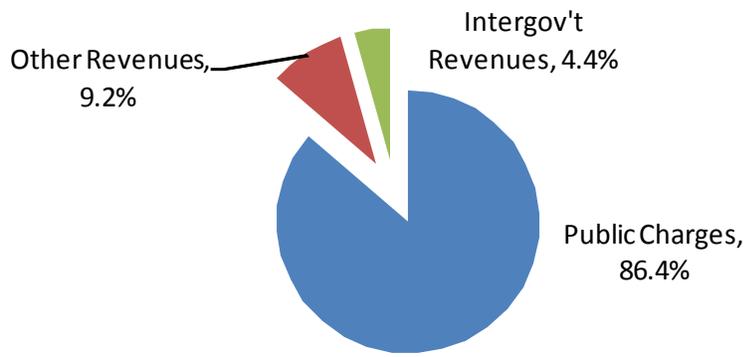
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	5143	4481	4256	4549	2%
Operations and Maintenance	31512	32031	31642	33676	5%
Debt Service	1491	1435	1412	1293	-10%
Capital Outlay					
Nonoperating Expenditures	31	20	20	20	0%
Transfers To Other Funds	189	427	427	459	7%
Total Expenditures & Transfers	38366	38394	37757	39997	4%
Revenues and Transfers In					
Other Tax Revenues	37	29	38	38	31%
Special Assessments	0	0	0	0	0%
Intergovernmental Revenues	1913	2008	1234	1601	-20%
Licenses and Permits	142	175	214	180	3%
Fines, Forfeitures, Penalties	0	0	0	0	0%
Public Charges for Services	34525	35717	35890	36780	3%
Intergovernmental Charges	262	267	266	269	1%
Miscellaneous Revenues	1985	1776	1875	1723	-3%
Transfers From Other Funds	46	2343	2809	1980	-15%
Sub-Total	38910	42315	42326	42571	1%
Surplus Applied (Generated)	-544	-3921	-4569	-2574	-34%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	38366	38394	37757	39997	4%

Summary of Fund Activity

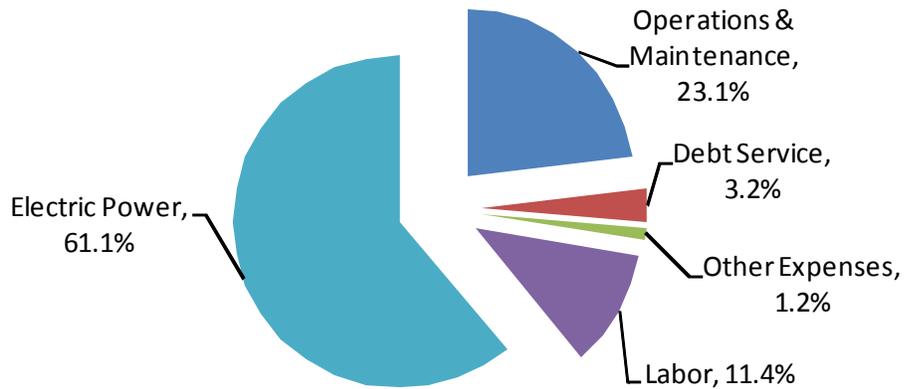
Enterprise Funds

To account for operations financed and operated in a manner similar to private business enterprises.

Sources of Funds



Uses of Funds



ENTERPRISE

FUNDS

Division

Detail

Cable Television Budget Detail

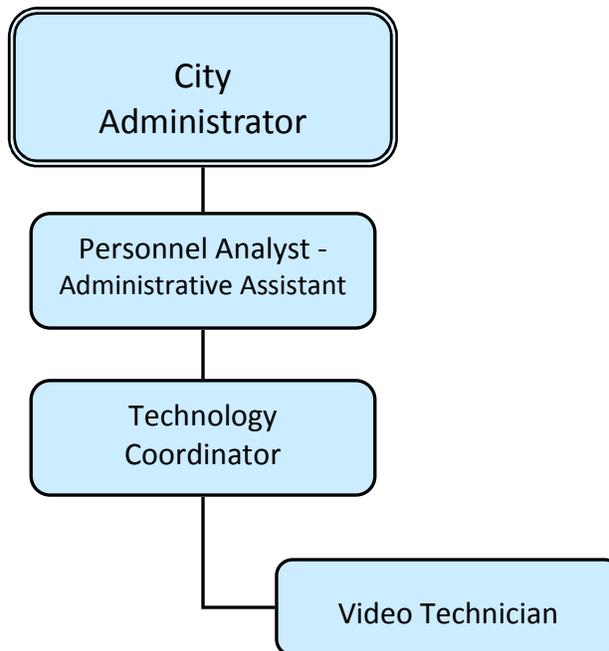
Fund Type: Enterprise

Fund: Cable Television

Manager: City Administrator

Department: City Administration

The City’s cable television franchise is overseen by the Office of the City Administrator. The division is responsible for the operation of the City’s public access government channel. The channel, which is operated using funds provided under Wisconsin Act 42, operates primarily with funds assessed to the City as a percentage of revenues earned within the City. The station is largely devoted to the televising of government meetings, including the meetings leading to the development and eventual approval of this budget document.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	1.12	1.12	1.12	1.12	0%
Full Time Equivalent Positions	.705	.705	.705	.705	0%

Cable Television Budget Detail

Fund Type: Enterprise	Fund: Cable Television
Manager: City Administrator	Department: City Administration

GOALS: To provide for the televising of City meetings and other public events, the presentation of explanatory programs of general community interest, and the dissemination of timely information concerning the operation of City government.

OBJECTIVES: Telecast 100% of City meetings where permitted. Produce at least 1 quality broadcast of community events other than meetings every month. Present meeting agenda and utility information in a timely manner.

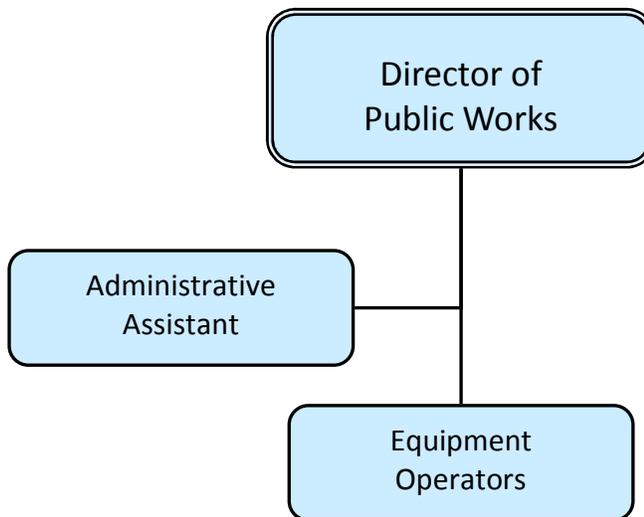
	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Broadcast Hours Weekly	Hours	50	50	50	50
Non-Meeting Weekly Broadcast	Programs	30	30	30	20
Weekly Meetings Broadcast	Meetings	3	3	3	3
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	49	49	49	51	4%
Operations and Maintenance	10	13	13	15	15%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	85	80	80	115	44%
Total Expenditures and Transfers	144	142	142	181	27%
Less: Revenues and Transfers In	144	178	216	182	2%
Surplus Applied (Generated)	0	-36	-74	-1	-97%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: \$115,000 of excess retained earnings transferred to General Fund to reduce tax levy.

Airport Budget Detail

Fund Type: Enterprise	Fund: Airport Fund
Manager: Director of Public Works	Department: Public Works

The Hartford Municipal Airport is a general aviation facility capable of handling a wide variety of business and sport aviation aircraft. The airport is a designated FAA Reliever offering one 3000 foot asphalt runway and taxi way, and one 2000 foot grass runway. A self-service fuel dispensing station was installed in 1999. All hangar units at the airport are owned by private parties.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	.4565	.4565	.4565	.4565	0%

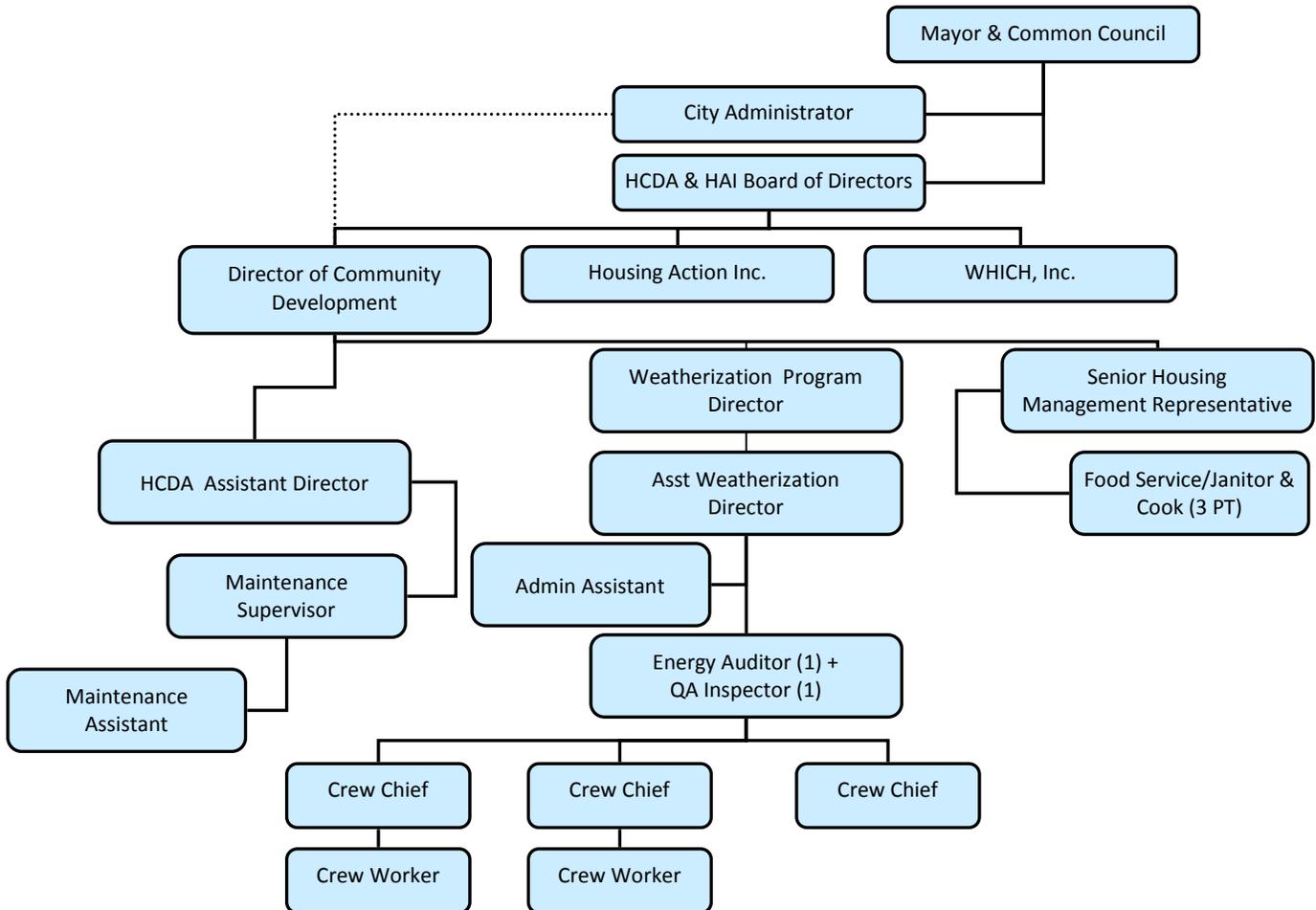
Community Development Authority Budget Detail

Fund Type: Enterprise

Fund: Community Development Authority

Manager: Director of Community Development Department: Community Development Authority

The Hartford Community Development Authority (HCDA) is a subcomponent unit of the City of Hartford established in 1971 to provide housing, weatherization, and economic development programs. The HCDA is responsible for the maintenance and rental of apartment buildings for low income, elderly, and/or disabled tenants. The HCDA manages three privately owned apartment buildings on a fee basis. In addition, the Authority owns and operates 156 elderly and family apartment units with rent assisted and low rent units. The HCDA provides information and referral services on such issues as landlord/tenant law, fair housing, domestic violence, emergency shelter, consumer protection, and supportive services for families and the elderly or disabled. A two-county weatherization program is administered by the HCDA for the benefit of low income clients wishing to lower energy costs through home weatherization. This service is free to eligible homeowners, with landlords paying a portion of the cost for rental properties. The HCDA also administers the City's Housing and Economic Development Revolving Loan Funds.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% Change
Employee Count	23.0	19.75	19.75	18.25	-7.59%
Full Time Equivalents	22.99	20.11	20.11	19.435	-3.36%

Community Development Authority Budget Detail

Fund Type: Enterprise**Fund: Community Development Authority****Manager: Director of Community Development Department: Community Development Authority**

GOALS: To assure the Hartford community an adequate supply of quality housing, affordable to low and moderate income residents, by providing a wide range of housing and community development services including: property management, weatherization of existing housing stock, low or no interest home improvement down payment and business loans, subsidized and market rate housing for families, the elderly and disabled, information and referral services, and ensure the enforcement of and compliance with applicable regulations.

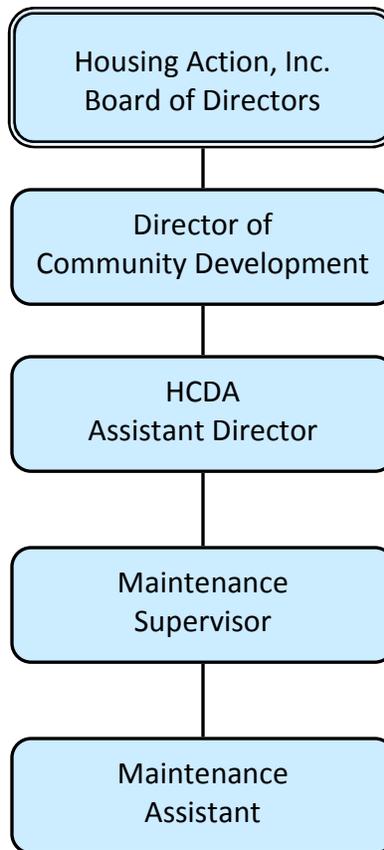
OBJECTIVES: Provide affordable housing with and without rent assistance to an average of 150 low income households each month. Weatherize an average of 13 homes per month. Provide housing rehab loans to low/moderate income households to enable purchase or remodeling of home. Provide economic development loans to start up or expanding businesses in Hartford. Implement change in 2013 management using Director of Community Development concept.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013	
Rental Assistance Provided	Clients/mo.	105	75	75	75	
Weatherizations Completed	Homes	391	203	160	155	
Elderly Housing Provided	Units	112	112	112	112	
Housing Loans Awarded (Units)	Loans	4	5	4	4	
Loan Collection Rate (Housing)	Percent	99%	99%	99%	99%	
Loan Collection Rate (Econ. Dev.)	Percent	65%	75%	74%	90%	
		Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	1403	1255	1025	1259	0%	
Operations and Maintenance	2262	1125	1757	1640	46%	
Debt Service	172	168	167	151	-10%	
Capital Outlay						
Nonoperating Expenditures						
Transfers to Other Funds	11	12	12	13	8%	
Total Expenditures and Transfers	3848	2560	2961	3063	20%	
Less: Revenues and Transfers In	3361	2736	2562	2978	9%	
Surplus Applied (Generated)	487	-176	399	85	-148%	
Net Cost to General Revenues	0	0	0	0	0%	

Housing Action Inc. Budget Detail

Fund Type: Enterprise **Fund:** Housing Action, Inc.
Manager: Director of Community Development **Dept:** Community Development Authority

Housing Action, Inc. (HAI) was formed in 1994 as a subcomponent unit of the Hartford Community Development Authority. As such HAI is also a subcomponent unit of the City of Hartford. Housing Action, Inc. owns and operates the Hartford Highlands apartment complex for low and moderate income families. A comprehensive rehabilitation of the formerly private complex has been ongoing since the creation of the entity.

