



2016 ANNUAL BUDGET
COMMON COUNCIL
CITY OF HARTFORD, WISCONSIN

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City of Hartford, Wisconsin

AS ADOPTED BY THE MAYOR

AND COMMON COUNCIL

ON OCTOBER 22, 1994

*The City of Hartford is committed to
providing quality services to the
entire community through good
planning and cost effective methods*

PRELIMINARY BUDGET MESSAGE

**TO: THE HONORABLE JOSEPH DAUTERMANN, MAYOR
AND MEMBERS OF THE HARTFORD COMMON COUNCIL**

OCTOBER 2, 2015

I am pleased to submit for your consideration a proposed operational budget for the City of Hartford for fiscal year 2016. The proposed budget conforms to the BUDGET POLICIES FISCAL 2016 approved by the Common Council under Resolution No. 3417 in July, and represents the best effort of your management team to balance service needs, conserve economic resources, and align short-term financial decisions with long-term goals. The proposed 2016 Annual Budget concentrates financial resources on the City's core business (public safety, public works, and utilities) following an unprecedented period of facility construction and restoration. Revitalization of public facilities will allow the City of Hartford to maintain stable government operations for the foreseeable future without compromising service delivery. The proposed Annual Budget 2016 commits the City to continued growth and development, reflecting confidence in our future.

This is the 26th and final budget I will prepare on behalf of the Common Council. Those responsible for achieving community goals in the future should not be hindered by decisions of the past. The proposed Annual Budget 2016 retains some future capacity under statutory levy limits, continues the debt service levy stabilization plan followed in recent years, supports a very advantageous municipal bond rating, and retains a large and flexible series of fund balances, surpluses, and retained earnings to address whatever circumstances may impact the community in the future.

PROPERTY VALUATIONS AND IMPACTS

Assessed and equalized property valuations reflect modest increases compared to last year, with a nearly 1% increase in assessed values in Washington County, which is heavily dominated by residential property. This increase is of particular significance in a year without any local property revaluation. However, net new construction was only 1/6th of one percent, compared to about 1.25% last year (partly the result of new construction in tax incremental districts). More importantly, manufacturing property (which is assessed annually by the Wisconsin Department of Revenue) declined in value, reflecting a statewide and national trend. Also this year the Department of Revenue adjusted the valuation of one property in Tax Incremental District 5, which was recently sold at a price significantly higher than local assessor estimates.

The positive impact of net new construction and increases in residential values, offset against declines in the value of manufacturing property and the alignment of tax incremental values, resulted in a decline in the portion of property value used to apportion municipal taxes. The net effect, all else being equal, would have been a 3 cent increase in the mil rate even if the total property tax levy had remained unchanged.

In order to negate the impact of these valuation changes the Common Council approved a preliminary Capital Improvement Program which shifted two projects/acquisitions originally

scheduled for the tax levy to the biennial 2016 General Obligation Note issuance proposed for early July. This adjustment should pose no future difficulties. It concentrates any changes in property taxes on decisions residing with the Common Council of the City of Hartford, rather than those imposed by the vagaries of the property valuation process.

PROPERTY TAXATION

The proposed 2016 Annual Budget includes a property tax rate of \$6.26 for Washington County properties and \$6.31 for Dodge County properties. The difference results from an apportionment heavily influenced by the high percentage of manufacturing property located on the Dodge County side of the City, as well as the proportionally larger percentage of tax incremental property located there (Tax Incremental District 7).

The proposed Washington County mil rate of \$6.26 is slightly lower than 2015 (\$6.263 v. \$6.266) although it may appear as a one cent reduction when rounded for comparison in the statistical portions of this budget document. In a year without local municipal revaluations, Washington County taxpayers will see a municipal tax nearly identical to 2015. The goal of a level tax bill for residential property owners was a key factor in the design of this proposed 2016 Annual Budget.

The development of any local government budget in the State of Wisconsin is heavily influenced by the State's Levy Limit Law. For the second year in a row the State Legislature declined to provide any adjustment to that statute to reflect increases in general price levels (aka inflation). Because local governments ultimately hover around their levy limits over any two year period, the lack of recognition of price level increases or CPI-U requires local governments to rely on net new construction, revenue enhancements, expenditure reductions, and/or increased borrowing to offset inflationary costs. This approach cannot continue without adverse impact on our ability to provide services to our community. Fortunately, inflation pressures have been modest in recent years, making the goal of meeting the statutory levy limit realizable albeit impractical in the short term. Under the Levy Limit Law, the City of Hartford, operating an \$83 million annual budget affecting more than 14,000 people and four industrial parks, is limited to a total 2016 property tax increase of \$7352.

At the same time the State of Wisconsin has returned to its familiar practice of cutting the total of State Shared Revenues and Expenditure Restraint Program payments (see Appendix for a chart of this trend). Those reductions total \$13,102 for 2016, or 78% more in cuts than the City is allowed in additional tax levy. The net result is ever-expanding control over local governments by a State government which is increasingly reluctant to fund them. The resulting gap between those who have seized authority over the operation of local government and those who are ultimately responsible for providing local services is a problem which portends an increasingly harmful effect upon municipalities unless a more sensible approach is taken by the State Legislature.

STAFFING

The proposed 2016 Annual Budget includes no additions to the Citywide Table of Organization. Improvements in technology and facilities account in part for our ability to continually restrict staff additions. Although most departments continue to struggle with workload demands, we are able to meet the mission established by the Common Council without changes to the Table of Organization in the short term.

The missions of local governments are labor-intensive. Most core work cannot be accomplished without face-to-face interaction between citizens and City staff. This is most evident in law enforcement operations, which account for more than half the City tax levy. (This is typical of most municipalities.) Unlike the private sector our missions are life-altering and indispensable. We cannot fail to provide potable water, attend fires, plow streets, or provide adequate law enforcement. These missions must be fulfilled regardless what revenues might be available to support them.

For this reason employee turnover has an enormous impact on our ability to maintain essential services. To reduce turnover the compensation model which has evolved has created a benefit-rich environment. Salaries and wages are typically less than comparable positions in the private sector, while benefits and entitlements are better than private sector counterparts. The current fashion of attacking individual elements of compensation without understanding the overall compensation mechanism – and how it relates to our missions – is a fool's argument as meaningless as comparing the operation of a household budget to that of a governmental unit. In the post-Act10 environment turnover is beginning to affect operations. Candidates for vacant positions are fewer, and government service is viewed as less positive and more uncertain each year. This trend has been manageable to date, but counsels an appreciation of the value of maintaining a quality, well-compensated workforce.

The proposed 2016 Annual Budget includes a 1.5% increase in salaries and wages for permanent and permanent part-time employees. This should be sufficient to allow employees to maintain the purchasing power of their salaries and wages. In addition the Wisconsin Retirement System has announced a decrease in 2016 charges, half of which are paid by employees. This will provide an additional .2% increase in compensation, as well as reducing the City's labor costs. Because the last two years have resulted in strong performance from our employee health self-insurance fund, no changes in copayments and deductibles are proposed for 2016.

Several departments were asked last year to delay requests for market-based adjustments to compensation for specific employee positions. The proposed 2016 Annual Budget includes market adjustments for fourteen employees, most of whom are non-supervisory Water Utility staff or Parks/Recreation managers. In addition market-based increases are proposed for the Fire/Rescue Chief and two City Hall employees. The details of these proposed changes are found in the Appendix of this budget document.

In 2015 the City of Hartford implemented a new paid time off program (PTO). The net effect of this change is an increase in productive time for existing employees (accomplished through a reduction in total entitlements), partially offset by added flexibility in the use of time off. Over time the PTO program will allow us to delay the addition of staff.

DEBT SERVICE

The debt service portion of the property tax levy continues to be stabilized by allocations from the General Fund and the Sewer Utility Fund, in accordance with the debt management policy which attended the decision to remodel the Police Department and City Hall. The goal remains stability in the debt service portion of the property tax levy (excluding the new Veterans Memorial Aquatics Center) for the foreseeable future. The City is well positioned to meet this goal, which will become easier to accomplish after the year 2020.

Moody's Investor Services has reaffirmed the City's Aa2 rating on its general obligation debt. A double A rating is assigned to borrowers judged to be of high quality and subject to low credit risk. Moody's describes the City of Hartford as offering solid financial operations supported by healthy reserves, a manageable debt burden, and affordable pension liabilities. Changing demographics are always a concern among small municipal borrowers, but the expansion of our industrial base suggests the City will be able to maintain a strong credit rating in the future.

The major financing challenge this year has been the construction of the new Veterans Memorial Aquatics Center. The \$7 million issuance of note anticipation notes has provided most of the cash necessary to complete the \$10 million project. These note anticipation notes will need to be taken out in July of 2016 with permanent long-term financing. At that time the long-term borrowing will be determined, based on the final cost of construction for the project. Carrying costs for the new facility will be an addition to the property tax levy; however, strong growth may in fact reduce the impact of this obligation.

ECONOMIC DEVELOPMENT

This year witnessed the addition of another tax incremental district (TID #9) to the City, demonstrating both the desirability of industrial expansion in our community, and the willingness of the City of Hartford to assist economic development. With the closing of Tax Incremental District #5 this year the City will continue to operate four tax incremental districts, none of which were funded by the City or its access to capital markets. These "pay-as-you-go" districts afford far less risk than previous development models, although the use of City resources for economic development should remain an option if a development proposal warrants such a community commitment.

The City continues to work with various development entities to maintain the economic engine which has historically fueled the Hartford area. In support of those efforts the 2016 Annual Budget proposal includes modest increases in financial support for both the Washington County Economic Development Corporation and the Hartford Area Development Corporation. Efforts by these entities to address workforce housing issues are critical to our ability to retain major industrial employers in the Hartford area.

Extraordinary effort has been expended since the Great Recession in seeking solutions to downtown Hartford redevelopment needs. The City has indicated its willingness to make \$1 million available to catalytic projects aimed at restoring the downtown area. Several major development proposals are under discussion, and hopefully a major project will be underway in the near future.

UTILITIES

The proposed 2016 Annual Budget includes a 6% increase in rates charged by the Hartford Sewer Utility, representing the second of three proposed increases totaling 16% to be accomplished by 2017. However, the ability of the current treatment plant to function without major capital expansion or replacement for at least a decade suggests the third rate increase may not be necessary in 2017. 2015 and 2016 financial results will determine whether the reduction in Sewer Utility debt service is sufficient to offset the need for the final 5% increase in 2017.

Comparing rates of return for our water and electric utilities to typical rates of return being granted by the Public Service Commission fails to make an argument for rate cases at this time. However, it is obvious that the cost of electric service by class of customer has deteriorated over time. Commercial and industrial rates appear to be supporting residential rates, which will need to be addressed when rates of return for Hartford Electric eventually compel a rate case. Fortunately, both utilities have very limited capital requirements over the next ten years, which may delay the need for another trip to the Public Service Commission.

The dramatic decline in payments in lieu of taxes from Hartford Electric and the Hartford Water Utility are a consequence of the fiscal frugality being practiced by counties and school districts in our area. Payments in lieu of taxes are intended to mimic the property taxes which would have been paid by water and electric utilities, had they been taxable. With declining property taxes these payments have also suffered. In addition the State of Wisconsin has altered its funding mechanism for technical colleges, which has resulted in a sharp decline in the portion of our payments in lieu of taxes supported by Moraine Park.

I wish one last time to call your attention to the major contributions provided by your senior staff in the development of this budget proposal. I mention in particular the efforts of Finance Director Dawn Timm, City Clerk Lori Hetzel, and Personnel Technician Julie Hanrahan.

It has been my great privilege to work alongside an outstanding group of department heads and supervisors in developing this proposed 2016 Annual Budget. As a team they are the finest group of managers I have ever known. Their dedication to fiscal responsibility and their love of this community have always been the most essential ingredients in the preparation of this document.

Respectfully submitted,

Gary Koppelberger
City Administrator

2016 BUDGET POLICIES

City of Hartford Resolution #3417

WHEREAS, the Mayor and Common Council of the City of Hartford, in accordance with Chapter 65 of the Wisconsin Statutes, are authorized to develop an Annual Budget for the City of Hartford; and,

WHEREAS, it is the desire of the Mayor and Common Council of the City of Hartford that the 2016 Annual Budget be consistent with the wishes of the electorate, and recognize the economic and cultural diversity of the community, as reflected in the mission statement and annual goals and the Common Council; now

THEREFORE BE IT RESOLVED, that the City of Hartford does establish the following BUDGET POLICIES, FISCAL 2016, and that the City Administrator is instructed to present to the Common Council on October 2, 2015 a proposed 2016 Annual Budget for the City of Hartford incorporating these goals and objectives.

GENERAL BUDGET DEVELOPMENT POLICIES:

1. The Annual Budget shall comply with the Municipal Code of the City of Hartford and all applicable Wisconsin Statutes. The Annual Budget will include budgets for all funds of the City, including the Hartford Community Development Authority, Housing Action, Inc., and the Hartford Downtown Business Improvement District.
2. The 2016 Annual Budget shall be developed as a cooperative effort among departments, committees of the Common Council, and the community. Throughout the budget development process department heads are encouraged to seek input from the committees, boards, or authorities exercising fiscal oversight of departmental operations, and/or the Finance and Personnel Committee. Any changes authorized by official oversight bodies will be incorporated within the Annual Budget.
3. The Annual Budget shall be developed to include the detail of financial activity for each service level (division), administrative level (department), and financial level (fund). Detailed information for each service level shall include Labor, Operation and Maintenance, Debt Service, Capital Outlay, and Non-Operating Expenditure lines, as well as Transfers to Other Funds. Revenues and Transfers shall be summarized for each service level. Financial and budgetary information shall be provided for the last audited calendar year, the current year's revised Annual Budget, the unaudited experience of the first six months of the current year, the anticipated financial results at the end of the current calendar year, and the official proposed Annual Budget. Financial data shall be summarized by rounding amounts to the nearest \$1,000. Detail shall also indicate the percentage change from the current Annual Budget to the proposed Annual Budget for each level of detail provided.
4. The 2016 Annual Budget shall identify projected fund balances and retained earnings for all funds at the end of the current calendar year, as well as amounts available from those sources to offset proposed budget expenditures. The impact of each service level upon the tax levy of the City of Hartford shall be clearly noted and compared to the previous year's budgeted results. Major expenditures and revenues shall be separately identified and described, and the impact of key financial decisions upon subsequent budgets shall be explained.
5. The City will place its highest priority upon increasing the efficiency and economy of service delivery. Wherever practical, performance measurement and productivity indicators will be introduced to the Annual Budget. Objectives and Activity Measures consistent with departmental goals will form an integral part of the Annual Budget.

2016 BUDGET POLICIES
City of Hartford Resolution #3417

6. The Annual Budget shall include a Citywide table of organization and tables of organization by department or division. A summary of salaries and (separately) fringe benefits by permanent position shall be included within the document. A summary of labor allocations among service levels shall also be provided.
7. Each service level shall be presented with an employee count and a calculation of full-time equivalent employment, each compared to the previous two fiscal years.
8. Commencing 2016 the Annual Budget document will include a 5-year budget projection for all funds.

BUDGET DEVELOPMENT SCHEDULE:

1. Annual Budget preparation documents shall be distributed to departments on June 12, 2015.
2. The City Administrator shall distribute a Budget Development Schedule to elected and appointed officials of the City on or before June 12, 2015.
3. The City Administrator and Finance Director shall meet with department heads on or before August 7, 2015 to assist in the development of the Annual Budget proposal.
4. Copies of the proposed 2016 Annual Budget will be submitted to the Mayor and Common Council and be available to the general public no later than the close of business on October 2, 2015.
5. The Common Council shall hold a series of Budget Workshops commencing October 13, 2015 and continuing on October 14 and 15, 2015 at 7:00 p.m. as warranted by the extent of Common Council review. Workshops shall be conducted in accordance with Section 4.27(3)(c) of the Municipal Code.
6. The Common Council shall hold a public hearing on the proposed 2016 Annual Budget pursuant to Wisconsin Statute and the Municipal Code on November 10, 2015 at 7:00 p.m.
7. Every effort will be made to communicate the implications of the 2016 Annual Budget to the citizens of Hartford. Public meetings will be televised whenever practical. Time will be allocated at the start of each Budget Workshop and the Budget Hearing for input from citizens, taxpayers, utility customers, and local organizations.

PROGRAMMATIC POLICIES (Long-Term Commitments):

1. The Annual Budget will be designed to enhance a sense of community within the City of Hartford by maximizing the efficiency of public funds, sponsoring responsible economic development, protecting existing neighborhood investment, and guarding environmental quality.
2. The Annual Budget will be a balanced budget. No programs will be funded from subsequent period budgets. All proposed carry-forwards of budgeted funds to future years must be approved by the Common Council prior to its last scheduled meeting of the year.
3. In order to enhance the productivity of the municipal work force consistent with the goal of controlling staff increases, the City is committed to providing adequate compensation, training, educational opportunities, technical support, and capital equipment resources to all programs.
4. The City of Hartford will maintain its cooperative partnership with the Hartford Area Development Corporation for the marketing of industrial land, the promotion and development of industrial growth

2016 BUDGET POLICIES
City of Hartford Resolution #3417

within the City, and the sharing of economic benefits derived from this activity to the mutual advantage of the partners.

5. The Annual Budget will reflect the City's ongoing commitment to maintaining a diversified residential tax base, including single family, duplex, and multi-family housing opportunities for property owners and renters of all income levels.
6. The City commits itself to expanding areas of agreement and cooperation among other Washington and Dodge County governmental units, including the development of forums for discussion of items of common interest and service efficiency, in order to balance broad community needs and resources, as well as assisting in long-range planning efforts aimed at promoting the quality of life in our area without sacrificing beneficial development initiatives.
7. The City will consider advancing important transportation projects, particularly the Arthur Road Northern Transportation Route, and will provide funding in support of such projects.
8. During 2015, the City shall develop a revised and updated Facility Maintenance Plan for the years 2016-2025. Sufficient funds shall be applied within each Annual Budget to assure the public that municipal structures will not be subject to functional obsolescence or deterioration within the calendar year.
9. The City will continue to fund a Vehicle Replacement Program, including a replacement schedule for all licensed equipment and other large equipment based upon projected useful life.
10. The City will continue to support a roadway repair/replacement policy which places highest priority on roadways of greatest age and highest traffic count.
11. The City shall, over a five-year period, average the annual resurfacing, replacement, reconstruction, or seal coating of at least 5% of the City's total lane miles of roadways and alleyways. Each Annual Budget shall provide specific details of these calculations.
12. The City will continue efforts to preserve natural areas within the City, including woodland areas, unique geological features, and elements of the natural environment. The City will continue to emphasize the importance of human-sized transportation systems including pedestrian walkways and designated bicycle paths.
13. The City, through its membership in Wisconsin Public Power System, Inc., will continue efforts to place Hartford Electric in a position to meet customer needs by emphasizing affordable power and system reliability.
14. The City will continue the cooperative operation of electric distribution systems between the City of Hartford and the Village of Slinger, and the development of Hartford Electric consistent with the 2013 Electric Distribution System Study.
15. The Annual Budget will provide resources for the development of the Hartford Water Utility consistent with the November, 2014 Water Utility Master Plan.
16. The Annual Budget will reflect the City's long-term commitment to providing safe air transportation via the Hartford Municipal Airport, consistent with the approved Airport Master Plan.

2016 BUDGET POLICIES
City of Hartford Resolution #3417

17. The City of Hartford recognizes the value of maintaining a well-trained, well-equipped, and adequately staffed Hartford Fire and Rescue Department. The City also recognizes the fragility of a system that depends primarily on individuals who give of their time to gain the necessary professional skills and to staff the Hartford Fire and Rescue Department. The City of Hartford commits itself to the transition of Hartford Fire and Rescue operations from a paid on-call emergency service to a full-time fire and rescue staff, operating from multiple sites in and around the City, as funding becomes available through net new construction or other revenue sources that would allow the system to evolve with minimal financial impact on the taxpayers of the City.
18. The City of Hartford commits itself to maintaining an around-the-clock emergency communications center under the control of the Hartford Police Department.
19. The City will maintain an active storm water control program, including the equitable funding of these controls, the environmental protection of the Pike Lake Watershed, and the protection of water quality in the Rock River Basin.
20. The City will follow, to the maximum practical extent, a pattern of development consistent with SEWRPC's 2020 Land Use Plan.
21. Consistent with the long-term investment made by the City in constructing and rehabilitating municipal facilities and public works in the central downtown area, the City is committed to a public-private partnership to fully revitalize this important retail/commercial core of the community.

PROGRAMMATIC POLICIES (Current Policy Objectives):

1. The City of Hartford shall reflect in the 2016 Annual Budget its desire to accommodate growth without adversely affecting the City's "core business", including emergency services, utilities, and public works. Priority in the allocation of additional financial resources shall be first given to the operational needs of these core areas.
2. The City will endeavor to maintain its current level of service to its citizens. Any proposed service reductions must be submitted with a statement clearly identifying both the savings anticipated and the public impact of the reductions.
3. All employment vacancies resulting from resignation or retirement will be filled only upon the approval of the Finance and Personnel Committee.
4. The City will take all necessary steps to prevent the financial obligations of its tax incremental districts from impacting the tax levy and the undesignated fund balance of the General Fund.
5. The City will continue expansion and replacement of Hartford Municipal Airport infrastructures in cooperation with the State Bureau of Aeronautics.
6. The Table of Organization for the City of Hartford as presented in the 2016 Annual Budget shall not include any additional permanent positions.

2016 BUDGET POLICIES
City of Hartford Resolution #3417

7. The City will commit all appropriate resources to the fulfillment of safety and safety training requirements of the Wisconsin Department of Commerce, as well as programs recommended by our risk management and safety consultants.
8. The Annual Budget will demonstrate the City's commitment to long-term staffing, training, and equipping of all emergency and safety programs.
9. The Annual Budget will provide resources necessary to continue the City's commitment to providing regional fire services as requested by townships.
10. The Annual Budget shall demonstrate a commitment to making all recreation areas in the City as safe as possible for our citizens, including the replacement of dangerous or obsolete recreational equipment.
11. The Annual Budget will continue the City's pledge to develop a Rubicon River Parkway, creating a "green belt" through the City along its waterway.
12. Emphasis for calendar year 2016 shall continue to be placed upon the upgrading of existing electric distribution system components to ensure reliable service to customers.
13. The 2016 Annual Budget will not include provision for a Contingency Fund.

REVENUE POLICIES:

1. Budgeted revenues shall be based upon current trends and general price levels.
2. The City of Hartford shall continue to operate its electric, water, and sewer utilities without benefit of property tax levy. Hartford Electric and the Hartford Water Utility will continue to provide to the General Fund a payment in lieu of taxes per Public Service Commission rules. The Hartford Sewer Utility shall be responsible for payment to the General Fund of all indirect costs related to sewer system operations.
3. The City will review its Hartford Sewer Utility rate design to enable the utility to fully support reserve requirements and operating expenses of the Hartford Water Pollution Control Facility.
4. The City will not introduce changes to any water or electric utility rate tariffs during 2016.
5. Cost recovery fees and other non-property tax revenues, where appropriate, should be established to offset the cost of providing specific services, and will be reviewed annually by the Common Council in advance of the preparation of the Annual Budget. These fees and other revenues should be developed to recover costs associated with the service provided, recognizing that the City's ongoing social commitment to the community anticipates the creation of some user fees which will not recover 100% of associated costs.
6. The City will aggressively seek its fair share of available State and Federal grants and aids unless conditions attached to that assistance are contrary to the City's interests. Prior to applying for any intergovernmental aid, the City will examine the matching requirements so that the source and availability of funds may be determined before the application is made. The City will also assess the

2016 BUDGET POLICIES
City of Hartford Resolution #3417

merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits.

7. The City will maintain a reasonable revaluation schedule to equitably distribute the cost of government among property owners.
8. The property tax levy for operational purposes will not increase more than CPI-U for 2015 and the effect of net new construction, plus any change in levied debt service.
9. The City will, to the maximum extent possible, decrease dependence on property taxes and diversify the supporting revenue base in the General Fund.

DEBT MANAGEMENT POLICY:

1. Annual Budgets will ensure that debt management does not require the elimination of essential services.
2. No long-term debt shall be issued to finance operating expenditures.
3. The City will borrow each even numbered year for Capital Improvement Program purposes, with such borrowings being issued as General Obligation Promissory Notes or Bonds.
4. Biennial General Obligation Promissory Notes or Bonds shall have level annual payments except where significant funding sources outside the tax levy are available on a different schedule, or where facilities with anticipated useful lives in excess of 20 years are funded by such borrowings.
5. All biennial General Obligation Promissory Notes or Bonds (excluding issuances to fund major building structures) shall be repayable within 10 years of issuance.
6. Biennial General Obligation Promissory Notes shall not exceed \$3.50 million dollars.
7. The City will continue to provide tax levy support for debt service related to the Hartford Recreation Center, the Jack Russell Memorial Library, and the Veterans Memorial Aquatics Center.
8. The City will establish the undesignated fund balance in the General Fund (excluding amounts designated for working capital and encumbrances) at a minimum of 10% of the total revenues of the general fund and debt service fund, including property taxes. Undesignated fund balance beyond this level may be considered for the purpose of advance refunding of debt service issues or other non-recurring expenditures.
9. The City of Hartford will take all necessary actions to stabilize tax levy support for capital purposes at the 2014 level.
10. The City of Hartford shall be committed to meeting all bond and note covenants, and to act on behalf of bondholders in support of the City's general obligation bond rating.
11. The City of Hartford will maintain good communications with bond rating agencies, financial consultants, independent auditors, investors, and citizens regarding its financial condition.

2016 BUDGET POLICIES
City of Hartford Resolution #3417

CAPITAL IMPROVEMENT PROGRAM and CAPITAL OUTLAY POLICIES:

1. The 2016 Annual Budget shall incorporate in its entirety the 2016-2020 Capital Improvement Program reviewed by the Common Council on September 8 - 10, 2015. The Capital Improvement Program shall schedule the acquisition of physical, operational assets with useful lives of more than one year and original costs of at least \$10,000.
2. A minimum 10% of the previous year's debt service tax levy (excluding debt service for the new Hartford Recreation Center) shall be placed upon the 2016 property tax levy to fund 2016 Capital Improvement and Capital Outlay projects and items.
3. The 2016 Annual Budget shall provide all resources necessary to accomplish each 2016 Capital Improvement Program project within the calendar year and within the budget identified for the specific project. Any 2016 Capital Improvement Program project which, as a result of subsequent events, cannot be completed within the calendar year established for that project, must be reviewed by the Common Council prior to initiation of the project.
4. Capital projects shall be categorized by priorities 1, 2, 3, or 4. Projects ranked 1 or 2 shall be completed according to the Capital Improvement Program schedule. (See Exception below.) Projects ranked 3 or 4 may be adjusted or deleted for budgetary purposes within the construction period, subject to the instructions of the Common Council.

EXCEPTION: Capital projects funded by long-term debt shall be completed according to the Capital Improvement Program, provided the total borrowed cost of these projects does not exceed 110% of funds borrowed.

5. Capital Outlay items shall be defined as all fixed assets with original costs equal to or greater than \$5,000 but less than \$10,000.
6. The useful life of financed construction projects shall exceed the term of the financing.
7. The Capital Improvement Program 2016-2020 shall include the conclusions approved by the Common Council from the 2016 Facilities Study including the funding of the Veterans Memorial Aquatics Center.

Signed:

Joseph C. Dautermann, Mayor

Introduced: July 14, 2015

Adopted: _____

Attest:

Lori Hetzel, Clerk

City of Hartford, Wisconsin
2016 Annual Budget
History of Property Values 1986—2016

Budget Year	Assessed Values Without TID's	Assessed Values With TID's	Equalized Values with TID's	Equalization Ratio (Assessed/Equalized)
1986	\$165,016,120	\$173,859,040	\$170,366,300	102.05%
1987	\$167,020,037	\$177,505,010	\$172,808,100	102.72%
1988	\$168,513,132	\$178,921,090	\$180,873,900	98.92%
1989	\$173,244,033	\$183,402,894	\$185,686,400	98.77%
1990	\$183,606,026	\$189,023,735	\$203,335,500	92.96%
1991	\$189,546,051	\$194,947,860	\$212,001,500	91.96%
1992	\$212,414,460	\$219,541,132	\$237,898,800	92.28%
1993	\$221,322,999	\$237,563,435	\$256,265,500	92.70%
1994	\$225,341,251	\$242,030,370	\$286,488,300	84.48%
1995	\$308,544,803	\$338,158,120	\$328,368,800	102.98%
1996	\$320,503,079	\$355,484,900	\$377,988,900	94.05%
1997	\$359,300,352	\$408,270,300	\$412,389,900	99.00%
1998	\$377,042,512	\$428,734,210	\$448,906,400	95.51%
1999	\$441,248,320	\$496,685,640	\$499,355,400	99.47%
2000	\$470,663,778	\$527,745,655	\$542,898,600	97.21%
2001	\$523,114,991	\$597,528,800	\$582,738,700	102.54%
2002	\$545,380,947	\$619,281,802	\$630,815,000	98.17%
2003	\$596,753,580	\$695,637,520	\$678,649,700	102.50%
2004	\$625,832,669	\$703,068,640	\$725,616,900	96.89%
2005	\$776,841,076	\$838,425,320	\$823,168,600	101.85%
2006	\$828,116,841	\$893,959,610	\$971,796,600	91.99%
2007	\$854,046,761	\$955,396,930	\$1,070,611,000	89.24%
2008	\$1,036,876,999	\$1,149,624,000	\$1,139,775,700	100.86%
2009	\$1,067,894,158	\$1,195,458,020	\$1,236,809,100	96.66%
2010	\$1,083,641,318	\$1,216,135,150	\$1,236,029,200	98.39%
2011	\$1,088,565,459	\$1,219,424,103	\$1,177,067,800	103.60%
2012	\$1,062,159,551	\$1,220,490,126	\$1,152,726,500	105.88%
2013	\$1,117,228,887	\$1,232,688,750	\$1,097,331,500	112.34%
2014	\$1,205,626,538	\$1,232,179,850	\$1,071,656,600	114.98%
2015	\$1,088,304,652	\$1,119,728,610	\$1,120,122,000	99.96%
2016	\$1,082,703,134	\$1,129,013,031	\$1,122,676,800	100.56%

City of Hartford, Wisconsin
2016 Annual Budget
History of Property Tax Levies by Fund (1986—2016)

Budget Year	General Fund	Library Fund	Transportation Fund	Debt Service Funds	Capital Project Funds	Airport Fund	Recreation Fund	Property Tax Levy
1986	\$1,217,918	\$0	\$0	\$0	\$0	\$0	\$0	\$1,217,918
1987	\$1,702,210	\$0	\$0	\$0	\$0	\$0	\$0	\$1,702,210
1988	\$1,782,851	\$0	\$0	\$0	\$0	\$0	\$0	\$1,782,851
1989	\$1,901,493	\$0	\$0	\$0	\$0	\$0	\$0	\$1,901,493
1990	\$1,441,969	\$0	\$0	\$569,875	\$0	\$0	\$0	\$2,011,844
1991	\$1,357,051	\$0	\$0	\$585,540	\$0	\$0	\$0	\$1,942,591
1992	\$1,480,793	\$0	\$0	\$477,267	\$0	\$0	\$0	\$1,958,060
1993	\$1,293,984	\$0	\$4,279	\$529,388	\$215,965	\$0	\$0	\$2,043,616
1994	\$1,470,558	\$0	\$14,033	\$446,461	\$139,864	\$0	\$0	\$2,070,916
1995	\$1,519,708	\$0	\$7,607	\$388,114	\$354,487	\$0	\$0	\$2,269,916
1996	\$1,783,589	\$0	\$7,380	\$404,615	\$156,255	\$0	\$0	\$2,351,839
1997	\$1,865,402	\$0	\$20,274	\$540,169	\$229,200	\$0	\$0	\$2,655,045
1998	\$2,039,273	\$356,166	\$19,758	\$391,419	\$0	\$0	\$0	\$2,806,616
1999	\$2,284,193	\$349,391	\$18,884	\$619,969	\$0	\$0	\$0	\$3,272,437
2000	\$1,934,554	\$371,291	\$6,801	\$605,333	\$613,100	\$0	\$0	\$3,531,079
2001	\$2,294,212	\$371,197	\$28,246	\$828,667	\$352,875	\$48,740	\$0	\$3,923,937
2002	\$2,621,189	\$371,197	\$13,746	\$951,439	\$0	\$0	\$254,000	\$4,211,571
2003	\$2,490,410	\$445,606	\$10,394	\$1,514,114	\$0	\$0	\$66,282	\$4,526,806
2004	\$2,606,565	\$449,306	\$13,078	\$1,406,062	\$0	\$0	\$252,896	\$4,727,907
2005	\$3,006,042	\$480,071	\$8,400	\$1,344,875	\$0	\$0	\$294,357	\$5,133,745
2006	\$3,216,885	\$513,436	\$3,531	\$1,624,538	\$0	\$0	\$99,445	\$5,457,835
2007	\$3,306,507	\$535,377	\$20,877	\$1,690,467	\$0	\$0	\$55,163	\$5,608,391
2008	\$3,467,389	\$565,415	\$25,306	\$1,688,160	\$0	\$0	\$54,780	\$5,801,050
2009	\$3,699,623	\$576,298	\$23,770	\$1,756,865	\$0	\$0	\$55,000	\$6,111,556
2010	\$3,753,647	\$576,298	\$15,000	\$1,782,036	\$0	\$0	\$55,000	\$6,181,981
2011	\$3,693,284	\$576,298	\$19,951	\$1,864,350	\$0	\$0	\$0	\$6,153,883
2012	\$3,668,668	\$576,298	\$13,684	\$1,712,350	\$0	\$0	\$0	\$5,971,000
2013	\$3,765,663	\$576,298	\$64,459	\$1,855,123	\$0	\$0	\$0	\$6,261,543
2014	\$3,791,663	\$584,500	\$12,160	\$2,359,000	\$0	\$0	\$0	\$6,747,323
2015	\$3,821,153	\$606,500	\$26,791	\$2,359,000	\$0	\$0	\$0	\$6,813,444
2016	\$3,733,682	\$616,400	\$26,397	\$2,407,021	\$0	\$0	\$0	\$6,783,500

City of Hartford, Wisconsin 2016 Annual Budget
(Washington County—Hartford School)
History of Property Tax Rates and Ratios Including All Overlapping Taxing Entities (1986—2015)

Budget		VTAE					Less: State	Rate Per	Ratio of	Rate Per
Year	City	HUHS	Joint 1	District	County	State	Tax Credit	\$1000 Assessed Value	Assessed to Equalized	\$1000 Equalized Value
1986	\$7.38	\$4.28	\$10.77	\$1.56	\$3.07	\$0.19	(\$3.96)	\$23.29	102.05%	\$23.77
1987	\$10.19	\$5.01	\$11.81	\$1.62	\$3.36	\$0.19	(\$4.52)	\$27.66	102.72%	\$28.41
1988	\$10.58	\$5.16	\$12.57	\$1.68	\$3.98	\$0.20	(\$2.73)	\$31.44	98.88%	\$31.09
1989	\$10.97	\$5.79	\$12.77	\$1.66	\$4.03	\$0.20	(\$2.83)	\$32.59	98.77%	\$32.19
1990	\$10.97	\$6.18	\$12.99	\$1.77	\$4.29	\$0.22	(\$2.89)	\$33.53	92.71%	\$31.09
1991	\$10.25	\$7.00	\$14.12	\$1.78	\$4.29	\$0.22	(\$2.82)	\$34.84	91.90%	\$32.02
1992	\$9.22	\$7.55	\$14.62	\$1.77	\$4.57	\$0.22	(\$2.40)	\$35.55	92.25%	\$32.79
1993	\$9.24	\$8.49	\$14.68	\$1.80	\$4.66	\$0.22	(\$2.40)	\$36.69	91.37%	\$33.52
1994	\$9.20	\$8.77	\$15.33	\$1.91	\$5.02	\$0.24	(\$2.41)	\$38.06	84.06%	\$31.99
1995	\$7.36	\$6.47	\$11.03	\$1.51	\$4.13	\$0.19	(\$1.79)	\$28.90	102.97%	\$29.76
1996	\$7.34	\$6.49	\$11.51	\$1.58	\$4.30	\$0.21	(\$1.72)	\$29.71	93.70%	\$27.84
1997	\$7.39	\$4.91	\$7.80	\$1.45	\$3.96	\$0.20	(\$2.26)	\$23.45	98.93%	\$23.20
1998	\$7.44	\$5.38	\$7.90	\$1.48	\$4.15	\$0.21	(\$2.16)	\$24.40	95.19%	\$23.23
1999	\$7.42	\$5.10	\$7.60	\$1.43	\$3.95	\$0.20	(\$1.89)	\$23.81	99.43%	\$23.67
2000	\$7.50	\$4.81	\$7.88	\$1.48	\$4.05	\$0.21	(\$1.83)	\$24.10	97.03%	\$23.38
2001	\$7.50	\$4.56	\$7.38	\$1.55	\$3.92	\$0.20	(\$1.73)	\$23.38	100.02%	\$23.38
2002	\$7.72	\$4.54	\$7.37	\$1.60	\$3.89	\$0.20	(\$1.68)	\$23.64	98.10%	\$23.19
2003	\$7.58	\$4.13	\$6.87	\$1.56	\$3.65	\$0.20	(\$1.55)	\$22.44	100.10%	\$22.46
2004	\$7.55	\$4.46	\$7.04	\$1.58	\$3.56	\$0.21	(\$1.47)	\$22.93	96.65%	\$22.16
2005	\$6.61	\$4.12	\$5.84	\$1.44	\$3.19	\$0.19	(\$1.22)	\$20.17	102.47%	\$20.67
2006	\$6.59	\$4.01	\$5.78	\$1.54	\$3.31	\$0.20	(\$1.15)	\$20.28	92.54%	\$18.77
2007	\$6.57	\$4.14	\$6.17	\$1.55	\$3.27	\$0.20	(\$1.42)	\$20.48	88.39%	\$18.10
2008	\$5.59	\$3.55	\$5.36	\$1.32	\$2.77	\$0.17	(\$1.36)	\$17.40	101.52%	\$17.66
2009	\$5.72	\$3.58	\$5.47	\$1.39	\$2.80	\$0.18	(\$1.49)	\$17.65	96.77%	\$17.08
2010	\$5.70	\$3.88	\$6.08	\$1.41	\$2.82	\$0.17	(\$1.46)	\$18.60	98.48%	\$18.32
2011	\$5.65	\$3.94	\$6.37	\$1.40	\$2.75	\$0.16	(\$1.46)	\$18.81	103.99%	\$19.56
2012	\$5.63	\$3.70	\$6.43	\$1.40	\$2.70	\$0.16	(\$1.50)	\$18.52	105.68%	\$19.57
2013	\$5.60	\$3.41	\$6.14	\$1.36	\$2.55	\$0.15	(\$1.48)	\$17.73	112.89%	\$20.02
2014	\$5.55	\$3.45	\$5.85	\$1.35	\$2.47	\$0.15	(\$1.47)	\$17.35	116.31%	\$20.18
2015	\$6.27	\$3.93	\$6.54	\$0.67	\$2.70	\$0.17	(\$1.61)	\$18.67	100.01%	\$18.67
2016	\$6.26									

**CITY OF HARTFORD, WISCONSIN
CALCULATION OF PROPERTY TAX MIL RATE
BUDGET YEAR 2016**

	2015	2016	ACTUAL CHANGE	% CHANGE
ASSESSED VALUE - WASHINGTON COUNTY	\$1,064,296,410	\$1,074,570,523	\$10,274,113	.97%
EQUALIZED VALUE - WASHINGTON COUNTY	\$1,065,596,000	\$1,068,117,000	\$2,521,000	.24%
ASSESSED TO EQUALIZED RATIO - WASHINGTON COUNTY	0.99878041	1.006041963	0.007261553	.73%
EQUALIZED INCREMENT TID #5	\$18,229,100	\$33,792,800	\$15,563,700	85.38%
EQUALIZED INCREMENT TID #6	\$692,100	\$312,000	(\$380,100)	-54.92%
EQUALIZED INCREMENT TID #7 WASHINGTON COUNTY ONLY	\$3,237,300	\$2,767,500	(\$469,800)	-14.51%
EQUALIZED INCREMENT TID #8	\$3,415,300	\$3,419,000	\$3,700	.11%
TOTAL EQUALIZED TID INCREMENTS - WASHINGTON COUNTY	\$25,573,800	\$40,291,300	\$14,717,500	57.55%
ASSESSED MANUFACTURING ROLL - WASHINGTON COUNTY	\$70,717,300	\$71,105,223	\$387,923	.55%
TOTAL ASSESSED ROLL - WASHINGTON COUNTY W/TIDS	\$1,064,296,410	\$1,074,570,523	\$10,274,113	.97%
TOTAL EQUALIZED ROLL - WASHINGTON COUNTY W/TIDS	\$1,065,596,000	\$1,068,117,000	\$2,521,000	.24%
TOTAL EQUALIZED ROLL FOR TAX LEVY PURPOSED WASH CO WO/TID	\$1,040,022,200	\$1,027,825,700	(\$12,196,500)	-1.17%
TOTAL ASSESSMENT ROLL WASHINGTON COUNTY WITHOUT TIDS	\$1,038,753,800	\$1,034,035,785	(\$4,718,015)	-.45%
ASSESSED VALUE - DODGE COUNTY	\$55,432,200	\$54,442,507	(\$989,693)	-1.79%
EQUALIZED VALUE - DODGE COUNTY	\$54,526,000	\$54,559,800	\$33,800	.06%
ASSESSED TO EQUALIZED RATIO - DODGE COUNTY	1.016619594	0.997850194	(0.018769400)	-1.85%
EQUALIZED INCREMENT TID #7 DODGE COUNTY ONLY	\$5,785,200	\$5,787,600	\$2,400	.04%
TOTAL EQUALIZED TID INCREMENTS-DODGE COUNTY	\$5,785,200	\$5,787,600	\$2,400	.04%
ASSESSED MANUFACTURING ROLL - DODGE COUNTY	\$52,982,700	\$52,040,907	(\$941,793)	-1.78%
TOTAL ASSESSED ROLL - DODGE COUNTY W /TIDS	\$55,432,200	\$54,442,507	(\$989,693)	-1.79%
TOTAL EQUALIZED ROLL - DODGE COUNTY W/ TIDS	\$54,526,000	\$54,559,800	\$33,800	.06%
TOTAL DODGE CO EQUALIZED ROLL FOR TAX LEVY PURPOSES WO/TID	\$48,740,800	\$48,772,200	\$31,400	.06%
TOTAL ASSESSMENT ROLL DODGE COUNTY WO/TIDS	\$49,550,852	\$48,667,349	(\$883,503)	-1.78%
TOTAL BOTH COUNTIES EQUALIZED ROLL FOR TAX LEVY PURPOSES	\$1,088,763,000	\$1,076,597,900	(\$12,165,100)	-1.12%
PROPORTION OF LEVY TO BE COLLECTED IN WASHINGTON COUNTY	0.955232865	0.95469785	(\$0.0005350)	-0.06%
PROPORTION OF LEVY TO BE COLLECTED IN DODGE COUNTY	0.044767135	0.04530215	\$0.0005350	1.20%
TAX LEVY FOR GENERAL OPERATIONS FUND	\$3,821,153	\$3,733,682	(\$87,471)	-2.29%
TAX LEVY FOR LIBRARY FUND	\$606,500	\$616,400	\$9,900	1.63%
TAX LEVY FOR TRANSPORTATION PROGRAM FUND	\$26,791	\$26,397	(\$394)	-1.47%
TAX LEVY FOR DEBT SERVICE FUND	\$2,359,000	\$2,407,021	\$48,021	2.04%
TOTAL TAX LEVY	\$6,813,444	\$6,783,500	(\$29,944)	-.44%
WASHINGTON COUNTY TAX LEVY	\$6,508,426	\$6,476,193	(\$32,233)	-.50%
DODGE COUNTY TAX LEVY	\$305,018	\$307,307	\$2,289	.75%
WASHINGTON COUNTY ASSESSED TAX RATE	6.265609461	6.263025861	(\$0.00)	-.04%
DODGE COUNTY ASSESSED TAX RATE	6.15566336	6.314441659	\$0.16	2.58%