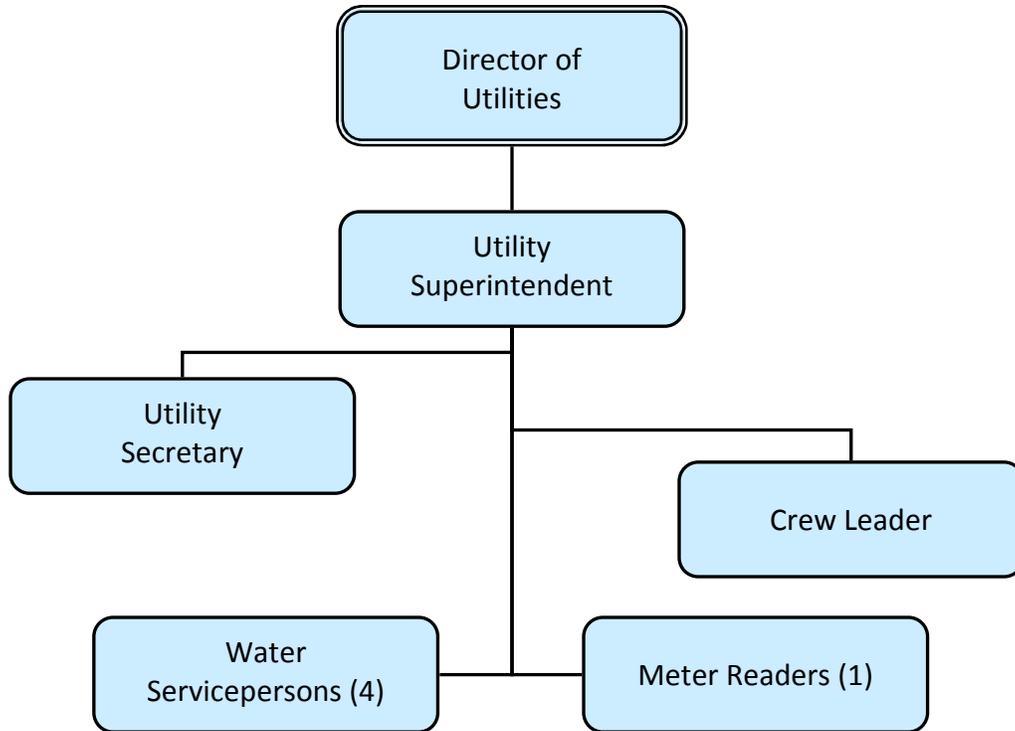


	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Water Utility Budget Detail

Fund Type: Enterprise	Fund: Water Utility
Manager: Director of Utilities	Department: Water Utility

The Hartford Water Utility was founded more than 100 years ago to provide potable water to all customers. The division is responsible for maintaining water service through the installation of meters, repair of water main breaks, and overall maintenance of the water distribution system. The City has five active ground water wells which pump treated water into a distribution system consisting of four water towers and a grid of underground piping. Computerized well monitoring is in place at all sites, and consumption is read using electronic devices. The division is also responsible for the maintenance of all fire hydrants, including regular testing of valves and water pressure for fire suppression purposes.

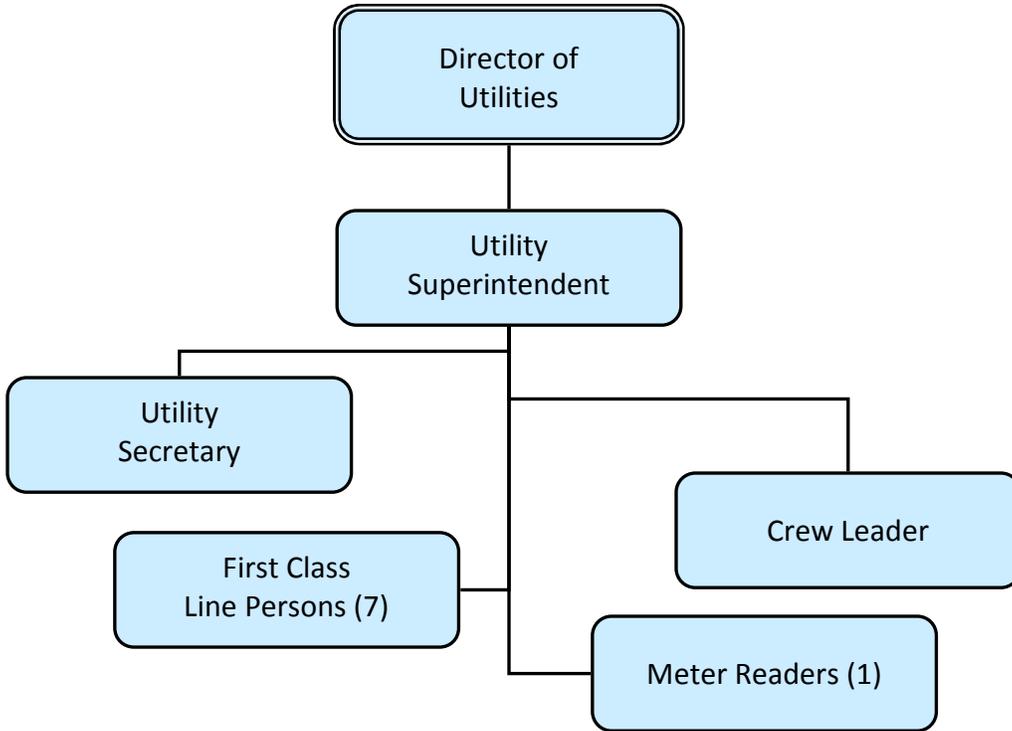


	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	6.86	6.86	6.86	6.86	0%
Full Time Equivalent Positions	8.95	8.95	8.95	8.79	-1.79%

Hartford Electric Budget Detail

Fund Type: Enterprise	Fund: Hartford Electric
Manager: Director of Utilities	Department: Hartford Electric

Hartford Electric is a distribution-only operation, providing low-cost electric power to residential, commercial, and industrial customers. The division is responsible for delivery of electric power, installation of transformers, poles, conductors, and line hardware, as well as the design of the distribution system. Consumption is read monthly from all customer meters, with joint monthly billings issued for electric, water, sewer, and recycling charges. Hartford Electric is an active member of Wisconsin Public Power, Inc. (WPPI), a consortium of 51 municipal electric utilities throughout the midwest. WPPI, also a regulated utility under Wisconsin law, coordinated purchases of electric power from its operations center in Sun Prairie, Wisconsin, and generates a portion of member power requirements through equity positions held in power generating facilities in both Wisconsin and Minnesota. Hartford Electric celebrated its 100th anniversary in December of 1997.

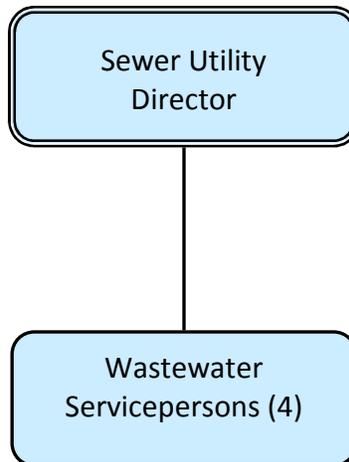


	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	12.48	12.48	12.48	12.48	0%
Full Time Equivalent Positions	14.71	14.71	14.71	14.71	0%

Sewer Utility Budget Detail

Fund Type: Enterprise	Fund: Sewer Utility
Manager: Sewer Utility Director	Department: Sewer Utility

The Sewer Utility operates the City of Hartford Water Pollution Control Facility, as well as maintaining a 70 mile underground wastewater collection system. The Water Pollution Control Facility, located in Dodge Industrial Park at the west end of the City, treats an average 4333 gallons of wastewater per household monthly, in conformance with United States Environmental Protection Agency and Wisconsin Department of Natural Resources regulations. Customers are charged based upon water consumption and water meter size, with surcharges assessed for extra loadings and extraterritorial service. The current facility discharges treated water into the Rubicon River at the western edge of the City. A new \$19.3 million facility with a 20 year anticipated life was completed in 1999.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	4.66	5.66	5.66	5.66	0%
Full Time Equivalent Positions	6.85	7.81	7.81	7.825	0.19%

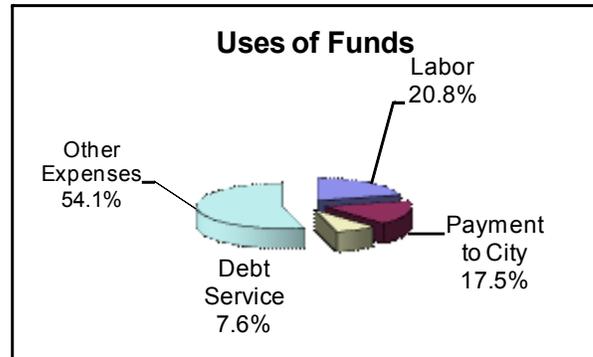
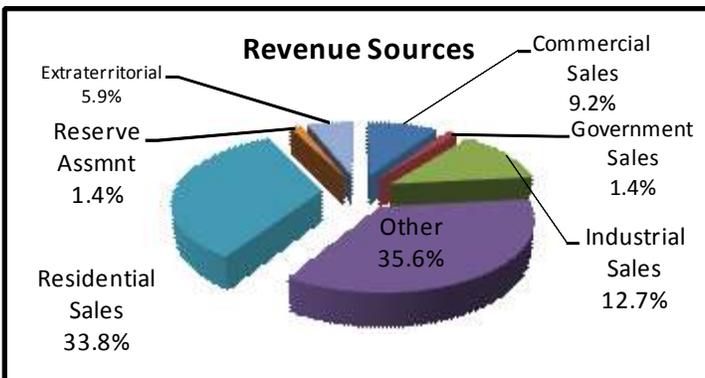
Sewer Utility Budget Detail

Fund Type: Enterprise **Fund:** Sewer Utility
Manager: Sewer Utility Director **Department:** Sewer Utility

GOALS: Protect the receiving waters of the Rubicon River. Operate and maintain the City of Hartford’s new Wastewater Treatment Facility as economically and efficiently as possible.

OBJECTIVES: Treat over one billion gallons of Hartford wastewater to safe environmental standards as prescribed by the Wisconsin Department of Natural Resources and the Environmental Protection Agency. Keep the laboratory quality assurance and registration as directed by NR 149. Operate without a rate increase in 2013. Provide interim financing to Water Utility. Closely monitor new permit requirements.

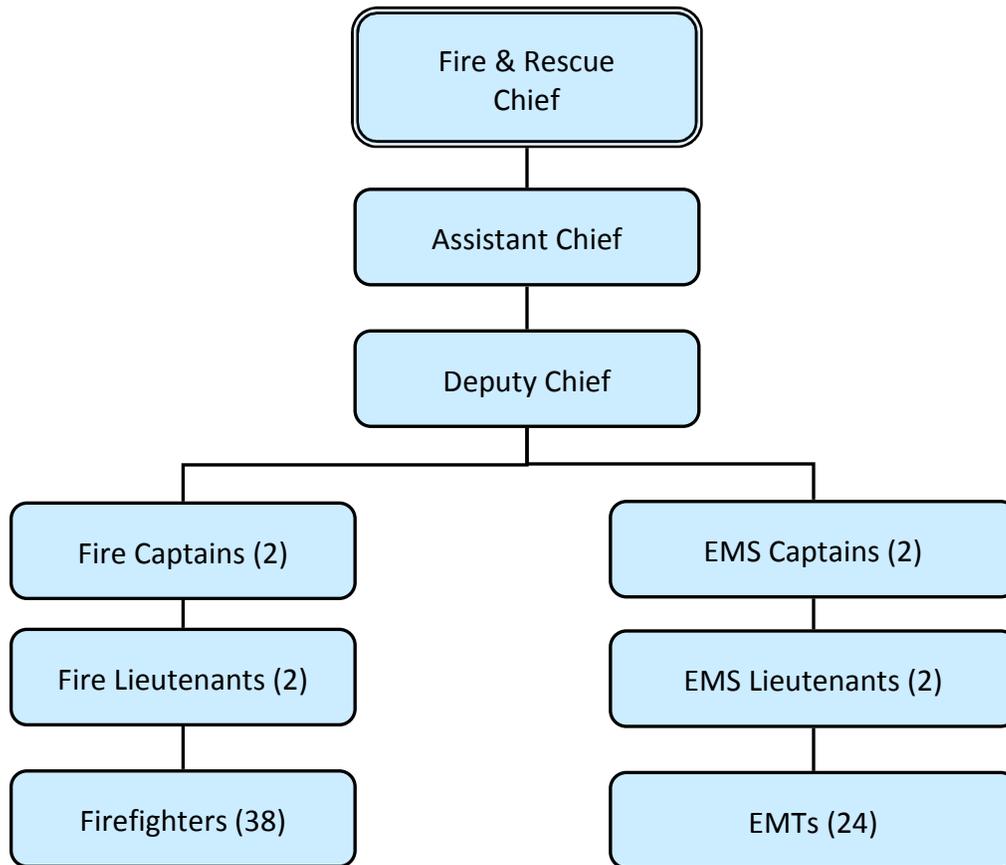
Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Wastewater Treated (Millions)	Gallons	800	800	800	800
Bio-Solids Removed (Millions)	Gallons	6.5	5.5	6.0	6.5
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	670	649	648	725	12%
Operations and Maintenance	1873	1870	1924	1988	6%
Debt Service	345	305	305	265	-13%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	7	7	7	511	7200%
Total Expenditures and Transfers	2895	2831	2884	3489	23%
Less: Revenues and Transfers In	3314	5445	5708	4852	-11%
Surplus Applied (Generated)	-419	-2614	-2824	-1363	-48%
Net Cost to General Revenues	0	0	0	0	0%



Emergency Medical Services Budget Detail

Fund Type: Enterprise	Fund: Emergency Medical Services
Manager: Fire & Rescue Chief	Department: Public Safety

Emergency ambulance response is provided to the citizens of Hartford, and a 70 square mile area surrounding the City, through the Rescue operation of Hartford Fire and Rescue. Originally a quasi-governmental operation, the division is now fully integrated within municipal operations. Twenty-four hour service is provided by a paid on-call staff that respond by page to stabilize a patient condition and transport to the nearest health care facility. Hartford Fire and Rescue operates two fully equipped ambulances from a central facility near City Hall.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	1.28	1.28	1.28	1.24	-3.13%

CITY OF HARTFORD

Emergency Medical Services Budget Detail

Fund Type: Enterprise	Fund: Emergency Medical Services
Manager: Fire & Rescue Chief	Department: Public Safety

GOALS: To provide 24-hour pre-hospital emergency medical care to the citizens of Hartford and its surrounding communities.

OBJECTIVES: Maintain an in-service average time of less than 5 minutes. Broaden the educational efforts on safety and E911 at local schools. Maintain complete shift coverage 24 hours/day, 7 days/week, 365 days/year. Continue efforts of staff professionalism and improved public image. Increase the number of EMTs trained to IV Tech level. Maintain a compliment of at least 30 active EMTs.

	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Ambulance Runs	Runs	890	970	1170	1150
Active Total Roster List	Members	35	35	35	35
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	289	275	280	273	-1%
Operations and Maintenance	131	146	179	180	23%
Debt Service	0	1	0	0	-100%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	1	2	2	2	0%
Total Expenditures and Transfers	421	424	461	455	7%
Less: Revenues and Transfers In	399	430	478	468	9%
Surplus Applied (Generated)	22	-6	-17	-13	117%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Annual budget continues to include labor costs for staffing two 3-person 24-hour shifts on weekends. EMS will operate without a General Fund subsidy in 2012. We are forecasting a 20% increase in EMS call volume for 2012.

***INTERNAL
SERVICE
FUNDS***



Summary of Fund Type

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department or agency to other departments or agencies.

The Summary of Fund Type for Internal Service Funds consolidates presentations from the following Detail Pages:

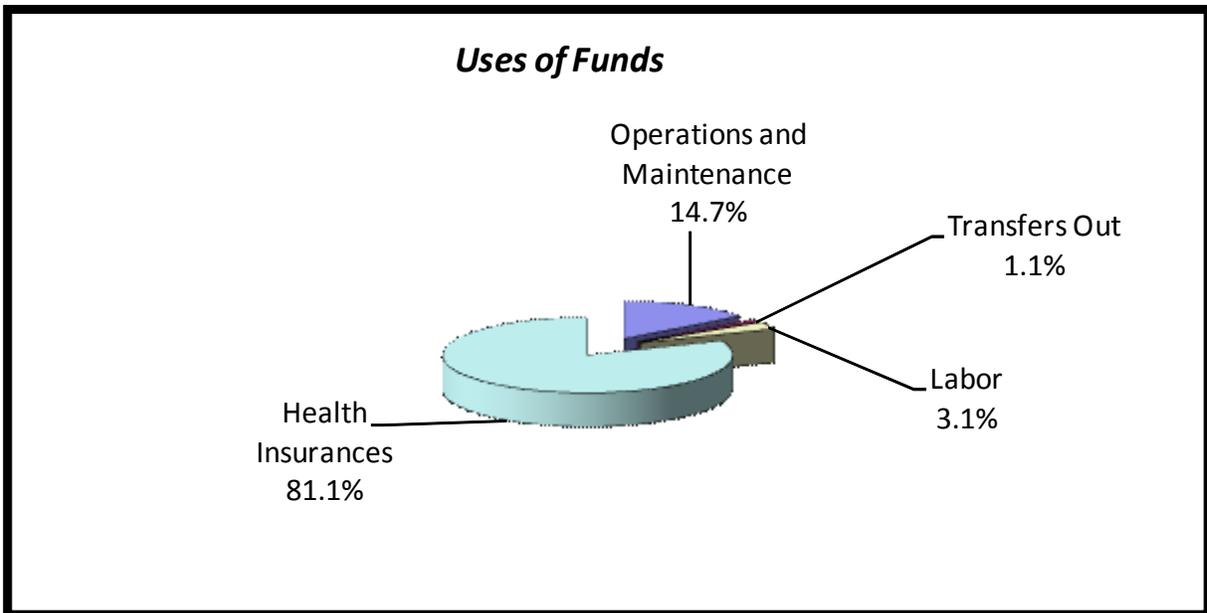
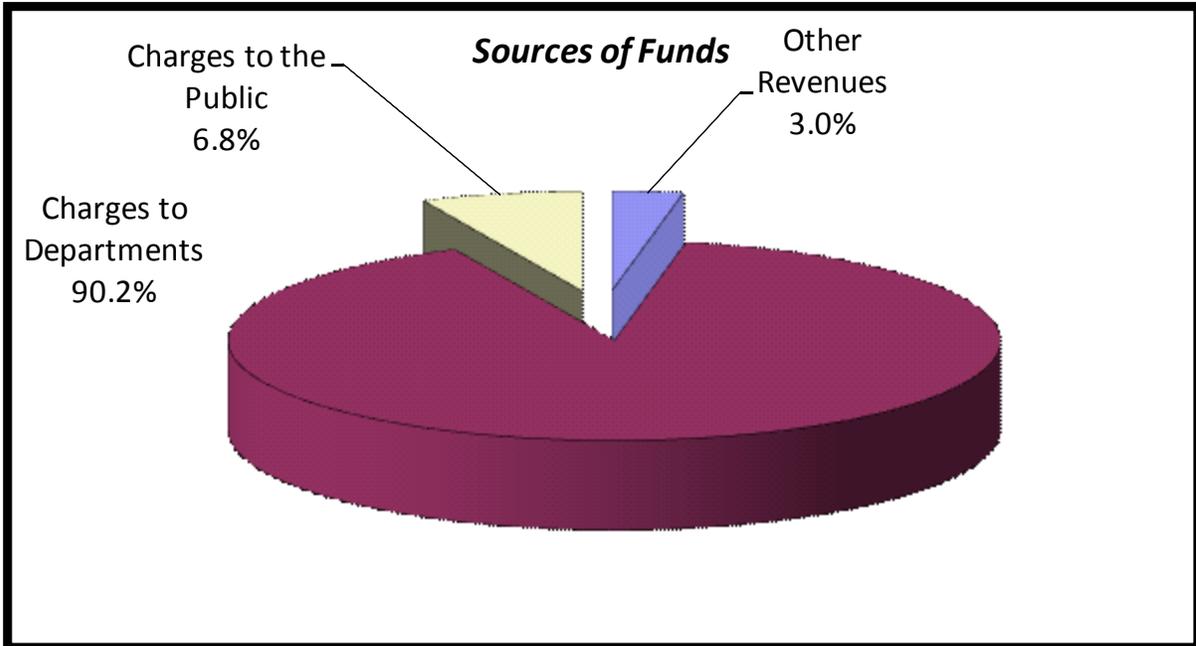
Health Insurance Fund Risk Management Fund
Information Systems Fund

	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	100	106	106	102	-4%
Operations and Maintenance	2496	3292	2915	3171	-4%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers To Other Funds	604	425	752	36	-92%
Total Expenditures & Transfers	3200	3823	3773	3309	-13%
Revenues and Transfers In					
Other Tax Revenues					
Special Assessments					
Intergovernmental Revenues					
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services	247	293	245	258	-12%
Intergovernmental Charges	3158	3424	3272	3422	0%
Miscellaneous Revenues	157	97	161	113	16%
Transfers From Other Funds	0	0	0	0	0%
Sub-Total	3562	3814	3678	3793	-1%
Surplus Applied (Generated)	-362	9	95	-484	-5478%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	3200	3823	3773	3309	-13%

Summary of Fund Type Activity

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department or agency to other departments or agencies.



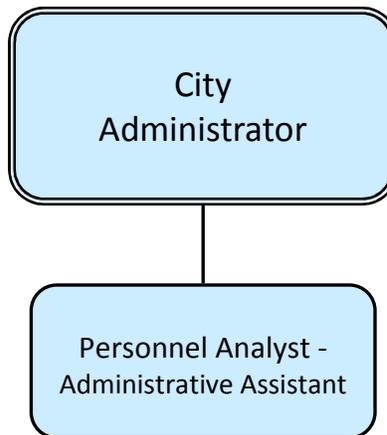
***INTERNAL SERVICE
FUNDS***

***Division
Detail***

Health Insurance Fund Budget Detail

Fund Type:	Internal Service	Fund:	Health Insurance
Manager:	City Administrator	Department:	General Administration

The City of Hartford provides a self-insured health insurance plan for all eligible employees. Under this division a full indemnity dental insurance plan is also available to employees with a modest cost-sharing provision. The City health insurance program includes a preferred provider managed care program involving a comprehensive network of providers, while providing reduced benefits for non-network services. The division is responsible for administration of the program. A third party administrator provides claims management services for the program as well as stop-loss protection.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.05	0.05	0.05	0.05	0%

Health Insurance Fund Budget Detail

Fund Type:	Internal Service	Fund:	Health Insurance
Manager:	City Administrator	Department:	General Administration

GOALS: To provide a self-insured health insurance program and an employee dental insurance program funded through chargebacks to individual funds and departments, and to monitor the effectiveness of such insurances in meeting employee needs.

OBJECTIVES: Monitor 2012 claims activity for cost effectiveness of specific stop-loss limit. Continue development of employee Wellness Program and Health Incentive Program. Coordinate the annual Health Risk Assessment Program screenings and consultations.

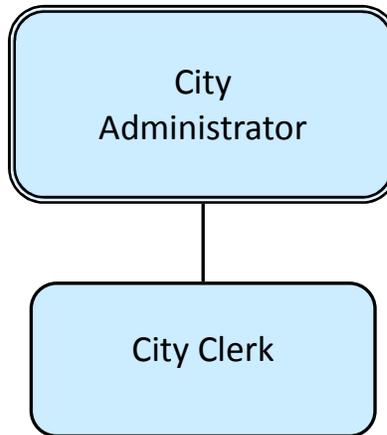
	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Family Health Insurance	Contracts	115	111	113	113
Single Health Insurance	Contracts	35	30	30	30
Family Dental Insurance	Contracts	104	102	104	104
Single Dental Insurance	Contracts	33	29	29	29
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	5	5	5	5	0%
Operations and Maintenance	1902	2811	2443	2684	-5%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	600	400	700	0	-100%
Total Expenditures and Transfers	2507	3216	3148	2689	-16%
Less: Revenues and Transfers In	2899	3192	3018	3166	-1%
Surplus Applied (Generated)	-392	24	130	-477	-2088%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2013 health insurance deductibles increased \$200 (single and family). 2010-2012 transfers of excess reserves to Debt Retirement Sinking Fund. Annual health insurance charges for 2013: \$9,039 single and \$23,863 family.

Risk Management Fund Budget Detail

Fund Type:	Internal Service	Fund:	Risk Management
Manager:	City Administrator	Department:	General Administration

The City of Hartford is a member of Cities and Villages Mutual Insurance Company (CVMIC), a joint venture with other Wisconsin municipalities. CVMIC offers a coordinated liability insurance and claims management program to members, each of whom holds an equity position in the company. CVMIC also provides and manages the City’s workers’ compensation coverage. The City obtains property insurance through the State of Wisconsin Property Insurance Program. Insurance costs are controlled through a risk management program and a safety program under the direction of the City Clerk, with insurance and safety program costs charged to individual departments, divisions, and programs based upon underwriting criteria. The program also maintains a retained earnings balance available for self-insured needs, coverage deductibles, and in-house training activities.



	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	.25	.25	.25	.25	0%

Risk Management Fund Budget Detail

Fund Type:	Internal Service	Fund:	Risk Management
Manager:	City Administrator	Department:	General Administration

GOALS: Contribute to an effective risk control program by developing and implementing job safety and training programs for the City of Hartford. Provide property, casualty, and worker's compensation insurance for all City risks.

OBJECTIVES: Demonstrate improved Risk Assessment scores from CVMIC. Provide for facility inspections of all City departments to ensure that City is in compliance with OSHA and DOC regulations. Continue coordination of in-house training and development of employee safety.

Activity Measures:	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Workers' Compensation Claims	Claims	25	30	25	25
Insurance Claims	Claims	5	5	6	5
Safety Committee	Meetings	6	12	12	12
Safety Training	Sessions	14	8	10	10
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	21	21	21	21	0%
Operations and Maintenance	344	363	351	353	-3%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	3	24	51	35	46%
Total Expenditures and Transfers	368	408	423	409	0%
Less: Revenues and Transfers In	397	395	426	391	-1%
Surplus Applied (Generated)	-29	13	-3	18	38%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Property and Liability insurance premiums increase slightly in 2013. Liability deductible increased in 2010. WCI experience modifier reduces 2013 premiums.

Information Systems Budget Detail

Fund Type: Internal Service	Fund: Information Systems
Manager: Finance Director	Department: Financial Administration

The Information Systems Internal Service Fund accounts for two of the three Information Systems functions: data processing and telecommunications. The third function (Cable Television) appears in the Enterprise Fund section of this budget book. A decentralized data processing environment with some centralized financial, appraisal, and clerical services, is managed by the division, with technical support provided to departments upon request. Mid-range computer system networking is accomplished through T-1 cabling shared with the City's personal computers. The City also operates a PBX telecommunications system. Both functions charge costs to user departments on the basis of usage and equipment cost.

Finance
Director

	Actual Exp/Rev 2011	Revised Budget 2012	Forecast Exp/Rev 2012	Approved Budget 2013	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	.94	1.24	1.24	1.21	-2.42%

Information Systems Budget Detail

Fund Type: Internal Service	Fund: Information Systems
Manager: Finance Director	Department: Financial Administration

GOALS: To provide central data processing through the use of the City's mid-range network as well as other computer-based information system networks, to maintain efficient telecommunication service through an in-house PBX telephone system, and to accurately allocate information costs to users.

OBJECTIVES: Install upgrades to computer systems as needed.
Continue telecommunications updates as necessary.

	Unit of Measure	Actual 2010	Actual 2011	Forecast 2012	Planned 2013
Activity Measures:					
Annual CPU Seconds-AS400	Seconds	146,929	147,296	148,769	151,269
AS400 Addresses	Addresses	198	156	156	156
	Actual Exp/Rev 2011 (\$000's)	Revised Budget 2012 (\$000's)	Forecast Exp/Rev 2012 (\$000's)	Approved Budget 2013 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	74	80	80	76	-5%
Operations and Maintenance	250	118	121	134	14%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	1	1	1	1	0%
Total Expenditures and Transfers	325	199	202	211	6%
Less: Revenues and Transfers In	266	227	234	236	4%
Surplus Applied (Generated)	59	-28	-32	-25	-11%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Intergovernmental data processing fees will increase 3% for 2013 due to technology upgrades.

CITY OF HARTFORD, WISCONSIN

2013 ANNUAL BUDGET

SCHEDULE OF PUBLIC OFFICIALS

PHONE NUMBERS

Joseph Dautermann	Mayor	673-8204
Doug Carroll	Aldersperson	673-8204
Nicole Flanagan	Aldersperson	673-8204
Dennis Hegy	Aldersperson	673-8204
Robert Jewell	Aldersperson	673-8204
Randy Meyer	Aldersperson	673-8204
Tim Michalak	Aldersperson	673-8204
Rachel Mixon	Aldersperson	673-8204
Wayne Rusniak	Aldersperson	673-8204
Barry Wintringer	Aldersperson	673-8204

CITY STAFF

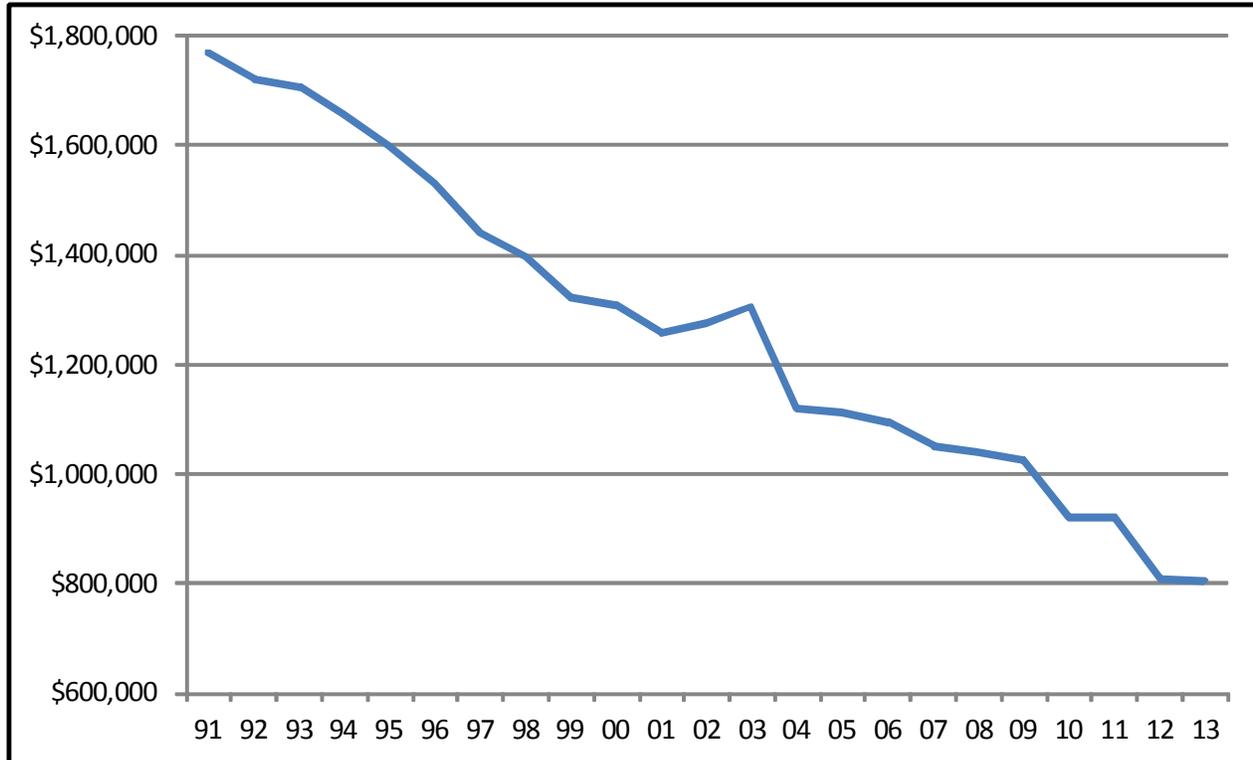
PHONE NUMBERS

Gary Koppelberger	City Administrator	673-8204
Lori Hetzel	City Clerk	673-8202
Dawn Timm	Finance Director/Treasurer	673-8203
Julie Hanrahan	Administrative/Personnel Analyst	673-8204
Karen Christianson	City Attorney	673-8210
Jason Schall	City Engineer	673-8260
Darryl Kranz	Director of Public Works	673-8260
Justin Drew	Director of Community Development	673-8270
David Groves	Chief of Police	673-2600
Thomas Horvath	Law Enforcement Captain	673-2600
Paul Stephans	Fire & Rescue Chief	673-8290
Ann Fry	Fire Inspector/EMT	673-8281
Brian Rhodes	Director of Utilities	670-3700
Michael Thimm	Utility Superintendent	670-3700
David Piquett	Sewer Utility Director	673-2423
Michael Hermann	Director of Parks & Recreation	670-3730
Randy Wojtasiak	Recreation Program Supervisor	670-3730
Terri Olivo	Aquatics & Fitness Supervisor	670-3730
Brian Wirth	Building Maintenance Supervisor	670-3730
Lisa Alves	Transportation Superintendent	673-8223
Michael Gelhausen	Library Director	673-8240
Cary Perzan	Assistant Library Director	673-8240
Robin Reshel	HCDA Executive Director	670-3770