City of Hartford, Wisconsin
 2016 Annual Budget
 History of General Obligation Debt and Population
 1986—2015

Budget Year	General Obligation Debt at December 31	City of Hartford Population	General Obligation Debt Per Capita
1986	\$5,407,600	7,604	\$711
1987	\$7,074,286	7,605	\$930
1988	\$8,968,165	7,679	\$1,168
1989	\$9,301,000	7,892	\$1,179
1990	\$8,860,000	8,188	\$1,082
1991	\$10,469,706	8,349	\$1,254
1992	\$11,649,945	8,489	\$1,372
1993	\$12,038,142	8,635	\$1,394
1994	\$10,880,436	8,804	\$1,236
1995	\$10,131,705	8,911	\$1,137
1996	\$11,771,891	9,087	\$1,295
1997	\$10,985,813	9,325	\$1,178
1998	\$18,003,409	9,822	\$1,833
1999	\$17,099,559	9,888	\$1,729
2000	\$20,239,085	10,118	\$2,000
2001	\$19,316,864	10,905	\$1,771
2002	\$21,067,716	11,424	\$1,844
2003	\$19,801,400	11,719	\$1,690
2004	\$21,873,435	12,049	\$1,815
2005	\$22,221,421	12,732	\$1,745
2006	\$23,207,276	13,035	\$1,780
2007	\$22,560,000	13,556	\$1,664
2008	\$22,865,000	13,700	\$1,669
2009	\$20,535,000	13,900	\$1,477
2010	\$21,290,000	13,970	\$1,524
2011	\$23,860,000	14,253	\$1,674
2012	\$24,365,000	14,258	\$1,709
2013	\$21,615,000	14,274	\$1,514
2014	\$23,365,000	14,320	\$1,632
2015	\$27,260,000	14,403	\$1,893

City of Hartford, Wisconsin 2016 Annual Budget
 Amortization of Outstanding Principal
 All General Obligation Debt (2016—2032)

Budget Year	2012 Refunding Bonds	2012 Refunding Notes	2012 G.O. Notes	2014 G.O. Notes	2007 Taxable Notes	2008 G.O. Notes	2010 Refunding Bonds	2010 G.O. Notes	2015 Refunding Bonds	2015 G.O. NAN's	Total To Be Paid
2016	\$250,000	\$50,000	\$300,000	\$400,000	\$85,000	\$465,000	\$530,000	\$300,000	\$875,000	\$7,000,000	\$10,255,000
2017	\$250,000	\$50,000	\$300,000	\$100,000	\$100,000	\$485,000	\$545,000	\$300,000	\$950,000		\$3,080,000
2018	\$200,000	\$150,000	\$300,000	\$100,000	\$100,000	\$500,000	\$400,000	\$300,000	\$650,000		\$2,700,000
2019		\$225,000	\$325,000	\$100,000	\$125,000			\$325,000			\$1,100,000
2020		\$250,000	\$325,000	\$275,000	\$125,000			\$330,000			\$1,305,000
2021		\$300,000	\$325,000	\$275,000	\$115,000						\$1,015,000
2022		\$325,000	\$350,000	\$275,000							\$950,000
2023		\$325,000		\$300,000							\$625,000
2024		\$325,000		\$3,000,000							\$3,325,000
2025		\$350,000									\$350,000
2026		\$350,000									\$350,000
2027		\$350,000									\$350,000
2028		\$375,000									\$375,000
2029		\$375,000									\$375,000
2030		\$375,000									\$375,000
2031		\$350,000									\$350,000
2032		\$350,000									\$350,000
TOTALS	\$700,000	\$4,875,000	\$2,225,000	\$4,825,000	\$650,000	\$1,450,000	\$1,475,000	\$1,555,000	\$2,475,000	\$7,000,000	\$27,230,000

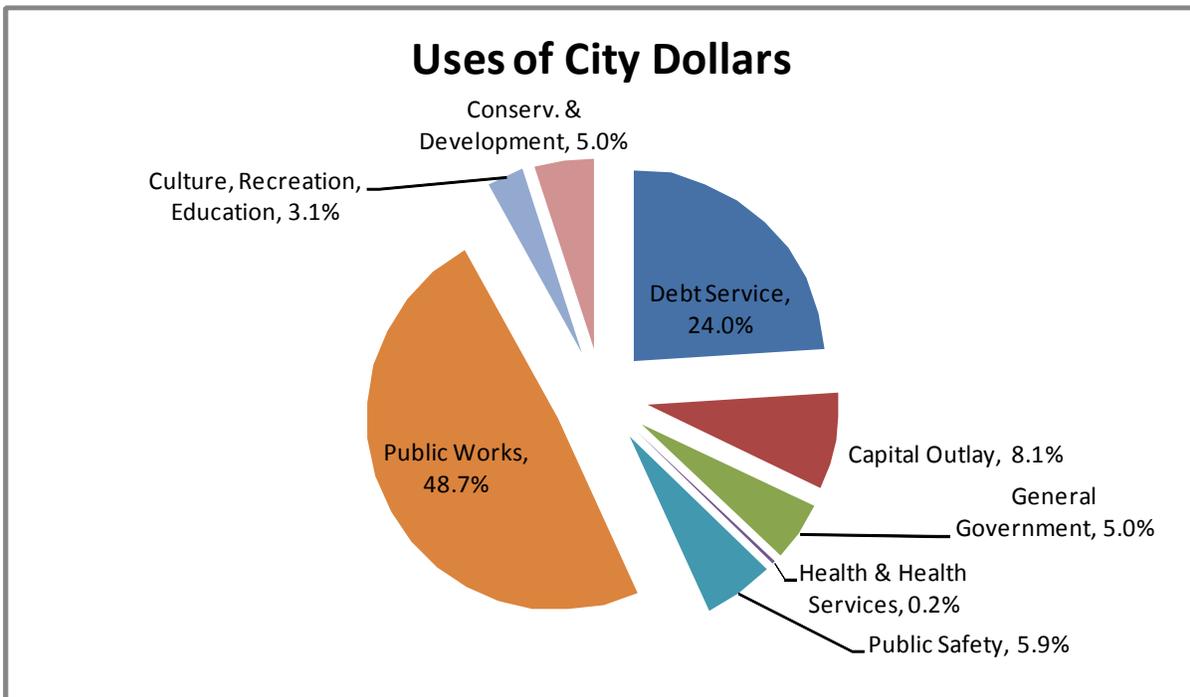
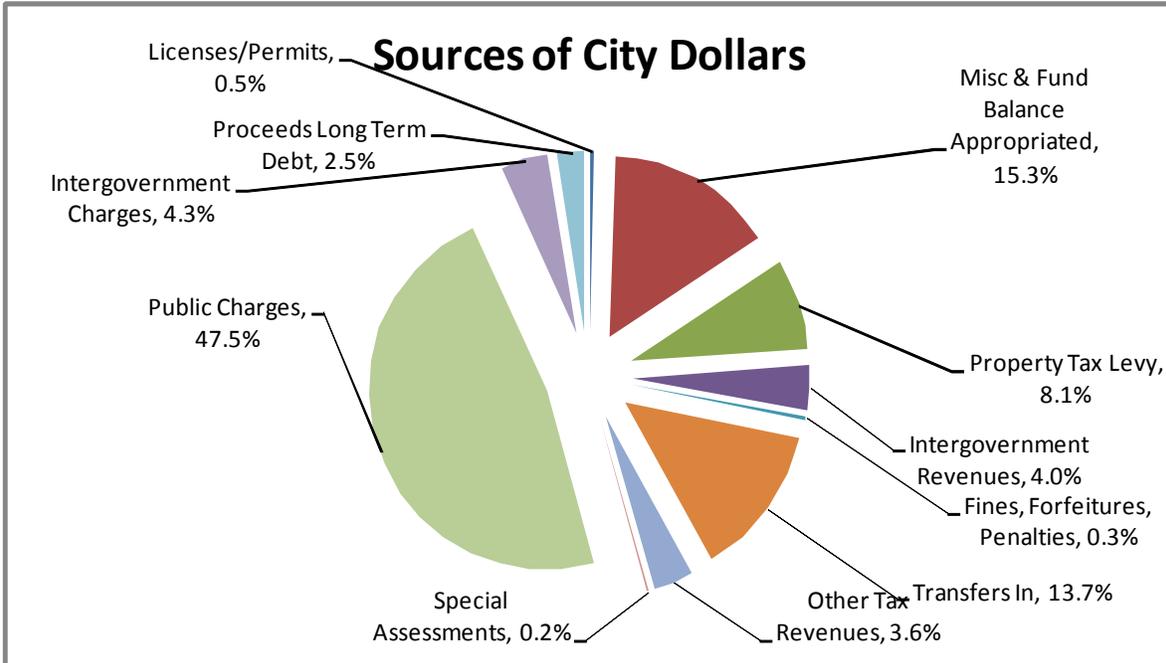
Summary of All Funds

To account for the acquisition, use, and balances of expendable financial resources and the related liabilities of governmental and proprietary funds.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	11,559	11,926	11,959	11,983	0%
Operations and Maintenance	38,927	40,950	40,690	41,023	0%
Debt Service	5,402	4,925	7,398	11,944	143%
Capital Outlay	7,675	2,748	7,064	6,464	135%
Nonoperating Expenditures	6	0	8	471	100%
Transfers To Other Funds	4,659	5,223	8,164	11,452	119%
Total Expenditures & Transfers	68,228	65,772	75,283	83,337	27%
Revenues and Transfers In					
Other Tax Revenues	2,524	2,742	2,670	3,005	10%
Special Assessments	93	183	279	154	-16%
Intergovernmental Revenues	3,244	3,307	3,219	3,191	-4%
Licenses and Permits	405	402	424	421	5%
Fines, Forfeitures, Penalties	212	226	213	219	-3%
Public Charges for Services	38,310	38,779	39,161	39,626	2%
Intergovernmental Charges	3,465	3,641	3,561	3,615	-1%
Miscellaneous Revenues	9,712	2,773	12,086	12,758	360%
Transfers From Other Funds	4,659	5,223	8,164	11,452	119%
Sub-Total	62,624	57,276	69,777	74,441	30%
Surplus Applied (Generated)	(1,144)	1,682	(1,308)	2,113	26%
Property Tax Levy	6,748	6,814	6,814	6,783	0%
Total Revenues and Transfers	68,228	65,772	75,283	83,337	27%

Summary of Fund Activity

All Funds



Summary of Governmental Funds

To account for the acquisition, use, and balances of expendable financial resources and the related current liabilities (except those accounted for in proprietary and fiduciary funds).

This Summary of Governmental Funds consolidates information found on Summary of Fund Type pages for: General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	6,742	7,042	7,026	7,194	2%
Operations and Maintenance	3,322	3,632	3,547	3,625	0%
Debt Service	4,222	3,895	6,370	11,014	183%
Capital Outlay	7,675	2,748	7,064	6,464	135%
Nonoperating Expenditures	0	0	0	471	100%
Transfers To Other Funds	2,745	3,521	6,163	10,163	189%
Total Expenditures & Transfers	24,706	20,838	30,170	38,931	87%
Revenues and Transfers In					
Other Tax Revenues	2,484	2,702	2,631	2,965	10%
Special Assessments	93	183	279	154	-16%
Intergovernmental Revenues	2,037	2,102	2,095	2,067	-2%
Licenses and Permits	200	202	224	221	9%
Fines, Forfeitures, Penalties	212	226	213	219	-3%
Public Charges for Services	1,263	1,220	1,190	1,292	6%
Intergovernmental Charges	351	358	357	365	2%
Miscellaneous Revenues	5,968	1,233	10,591	11,319	817%
Transfers From Other Funds	4,382	4,966	7,808	11,195	125%
Sub-Total	17,011	13,194	25,388	29,797	126%
Surplus Applied (Generated)	947	830	(2,032)	2,351	183%
Property Tax Levy	6,748	6,814	6,814	6,783	0%
Total Revenues and Transfers	24,706	20,838	30,170	38,931	87%

Summary of Proprietary Funds

To account for a government's ongoing organizations and activities that are similar to those often found in the private sector.

This Summary of Proprietary Funds consolidates information found on Summary of Fund Type pages for: Enterprise Funds, Internal Service Funds.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	4,817	4,884	4,933	4,789	-2%
Operations and Maintenance	35,605	37,318	37,143	37,398	0%
Debt Service	1,180	1,030	1,028	930	-10%
Capital Outlay					
Nonoperating Expenditures	6	0	8	0	0%
Transfers To Other Funds	1,914	1,702	2,001	1,289	-24%
Total Expenditures & Transfers	43,522	44,934	45,113	44,406	-1%
Revenues and Transfers In					
Other Tax Revenues	40	40	39	40	0%
Special Assessments					
Intergovernmental Revenues	1,207	1,205	1,124	1,124	-7%
Licenses and Permits	205	200	200	200	0%
Fines, Forfeitures, Penalties					
Public Charges for Services	37,047	37,559	37,971	38,334	2%
Intergovernmental Charges	3,114	3,283	3,204	3,250	-1%
Miscellaneous Revenues	3,723	1,538	1,495	1,439	-6%
Transfers From Other Funds	277	257	356	257	0%
Sub-Total	45,613	44,082	44,389	44,644	1%
Surplus Applied (Generated)	(2,091)	852	724	(238)	-128%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	43,522	44,934	45,113	44,406	-1%

GENERAL

FUND

Summary of Fund Type

GENERAL FUND

To account for all financial resources except those required to be accounted for in another fund. The General Fund is the chief operating fund of the City of Hartford.

The Summary of Fund Type for the General Fund consolidates the following departments:

Legislative	General Administration
Clerical Administration	Financial Administration
Public Safety	Public Works
Parks and Recreation	Planning and Development

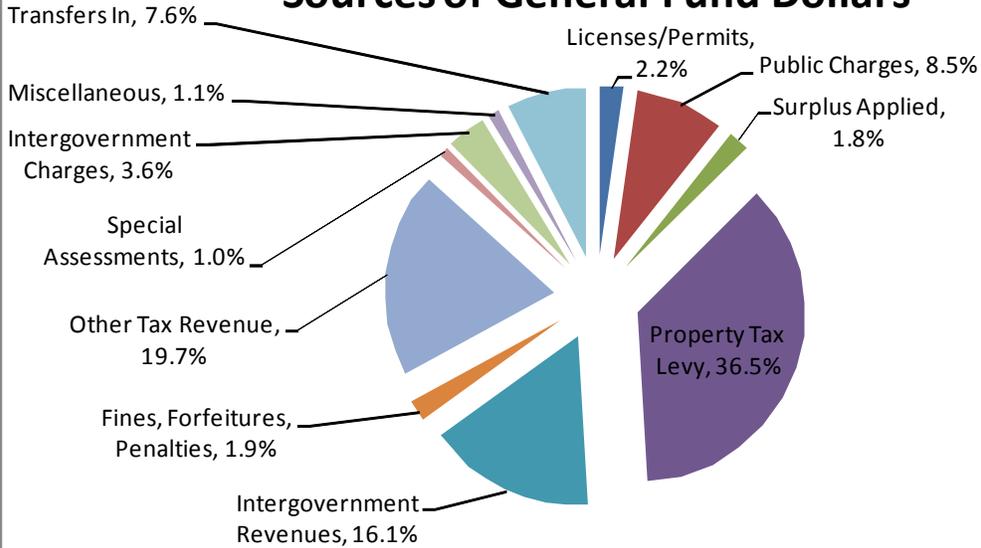
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	5,583	5,796	5,771	5,944	3%
Operations and Maintenance	2,658	2,963	2,855	2,957	0%
Debt Service	0	68	66	66	-3%
Capital Outlay	747	582	572	611	5%
Nonoperating Expenditures					
Transfers To Other Funds	1,166	795	795	641	-19%
Total Expenditures & Transfers	10,154	10,204	10,059	10,219	0%
Revenues and Transfers In					
Other Tax Revenues	1,925	2,087	1,985	2,009	-4%
Special Assessments	49	139	116	102	-27%
Intergovernmental Revenues	1,653	1,647	1,663	1,650	0%
Licenses and Permits	200	202	224	221	9%
Fines, Forfeitures, Penalties	190	205	192	198	-3%
Public Charges for Services	782	795	769	867	9%
Intergovernmental Charges	351	358	357	365	2%
Miscellaneous Revenues	153	120	159	117	-3%
Transfers From Other Funds	117	375	350	772	106%
Sub-Total	5,420	5,928	5,815	6,301	6%
Surplus Applied (Generated)	942	455	423	184	-60%
Property Tax Levy	3,792	3,821	3,821	3,734	-2%
Total Revenues and Transfers	10,154	10,204	10,059	10,219	0%

Summary of Fund Activity

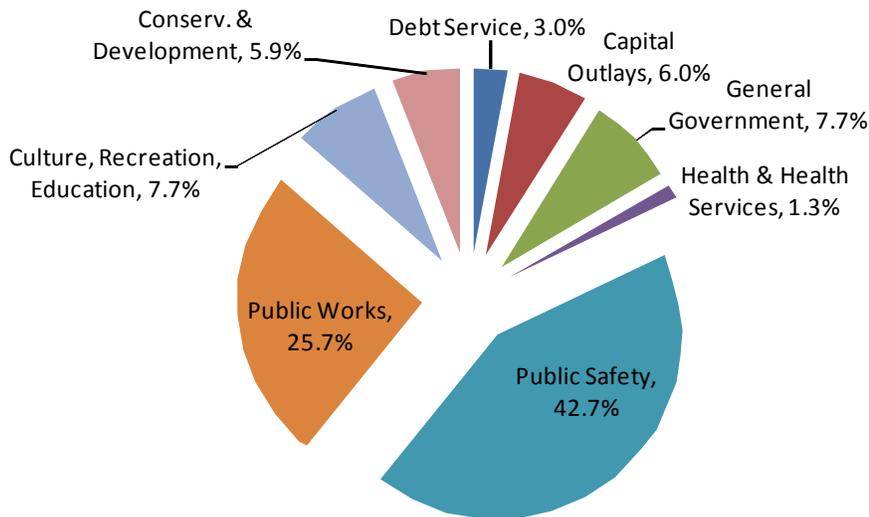
General Fund

To account for all financial resources except those required to be accounted for in another fund. The General Fund is the chief operating fund for the City of Hartford

Sources of General Fund Dollars



Uses of General Fund Dollars



***LEGISLATIVE AND
GENERAL ADMINISTRATION***

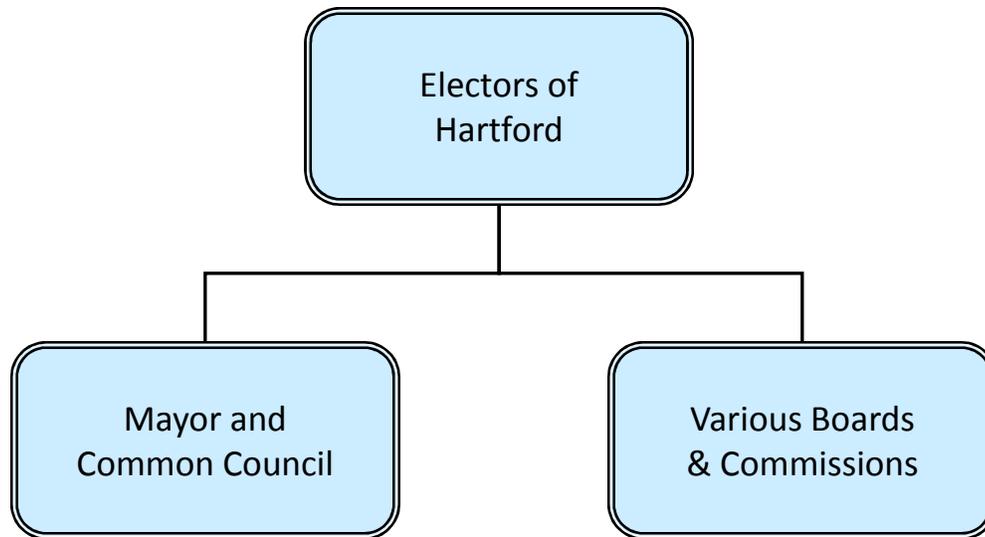
***DEPARTMENTAL
BUDGET
SUMMARIES***

Legislative Department Budget Detail

Fund: General

Department: Legislative

Manager: Mayor and Common Council



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	10	10	10	10	0%
Full Time Equivalent Positions	10	10	10	10	0%

Legislative Department Budget Detail

Fund: General **Department: Legislative**
Manager: Mayor and Common Council

GOALS: To perform legislative oversight of City government operations by adopting ordinances, resolutions, and policies deemed to be in the best interest of the City of Hartford.

OBJECTIVES: Maintain a comprehensive land use (growth management) plan.
 Monitor compliance with 2016 Budget Policies.
 Maintain all aspects of Debt Management Policy.
 Complete construction of all budgeted capital projects.

	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Common Council Meetings	Meetings	23	23	24	23
Standing Committee Meetings (3)	Meetings	33	31	32	35
Special Meetings	Meetings	2	2	2	2
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	48	48	48	48	0%
Operations and Maintenance	4	4	3	4	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	52	52	51	52	0%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	52	52	51	52	0%

HIGHLIGHTS: Labor costs include Police & Fire Commission.

General Administration Department Summary

Fund: General	Department: General Administration
Manager: City Administrator	Division: Combined

The Department of General Administration consolidates services in the following Detail Pages:

City Administrator
Legal
Municipal Court

Animal Control
Personnel
Miscellaneous Operations

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	87	114	114	100	-12%
Operations and Maintenance	159	168	190	177	5%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	1,166	795	795	641	-19%
Total Expenditures and Transfers	1,412	1,077	1,099	918	-15%
Less: Revenues and Transfers In	2,954	3,325	3,228	3,669	10%
Net Cost to General Revenues	(1,544)	(2,248)	(2,129)	(2,751)	22%

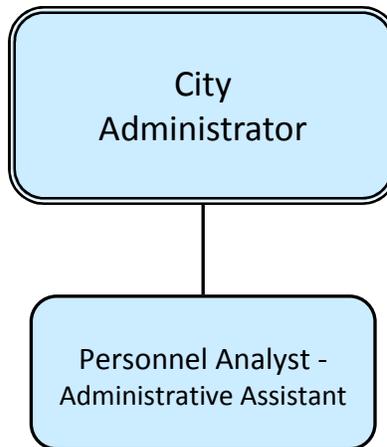
GENERAL ADMINISTRATION

Division
Detail

City Administration Budget Detail

Fund: General	Department: General Administration
Manager: City Administrator	Division: City Administration

The Division of City Administration oversees the daily operation of municipal government, including the execution of Common Council policies, the recommendation of alternative procedures for improved operating efficiency, and the coordination of departmental efforts toward Common Council goals.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.755	0.755	0.755	0.65	-13.91%

City Administration Budget Detail

Fund: General	Department: General Administration
Manager: City Administrator	Division: City Administration

GOALS: To oversee and administer all operations of the City of Hartford, act as administrative officer in the execution of Council approved policies, and recommend to the Common Council appropriate alternatives for the efficient and effective management of the City.

OBJECTIVES: Implement strategic plan of Common Council through the development of appropriate policies and procedures.
 Annually monitor the City's debt management program.
 Manage utility operating strategies and rates.
 Maintain Facilities Maintenance Program.
 Assist Common Council in stabilizing the annual tax levy.
 Coordinate a strategic land use (growth management) program.
 Optimize external communications of City government.

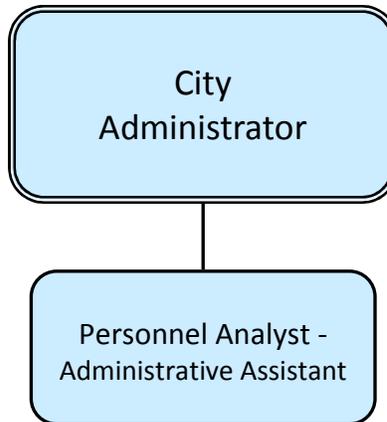
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	69	96	96	70	-27%
Operations and Maintenance	2	11	13	12	9%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	71	107	109	82	-23%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	71	107	109	82	-23%

HIGHLIGHTS: Labor increase in 2015 for General Fund share PTO/sick leave payouts (from undesignated fund balance).

Personnel Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Personnel

The Personnel Division operates within the City Administration office. This division oversees selection and training of new employees, coordination of grievance procedures with department heads, and the negotiation of contracts with all collective bargaining units. The Personnel Division also coordinates the administration of employee benefit programs, such as health and dental insurance, flexible benefit plans, and the wellness program. Complete employment and performance records of employees are maintained in the City Administration office.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.18	0.18	0.18	0.26	44.44%

Personnel Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Personnel

GOALS: Develop, implement, and coordinate policies and programs covering all aspects of employment, labor relations, selection, orientation, and training, and health benefits.

OBJECTIVES: Monitor and evaluate Health Incentive and Wellness Programs.
Monitor collective bargaining agreement.

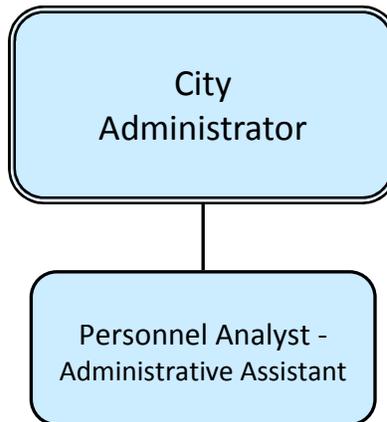
	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Full Time Employees	Employees	122	119	119	119
Part Time Employees	Employees	30	32	34	34
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	18	18	18	30	67%
Operations and Maintenance	4	4	22	4	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	22	22	40	34	55%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	22	22	40	34	55%

HIGHLIGHTS: No additions to Table of Organization in 2016.
2016 labor increase reflects change in labor allocation among operations.

Municipal Court Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Municipal Court

The City of Hartford participates in the Mid-Moraine Municipal Court System, organized by local governmental units in Washington and Ozaukee Counties to provide an efficient judicial forum for uncontested criminal actions. The Municipal Court Division includes a traveling court official to hear local cases in City Hall, avoiding the inconvenience to the public of traveling to county courthouses. The program also reduces court time and travel costs of law enforcement officers testifying in courts. The cost of municipal court operations is assessed to participating municipalities on the basis of caseload, with court costs recoverable through fees assessed to defendants.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Municipal Court Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Municipal Court

GOALS: To provide an efficient judicial forum for the disposition of municipal code, OWI, and other uncontested criminal actions through membership in the Mid-Moraine Municipal Court System.

OBJECTIVES: Maintain minimum once a month court schedule in City.
Continue participation in Mid-Moraine Municipal Court Administrative Committee.
Monitor court revenues.

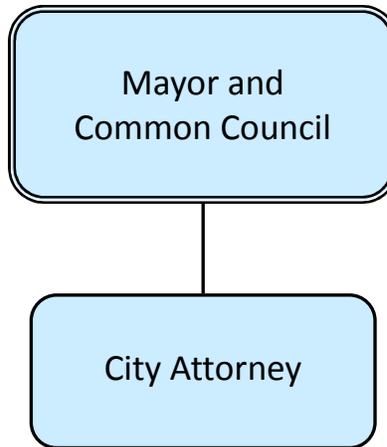
	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Citations Issued	Citations	3,228	2,245	2,400	2,600
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	62	60	60	60	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	52	60	60	60	0%
Less: Revenues and Transfers In	51	64	64	64	0%
Net Cost to General Revenues	1	(4)	(4)	(4)	0%

HIGHLIGHTS: Fines and forfeitures from municipal court activities are shown in Law Enforcement.
Recent changes to Wisconsin law improve court fee structure.

Legal Budget Detail

Fund: General	Department: General Administration
Manager: City Attorney	Division: Legal

The Office of the City Attorney comprises the Legal Division. Hartford retains a City Attorney on a contractual basis with an area law firm. The Division is responsible for providing professional legal services to the City, including a legal review of all contractual arrangements and documents, interpretation of Ordinances, and representation in legal forums.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Legal Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Attorney	Division:	Legal

GOALS: To provide prompt, professional legal services to the City of Hartford.

OBJECTIVES: Maintain twice a week City Hall office hours.
 Review for legal sufficiency all ordinances, resolutions, contracts, agreements, leases, etc., as required.
 Represent the City in litigation and Municipal Court prosecutions.
 Assist negotiation for new collective bargaining agreements.

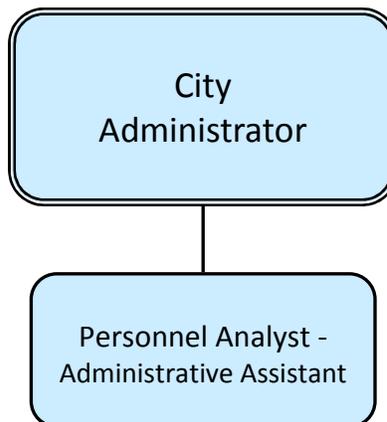
	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Ordinances & Resolutions	Ordinances	37	43	42	42
Annexation & Development Agreements	Agreements	2	2	2	2
Prepare/Review Deeds & Easements	Documents	10	10	10	10
Traffic/Municipal Court Cases	Cases	2800	2700	2700	2700
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	27	28	27	31	11%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	27	28	27	31	11%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	27	28	27	31	11%

HIGHLIGHTS: 2016 attorney fees increased to \$200/hour. Budgeted hours are for governmental funds only.

Animal Control Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Animal Control

In mid-1998 the City of Hartford reached an agreement with the Washington County Humane Society for the removal and care of cats and other feral and stray animals. This agreement provides services which the City would otherwise be required to provide at higher cost using City employees.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Animal Control Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Animal Control

GOALS: To provide safe and healthy community environment by contracting for the removal of feral and stray cats and other animals by the Washington County Humane Society.

OBJECTIVES: Monitor the value of the current contract.

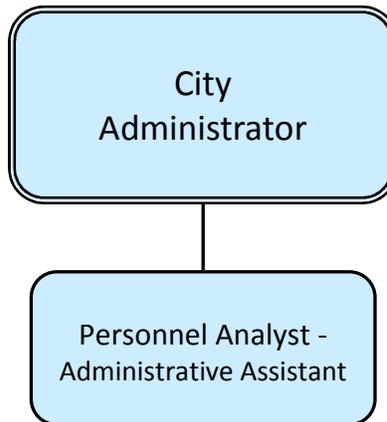
	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Stray Cats Received	Animals	81	79	79	79
Wildlife Received	Animals	16	3	3	3
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	3	3	3	3	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	3	3	3	3	0%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	3	3	3	3	0%

HIGHLIGHTS: Partial offset of costs is accomplished through the issuance of cat licenses (revenue to Treasury Division of Financial Administration).
City now participating in feral cat program through Humane Society.

Miscellaneous Operations Budget

Fund: General	Department: General Administration
Manager: City Administrator	Division: Miscellaneous Operations

Miscellaneous Operations include transfers from/to other funds, as well as unallocated expenditures and revenues (chiefly the General Fund tax levy, utility payments in lieu of taxes, property insurance and contingency funds). The application of any undesignated fund balance from the General Fund is recorded under Miscellaneous Operations.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Miscellaneous Operations Budget

Fund: General	Department: General Administration
Manager: City Administrator	Division: Miscellaneous Operations

GOALS: To provide a segregation of unallocated expenditures and revenues from tax levies, payments in lieu of taxes, interfund transfers involving the General Fund, State Shared Revenues, and contingency accounts.

OBJECTIVES: Maintain a timely accounting record of unallocated expenditures and revenues to assist presentation of interim budgetary results.
Maximize state aids by appropriate allocation of costs among operations.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	71	62	65	67	8%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	1,166	795	795	641	-19%
Total Expenditures and Transfers	1,237	857	860	708	-17%
Less: Revenues and Transfers In	2,905	3,261	3,164	3,605	11%
Net Cost to General Revenues	(1,668)	(2,404)	(2,304)	(2,897)	21%

HIGHLIGHTS: Expenditure Restraint Program aids decrease in 2016. Operation and Maintenance reflects unallocated insurance costs. Payments in lieu of taxes from utilities decrease in 2016. Payment in lieu of taxes from other sources decline due to sale of Hartford Highlands. No Contingency Fund allocation in 2016.

CLERICAL ADMINISTRATION

DEPARTMENTAL

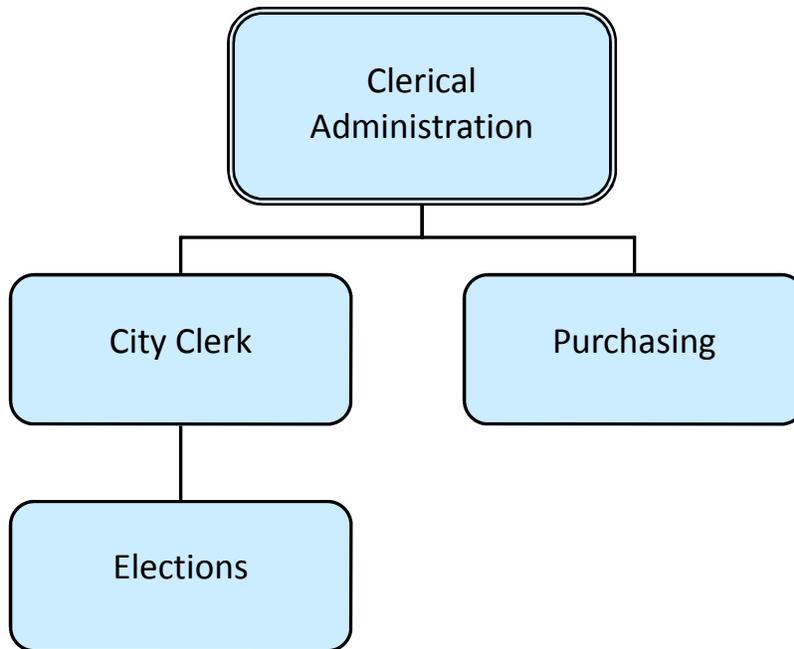
BUDGET

SUMMARIES

Clerical Administration Department Summary

Fund:	General	Department:	Clerical Administration
Manager:	City Clerk	Division:	Combined

The Clerical Administration Department is composed of three divisions (City Clerk, Elections, and Purchasing), all found within the General Fund.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	1.54	1.54	1.54	1.54	0%

Clerical Administration
Department Summary

Fund:	General	Department:	Clerical Administration
Manager:	City Clerk	Division:	Combined

The Department of Clerical Administration consolidates services in the following Detail Pages:

City Clerk
Purchasing

Elections

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	131	127	127	137	8%
Operations and Maintenance	72	14	15	10	-29%
Debt Service	0	68	66	66	-3%
Capital Outlay	9	0	0	0	0%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	212	209	208	213	2%
Less: Revenues and Transfers In	73	74	70	72	-3%
Net Cost to General Revenues	139	135	138	141	4%

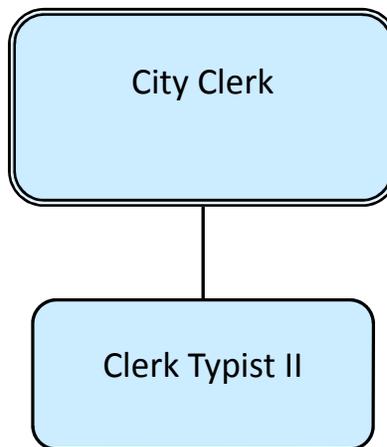
CLERICAL ADMINISTRATION

Division
Detail

City Clerk Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: City Clerk

The Office of the City Clerk is responsible for providing staff support to the Common Council, including the recording of public records and minutes of all public sessions of deliberative bodies. The City Clerk is also responsible for the licensing of various professions and activities within the City.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	1.38	1.38	1.38	1.38	0%

City Clerk Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: City Clerk

GOALS: Contribute to effective City administration by assisting the Common Council in providing prompt and efficient clerical support and assisting the citizenry in defining applicable City ordinances/ state laws, open records requests.

OBJECTIVES: Provide prompt record and transcription of all Common Council and standing committee meetings. Prepare all professional and other license applications for immediate submission to the Finance and Personnel Committee for review. Assist in the preparation of ordinances and resolutions and provide for the codification of same.

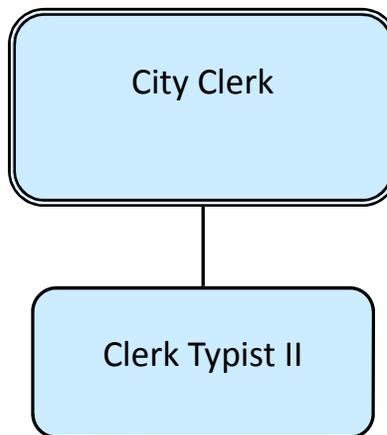
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Bartender Licenses	Licenses	149	143	145	150
Miscellaneous (Cigarette)	Licenses	21	19	17	17
Special Assessment Letters	Letters	357	369	360	370
Ordinances	Ordinances	10	13	13	13
Resolutions	Resolutions	32	21	30	30
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	94	110	110	112	2%
Operations and Maintenance	67	0	0	0	0%
Debt Service	0	68	66	66	-3%
Capital Outlay	9	0	0	0	0%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	170	178	176	178	0%
Less: Revenues and Transfers In	73	74	70	72	-3%
Net Cost to General Revenues	97	104	106	106	2%

HIGHLIGHTS: No fee increases for 2016.

Elections Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Elections

All municipal elections are conducted through the Department of Clerical Administration. Adherence to election statutes, monitoring the election day activities, and prompt reporting of election results are overseen by the Elections Division, under the management of the City Clerk.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.16	0.16	0.16	0.16	0%

Elections Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Elections

GOALS: To conduct elections within the City of Hartford within existing statutes and ordinances, and promptly report and record election results.

OBJECTIVES: Conduct scheduled elections, test voting machines, register voters, recruit, select and train officials, and process absentee ballots. Maintain accurate and comprehensive voter registration listing in statewide voter registration system. Review and certify nomination papers for validity and sufficiency.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Elections Administered	Elections	2	4	2	4
New Voter Registrations	Registrations	31	1028	40	1500
Training Sessions Conducted	Sessions	1	2	1	2
Absentee Ballots Issued	Ballots	363	1603	258	2500
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	37	17	17	25	47%
Operations and Maintenance	2	11	12	7	-36%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	39	28	29	32	14%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	39	28	29	32	14%

HIGHLIGHTS: Four elections scheduled for 2016.

Purchasing Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Purchasing

The Purchasing Division is responsible for coordinating a decentralized purchasing system and assisting departments in obtaining needed goods and services. The division monitors procurement authorizations and maintains a central store of office supplies.

City Clerk

	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Purchasing Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Purchasing

GOALS: To provide a computer-based purchasing system that allows individual departments the opportunity to maintain responsibility for their departmental purchasing needs subject to specific purchasing requirements and approval practices.

OBJECTIVES: Ensure that all purchasing policies established by the Common Council and the City Administrator are being complied with uniformly and consistently by all municipal departments and employees.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Purchase Orders Issued	P.O.'s	1104	1214	1560	1750
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	3	3	3	3	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	3	3	3	3	0%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	3	3	3	3	0%

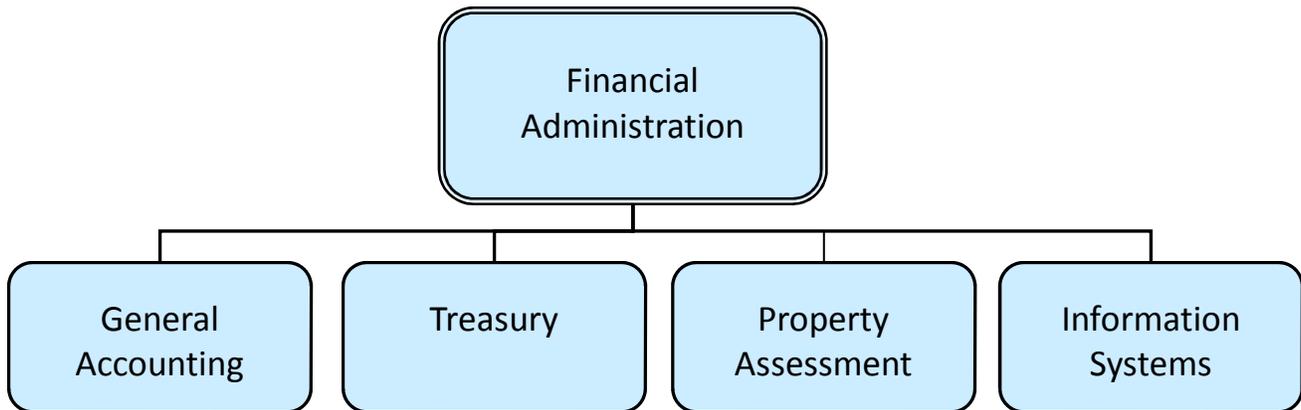
HIGHLIGHTS: Costs reflect forms used in processing orders.