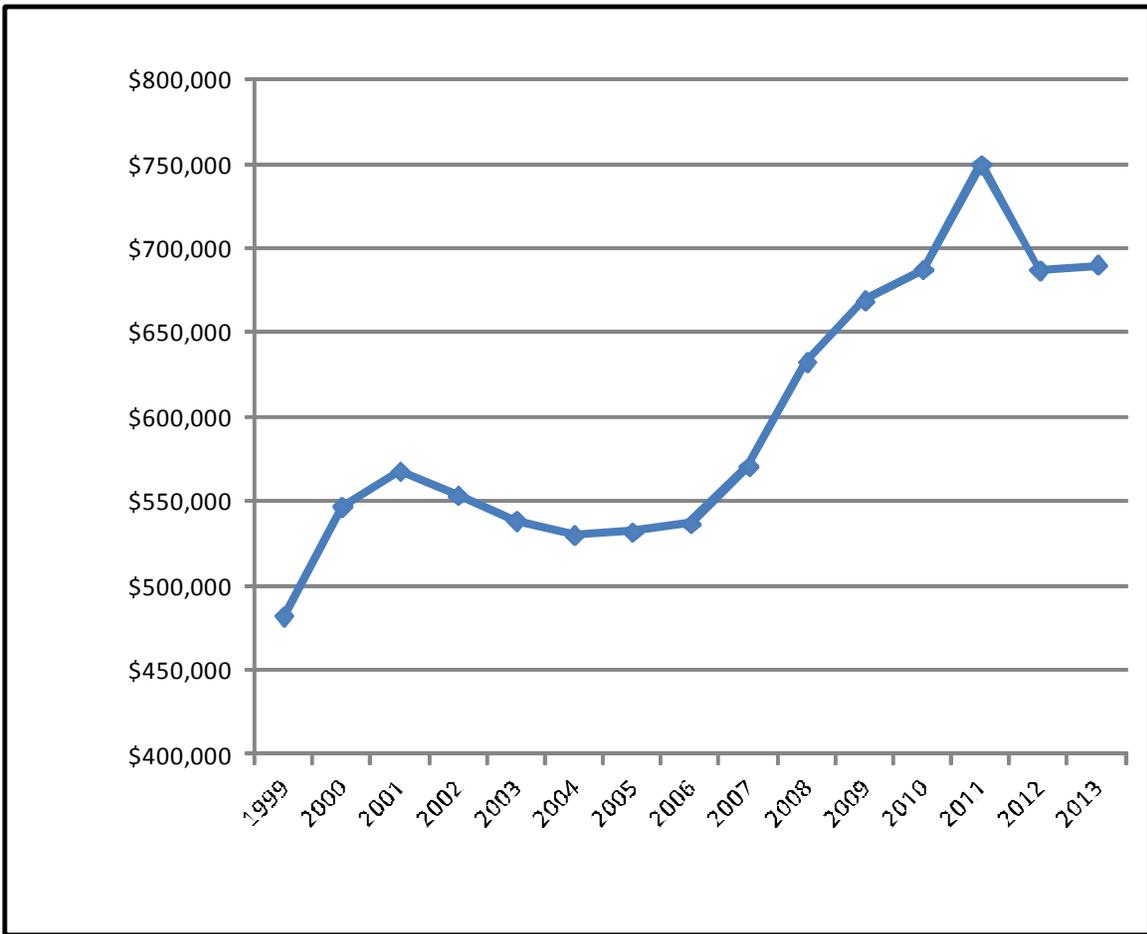
**CITY OF HARTFORD TABLE OF ORGANIZATION
FULL TIME POSITIONS 2009 THROUGH 2013**

RANGE	POSITION	2009 SALARY	% CHANGE	2010 SALARY	% CHANGE	2011 SALARY	% CHANGE	2012 SALARY	% CHANGE	2013 SALARY	% CHANGE
1	<i>ELECTED OFFICIALS:</i>										
	Mayor	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0.0%
	Alderspersons	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%
2	<i>ADMINISTRATION:</i>										
	City Administrator	\$88,093	3.0%	\$88,093	0.0%	\$88,093	0.0%	\$88,093	0.0%	\$88,974	1.0%
	Director of Utilities	\$86,986	3.0%	\$86,986	0.0%	\$86,986	0.0%	\$86,986	0.0%	\$87,856	1.0%
	Chief of Police	\$87,529	7.5%	\$87,529	0.0%	\$87,529	0.0%	\$87,529	0.0%	\$88,404	1.0%
	City Engineer	\$82,000	3.0%	\$82,000	0.0%	\$82,000	0.0%	\$82,000	0.0%	\$82,000	0.0%
	Fire & Rescue Chief	\$76,275	3.0%	\$76,275	0.0%	\$76,275	0.0%	\$76,275	0.0%	\$77,037	1.0%
	Sewer Utility Director	\$72,349	3.0%	\$72,349	0.0%	\$72,349	0.0%	\$72,349	0.0%	\$73,073	1.0%
	Finance Director/City Treasurer	\$70,825	3.0%	\$70,825	0.0%	\$70,825	0.0%	\$70,825	0.0%	\$75,542	6.7%
	Director of Public Works	\$69,530	3.0%	\$69,530	0.0%	\$69,530	0.0%	\$69,530	0.0%	\$70,226	1.0%
	Director of Community Development	\$67,192	3.0%	\$67,192	0.0%	\$67,192	0.0%	\$67,192	0.0%	\$81,174	20.8%
	Director of Parks & Recreation	\$66,252	3.0%	\$66,252	0.0%	\$66,252	0.0%	\$66,252	0.0%	\$66,915	1.0%
	Library Director	\$64,874	3.0%	\$64,874	0.0%	\$64,874	0.0%	\$64,874	0.0%	\$65,523	1.0%
	City Clerk	\$58,840	3.0%	\$58,840	0.0%	\$58,840	0.0%	\$58,840	0.0%	\$59,428	1.0%
	Utility Superintendent	\$81,223	3.0%	\$81,223	0.0%	\$81,223	0.0%	\$81,223	0.0%	\$82,035	1.0%
	Police Captain	\$78,488	3.0%	\$78,488	0.0%	\$78,488	0.0%	\$78,488	0.0%	\$79,273	1.0%
	Police Operational Lieutenant	\$74,792	3.0%	\$74,792	0.0%	\$74,792	0.0%	\$74,792	0.0%	\$75,540	1.0%
	Police Administrative Lieutenant	\$74,792	3.0%	\$74,792	0.0%	\$74,792	0.0%	\$74,792	0.0%	\$75,540	1.0%
	Patrol/Detective Sergeant	\$71,263	3.0%	\$71,263	0.0%	\$71,263	0.0%	\$71,263	0.0%	\$71,976	1.0%
	Building Maintenance Supervisor	\$53,056	3.0%	\$53,056	0.0%	\$53,056	0.0%	\$53,056	0.0%	\$53,587	1.0%
	Assistant Library Director	\$50,624	3.0%	\$50,624	0.0%	\$50,624	0.0%	\$42,804	-15.4%	\$43,232	1.0%
	Fire Inspector/EMT	\$51,219	3.0%	\$51,219	0.0%	\$51,219	0.0%	\$51,219	0.0%	\$51,731	1.0%
	Administrative/Personnel Asst	\$46,312	3.0%	\$46,312	0.0%	\$46,312	0.0%	\$46,312	0.0%	\$46,775	1.0%
	Technology Coordinator	\$42,950	3.0%	\$42,950	0.0%	\$42,950	0.0%	\$42,950	0.0%	\$43,380	1.0%
	Recreation Office Manager	\$40,987	3.0%	\$40,987	0.0%	\$40,987	0.0%	\$40,987	0.0%	\$41,397	1.0%
	Recreation Program Supervisor	\$40,758	3.0%	\$40,758	0.0%	\$40,758	0.0%	\$40,758	0.0%	\$41,165	1.0%
	Aquatic & Fitness Supervisor	\$40,548	3.0%	\$40,548	0.0%	\$40,548	0.0%	\$40,548	0.0%	\$40,946	1.0%
	Transportation Superintendent	\$32,322	3.0%	\$32,322	0.0%	\$32,322	0.0%	\$32,322	0.0%	\$32,645	1.0%
	Crew Leader (Electric)	\$74,709	2.6%	\$76,943	3.0%	\$76,943	0.0%	\$76,943	0.0%	\$77,715	1.0%
	1st Class Lineman (Journeyman)	\$70,574	2.6%	\$72,683	3.0%	\$72,683	0.0%	\$72,683	0.0%	\$73,414	1.0%
	Police Detective	\$62,494	2.6%	\$62,494	0.0%	\$62,494	0.0%	\$62,494	0.0%	\$63,120	1.0%
	Police Officer (after 36 months)	\$58,379	2.6%	\$58,379	0.0%	\$58,379	0.0%	\$58,379	0.0%	\$58,961	1.0%
	Senior Engineering Tech	\$51,636	2.6%	\$51,636	0.0%	\$51,636	0.0%	\$51,636	0.0%	\$52,158	1.0%
	Crew Leader (Water/Wastewater)	\$51,052	2.6%	\$51,052	0.0%	\$51,052	0.0%	\$51,052	0.0%	\$51,553	1.0%
	Crew Leader (Streets); Mechanic	\$50,488	2.6%	\$50,488	0.0%	\$50,488	0.0%	\$50,488	0.0%	\$50,989	1.0%
	Water/Wastewater Serviceperson	\$49,152	2.6%	\$49,152	0.0%	\$49,152	0.0%	\$49,152	0.0%	\$49,653	1.0%
	Engineering Aide II	\$48,984	2.6%	\$48,984	0.0%	\$48,984	0.0%	\$48,984	0.0%	\$49,465	1.0%
	Equipment Operator/Meter Reader	\$48,609	2.6%	\$48,609	0.0%	\$48,609	0.0%	\$48,609	0.0%	\$49,089	1.0%
	Account Clerk II	\$46,312	2.6%	\$46,312	0.0%	\$46,312	0.0%	\$46,312	0.0%	\$46,771	1.0%
	Police Administrative Assistant	\$44,704	2.6%	\$44,704	0.0%	\$44,704	0.0%	\$44,704	0.0%	\$45,143	1.0%
	Library Services Associate/DPW Secretary	\$41,614	2.6%	\$41,614	0.0%	\$41,614	0.0%	\$41,614	0.0%	\$42,031	1.0%
	Maintenance Person IV	\$41,614	2.6%	\$41,614	0.0%	\$41,614	0.0%	\$41,614	0.0%	\$42,031	1.0%
	Account Clerk/Payroll; Clerk Typist II	\$41,614	2.6%	\$41,614	0.0%	\$41,614	0.0%	\$41,614	0.0%	\$42,031	1.0%
	Zoning Technician/Planning Secretary	\$37,480	2.6%	\$37,480	0.0%	\$37,480	0.0%	\$37,480	0.0%	\$42,031	12.1%
	Police Communications Officer	\$40,201	2.6%	\$40,201	0.0%	\$40,201	0.0%	\$40,201	0.0%	\$40,596	1.0%
	Cashier	\$39,547	2.6%	\$39,547	0.0%	\$39,547	0.0%	\$39,547	0.0%	\$39,943	1.0%
	Utility Secretary/Library Secretary	\$37,480	2.6%	\$37,480	0.0%	\$37,480	0.0%	\$37,480	0.0%	\$37,855	1.0%
	Recreation Support Specialist	\$34,243	2.6%	\$34,243	0.0%	\$34,243	0.0%	\$31,800	-7.1%	\$32,113	1.0%
	Maintenance Person III	\$30,965	2.6%	\$30,964	0.0%	\$30,964	0.0%	\$30,964	0.0%	\$31,278	1.0%

**CITY OF HARTFORD, WISCONSIN
STATE SHARED REVENUES AND
EXPENDITURE RESTRAINT AID**



**CITY OF HARTFORD, WISCONSIN
TOTAL STATE
TRANSPORTATION AIDS**



**CITY OF HARTFORD TABLE OF ORGANIZATION
2011 - 2013 FRINGE BENEFITS (INCLUDING WCI)**

RANGE	POSITION	2011 FRINGE BENEFITS	2012 FRINGE BENEFITS	2013 FRINGE BENEFITS
1	<i>ELECTED OFFICIALS:</i>			
	Mayor	\$715	\$631	\$631
	Alderspersons	\$409	\$315	\$315
2	<i>ADMINISTRATION:</i>			
	City Administrator	\$32,204	\$32,153	\$31,726
3	<i>DEPARTMENT HEADS:</i>			
	Director of Utilities	\$46,281	\$41,453	\$39,858
	Chief of Police	\$51,292	\$51,653	\$50,831
	Sewer Utility Director	\$0	\$42,044	\$40,411
	City Engineer	\$46,123	\$40,278	\$37,971
	Fire & Rescue Chief	\$48,338	\$40,258	\$37,888
	Finance Director/City Treasurer	\$41,262	\$37,289	\$36,147
	Director of Public Works	\$43,016	\$38,895	\$37,388
	Director of Community Development	\$42,132	\$38,382	\$38,955
	Director of Parks & Recreation	\$42,265	\$38,583	\$36,793
	Library Director	\$42,517	\$39,104	\$37,357
	City Clerk	\$39,080	\$35,643	\$34,074
4	<i>MID-MANAGEMENT:</i>			
	Utility Superintendent	\$44,886	\$40,330	\$38,850
	Police Captain	\$49,216	\$49,208	\$48,509
	Police Lieutenant	\$48,778	\$48,495	\$47,362
	Patrol/Detective Sergeant	\$47,068	\$48,102	\$46,258
	Building Maintenance Supervisor	\$12,755	\$9,684	\$10,293
	Assistant Library Director	\$24,030	\$7,456	\$17,288
	Fire Inspector/EMT	\$41,517	\$36,112	\$34,981
	Administrative/Personnel Asst	\$36,354	\$33,779	\$31,803
	Cable TV Coordinator	\$35,762	\$33,371	\$31,368
	Recreation Office Manager	\$9,188	\$6,759	\$7,290
	Recreation Program Supervisor	\$36,249	\$34,005	\$31,984
	Aquatic & Fitness Supervisor	\$20,851	\$18,597	\$16,570
	Transportation Superintendent	\$33,615	\$31,852	\$29,751

CITY OF HARTFORD, WISCONSIN
TAX LEVY SUPPORT BY ACTIVITY
BUDGETED 2012 AND 2013

ACTIVITY	2012	2012	2013	2013	2013
	BUDGETED NET TAX LEVY	TAX RATE CONTRIBUTION	BUDGETED NET TAX LEVY	CHANGE IN NET TAX LEVY	TAX RATE CONTRIBUTION
Mayor and Common Council	\$54,095	\$0.05	\$53,136	(\$959)	\$0.05
City Administration	\$108,247	\$0.10	\$107,433	(\$814)	\$0.10
Personnel	\$12,510	\$0.01	\$12,357	(\$153)	\$0.01
Municipal Court	\$10,842	\$0.01	\$16,000	\$5,158	\$0.01
City Attorney	\$50,058	\$0.05	\$27,758	(\$22,300)	\$0.02
Animal Control	\$4,299	\$0.00	\$4,547	\$248	\$0.00
Unallocated Property/Liab. Insurances	\$66,068	\$0.06	\$68,448	\$2,380	\$0.06
City Clerk	\$103,975	\$0.10	\$108,362	\$4,387	\$0.10
Elections	\$25,507	\$0.02	\$19,300	(\$6,207)	\$0.02
Purchasing	\$2,658	\$0.00	\$2,737	\$79	\$0.00
Treasury and Accounting	\$57,253	\$0.05	\$84,076	\$26,823	\$0.08
Assessment	\$60,030	\$0.06	\$50,427	(\$9,603)	\$0.05
Law Enforcement	\$3,235,202	\$3.05	\$3,325,324	\$90,122	\$2.98
Emergency Government	\$34,868	\$0.03	\$34,588	(\$280)	\$0.03
Fire Protection	(\$42,885)	(\$0.04)	(\$49,259)	(\$6,374)	(\$0.04)
Engineering	\$188,689	\$0.18	\$181,365	(\$7,324)	\$0.16
Streets	\$492,613	\$0.46	\$459,912	(\$32,701)	\$0.41
Street Lighting	\$340,000	\$0.32	\$315,000	(\$25,000)	\$0.28
Garbage Collection	\$409,956	\$0.39	\$416,003	\$6,047	\$0.37
Storm Water Management	\$128,048	\$0.12	\$111,405	(\$16,643)	\$0.10
Recycling	(\$36,504)	(\$0.03)	(\$42,733)	(\$6,229)	(\$0.04)
Building Maintenance	\$160,054	\$0.15	\$157,845	(\$2,209)	\$0.14
Cemeteries	\$40,003	\$0.04	\$58,575	\$18,572	\$0.05
Parks	\$333,803	\$0.31	\$342,078	\$8,275	\$0.31
Aging Services	\$13,000	\$0.01	\$13,000	\$0	\$0.01
Recreation Programs	\$183,752	\$0.17	\$199,297	\$15,545	\$0.18
Hartford Recreation Center	\$317,798	\$0.30	\$317,798	\$0	\$0.28
Planning and Zoning	\$31,190	\$0.03	\$25,764	(\$5,426)	\$0.02
Building Inspection	\$66,843	\$0.06	\$61,709	(\$5,134)	\$0.06
Economic Development	\$2,752	\$0.00	\$16,320	\$13,568	\$0.01
Taxi	\$13,684	\$0.01	\$64,459	\$50,775	\$0.06
Library	\$576,298	\$0.54	\$576,298	\$0	\$0.52
Airport	\$0	\$0.00	\$0	\$0	\$0.00
EMS	\$0	\$0.00	\$0	\$0	\$0.00
Debt Service	\$1,778,956	\$1.68	\$2,074,989	\$296,033	\$1.86
Cable TV	(\$80,000)	(\$0.08)	(\$115,000)	(\$35,000)	(\$0.10)
CDA and Housing Action, Inc.	(\$42,000)	(\$0.04)	(\$42,000)	\$0	(\$0.04)
Hartford Electric	(\$602,000)	(\$0.57)	(\$614,282)	(\$12,282)	(\$0.55)
Hartford Water Utility	(\$690,000)	(\$0.65)	(\$689,820)	\$180	(\$0.62)
Sewer Utility	(\$560,000)	(\$0.53)	(\$610,000)	(\$50,000)	(\$0.55)
Unallocated Revenues:					
State Shared Revenues	(\$717,975)	(\$0.68)	(\$717,775)	\$200	(\$0.64)
Expenditure Restraint Program	(\$90,267)	(\$0.09)	(\$86,821)	\$3,446	(\$0.08)
Computer Tax Refund	(\$21,636)	(\$0.02)	(\$20,153)	\$1,483	(\$0.02)
Room Tax	(\$9,000)	(\$0.01)	(\$9,000)	\$0	(\$0.01)
Appropriated Fund Balance	(\$39,784)	(\$0.04)	(\$47,924)	(\$8,140)	(\$0.04)
TOTALS	\$5,971,000	\$5.63	\$6,261,543	\$290,543	\$5.60

CITY OF HARTFORD, WISCONSIN
2013 FEE INCREASES

Department	2012 Fee	2013 Fee	% Change
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Recreation:

See the following summary pages

City Clerk Fees:

Bartender License Background Check	\$7	\$25	257%
Provisional Bartender License	\$13	\$15	15%

Planning, Zoning & Building Inspection:

See the following pages

HARTFORD PARKS AND RECREATION DEPARTMENT
Recreation Center
Membership Fee Plan

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>FULL PACKAGES</u>		10%	5%	5%*	3-4%	2-5%	0-10%			3%	2%	0%	4.3%	1.0%
<u>ANNUAL</u>														
Family Resident	\$280	\$308	\$323	\$340	\$350	\$360	\$360	\$375	\$375	\$386	\$394	\$394	\$411	\$415
Individual Resident	\$200	\$220	\$231	\$243	\$250	\$260	\$265	\$270	\$270	\$278	\$284	\$284	\$296	\$299
Sr/Youth/College Res.	\$110	\$121	\$127	\$145	\$150	\$160	\$170	\$180	\$180	\$185	\$189	\$189	\$197	\$199
Family Non-Resident	\$320	\$352	\$370	\$448	\$460	\$475	\$475	\$495	\$495	\$500	\$510	\$510	\$532	\$537
Individual Non-Res.	\$220	\$242	\$254	\$287	\$295	\$305	\$310	\$325	\$325	\$335	\$342	\$342	\$357	\$360
Sr/Youth/College NR	\$130	\$143	\$150	\$189	\$195	\$205	\$215	\$225	\$225	\$232	\$237	\$237	\$247	\$250
<u>QUARTER</u>														
Family Resident	\$80	\$88	\$92	\$97	\$100	\$105	\$115	\$120	\$125	\$129	\$132	\$132	\$138	\$139
Individual Resident	\$55	\$61	\$64	\$67	\$70	\$73	\$80	\$85	\$85	\$88	\$90	\$90	\$94	\$95
Sr/Youth/College Res.	\$40	\$44	\$46	\$49	\$50	\$52	\$60	\$65	\$65	\$67	\$68	\$68	\$71	\$72
Family Non-Resident	\$95	\$105	\$110	\$130	\$135	\$140	\$150	\$155	\$160	\$165	\$168	\$168	\$175	\$177
Individual Non-Res.	\$60	\$66	\$69	\$83	\$85	\$88	\$100	\$105	\$105	\$108	\$110	\$110	\$115	\$116
Sr/Youth/College NR	\$45	\$50	\$53	\$67	\$70	\$70	\$75	\$80	\$80	\$82	\$84	\$84	\$88	\$88
<u>DAILY</u>			(-10%)											
Resident	\$7	\$7.75	\$7	\$7	\$7	\$7	\$7	\$7	\$7	\$7.25	\$7.25	\$7.25	\$7.25	\$7.25
Non-Resident	\$10	\$11.00	\$10	\$11	\$11	\$11	\$11	\$11.50	\$11.50	\$12	\$12	\$12	\$12	\$12

	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>FITNESS MEMBERSHIPS</u>		15%	10%	5%	1-3%	0-5%				3%	2%	0%	4.3%	1.0%
<u>ANNUAL</u>														
Family Resident	\$140	\$161	\$177	\$186	\$190	\$200	\$210	\$215	\$220	\$227	\$232	\$232	\$242	\$244
Individual Resident	\$120	\$138	\$152	\$159	\$160	\$165	\$170	\$175	\$175	\$180	\$184	\$184	\$192	\$194
Sr/Youth/College Res.	\$100	\$115	\$127	\$133	\$135	\$140	\$145	\$150	\$150	\$155	\$158	\$158	\$165	\$166
Family Non-Resident	\$190	\$219	\$240	\$282	\$285	\$295	\$305	\$310	\$315	\$324	\$330	\$330	\$345	\$348
Individual Non-Res.	\$130	\$150	\$164	\$183	\$185	\$190	\$200	\$205	\$210	\$216	\$220	\$220	\$230	\$232
Sr/Youth/College NR	\$120	\$138	\$152	\$169	\$170	\$175	\$180	\$185	\$185	\$191	\$195	\$195	\$203	\$205
<u>QUARTER</u>														
Family Resident	\$40	\$46	\$51	\$53	\$55	\$58	\$65	\$70	\$75	\$77	\$79	\$79	\$83	\$84
Individual Resident	\$35	\$40	\$44	\$46	\$45	\$53	\$55	\$60	\$60	\$62	\$63	\$63	\$66	\$66
Sr/Youth/College Res.	\$30	\$35	\$38	\$40	\$40	\$40	\$50	\$55	\$55	\$57	\$58	\$58	\$60	\$61
Family Non-Resident	\$55	\$63	\$70	\$85	\$85	\$90	\$95	\$100	\$105	\$108	\$110	\$110	\$115	\$116
Individual Non-Res.	\$40	\$46	\$51	\$56	\$60	\$63	\$65	\$70	\$70	\$72	\$73	\$73	\$76	\$77
Sr/Youth/College NR	\$35	\$40	\$44	\$49	\$50	\$52	\$60	\$65	\$65	\$67	\$68	\$68	\$71	\$72
<u>DAILY</u>			(-15%)											
Resident	\$5	\$5.75	\$5	\$5	\$5	\$5	\$5	\$5.50	\$5.50	\$5.75	\$5.75	\$5.75	\$5.75	\$5.75
Non-Resident	\$7	\$8.00	\$7	\$7.50	\$7.50	\$7.50	\$7.50	\$8.00	\$8.00	\$8.25	\$8.25	\$8.25	\$8.25	\$8.25
<u>PROCESS FEE</u>	\$25	\$25	\$30	\$30	\$30	\$30	\$30	\$35	\$35	\$35	\$40	\$40	\$40	\$40

Fee Changes, Planning/Zoning/Building Inspection

2013

Building Inspection	All Minimum Fees	\$55.00
	Residences, One & Two Family, including Additions & attached garages	.18/total square footage
	Residences, Apartments, Three Family & over, Row Housing, Multiple Family Dwellings, Institutional	.18/tsf
	Manufactured dwellings (factory built for site constructed elements of the building, basements, garage, etc.)	.15/tsf
	Commercial, Manufacturing or Industrial (excluding office area)	.15/tsf
	Permit to start construction of footings & foundations, Multi-Family and Industrial/commercial	\$150.00
	Permit to start construction of footings & foundations, one and two families	\$100.00
	Reinspections, per visit	\$50.00
	Special Inspections & Reports	\$200.00
	Wisconsin Uniform Building Permit Seal	\$38.00
Electrical	All Minimum Fees	\$55.00
	Switches & Outlets	.50 each
	Service 0 – 400 amp	\$55.00
	Service, each additional 100 amps	\$55.00
	Swimming Pool	\$55.00
	Reinspections, per visit	\$50.00
	Rewiring or Alterations	\$55.00
HVAC	All Minimum Fees	\$55.00
	New Construction	.05/tsf
	Heating, Incinerator Units & Wood Burning Appliances	\$55.00/unit up to 150,000 BTUs

HVAC Continued		
	Commercial/Industrial Exhaust Hoods & Systems	\$55.00/unit
	Air Conditioning	\$55.00/unit up to 3 tons or 36,000 BTUs
Plumbing	All Minimum Fees	\$55.00
	Inside Sewer/Building Drains	\$55.00 each
	Water Service, less than 2"	\$55.00
	Water Service, 2" and greater	\$70.00
	Sprinkler System	\$55.00
	Sewer Ejector	\$55.00
	Manhole/Trench Drain/Catch Basin	\$55.00
	Sanitary/Storm, first 100' of line	\$55.00
	Sewer Connection	\$55.00
	Sewer Tap	\$55.00
	Relaying Sewer/Water Service	\$55.00
	Water Service/Connect to Private Well	\$55.00
	Repairs	\$55.00
	Reinspection	\$50.00
	New Construction	.05/tsf
Zoning	Zoning Review (all)	\$100.00
	Zoning Permit, One & Two Family	\$100.00
Misc.	Wrecking or Razing	\$55.00

**CITY OF HARTFORD, WISCONSIN
MUNICIPAL ELECTRIC UTILITY
RATES IN EFFECT JANUARY 1, 2012**

RESIDENTIAL ELECTRIC SERVICE

Customer Charge	\$7.00/month
Energy Charge	\$.0780/kWh
Minimum Bill.....	\$7.00/month

Residential electric bills are subject to 5.6% Wisconsin State Sales Tax for bills due June to November.

GENERAL ELECTRIC SERVICE

Customer Charge - single phase.....	\$8.00/month
Customer Charge - three phase	\$15.00/month
Energy Charge	\$.0780/kWh

Minimum bill will be the customer charge.

SMALL POWER ELECTRIC SERVICE

Customer Charge	\$50.00/month
Demand Charge per Month (Billed)	\$6.50/kWh
Energy Charge	\$.03950/kWh

Minimum bill will be the customer charge, plus \$1.25 per kW of the highest monthly Maximum Measured Demand occurring in the current month or preceding 11 month period.

- * If the customer receives service at the primary voltage, a 1.25% discount on the demand and energy charges is given.
- * A \$.15 per kW of billed demand discount is applied where no step-down substation facilities are required, or where the customer assumes the ownership, maintenance, and operation of substation(s) or transformer(s).

LARGE POWER ELECTRIC SERVICE

(Applied to customers for all types of service if monthly Maximum Measured Demand is in excess of 200 kilowatts per month for three or more months in a consecutive 12 month period.)

Customer Charge	\$150.00/month
Demand Charge/Month (on peak)	\$7.60/kWh
Energy Charge On Peak.....	\$.04100/kWh
Energy Charge Off Peak	\$.02450/kWh
Customer Demand Charge.....	\$1.50/kWh

Minimum bill will be the customer charge, plus the customer demand charge.

INDUSTRIAL POWER SERVICE

(Applied to customers for all types of service if monthly Maximum Measured Demand is in excess of 1000 kilowatts per month for three or more months in a consecutive 12 month period.)

Customer Charge	\$250.00/month
Demand Charge/Month (on peak)	\$8.36/kWh
Energy Charge On Peak.....	\$.03650/kWh
Energy Charge Off Peak	\$.02200/kWh
Customer Demand Charge.....	\$1.50/kWh

Minimum bill will be the customer charge, plus the customer demand charge.

RECONNECTION CHARGES

A reconnection charge of \$35.00 will be assessed during regular business hours (7:30 a.m. to 3:15 p.m., Monday through Friday). After regular office hours the minimum reconnection charge of \$35.00 applies plus any overtime labor costs, not to exceed a total maximum charge of \$70.00.

TO ALL UTILITY CUSTOMERS:

In accordance with Public Service Commission of Wisconsin rules, please be advised the following agencies and programs may be able to provide financial aid assistance or counseling to City of Hartford Electric, Water, and Wastewater Utility customers:

WASHINGTON COUNTY DEPARTMENT OF SOCIAL SERVICES - (262) 335-4610

Use the form on the reverse side to advise the utility about any critical life-sustaining medical equipment.

DEFINITIONS

ON PEAK is defined as 7:00 am to 9:00 p.m., Monday through Friday, excluding Holidays.

MAXIMUM MEASURED DEMAND (MMD) in any month is that demand in kilowatts needed to supply the average kilowatts in 15 consecutive minutes of greatest consumption of electricity during each month.

ON-PEAK BILLED DEMAND = $\frac{\text{On-Peak MMD} \times 90\%}{\text{Average Monthly Power Factor}}$

Average Monthly Power Factor

AVERAGE MONTHLY POWER FACTOR, where A = monthly use of kilowatt-hours and B = monthly use of lagging reactive kilovolt-ampere-hours as obtained from a reactive component meter (equipped with ratchets), is equal to:

$$\frac{A}{\text{the square root of } [(A \times A) + (B + B)]}$$

PRIMARY METERING DISCOUNT = a 1.25% discount on the monthly energy charge, the customer demand charge, and the demand charge for customers metered on the primary side of the transformer at the utility's primary voltage.

TRANSMISSION METERING DISCOUNT = a 2.50% discount on the monthly energy charge, the customer demand charge, and the demand charge for customers metered on the transmission side of the transformer at the utility's transmission voltage.

TRANSFORMER OWNERSHIP DISCOUNT = a credit of \$0.25 per kW on the monthly customer demand charge given to customers who own and maintain their own transformers or substations.

GENERAL CONDITIONS

* All metered rates are subject to a positive or negative Power Cost Adjustment Charge (PCAC) equal to the amount by which the current cost of power is greater or lesser than the base cost of power purchased, using the formula prescribed by the Public Service Commission of Wisconsin.

* Budget billing plans are available after 8 months to any residential customer in good standing. Budget plan information is available from the Business Office.

* All payments must be presented to the City Treasurer's office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

* When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer's account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.

* Payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located in the Hartford Police Department lobby. PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY. Payments are also accepted on or before the due date of the following local businesses:

First National Bank.....	116 West Sumner
County Market.....	1566 East Sumner
Associated Bank.....	1594 East Sumner
PNC Bank.....	709 Grand Avenue

* As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

IMPORTANT TELEPHONE NUMBERS

Utility Department.....	670-3710
After Hours.....	673-2600
Business Office.....	673-8212
Public Service Commission Hotline.....	1-800-225-7729

CRITICAL LIFE-SUSTAINING MEDICAL EQUIPMENT FORM

In order to process this request, the following form needs to be completed and returned to:

CITY OF HARTFORD UTILITIES
109 NORTH MAIN STREET
HARTFORD, WI 53027
Fax Number: (262) 673-8301

Customer Information (To be completed by customer)
Name:
Address:
Utility Account Number:
Phone Number:

Individual with Medical Condition (To be completed by customer)
Name:
Date of Birth:
Relationship to Customer:

Release (To be completed by resident requiring life-sustaining medical equipment or his/her legal guardian)

I _____ (circle one: resident or legal guardian) hereby grant my consent to the below-named licensed physician or public health, social services, or law enforcement official to release to Hartford Utilities such information as noted below, plus any supplemental information as may be needed by Hartford Utilities to verify the medical need for Medical Alert Services.