***FINANCIAL
ADMINISTRATION
DEPARTMENTAL
BUDGET
SUMMARY***

Financial Administration Budget Detail

Fund:	General	Department:	Financial Administration
Manager:	Finance Director	Division:	Combined

The Financial Administration Department is composed of four divisions. Three divisions (General Accounting, Treasury, and Property Assessment) are found within the General Fund. The Information Systems division is recorded as an Internal Service Fund.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	6	6	6	6	0%
Full Time Equivalent Positions	0.95	0.95	0.95	0.975	2.63%

Financial Administration Department Summary

Fund:	General	Department:	Financial Administration
Manager:	Finance Director	Division:	Combined

The Department of Financial Administration consolidates services in the following Detail Pages:

General Accounting	Treasury
Property Assessment	

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	72	74	75	78	5%
Operations and Maintenance	191	229	180	191	-17%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	263	303	255	269	-11%
Less: Revenues and Transfers In	103	108	97	107	-1%
Net Cost to General Revenues	160	195	158	162	-17%

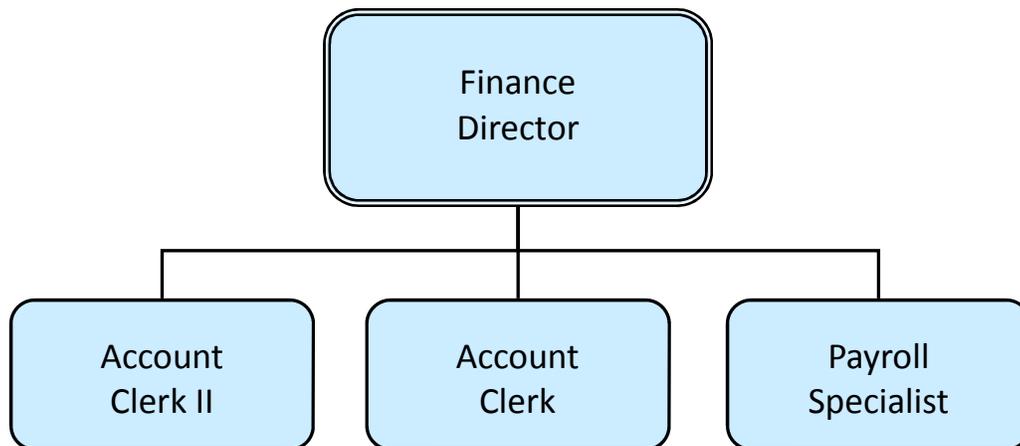
***FINANCIAL
ADMINISTRATION***

***Division
Detail***

General Accounting Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: General Accounting

Management of all accounting functions and audit supervision are managed through the General Accounting Division, including payroll, accounts receivable, accounts payable, fixed assets, and financial reporting. Maintenance of utility accounts and records, as well as Community Development Authority financial transactions, are included within the sphere of general accounting activities.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	4	4	4	4	0%
Full Time Equivalent Positions	0.625	0.625	0.625	0.65	4%

General Accounting Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: General Accounting

GOALS: To provide financial information useful for making economic decisions; to provide information useful for evaluating managerial and organizational fiscal performance; and to exercise stewardship and accountability over all resources belonging to the City of Hartford.

OBJECTIVES: Offer online bill payment options as a means of payment for various fees for service.

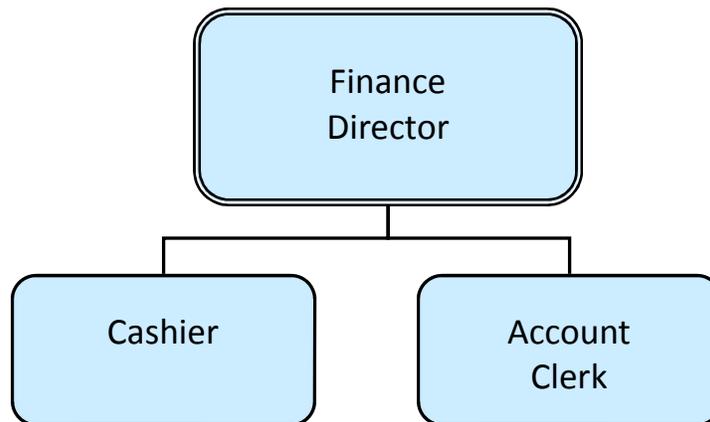
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Electric Utility Customers	Customers	6,815	6,830	6,931	6,990
Water/Sewer Utility Customers	Customers	5,401	5,418	5,321	5,380
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	48	49	50	52	6%
Operations and Maintenance	59	62	61	61	-2%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	107	111	111	113	2%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	107	111	111	113	2%

HIGHLIGHTS: Interim financial reports provided to Common Council on a monthly basis.
New utility billing software introduced in 2015.

Treasury Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Treasury

The Treasury Division is responsible for the management of the City’s cash management program, investment policies and practices, and debt management. All cash collection activities, including those conducted at remote sites in other departments, are managed by this division, particularly the collection of property taxes and utility bills. An investment portfolio of \$12-\$22 million is administered by the division under an investment policy established by the Common Council. The division is also responsible for the reporting of portfolio performance results to the Common Council under Wisconsin Statute.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.275	0.275	0.275	0.285	3.64%

Treasury Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Treasury

GOALS: To exercise stewardship and accountability over all moneys belonging to the City of Hartford through the proper receipting, disbursing, recording, and reporting of all cash transactions; to serve as the chief tax collecting agent for the City and its overlapping governmental entities; to manage the investment portfolio of the City in a safe and prudent manner; and to manage the Debt Management Policy of the City.

OBJECTIVES: Continue to look for ways to maximize the rate of return on the City's investments.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Accounts Payable Checks	Checks	6,893	6,737	6,447	6,655
Payroll Checks/Stubs	Checks	7,207	7,220	7,300	7,400
Receipts Issued	Receipts	101,121	98,259	100,500	101,000
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	21	22	22	23	5%
Operations and Maintenance	72	65	59	57	-12%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	93	87	81	80	-8%
Less: Revenues and Transfers In	91	97	83	95	-2%
Net Cost to General Revenues	2	(10)	(2)	(15)	50%

HIGHLIGHTS: Investment portfolio performance is expected to remain consistent for 2016. No significant change in interest rates anticipated.

Property Assessment Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Property Assessment

The City of Hartford maintains the Office of the City Assessor through a contractual arrangement with a national assessment firm. The division is responsible for the valuation of all non-manufacturing real estate within the City, as well as the development of the annual assessment roll for the City. The division is also responsible for revaluation of all City parcels, currently conducted on a contractual basis with the same national assessment firm. Valuations are computerized and updated using an in-house computer assisted mass appraisal (CAMA) software package.

Finance
Director

	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.05	0.05	0.05	0.04	-20%

Property Assessment Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Property Assessment

GOALS: To assess all real and personal property in the City of Hartford, and to compile and prepare the annual real and personal property tax rolls.

OBJECTIVES: Review and generate values of each parcel in the City.
 Measure and value new construction in the City.
 Discover, list, and value all personal property to update records.
 Maintain all records and files in both hard copy and computer.
 Introduction of systematic revaluations of non-manufacturing property.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Real Estate Parcels	Parcels	5,672	5,668	5,675	5,705
Personal Property Units	Units	501	451	451	453
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	3	3	3	3	0%
Operations and Maintenance	60	102	60	73	-28%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	63	105	63	76	-28%
Less: Revenues and Transfers In	12	11	14	12	9%
Net Cost to General Revenues	51	94	49	64	-32%

HIGHLIGHTS: Assessment information now available online.
 Value maintenance program introduced 2016.

PUBLIC SAFETY

DEPARTMENTAL

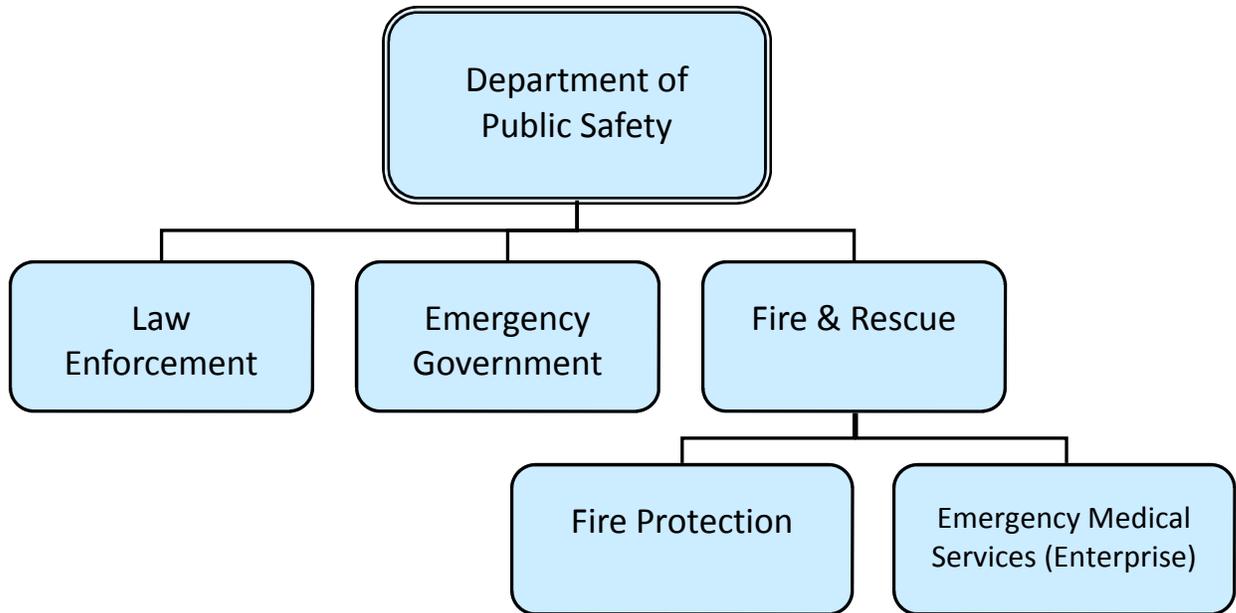
BUDGET

SUMMARY

Public Safety Budget Detail

Fund:	General	Department:	Public Safety
Manager:	Chief of Police Chief of Fire & Rescue	Division:	Combined

The Public Safety Department, under the management of the Chief of Police and the Chief of Fire and Rescue, is responsible for the protection of persons and property within the City and adjacent areas. The mission of the Department is facilitated through integrated, coordinated telecommunications and computer-enhanced information processing. Public safety efforts are divided into four areas of responsibility. Three divisions (Law Enforcement, Emergency Government, and Fire Protection) are found within the General Fund. The Emergency Medical Services Division is recorded as an Enterprise Fund.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	34.25	34.20	34.20	34.20	0%
Full Time Equivalent Positions	33.35	33.3	33.3	33.3	0%

**Public Safety
Department Summary**

Fund: General	Department: Public Safety
Manager: Chief of Police	Division: Combined

The Department of Public Safety consolidates services in the following Detail Pages:

Law Enforcement
Fire & Rescue

Emergency Government

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	3,505	3,632	3,619	3,691	2%
Operations and Maintenance	373	419	420	441	5%
Debt Service					
Capital Outlay	291	147	147	254	73%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	4,169	4,198	4,186	4,386	4%
Less: Revenues and Transfers In	813	809	806	810	0%
Net Cost to General Revenues	3,356	3,389	3,380	3,576	6%

PUBLIC SAFETY

Division
Detail

Law Enforcement Budget Detail

Fund: General	Department: Public Safety
Manager: Chief of Police	Division: Law Enforcement

GOALS: To provide professional police response to the needs of the community; to control crime by apprehending offenders and reducing their opportunities; and to facilitate the safe movement of traffic.

OBJECTIVES: To provide proactive police response through community involvement. Provide positive community interaction through outreach and collaborative efforts through educational programs and presentations. Control and maintain the atmosphere of a safe environment of the community based on the perception of its citizens.

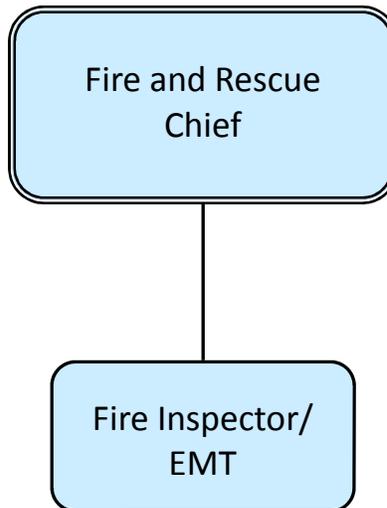
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016	
Change in Crime Rate-Index Crime	Percent	-18.0%	-6.9%	9.4%	5.0%	
Clearance Rate-Index Crime	Percent	49.7%	35.8%	45.8%	43.8%	
Miles Patrolled	Miles	167,731	158,821	165,000	165,000	
Community Outreach	Hours	1729.9	1,650	1,500	1,500	
Municipal/Traffic Citations	Citations	3,228	2,245	2,400	2,600	
Warning Citations	Citations	2,074	1,870	1,900	1,950	
Adult Arrests	Arrests	574	540	400	500	
Juvenile Arrests	Arrests	285	226	300	270	
		Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	3,306	3,396	3,397	3,455	2%	
Operations and Maintenance	239	273	276	302	11%	
Debt Service						
Capital Outlay	79	138	138	254	84%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	3,624	3,807	3,811	4,011	5%	
Less: Revenues and Transfers In	456	455	454	451	-1%	
Net Cost to General Revenues	3,168	3,352	3,357	3,560	6%	

HIGHLIGHTS: Outlay increases fund e911 upgrades.

Emergency Government Detail

Fund: General	Department: Public Safety
Manager: Fire & Rescue Chief	Division: Emergency Government

The Emergency Government Division is responsible for maintaining readiness for any disaster that might occur (including weather-related and man-made disasters). Readiness is maintained in cooperation with the Washington County Division of Emergency Government through written policy, training, exercises, and dissemination of public information. The division is responsible for the operation of City-wide emergency warning sirens, as well as the planning of coordinated government services and operations in the event of a disaster. The Fire and Rescue Chief is responsible for meeting the goals of the division.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.2	0.2	0.2	0.2	0%

Emergency Government Budget Detail

Fund: General	Department: Public Safety
Manager: Fire and Rescue Chief	Division: Emergency Government

GOALS: To provide professional, effective, and efficient response to major events, whether natural or man made, that cause property damage or personal injury within the community, and to prepare for those emergency situations through training, exercises, and written procedural manuals. It is the duty of Emergency Government to follow through each disaster event until such time as normal operations are in place once again.

OBJECTIVES: Continue to coordinate disaster responses with the Washington County Office of Emergency Government. Continue to disburse all required information to the proper regulatory and governmental officials in a timely manner.

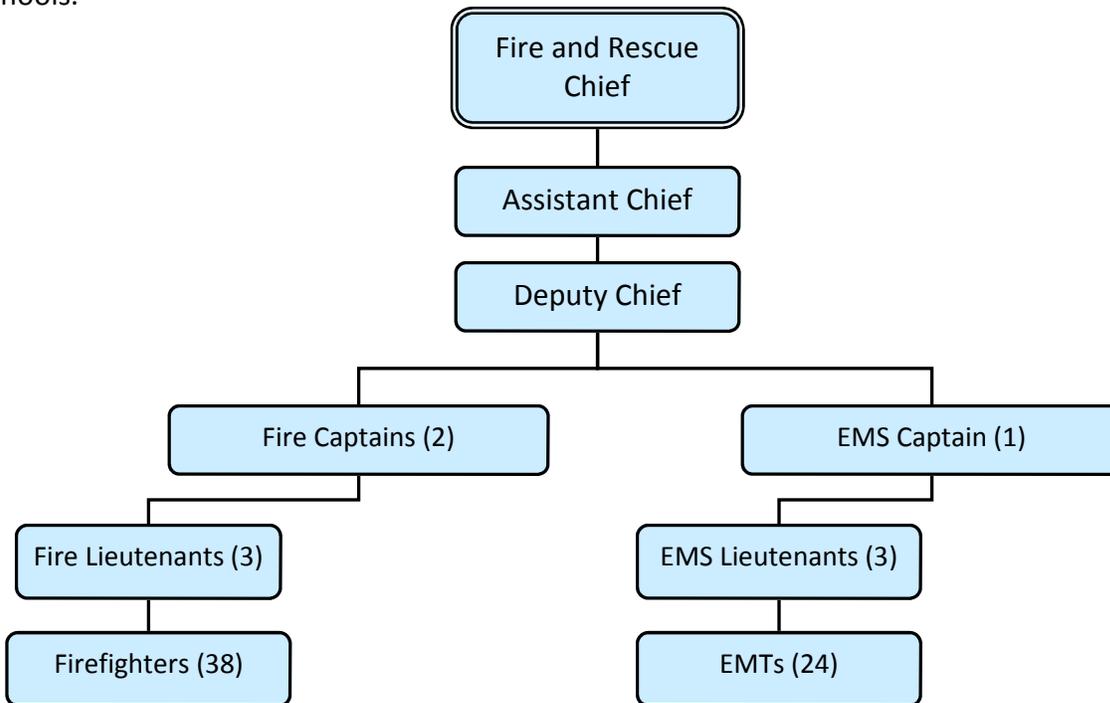
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Disasters Recorded	Disasters	0	0	0	0
Warnings Issued (Siren System)	Warnings	0	1	0	0
Disaster Pamphlets Disbursed	Pamphlets	5,000	5,000	5,000	5,000
Public Information/Training	Meetings	4	4	12	12
Training	Hours	40	40	40	40
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	18	18	18	18	0%
Operations and Maintenance	14	18	18	11	-39%
Debt Service					
Capital Outlay	0	9	9	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	32	45	45	29	-36%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	32	45	45	29	-36%

HIGHLIGHTS: Expand on private facility interface with city warning siren system. Annual budget includes a reduction of expenses as a result of shifting the service contract of the E911 equipment to the Police Department budget.

Fire and Rescue Detail

Fund:	General	Department:	Public Safety
Manager:	Fire & Rescue Chief	Division:	Fire & Rescue

The Hartford Fire Department is responsible for protecting the lives and property of the citizens of Hartford and surrounding communities from fires and related hazards. The division is comprised of a paid on-call volunteer staff that is responsible for suppressing and defeating fires of all types, responding to motor vehicle, industrial, and other types of accidents, and offering a comprehensive fire prevention program to the community. Using a fleet of modern fire suppression vehicles, the Hartford Fire Department responds to calls for service within a 62 square mile area including the townships of Hartford, Erin, and Rubicon (all on a contractual basis). The division operates from a single fire station near City Hall in Hartford, where community programs and training activities are also conducted. Educational programs are also maintained within all area schools.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.85	0.85	0.85	0.85	0%

Fire and Rescue Budget Detail

Fund: General	Department: Public Safety
Manager: Fire and Rescue Chief	Division: Fire and Rescue

GOALS: To provide public fire safety education, fire inspection services, and emergency fire and rescue services for the citizens of Hartford and the surrounding communities.

OBJECTIVES: Maintain a compliment of at least 40 volunteer firefighters. Respond to all fire calls with an average initial in-service delay of less than six minutes. Implement a system to efficiently and effectively satisfy Department of Commerce requirements. Maintain all vehicles in on-the-road condition 90% of the time. Maintain a minimum of 1200 total hours of firefighting/rescue training.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Fire Responses	Calls	298	300	450	450
In-House Training Hours	Hours	1,500	1,500	1,500	1,500
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	181	218	204	218	0%
Operations and Maintenance	120	128	126	128	0%
Debt Service					
Capital Outlay	212	0	0	0	0%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	513	346	330	346	0%
Less: Revenues and Transfers In	357	354	352	359	1%
Net Cost to General Revenues	156	(8)	(22)	(13)	63%

HIGHLIGHTS: 2016 capital projects include funding for new brush truck and "survive alive" trailer (see 2016-17 Capital Project Fund).

PUBLIC WORKS

DEPARTMENTAL

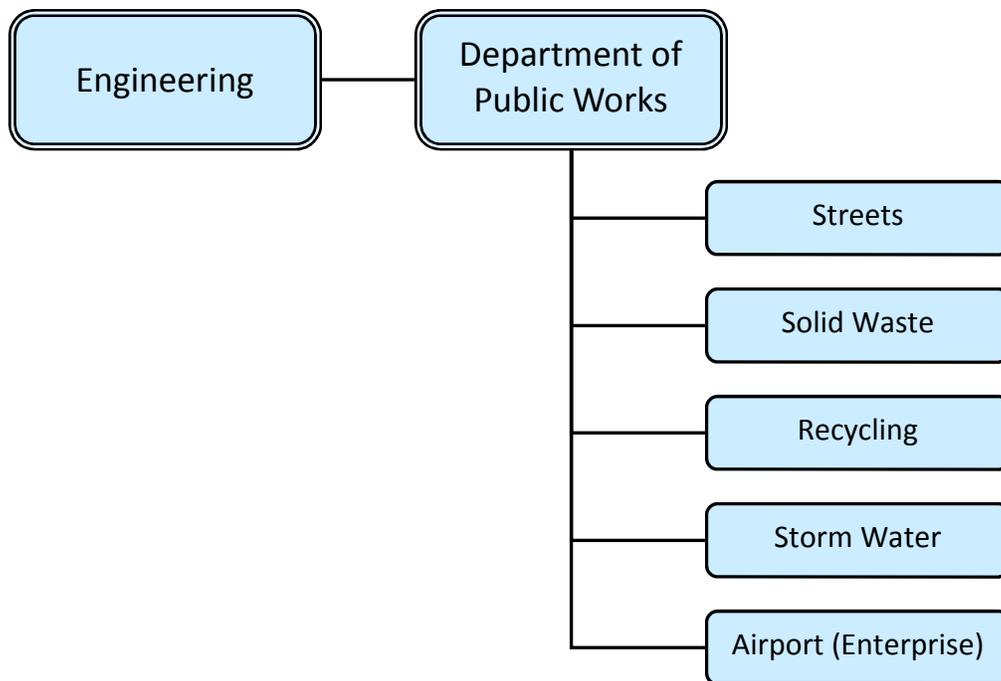
BUDGET

SUMMARY

Public Works Budget Detail

Fund:	General	Department:	Public Works
Manager:	Multiple	Division:	Combined

City engineering and public works activities are combined for reporting purposes under one Department of Public Works, with responsibilities ranging from utility construction design and management to solid waste removal. A flexible work force under the direction of the Director of Public Works provides services through four divisions. Four divisions (Streets, Solid Waste, Storm Water, and Recycling) are found within the General Fund. The Airport Division is found under Enterprise Funds. Engineering is conducted under the direction of the City Engineer.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	11.33	11.33	11.33	11.33	0%
Full Time Equivalent Positions	9.4335	9.4335	9.4335	9.4335	0%

Public Works Department Summary

Fund:	General	Department:	Public Works
Manager:	Multiple	Division:	Combined

The Department of Public Works consolidates services in the following Detail Pages:

<p>Engineering Solid Waste Recycling</p>	<p>Streets Storm Water Management</p>
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	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	898	913	910	933	2%
Operations and Maintenance	1,407	1,531	1,464	1,540	1%
Debt Service					
Capital Outlay	80	405	405	253	-38%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	2,385	2,849	2,779	2,726	-4%
Less: Revenues and Transfers In	960	1,052	1,025	1,013	-4%
Net Cost to General Revenues	1,425	1,797	1,754	1,713	-5%

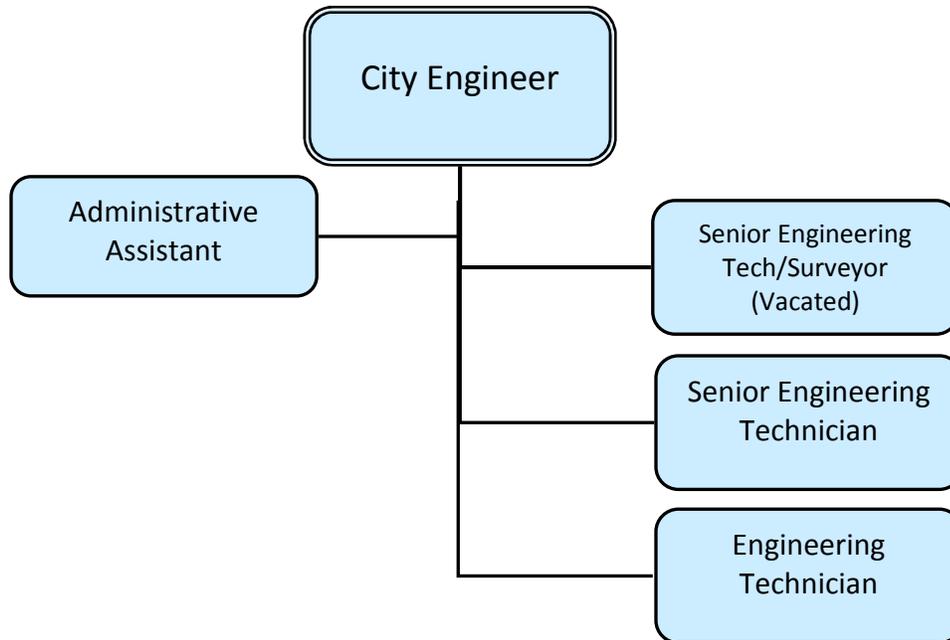
PUBLIC WORKS

Division
Detail

Engineering Detail

Fund: General	Department: Public Works
Manager: City Engineer	Division: Engineering

Most water main, sanitary sewer, storm sewer, and street construction projects are designed and managed through the Engineering Division. Overall authority in the reviewing and inspection of construction is conducted through this office. Engineering also assists other departments in designing parks and facilities. Using a computer-aided design system the Engineering Division maintains all City maps and creates long-range development plans in conjunction with other departments. The division is responsible for the allocation of special assessments to property owners, and maintains functional authority over most capital improvement program projects.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	4	4	4	4	0%
Full Time Equivalent Positions	1.51	1.51	1.51	1.51	0%

Engineering Budget Detail

Fund: General	Department: Public Works
Manager: City Engineer	Division: Engineering

GOALS: To provide the City of Hartford with engineering, design, staking, and inspection, and to review plans for all City public improvements including streets, sanitary sewer, water main, storm sewer, and parks.

OBJECTIVES: Design sanitary sewer, water main, and storm sewer on streets within City reconstruction projects. Maintain review timetable for developers' utilities and street plans for subdivisions in the City. Assist development of GIS system. Monitor effectiveness of utility construction standards and procedures. Provide orderly utility expansion in subdivisions. Study operational plan for new state storm water regulations. Develop strategy for detention pond maintenance. Work with DOT on future Branch Street project. Coordinate the sidewalk repair program.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016	
Sanitary Sewer Construction	L.F.	1,844	969	900	450	
Water Main Construction	L.F.	3,378	0	1,400	2,450	
Street Construction	L.F.	10,075	9,920	19,800	8,300	
Storm Sewer Construction	L.F.	3,065	359	3,700	6,400	
		Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	171	147	148	151	3%	
Operations and Maintenance	23	45	41	44	-2%	
Debt Service						
Capital Outlay	7	0	0	0	0%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	201	192	189	195	2%	
Less: Revenues and Transfers In	1	2	3	3	50%	
Net Cost to General Revenues	200	190	186	192	1%	

HIGHLIGHTS: Expenditures kept at or below 2013 levels. Revenues remain low due to the housing construction slowdown and the reduction of plans and specs fees due to the reduction in the number of public works projects during 2015-2016.

Streets Budget Detail

Fund:	General	Department:	Public Works
Manager:	Director of Public Works	Division:	Streets

GOALS: To provide an efficient and safe traffic flow pattern in the City of Hartford by the reconstruction and preventive maintenance of 88 miles of streets and their respective storm drainage and lighting systems.

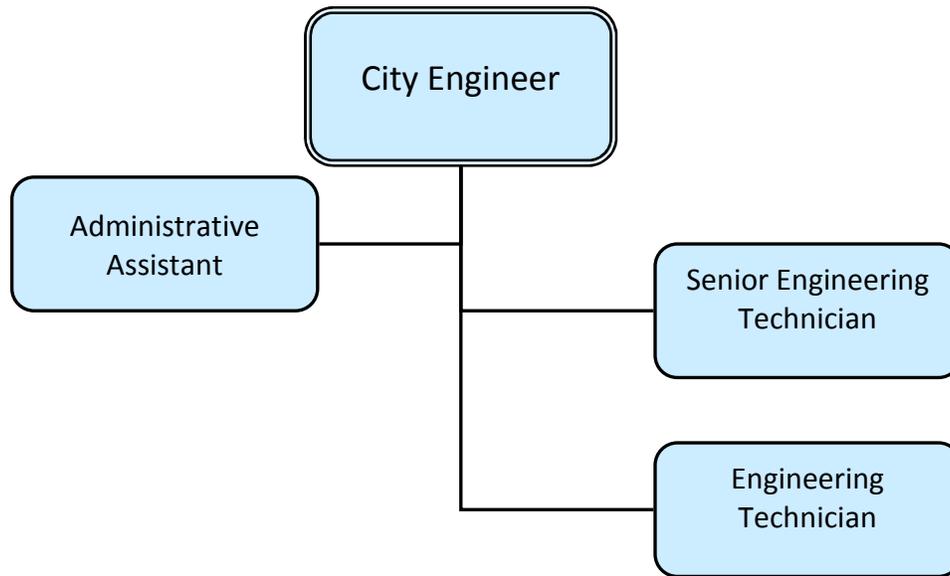
OBJECTIVES: Plow and de-ice streets and parking lots as necessary.
 Crack seal approximately 2 miles of streets.
 Sealcoat and thin asphalt approximately 60,000 square feet of streets.
 Reconstruct in a safe and timely manner those streets approved for reconstruction in the 2016 Capital Improvement Program.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Street Mileage	Miles	88	88	88	88
Storm Sewer Construction	L.F.	3,065	359	3,700	6,400
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	521	580	577	592	2%
Operations and Maintenance	736	806	753	808	0%
Debt Service					
Capital Outlay	30	375	375	253	-33%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	1,287	1,761	1,705	1,653	-6%
Less: Revenues and Transfers In	592	680	650	634	-7%
Net Cost to General Revenues	695	1,081	1,055	1,019	-6%

HIGHLIGHTS: Capital Outlays reflect transfer of street projects to maximize Expenditure Restraint Aid.

Storm Water Management Detail

Fund:	General	Department:	Public Works
Manager:	City Engineer	Division:	Storm Water Management



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.85	0.85	0.85	0.85	0%

Storm Water Management Budget Detail

Fund:	General	Department:	Public Works
Manager:	City Engineer	Division:	Storm Water Management

GOALS: To isolate funding associated with the management of storm water, monitor conformance with DNR regulations, and allocate costs of detention pond maintenance.

OBJECTIVES: Continue to develop plans to maintain compliance with the DNR storm water permit. Allocate private detention pond costs to subdivisions. Continue to isolate storm water management costs in this division for cost analyses. Review the City’s storm water management plan and adjust as necessary to comply with DNR standards.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	94	86	86	88	2%
Operations and Maintenance	10	24	23	24	0%
Debt Service					
Capital Outlay	43	30	30	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	147	140	139	112	-20%
Less: Revenues and Transfers In	0	2	0	2	0%
Net Cost to General Revenues	147	138	139	110	-20%

HIGHLIGHTS: Operations expense includes storm water engineering. Revenue is fees for maintenance of detention ponds. This division expected to grow as state-mandated storm water regulations and benchmarks are addressed.

PARKS AND RECREATION

DEPARTMENTAL

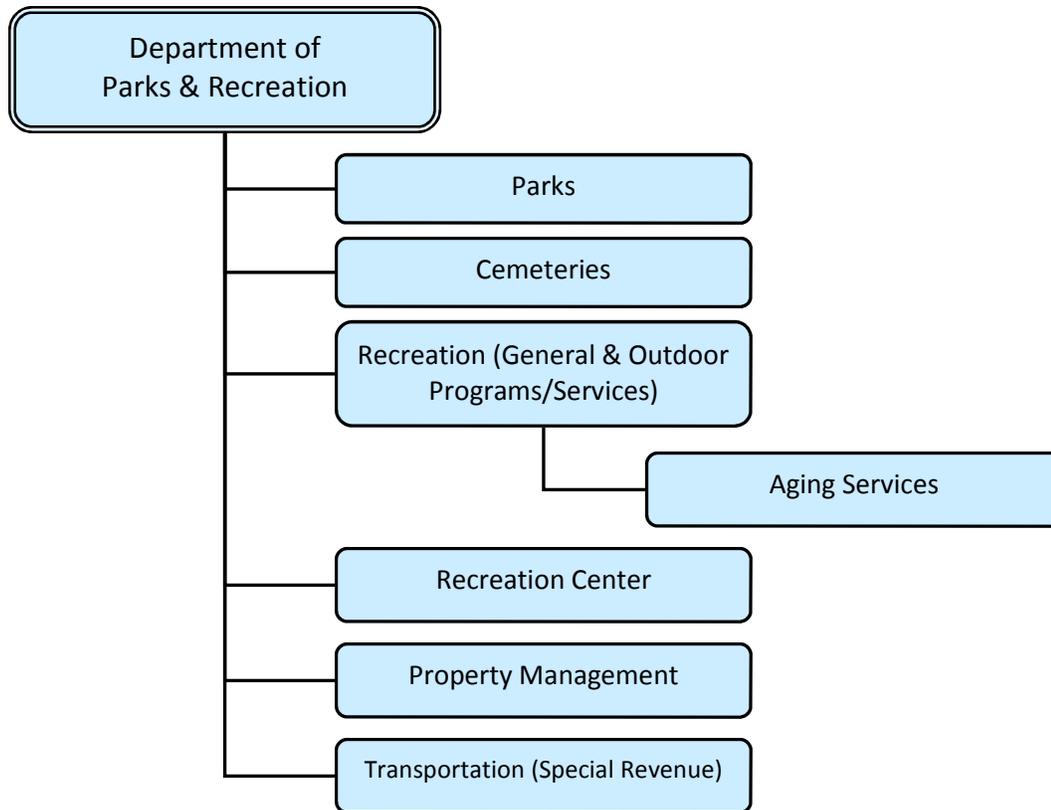
BUDGET

SUMMARY

Parks and Recreation Budget Detail

Fund:	General	Department:	Parks & Recreation
Manager:	Director of Parks & Recreation	Division:	Combined

The Department of Parks and Recreation provides a variety of government services. The majority of resources are devoted to the maintenance of City-owned buildings, the care of City parks, and the provision of recreational opportunities to City residents. The Department of Parks and Recreation is comprised of six divisions. Five divisions (Property Management, Cemeteries, Parks, Aging Services, and Recreation) are found within the General Fund. The Transportation Division is a Special Revenue Fund. The Recreation Center operations expense and revenue is a Special Revenue Fund.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	7.75	7.75	7.75	7.75	0%
Full Time Equivalent Positions	7.59	7.67	7.67	7.67	0%

Parks and Recreation Department Summary

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks and Recreation	Division:	Combined

The Department of Parks and Recreation consolidates services in the following Detail Pages:

<p>Property Management</p> <p>Parks</p> <p>Recreation</p>	<p>Cemeteries</p> <p>Aging Services</p>
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	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	728	769	758	837	9%
Operations and Maintenance	304	391	375	381	-3%
Debt Service					
Capital Outlay	363	30	20	104	247%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	1,395	1,190	1,153	1,322	11%
Less: Revenues and Transfers In	341	342	351	412	20%
Net Cost to General Revenues	1,054	848	802	910	7%

PARKS AND RECREATION

Division
Detail

Property Management Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks & Recreation **Division:** Property Management

GOALS: To maintain City owned facilities, including City Hall, Recreation Center, Fire Station, Library, Veterans Pool Bathhouse, and the Main Street Link Building, by providing general cleaning and repairs as needed.

OBJECTIVES: Perform janitorial service to all facilities. Perform routine preventative maintenance functions for interior offices, restrooms, community areas, and break rooms. Schedule inspections, service calls, and emergency repairs of facility heating/cooling, electrical and plumbing. Maintain outside grounds care to the facilities' property, including parking lots, sidewalks, and landscape beds. Refinish interior rooms using the permanent staff, seasonal staff, and contracted labor as needed to meet maintenance. Perform maintenance activities following Hartford Safety Program guidelines. Update the facilities management manual to address ongoing repair of buildings and upgrade to be reviewed during CIP budgeting.

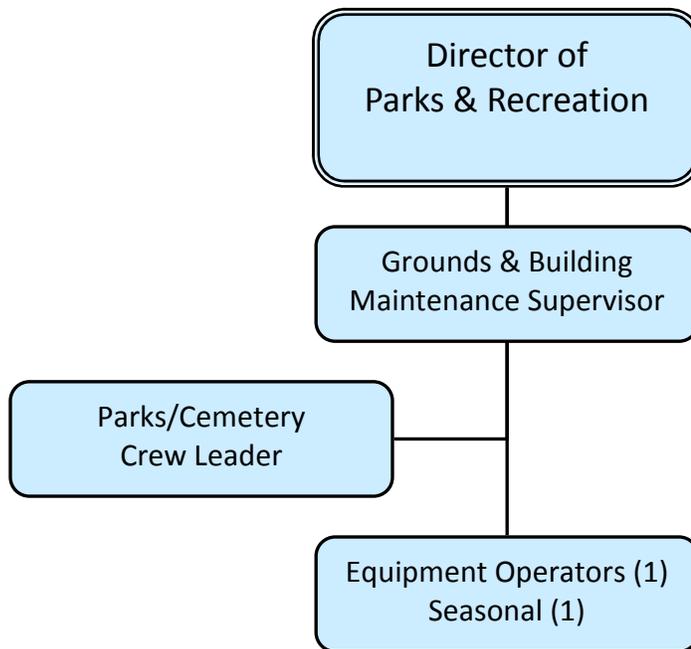
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Facilities Maintained	Facilities	5	5	5	5
Area of Facilities Maintained	Square Feet	177,700	177,700	180,500	180,500
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	130	148	148	154	4%
Operations and Maintenance	102	162	161	134	-17%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	232	310	309	288	-7%
Less: Revenues and Transfers In	77	75	109	75	0%
Net Cost to General Revenues	155	235	200	213	-9%

HIGHLIGHTS: Reduced operations/maintenance budget reflects better than expected heating/cooling efficiency and reduction in utilities.

Cemeteries Detail

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks & Recreation	Division:	Cemeteries

The Cemeteries Division oversees the maintenance and operation of two public cemeteries, the oldest of which was founded in 1848. The City sells cemetery plots, opens and closes grave sites, and maintains interment records. The division also provides labor and equipment on a fee basis for grave openings and closing at two church cemeteries. By ordinance the City is required to provide perpetual care to both public cemeteries, with funding from the property tax levy.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	1	1	1	1	0%
Full Time Equivalent Positions	1.17	1.07	1.07	1.07	0%

Cemeteries Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks and Recreation **Division:** Cemeteries

GOALS: To provide residents of the City of Hartford and its general area with proper cemetery grounds.

OBJECTIVES: Maintain two City cemeteries in a neat and orderly fashion.
 Respond in a timely fashion to all grave opening and closing requests.
 Provide two private cemeteries with grave opening and closing services.
 Review and recommend improvements to cemetery record keeping.
 Integrate cemetery records into new GIS system.

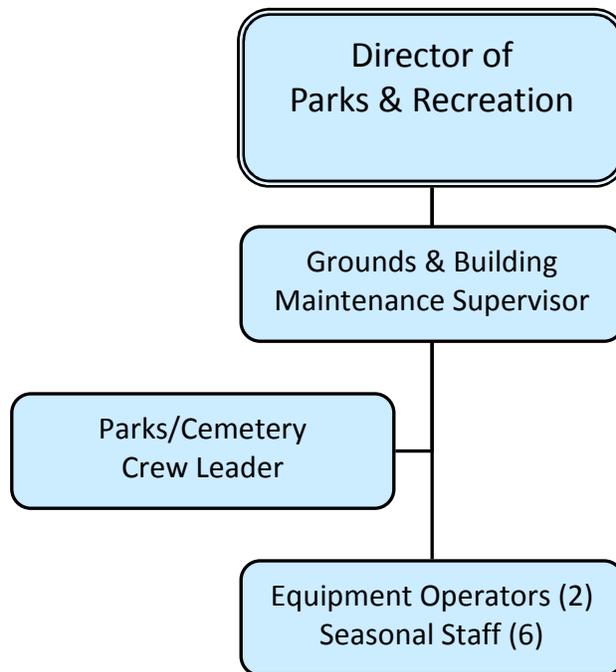
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Burials in Public Cemeteries	Burials	46	52	55	48
Burials in Private Cemeteries	Burials	31	29	30	30
Regular Lot Sales-Public Cemeteries	Lots	28	41	38	36
Baby/Cremation Lot Sales	Lots	1	1	2	6
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	83	101	100	103	2%
Operations and Maintenance	14	14	14	13	-7%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	97	115	114	116	1%
Less: Revenues and Transfers In	75	72	70	72	0%
Net Cost to General Revenues	22	43	44	44	2%

HIGHLIGHTS: No operational changes for 2016. National and local trend is for more cremation burials. Ground lot platting for cremations and CIP in 2017 for purchase of columbarium will help address the needs for spaces.

Parks Detail

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks & Recreation	Division:	Parks

The City of Hartford includes more than 250 acres of park land, approximately half of which is developed for active uses including picnic shelters, athletic fields, playgrounds, an outdoor aquatic facility, trails, and open space areas. The Parks Division is responsible for the maintenance of park land, and the preservation of passive areas of wetlands and nature preserves. Partial funding of parks capital expenditures is made through the Parks Trust Fund, with revenues obtained by public site dedication fees from new residential developments.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	2.55	2.73	2.73	2.73	0%

Parks Budget Detail

Fund: General	Department: Parks and Recreation
Manager: Director of Parks & Recreation	Division: Parks

GOALS: To maintain all City of Hartford parks and park facilities in a neat, clean, safe fashion. **OBJECTIVES:** Clean all park restrooms on a daily basis from May through October. Drag and groom seven skinned infield softball/baseball diamonds and one grass infield to promote safe play. Groom and mow all parks as needed totaling approximately 122 groomed acres. There are 14 park sites that require regular weekly maintenance and care. There is a total of 19 park sites with conservancy and non-developed lands. Additional acres of land border and are part of the Rubicon River corridor. Regular inspection of playgrounds to meet CPSC, ASTM, and ADA guidelines. Provide skating rink for outdoor winter recreation. Prepare park shelters for picnic groups. Assist local youth clubs with field preparations including football, soccer, and baseball. Upgrade facilities through reconstruction using force labor when possible.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Parks Maintained	Parks	14	14	14	14
Sports Fields	Fields	17	17	17	17
Parks Reservations	Bookings	187	214	228	220
Tennis Courts	Courts	3	3	3	3
Basketball Courts	Courts	7	7	7	7
Park Shelters Maintained	Shelters	14	14	13	13
Playgrounds Maintained	Playgrounds	13	13	13	13
Parkland Mowed	Acres	122	122	122	122
Skatepark/BMX Bike Areas	Areas	2	2	2	2
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	275	272	273	280	3%
Operations and Maintenance	56	65	65	64	-2%
Debt Service					
Capital Outlay	353	20	20	104	420%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	684	357	358	448	25%
Less: Revenues and Transfers In	12	9	13	12	33%
Net Cost to General Revenues	672	348	345	436	25%

HIGHLIGHTS: Capital outlays for 2016 include parking area at Sawyer Park, a portable ice rink liner, new riding mowers, and playground improvements at Willowbrook Park.

Aging Services Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks and Recreation **Division:** Aging Services

GOALS: To provide a public contribution to private aging service providers.

OBJECTIVES: Provide financial support to Senior Friends for operations as determined by Senior Friends, Inc.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Projects Supported	Projects	1	1	1	1
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	13	13	D13	13	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	13	13	13	13	0%
Less: Revenues and Transfers In	0	0	0	0	0%
Net Cost to General Revenues	13	13	13	13	0%

Recreation Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks & Recreation **Division:** Recreation

GOALS: To provide a well balanced year round recreational program with diversified programs for all ages and developmental skill levels. To provide programs in nature and outings, sports and games, outdoor aquatics, social events, and supervised playground programs. To make recreation programs affordable to all participants.

OBJECTIVES: Develop adult/youth sport leagues. Provide an expansive outdoor aquatic center operation including swim lessons, open swim, pool rentals for the swim clubs. Provide outdoor activities and events year round in the parks to include supervised youth playgrounds and field trips. Coordinate community festivals with service clubs that utilize outdoor parks and recreation facilities. Promote winter recreation in our parks through ice skating, skiing, hiking and special events.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016	
Overall Class/Event Participants	Participants	42,188	38,555	34,600	44,000	
Adult Sport Team Registrations	Teams	15	11	4	6	
Overall Youth Sport Enrollment	Enrollment	1,049	1,027	1,022	1,025	
Total Swim Lesson Enrollments	Students	947	801	686	800	
Total Pool Attendance-Open/Lap	People	16,207	12,190	10,068	16,500	
Total Summer Playgrounds	Students	134	229	234	230	
		Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	240	248	237	300	21%	
Operations and Maintenance	119	137	122	157	15%	
Debt Service						
Capital Outlay	10	10	0	0	-100%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	369	395	359	457	16%	
Less: Revenues and Transfers In	177	186	159	253	36%	
Net Cost to General Revenues	192	209	200	204	-2%	

Highlights: The significant revenue/expenses changes in operations consider the new outdoor aquatic center which has a planned opening for July 1st. The non-resident fees were increased for general programs and workshops.

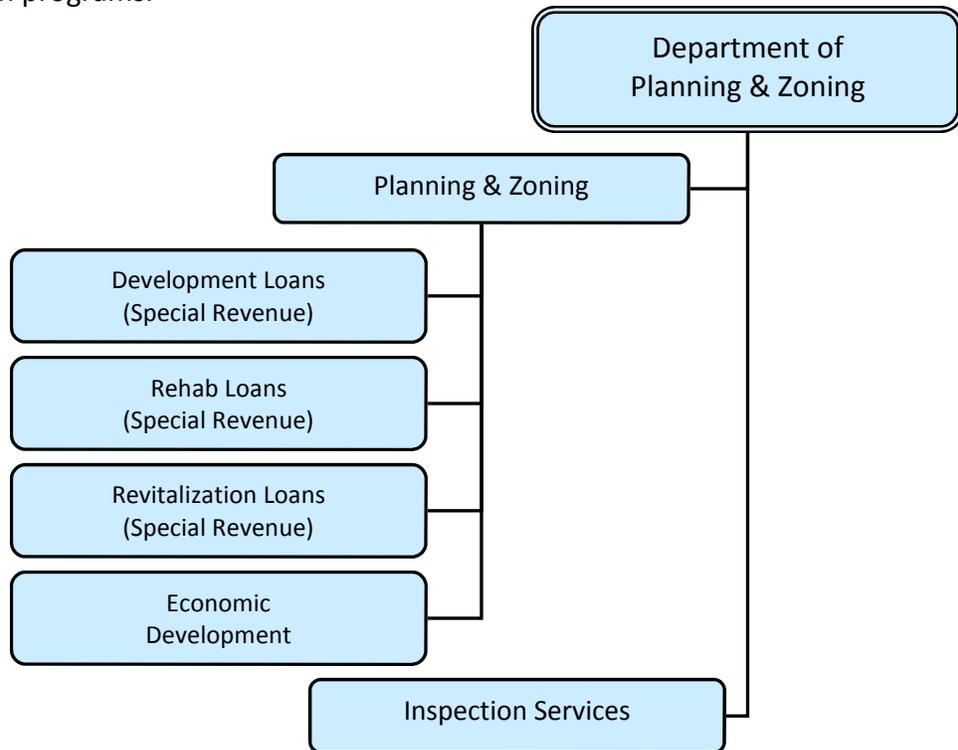
***PLANNING AND
ZONING***

***DEPARTMENTAL
BUDGET
SUMMARY***

Planning & Zoning Budget Detail

Fund: General **Department:** Planning & Zoning
Manager: Director of Community Development **Division:** Combined

The Department of Planning and Development oversees planning, zoning, and building inspection services provided by the City. The department also coordinates all phases of development planning, while serving as the initial contact for residential development. An active loan program for economic development purposes is coordinated through this department. The Department of Planning and Zoning includes six divisions, three of which (Planning/Zoning, Economic Development and Inspection Services) are found in the General Fund. The three loan programs are found as Special Revenue Funds. The office of the City Administrator is responsible for non-residential economic development and oversees development loan programs.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	1.28	1.28	1.28	1.24	-3.12%

Planning & Zoning Department Summary

Fund:	General	Department:	Planning & Zoning
Manager:	Director of Community Development	Division:	Combined

The Department of Planning and Zoning consolidates services in the following Detail Pages:

Planning/Zoning	Inspection Services
Economic Development	

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	114	119	120	120	1%
Operations and Maintenance	150	207	207	213	3%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	264	326	327	333	2%
Less: Revenues and Transfers In	174	218	238	237	9%
Net Cost to General Revenues	90	108	89	96	-11%

***PLANNING AND
ZONING***

***Division
Detail***

Planning & Zoning Detail

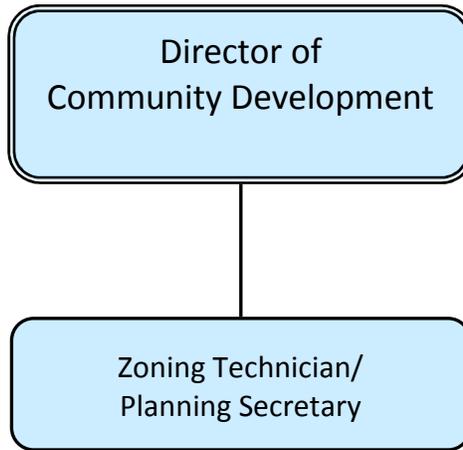
Fund: General

Department: Planning & Zoning

Manager: Director of Community Development

Division: Planning & Zoning

The division of Planning and Zoning is responsible for overall planning and strategic planning activities, including the development and administration of the City master plan. The Director serves as the City representative to various private and public sector development, planning and growth management groups. Zoning activities include the administration of local ordinances and notifying the public of proposed zoning changes. The division is the primary contact point for developers seeking annexation or plan approvals from the City, and coordinates cooperative planning functions with other governments. The division provides staff support to the City Plan Commission, Joint City-Town Planning Committee, and Zoning Board of Appeals.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.325	0.325	0.325	0.325	0%

Planning & Zoning Budget Detail

Fund: General **Department:** Planning & Zoning
Manager: Director of Community Development **Division:** Planning & Zoning

GOALS: To assure compliance with laws and ordinances, and oversee services essential in the review of all plans, petitions, and development proposals. To provide support to the Zoning Board of Appeals. To provide short and long term land use recommendations to the City-Town Planning Committee, Planning Commission, and Common Council.

OBJECTIVES: Maintain an annual inventory of housing and demographic data. Oversee development of City GIS system.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Conditional Uses	Hearings	3	3	3	3
Site Plans	Plans	15	5	10	10
Preliminary/Final Plats	Plans	1	0	1	1
Survey Maps	Plans	1	0	4	2
Zoning Certifications	Issuances	153	106	130	130
Rezoning Petitions	Hearings	4	3	3	3
Variance Petitions	Hearings	1	0	0	0
Sign Reviews, Plan Commission	Signs	11	8	10	10
Sign Reviews, In House	Signs	15	32	23	23
Land Sale/Donation Reviews	Sales	1	0	1	0
Annexation Petitions	Petitions	1	1	2	1
Developer's Agreements	Agreements	1	0	1	0
Concept Plans & Code Reviews	Plans & Reviews	3	2	3	3
Extraterritorial Survey Maps	Maps	5	0	1	2
Extraterritorial Plats	Plats	1	1	0	0
Extraterritorial Development Agmts	Agreements	0	0	0	0
Land Use/Smart Growth Plan Amendments	Amendments	0	1	0	0
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	32	32	33	33	3%
Operations and Maintenance	9	12	12	12	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	41	44	45	45	2%
Less: Revenues and Transfers In	16	18	21	20	11%
Net Cost to General Revenues	25	26	24	25	-4%

Inspection Services Budget Detail

Fund: General **Department:** Planning & Zoning
Manager: Director of Community Development **Division:** Inspection Services

GOALS: To provide consolidated building, zoning, electrical, plumbing, heating, and related permitting services; to provide inspection information, records, and reports; to maintain a high standard of inspection services; to provide appropriate demand-response inspection service for housing code violations; and to provide erosion control permitting, inspection, and enforcement services.

OBJECTIVES: Ensure timely inspection and review of appropriate permits through the use of a professional inspection service. Certify City for plan review and inspections of state building plan projects. Provide a constant critique of all permit applications for compliance with all municipal and state ordinances and codes. Maintain constant communication with builders and contractors. Coordinate inspections and permit reviews with appropriate City officials.

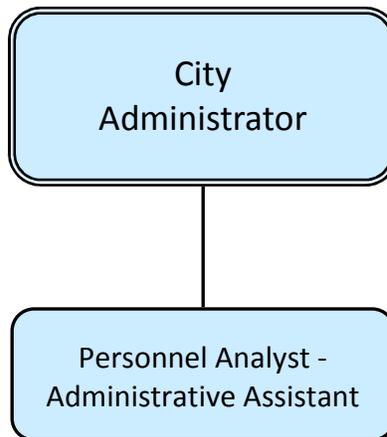
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Building Permits	Permits	281	221	251	251
Electrical Permits	Permits	194	179	186	186
Heating Permits	Permits	131	143	137	137
Plumbing Permits	Permits	217	164	190	190
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	63	68	68	69	1%
Operations and Maintenance	127	136	136	140	3%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	190	204	204	209	2%
Less: Revenues and Transfers In	158	160	177	176	10%
Net Cost to General Revenues	32	44	27	33	-25%

HIGHLIGHTS: Property maintenance complaints now handled by in-house staff. Anticipate revenue increase in 2016 due to industrial construction.

Economic Development Detail

Fund:	General	Department:	Planning & Zoning
Manager:	City Administrator	Division:	Economic Development

The role of the Office of Economic Development is to coordinate the various resources of municipal government toward the community development goals of the Common Council. The Director of Planning & Development serves as an initial contact between commercial and industrial interests pursuing development and expansion projects within the City. The Division is responsible for the oversight of the City's room tax programs.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.15	0.15	0.15	0.11	-26.67%

Economic Development Budget Detail

Fund: General	Department: Planning & Zoning
Manager: City Administrator	Division: Economic Development

GOALS: To foster an environment conducive to business and industrial expansion within the community. To act in concert with other development agencies and authorities to promote business retention and the economic expansion of the City.

OBJECTIVES: Assist Hartford Area Development Corporation in the marketing and development and redevelopment of industrial sites. Assist Hartford BID District redevelopment plans. Conclude phases of TID 5.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016	
Serious Industrial & Commercial Contacts	Contacts	14	16	16	16	
		Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	19	19	19	18	-5%	
Operations and Maintenance	14	59	59	61	3%	
Debt Service						
Capital Outlay						
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	33	78	78	79	1%	
Less: Revenues and Transfers In	0	40	40	41	3%	
Net Cost to General Revenues	33	38	38	38	0%	

HIGHLIGHTS: Operating expenses include computer and telephone cost allocations, annual grant to B.I.D. for business plan award program, and HADC/EDWC grants. Closing of Development Loan Fund shifts room tax collection and distribution to this activity. 2016 costs include additional \$1000 each in support for HADC and EDWC.

***SPECIAL
REVENUE
FUNDS***

Summary of Fund Type

SPECIAL REVENUE FUNDS

To account for the proceeds of specific revenue sources (other than expandable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

The Summary of Fund Type for Special Revenue Funds consolidates presentations from the following Detail Pages:

Development Loan Fund
 Revitalization Loan Fund
 Recreation Center Fund
 Transportation Fund

Rehabilitation Loan Fund
 Library Fund
 Tax Incremental District 5 Fund
 Business Improvement District

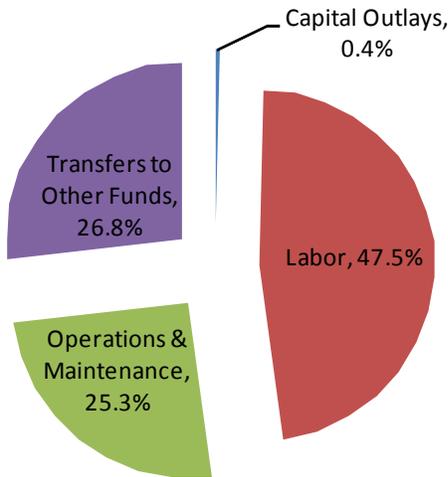
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	1,159	1,246	1,255	1,250	0%
Operations and Maintenance	664	669	692	668	0%
Debt Service					
Capital Outlay	141	98	91	10	-90%
Nonoperating Expenditures				471	100%
Transfers To Other Funds	293	1,082	1,100	235	-78%
Total Expenditures & Transfers	2,257	3,095	3,138	2,634	-15%
Revenues and Transfers In					
Other Tax Revenues	374	335	366	678	102%
Special Assessments	44	44	44	52	18%
Intergovernmental Revenues	384	455	427	412	-9%
Licenses and Permits					
Fines, Forfeitures, Penalties	22	21	21	21	0%
Public Charges for Services	428	425	421	425	0%
Intergovernmental Charges					
Miscellaneous Revenues	312	95	89	88	-7%
Transfers From Other Funds	324	328	328	337	3%
Sub-Total	1,888	1,703	1,696	2,013	18%
Surplus Applied (Generated)	(228)	758	808	(21)	-103%
Property Tax Levy	597	634	628	642	1%
Total Revenues and Transfers	2,257	3,095	3,138	2,634	-15%

Summary of Fund Activity

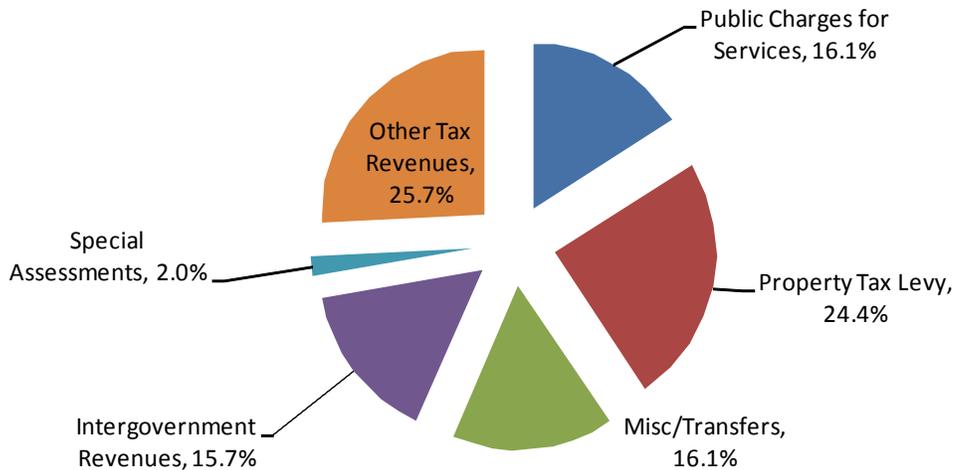
Special Revenue Funds

To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

Expenditure Classifications



Sources of City Dollars



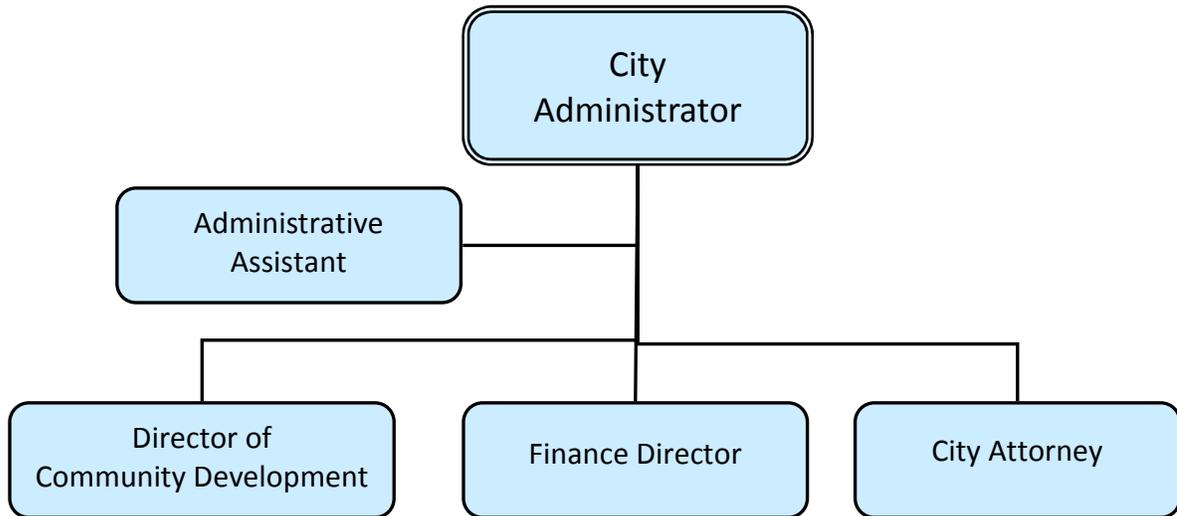
SPECIAL REVENUE

***FUNDS
SUMMARIES***

Development Loan Fund Budget Detail

Fund:	Special Revenue	Fund:	Development Loan Fund
Manager:	City Administrator	Department:	City Administration

The Development Loan Fund was organized to offer low cost commercial and industrial loans and grants to local businesses in support of overall economic vitality and employment. The program differed from the DOD Revitalization Loan program in that loans are not subject to the oversight of the State of Wisconsin. Monies from the Development Loan Fund were used to make loans to the Hartford Community Development Authority and to meet debt service obligations of City projects undertaken in support of economic development. A team approach to loan generation and maintenance operated among City departments and the Hartford Community Development Authority. The Development Loan Fund serves as the financial accumulation for the City's Hotel Room Tax, administered by the Office of Economic Development. In 2014 the program was incorporated within the Economic Development activity of the General Fund.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

CITY OF HARTFORD

**Development Loan Fund
Budget Detail**

Fund:	Special Revenue	Fund:	Development Loan Fund
Manager:	City Administrator	Department:	City Administration

GOALS: To provide financial grants for tourism and development purposes from room tax collections.

OBJECTIVES: Program/fund closed in 2014.

	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Development Loans Outstanding	Loans	1	0	0	0
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	40	0	0	0	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	40	0	0	0	0%
Less: Revenues and Transfers In	40	0	0	0	0%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2014 transaction relates to collection and distribution of room tax revenue to Chamber of Commerce, BID District, and Schauer Arts & Activities Center. These activities transferred to General Fund in 2015.

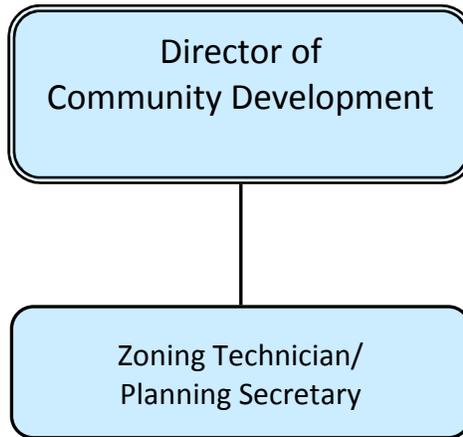
Rehabilitation Loan Budget Detail

Fund: Special Revenue

Fund: Rehabilitation Loan Fund

Manager: Director of Community Development Department: Planning & Zoning

The Rehabilitation Loan Fund provides the City with the opportunity to offer no-cost and low cost loans to homeowners and landlords seeking to improve their properties. Loans are no interest or deferred payments, and are audited by the Wisconsin Department of Administration, Division of Housing. The fund is intended to be self-sustaining, with loan repayments and interest revenue providing loan funds.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Rehabilitation Loan Fund Budget Detail

Fund: Special Revenue

Fund: Rehabilitation Loan Fund

Manager: Director of Community Development Department: Planning & Zoning

GOALS: To provide 0% deferred and repayment loans to homeowners and landlords to assist in meeting minimum housing quality standards and improve housing stock in compliance with Wisconsin Department of Administration, Division of Housing.

OBJECTIVES: Provide housing rehab loans to three low/moderate income households. Maintain 95% or better housing loan collection rate.

	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Outstanding Loans	Loans	32	36	35	30
Loan Collection Rate (Housing Loans)	Percent	99%	99%	96%	97%
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	4	0	1	0	0%
Operations and Maintenance					
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	4	0	1	0	0%
Less: Revenues and Transfers In	1	3	1	1	-66.7%
Surplus Applied (Generated)	3	(3)	0	(1)	-67%
Net Cost to General Revenues	0	0	0	0	0%

NOTE: State "regionalizing" of local loan programs in 2013 reduced funds to \$90,000 plus loans outstanding.

Revitalization Loan Budget Detail

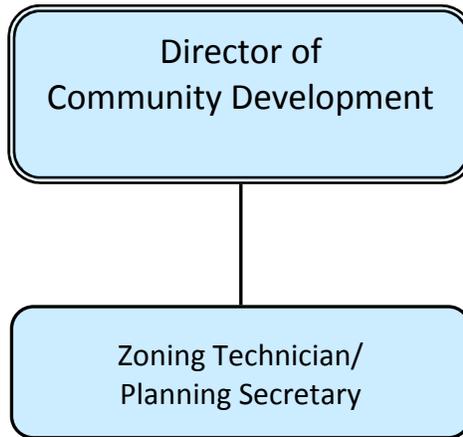
Fund: Special Revenue

Fund: Revitalization Loan Fund

Manager: Director of Community Development

Department: Planning & Zoning

The Revitalization Loan Fund provides the City with the opportunity to offer low cost loans to new and expanding businesses in the City of Hartford. Loans can be structured to meet specific business needs, and are offered as a complement to conventional financing. The fund is intended to be self-sustaining, with loan repayments and interest revenue providing most loanable funds. A team approach to loan generation and maintenance is conducted among City departments and the Hartford Community Development Authority.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Revitalization Loan Fund Budget Detail

Fund: Special Revenue

Fund: Revitalization Loan Fund

Manager: Director of Community Development

Department: Planning & Zoning

GOALS: To promote business development and expansion, increase the number of available area jobs, and promote economic vitality of the community through the offering of low-interest business loans under the regulation of the Wisconsin Department of Administration.

OBJECTIVES: Maintain 90% or better economic development loan collection rate. Maintain active monitoring of the progress of all outstanding loans. Return collections over the State mandated cap to Wisconsin Department of Commerce.

	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Outstanding Loans	Loans	9	10	8	-8
Loan Collection Rate (Econ Devel)	Percent	90%	75%	70%	-75%
	Actual Exp/Rev 2015 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	0	0	50	0	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	50	0	0%
Less: Revenues and Transfers In	15	17	14	14	-18%
Surplus Applied (Generated)	(15)	(17)	36	(14)	-18%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Program expected to be "regionalized" by State of Wisconsin in future years. Income cap now imposed by state.

Tax Incremental District 5 Budget Detail

Fund: Special Revenue **Fund:** Tax Incremental District 5 Fund
Manager: Finance Director **Department:** Financial Administration

Tax Incremental District #5 was established in 2005 to recover costs associated with land at the intersection of Highway 60 and Hilldale Drive.

Finance
Director

	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Tax Incremental District 5 Budget Detail

Fund: Special Revenue	Fund: Tax Incremental District 5 Fund
Manager: Finance Director	Department: Financial Administration

GOALS: To accumulate tax increments charged to property taxpayers with Tax Incremental District 5, and pay debt service costs from those increments.

OBJECTIVES: Repayment of construction debt per 2008 G.O. Bonds, and close District during 2015.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	5	4	11	0	-100%
Debt Service					
Capital Outlay					
Nonoperating Expenditures				471	100%
Transfers to Other Funds	268	1,057	1,075	210	-80%
Total Expenditures and Transfers	273	1,061	1,086	681	-36%
Less: Revenues and Transfers In	342	347	373	681	96%
Surplus Applied (Generated)	(69)	714	713	0	-100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2016 final increment distributed to affected taxing entities.
TID #5 expected to terminate at end of 2015.

Transportation Budget Detail

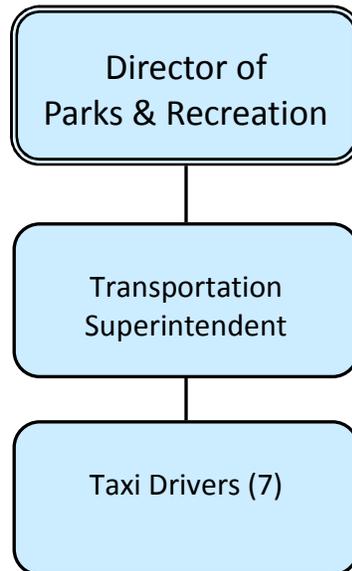
Fund: Special Revenue

Fund: Transportation

Manager: Director of Parks & Recreation

Department: Parks & Recreation

The City of Hartford operates a shared ride taxi program through an operations room located in the Recreation Center facility. Transportation is offered daily up to one mile beyond City limits and ten miles into Dodge County as well as the Aurora Clinic in Slinger. The operation receives approximately 55% Federal Section 5307 funding. Passenger fares for 2016 are proposed at \$3.25 per trip within the City. A senior/handicap card (age 60 and above) and coupon tickets allow passengers to ride for \$3.00. A single vehicle is dispatched for the majority of the schedule with a second vehicle on the road during peak hours. Taxi minivans are ADA wheel-chair accessible for ridership. Fuel surcharges are in place for \$0.25 increases when unleaded fuel reaches \$3.37 and \$4.37 per gallon.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	3.84	3.84	3.84	3.84	0%
Full Time Equivalent Positions	3.99	3.99	3.99	3.98	-0.25%

Transportation Budget Detail

Fund: Special Revenue

Fund: Transportation

Manager: Director of Parks & Recreation

Department: Parks & Recreation

GOALS: To provide demand-response shared ride taxi service throughout the City of Hartford and the surrounding community.

OBJECTIVES: Prepare State and Federal grants for program operations. Keep vehicles and equipment safe and operational, including replacement program after 120,000 miles. Dispatch vehicles to clients within 30 minutes. Dispatch a second vehicle according to community needs from January through March. Schedule pick-ups that encourage shared ridership. To provide responsive service during peak rider demand.

	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Passenger Trips	Trips	22,025	20,475	20,690	21,104
Vehicle Miles of Road Service	Miles	56,862	56,428	56,940	58,078
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	170	201	187	195	-3%
Operations and Maintenance	35	35	29	33	-6%
Debt Service					
Capital Outlay	0	40	35	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	205	276	251	228	-17%
Less: Revenues and Transfers In	181	249	224	212	-15%
Surplus Applied (Generated)	12	0	0	(10)	-100%
Net Cost to General Revenues	12	27	27	26	-4%

HIGHLIGHTS: Reduction in outlays and revenues in 2016 occurs because no taxi vehicle acquired.

Public Library Budget Detail

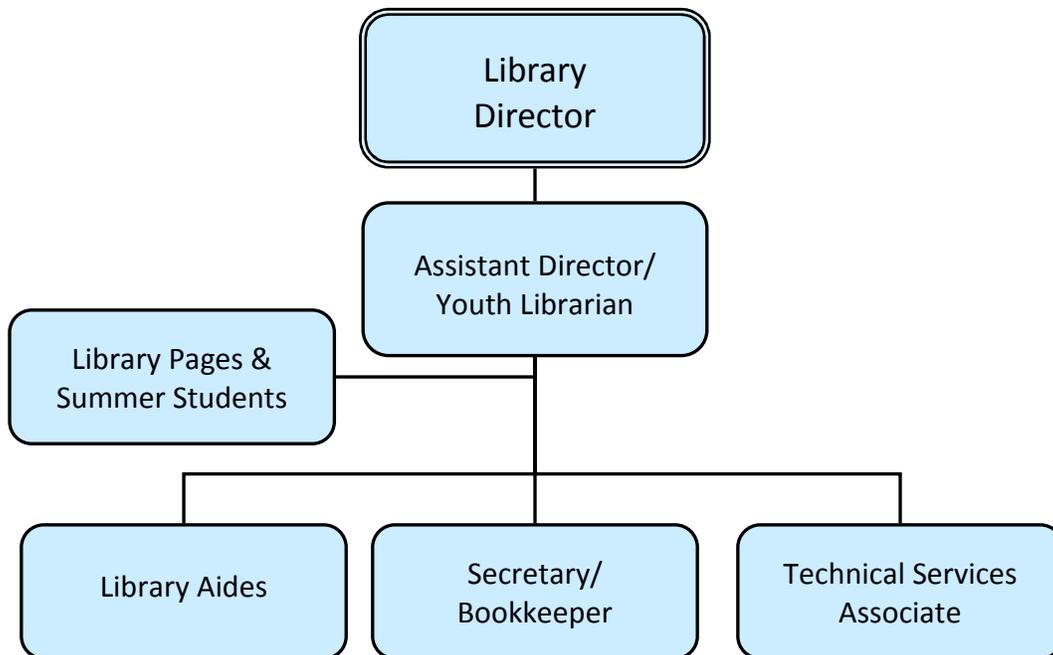
Fund: Special Revenue

Fund: Public Library

Manager: Library Director

Department: Public Library

The Jack Russell Memorial Library is a tax-supported public service operation available without charge to all residents of the City of Hartford and the surrounding municipalities. The Library is staffed by trained individuals who review, select, and process a variety of materials, and who provide both automated and personal access to the collections of these materials. The public may utilize the items directly within the library facility, or borrow the items through direct loan for use elsewhere.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	8	8	8	8	0%
Full Time Equivalent Positions	8.95	8.95	8.95	8.95	0%

CITY OF HARTFORD

Public Library Budget Detail

**Fund: Special Revenue
Manager: Library Director**

**Fund: Public Library
Department: Public Library**

GOALS: The Jack Russell Memorial Library provides the residents of the City of Hartford and surrounding areas with a wide variety of services and materials to meet the educational, informational, and recreational needs of a diverse population covering several different ages, reading levels, educational backgrounds, and interests.

OBJECTIVES: Work with the Mid-Wisconsin Federated Library System to explore options with the change in make-up due to Jefferson County and Randolph Public Library withdrawing their membership on 12/31/2015. The four options being explored are: remaining a two-county system, merging the trio catalog with another consortium, each county going their own way or system merges with an adjacent system to create a new system. In cooperation and collaboration with the Friends of the Hartford Library, investigate and fund a permanent sound system with overhead projector for the community room. The cost of the project shall be split 50/50 between the Library and Friends Group. Evaluate outreach services to the homebound, assisted living residents and other facilities within the City of Hartford and expand programming opportunities in collaboration with the Outreach Services Librarian. Evaluate the Library's collection and continue to expand new collections started in 2015—playaways and video games. Redesign and launch a new library website. Continue to expand and strengthen the public library/school connection through school visits, classroom tours and the sharing of information and resources.

Activity Measures:	Unit	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Library Circulation	Items	226,167	221,369	230,000	225,000
Interlibrary Loans Borrowing From	Items	29,037	24,675	26,000	20,000
Interlibrary Loans Lending To	Items	38,215	35,953	42,000	43,000
Customer Registration	Cardholders	24,829	25,383	25,500	26,000
Programs/Attendance	Number	214/8,524	438/8,362	225/9,000	250/9,500
E-Books/Audios Checkouts	Downloads	7,422	11,443	13,000	16,000
Meeting Room Usage	Reservations	732	943	1,000	1,200
Materials Added to Collection	Items	6,867	8,199	7,000	7,250
Internet Usage	Hours	16,599	18,069	17,000	18,000
Summer Reading Program	Registrations	799	912	900	925
Volunteer Participation	Hours	N/A	1,772	1,500	1,550
	Actual Exp/Rev 2015 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	544	575	606	570	-1%
Operations and Maintenance	289	303	298	302	0%
Debt Service					
Capital Outlay	136	10	8	10	0%
Nonoperating Expenditures					
Transfers to Other Funds	25	25	25	25	0%
Total Expenditures and Transfers	994	913	937	907	-1%
Less: Revenues and Transfers In	538	319	318	319	0%
Surplus Applied (Generated)	(129)	(13)	12	(28)	115%
Net Cost to General Revenues	585	607	607	616	1%

Recreation Center Budget Detail

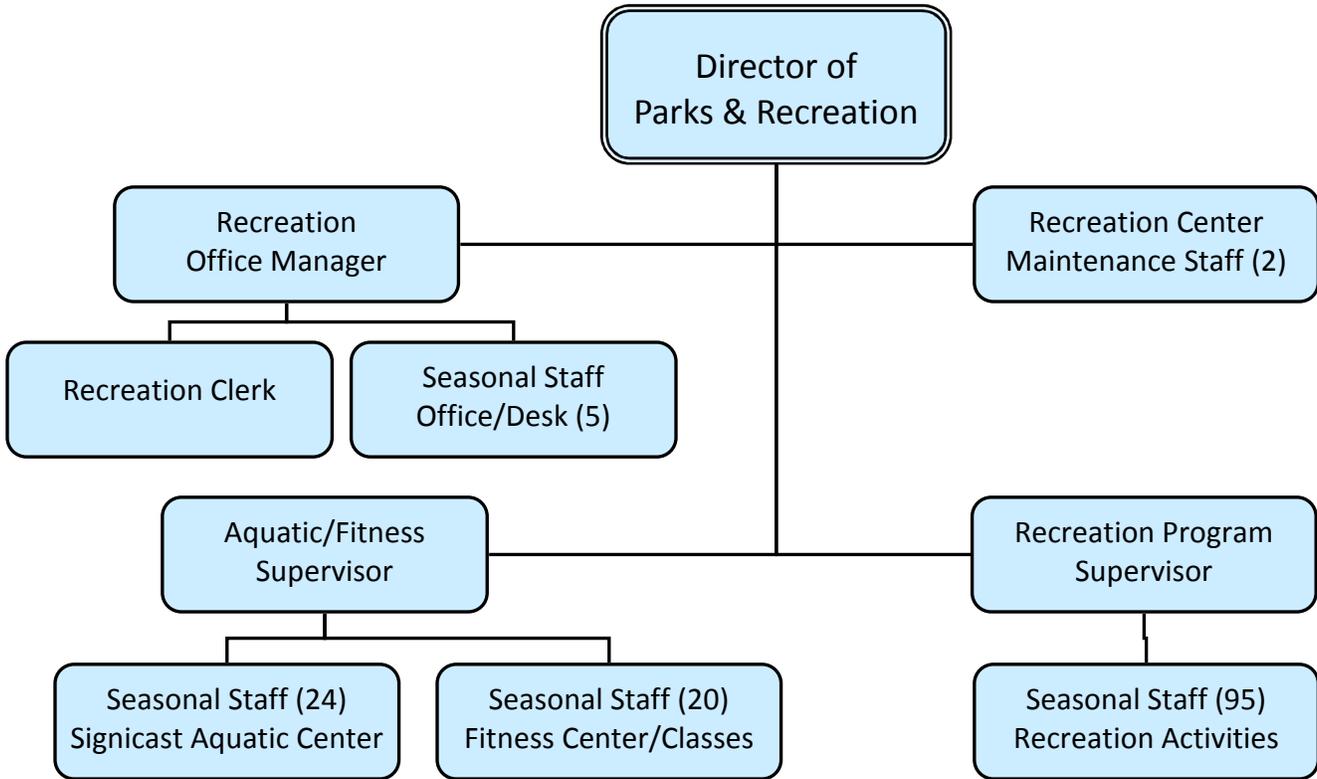
Fund: Special Revenue

Fund: Recreation Center

Manager: Director of Parks & Recreation

Department: Parks & Recreation

The Recreation Center Special Revenue Fund includes all operational programs, maintenance, services and administration provided at this site. There are numerous recreational classes held in the center along with the major operations of the Signicast Family Aquatic Center and Fitness Center which are reflected under this fund. The administrative functions and staff that support the Recreation Center along with the maintenance staff and operational costs for facility upkeep are within this Recreation Center fund.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	4.99	4.99	4.99	4.99	0%
Full Time Equivalent Positions	4.07	4.07	4.07	4.07	0%

Recreation Center Budget Detail

Fund: Special Revenue

Fund: Recreation Center

Manager: Director of Parks & Recreation

Department: Parks & Recreation

GOALS: To provide well balanced year round indoor recreational services and programs at the Recreation Center including aquatics, fitness, arts/crafts, youth/adult sports, and pre-school education. To offer recreational opportunities for persons of all socio-economic levels and age groups. OBJECTIVES: Provide affordable recreation with membership and class fees used to help offset operational expense. Provide swimming lessons, water exercise, water therapy, open/lap swim programs. Provide fitness facilities and instructional classes to promote community health and wellness. Provide youth/adult sport classes and leagues. Hire qualified/certified seasonal staff to support activities. Expand programs and services in the facility to maximize space. Provide classroom instructional programs in pre-school education arts/crafts and community safety and education.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016	
Signicast Lesson Enrollment	Students	976	987	1,000	990	
Signicast Open/Lap Swim	People	21,382	19,424	20,500	20,500	
Signicast Memberships	Memberships	164	169	170	170	
Fitness Memberships	Memberships	590	647	650	660	
Full Memberships	Memberships	213	264	245	250	
Class/Event Participation	People	110,456	103,823	105,000	105,000	
Adult Sport Team Registrations	Teams	45	42	40	45	
Youth Sport Enrollment	People	313	399	325	350	
Silver Sneakers Drop Ins	People	13,061	13,822	15,000	15,000	
		Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	418	446	437	460	3%	
Operations and Maintenance	235	275	252	274	0%	
Debt Service						
Capital Outlay	5	48	48	0	-100%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	658	769	737	734	-5%	
Less: Revenues and Transfers In	687	692	691	702	1.45%	
Surplus Applied (Generated)	(29)	77	46	32	-58%	
Net Cost to General Revenues	0	0	0	0	0%	

Highlights: Silver Sneakers (senior adult) exercise programs continue to grow. Recreation Center memberships were increased by 2% in 2016. Non-resident class/workshop program fees were increased.

Business Improvement District Budget Detail

Fund: Special Revenue

Fund: Business Improvement District

Manager: BID Manager

Department: Legislative

The Downtown Business Improvement District (BID) is a component unit of the City of Hartford, with oversight provided by the Common Council as a Legislative Department coordinated function. The District was formed by member commercial establishments seeking to promote the orderly development of Hartford’s historic downtown area. Primary funding for BID activities is provided by assessment of its members based upon frontage size of commercial properties. The BID has been instrumental in assisting the City in its long range planning for the downtown area, and the BID is active in marketing downtown sites.

	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Business Improvement District Budget Detail

Fund: Special Revenue

Fund: Business Improvement District

Manager: BID Manager

Department: Legislative

GOALS: To facilitate the orderly development of the Downtown Hartford area by providing an organizational and funding vehicle to develop and promote the area for the economic benefit of all businesses and property owners within the District. The Business Improvement District is a component unit of the City of Hartford, created by legislative action of the Common Council.

OBJECTIVES: Continue implementation of comprehensive parking and access plan.
Develop recruitment system to minimize vacancies and improve retail mix.
Continue management of Christmas Parade and Maxwell Street Day.

	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
New Downtown Businesses Established	Businesses	6	3	3	3
District Members	Members	109	109	109	109
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	23	24	24	25	4%
Operations and Maintenance	60	52	52	59	13%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	83	76	76	84	11%
Less: Revenues and Transfers In	84	76	76	84	10.5%
Surplus Applied (Generated)	(1)	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: BID receives a portion of room tax revenue.

***DEBT
SERVICE
FUNDS***

Summary of Fund Type

DEBT SERVICE FUNDS

To account for the accumulation of resources for and the payment of general long-term debt principal and interest.