Signature of Resident or Legal Guardian: _____

Date: _____

Patient Information (To be completed by physician)		
Patient Name:		
Date of last office visit:		
Current Diagnosis:		
Current Prescriptions:		
Does medical condition or treatment require electricity?	Yes	No
If yes, what type of equipment is needed?		
How often is this equipment used?		
Would loss of electricity be life threatening?	Yes	No
Additional comments/concerns:		
Physician's Signature:		

CITY OF HARTFORD, WISCONSIN
MUNICIPAL RECYCLING SERVICE
RATES IN EFFECT JANUARY 1, 2012

For all single family homes, duplexes, and triplexes located within the corporate limits of the City of Hartford, Wisconsin a fee of \$5.92 per month per household is charged on your utility bill to help defray the cost of State-mandated recycling programs. All other households, commercial enterprises, and industries are required to arrange for the private disposal of recyclable materials.

GENERAL CONDITIONS

All payments must be presented to the City Treasurer's Office by 4:30 p.m. on the 20th day after issuance. Payments received after that time are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

All payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located in the Hartford Police Department lobby. **PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY.** Payments are also accepted on or before the due date at the following local businesses:

First National Bank	116 West Sumner	Associated Bank.....	1594 East Sumner
County Market.....	1566 East Sumner	PNC Bank.....	709 Grand Avenue

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

IMPORTANT TELEPHONE NUMBERS

Sanitation/Recycling Office	673-8225	Business Office.....	673-8212
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**CITY OF HARTFORD, WISCONSIN
MUNICIPAL WASTEWATER UTILITY
RATES IN EFFECT JANUARY 1, 2012**

MONTHLY VOLUMETRIC CHARGE

City Customers-----	\$3.97/1000 gallons
Extraterritorial Customers-----	\$4.83/1000 gallons

MONTHLY WEIGHTED METER CHARGE

	<u>METER SIZE</u>	<u>MONTHLY CHARGE</u>
City Customers	5/8 inch	\$13.31
	3/4 inch	\$13.31
	1 inch	\$33.28
	1 1/4 inch	\$49.25
	1 1/2 inch	\$66.55
	2 inch	\$93.17
	2 1/2 inch	\$166.38
	3 inch	\$199.65
	4 inch	\$332.75
	6 inch	\$665.50
		10 inch
	12 inch	\$2,129.60
Extraterritorial Customers	per user	\$15.00

MONTHLY SURCHARGES

City Customers	BOD > 300 mg/L	\$0.357/lb
	TSS > 250 mg/L	\$0.121/lb
	P > 6 mg/L	\$5.760/lb
	N > 30 mg/L	\$0.525/lb
Extraterritorial Customers	BOD > 300 mg/L	\$0.413/lb
	TSS > 250 mg/L	\$0.143/lb
	P > 6 mg/L	\$6.823/lb
	N > 30 mg/L	\$0.628/lb

GENERAL CONDITIONS

All payments must be presented to the City Treasurer's Office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer's account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.

Payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located in the Hartford Police Department lobby. **PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY.** Payments are also accepted on or before the due date at the following businesses:

First National Bank	116 West Sumner	Associated Bank.....	1594 East Sumner
County Market.....	1566 East Sumner	PNC Bank.....	709 Grand Avenue

**CITY OF HARTFORD, WISCONSIN
MUNICIPAL WASTEWATER UTILITY
RATES IN EFFECT JANUARY 1, 2012**

IMPORTANT TELEPHONE NUMBERS

Utility Department.....	670-3710	After Hours.....	673-2600
Business Office	673-8212	Public Service Commission Hotline	1-800-225-7729

**GENERAL CONDITIONS
(CONTINUED)**

Budget billing plans are available after 8 months to any residential customer in good standing. Budget plan information is available from the Business Office.

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

SEWER METERING

Municipal wastewater volume charges are based upon metered water volumes. No adjustment of any kind is allowed for water volumes not treated by the Wastewater Utility, unless a secondary water meter is installed.

Customers wishing to avoid Wastewater Utility charges for municipal water not treated by the Wastewater Utility may permanently install a secondary water meter (a.k.a. deduct meter) per instructions available from the Hartford Water Utility. The cost of the secondary water meter and installation is the responsibility of the customer. The meter must be installed by a licensed plumber and inspected by the Hartford Water Utility prior to use. A secondary water meter is subject to an additional monthly service charge equal to the monthly service charge of the primary water meter, regardless of water volume measured.

**CITY OF HARTFORD, WISCONSIN
MUNICIPAL WATER UTILITY
RATES IN EFFECT JANUARY 1, 2012**

MONTHLY VOLUMETRIC CHARGE

First 20,000 gallons-----	\$4.95/1000 gallons
Next 313,333 gallons-----	\$4.33/1000 gallons
Next 1,000,000 gallons-----	\$3.73/1000 gallons
Over 1,333,333 gallons-----	\$3.20/1000 gallons

MONTHLY SERVICE CHARGE

(City Customers)

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
5/8 inch	\$13.50	3 inch	\$102.00
3/4 inch	\$13.50	4 inch	\$156.00
1 inch	\$18.00	6 inch	\$205.00
1 1/4 inch	\$24.00	8 inch	\$330.00
1 1/2 inch	\$33.00	10 inch	\$450.00
2 inch	\$54.00	12 inch	\$549.00

EXTRATERRITORIAL SURCHARGES

Customers residing outside the corporate limits of the City of Hartford are billed at regular rates for volume and service, plus a 25% surcharge.

GENERAL CONDITIONS

- Budget billing plans are available after 8 months to any residential customer in good standing. Budget plan information is available from the Business Office.
- All payments must be presented to the City Treasurer’s Office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.
- When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer’s account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.
- Payments are accepted at the City Hall Treasurer’s Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located in the Hartford Police Department lobby. **PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY.** Payments are also accepted on or before the due date at the following local businesses:

First National Bank116 West Sumner	Associated Bank.....1594 East Sumner
County Market1566 East Sumner	PNC Bank709 Grand Avenue

IMPORTANT TELEPHONE NUMBERS

Utility Department670-3710	After Hours673-2600
Business Office673-8212	Public Service Commission Hotline1-800-225-7729

CITY OF HARTFORD, WISCONSIN
MUNICIPAL WATER UTILITY
RATES IN EFFECT JANUARY 1, 2012
(CONTINUED)

BULK WATER CHARGE

Volume charge ----- \$4.95/1000 gallons
Plus service charge ----- \$40.00

TEMPORARY SERVICE

Service charge for setting valve ----- \$15.00
Deposit for valve and meter ----- \$15.00

UNMETERED GENERAL WATER SERVICE CHARGE

Where the utility cannot immediately install its water meter, service MAY be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$33.30 per month. This rate shall be applied only to single family residential and small commercial customers and approximates the cost of 4,000 gallons of water per month. If it is determined by the utility that usage is in excess of 4,000 gallons per month, an additional charge will be made for the estimated additional usage.

RECONNECTION CHARGES

	During Normal Business Hours	After Normal Business Hours
Reinstallation of meter, including valving at curb stop.....	\$40.00	\$60.00
Valve turned on at curb stop.....	\$30.00	\$45.00

PUBLIC FIRE PROTECTION MONTHLY SERVICE CHARGE

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
5/8 inch	\$11.50	3 inch	\$173.00
3/4 inch	\$11.50	4 inch	\$288.00
1 inch	\$28.75	6 inch	\$575.00
1 1/4 inch	\$42.55	8 inch	\$920.00
1 1/2 inch	\$57.50	10 inch	\$1,380.00
2 inch	\$92.00	12 inch	\$1,839.00

PRIVATE FIRE PROTECTION MONTHLY SERVICE CHARGE

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
2 inch	\$10.00	8 inch	\$100.00
3 inch	\$19.00	10 inch	\$150.00
4 inch	\$31.00	12 inch	\$218.00
6 inch	\$62.00		

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2013 - 2017

2013 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2013 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Law Enforcement											
Police Patrol Vehicle	201-95-001	2	Replacement	\$26,535							\$26,535
Police Patrol Vehicle	201-95-002	2	Replacement	\$26,535							\$26,535
Administrative Vehicle	201-96-006	2	Replacement	\$20,365							\$20,365
Fire & Rescue											
Equipment Truck 1685 Replacement	250-08-042	3	Replacement	\$290,000	\$290,000						
Fire Station Lighting & Wiring Upgrade	250-09-043	1	Replacement	\$24,000	\$24,000						
Fire Station Condensing Unit Replacement	250-11-044	2	Replacement	\$19,600	\$19,600						
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$95,000							\$95,000
Alley Reconstruction Program	301-98-087	3	Replacement	\$20,000	\$20,000						
E State St Reconstruction	301-01-206	3	Replacement	\$220,150	\$220,150						
Eighth St Reconstruction	301-00-307	3	Replacement	\$200,950	\$160,950		\$40,000				
Summit St Resurfacing	301-06-352	3	Replacement	\$312,500	\$257,500					\$55,000	
North Side Storm Water Pond	301-08-369	3	New	\$20,000	\$20,000						
East Sumner Street Resurfacing	301-08-379	3	Replacement	\$150,000	\$40,000		\$110,000				
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$105,000	\$40,000		\$65,000				
E Sumner St Asphalt Patching	301-09-385	2	Replacement	\$8,000	\$8,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000	\$30,000						
W State St Reconstruction Airport-Independence	301-11-404	3	Replacement	\$70,000						\$50,000	\$20,000
Transportation Division											
Taxi Minivan	310-09-007	2	Replacement	\$39,500							\$39,500
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Hartford Square II Parkland	501-04-058	3	New	\$15,750				\$15,750			
Emerald Ash Borer Removal & Treatment	501-11-078	3	New	\$15,000						\$15,000	
West Side Playground Safety Surface	501-11-082	3	Replacement	\$20,000						\$20,000	
Recreation											
Veterans Pool Reconstruction Site Plan	550-06-028	2	Replacement	\$10,000	\$10,000						
Recreation Center Copy Machine	550-13-033	3	Replacement	\$14,500						\$14,500	
Engineering											
Storm Water Study	601-05-024	1	Replacement	\$25,000	\$25,000						
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$1,853,385	\$1,165,200	\$0	\$215,000	\$15,750	\$0	\$229,500	\$227,935

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2013 - 2017

2013 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2013 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Airport											
Airport Mower Replacement	350-13-023	3	Replacement	\$15,000			\$13,500			\$1,500	
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$65,000						\$65,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$20,000						\$20,000	
Install New Hydrants	360-01-208	1	Replacement	\$20,000						\$20,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
Eighth St Watermain Replacement	360-02-219	3	Replacement	\$143,000						\$143,000	
E State St Watermain Replacement	360-04-240	3	Replacement	\$129,000						\$129,000	
Summit St Watermain Replacement	360-06-270	2	Replacement	\$360,000						\$360,000	
North Johnson Street Bridge Watermain Replacement	360-08-275	3	Replacement	\$95,000						\$95,000	
Water System Master Plan Update	360-12-288	3	Replacement	\$25,000						\$25,000	
Cross Connection Control Program	360-13-295	1	New	\$30,000						\$30,000	
Sewer Utility											
Manhole Restoration	370-99-035	3	Replacement	\$35,000						\$35,000	
Televise Collection System Mains	370-99-036	3	Replacement	\$15,000						\$15,000	
Eighth St Sanitary Sewer Replacement	370-02-112	3	Replacement	\$112,000						\$112,000	
E State St Sanitary Sewer Replacement	370-05-141	3	Replacement	\$100,500						\$100,500	
Summit St Sanitary Sewer Repairs	370-11-160	3	Replacement	\$104,500						\$104,500	
Operation & Needs Review Study Report	370-13-171	1	New	\$22,400						\$22,400	
Bar Screen/Washer Compactor Replacement	370-13-172	2	Replacement	\$257,775						\$257,775	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$45,000						\$45,000	
Arthur Rd Substation New Circuit 32 & 33	380-04-252	3	New	\$450,000						\$450,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$55,000						\$55,000	
Hilldale Plaza Reconductor - Phase II	380-11-288	3	Replacement	\$350,000						\$350,000	
Street Light Reduction Project	380-12-302	3	Replacement	\$60,000						\$60,000	
Circuit #25 Creation (TID #7)	380-12-304	3	New	\$95,000						\$95,000	
Equipment Trailer Replacement	380-13-309	3	Replacement	\$20,000						\$20,000	
Housing Action Inc.											
Hartford Highlands Buildings & Grounds	975-98-001	3	Replacement	\$18,000						\$18,000	
Hartford Highlands Roof & Gutter Replacement	975-13-004	2	Replacement	\$250,000						\$250,000	
TOTAL PROPRIETARY FUNDS				\$2,907,175	\$0	\$0	\$13,500	\$0	\$0	\$2,893,675	\$0
TOTAL GOVERNMENTAL FUNDS				\$1,853,385	\$1,165,200	\$0	\$215,000	\$15,750	\$0	\$229,500	\$227,935
TOTAL 2013 CAPITAL IMPROVEMENTS				\$4,760,560	\$1,165,200	\$0	\$228,500	\$15,750	\$0	\$3,123,175	\$227,935

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2013 - 2017

2014 Summary of Costs ~ Governmental Funds											
	Project Number	Priority	Project Purpose	2014 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/Retained Earnings	Property Tax Levy
Clerical Administration											
Copy Machine	125-10-004	3	Replacement	\$18,000							\$18,000
Law Enforcement											
Police Patrol Vehicle	201-95-003	2	Replacement	\$19,885							\$19,885
Police Patrol Vehicle	201-95-004	2	Replacement	\$19,885							\$19,885
Police Patrol Vehicle	201-00-009	2	Replacement	\$19,885							\$19,885
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$86,000							\$86,000
Airport Drive Resurfacing	301-07-365	3	Replacement	\$202,000	\$162,000		\$40,000				
E Sumner Street Resurfacing	301-08-379	3	Replacement	\$75,000	\$40,000		\$35,000				
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$62,500	\$40,000		\$22,500				
E Sumner St Asphalt Patching	301-09-385	2	Replacement	\$8,000	\$8,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
W State St Reconstruction Airport-Independence	301-11-404	3	Replacement	\$75,000	\$75,000						
Building Maintenance											
City Hall Renovations/Construction	330-04-015	2	Replacement	\$4,700,000	\$4,700,000						
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Emerald Ash Borer Removal & Treatment	501-11-078	3	New	\$15,000						\$15,000	
Toolcat Utility Machine	501-12-084	3	New	\$48,000							\$48,000
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$5,454,155	\$5,025,000	\$0	\$97,500	\$0	\$0	\$90,000	\$241,655

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2013 - 2017

2014 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2014 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Fire & Rescue											
EMS Building Roof Replacement	230-06-012	2	Replacement	\$52,500	\$52,500						
Airport											
Construct Primary Runway 11/29 on New Alignment	350-08-013	3	Replacement	\$2,300,000			\$2,300,000				
Design Apron Reconstruction	350-12-021	3	Replacement	\$75,000			\$75,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$65,000						\$65,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$20,000						\$20,000	
Install New Hydrants	360-01-208	1	Replacement	\$20,000						\$20,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
Highway N Watermain Adjustments	360-12-287	3	Replacement	\$414,000						\$414,000	
City Hall Renovation - Water Utilities	360-12-294	3	Replacement	\$50,000						\$50,000	
Cross Connection Control Program	360-13-295	1	New	\$30,000						\$30,000	
Sewer Utility											
Manhole Restoration	370-99-035	3	Replacement	\$35,000						\$35,000	
Televise Collection System Mains	370-99-036	3	Replacement	\$15,000						\$15,000	
Skidster Loader	370-07-147	3	Replacement	\$20,000						\$20,000	
Downtown Sanitary Sewer Redirection/Replacement	370-11-158	2	Replacement	\$315,500						\$315,500	
City Hall Renovation - Sewer Utilities	370-12-169	3	Replacement	\$100,000						\$100,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$45,000						\$45,000	
Arthur Rd Substation New Circuit 32 & 33	380-04-252	3	New	\$500,000						\$500,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$55,000						\$55,000	
Grand Ave & E Sumner St Turn Lane	380-06-273	2	New	\$125,000						\$125,000	
Lincoln & Washington Rebuild	380-11-294	3	Replacement	\$120,000						\$120,000	
Circuit #40 Reconductor	380-12-305	3	Replacement	\$108,000						\$108,000	
City Hall Renovation - Electric Utilities	380-12-308	3	Replacement	\$150,000						\$150,000	
Cable Television											
City Hall Security & Cameras	525-12-001	3	New	\$110,000						\$110,000	
Housing Action Inc.											
Hartford Highlands Buildings & Grounds	975-98-001	3	Replacement	\$18,000						\$18,000	
TOTAL PROPRIETARY FUNDS				\$4,758,000	\$52,500	\$0	\$2,375,000	\$0	\$0	\$2,330,500	\$0
TOTAL GOVERNMENTAL FUNDS				\$5,454,155	\$5,025,000	\$0	\$97,500	\$0	\$0	\$90,000	\$241,655
TOTAL 2014 CAPITAL IMPROVEMENTS				\$10,212,155	\$5,077,500	\$0	\$2,472,500	\$0	\$0	\$2,420,500	\$241,655

City of Hartford Capital Improvement Program 2013 - 2017

2015 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2015 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Law Enforcement											
Police Patrol Vehicle	201-95-001	2	Replacement	\$19,885							\$19,885
Police Patrol Vehicle	201-95-002	2	Replacement	\$19,885							\$19,885
Utility Vehicle Full Size 4 WD	201-11-023	2	Replacement	\$25,585							\$25,585
Mobile Data Computer Project	201-12-025	2	Replacement	\$29,546							\$29,546
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000							\$100,000
East Sumner Street Resurfacing	301-08-379	3	Replacement	\$20,000							\$20,000
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$40,000	\$40,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Transportation Division											
Taxi Minivan	310-10-008	2	Replacement	\$39,500			\$32,000				\$7,500
Building Maintenance											
Police Department Garage	330-12-033	3	Replacement	\$700,000						\$700,000	
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Emerald Ash Borer Removal & Treatment	501-11-078	3	New	\$15,000						\$15,000	
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$1,114,401	\$40,000	\$0	\$32,000	\$0	\$0	\$790,000	\$252,401

City of Hartford Capital Improvement Program 2013 - 2017

2015 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2015 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Airport											
Parallel Taxiway Construction & Apron Reconstruction	350-12-022	3	Replacement	\$2,000,000			\$2,000,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$65,000						\$65,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$20,000						\$20,000	
Install New Hydrants	360-01-208	1	Replacement	\$20,000						\$20,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
East Sumner Street Watermain Replacement	360-09-276	2	Replacement	\$129,000						\$129,000	
Cross Connection Control Program	360-13-295	1	New	\$30,000						\$30,000	
Sewer Utility											
Manhole Restoration	370-99-035	3	Replacement	\$20,000						\$20,000	
Televise Collection System Mains	370-99-036	3	Replacement	\$15,000						\$15,000	
Vehicle Replacement	370-11-157	3	Replacement	\$23,000						\$23,000	
Grant St Force Main Replacement	370-11-164	3	Replacement	\$60,000						\$60,000	
Lift Station SCADA System/Controls Upgrade	370-13-171	2	Replacement	\$238,000						\$238,000	
East Sumner Street Reconstruction	370-13-173	2	Replacement	\$483,750						\$483,750	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$45,000						\$45,000	
Arthur Rd Substation New Circuit 32 & 33	380-04-252	3	New	\$475,000						\$475,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$55,000						\$55,000	
Bucket Truck Replacement #203	380-10-285	3	Replacement	\$137,000						\$137,000	
Sunset/Fairview Area Reconductor	380-11-290	3	Replacement	\$160,000						\$160,000	
Branch Street Rebuild	380-11-297	3	Replacement	\$263,000						\$263,000	
Housing Action Inc.											
Hartford Highlands Buildings & Grounds	975-98-001	3	Replacement	\$18,000						\$18,000	
TOTAL PROPRIETARY FUNDS				\$4,271,750	\$0	\$0	\$2,000,000	\$0	\$0	\$2,271,750	\$0
TOTAL GOVERNMENTAL FUNDS				\$1,114,401	\$40,000	\$0	\$32,000	\$0	\$0	\$790,000	\$252,401
TOTAL 2015 CAPITAL IMPROVEMENTS				\$5,386,151	\$40,000	\$0	\$2,032,000	\$0	\$0	\$3,061,750	\$252,401

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2013 - 2017

2016 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2016 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/Retained Earnings	Property Tax Levy
Clerical Administration											
Voting Machine Replacement	125-13-005	1	Replacement	\$5,334							\$5,334
Law Enforcement											
Police Patrol Vehicle	201-95-003	2	Replacement	\$19,885							\$19,885
Police Patrol Vehicle	201-95-004	2	Replacement	\$19,885							\$19,885
Police Patrol Vehicle	201-00-009	2	Replacement	\$19,885							\$19,885
Administrative Vehicle	201-08-015	2	New	\$36,755							\$36,755
E911 System Replacement	201-12-026	2	Replacement	\$193,584	\$193,584						
Fire & Rescue											
Fire Truck 1680 Replacement	250-12-047	2	Replacement	\$45,000	\$45,000						
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
Fifth St Reconstruction Union to Wisconsin	301-01-205	3	Replacement	\$155,850	\$155,850						
High Street Resurfacing	301-00-300	3	Replacement	\$242,100	\$242,100						
East Sumner Street Resurfacing	301-08-379	3	Replacement	\$10,000	\$10,000						
W Rossman St Reconstruction	301-08-380	3	Replacement	\$327,500	\$327,500						
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$20,000	\$20,000						
Harrison St Reconstruction	301-09-386	3	Replacement	\$221,600	\$221,600						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Dump Truck Plow & Wing	301-09-392	2	Replacement	\$153,000	\$153,000						
Pine Street Storm Sewer Additions	301-10-395	3	New	\$46,000	\$46,000						
Wheelock Ave Resurfacing	301-11-399	3	Replacement	\$187,400	\$187,400						
Dump Truck Plow & Wing Replacement	301-11-402	3	Replacement	\$181,000	\$181,000						
Martin Drive & Morgan Dr Reconstruction	301-12-408	3	Replacement	\$206,500	\$206,500						
Harker Avenue Resurfacing	301-13-409	3	Replacement	\$76,000	\$76,000						
Building Maintenance											
City Hall Improvements	330-12-032	3	Replacement	\$75,000	\$75,000						
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Parks 10' Riding Mower	501-09-074	3	Replacement	\$44,000							\$44,000
Emerald Ash Borer Removal & Treatment	501-11-078	3	New	\$15,000						\$15,000	
Bernd Park Footbridge	501-11-081	3	New	\$56,000	\$28,000		\$28,000				
Parks Riding Mower	501-12-085	3	New	\$20,000							\$20,000
Willowbrook Playground	501-11-083	3	Replacement	\$50,000							\$50,000
Recreation											
Veterans Pool Reconstruction	550-06-028	3	Replacement	\$3,500,000	\$3,500,000						
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$6,132,278	\$5,768,534	\$0	\$28,000	\$0	\$0	\$90,000	\$245,744

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2013 - 2017

2016 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2016 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$65,000						\$65,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$20,000						\$20,000	
Install New Hydrants	360-01-208	1	Replacement	\$20,000						\$20,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
W Rossman Watermain Replacement	360-01-213	3	Replacement	\$219,000						\$219,000	
Fifth St Watermain Replacement Union to Wisconsin	360-02-226	3	Replacement	\$131,000						\$131,000	
Wheelock Ave Watermain Replacement	360-11-282	3	Replacement	\$185,000						\$185,000	
Harrison St Watermain Replacement	360-11-283	3	Replacement	\$263,000						\$263,000	
Harker Avenue Watermain Replacement	360-12-289	3	Replacement	\$145,000						\$145,000	
Grand Ave Watermain Replacement	360-12-290	3	Replacement	\$376,000						\$376,000	
Martin & Morgan Dr Watermain Replacement	360-12-293	3	Replacement	\$205,000						\$205,000	
Cross Connection Control Program	360-13-295	1	New	\$30,000						\$30,000	
Sewer Utility											
Manhole Restoration	370-99-035	3	Replacement	\$20,000						\$20,000	
Televise Collection System Mains	370-99-036	3	Replacement	\$15,000						\$15,000	
Fifth St Sanitary Sewer Replacement	370-02-113	3	Replacement	\$77,500						\$77,500	
W Rossman Sanitary Sewer Replacement	370-09-152	3	Replacement	\$145,000						\$145,000	
Branch St Sanitary Sewer Replacement	370-10-155	3	Replacement	\$115,000						\$115,000	
Wheelock Ave Sanitary Sewer Repairs	370-11-161	3	Replacement	\$62,000						\$62,000	
Harrison Street Sanitary Sewer Replacement	370-11-162	3	Replacement	\$89,000						\$89,000	
High Street Sanitary Sewer Replacement	370-11-163	3	Replacement	\$125,000						\$125,000	
Martin & Morgan Dr Reconstruction	370-13-174	3	Replacement	\$162,000						\$162,000	
Harker Avenue Reconstruction	370-13-175	3	Replacement	\$91,000						\$91,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$45,000						\$45,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$55,000						\$55,000	
Sunset/Fairview Area Reconductor	380-11-290	3	Replacement	\$230,000						\$230,000	
Pine Street Area Rebuild	380-11-293	3	Replacement	\$141,000						\$141,000	
Harrison St & Court Dr Area Rebuild	380-11-300	3	Replacement	\$225,000						\$225,000	
Park Street/Mill Street Area Rebuild	380-13-310	3	Replacement	\$45,000						\$45,000	
Church Street Area Rebuild	380-13-311	3	Replacement	\$203,000						\$203,000	
Housing Action Inc.											
Hartford Highlands Buildings & Grounds	975-98-001	3	Replacement	\$18,000						\$18,000	
TOTAL PROPRIETARY FUNDS				\$3,537,500	\$0	\$0	\$0	\$0	\$0	\$3,537,500	\$0
TOTAL GOVERNMENTAL FUNDS				\$6,132,278	\$5,768,534	\$0	\$28,000	\$0	\$0	\$90,000	\$245,744
TOTAL 2011 CAPITAL IMPROVEMENTS				\$9,669,778	\$5,768,534	\$0	\$28,000	\$0	\$0	\$3,627,500	\$245,744

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2013 - 2017

2017 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2017 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Clerical Administration											
Voting Machine Replacement	125-13-005	1	Replacement	\$5,334							\$5,334
Law Enforcement											
Police Patrol Vehicle	201-95-001	2	Replacement	\$19,885							\$19,885
Police Patrol Vehicle	201-95-002	2	Replacement	\$19,885							\$19,885
Utility Vehicle, Full Size, Four Wheel Drive	201-12-024	2	Replacement	\$27,085							\$27,085
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
W Prospect St Storm Sewer Extension	301-04-343	3	New	\$112,300							\$112,300
Maple Ave Reconstruction	301-06-353	3	Replacement	\$200,000	\$200,000						
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$10,000	\$10,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Cedar St Resurfacing	301-11-400	3	Replacement	\$62,400	\$62,400						
Harker Avenue Resurfacing	301-13-409	3	Replacement	\$92,000	\$92,000						
Transportation Division											
Taxi Minivan	310-09-007	2	Replacement	\$39,500							\$39,500
Building Maintenance											
City Hall Improvements	330-12-032	3	Replacement	\$75,000	\$75,000						
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Rubicon River Trail Riverbend	501-13-086	4	New	\$79,450	\$42,225			\$37,225			
Centennial Park Restroom Building	501-13-087	3	New	\$75,000	\$75,000						
Recreation											
Pool Pac Replacement	550-13-034	3	Replacement	\$190,000						\$190,000	
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$1,212,839	\$656,625	\$0	\$0	\$37,225	\$0	\$265,000	\$253,989

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2013 - 2017

2017 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2017 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Fire & Rescue											
Ambulance 1652 Replacement	230-13-015	3	Replacement	\$165,000						\$165,000	
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$65,000						\$65,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$20,000						\$20,000	
Install New Hydrants	360-01-208	1	Replacement	\$20,000						\$20,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
Prospect St Watermain Replacement	360-05-257	3	Replacement	\$164,000						\$164,000	
Maple Ave Watermain Replacement	360-06-269	3	Replacement	\$149,000						\$149,000	
Cedar St Watermain Replacement	360-11-285	3	Replacement	\$176,000						\$176,000	
Harker Ave Watermain Replacement	360-12-289	3	Replacement	\$189,000						\$189,000	
Third St Watermain Replacement	360-12-291	3	Replacement	\$112,000						\$112,000	
Cross Connection Control Program	360-13-295	1	New	\$30,000						\$30,000	
Sewer Utility											
Manhole Restoration	370-99-035	3	Replacement	\$20,000						\$20,000	
Televise Collection System Mains	370-99-036	3	Replacement	\$15,000						\$15,000	
W Prospect Sanitary Sewer Replacement	370-05-134	3	Replacement	\$77,000						\$77,000	
Maple Ave Sanitary Sewer Replacement	370-06-145	3	Replacement	\$136,000						\$136,000	
Harker Avenue Reconstruction	370-13-175	3	Replacement	\$130,400						\$130,400	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$45,000						\$45,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$55,000						\$55,000	
Sunset/Fairview Area Reconstructor	380-11-290	3	Replacement	\$130,000						\$130,000	
East Monroe (S Main-Wilson) Rebuild	380-11-291	3	Replacement	\$280,000						\$280,000	
Wacker Dr Abbott to W State Rebuild	380-11-296	3	Replacement	\$142,000						\$142,000	
Digger Derrick Truck Replacement	380-13-312	3	Replacement	\$200,000						\$200,000	
Pleasant Avenue Area Rebuild	380-13-312	3	Replacement	\$90,000						\$90,000	
Housing Action Inc.											
Hartford Highlands Buildings & Grounds	975-98-001	3	Replacement	\$18,000						\$18,000	
Hartford Highlands Window Replacement	975-13-005	3	Replacement	\$105,000						\$105,000	
TOTAL PROPRIETARY FUNDS				\$2,548,400	\$0	\$0	\$0	\$0	\$0	\$2,548,400	\$0
TOTAL GOVERNMENTAL FUNDS				\$1,212,839	\$656,625	\$0	\$0	\$37,225	\$0	\$265,000	\$253,989
TOTAL 2017 CAPITAL IMPROVEMENTS				\$3,761,239	\$656,625	\$0	\$0	\$37,225	\$0	\$2,813,400	\$253,989

**City of Hartford, Wisconsin, Capital Improvement Program 2013-2017
Schedule of Multi-Fund Projects**

Project Year 2013	Public Works	Water	Sanitary Sewer	Electric	Project Total
Branch Street/Grand Avenue	\$105,000				\$105,000
East State Street	\$220,150	\$129,000	\$100,500		\$449,650
Eighth Street	\$200,950	\$143,000	\$112,000		\$455,950
Summit Street	\$312,500	\$360,000	\$104,500		\$777,000
East Sumner Street	\$150,000				\$150,000
West State Street	\$70,000				\$70,000
SUB-TOTAL 2013	\$1,058,600	\$632,000	\$317,000	\$0	\$2,007,600

Project Year 2014	Public Works	Water	Sanitary Sewer	Electric	Project Total
Branch Street/Grand Avenue	\$62,500				\$62,500
East Sumner Street	\$75,000				\$75,000
West State Street	\$75,000				\$75,000
SUB-TOTAL 2014	\$212,500	\$0	\$0	\$0	\$212,500

Project Year 2015	Public Works	Water	Sanitary Sewer	Electric	Project Total
Branch Street/Grand Avenue	\$40,000			\$263,000	\$303,000
East Sumner Street	\$20,000	\$129,000	\$483,750		\$632,750
SUB-TOTAL 2015	\$60,000	\$129,000	\$483,750	\$263,000	\$935,750

Project Year 2016	Public Works	Water	Sanitary Sewer	Electric	Project Total
East Sumner Street	\$10,000				\$10,000
Fifth Street	\$155,850	\$131,000	\$77,500		\$364,350
High Street	\$242,100		\$125,000		\$367,100
West Rossman Street	\$327,500	\$219,000	\$145,000		\$691,500
Branch Street/Grand Avenue	\$20,000	\$376,000	\$115,000		\$511,000
Harrison Street	\$221,600	\$263,000	\$89,000	\$225,000	\$798,600
Pine Street	\$46,000			\$141,000	\$187,000
Wheellock Avenue	\$187,400	\$185,000	\$62,000		\$434,400
Martin Drive/Morgan Drive	\$206,500	\$205,000	\$162,000		\$573,500
Harker Avenue	\$76,000	\$145,000	\$91,000		\$312,000
SUB-TOTAL 2016	\$1,492,950	\$1,524,000	\$866,500	\$366,000	\$4,249,450

Project Year 2017	Public Works	Water	Sanitary Sewer	Electric	Project Total
West Prospect Avenue	\$112,300	\$164,000	\$77,000		\$353,300
Maple Avenue	\$200,000	\$149,000	\$136,000		\$485,000
Branch Street/Grand Avenue	\$10,000				\$10,000
Cedar Street	\$62,400	\$176,000			\$238,400
Harker Avenue	\$92,000	\$189,000	\$130,400		\$411,400
SUB-TOTAL 2017	\$476,700	\$678,000	\$343,400	\$0	\$1,498,100

TOTAL 2013-2017	\$3,300,750	\$2,963,000	\$2,010,650	\$629,000	\$8,903,400
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GLOSSARY
CITY OF HARTFORD, WISCONSIN
2013 ANNUAL BUDGET

Activity Measures: Specific quantitative and qualitative measures of work performed by the department (e.g., total miles of streets cleaned).