CALCULATION OF LEGAL DEBT LIMIT AND MARGIN OF INDEBTEDNESS

The City of Hartford's legal debt limit and margin of indebtedness at January 1, 2016, in accordance with Section 67.03 of the Wisconsin Statutes, is projected to be:

Projected Equalized Valuation	\$1,122,676,800
Project Debt Limitation: 5% of Equalized Valuation	56,133,840
Less Outstanding Debt at 12/31/15	<u>(27,230,000)</u>
Margin of Indebtedness	\$28,903,840
Ratio	48.51%

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service	4,222	3,827	6,304	10,948	186%
Capital Outlay					
Nonoperating Expenditures					
Transfers To Other Funds	1,286	1,509	3,979	8,735	479%
Total Expenditures & Transfers	5,508	5,336	10,283	19,683	269%
Revenues and Transfers In					
Other Tax Revenues					
Special Assessments					
Intergovernmental Revenues					
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services					
Intergovernmental Charges					
Miscellaneous Revenues	629	17	2,494	7,023	41,212%
Transfers From Other Funds	2,212	3,594	6,083	9,913	176%
Sub-Total	2,841	3,611	8,577	16,936	369%
Surplus Applied (Generated)	308	(634)	(653)	340	-154%
Property Tax Levy	2,359	2,359	2,359	2,407	2%
Total Revenues and Transfers	5,508	5,336	10,283	19,683	269%

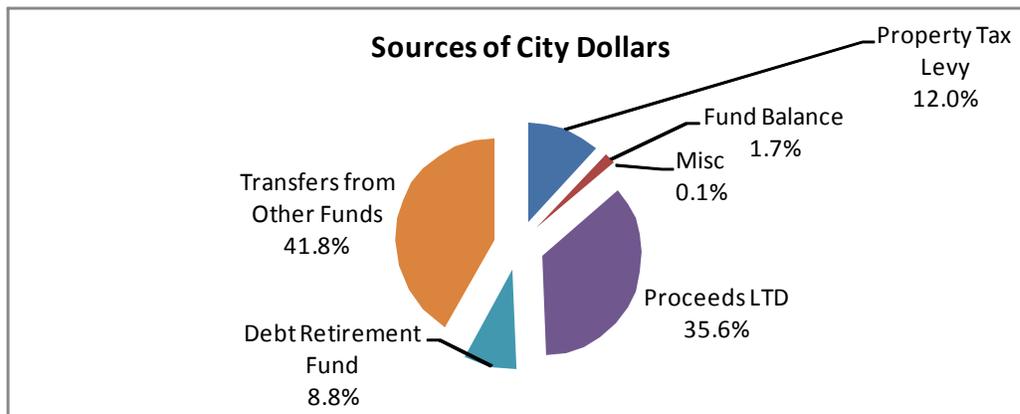
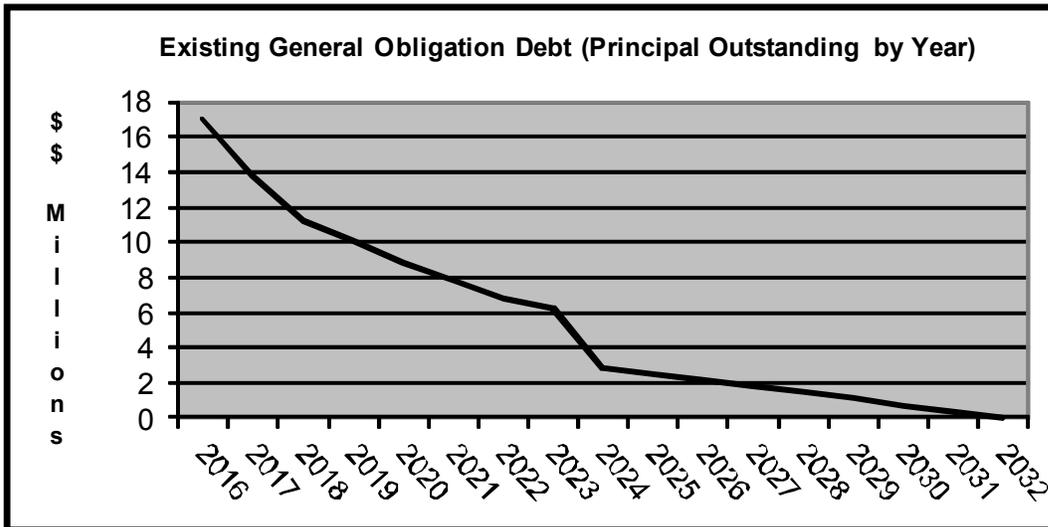
Summary of Fund Activity

Debt Service Funds

To account for the accumulation of resources for and the payment of general long-term debt principal and interest.

The Summary of Fund Type for the Debt Service Funds consolidates the following Detail Pages:

- 2004 G.O. Promissory Notes
- 2006 G.O. Promissory Notes
- 2006 G.O. Refunding Bonds
- 2007 G.O. Taxable Notes
- 2008 G.O. Promissory Notes
- 2010 G.O. Refunding Bonds
- 2010 G.O. Promissory Notes
- 2012 G.O. Refunding Bonds
- 2012 G.O. Promissory Notes
- 2014 G.O. Notes
- 2015 G.O. NAN's
- 2015 G.O. Refunding Bonds
- 2016 G.O. Bonds
- 2016 G.O. Promissory Notes
- Debt Retirement Sinking Fund



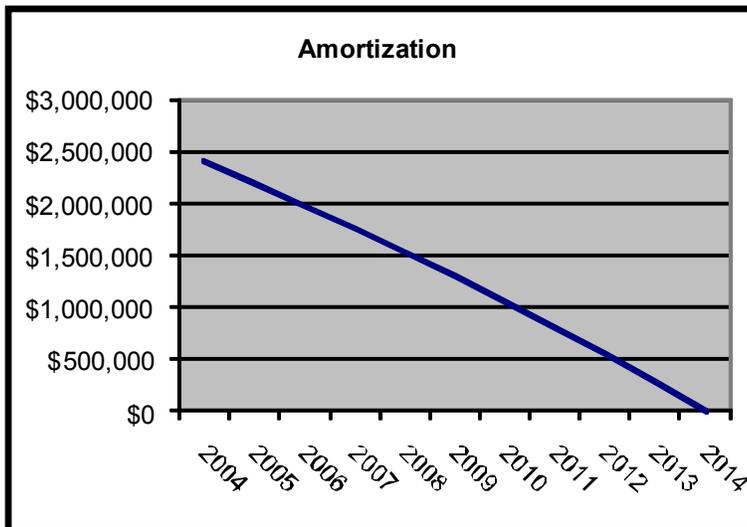
2004 G.O. Promissory Notes Budget Detail

Issue: 2004 G.O. Promissory Notes	Type: General Obligation
Issue Date: 07-01-2004	Principal (Issuance): \$2,400,000
Final Maturity: 07-01-2014	Principal at 1/1/16: \$ 0
Coupons: 2.375% - 4.1%	

GOALS: To finance 2004-2005 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	280	0	0	0	0%
Interest	11	0	0	0	0%
Other Debt Service	1	0	0	0	0%
Transfers to Other Funds					
Total Expenditures and Transfers	292	0	0	0	0%
Less: Revenues and Transfers In	1	0	0	0	0%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	291	0	0	0	0%



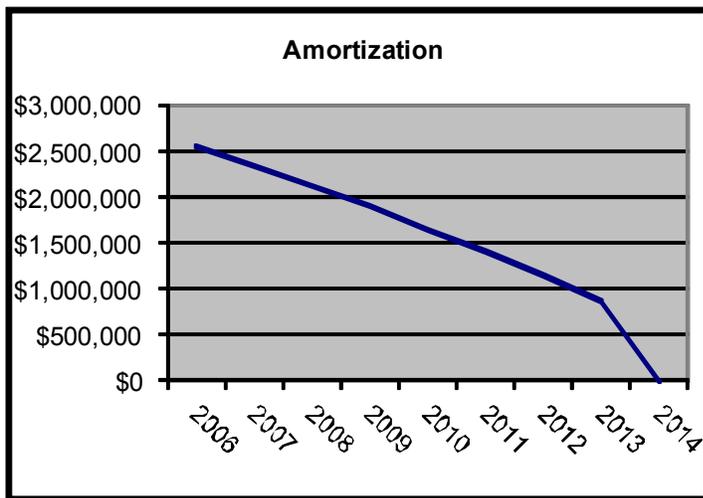
2006 G.O. Promissory Notes Budget Detail

Issue: 2006 G.O. Promissory Notes	Type: General Obligation
Issue Date: 08-01-2006	Principal (Issuance): \$2,550,000
Final Maturity: 08-01-2016	Principal at 1/1/16: \$ 0
Coupons: 4.25% - 4.375%	

GOALS: To finance 2006-2007 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: 2015-2016 maturities called and refunded through 2014 G.O. Notes.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	870	0	0	0	0%
Interest	38	0	0	0	0%
Other Debt Service	1	0	0	0	0%
Transfers to Other Funds					
Total Expenditures and Transfers	909	0	0	0	0%
Less: Revenues and Transfers In	591	0	0	0	0%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	318	0	0	0	0%



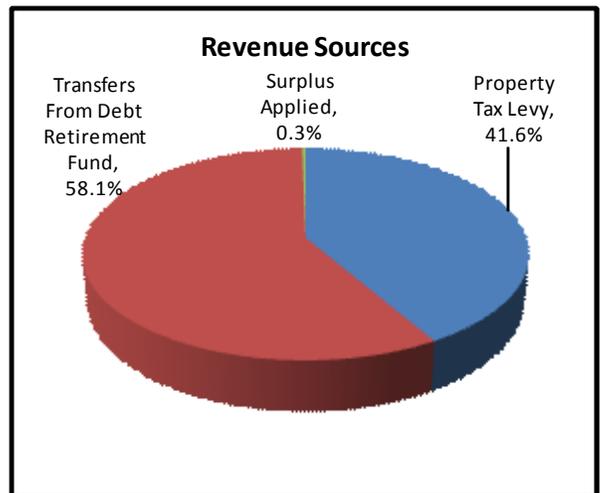
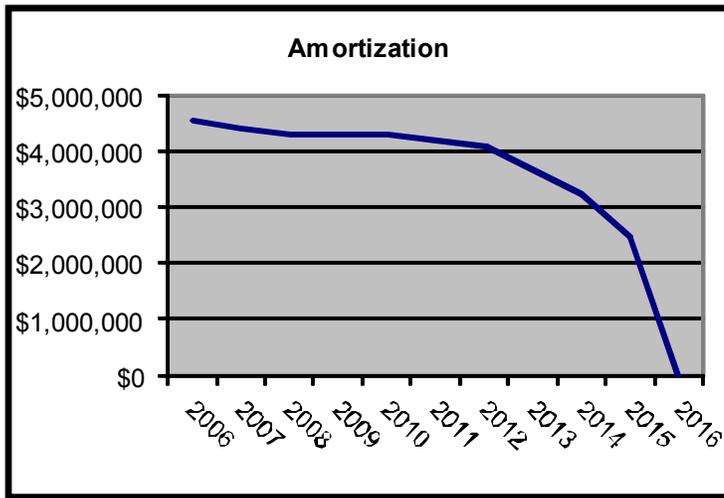
2006 G.O. Refunding Bonds Budget Detail

Issue: 2006 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 01-01-2006	Principal (Issuance): \$4,540,000
Final Maturity: 09-01-2018	Principal at 1/1/16: \$0
Coupons: 3.75% - 4.5%	

GOALS: To refinance balloon maturities of 2000 G.O. Promissory Note issue.
(New Hartford Recreation Center partial funding.)

OBJECTIVES: 2016-2018 maturities called and refunded through 2015 G.O. Refunding Bonds.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	420	785	3,255	0	-100%
Interest	147	130	130	0	-100%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	567	915	3,385	0	-100%
Less: Revenues and Transfers In	260	532	3,002	0	-100%
Surplus Applied (Generated)	0	2	2	0	-100%
Net Cost to General Revenues	307	381	381	0	-100%



2007 Taxable G.O. Notes Budget Detail

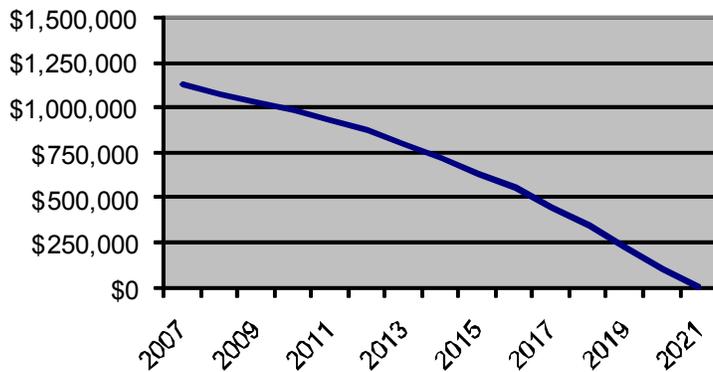
Issue: 2007 Taxable G.O. Notes	Type: General Obligation
Issue Date: 11-01-2007	Principal (Issuance): \$1,150,000
Final Maturity: 04-01-2021	Principal at 1/1/16: \$ 650,000
Coupons: 5.2% - 6.0%	

GOALS: Reduce interest expense on prior service portion of annual retirement fund payments.

OBJECTIVES: Eliminate annual funding of prior service portion of WRS retirement contributions.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	80	85	85	85	0%
Interest	45	41	41	36	-12%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	125	126	126	121	-4%
Less: Revenues and Transfers In	125	126	126	121	-4%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

Amortization



Revenue Sources



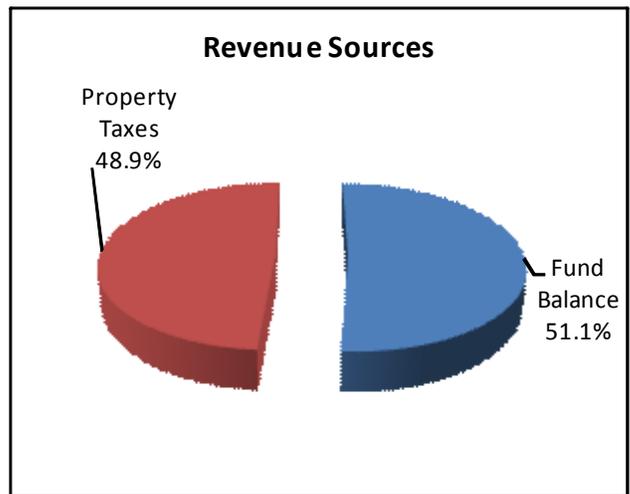
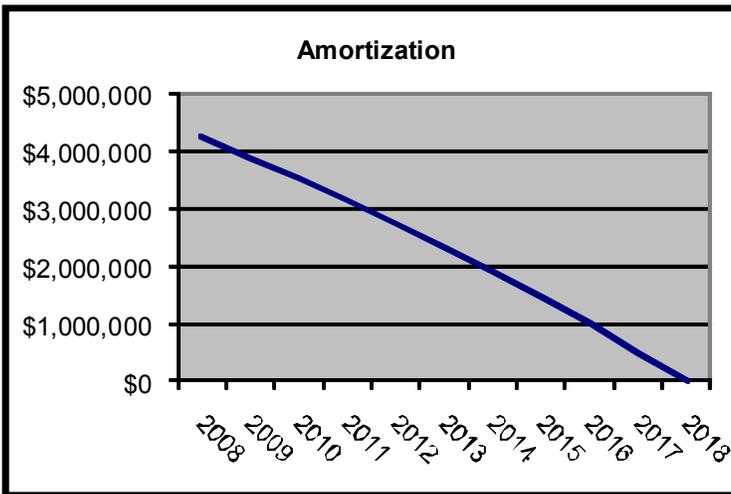
2008 G.O. Promissory Notes Budget Detail

Issue: 2008 G.O. Promissory Notes	Type: General Obligation
Issue Date: 07-01-2008	Principal (Issuance): \$4,310,000
Final Maturity: 07-01-2018	Principal at 1/1/16: \$1,450,000
Coupons: 3.5% - 4.0%	

GOALS: To finance 2008-9 Capital Improvement Program projects approved for debt financing, and to take out 2005 G.O. Bans for Tax Incremental District #5.

OBJECTIVES: Amortization according to amortization schedule.
Deafease TID #5 share of debt during 2015.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	435	450	450	465	3%
Interest	90	74	74	57	-23%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	525	524	524	522	0%
Less: Revenues and Transfers In	268	1,058	1,077	0	-100%
Surplus Applied (Generated)	0	(777)	(796)	267	-134%
Net Cost to General Revenues	257	243	243	255	5%



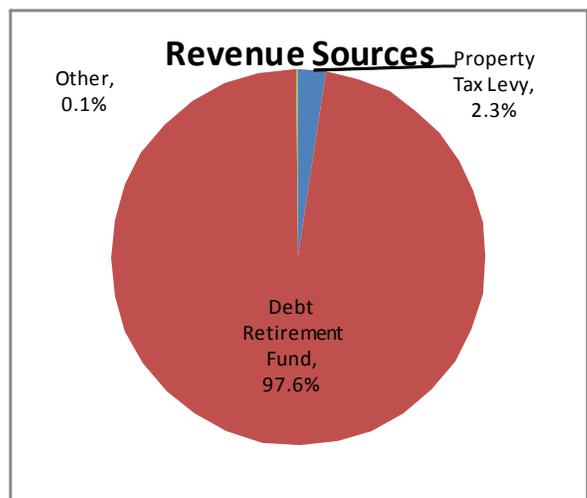
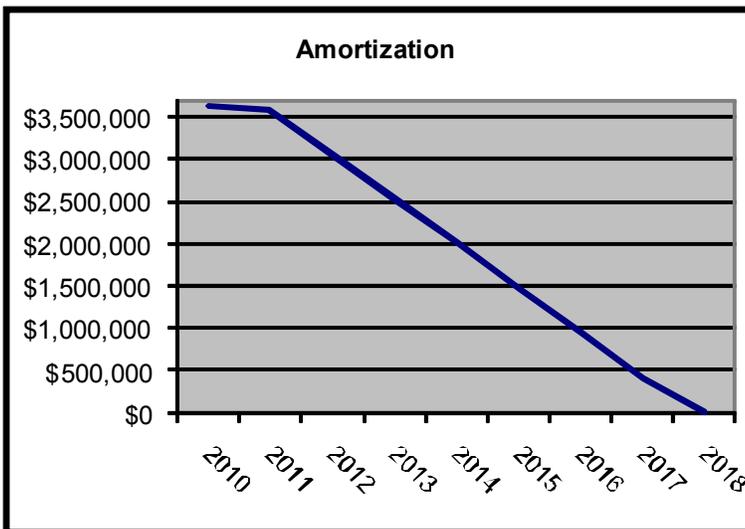
2010 G.O. Refunding Bonds Budget Detail

Issue: 2010 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 08-01-2010	Principal (Issuance): \$3,635,000
Final Maturity: 08-01-2018	Principal at 1/1/16: \$1,475,000
Coupons: 1.5% - 3.0%	

GOALS: To refinance a portion of the 1998 G.O. Bond issue.
(Partial funding for new Hartford Recreation Center.)

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	517	517	517	531	3%
Interest	59	49	49	39	-20%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	576	566	566	570	1%
Less: Revenues and Transfers In	511	553	553	557	0%
Surplus Applied (Generated)	52	0	0	0	0%
Net Cost to General Revenues	13	13	13	13	0%



HIGHLIGHTS: This issue was executed to reduce overall interest costs.
2.489% paid in Airport Fund.

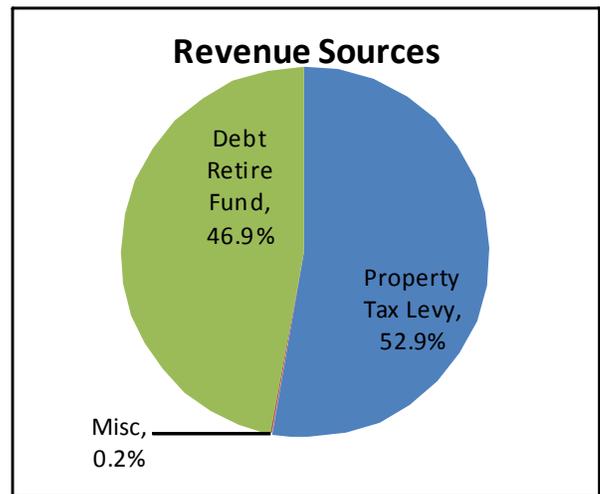
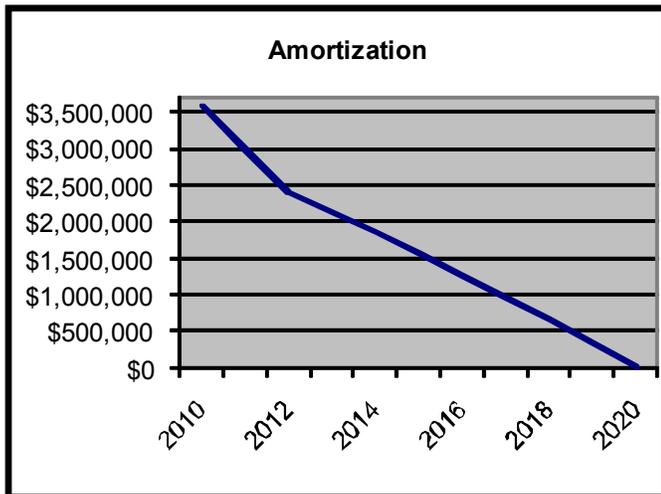
2010 G.O. Promissory Notes Budget Detail

Issue: 2010 G.O. Promissory Notes	Type: General Obligation
Issue Date: 08-01-2010	Principal (Issuance): \$3,580,000
Final Maturity: 08-01-2020	Principal at 1/1/16: \$1,555,000
Coupons: 1.5% - 3.2%	

GOALS: To finance 2010-11 Capital Improvement Program projects approved for debt financing, and refinancing 2011 and 2012 maturities from the 2002 G.O. Promissory Notes.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	275	300	300	300	0%
Interest	56	51	51	45	-12%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	331	351	351	345	-2%
Less: Revenues and Transfers In	149	166	166	162	-2%
Surplus Applied (Generated)	0	3	3	1	-67%
Net Cost to General Revenues	182	182	182	182	0%



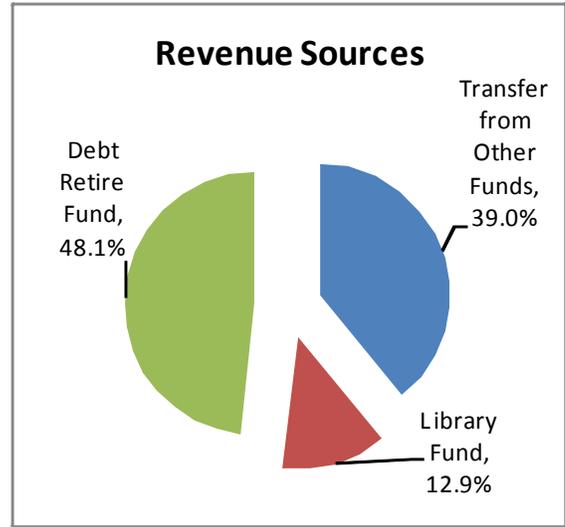
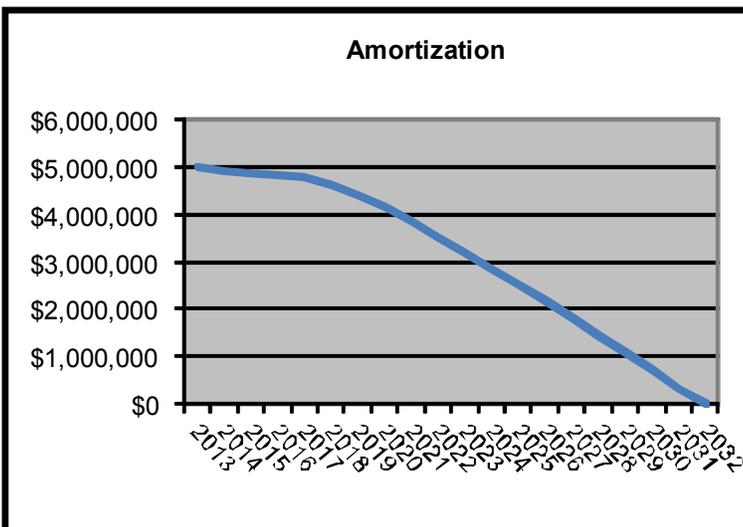
2012 G.O. Refunding Bonds Budget Detail

Issue: 2012 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 06-26-2012	Principal (Issuance): \$4,975,000
Final Maturity: 05-01-2032	Principal at 1/1/16: \$4,875,000
Coupons: 1.5% - 3.5%	

GOALS: Funding for City share of Jack Russell Memorial Library.

OBJECTIVES: Amortization per schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	50	50	50	50	0%
Interest	145	144	144	144	0%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	195	194	194	194	0%
Less: Revenues and Transfers In	195	194	194	169	-12%
Surplus Applied (Generated)	0	0	0	25	100%
Net Cost to General Revenues	0	0	0	0	0%



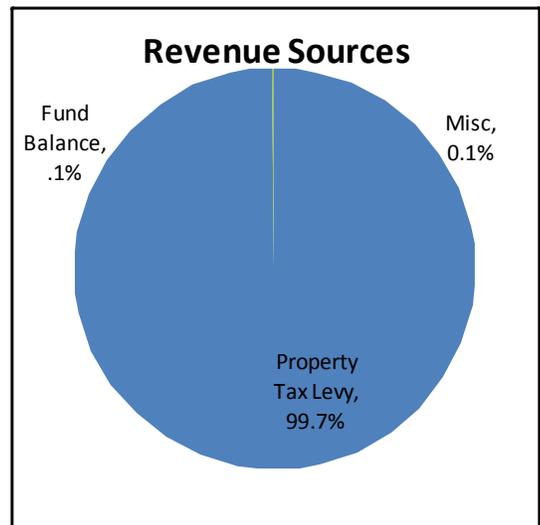
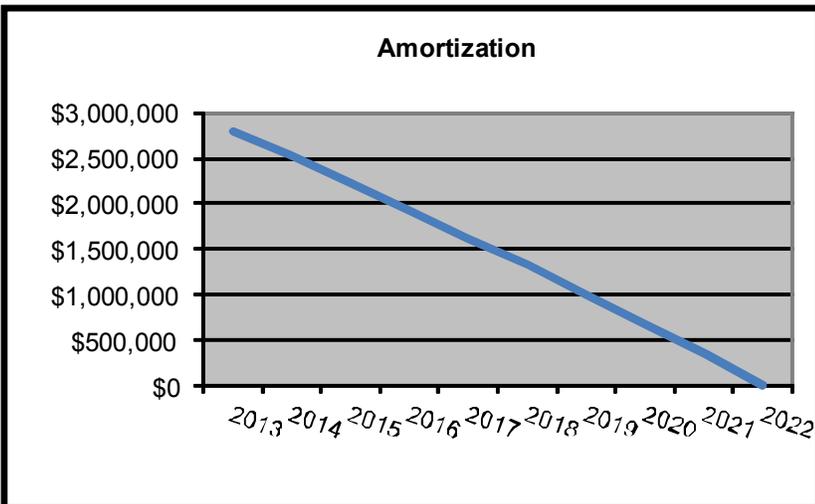
2012 G.O. Promissory Notes Budget Detail

Issue: 2012 G.O. Promissory Notes	Type: General Obligation
Issue Date: 06-26-2012	Principal (Issuance): \$3,070,000
Final Maturity: 05-01-2022	Principal at 1/1/16: \$2,225,000
Coupons: 1.5% - 2.25%	

GOALS: To finance 2012-2013 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	275	300	300	300	0%
Interest	55	50	50	45	-10%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	330	350	350	345	-1%
Less: Revenues and Transfers In	1	1	1	1	0%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	329	349	349	344	-1%



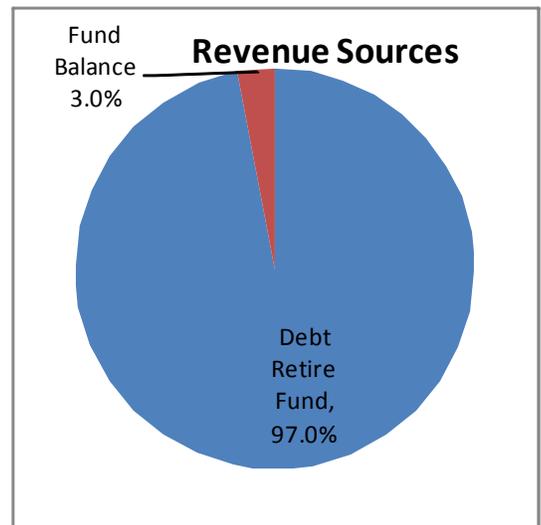
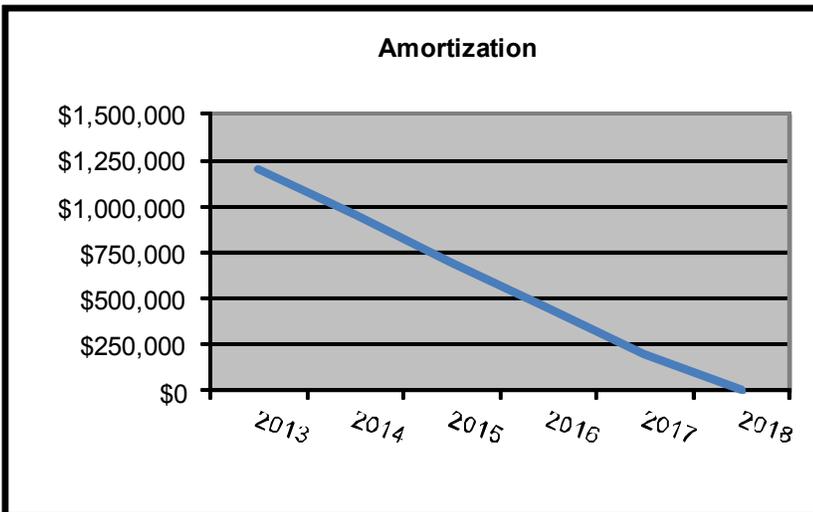
2012 G.O. Refunding Notes Budget Detail

Issue: 2012 G.O. Refunding Notes	Type: General Obligation
Issue Date: 08-08-2012	Principal (Issuance): \$1,450,000
Final Maturity: 11-01-2018	Principal at 1/1/16: \$ 700,000
Coupons: 1.0% - 2.0%	

GOALS: Refinance 2002 G.O. Refunding Bonds to reduce interest rate.

OBJECTIVES: Amortization per schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	244	250	250	250	0%
Interest	18	16	16	12	-25%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	262	266	266	262	-2%
Less: Revenues and Transfers In	242	134	134	255	90%
Surplus Applied (Generated)	20	132	132	7	-95%
Net Cost to General Revenues	0	0	0	0	0%



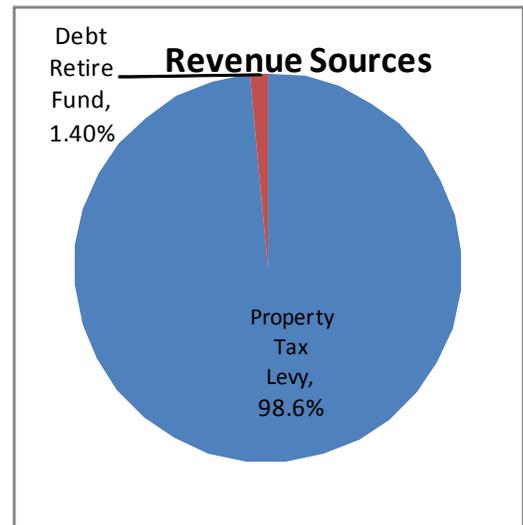
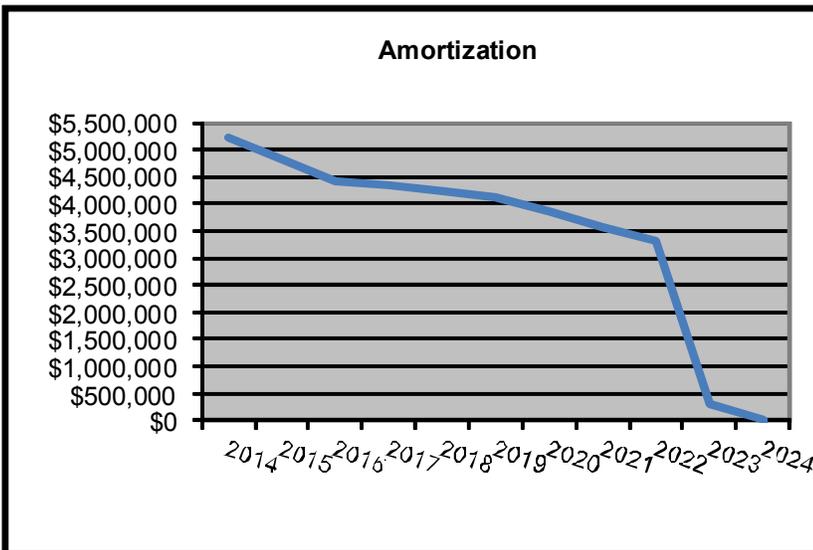
2014 G.O. Notes Budget Detail

Issue: 2014 G.O. Notes	Type: General Obligation
Issue Date: 07-01-2014	Principal (Issuance): \$5,215,000
Final Maturity: 07-01-2024	Principal at 1/1/16: \$4,825,000
Coupons: 1.0% - 3.0%	

GOALS: To finance 2014-15 Capital Improvement Program projects approved for debt financing, including Police Department/City Hall remodeling.
To refund 2015-2016 maturities of 2006 G.O. Notes.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	0	390	390	400	3%
Interest	0	145	145	143	-1%
Other Debt Service	110	0	0	0	0%
Transfers to Other Funds					
Total Expenditures and Transfers	110	535	535	543	1%
Less: Revenues and Transfers In	0	0	0	118	100%
Surplus Applied (Generated)	110	0	0	(110)	-100%
Net Cost to General Revenues	0	535	535	535	0%



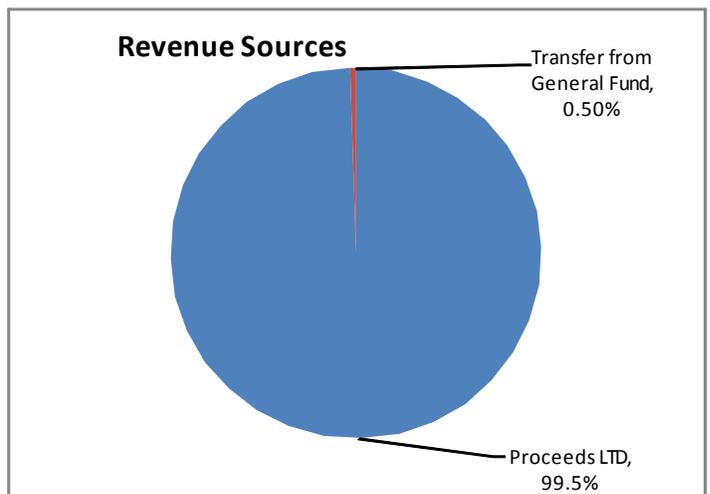
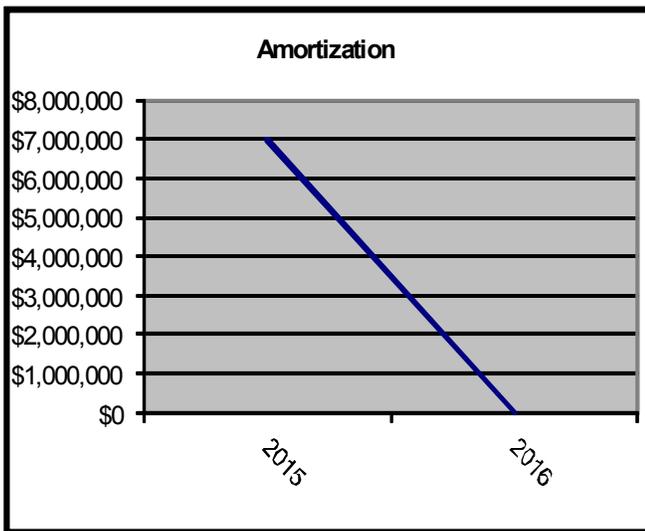
2015 G.O. Note Anticipation Notes

Issue: 2015 G.O. NAN's	Type: General Obligation
Issue Date: 10-01-2015	Principal (Issuance): \$7,000,000
Final Maturity: 07-01-2016	Principal at 1/1/16: \$7,000,000
Coupons: 2.25%	

GOALS: To provide construction financing for new Veteran's Family Aquatics Center.

OBJECTIVES: Take-out in July, 2016 with long-term bonds.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	0	0	0	7,000	100%
Interest	0	0	0	118	100%
Other Debt Service	0	0	7	0	0%
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	7	7,118	100%
Less: Revenues and Transfers In	0	0	7	7,118	100%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%



2015 G.O. Refunding Bonds

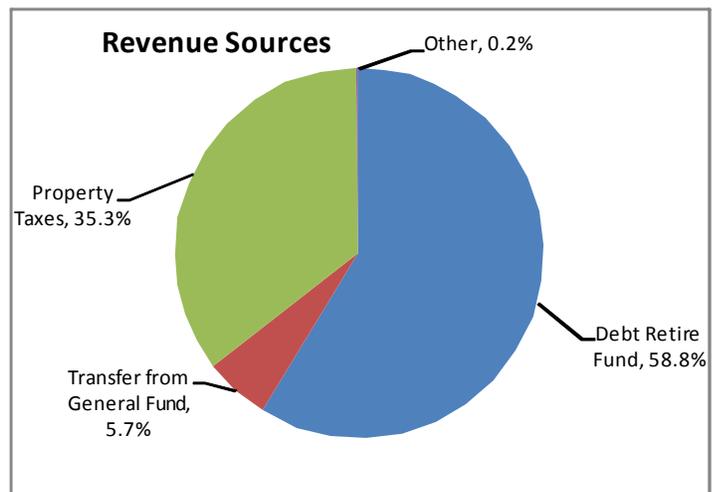
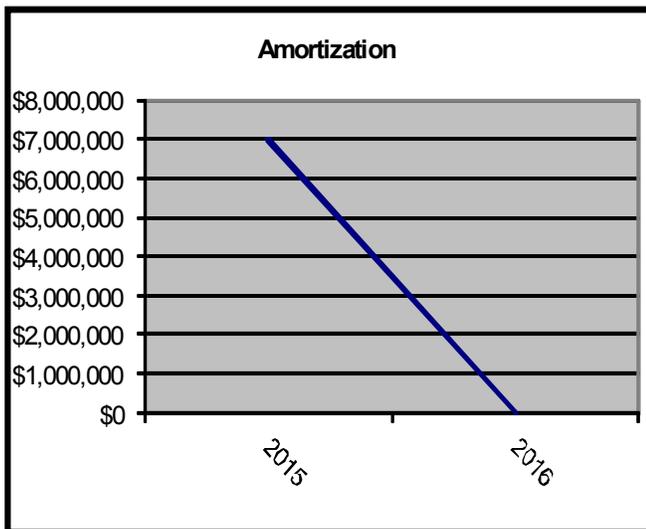
Issue: 2015 G.O. Refunding Bonds
Issue Date: 10-01-2015
Final Maturity: 09-01-2018
Coupons: 2.0%-3.0%

Type: General Obligation
Principal (Issuance): \$2,475,000
Principal at 1/1/16: \$2,475,000

GOALS: To refinance 2008 G.O. Refunding Notes (final three maturities) to achieve lower debt service costs.

OBJECTIVES: Call and refunding of 2016-2018 maturities of 2006 G.O. Refunding Bonds.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	0	0	0	875	100%
Interest	0	0	0	53	100%
Other Debt Service					
Transfers to Other Funds	0	0	2,470	0	0%
Total Expenditures and Transfers	0	0	2,470	928	100%
Less: Revenues and Transfers In	0	0	2,470	600	100%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	328	100%



2016 G.O. Bonds

Issue: 2016 G.O. Bonds	Type: General Obligation
Issue Date: 07-01-2016	Principal (Issuance): Pending
Final Maturity: 07-01-2036	Principal at 1/1/16: \$0
Coupons: Pending	

GOALS: To take-out 2015 G.O. NAN's and provide long-term amortization of construction costs for new Veteran's Family Aquatic Center.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal					
Interest					
Other Debt Service					
Transfers to Other Funds	0	0	0	7,000	100%
Total Expenditures and Transfers	0	0	0	7,000	100%
Less: Revenues and Transfers In	0	0	0	7,000	100%
Surplus Applied (Generated)	0	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

2016 G.O. Promissory Notes

Issue: 2016 G.O. Promissory Notes
Issue Date: 07-01-2016
Final Maturity: 07-01-2026

Type: General Obligation
Principal (Issuance): \$3,500,000
Principal at 1/1/16: \$0

GOALS: To finance 2016-2017 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal					
Interest					
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	0	0	0%
Less: Revenues and Transfers In	0	0	0	2	100%
Surplus Applied (Generated)	0	0	0	(2)	-100%
Net Cost to General Revenues	0	0	0	0	0%

Debt Retirement Sinking Fund Budget Detail

GOALS: To accumulate resources for the repayment of general obligation debt.

OBJECTIVES: Allocation of sinking fund reserves to mitigate the tax levy impact of long-term debt amortization.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal					
Interest					
Other Debt Service					
Transfers to Other Funds	1,286	1,509	1,509	1,735	15%
Total Expenditures and Transfers	1,286	1,509	1,509	1,735	15%
Less: Revenues and Transfers In	498	847	847	833	-2%
Surplus Applied (Generated)	126	6	6	152	2433%
Net Cost to General Revenues	662	656	656	750	14%

HIGHLIGHTS: Accumulations in Debt Retirement Sinking Fund are planned to reduce tax levy impact of Recreation Center debt amortization in years 2008 through 2018. Proceeds from sale of Riverbend Property placed in Debt Retirement Sinking Fund in 2010. City Hall Remodeling Project (2014-15) transferred Sewer Utility and General Fund balances to Debt Retirement Sinking Fund to reduce levy impact of those projects in 2014-2018. Veterans Family Aquatics Center funding will be supported by tax levy commencing 2017.

***CAPITAL
PROJECT
FUNDS***

Summary of Fund Type

CAPITAL PROJECT FUNDS

To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

The Summary of Fund Type for Capital Project Funds consolidates presentations from the following Detail Pages:

Rubicon River Parkway
Parks Projects
2012-13 Capital Projects
2014-15 Capital Projects
2016-17 Capital Projects
City Hall Remodeling Project

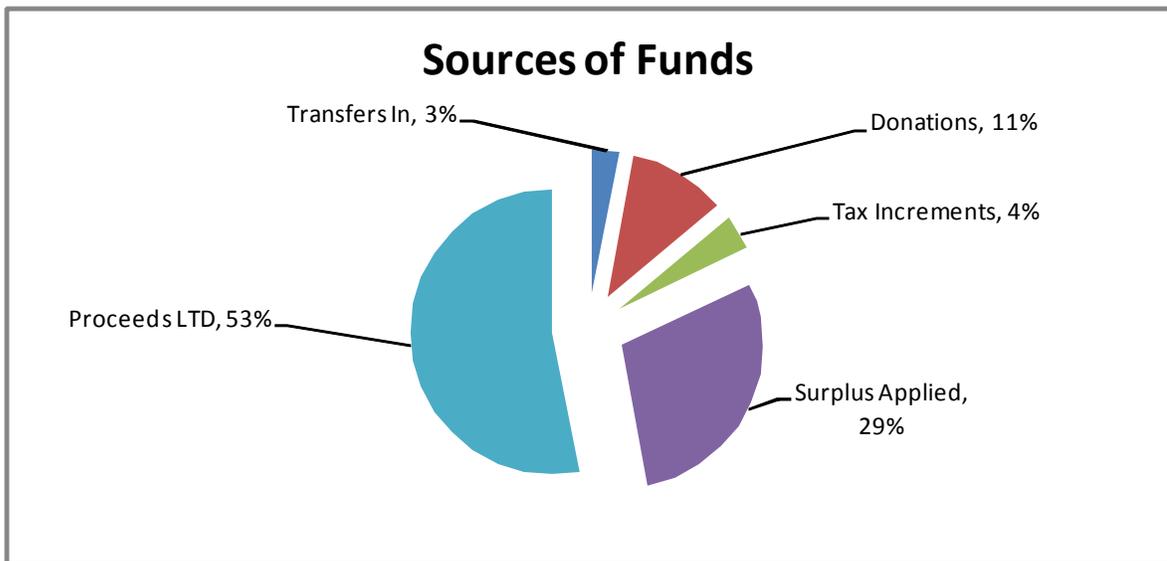
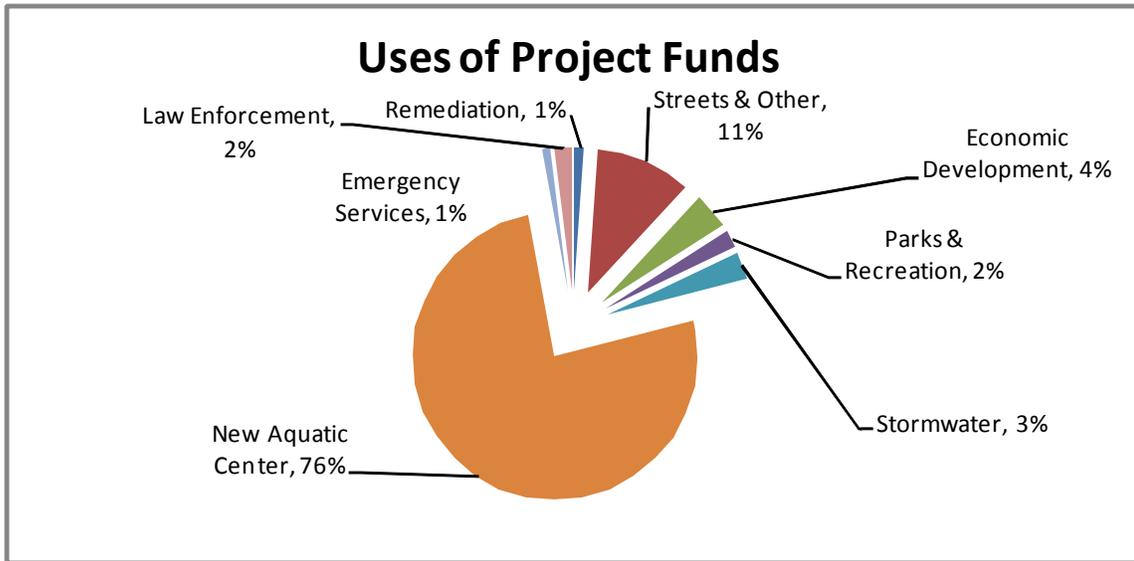
Veterans Memorial Aquatics Center Project
Downtown Redevelopment
Tax Incremental District #6 Projects
Tax Incremental District #7 Projects
Tax Incremental District #8 Projects
Tax Incremental District #9 Projects

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	6,787	2,068	6,401	5,843	183%
Nonoperating Expenditures					
Transfers To Other Funds	0	135	289	552	309%
Total Expenditures & Transfers	6,787	2,203	6,690	6,395	190%
Revenues and Transfers In					
Other Tax Revenues	185	280	280	278	-1%
Special Assessments	0	0	119	0	0%
Intergovernmental Revenues	0	0	5	5	100%
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services	53	0	0	0	0%
Intergovernmental Charges					
Miscellaneous Revenues	4,895	1,003	7,849	4,091	308%
Transfers From Other Funds	1,729	669	1,047	173	-74%
Sub-Total	6,862	1,952	9,300	4,547	133%
Surplus Applied (Generated)	(75)	251	(2,610)	1,848	636%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	6,787	2,203	6,690	6,395	190%

Summary of Fund Activity

Capital Project Funds

To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).



Rubicon River Parkway Budget Detail

Fund Type: Capital Projects	Fund: Rubicon River Parkway
Manager: Director of Parks & Recreation	Department: Parks & Recreation

GOALS: To enhance the quality of life for City residents through the development of park, recreation, and natural environments along the Rubicon River.

OBJECTIVES: Protect the Rubicon River corridor and create a green belt along the river.
Acquire properties along the river corridor allowing for trail development.
Develop a surface trail from Pike Lake to Goodland Road.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	0	0	0	0	0%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	0	0	0%
Less: Revenues and Transfers In	0	1	0	0	-100%
Surplus Applied (Generated)	0	(1)	0	0	-100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Bernd Park footbridge in the 2016 CIP budget.

Parks Projects Fund Budget Detail

Fund Type:	Capital Projects	Fund:	Parks Projects
Manager:	Director of Parks & Recreation	Department:	Parks & Recreation

GOALS: To provide a segregation of funding sources for major park system acquisitions, renovations, and development.

OBJECTIVES: Monitor remediation engineering efforts at Independence Park.
Complete remediation of Independence Park Landfill.
Develop new park lands including roadways, utilities, buildings, picnic areas, and sport fields.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	387	55	287	55	0%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	387	55	287	55	0%
Less: Revenues and Transfers In	137	17	237	17	0%
Surplus Applied (Generated)	250	38	50	38	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Monitoring of groundwater at Independence Park will continue in 2016. This fund also supports Parks Capital Projects financed by Parkland Trust. 2016 projects include emerald ash borer program.

2012-2013 Capital Projects Budget Detail

Fund Type:	Capital Projects	Fund:	2012-2013 Capital Projects
Manager:	City Engineer	Department:	Public Works

GOALS: To allocate proceeds from 2012 General Obligation Refunding Bonds to Council-approved construction projects and equipment identified in the 2012 and 2013 CIP.

OBJECTIVES: All projects completed 12/31/2014.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	193	0	0	0	0%
Nonoperating Expenditures					
Transfers to Other Funds	0	0	4	0	0%
Total Expenditures and Transfers	193	0	4	0	0%
Less: Revenues and Transfers In	0	0	0	0	0%
Surplus Applied (Generated)	193	0	4	0	0%
Net Cost to General Revenues	0	0	0	0	0%

2014-2015 Capital Projects Budget Detail

Fund Type:	Capital Projects	Fund:	2014-2015 Capital Projects
Manager:	City Engineer	Department:	Public Works

GOALS: To allocate proceeds from 2014 General Obligation Refunding Bonds to Council-approved construction projects and equipment identified in the 2014 and 2015 CIP.

OBJECTIVES: All projects completed 12/31/2015.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	456	57	472	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds	0	135	135	0	-100%
Total Expenditures and Transfers	456	192	607	0	-100%
Less: Revenues and Transfers In	658	0	274	131	100%
Surplus Applied (Generated)	-202	192	333	-131	-168%
Net Cost to General Revenues	0	0	0	0	0%

2016-2017 Capital Projects Budget Detail

Fund Type: Capital Projects	Fund: 2016-2017 Capital Projects
Manager: City Engineer	Department: Public Works

GOALS: To allocate proceeds from 2016 General Obligation Promissory Notes to Council-approved construction and equipment identified in the 2016 and 2017 CIP.

OBJECTIVES: Complete the following projects during 2016:

- New Dump Truck/Snow Plow
- Sealcoating/Patching
- East Sumner Street Resurfacing
- North Wacker/West State Storm Sewer
- Branch/Grand Resurfacing
- Sidewalk Replacement Program
- Independence Park Backstops
- Bernd Park Footbridge
- E911 System Replacement
- Parks Mower
- New Fire Vehicle
- HADC Site Plan
- Survive Alive Trailer Replacement
- Storm Pond Dredging
- Willowbrook Park Playground

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	0	0	0	689	100%
Nonoperating Expenditures					
Transfers to Other Funds	0	0	0	552	100%
Total Expenditures and Transfers	0	0	0	1,241	100%
Less: Revenues and Transfers In	0	0	0	3,224	100%
Surplus Applied (Generated)	0	0	0	-1,983	-100%
Net Cost to General Revenues	0	0	0	0	0%

City Hall Remodeling Project Budget Detail

Fund Type: Capital Projects	Fund: City Hall Remodeling Project
Manager: City Engineer	Department: Public Works

GOALS: Provide adequate facility for Hartford Police Department and City Hall offices.

OBJECTIVES: Remodel entire City Hall facility. Relocate City Hall offices to former Library space. Replace electric heating system with natural gas. Provide expanded Hartford Police Department facility and garage. Project completed 12/31/2015.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	5,434	0	190	0	0%
Nonoperating Expenditures					
Transfers to Other Funds	0	0	150	0	0%
Total Expenditures and Transfers	5,434	0	340	0	0%
Less: Revenues and Transfers In	5,881	0	35	0	0%
Surplus Applied (Generated)	-447	0	305	0	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2014 G.O. Bonds provide \$4 million for this project. Balance from other available fund balances.

Veterans Memorial Aquatics Center Budget Detail

Fund Type: Capital Projects **Fund:** Veterans Memorial Aquatics Center
Manager: Director of Parks & Recreation **Department:** Parks & Recreation

GOALS: Provide expanded outdoor aquatic options for families and the community.

OBJECTIVES: Replace outdoor pool built in 1957 with state of the art aquatics facility with amenities.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	141	1,724	5,224	4,864	182%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	141	1,724	5,224	4,864	182%
Less: Revenues and Transfers In	0	1,654	8,468	891	-46%
Surplus Applied (Generated)	141	70	-3,244	3,973	5576%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Construction substantial completion and opening scheduled for July 1, 2016.
 Project cost estimate \$10,088,141.
 Fundraising campaign of \$2,328,500 has reached its goal.

TID #6 Projects Budget Detail

Fund Type:	Capital Projects	Fund:	TID #6 Projects
Manager:	City Engineer	Department:	Public Works

GOALS: To rehabilitate Grant Street industrial area and assist in conversion of old industrial buildings.

OBJECTIVES: Generate sufficient tax increments to lower cost of capital to private owner/ investor and thereby stimulate further rehabilitation of the area.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	9	14	14	12	-14%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	9	14	14	12	-14%
Less: Revenues and Transfers In	9	15	14	12	-20%
Surplus Applied (Generated)	0	-1	0	0	-100%
Net Cost to General Revenues	0	0	0	0	0%

TID #7 Projects
Budget Detail

Fund Type: Capital Projects	Fund: TID #7 Projects
Manager: City Engineer	Department: Public Works

GOALS: To facilitate development and expansion of Signicast LLC industrial site.

OBJECTIVES: Assist expansion of electrical services to site.
Annually distribute tax increments per development agreement.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	164	163	161	165	1%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	164	163	161	165	1%
Less: Revenues and Transfers In	177	200	198	198	-1%
Surplus Applied (Generated)	-13	-37	-37	-33	-11%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Remaining infrastructure projects will depend on rate of expansion/construction on site.

TID #8 Projects
Budget Detail

Fund Type: Capital Projects	Fund: TID #8 Projects
Manager: City Engineer	Department: Public Works

GOALS: To facilitate development and expansion of Steel Craft Corporation industrial site.

OBJECTIVES: Collection of tax increments and distribution to developer. Provide partial funding of Millpond bulkhead project.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	2	55	53	53	-4%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	2	55	53	53	-4%
Less: Revenues and Transfers In	0	65	74	74	13.8%
Surplus Applied (Generated)	2	-10	-21	-21	110%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Industrial site development completed in 2013.

TID #9 Projects
Budget Detail

Fund Type: Capital Projects	Fund: TID #9 Projects
Manager: City Engineer	Department: Public Works

GOALS: To facilitate development and expansion of Polyfirst Corporation site and provide incentives for development of vacant parcels in Dodge Industrial Park.

OBJECTIVES: Collection of tax increments and distribution to developer(s). Provide funding for Dodge Industrial Park roadway and stormwater improvement projects.

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	0	0	0	5	100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	0	5	100%
Less: Revenues and Transfers In	0	0	0	0	0%
Surplus Applied (Generated)	0	0	0	5	100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: TID #9 created by Common Council in 2015.
Increments anticipated commencing 2017.

ENTERPRISE
FUNDS

Summary of Fund Type

ENTERPRISE FUNDS

To account for operations financed and operated in a manner similar to private business enterprises.

The Summary of Fund Type for Enterprise Funds consolidates presentations from the following Detail Pages:

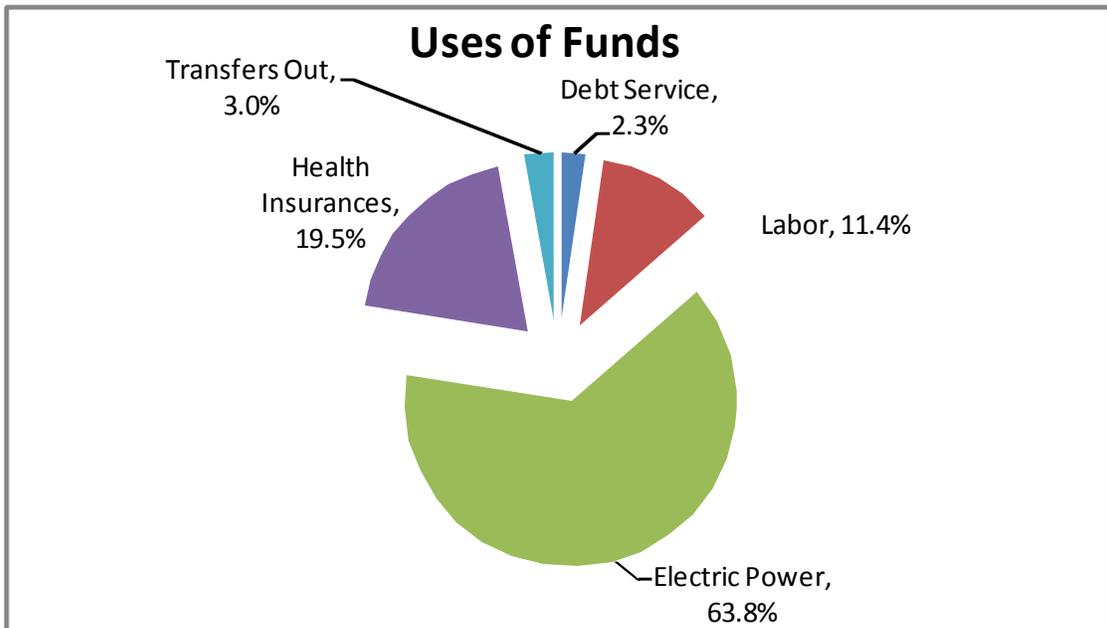
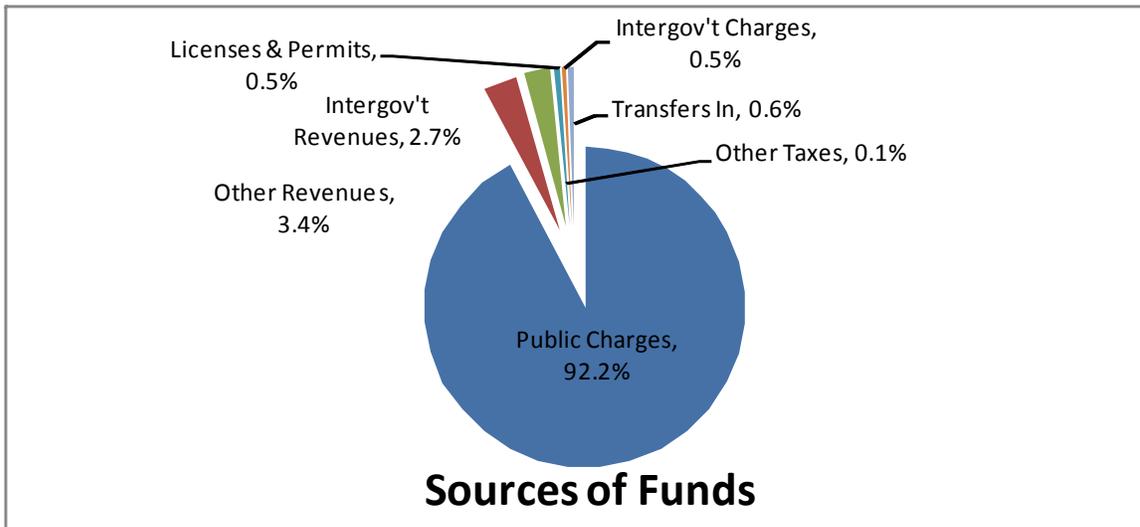
Cable Television	Airport Fund
Community Development Authority	Housing Action, Inc.
Water Utility	Hartford Electric
Sewer Utility	Emergency Medical Services

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	4,716	4,777	4,826	4,673	-2%
Operations and Maintenance	32,862	34,137	34,099	34,185	0%
Debt Service	1,180	1,030	1,028	930	-10%
Capital Outlay					
Nonoperating Expenditures	6	0	8	0	0%
Transfers To Other Funds	1,257	1,575	1,881	1,243	-21%
Total Expenditures & Transfers	40,021	41,519	41,842	41,031	-1%
Revenues and Transfers In					
Other Tax Revenues	40	40	39	40	0%
Special Assessments					
Intergovernmental Revenues	1,207	1,205	1,124	1,124	-7%
Licenses and Permits	205	200	200	200	0%
Fines, Forfeitures, Penalties					
Public Charges for Services	36,850	37,346	37,773	38,127	2%
Intergovernmental Charges	240	244	235	215	-12%
Miscellaneous Revenues	3,671	1,432	1,441	1,400	-2%
Transfers From Other Funds	277	257	356	257	0%
Sub-Total	42,490	40,724	41,168	41,363	2%
Surplus Applied (Generated)	(2,469)	795	674	(332)	-142%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	40,021	41,519	41,842	41,031	-1%

Summary of Fund Activity

Enterprise Funds

To account for operations financed and operated in a manner similar to private business enterprises.



ENTERPRISE

FUNDS

Division

Detail

Cable Television Budget Detail

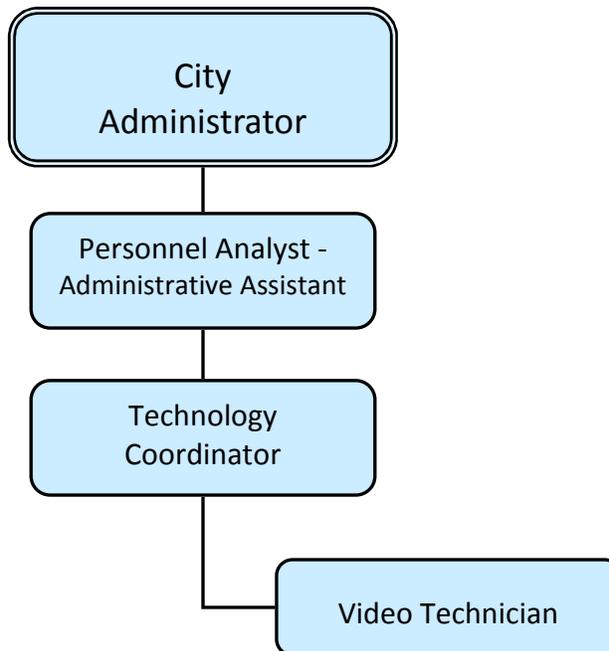
Fund Type: Enterprise

Fund: Cable Television

Manager: City Administrator

Department: City Administration

The City's cable television franchise is overseen by the Office of the City Administrator. The division is responsible for the operation of the City's public access government channel. The channel, which is operated using funds provided under Wisconsin Act 42, operates primarily with funds assessed to the City as a percentage of revenues earned within the City. The station is largely devoted to the televising of government meetings, including the meetings leading to the development and eventual approval of this budget document.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	1.12	1.19	1.19	1.19	0%
Full Time Equivalent Positions	0.705	0.775	0.775	0.78	0.65%

Cable Television Budget Detail

Fund Type: Enterprise	Fund: Cable Television
Manager: City Administrator	Department: City Administration

GOALS: To provide for the televising of City meetings and other public events, the presentation of explanatory programs of general community interest, and the dissemination of timely information concerning the operation of City government.

OBJECTIVES: Telecast 100% of City meetings where permitted. Produce at least 1 quality broadcast of community events other than meetings every month. Present meeting agenda and utility information in a timely manner.

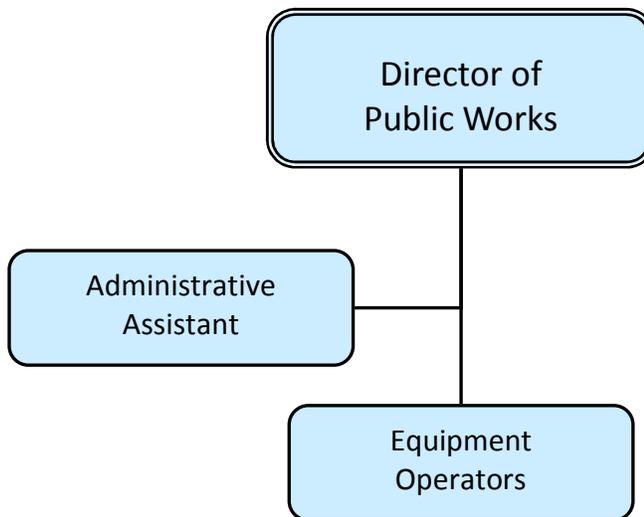
	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Broadcast Hours Weekly	Hours	50	50	50	50
Non-Meeting Weekly Broadcast	Programs	20	20	20	20
Weekly Meetings Broadcast	Meetings	3	3	3	3
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	51	53	54	55	4%
Operations and Maintenance	11	14	13	16	14%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	232	147	147	115	-22%
Total Expenditures and Transfers	294	214	214	186	-13%
Less: Revenues and Transfers In	206	201	201	201	0%
Surplus Applied (Generated)	88	13	13	(15)	-215%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: \$115,000 of excess retained earnings transferred to General Fund to reduce tax levy. Additional transfer in 2015 for Police Department squad car cameras.

Airport Budget Detail

Fund Type: Enterprise **Fund:** Airport Fund
Manager: Director of Public Works **Department:** Public Works

The Hartford Municipal Airport is a general aviation facility capable of handling a wide variety of business and sport aviation aircraft. The airport is a designated FAA Reliever offering one 3000 foot asphalt runway and taxi way, and one 2000 foot grass runway. A self-service fuel dispensing station was installed in 1999. All hangar units at the airport are owned by private parties.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.4965	0.4165	0.4165	0.4165	0%

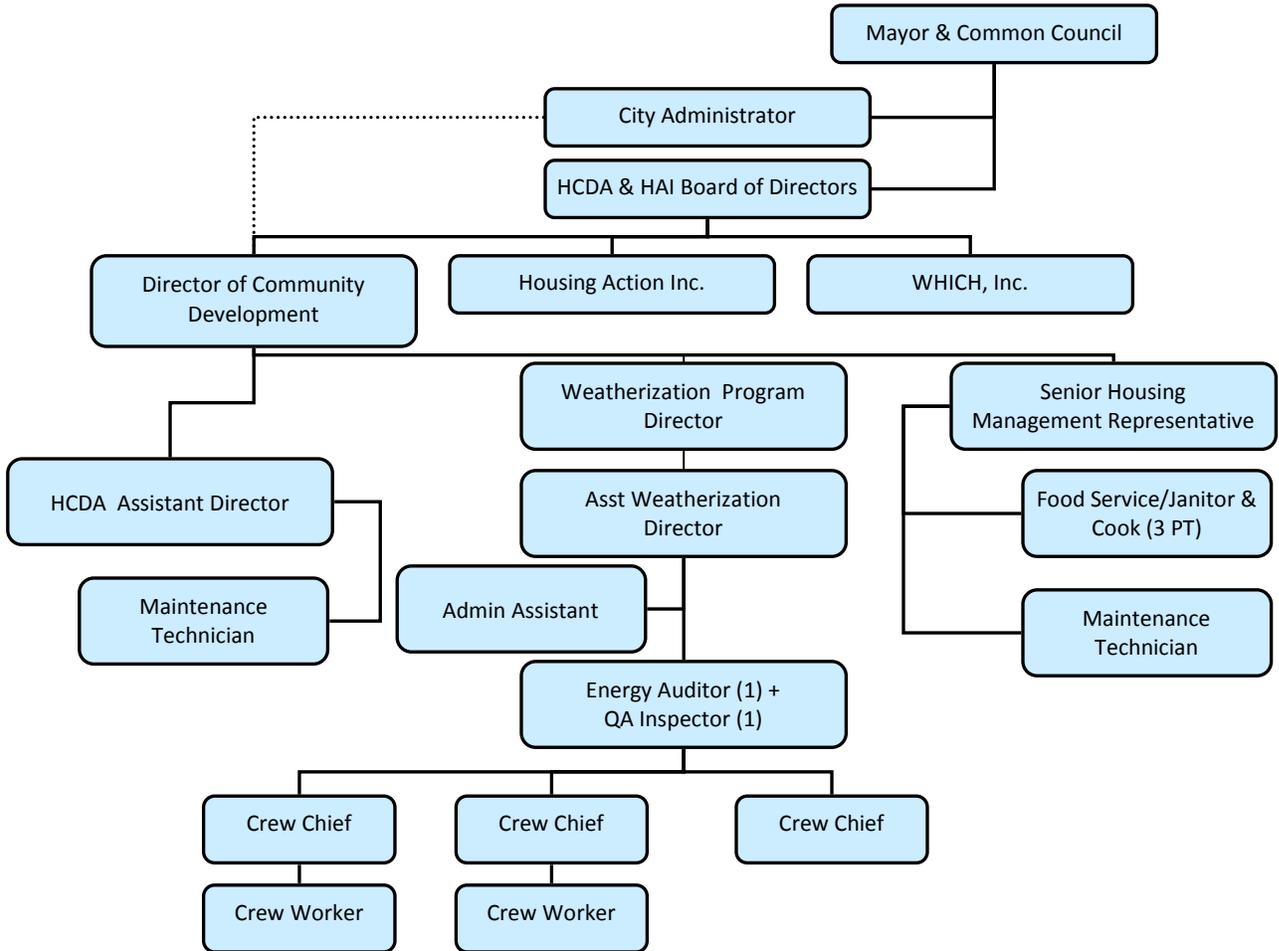
Community Development Authority Budget Detail

Fund Type: Enterprise

Fund: Community Development Authority

Manager: Director of Community Development Department: Community Development Authority

The Hartford Community Development Authority (HCDA) is a subcomponent unit of the City of Hartford established in 1971 to provide housing, weatherization, and economic development programs. The HCDA is responsible for the maintenance and rental of apartment buildings for low income, elderly, and/or disabled tenants. The HCDA manages three privately owned apartment buildings on a fee basis. In addition, the Authority owns and operates 156 elderly and family apartment units with rent assisted and low rent units. The HCDA provides information and referral services on such issues as landlord/tenant law, fair housing, domestic violence, emergency shelter, consumer protection, and supportive services for families and the elderly or disabled. A two-county weatherization program is administered by the HCDA for the benefit of low income clients wishing to lower energy costs through home weatherization. This service is free to eligible homeowners, with landlords paying a portion of the cost for rental properties. The HCDA also administers the City's Housing and Economic Development Revolving Loan Funds.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% Change
Employee Count	16.71	16.71	16.71	16.71	0%
Full Time Equivalents	17.845	17.845	17.845	17.485	-2.02%

Community Development Authority Budget Detail

Fund Type: Enterprise
Fund: Community Development Authority
Manager: Director of Community Development Department: Community Development Authority

GOALS: To assure the Hartford community an adequate supply of quality housing, affordable to low and moderate income residents, by providing a wide range of housing and community development services including: property management, weatherization of existing housing stock, low or no interest home improvement down payment and business loans, subsidized and market rate housing for families, the elderly and disabled, information and referral services, and ensure the enforcement of and compliance with applicable regulations.

OBJECTIVES: Provide affordable housing with and without rent assistance to an average of 150 low income households each month. Weatherize an average of 10 homes per month. Provide housing rehab loans to low/moderate income households to enable purchase or remodeling of home. Provide economic development loans to start up or expanding businesses in Hartford.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Weatherizations Completed	Homes	155	150	125	100
Elderly Housing Provided	Units	112	112	112	112
Housing Loans Awarded (Units)	Loans	4	6	4	3
Loan Collection Rate (Housing)	Percent	99%	99%	96%	97%
Loan Collection Rate (Econ. Dev.)	Percent	90%	75%	70%	75%
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	937	1,039	1,086	731	-30%
Operations and Maintenance	946	860	857	865	1%
Debt Service	22	20	20	18	-10%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	14	14	110	13	-7%
Total Expenditures and Transfers	1,919	1,933	2,073	1,627	-16%
Less: Revenues and Transfers In	1,731	1,608	1,618	1,506	-6.3%
Surplus Applied (Generated)	188	325	455	121	-63%
Net Cost to General Revenues	0	0	0	0	0%

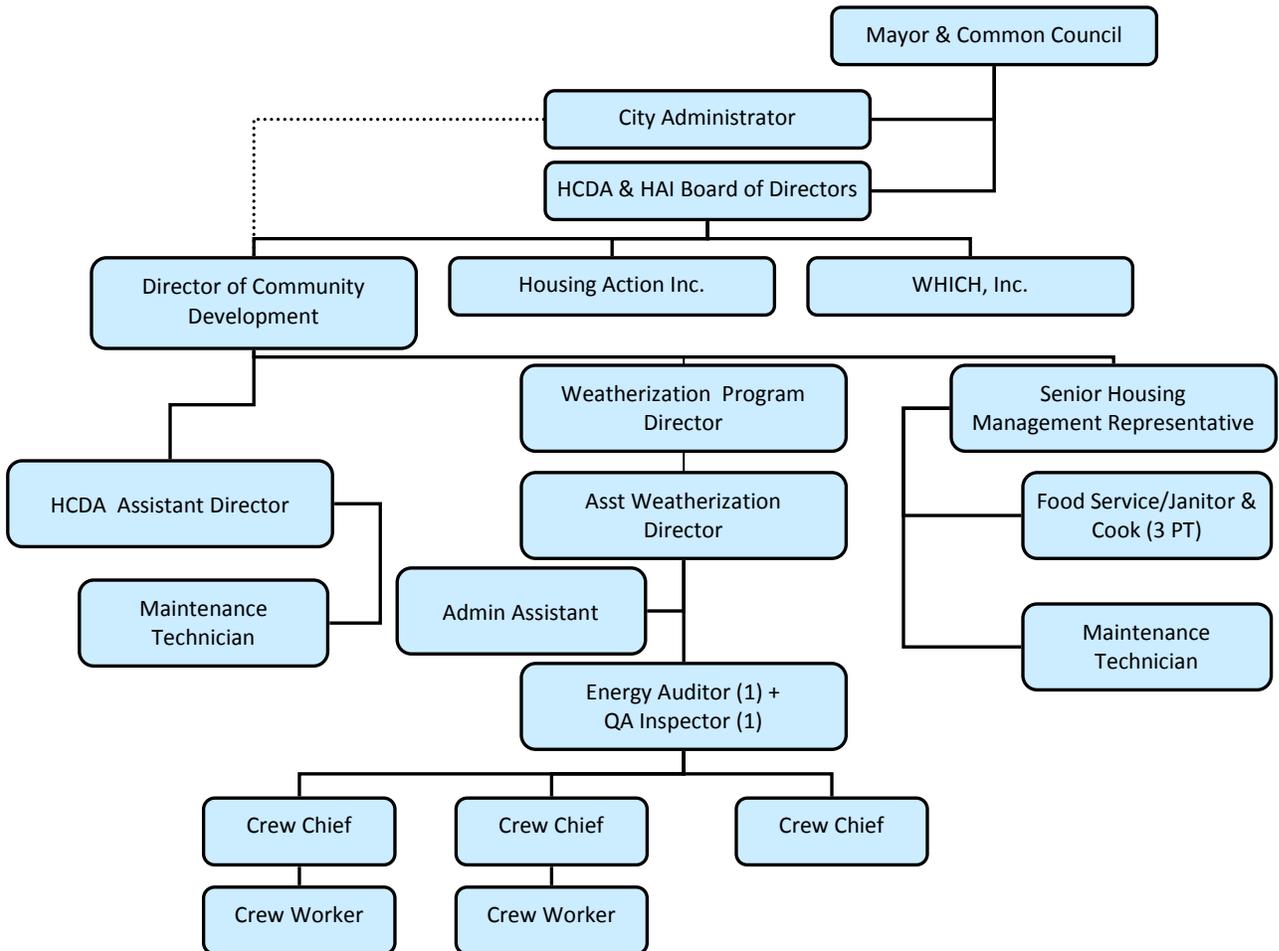
HCDA Harthaven Budget Detail

Fund Type: Enterprise

Fund: HCDA Harthaven

Manager: Director of Community Development **Department:** Community Development Authority

Harthaven is a 62-unit apartment building for seniors. Harthaven I offers 45 rent-assisted one bedroom units to seniors 62 and up. Harthaven II offers 17 market rate one bedroom units to seniors 55 and up. Amenities for both Harthaven I and II include a smoke-free building, an elevator, two community rooms, laundry facilities and on-street parking.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% Change
Employee Count	0	0	0	0	0%
Full Time Equivalents	0	0	0	0	0%

HCDA Harthaven Budget Detail

Fund Type: Enterprise

Fund: HCDA Harthaven

Manager: Director of Community Development **Department:** Community Development Authority

GOALS: To contribute quality senior housing and housing management to the supply of affordable housing within the city.

OBJECTIVES: To provide affordable housing with and without rent assistance to 62 low and moderate income senior households each month.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Elderly Housing Provided	Units	62	62	62	62
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	98	110	110	115	5%
Operations and Maintenance	261	286	256	276	-3%
Debt Service	21	30	30	31	3%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	380	426	396	422	-1%
Less: Revenues and Transfers In	448	463	445	455	-1.7%
Surplus Applied (Generated)	(68)	(37)	(49)	(33)	-11%
Net Cost to General Revenues	0	0	0	0	0%

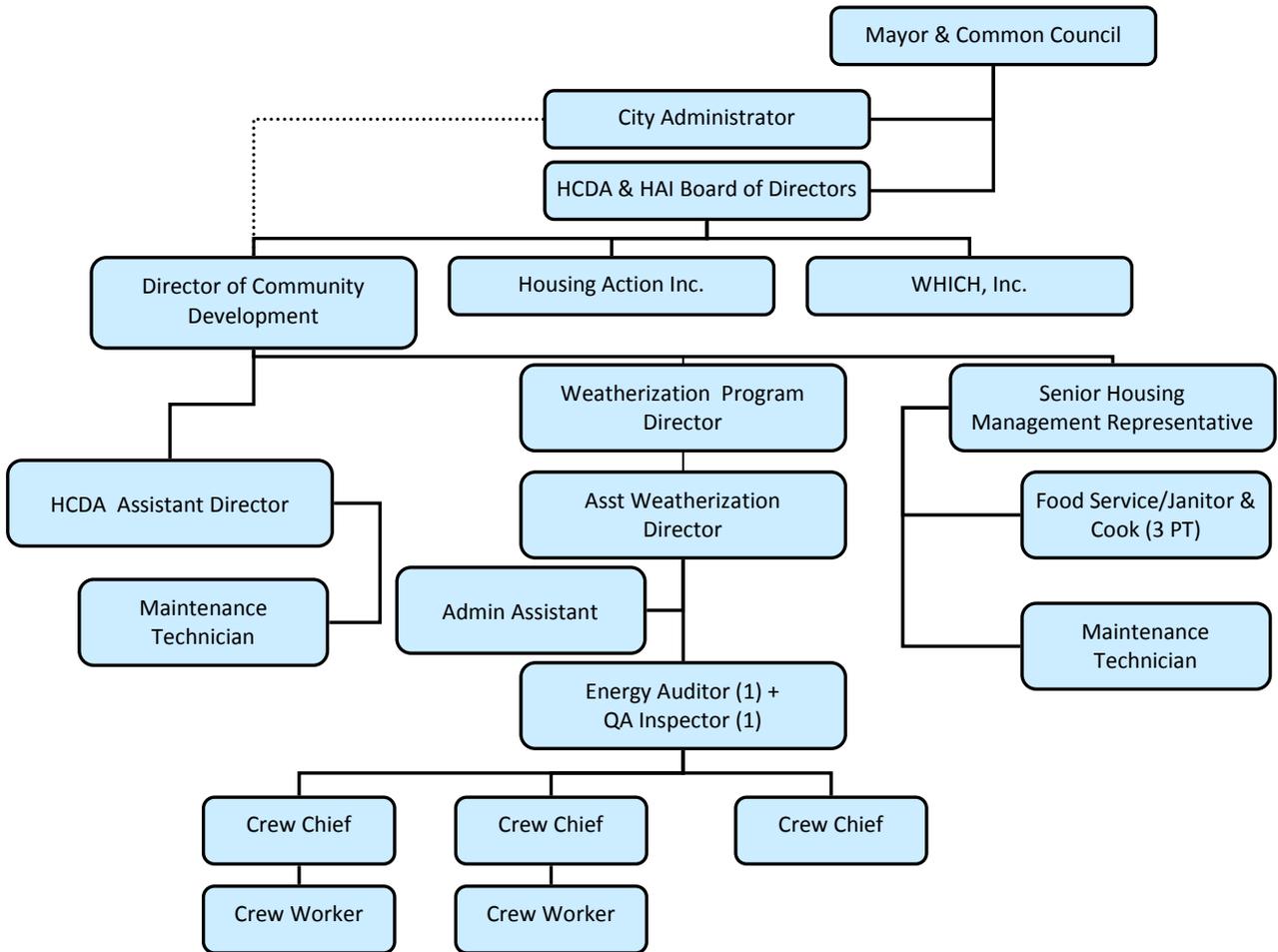
HCDA Washington Heights Budget Detail

Fund Type: Enterprise

Fund: HCDA Washington Heights

Manager: Director of Community Development **Department:** Community Development Authority

Washington Heights is a 50-unit apartment building for seniors 62 and up. Washington Heights offers 38 income restricted one bedroom units and 12 market rate two-bedroom units. Amenities for Washington Heights include a smoke-free building, an elevator, a community room, a dining room with meal program, a library, a fitness room, a salon, housekeeping services, laundry facilities and on-street parking.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% Change
Employee Count	0	0	0	0	0%
Full Time Equivalents	0	0	0	0	0%

HCDA Washington Heights Budget Detail

Fund Type: Enterprise

Fund: HCDA Washington Heights

Manager: Director of Community Development **Department:** Community Development Authority

GOALS: To contribute quality senior housing and housing management to the supply of affordable housing within the city.

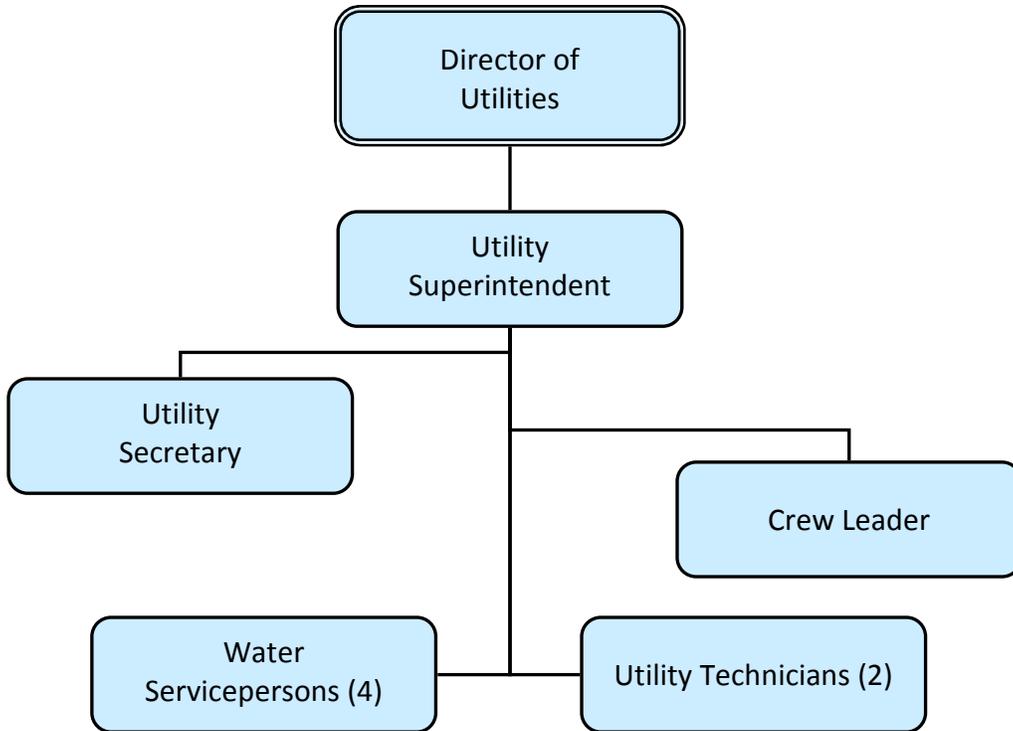
OBJECTIVES: To provide affordable housing to 50 low and moderate income senior households each month.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Elderly Housing Provided	Units	50	50	50	50
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	101	115	115	122	6%
Operations and Maintenance	337	339	334	333	-2%
Debt Service	91	90	88	91	1%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	529	544	537	546	0%
Less: Revenues and Transfers In	536	529	536	542	2.5%
Surplus Applied (Generated)	(7)	15	1	4	-73%
Net Cost to General Revenues	0	0	0	0	0%

Water Utility Budget Detail

Fund Type: Enterprise	Fund: Water Utility
Manager: Director of Utilities	Department: Water Utility

The Hartford Water Utility was founded more than 100 years ago to provide potable water to all customers. The division is responsible for maintaining water service through the installation of meters, repair of water main breaks, and overall maintenance of the water distribution system. The City has five active ground water wells which pump treated water into a distribution system consisting of four water towers and a grid of underground piping. Computerized well monitoring is in place at all sites, and consumption is read using electronic devices. The division is also responsible for the maintenance of all fire hydrants, including regular testing of valves and water pressure for fire suppression purposes.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	6.7	6.7	6.7	6.7	0%
Full Time Equivalent Positions	8.63	8.63	8.63	8.755	1.45%

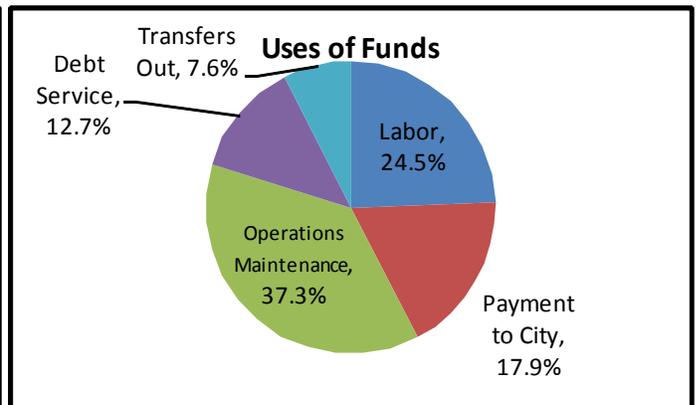
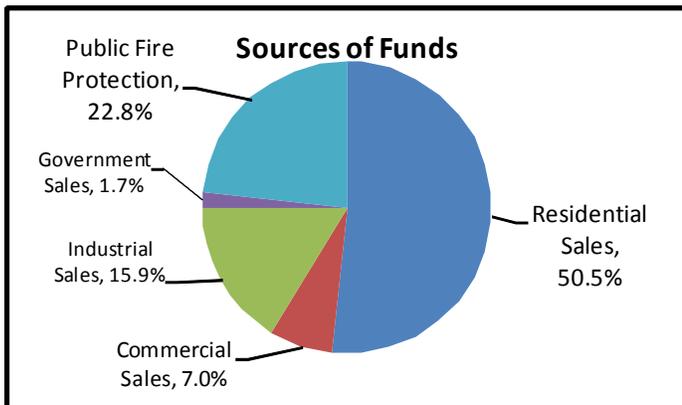
Water Utility Budget Detail

Fund Type: Enterprise **Fund:** Water Utility
Manager: Director of Utilities **Department:** Water Utility

GOALS: To provide a consistent level of water service to the customers of the utility at a reasonable cost and consistent with City fire protection goals.