Adopted Budget: The budget as approved by the Common Council of the City of Hartford after the Council Budget Hearing.

Ad Valorem Taxes: Property taxes based on the market value of real property.

Amortize: The reduction of debt by regular payments of principal sufficient to retire the debt by maturity.

Amortization Schedule: A schedule of debt service payments separating the portions of payments attributable to principal and interest.

Appropriation: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation: A valuation set upon real estate and certain personal property by the City Assessor as a basis for levying property taxes.

Asset: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to ascertain whether financial statements fairly present financial position and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain whether transactions have been recorded accurately and consistently; and ascertain the stewardship of officials responsible for governmental resources.

Balanced Budget: A budget in which estimated revenues equal estimated expenditures.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

B.I.D.: Business Improvement District.

Bond: A written promise to pay a specified sum of money (principal) at a specified date or dates in the future (maturity dates) together with periodic interest at a specified rate.

Bond Anticipation Notes (BAN's): Short-term interest bearing notes issued in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond issue to which they are related.

Budget: A comprehensive financial plan of operation which attempts to rationalize the allocation of limited revenues among competing expenditure requirements for a given time period.

Budget Calendar: The schedule of key dates of milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The written book prepared by the City Administrator and city staff which presents the approved budget to the public.

Budget Highlights: An explanation of major changes (increases or decreases) in budgeted amounts (for revenues or expenses) or significant operational data to better clarify public funding justification.

Budget Message: A general discussion of the proposed budget presented in writing as a part of the budget document. The budget message explains principal budget issues and incorporates the legislative body's policy and strategic planning directives against the background of financial experience in recent years and presents recommendations made by the City Administrator.

Callable Bond: A type of bond with a feature that permits the issuer to pay the obligation before the stated maturity date by giving notice (a "call") of redemption.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget: A plan of proposes capital expenditures and the means of financing them. The capital budget is enacted as part of the complete annual budget which includes both operating and capital outlays. The capital budget is based on the capital improvement program (CIP).

Capital Improvements: Expenditures which result in the acquisition of land, construction costs or improvements to land, buildings, or equipment values at \$15,000 and with useful lives of at least 2 years.

Capital Improvement Program: A five-year plan designed to provide public and utility facilities (Capital Improvements) such as roads, sewer lines, parks, libraries, drainage projects and government buildings which are needed to support the estimated population growth.

Capital Lease: An agreement that conveys the right to use property, plant, or equipment for a stated period of time, and that meets one or more of the criteria set forth in SFAS No. 13 for lease capitalization.

Capital Outlay: Expenditures for equipment, vehicles or machinery that results in the acquisition or addition to fixed assets with a value over \$5,000.

Capital Project Fund: To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Carry Forward: Designated fund balance representing dollars left at the end of one year to be carried forward as revenue in the next year for specified purposes.

Cash Basis: The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

Common Council: The duly elected legislative body of the City comprising of the Mayor (elected at large) and nine alderpersons representing 3 separate districts.

Component Unit: Legally separate organizations for which elected officials of the City are financially accountable.

Contingency Fund: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Cost Accounting: Accounting which assembles and records all costs incurred to carry out a particular activity or to deliver a particular service.

Critical: Within the Capital Improvement Program document, a project priority indicating the project must be accomplished in order to avoid a serious operational problem.

Debt Limit: The maximum amount of General Obligation borrowing allowed by statute to be outstanding.

Debt Service: Payment of interest and repayment of principal to holders of a government's debt instruments (bonds and loans).

Deficit: The excess of an entity's liabilities over its assets (See Fund Balance). The excess of expenditures or expenses over revenues during a single accounting period.

Department: An organizational unit authorized by the Common Council and responsible for carrying out a major governmental functions, such as Public Safety or Financial Administration.

Department Head: Managers of discrete service programs within the City, as authorized by the Common Council reporting to the City Administrator.

Departmental Budget Detail: A budget that focuses upon the goals and objectives of a department.

Desirable: Within the Capital Improvement Program document, a project priority indicating a project which will have beneficial results or avoid service deterioration.

Depreciation: The portion of the cost of a fixed asset charged as an expense during a particular period.

Division: A basic organizational unit of the City which is functionally incorporated within a department for specific services.

D.O.D.: Wisconsin Department of Development.

Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Fund: A fund established to account for operations financed in a manner similar to a private business enterprise; i.e., where the costs of providing goods and services to the public are financed or recovered through user charges.

Equalized Value: The value of taxable property established by the State of Wisconsin for shared revenue, TID revenues, and other state-wide calculations.

Expenditure: The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Fiscal Year: Any consecutive 12-month period designated as the budget year. By statute, the City of Hartford's budget year is the calendar year.

Fixed Asset: A tangible, operational asset having a useful life of at least one year, and an original cost of at least \$5,000.

Forecast: An estimate of revenues and expenses for the current fiscal year to be used to determine the expected balances at the end of the year.

Full Faith and Credit: A pledge of the general taxing power of the City for payment of debt obligations.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts where revenues equal expenses which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: The excess of current assets over current liabilities for each fund at the end of each fiscal year. A negative fund balance is sometimes called a deficit. For governmental funds, the fund balance is equal to the excess of revenues over expenses for a given fiscal year.

General Fund: A fund containing revenues such as property taxes not designed by Law for any one special purpose.

General Obligation Bonds aka (LTD, Long Term Debt): When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. The term is usually used to refer to bonds which will be repaid from taxes and other general revenues.

Goals: Written statements which reflect the broad, general purpose of a department or fund.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

HADC: Hartford Area Development Corporation

Impact Fees: Monetary payments made by builders or developers to jurisdictions in order to defray the public costs of providing infrastructure services to the development.

Important: Within the Capital Improvement Program document, a project priority indicating that a failure to accomplish the project will prevent a significant operational advantage.

Infrastructure: Facilities on which the continuance and growth of a community depend, such as roads, waterlines, etc.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Charges: Charges for services provided to other governments.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and records and procedures are arranged appropriate to facilitate effective control.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to other departments on a reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

Labor: Costs related to compensating City employees including salaries, wages, overtime pay, shift differential, holiday pay and employee benefits costs. Employee benefit costs include social security, retirement, health, dental, and life insurance, and workers compensation.

Levy: To impose taxes, special assessments or service charges for the support of City activities.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Manager: Department Head, Division Head, or City Administrator responsible for a department division or fund.

Mandate: Any responsibility, action or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive or judicial action as a direct order or that is required as a condition of aid.

Mandated: Within the Capital Improvement Program document, a project priority indicating the project is a requirement of a superordinate governmental authority.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Mayor: The Chief Executive Officer of the City elected at large chairing meetings of the Common Council.

Mill: The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes from each \$1,000 of property value.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Net Cost to General Revenues: Appropriations less assigned (departmental) revenues equals the net amount of expenses paid for through property taxes.

Nonoperating Revenues: Revenues incidental to, or by-products of, the fund's primary activities.

Object Code: An expenditure category, such as salaries, supplies or vehicles.

Objectives: Statements of expected results that, when achieved, will go toward accomplishing the goals of a departmental fund.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include: personal services (salaries and wages); contracted services (utilities, maintenance contracts, travel); supplies and materials; and capital outlays.

Operating Transfer: Transfers of cash or other assets from one City fund to another City fund.

Operations and Maintenance: Costs associated with on-going operations; i.e., contractual services, supplies, utilities, maintenance costs, leases, insurance, and materials.

Ordinance: A formal legislative enactment of the Common Council having the force of law.

Other Borrowings aka (DEBT): Within the Capital Improvement Program document, a means of designating funding sources requiring the issuance of long-term obligations not involving a pledge of the full faith and credit of the City.

Permanent Positions: Total number of authorized employees, within departments, including full-time and part-time positions who work on an annual basis.

Principal: The face value of a bond.

Productivity: Maximizing the use of resources (personnel and dollars) to achieve an effective result at the least possible cost.

Project Number: A coding system for Capital Improvement Program projects. The unique number includes a three-digit prefix designating the department involved, a two-digit reference to the budget year in which the project first appeared in the Capital Improvement Program, and a three-digit sequential suffix.

Property Tax: A tax levied on the assessed value of real property (also known as “ad valorem taxes”).

Proprietary Funds: Funds operated like a business and charging user fees including Enterprise and Internal Service Funds.

Public Works Projects: Within the Capital Improvement Program document, those projects which involve infrastructure improvements of direct and measurable benefit to specific properties or geographic areas of the City.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Resolution: A formal legislative document of the Common Council expressing its intent.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: Financial resources received from taxes, user charges and other levels of government such as state revenue sharing.

Revenue Bonds: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds.

Revised Budget: The adopted budget plus any legally authorized subsequent budget alterations.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Assessments: User Fees charged to property owners for the initial cost of public works’ improvements directly benefiting those properties.

Special Assessment B Bonds: Bonds payable from the proceeds of special assessments.

Special Revenue Funds: To account for the proceeds of specific sources of revenue that are legally restricted to expenditures for specific purposes.

Strategic Planning: A method of priority setting based on establishing goals, objectives and implementation plans.

Surplus: See Fund Balance.

Tax Incremental District (TID or TIF): A legally bounded area of the City established at a specific date, after which all property taxes levied on additional equalized values are retained by the district until approved development costs therein are paid.

Tax Levy: The total amount to be raised by general property taxes for the purposes stated in a resolution certified to the County Treasurer.

Tax Rate: The amount of taxes (mills) levied for each \$1,000 of assessed valuation.

Transfers: A budgeted revenue or appropriation to reflect the transfer of dollars from one city fund to another City fund. Revenue transfers reflect transfers from other funds. Expenditure transfers reflect transfers to other funds.

Trust Funds: To account for cash set aside in a trustee capacity, such as donations for certain programs.

Unit of Measure: The measure of quantity of a specific product or unit or service.

User Charges: Also known as user fees. The payment of a fee for direct receipt of a public service by the person benefiting from the service, such as utility charges and ambulance fees.

Voucher: A written document which is evidence of the propriety of a particular transaction and typically indicates the amounts to be affected by the transaction.



BID OPERATING PLAN 2013

INTRODUCTION:

The following represents the 2013 Operating Plan for the Hartford Downtown Business Improvement District in Hartford, Wisconsin. This is intended as a general guide and complies with the requirements of WI Statute 66.608, which enables the creation, and continuation of Business Improvement Districts.

PURPOSE:

The purpose of this Business Improvement District is to promote the orderly development of the City of Hartford by providing an organization and funding vehicle to develop and promote the downtown area for the economic benefit of all businesses and property owners within the District. Additionally, the BID makes recommendations to the Common Council regarding parking, beautification and other infrastructure improvements, thereby making downtown more physically and economically attractive for use by all citizens and property owners in the city.

GOALS:

- To promote the development, redevelopment, maintenance and operation of the Hartford Downtown Business Improvement District.
- To foster, encourage and advocate downtown development program and a cooperative spirit between business and property owners within the BID
- To design, develop and implement marketing programs and strategies that Promote an image of the downtown area as prosperous and unified and which specifically works towards minimizing the downtown business vacancy rate, as well as, promoting a proper retail mix.
- To guide and coordinate the physical development of the downtown area to ensure its commercial viability, both functionally and visually.
- To organize, plan and update events to bring exposure and additional business to the downtown.

METHOD OF SPECIAL ASSESSMENT:

The projects proposed in the 2013 Operating Plan will be funded through a special assessment based on \$2.30 per \$1,000 valuation of property improvements of all properties identified in the district and benefiting from the project programs. Additional monies will be allocated to the BID through the Room Tax as of 2004 and



will continue to be received in 2013. Such special assessments will be levied by the City of Hartford and collected in the method currently used by the City Treasurers Office. The BID funds will be maintained and controlled by the BID Board of Directors, which has the powers necessary to implement the operating plan.

DESCRIPTION OF METHOD OF FINANCING:

BID financing will be done through fund raising, special projects, contributions and through Special assessments administered as detailed on the page under "Method of Special Assessment". Special assessment will be levied against all Business Improvement properties, excluding residential and tax exempt properties. All BID revenues will continue to be maintained and accounted for in a dedicated BID account. Normal administrative procedures, including notification to affected property owners and Council approval will be followed in levying special assessments.

PROJECTS AND ACTIVITIES OF THE BID:

Target, develop and implement physical redevelopment projects that will create an economically vibrant, convenient and attractive district.

Specifically, 2013 projects under consideration include:

1. Enhanced Signage for Hartford Downtown BID and events
2. Replacement of existing garbage cans
3. Additional flowerpots and enhancements for downtown Main St.
4. Continue updating Downtown Brochure & distributing to outside areas
5. Add new additional events if time and finances allow

Develop and implement a comprehensive marketing strategy for the BID that economically benefits all the property owners and businesses in the District, making it attractive to consumers and prospective businesses. Market activities and events including but not limited to (please see attached BID 2012 Calendar of Events).

Improve the existing businesses and district's competitive position. Activities include assisting in the establishment of competitive business practices and business recruitment activities to improve the retail mix, attract potential businesses to Hartford and minimize the vacancy rate. This includes but is not limited to:

Retail Incentive Award Program BID Information Packets
Rent Subsidy Program Annual Meeting



Identify and seek grants, low interest loans and or donations for additional financial support for BID projects and activities.

Make recommendations to the Common Council regarding parking needs and regulation and assessment in and adjacent to the BID. Enlarge BID District.

Maintain a BID Board of Directors, representative of all interests within the district, to implement the 2013 Operating Plan and Budget for the district.

Utilize the year 1989 special assessment procedures and continue to maintain records of any expenditures within the district as required by WI State Statute 66.608

Maintain and nurture a productive working relationship between the BID Directors and City Officials in order to better facilitate the growth and development of the downtown area.

Maintain Parking, Recruitment and Retention, Marketing and Fund Raising Committees.

PROPOSED EXPENDITURES:

Retain a part-time BID Director (20 hours weekly) to manage the BID office daily operations and oversee all BID events.

Maintain an office space for the BID and other requirements as dictated by WI State Statute 66.608.

Implement projects and activities as detailed in this Operating Plan and Attached 2012 Budget.

○

Calendar of Events 2013 Downtown Hartford BID

Iced On Main Saturday, February 23 10am-2pm

Downtown Merchants Spring Open House Friday, March 22nd and Saturday March 23rd

Home Improvement Show Friday, March 22nd, 4-8pm and Saturday March 23rd 9am-2pm

Old Fashioned Block Party & Classic Car Show, Saturday, May 18th 10am-4pm

Outdoor Farmer's Market

May 4th thru Nov. 9th 7am-1pm Hartford Recreation Center parking lot

Maxwell Street Day July 10th, Wednesday, 8am – 8pm

Downtown Gallery Night Friday, August 16th 6pm – 10pm

BID Annual Meeting Wednesday, Sept. 18th

Downtown Autumn Fest Saturday Oct. 5th 11am – 4pm

Downtown Trick or Treat Saturday Oct. 26th 1pm – 2:30pm

Hartford Christmas Parade Saturday Nov. 9th 3pm

Downtown Merchants Holiday Open House Friday, Nov 15th & Saturday, Nov 16th

Farmer's Indoor Market

Every Sat. Nov 16th thru Dec 21st 9am – 2pm In Link Building/33 N Main St

Small Business Saturday (day after Black Friday)

Saturday, November 23rd

Downtown Midnight Madness

Friday Dec 20th 6pm – Midnight (check individual merchants ads for their hours)

Times & events subject to change. Check our website at www.downtownhartfordwi.com or call the Business Improvement District (BID) office at 262-673-7193 for up to date information.