OBJECTIVES: Ensure compliance with Safe Water Act. Continue licensing of all private wells within City limits. Maintain towers and reservoirs and rehabilitate wells to maximize production. Continue hydrant flushing, valve exercising, and cross connection control programs.

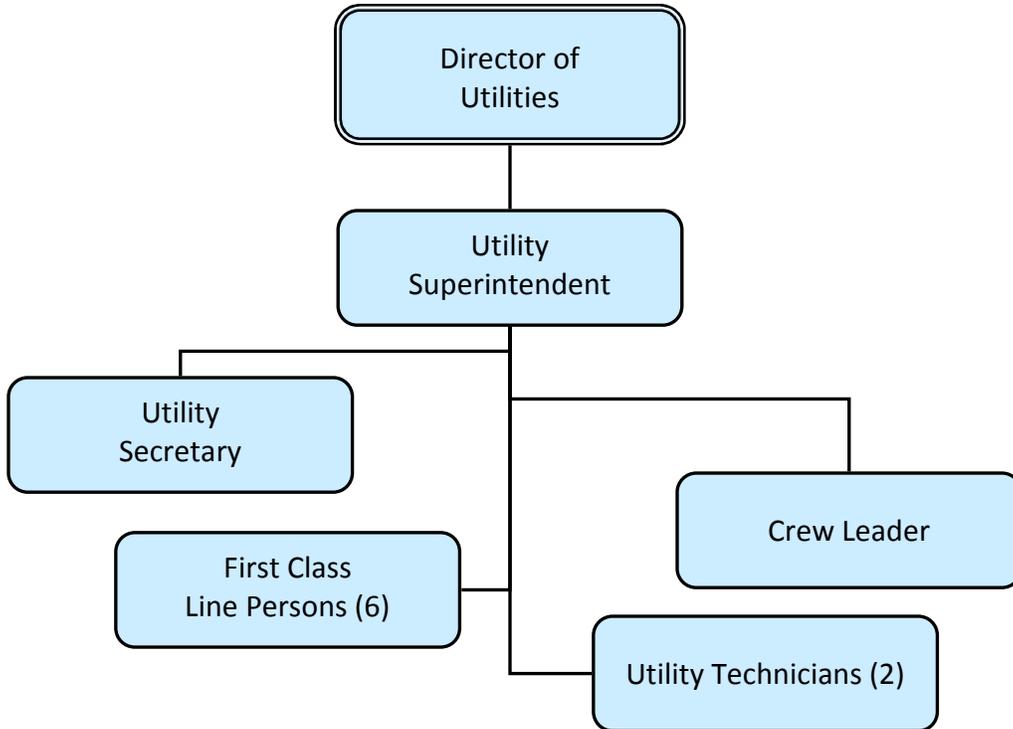
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Water Utility Customers	Customers	5,239	5,353	5,362	5,387
Maximum Gallons Pumped in 1 Day	1000/gall.	1986	1986	1910	2040
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	920	906	882	921	2%
Operations and Maintenance	1,957	2,133	2,014	2,077	-3%
Debt Service	574	515	515	476	-8%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	308	408	408	286	-30%
Total Expenditures and Transfers	3,759	3,962	3,819	3,760	-5%
Less: Revenues and Transfers In	3,931	4,012	4,029	4,029	0.4%
Surplus Applied (Generated)	(172)	(50)	(210)	(269)	438%
Net Cost to General Revenues	0	0	0	0	0%



Hartford Electric Budget Detail

Fund Type: Enterprise	Fund: Hartford Electric
Manager: Director of Utilities	Department: Hartford Electric

Hartford Electric is a distribution-only operation, providing low-cost electric power to residential, commercial, and industrial customers. The division is responsible for delivery of electric power, installation of transformers, poles, conductors, and line hardware, as well as the design of the distribution system. Consumption is read monthly from all customer meters, with joint monthly billings issued for electric, water, sewer, and recycling charges. Hartford Electric is an active member of Wisconsin Public Power, Inc. (WPPI), a consortium of 51 municipal electric utilities throughout the midwest. WPPI, also a regulated utility under Wisconsin law, coordinated purchases of electric power from its operations center in Sun Prairie, Wisconsin, and generates a portion of member power requirements through equity positions held in power generating facilities in both Wisconsin and Minnesota. Hartford Electric celebrated its 100th anniversary in December of 1997.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	12	12	12	12	0%
Full Time Equivalent Positions	14.23	14.23	14.23	14.485	1.79%

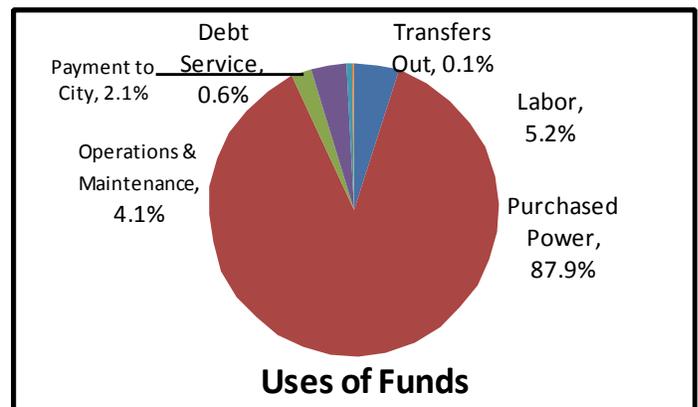
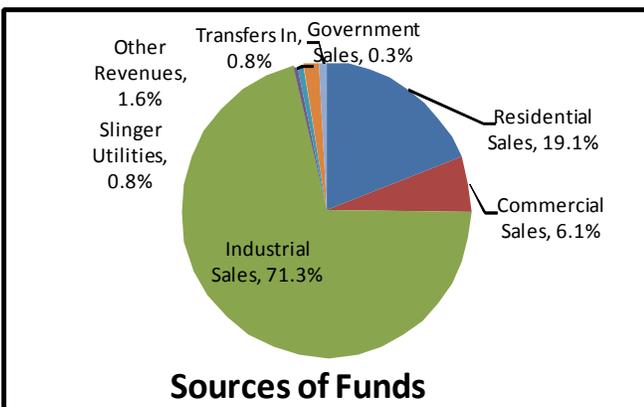
Hartford Electric Budget Detail

Fund Type: Enterprise **Fund:** Hartford Electric
Manager: Director of Utilities **Department:** Hartford Electric

GOALS: To provide a consistent level of reliable electric service to the customers of the utility and the Slinger Electric Utility at a cost and service quality advantage over alternative providers.

OBJECTIVES: Monitor increasing energy generation charges. Provide community outreach to deal with predicted energy cost increases over next decade. (2.0% wholesale price increase from WPPI budgeted for 2016.) Continue to upgrade facilities to maximize system reliability. Provide interim financing to Water Utility.

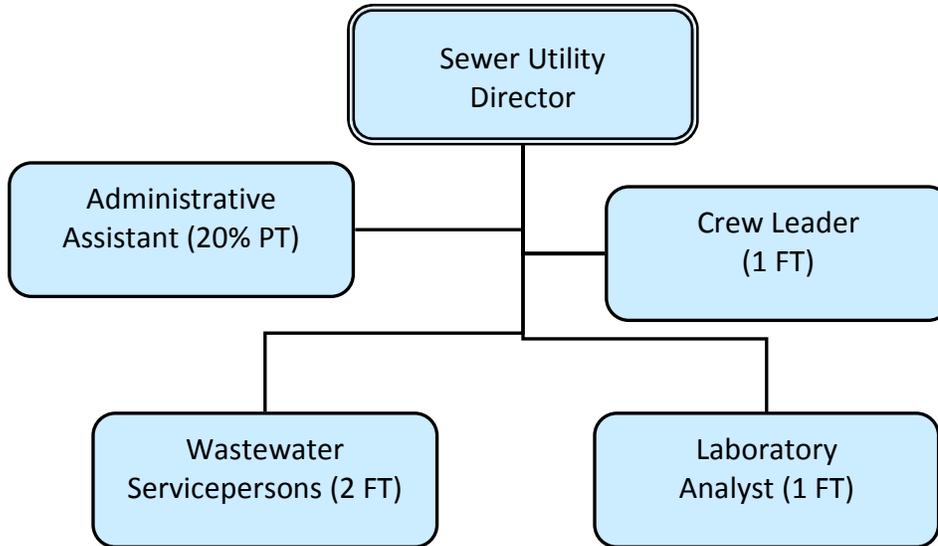
Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016	
Electric Utility Customers	Customers	6,788	6,829	6,890	6,931	
Highest Maximum Demand	Megawatts	55.239	56.105	53.20	55.04	
		Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor		1,562	1,456	1,458	1,552	7%
Operations and Maintenance		26,973	28,037	28,183	28,060	0%
Debt Service		253	203	203	186	-8%
Capital Outlay						
Nonoperating Expenditures		6	0	8	0	0%
Transfers to Other Funds		182	218	218	17	-92%
Total Expenditures and Transfers		28,976	29,914	30,070	29,815	0%
Less: Revenues and Transfers In		29,287	29,521	29,995	30,084	1.9%
Surplus Applied (Generated)		(311)	393	75	(269)	-168%
Net Cost to General Revenues		0	0	0	0	0%



Sewer Utility Budget Detail

Fund Type: Enterprise	Fund: Sewer Utility
Manager: Sewer Utility Director	Department: Sewer Utility

The Sewer Utility operates the City of Hartford Water Pollution Control Facility, as well as maintaining a 70 mile underground wastewater collection system. The Water Pollution Control Facility, located in Dodge Industrial Park at the west end of the City, treats an average 4333 gallons of wastewater per household monthly, in conformance with United States Environmental Protection Agency and Wisconsin Department of Natural Resources regulations. Customers are charged based upon water consumption and water meter size, with surcharges assessed for extra loadings and extraterritorial service. The current facility discharges treated water into the Rubicon River at the western edge of the City. A new \$19.3 million facility with a 20 year anticipated life was completed in 1999.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	5.3	5.3	5.3	5.3	0%
Full Time Equivalent Positions	7.545	7.545	7.545	7.67	1.66%

Sewer Utility Budget Detail

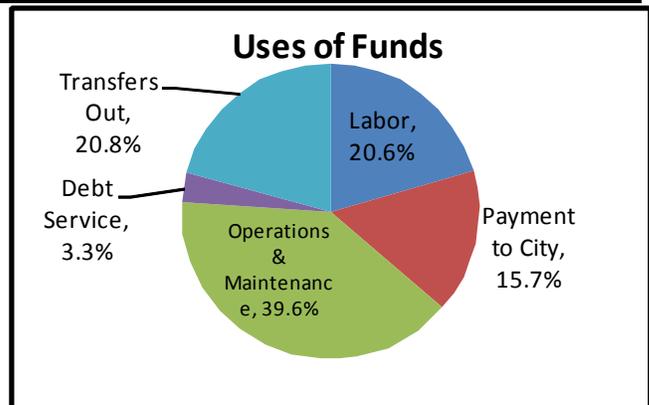
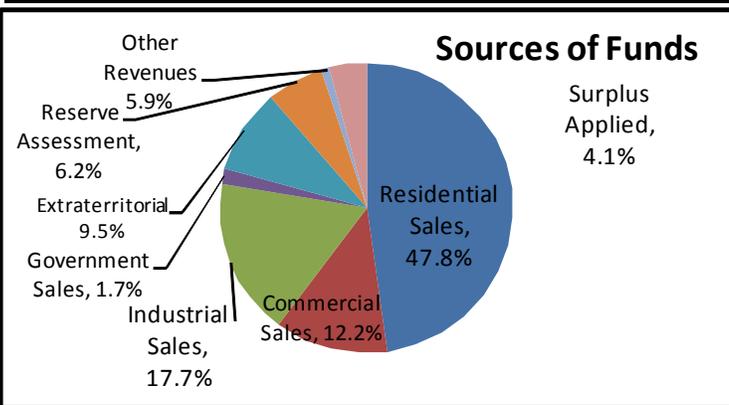
Fund Type: Enterprise **Fund:** Sewer Utility
Manager: Sewer Utility Director **Department:** Sewer Utility

GOALS: To protect public health, the environment and the receiving waters of the Rubicon River. The Hartford Sewer Utility provides exceptional wastewater collection, treatment and related services to Hartford and surrounding service areas in a wide and cost-effective manner.

OBJECTIVES: Treat over one billion gallons of Hartford wastewater to safe environmental standards as prescribed by the Wisconsin Department of Natural Resources and the Environmental Protection Agency. Keep the laboratory quality assurance and registration as directed by NR 149. Provide interim financing to Water Utility. Closely monitor new permit requirements.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Wastewater Treated (Millions)	Gallons	800	856	850	800
Bio-Solids Removed (Millions)	Gallons	6.5	6.5	6.5	5.0

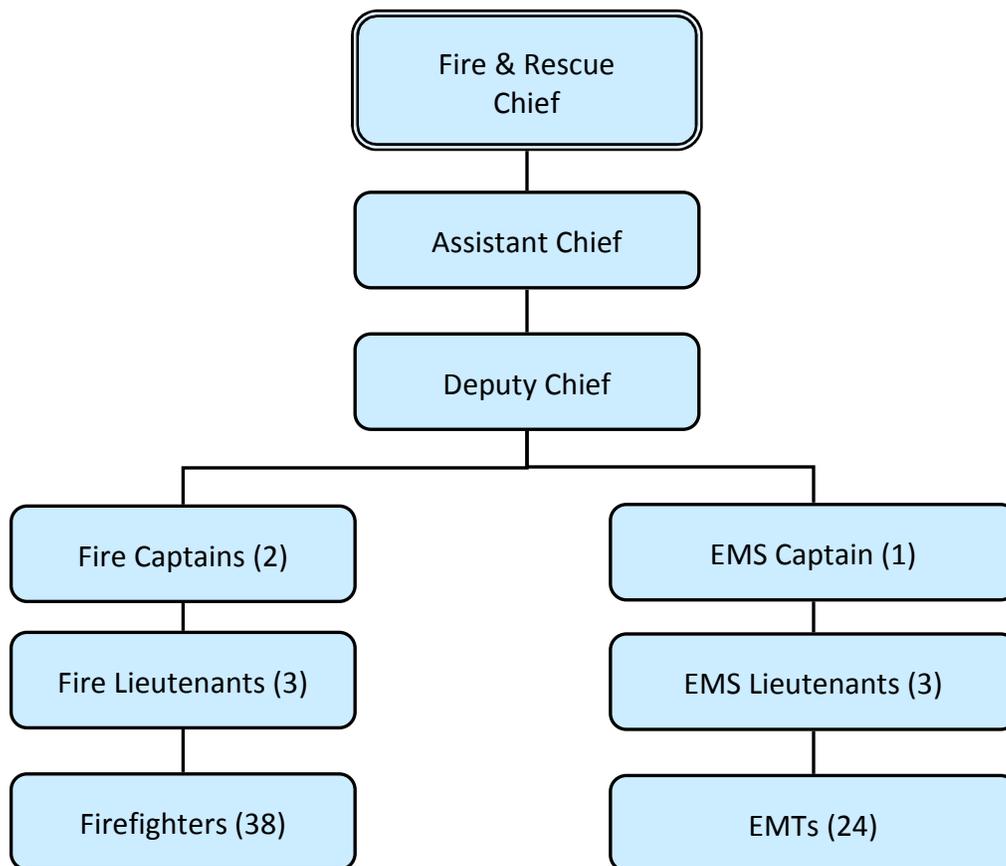
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	704	746	747	802	8%
Operations and Maintenance	2,006	2,076	2,068	2,151	4%
Debt Service	217	170	170	126	-26%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	519	786	996	810	3%
Total Expenditures and Transfers	3,446	3,778	3,981	3,889	3%
Less: Revenues and Transfers In	5,632	3,591	3,495	3,729	3.8%
Surplus Applied (Generated)	(2,186)	187	486	160	-14%
Net Cost to General Revenues	0	0	0	0	0%



Emergency Medical Services Budget Detail

Fund Type: Enterprise	Fund: Emergency Medical Services
Manager: Fire & Rescue Chief	Department: Public Safety

Emergency ambulance response is provided to the citizens of Hartford, and a 70 square mile area surrounding the City, through the Rescue operation of Hartford Fire and Rescue. Originally a quasi-governmental operation, the division is now fully integrated within municipal operations. Twenty-four hour service is provided by a paid on-call staff that respond by page to stabilize a patient condition and transport to the nearest health care facility. Hartford Fire and Rescue operates two fully equipped ambulances from a central facility near City Hall.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	1.24	1.24	1.24	1.1	-11.29%

CITY OF HARTFORD

Emergency Medical Services Budget Detail

Fund Type: Enterprise	Fund: Emergency Medical Services
Manager: Fire & Rescue Chief	Department: Public Safety

GOALS: To provide 24-hour pre-hospital emergency medical care to the citizens of Hartford and its surrounding communities.

OBJECTIVES: Maintain an in-service average time of less than 5 minutes. Broaden the educational efforts on safety and E911 at local schools. Maintain complete shift coverage 24 hours/day, 7 days/week, 365 days/year. Maintain a compliment of at least 30 active EMTs.

	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Ambulance Runs	Runs	1150	1150	1310	1300
Active Total Roster List	Members	35	30	32	30
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	302	311	333	334	7%
Operations and Maintenance	158	148	161	193	30%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	2	2	2	2	0%
Total Expenditures and Transfers	462	461	496	529	15%
Less: Revenues and Transfers In	469	522	603	570	9.2%
Surplus Applied (Generated)	(7)	(61)	(107)	(41)	-33%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Annual budget continues to include labor costs for staffing two 3-person 24-hour shifts on weekends and part-time weekday staff. 2015 had another significant increase in call volume. The department also received two mechanical CPR devices and a 25 kw standby generator through donations. Third party billing system introduced in 2015.

***INTERNAL
SERVICE
FUNDS***

Summary of Fund Type

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department or agency to other departments or agencies.

The Summary of Fund Type for Internal Service Funds consolidates presentations from the following Detail Pages:

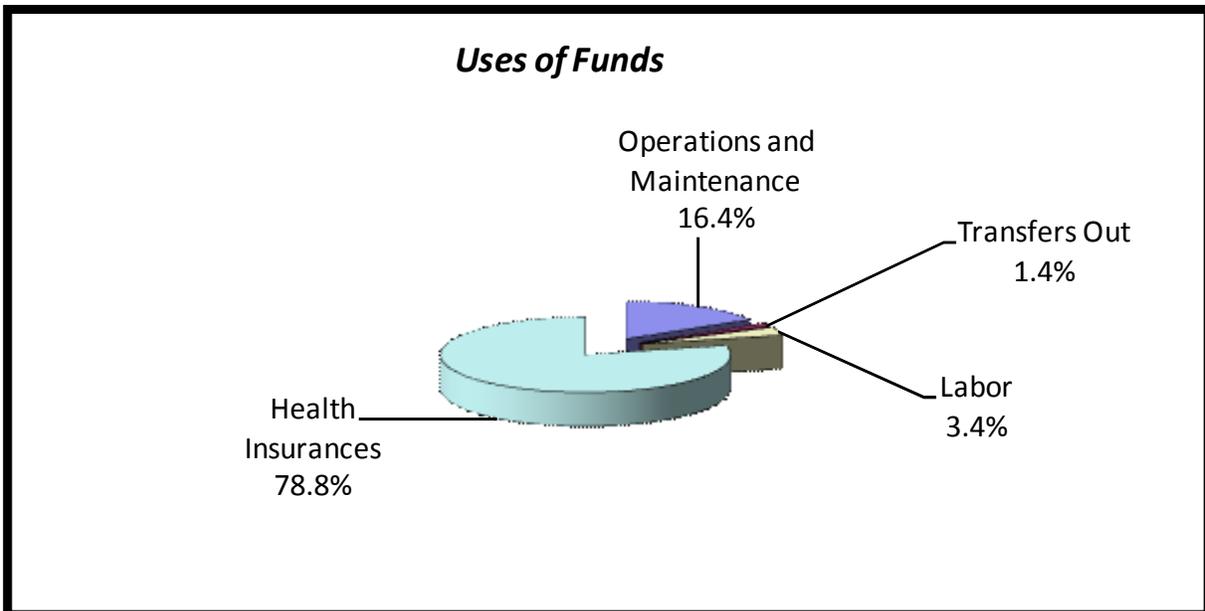
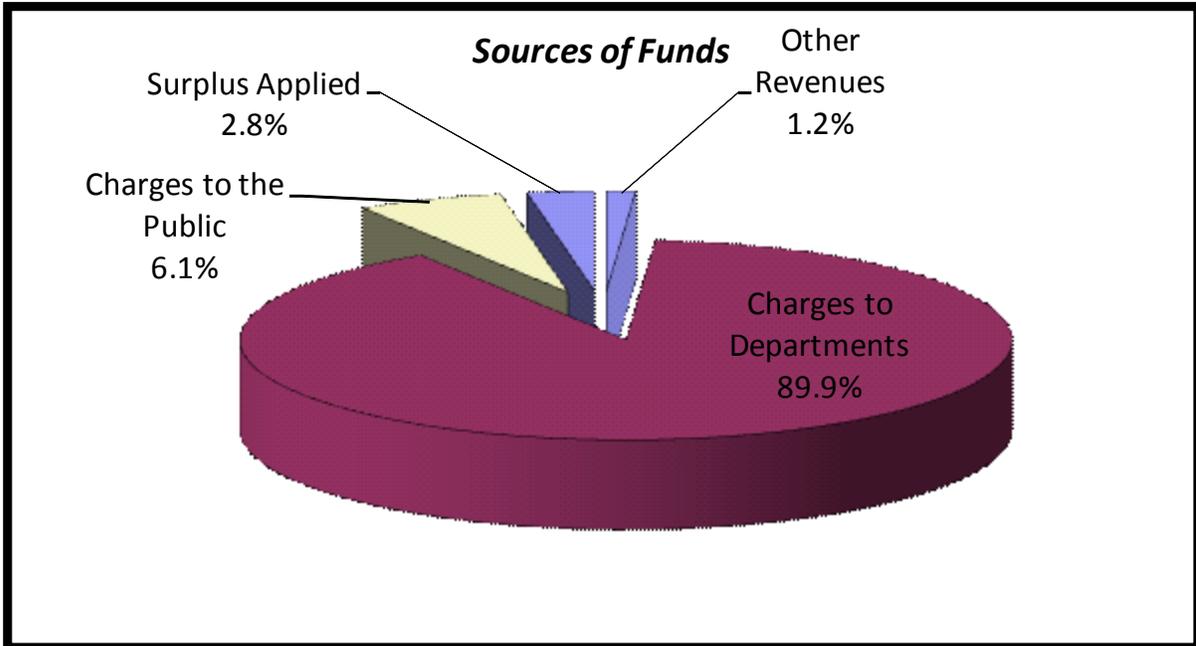
Health Insurance Fund Risk Management Fund
Information Systems Fund

	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	101	107	107	116	8%
Operations and Maintenance	2,743	3,181	3,044	3,213	1%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers To Other Funds	657	127	120	46	-64%
Total Expenditures & Transfers	3,501	3,415	3,271	3,375	-1%
Revenues and Transfers In					
Other Tax Revenues					
Special Assessments					
Intergovernmental Revenues					
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services	197	213	198	207	-3%
Intergovernmental Charges	2,874	3,039	2,969	3,035	0%
Miscellaneous Revenues	52	106	54	39	-63%
Transfers From Other Funds					
Sub-Total	3,123	3,358	3,221	3,281	-2%
Surplus Applied (Generated)	378	57	50	94	65%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	3,501	3,415	3,271	3,375	-1%

Summary of Fund Type Activity

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department or agency to other departments or agencies.



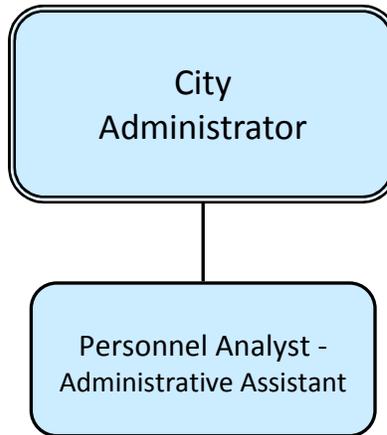
***INTERNAL SERVICE
FUNDS***

***Division
Detail***

Health Insurance Fund Budget Detail

Fund Type:	Internal Service	Fund:	Health Insurance
Manager:	City Administrator	Department:	General Administration

The City of Hartford provides a self-insured health insurance plan for all eligible employees. Under this division a full indemnity dental insurance plan is also available to employees with a modest cost-sharing provision. The City health insurance program includes a preferred provider managed care program involving a comprehensive network of providers, while providing reduced benefits for non-network services. The division is responsible for administration of the program. A third party administrator provides claims management services for the program as well as stop-loss protection.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.05	0.05	0.05	0.07	40%

Health Insurance Fund Budget Detail

Fund Type:	Internal Service	Fund:	Health Insurance
Manager:	City Administrator	Department:	General Administration

GOALS: To provide a self-insured health insurance program and an employee dental insurance program funded through chargebacks to individual funds and departments, and to monitor the effectiveness of such insurances in meeting employee needs.

OBJECTIVES: Monitor 2016 claims activity for cost effectiveness of specific stop-loss limit. Continue development of employee Wellness Program and Health Incentive Program. Coordinate the annual Health Risk Assessment Program screenings and consultations. Evaluate consultant options.

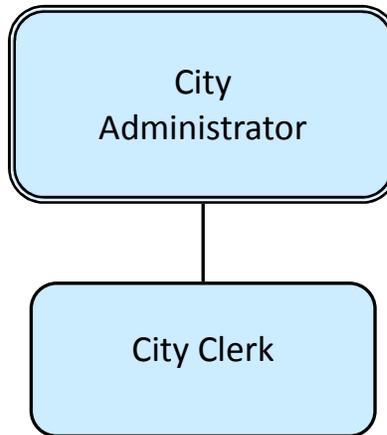
	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Family Health Insurance	Contracts	109	109	108	108
Single Health Insurance	Contracts	21	21	21	20
Family Dental Insurance	Contracts	102	102	102	102
Single Dental Insurance	Contracts	22	22	20	19
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	5	5	5	8	60%
Operations and Maintenance	2,212	2,630	2,443	2,662	1%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	2,817	2,635	2,448	2,670	1%
Less: Revenues and Transfers In	2,496	2,697	2,541	2,624	-2.7%
Surplus Applied (Generated)	321	(62)	(93)	46	-174%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2016 health insurance deductibles unchanged for non-represented employees. Annual health insurance charges for 2016: \$9,248 single and \$24,423 family.

Risk Management Fund Budget Detail

Fund Type: Internal Service	Fund: Risk Management
Manager: City Administrator	Department: General Administration

The City of Hartford is a member of Cities and Villages Mutual Insurance Company (CVMIC), a joint venture with other Wisconsin municipalities. CVMIC offers a coordinated liability insurance and claims management program to members, each of whom holds an equity position in the company. CVMIC also provides and manages the City’s workers’ compensation coverage. The City obtains property insurance through Municipal Property Insurance Company (MPIC) created in 2016. Insurance costs are controlled through a risk management program and a safety program under the direction of the City Clerk, with insurance and safety program costs charged to individual departments, divisions, and programs based upon underwriting criteria. The program also maintains a retained earnings balance available for self-insured needs, coverage deductibles, and in-house training activities.



	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	.25	.25	.25	.25	0%

Risk Management Fund Budget Detail

Fund Type:	Internal Service	Fund:	Risk Management
Manager:	City Administrator	Department:	General Administration

GOALS: Contribute to an effective risk control program by developing and implementing job safety and training programs for the City of Hartford. Provide property, casualty, and worker's compensation insurance for all City risks.

OBJECTIVES: Demonstrate improved Risk Assessment scores from CVMIC. Provide for facility inspections of all City departments to ensure that City is in compliance with OSHA and DOC regulations. Continue coordination of in-house training and development of employee safety.

Activity Measures:	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Workers' Compensation Claims	Claims	14	23	16	16
Insurance Claims	Claims	5	5	4	4
Safety Committee	Meetings	12	12	12	12
Safety Training	Sessions	12	10	10	10
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	22	22	22	23	5%
Operations and Maintenance	354	391	437	388	-1%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	19	92	75	40	-57%
Total Expenditures and Transfers	395	505	534	451	-11%
Less: Revenues and Transfers In	398	432	451	428	-0.9%
Surplus Applied (Generated)	(3)	73	83	23	-68%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Substantial increase in 2016 property insurance. City switches to MPIC property coverage in 2016. 2016 reduction in O & M reflects workers' compensation experience improvement.

Information Systems Budget Detail

Fund Type: Internal Service	Fund: Information Systems
Manager: Finance Director	Department: Financial Administration

The Information Systems Internal Service Fund accounts for two of the three Information Systems functions: data processing and telecommunications. The third function (Cable Television) appears in the Enterprise Fund section of this budget book. A decentralized data processing environment with some centralized financial, appraisal, and clerical services, is managed by the division, with technical support provided to departments upon request. Mid-range computer system networking is accomplished through T-1 cabling shared with the City's personal computers. The City also operates a PBX telecommunications system. Both functions charge costs to user departments on the basis of usage and equipment cost.

Finance
Director

	Actual Exp/Rev 2014	Revised Budget 2015	Forecast Exp/Rev 2015	Approved Budget 2016	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	.91	.91	.91	.91	0%

Information Systems Budget Detail

Fund Type: Internal Service	Fund: Information Systems
Manager: Finance Director	Department: Financial Administration

GOALS: To provide central data processing through the use of the City's mid-range network as well as other computer-based information system networks, to maintain efficient telecommunication service through an in-house PBX telephone system, and to accurately allocate information costs to users.

OBJECTIVES: Install upgrades to computer systems as needed.
Continue telecommunications updates as necessary.

	Unit of Measure	Actual 2013	Actual 2014	Forecast 2015	Planned 2016
Activity Measures:					
Annual CPU Seconds-AS400	Seconds	151,269	152,782	154,310	155,853
AS400 Addresses	Addresses	156	156	156	156
	Actual Exp/Rev 2014 (\$000's)	Revised Budget 2015 (\$000's)	Forecast Exp/Rev 2015 (\$000's)	Approved Budget 2016 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	74	80	80	85	6%
Operations and Maintenance	177	160	164	163	2%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	38	35	45	6	-83%
Total Expenditures and Transfers	289	275	289	254	-8%
Less: Revenues and Transfers In	229	229	229	229	0%
Surplus Applied (Generated)	60	46	60	25	-46%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Intergovernmental data processing fees will remain the same for 2016.

CITY OF HARTFORD, WISCONSIN

2016 ANNUAL BUDGET

SCHEDULE OF PUBLIC OFFICIALS

PHONE NUMBERS

Joseph Dautermann	Mayor	673-8204
Doug Carroll	Aldersperson	673-8204
Dennis Hegy	Aldersperson	673-8204
Joe Kohler	Aldersperson	673-8204
Randy Meyer	Aldersperson	673-8204
Tim Michalak	Aldersperson	673-8204
Rachel Mixon	Aldersperson	673-8204
Roger Randolph	Aldersperson	673-8204
Wayne Rusniak	Aldersperson	673-8204
Barry Wintringer	Aldersperson	673-8204

CITY STAFF

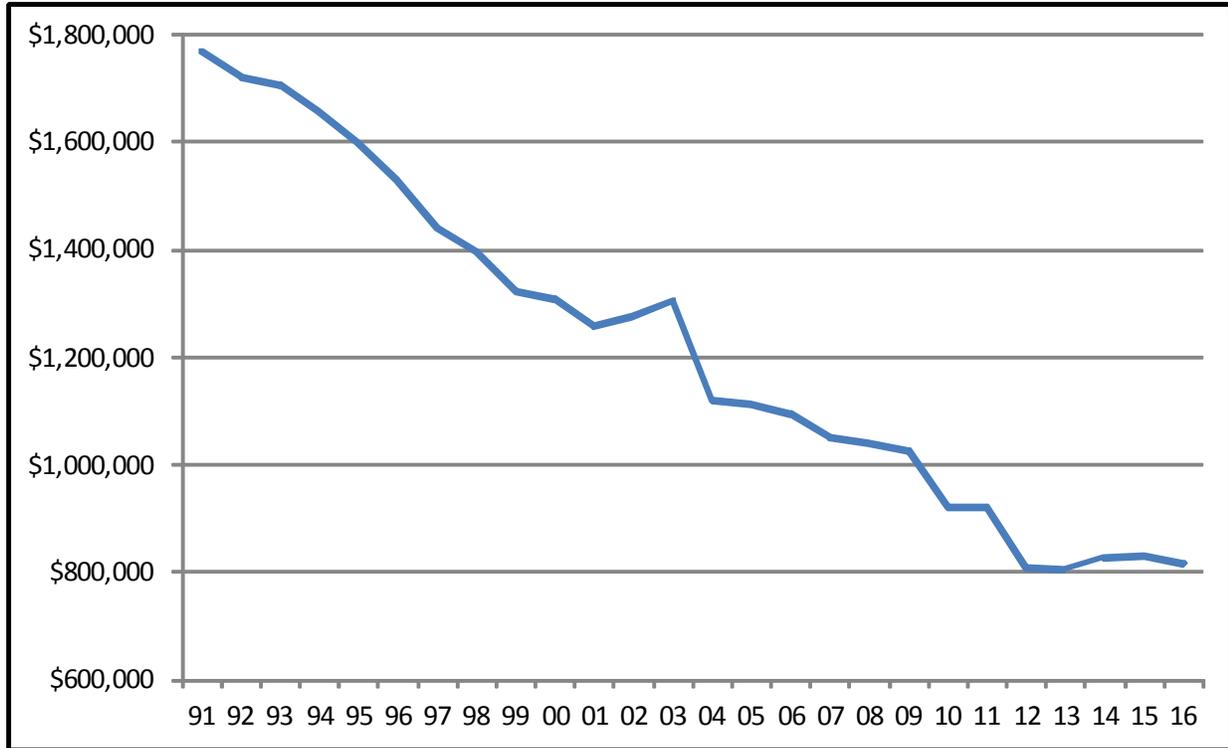
PHONE NUMBERS

Gary Koppelberger	City Administrator	673-8204
Lori Hetzel	City Clerk	673-8202
Dawn Timm	Finance Director/Treasurer	673-8203
Julie Hanrahan	Administrative/Personnel Analyst	673-8204
Ian Prust	City Attorney	673-8210
Jason Schall	City Engineer	673-8260
Darryl Kranz	Director of Public Works	673-8260
Justin Drew	Director of Community Development	673-8270
David Groves	Chief of Police	673-2600
Paul Stephans	Fire & Rescue Chief	673-8290
Ann Fry	Fire Inspector/EMT	673-8281
Brian Rhodes	Director of Utilities	670-3700
Michael Thimm	Utility Superintendent	670-3700
David Piquett	Sewer Utility Director	673-2423
Michael Hermann	Director of Parks & Recreation	670-3730
Randy Wojtasiak	Recreation Program Supervisor	670-3730
Terri Olivo	Aquatics & Fitness Supervisor	670-3730
Brian Wirth	Building Maintenance Supervisor	670-3730
Lisa Alves	Transportation Superintendent	673-8223
Jennifer Einwalter	Library Director	673-8240
Cary Perzan	Assistant Library Director	673-8240

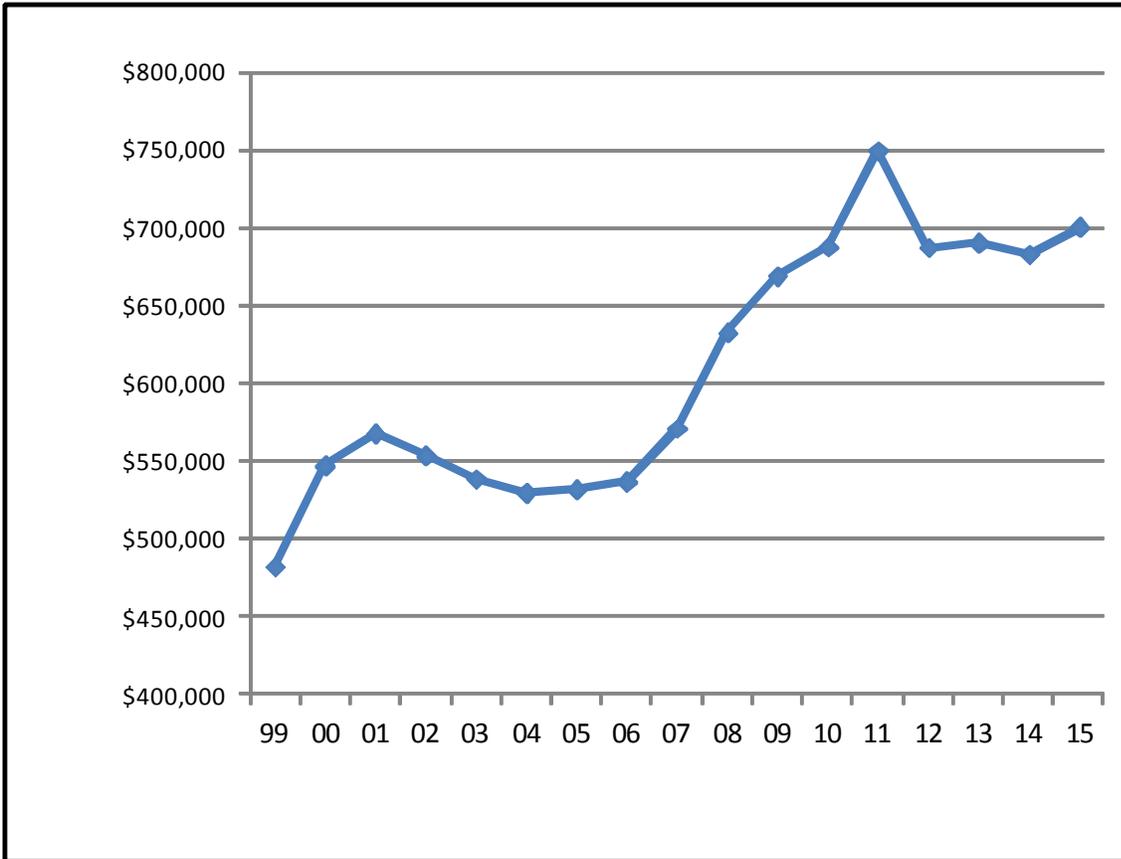
**CITY OF HARTFORD TABLE OF ORGANIZATION
FULL TIME POSITIONS 2012 THROUGH 2016**

RANGE	POSITION	2012 SALARY	% CHANGE	2013 SALARY	% CHANGE	2014 SALARY	% CHANGE	2015 SALARY	% CHANGE	2016 SALARY	% CHANGE
1	ELECTED OFFICIALS:										
	Mayor	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0%
	Alderspersons	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0%
2	ADMINISTRATION:										
	City Administrator	\$88,093	0.0%	\$88,974	1.0%	\$91,642	3.0%	\$93,017	1.5%	\$105,000	12.9%
3 - DEPARTMENT HEADS	Director of Utilities	\$86,986	0.0%	\$87,856	1.0%	\$95,860	9.1%	\$101,101	5.5%	\$102,618	1.5%
	Chief of Police	\$87,529	0.0%	\$88,404	1.0%	\$91,058	3.0%	\$92,424	1.5%	\$93,810	1.5%
	City Engineer	\$82,000	0.0%	\$82,810	1.0%	\$85,295	3.0%	\$86,574	1.5%	\$87,873	1.5%
	Fire & Rescue Chief	\$76,275	0.0%	\$77,037	1.0%	\$79,365	3.0%	\$80,555	1.5%	\$87,873	9.1%
	Sewer Utility Director	\$72,349	0.0%	\$73,073	1.0%	\$75,272	3.0%	\$76,401	1.5%	\$77,547	1.5%
	Finance Director/City Treasurer	\$70,825	0.0%	\$75,542	6.7%	\$77,820	3.0%	\$78,987	1.5%	\$80,172	1.5%
	Director of Public Works	\$69,530	0.0%	\$70,226	1.0%	\$72,328	3.0%	\$73,413	1.5%	\$74,514	1.5%
	Director of Community Development	\$67,192	0.0%	\$81,174	20.8%	\$83,624	3.0%	\$84,878	1.5%	\$86,151	1.5%
	Director of Parks & Recreation	\$66,252	0.0%	\$66,915	1.0%	\$68,925	3.0%	\$69,959	1.5%	\$75,600	8.1%
	Library Director	\$64,874	0.0%	\$65,523	1.0%	\$67,484	3.0%	\$68,496	1.5%	\$69,523	1.5%
	City Clerk	\$58,840	0.0%	\$59,428	1.0%	\$62,703	5.5%	\$63,643	1.5%	\$64,598	1.5%
	4 - MID-MANAGEMENT	Utility Superintendent	\$81,223	0.0%	\$82,035	1.0%	\$87,780	7.0%	\$91,768	4.5%	\$93,145
Police Captain		\$78,488	0.0%	\$79,273	1.0%	\$85,023	7.25%	\$0	-100.0%	\$0	0.0%
Police Operational Lieutenant		\$74,792	0.0%	\$75,540	1.0%	\$79,385	5.1%	\$80,576	1.5%	\$81,785	1.5%
Police Administrative Lieutenant		\$74,792	0.0%	\$75,540	1.0%	\$79,385	5.1%	\$80,576	1.5%	\$81,785	1.5%
Patrol/Detective Sergeant		\$71,263	0.0%	\$71,976	1.0%	\$74,562	3.6%	\$75,680	1.5%	\$76,815	1.5%
Building Maintenance Supervisor		\$53,056	0.0%	\$53,587	1.0%	\$55,186	3.0%	\$56,014	1.5%	\$60,500	8.0%
Assistant Library Director		\$42,804	-15.4%	\$43,232	1.0%	\$44,537	3.0%	\$45,205	1.5%	\$45,883	1.5%
Fire Inspector/EMT		\$51,219	0.0%	\$51,731	1.0%	\$53,286	3.0%	\$54,085	1.5%	\$54,896	1.5%
Administrative/Personnel Asst		\$46,312	0.0%	\$46,775	1.0%	\$48,170	3.0%	\$48,893	1.5%	\$49,626	1.5%
Technology Coordinator		\$42,950	0.0%	\$43,380	1.0%	\$45,769	5.5%	\$46,455	1.5%	\$47,152	1.5%
Recreation Office Manager		\$40,987	0.0%	\$41,397	1.0%	\$42,637	3.0%	\$43,277	1.5%	\$45,625	5.4%
Recreation Program Supervisor		\$40,758	0.0%	\$41,165	1.0%	\$42,407	3.0%	\$43,043	1.5%	\$46,500	8.0%
Aquatic & Fitness Supervisor		\$40,548	0.0%	\$40,946	1.0%	\$42,178	3.0%	\$42,810	1.5%	\$46,250	8.0%
Transportation Superintendent		\$32,322	0.0%	\$32,645	1.0%	\$33,617	3.0%	\$34,121	1.5%	\$37,121	8.8%
5 - REPRESENTED	Crew Leader (Electric)	\$76,943	0.0%	\$77,715	1.0%	\$82,000	5.5%	\$83,226	1.5%	\$84,474	1.5%
	1st Class Lineman (Journeyman)	\$72,683	0.0%	\$73,414	1.0%	\$75,606	3.0%	\$76,740	1.5%	\$77,891	1.5%
	Police Detective	\$62,494	0.0%	\$63,120	1.0%	\$65,020	3.0%	\$65,995	1.5%	\$66,985	1.5%
	Police Officer (after 36 months)	\$58,379	0.0%	\$58,961	1.0%	\$60,727	3.0%	\$61,638	1.5%	\$62,563	1.5%
	Senior Engineering Tech	\$51,636	0.0%	\$52,158	1.0%	\$53,724	3.0%	\$54,530	1.5%	\$55,348	1.5%
	Crew Leader (Water)	\$51,052	0.0%	\$51,553	1.0%	\$56,397	9.4%	\$59,550	5.6%	\$62,828	5.5%
	Crew Leader (Streets & Parks); Mechanic	\$50,488	0.0%	\$50,989	1.0%	\$52,513	3.0%	\$53,301	1.5%	\$54,101	1.5%
	Water Serviceperson	\$49,152	0.0%	\$49,653	1.0%	\$51,156	3.0%	\$51,923	1.5%	\$54,768	5.5%
	Wastewater Serviceperson	\$49,152	0.0%	\$49,653	1.0%	\$51,156	3.0%	\$51,923	1.5%	\$52,702	1.5%
	Engineering Aide II	\$48,984	0.0%	\$49,465	1.0%	\$50,947	3.0%	\$51,711	1.5%	\$52,487	1.5%
	Equipment Operator	\$48,609	0.0%	\$49,089	1.0%	\$50,571	3.0%	\$51,330	1.5%	\$52,100	1.5%
	Utility Technician	N/A	0.0%	N/A	0.0%	\$55,061	N/A	\$55,886	1.5%	\$56,724	1.5%
	Account Clerk II	\$46,312	0.0%	\$46,771	1.0%	\$48,170	3.0%	\$48,893	1.5%	\$49,626	1.5%
	Police Administrative Assistant	\$44,704	0.0%	\$45,143	1.0%	\$46,500	3.0%	\$47,197	1.5%	\$47,905	1.5%
	DPW Secretary	\$41,614	0.0%	\$42,031	1.0%	\$43,284	3.0%	\$43,933	1.5%	\$45,910	4.5%
	Library Services Associate	\$41,614	0.0%	\$42,031	1.0%	\$43,284	3.0%	\$43,933	1.5%	\$44,592	1.5%
	Maintenance Person IV	\$41,614	0.0%	\$42,031	1.0%	\$43,284	3.0%	\$43,933	1.5%	\$44,592	1.5%
	Accounting Specialist Payroll	\$41,614	0.0%	\$42,031	1.0%	\$43,284	3.0%	\$43,933	1.5%	\$45,471	3.5%
	Account Clerk; Clerk Typist II	\$41,614	0.0%	\$42,031	1.0%	\$43,284	3.0%	\$43,933	1.5%	\$44,592	1.5%
	Zoning Technician/Planning Secretary	\$37,480	0.0%	\$42,031	12.1%	\$43,284	3.0%	\$43,933	1.5%	\$44,592	1.5%
	Police Communications Officer	\$40,201	0.0%	\$40,596	1.0%	\$41,821	3.0%	\$42,448	1.5%	\$43,085	1.5%
	Cashier	\$39,547	0.0%	\$39,943	1.0%	\$41,134	3.0%	\$41,751	1.5%	\$42,377	1.5%
	Utility Secretary	\$37,480	0.0%	\$37,855	1.0%	\$40,131	6.0%	\$40,733	1.5%	\$41,344	1.5%
	Library Secretary	\$37,480	0.0%	\$37,855	1.0%	\$38,983	3.0%	\$39,568	1.5%	\$40,162	1.5%
Recreation Support Specialist	\$31,800	-7.1%	\$34,577	8.7%	\$35,621	3.0%	\$36,155	1.5%	\$36,697	1.5%	
Maintenance Person III	\$30,964	0.0%	\$31,278	1.0%	\$32,218	3.0%	\$32,701	1.5%	\$33,192	1.5%	

**CITY OF HARTFORD, WISCONSIN
STATE SHARED REVENUES AND
EXPENDITURE RESTRAINT AID**



***CITY OF HARTFORD, WISCONSIN
TOTAL STATE
TRANSPORTATION AIDS***



**CITY OF HARTFORD TABLE OF ORGANIZATION
2013 - 2016 FRINGE BENEFITS (INCLUDING WCI)**

RANGE	POSITION	2013 FRINGE BENEFITS	2014 FRINGE BENEFITS	2015 FRINGE BENEFITS	2016 FRINGE BENEFITS
1	<i>ELECTED OFFICIALS:</i>				
	Mayor	\$631	\$631	\$631	\$631
	Alderspersons	\$315	\$315	\$315	\$315
2	<i>ADMINISTRATION:</i>				
	City Administrator	\$31,726	\$32,907	\$33,864	\$45,810
3	<i>DEPARTMENT HEADS:</i>				
	Director of Utilities	\$39,858	\$41,611	\$43,539	\$44,988
	Chief of Police	\$50,831	\$50,748	\$51,154	\$52,125
	Sewer Utility Director	\$40,411	\$41,185	\$43,164	\$44,644
	City Engineer	\$37,971	\$39,986	\$41,225	\$42,667
	Fire & Rescue Chief	\$37,888	\$39,342	\$41,022	\$43,614
	Finance Director/City Treasurer	\$36,147	\$36,896	\$37,563	\$38,946
	Director of Public Works	\$37,388	\$38,227	\$39,394	\$40,555
	Director of Community Development	\$38,955	\$39,718	\$40,946	\$41,443
	Director of Parks & Recreation	\$36,793	\$37,453	\$38,734	\$40,756
	Library Director	\$37,357	\$37,838	\$39,352	\$39,994
	City Clerk	\$34,074	\$34,843	\$35,502	\$36,733
4	<i>MID-MANAGEMENT:</i>				
	Utility Superintendent	\$38,850	\$39,975	\$41,799	\$43,072
	Police Captain	\$48,509	\$49,441	N/A	N/A
	Police Lieutenant	\$47,362	\$47,995	\$48,444	\$49,784
	Patrol/Detective Sergeant	\$46,258	\$46,041	\$46,516	\$47,439
	Building Maintenance Supervisor	\$10,293	\$10,880	\$11,347	\$12,037
	Assistant Library Director	\$17,288	\$8,275	\$9,189	\$18,944
	Fire Inspector/EMT	\$34,981	\$34,747	\$35,851	\$37,269
	Administrative/Personnel Asst	\$31,803	\$32,235	\$32,898	\$34,289
	Cable TV Coordinator	\$31,368	\$31,948	\$32,682	\$34,071
	Recreation Office Manager	\$7,290	\$7,504	\$7,611	\$7,870
	Recreation Program Supervisor	\$31,984	\$32,405	\$33,323	\$35,234
	Aquatic & Fitness Supervisor	\$16,570	\$16,958	\$17,501	\$18,557
	Transportation Superintendent	\$29,751	\$30,078	\$30,709	\$32,464

CITY OF HARTFORD, WISCONSIN
TAX LEVY SUPPORT BY ACTIVITY — WASHINGTON & DODGE COUNTIES COMBINED
BUDGETED 2015 AND 2016

ACTIVITY	2015	2015	2016	2016	2016
	BUDGETED NET TAX LEVY	TAX RATE CONTRIBUTION	BUDGETED NET TAX LEVY	CHANGE IN NET TAX LEVY	TAX RATE CONTRIBUTION
Mayor and Common Council	\$51,636	\$0.05	\$51,636	\$0	\$0.05
City Administration	\$107,534	\$0.10	\$82,450	(\$25,084)	\$0.08
Personnel	\$22,151	\$0.02	\$34,276	\$12,125	\$0.03
Municipal Court	(\$4,312)	\$0.00	(\$4,312)	\$0	\$0.00
City Attorney	\$27,533	\$0.03	\$31,233	\$3,700	\$0.03
Animal Control	\$3,485	\$0.00	\$3,485	\$0	\$0.00
Unallocated Property/Liab. Insurances	\$63,038	\$0.06	\$67,263	\$4,225	\$0.06
City Clerk	\$104,023	\$0.10	\$106,108	\$2,085	\$0.10
Elections	\$27,683	\$0.03	\$32,007	\$4,324	\$0.03
Purchasing	\$2,747	\$0.00	\$2,712	(\$35)	\$0.00
Treasury and Accounting	\$101,591	\$0.09	\$97,757	(\$3,834)	\$0.09
Assessment	\$94,190	\$0.09	\$63,799	(\$30,391)	\$0.06
Law Enforcement	\$3,340,843	\$3.07	\$3,420,673	\$79,830	\$3.16
Emergency Government	\$44,918	\$0.04	\$28,380	(\$16,538)	\$0.03
Fire Protection	(\$7,730)	(\$0.01)	(\$13,303)	(\$5,573)	-\$0.01
Engineering	\$189,382	\$0.17	\$191,127	\$1,745	\$0.18
Streets	\$630,672	\$0.58	\$391,291	(\$239,381)	\$0.36
Street Lighting	\$315,000	\$0.29	\$320,000	\$5,000	\$0.30
Garbage Collection	\$432,634	\$0.40	\$437,353	\$4,719	\$0.40
Storm Water Management	\$137,507	\$0.13	\$109,601	(\$27,906)	\$0.10
Recycling	(\$44,648)	(\$0.04)	(\$44,605)	\$43	-\$0.04
Building Maintenance	\$234,354	\$0.22	\$212,618	(\$21,736)	\$0.20
Cemeteries	\$43,100	\$0.04	\$44,637	\$1,537	\$0.04
Parks	\$263,492	\$0.24	\$436,480	\$172,988	\$0.40
Aging Services	\$13,000	\$0.01	\$13,000	\$0	\$0.01
Recreation Programs	\$248,898	\$0.23	\$203,894	(\$45,004)	\$0.19
Hartford Recreation Center	\$323,000	\$0.30	\$331,806	\$8,806	\$0.31
Planning and Zoning	\$26,273	\$0.02	\$24,768	(\$1,505)	\$0.02
Building Inspection	\$43,625	\$0.04	\$33,271	(\$10,354)	\$0.03
Economic Development	\$38,362	\$0.04	\$39,709	\$1,347	\$0.04
Taxi	\$26,791	\$0.02	\$26,397	(\$394)	\$0.02
Library	\$606,500	\$0.56	\$616,400	\$9,900	\$0.57
Airport	\$0	\$0.00	\$0	\$0	\$0.00
EMS	\$0	\$0.00	\$0	\$0	\$0.00
Debt Service	\$2,791,217	\$2.56	\$2,715,777	(\$75,440)	\$2.51
Cable TV	(\$133,100)	(\$0.12)	(\$115,000)	\$18,100	-\$0.11
CDA/Other Payments in Lieu of Taxes	(\$31,000)	(\$0.03)	(\$31,000)	\$0	-\$0.03
Hartford Electric	(\$667,990)	(\$0.61)	(\$637,304)	\$30,686	-\$0.59
Hartford Water Utility	(\$728,447)	(\$0.67)	(\$672,547)	\$55,900	-\$0.62
Sewer Utility	(\$610,000)	(\$0.56)	(\$610,000)	\$0	-\$0.56
Unallocated Revenues:					
State Shared Revenues	(\$720,618)	(\$0.66)	(\$720,236)	\$382	-\$0.67
Expenditure Restraint Program	(\$108,269)	(\$0.10)	(\$95,548)	\$12,721	-\$0.09
Computer Tax Refund	(\$29,000)	(\$0.03)	(\$39,480)	(\$10,480)	-0.04
Miscellaneous General Fund	\$0	\$0.00	(\$1,543)	(\$1,543)	\$0.00
TID #5 Distribution	\$0	\$0.00	(\$210,000)	(\$210,000)	-\$0.19
Room Tax	(\$9,000)	(\$0.01)	(\$9,000)	\$0	-\$0.01
Appropriated Fund Balance	(\$447,621)	(\$0.41)	(\$182,530)	\$265,091	-\$0.17
TOTALS	\$6,813,444	\$6.26	\$6,783,500	(\$29,944)	\$6.27

CITY OF HARTFORD, WISCONSIN
2016 FEE INCREASES

DEPARTMENT	2015 FEE	2016 FEE	% CHANGE
<i>PARKS & RECREATION:</i>			
Non-Resident Program Fee	\$10	\$15	50%
Non-Resident Workshop Fee	\$5	\$7.50	50%
Recreation Center Memberships (all)			2%
<i>CEMETERY:</i>			
Winter Charge (frost/snow removal)	\$150.00	\$175.00	17%
<i>RECYCLING:</i>			
Tube TVs/Monitors	\$15.00	\$20.00	33.3%
<i>SEWER UTILITY:</i>			
Rate Increase			6.0%

**CITY OF HARTFORD, WISCONSIN MUNICIPAL ELECTRIC UTILITY
RATES IN EFFECT JANUARY 1, 2014
THESE RATES REMAIN UNCHANGED SINCE JULY 2005**

RESIDENTIAL ELECTRIC SERVICE

Customer Charge	\$7.00/month
Energy Charge.....	\$0.0780/kWh
Minimum Bill.....	\$7.00/month

Residential electric bills are subject to 5.6% Wisconsin State Sales Tax for bills due June to November.

GENERAL ELECTRIC SERVICE

Customer Charge - single phase.....	\$8.00/month
Customer Charge - three phase	\$15.00/month
Energy Charge.....	\$.0780/kWh

Minimum bill will be the customer charge.

SMALL POWER ELECTRIC SERVICE

Customer Charge	\$50.00/month
Demand Charge per Month (Billed)	\$6.50/kWh
Energy Charge.....	\$.03950/kWh

Minimum bill will be the customer charge, plus \$1.25 per kW of the highest monthly Maximum Measured Demand occurring in the current month or preceding 11 month period.

- * If the customer receives service at the primary voltage, a 1.25% discount on the demand and energy charges is given.
- * A \$.15 per kW of billed demand discount is applied where no step-down substation facilities are required, or where the customer assumes the ownership, maintenance, and operation of substation(s) or transformer(s).

LARGE POWER ELECTRIC SERVICE

(Applied to customers for all types of service if monthly Maximum Measured Demand is in excess of 200 kilowatts per month for three or more months in a consecutive 12 month period.)

Customer Charge	\$150.00/month
Demand Charge/Month (on peak).....	\$7.60/kWh
Energy Charge On Peak.....	\$.04100/kWh
Energy Charge Off Peak	\$.02450/kWh
Customer Demand Charge.....	\$1.50/kWh

Minimum bill will be the customer charge, plus the customer demand charge.

INDUSTRIAL POWER SERVICE

(Applied to customers for all types of service if monthly Maximum Measured Demand is in excess of 1000 kilowatts per month for three or more months in a consecutive 12 month period.)

Customer Charge	\$250.00/month
Demand Charge/Month (on peak).....	\$8.36/kWh
Energy Charge On Peak.....	\$.03650/kWh
Energy Charge Off Peak	\$.02200/kWh
Customer Demand Charge.....	\$1.50/kWh

Minimum bill will be the customer charge, plus the customer demand charge.

RECONNECTION CHARGES

A reconnection charge of \$35.00 will be assessed during regular business hours (7:30 a.m. to 3:15 p.m., Monday through Friday). After regular office hours the minimum reconnection charge of \$35.00 applies plus any overtime labor costs, not to exceed a total maximum charge of \$70.00.

TO ALL UTILITY CUSTOMERS:

In accordance with Public Service Commission of Wisconsin rules, please be advised the following agencies and programs may be able to provide financial aid assistance or counseling to City of Hartford Electric, Water, and Wastewater Utility customers:
WASHINGTON COUNTY DEPARTMENT OF SOCIAL SERVICES - (262) 335-4610
Use the form on the reverse side to advise the utility about any critical life-sustaining medical equipment.

DEFINITIONS

ON PEAK is defined as 7:00 am to 9:00 p.m., Monday through Friday, excluding Holidays.

MAXIMUM MEASURED DEMAND (MMD) in any month is that demand in kilowatts needed to supply the average kilowatts in 15 consecutive minutes of greatest consumption of electricity during each month.

ON-PEAK BILLED DEMAND = $\frac{\text{On-Peak MMD} \times 90\%}{\text{Average Monthly Power Factor}}$

Average Monthly Power Factor

AVERAGE MONTHLY POWER FACTOR, where A = monthly use of kilowatt-hours and B = monthly use of lagging reactive kilovolt-ampere-hours as obtained from a reactive component meter (equipped with ratchets), is equal to:

$$\frac{A}{\text{the square root of } [(A \times A) + (B \times B)]}$$

PRIMARY METERING DISCOUNT = a 1.25% discount on the monthly energy charge, the customer demand charge, and the demand charge for customers metered on the primary side of the transformer at the utility's primary voltage.

TRANSMISSION METERING DISCOUNT = a 2.50% discount on the monthly energy charge, the customer demand charge, and the demand charge for customers metered on the transmission side of the transformer at the utility's transmission voltage.

TRANSFORMER OWNERSHIP DISCOUNT = a credit of \$0.25 per kW on the monthly customer demand charge given to customers who own and maintain their own transformers or substations.

GENERAL CONDITIONS

* All metered rates are subject to a positive or negative Power Cost Adjustment Charge (PCAC) equal to the amount by which the current cost of power is greater or lesser than the base cost of power purchased, using the formula prescribed by the Public Service Commission of Wisconsin.

* Budget billing plans are available after 8 months to residential customers with electric heat only. Additional information is available from the Business Office.

* All payments must be presented to the City Treasurer's office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

* When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer's account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.

* Payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located inside the front entrance of City Hall at 109 North Main Street. PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY. Payments are also accepted on or before the due date of the following local businesses:

- First National Bank.....116 West Sumner
- Associated Bank.....1594 East Sumner

* As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

IMPORTANT TELEPHONE NUMBERS

Utility Department.....	670-3710
After Hours.....	673-2600
Business Office.....	673-8212
Public Service Commission Hotline.....	1-800-225-7729

CRITICAL LIFE-SUSTAINING MEDICAL EQUIPMENT FORM

In order to process this request, the following form needs to be completed and returned to:

CITY OF HARTFORD UTILITIES
109 NORTH MAIN STREET
HARTFORD, WI 53027
Fax Number: (262) 673-8301

Customer Information (To be completed by customer)
Name:
Address:
Utility Account Number:
Phone Number:

Individual with Medical Condition (To be completed by customer)
Name:
Date of Birth:
Relationship to Customer:

Release (To be completed by resident requiring life-sustaining medical equipment or his/her legal guardian)

I _____ (circle one: resident or legal guardian) hereby grant my consent to the below-named licensed physician or public health, social services, or law enforcement official to release to Hartford Utilities such information as noted below, plus any supplemental information as may be needed by Hartford Utilities to verify the medical need for Medical Alert Services.

Signature of Resident or Legal Guardian: _____

Date: _____

Patient Information (To be completed by physician)		
Patient Name:		
Date of last office visit:		
Current Diagnosis:		
Current Prescriptions:		
Does medical condition or treatment require electricity?	Yes	No
If yes, what type of equipment is needed?		
How often is this equipment used?		
Would loss of electricity be life threatening?	Yes	No
Additional comments/concerns:		
Physician's Signature:		

**CITY OF HARTFORD, WISCONSIN
MUNICIPAL RECYCLING SERVICE
RATES IN EFFECT JANUARY 1, 2013
THESE RATES REMAIN UNCHANGED SINCE JULY 2011**

For all single family homes, duplexes, and triplexes located within the corporate limits of the City of Hartford, Wisconsin a fee of \$5.92 per month per household is charged on your utility bill to help defray the cost of State-mandated recycling programs. All other households, commercial enterprises, and industries are required to arrange for the private disposal of recyclable materials.

GENERAL CONDITIONS

All payments must be presented to the City Treasurer's Office by 4:30 p.m. on the 20th day after issuance. Payments received after that time are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

All payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located in the Hartford Police Department lobby. **PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY.** Payments are also accepted on or before the due date at the following local businesses:

First National Bank	116 West Sumner	Associated Bank.....	1594 East Sumner
County Market.....	1566 East Sumner	PNC Bank.....	709 Grand Avenue

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

IMPORTANT TELEPHONE NUMBERS

Sanitation/Recycling Office	673-8225	Business Office.....	673-8212
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**CITY OF HARTFORD, WISCONSIN
MUNICIPAL WASTEWATER UTILITY
RATES IN EFFECT JANUARY 1, 2016**

MONTHLY VOLUMETRIC CHARGE

City Customers-----	\$4.42/1000 gallons
Extraterritorial Customers-----	\$5.37/1000 gallons

MONTHLY WEIGHTED METER CHARGE

	<u>METER SIZE</u>	<u>MONTHLY CHARGE</u>
City Customers	5/8 inch	\$14.82
	3/4 inch	\$14.82
	1 inch	\$37.04
	1 1/4 inch	\$54.81
	1 1/2 inch	\$74.07
	2 inch	\$103.70
	2 1/2 inch	\$185.18
	3 inch	\$222.21
	4 inch	\$370.35
	6 inch	\$740.71
		10 inch
	12 inch	\$2,370.24
Extraterritorial Customers	per user	\$16.70

MONTHLY SURCHARGES

City Customers	BOD > 300 mg/L	\$0.398/lb
	TSS > 250 mg/L	\$0.135/lb
	P > 6 mg/L	\$6.411/lb
	N > 30 mg/L	\$0.584/lb
Extraterritorial Customers	BOD > 300 mg/L	\$0.460/lb
	TSS > 250 mg/L	\$0.159/lb
	P > 6 mg/L	\$7.594/lb
	N > 30 mg/L	\$0.700/lb

GENERAL CONDITIONS

All payments must be presented to the City Treasurer's Office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer's account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.

Payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located inside the front entrance of City Hall at 109 North Main Street. PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY. Payments are also accepted on or before the due date at the following businesses:

First National Bank 116 West Sumner

Associated Bank..... 1594 East Sumner

CITY OF HARTFORD, WISCONSIN
MUNICIPAL WASTEWATER UTILITY
RATES IN EFFECT JANUARY 1, 2016

IMPORTANT TELEPHONE NUMBERS

Utility Department.....	670-3710	After Hours.....	673-2600
Business Office	673-8212	Public Service Commission Hotline	1-800-225-7729

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

SEWER METERING

Municipal wastewater volume charges are based upon metered water volumes. No adjustment of any kind is allowed for water volumes not treated by the Wastewater Utility, unless a secondary water meter is installed.

Customers wishing to avoid Wastewater Utility charges for municipal water not treated by the Wastewater Utility may permanently install a secondary water meter (a.k.a. deduct meter) per instructions available from the Hartford Water Utility. The cost of the secondary water meter and installation is the responsibility of the customer. The meter must be installed by a licensed plumber and inspected by the Hartford Water Utility prior to use. A secondary water meter is subject to an additional monthly service charge equal to the monthly service charge of the primary water meter, regardless of water volume measured.

CITY OF HARTFORD, WISCONSIN
MUNICIPAL WATER UTILITY
RATES IN EFFECT JANUARY 1, 2014
THESE RATES REMAIN UNCHANGED SINCE JANUARY 2011

MONTHLY VOLUMETRIC CHARGE

First 20,000 gallons-----	\$4.95/1000 gallons
Next 313,333 gallons -----	\$4.33/1000 gallons
Next 1,000,000 gallons-----	\$3.73/1000 gallons
Over 1,333,333 gallons-----	\$3.20/1000 gallons

MONTHLY SERVICE CHARGE

(City Customers)

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
5/8 inch	\$13.50	3 inch	\$102.00
3/4 inch	\$13.50	4 inch	\$156.00
1 inch	\$18.00	6 inch	\$205.00
1 1/4 inch	\$24.00	8 inch	\$330.00
1 1/2 inch	\$33.00	10 inch	\$450.00
2 inch	\$54.00	12 inch	\$549.00

EXTRATERRITORIAL SURCHARGES

Customers residing outside the corporate limits of the City of Hartford are billed at regular rates for volume and service, plus a 25% surcharge.

GENERAL CONDITIONS

- All payments must be presented to the City Treasurer’s Office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.
- When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer’s account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.
- Payments are accepted at the City Hall Treasurer’s Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located inside the front entrance of City Hall at 109 North Main Street. **PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY.** Payments are also accepted on or before the due date at the following local businesses:

First National Bank116 West Sumner Associated Bank.....1594 East Sumner

IMPORTANT TELEPHONE NUMBERS

Utility Department670-3710 After Hours673-2600
Business Office673-8212 Public Service Commission Hotline1-800-225-7729

CITY OF HARTFORD, WISCONSIN
MUNICIPAL WATER UTILITY
RATES IN EFFECT JANUARY 1, 2014
THESE RATES REMAIN UNCHANGED SINCE JANUARY 2011
(CONTINUED)

BULK WATER CHARGE

Volume charge ----- \$4.95/1000 gallons
Plus service charge ----- \$40.00

TEMPORARY SERVICE

Service charge for setting valve ----- \$15.00
Deposit for valve and meter ----- \$15.00

UNMETERED GENERAL WATER SERVICE CHARGE

Where the utility cannot immediately install its water meter, service MAY be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$33.30 per month. This rate shall be applied only to single family residential and small commercial customers and approximates the cost of 4,000 gallons of water per month. If it is determined by the utility that usage is in excess of 4,000 gallons per month, an additional charge will be made for the estimated additional usage.

RECONNECTION CHARGES

	During Normal Business Hours	After Normal Business Hours
Reinstallation of meter, including valving at curb stop.....	\$40.00	\$60.00
Valve turned on at curb stop.....	\$30.00	\$45.00

PUBLIC FIRE PROTECTION MONTHLY SERVICE CHARGE

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
5/8 inch	\$11.50	3 inch	\$173.00
3/4 inch	\$11.50	4 inch	\$288.00
1 inch	\$28.75	6 inch	\$575.00
1 1/4 inch	\$42.55	8 inch	\$920.00
1 1/2 inch	\$57.50	10 inch	\$1,380.00
2 inch	\$92.00	12 inch	\$1,839.00

PRIVATE FIRE PROTECTION MONTHLY SERVICE CHARGE

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
2 inch	\$10.00	8 inch	\$100.00
3 inch	\$19.00	10 inch	\$150.00
4 inch	\$31.00	12 inch	\$218.00
6 inch	\$62.00		

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2016- 2020

2016 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2016 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Law Enforcement											
Police Patrol Vehicle	201-95-003	2	Replacement	\$22,825							\$22,825
Police Patrol Vehicle	201-95-004	2	Replacement	\$22,825							\$22,825
Police Patrol Vehicle	201-00-009	2	Replacement	\$22,825							\$22,825
E911 System Replacement	201-12-026	2	Replacement	\$138,994	\$138,994						
Digital Voice Logging System	201-14-029	3	Replacement	\$13,093							\$13,093
Electronic Control Devices ECDs	201-16-032	2	Replacement	\$12,046							\$12,046
Fire & Rescue											
Fire Truck 1680 Replacement	250-12-047	2	Replacement	\$55,000	\$55,000						
Survive Alive Trailer Replacement	250-14-048	4	Replacement	\$70,000	\$40,000			\$30,000			
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
East Sumner Street Resurfacing	301-08-379	2	Replacement	\$10,000	\$10,000						
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$25,000	\$25,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000	\$30,000						
Dump Truck Plow & Wing	301-09-392	2	Replacement	\$155,000	\$155,000						
North Wacker/West State Storm Sewer Additions	301-10-395	3	New	\$82,500	\$82,500						
Wheelock Ave Resurfacing	301-11-399	3	Replacement	\$222,600	\$222,600						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000			\$100,000			
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000						\$25,000	
Pull Behind Lawnmower	301-16-427	3	Replacement	\$14,500	\$14,500						
South Wilson Avenue Pond Construction	301-16-428	3	New	\$65,000	\$65,000						
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Parks 10' Riding Mower	501-09-074	3	Replacement	\$58,000							\$58,000
Emerald Ash Borer Tree Removal & Plantings	501-11-078	3	New	\$15,000						\$15,000	
Bernd Park Footbridge	501-11-081	3	New	\$56,000	\$56,000						
Willowbrook Playground	501-11-083	3	Replacement	\$50,000	\$50,000						
Parks Riding Mower	501-12-085	4	New	\$21,100							\$21,100
Independence Park Backstops	501-15-096	3	Replacement	\$17,000	\$17,000						
Recreation											
Veterans Pool Reconstruction	550-06-028	3	Replacement	\$9,925,141	\$7,000,000			\$2,325,141		\$600,000	
Veterans Pool Lights	550-14-037	3	New	\$127,000	\$127,000						
Veterans Pool Heating & Air Conditioning	550-14-038	3	New	\$36,000	\$36,000						
Engineering											
Downtown Stormwater/Parking Improvements	601-16-032	3	Replacement	\$500,000						500,000	
HADC Industrial Land Site Design	601-16-033	3	New	\$20,000	\$20,000						
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$45,000						45,000	
TOTAL GOVERNMENTAL FUNDS				\$12,126,449	\$8,273,594	\$0	\$0	\$2,355,141	\$100,000	\$1,225,000	\$172,714

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2016 - 2020

2016 Summary of Costs ~ Proprietary Funds											
	Project Number	Priority	Project Purpose	2016 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Airport											
Runway & Taxiway Extension Land Acquisition	350-16-025	2	New	\$675,000			\$675,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$48,000						\$48,000	
Wheelock Ave Watermain Replacement	360-11-282	3	Replacement	\$158,000						\$158,000	
Grand Ave Watermain Replacement	360-12-290	3	Replacement	\$395,000						\$395,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
Hydrant Painting	360-16-302	3	Replacement	\$15,000						\$15,000	
Sewer Utility											
Branch St Sanitary Sewer Replacement	370-10-155	3	Replacement	\$70,000						\$70,000	
Wheelock Ave Sanitary Sewer Repairs	370-11-161	3	Replacement	\$45,500						\$45,500	
HVAC Administration Building Unit Replacement	370-15-183	2	Replacement	\$70,000						\$70,000	
Plant Tertiary Effluent Filter Rehab	370-16-188	2	Replacement	\$35,000						\$35,000	
Plant Telephone/Communications Server Replacement	370-16-193	2	Replacement	\$13,000						\$13,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$36,000						\$36,000	
Arthur Rd Substation New Circuit 32 & 33	380-04-252	3	New	\$125,000						\$125,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$59,000						\$59,000	
Wheelock/Harker Area Rebuild	380-11-298	3	Replacement	\$198,000						\$198,000	
Wheelock, Linden, East Ave Rebuild	380-12-307	3	Replacement	\$210,000						\$210,000	
Large Power Metering Upgrade	380-15-318	3	Replacement	\$26,000						\$26,000	
TOTAL PROPRIETARY FUNDS				\$2,188,500	\$0	\$0	\$675,000	\$0	\$0	\$1,513,500	\$0
TOTAL GOVERNMENTAL FUNDS				\$12,126,449	\$8,273,594	\$0	\$0	\$2,355,141	\$100,000	\$1,225,000	\$172,714
TOTAL 2016 CAPITAL IMPROVEMENTS				\$14,314,949	\$8,273,594	\$0	\$675,000	\$2,355,141	\$100,000	\$2,738,500	\$172,714

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2016 - 2020

2017 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2017 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Law Enforcement											
Police Patrol Vehicle	201-95-001	2	Replacement	\$22,825							\$22,825
Police Patrol Vehicle	201-95-002	2	Replacement	\$22,825							\$22,825
Utility Vehicle, Full Size, Four Wheel Drive	201-12-024	2	Replacement	\$27,275							\$27,275
Fire & Rescue											
Grass Rig 1681 Replacement	250-14-049	2	Replacement	\$55,000							\$55,000
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
High Street Reconstruction	301-00-300	3	Replacement	\$409,800	\$409,800						
East Sumner Street Resurfacing	301-08-379	2	Replacement	\$5,000	\$5,000						
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$10,000	\$10,000						
Harrison St Reconstruction	301-09-386	3	Replacement	\$304,700	\$304,700						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
E Lincoln Ave Reconstruction	301-10-396	3	Replacement	\$533,600	\$533,600						
Cedar St Resurfacing	301-11-400	3	Replacement	\$113,900	\$113,900						
Martin Drive & Morgan Dr Reconstruction	301-12-408	3	Replacement	\$283,000	\$283,000						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000				\$100,000		
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000							\$25,000
North Wacker Drive Bridge Replacement	301-16-424	2	Replacement	\$39,000	\$39,000						
Roof Repair	301-16-426	3	Replacement	\$20,000	\$20,000						
Transportation Division											
Taxi Minivan	310-09-007	2	Replacement	\$39,500			\$20,935				\$18,565
Building Maintenance											
Administration Vehicle Replacement	330-15-034	3	Replacement	\$20,600							\$20,600
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Emerald Ash Borer Tree Removal & Plantings	501-11-078	3	New	\$15,000						\$15,000	
Rubicon River Trail Riverbend	501-13-086	4	New	\$79,450	\$42,225			\$37,225			
Centennial Park Restroom Building	501-13-087	3	New	\$75,000	\$75,000						
Tennis & Basketball Court Resurfacing	501-15-092	2	Replacement	\$25,000						\$25,000	
Independence Park Backstops	501-15-096	3	Replacement	\$17,000	\$17,000						
Recreation											
Centers Parking Lot Repairs	550-15-039	3	Replacement	\$38,000							\$38,000
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$2,515,475	\$1,982,225	\$0	\$20,935	\$37,225	\$100,000	\$115,000	\$260,090

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2016- 2020

2017 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2017 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Fire & Rescue											
Ambulance 1652 Replacement	230-13-015	2	Replacement	\$165,000						\$165,000	
Airport											
Construct Primary Runway 11/29 on New Alignment	350-08-013	3	Replacement	\$2,300,000			\$2,300,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$48,000						\$48,000	
Harrison St Watermain Replacement	360-11-283	3	Replacement	\$206,000						\$206,000	
Cedar St Watermain Replacement	360-11-285	3	Replacement	\$126,000						\$126,000	
Martin & Morgan Dr Watermain Replacement	360-12-293	3	Replacement	\$145,000						\$145,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
East Lincoln Watermain Replacement	360-13-296	3	Replacement	\$185,000						\$185,000	
High Street Water System Upgrade	360-15-299	3	Replacement	\$31,000						\$31,000	
Hydrant Painting	360-16-302	3	Replacement	\$15,000						\$15,000	
Sewer Utility											
East Lincoln Sanitary Sewer Replacement	370-10-154	3	Replacement	\$166,000						\$166,000	
Vehicle Replacement	370-11-157	3	Replacement	\$25,000						\$25,000	
Harrison Street Sanitary Sewer Replacement	370-11-162	3	Replacement	\$58,000						\$58,000	
High Street Sanitary Sewer Replacement	370-11-163	3	Replacement	\$94,000						\$94,000	
Martin & Morgan Dr Reconstruction	370-13-174	3	Replacement	\$140,600						\$140,600	
Cedar St Sanitary Sewer Replacement	370-15-184	2	Replacement	\$88,000						\$88,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$15,000						\$15,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$59,000						\$59,000	
Sunset/Fairview Area Reconductor	380-11-290	3	Replacement	\$468,000						\$468,000	
Harrison St & Court Dr Area Rebuild	380-11-300	3	Replacement	\$334,000						\$334,000	
Digger Derrick Truck	380-13-312	3	New	\$250,000						\$250,000	
Electric Meter Replacement Program	380-16-319	3	Replacement	\$120,000						\$120,000	
TOTAL PROPRIETARY FUNDS				\$5,048,600	\$0	\$0	\$2,300,000	\$0	\$0	\$2,748,600	\$0
TOTAL GOVERNMENTAL FUNDS				\$2,515,475	\$1,982,225	\$0	\$20,935	\$37,225	\$100,000	\$115,000	\$260,090
TOTAL 2017 CAPITAL IMPROVEMENTS				\$7,564,075	\$1,982,225	\$0	\$2,320,935	\$37,225	\$100,000	\$2,863,600	\$260,090

City of Hartford Capital Improvement Program 2016 - 2020

2018 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2018 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Law Enforcement											
Police Patrol Vehicle	201-95-003	2	Replacement	\$22,825							\$22,825
Police Patrol Vehicle	201-95-004	2	Replacement	\$22,825							\$22,825
Police Patrol Vehicle	201-00-009	2	Replacement	\$22,825							\$22,825
Administrative Vehicle	201-08-015	2	New	\$32,300							\$32,300
Symphony Radio Console	201-16-031	2	Replacement	\$129,000	\$129,000						
Fire & Rescue											
Fire Engine 1661 Replacement	250-12-046	2	Replacement	\$495,000	\$495,000						
SUV 1684 Replacement	250-14-050	2	Replacement	\$63,000							\$63,000
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
Fifth St Reconstruction Union to Wisconsin	301-01-205	3	Replacement	\$162,900	\$162,900						
Maple Ave Reconstruction	301-06-353	3	Replacement	\$209,740	\$209,740						
W Rossman St Reconstruction	301-08-380	3	Replacement	\$349,000	\$349,000						
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$5,000	\$5,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Dump Truck Plow & Wing Replacement	301-11-402	3	Replacement	\$175,000	\$175,000						
Harker Avenue Resurfacing	301-13-409	3	Replacement	\$163,000	\$163,000						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000			\$100,000			
Pickup Replacement	301-14-412	3	Replacement	\$20,000	\$20,000						
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000							\$25,000
North Wacker Drive Bridge Replacement	301-16-424	2	Replacement	\$39,000	\$39,000						
Cemeteries											
Cemetery Columbarium	401-14-010	4	New	\$34,000							\$34,000
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Emerald Ash Borer Tree Removal & Plantings	501-11-078	3	New	\$15,000						\$15,000	
Veterans Park Playground	501-14-089	3	Replacement	\$60,000						\$60,000	
Recreation											
Pool Pac Replacement	550-13-034	3	Replacement	\$190,000						\$190,000	
Recreation Center Fitness Selectorized	550-14-035	3	Replacement	\$32,400						\$32,400	
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$2,601,815	\$1,876,640	\$0	\$0	\$0	\$100,000	\$372,400	\$252,775

City of Hartford Capital Improvement Program 2016 - 2020

2018 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2018 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Airport											
Parallel Taxiway Construction & Taxiway Extension	350-12-021	3	Replacement	\$950,000			\$950,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$35,000						\$35,000	
W Rossman Watermain Replacement	360-01-213	3	Replacement	\$158,000						\$158,000	
Fifth St Watermain Replacement Union to Wisconsin	360-02-226	3	Replacement	\$94,000						\$94,000	
Maple Ave Watermain Replacement	360-06-269	3	Replacement	\$104,000						\$104,000	
Harker Avenue Watermain Replacement	360-12-289	3	Replacement	\$253,000						\$253,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
Hydrant Painting	360-16-302	3	Replacement	\$15,000						\$15,000	
Sewer Utility											
Fifth St Sanitary Sewer Replacement	370-02-113	3	Replacement	\$58,000						\$58,000	
Maple Ave Sanitary Sewer Replacement	370-06-145	3	Replacement	\$82,000						\$82,000	
W Rossman Sanitary Sewer Replacement	370-09-152	3	Replacement	\$106,000						\$106,000	
Harker Avenue Reconstruction	370-13-175	3	Replacement	\$178,120						\$178,120	
Jetter/Vac Replacement	370-15-187	2	Replacement	\$375,000						\$375,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$25,000						\$25,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$59,000						\$59,000	
Sunset/Fairview Area Reconductor	380-11-290	3	Replacement	\$163,000						\$163,000	
East Monroe (S Main-Wilson) Rebuild	380-11-291	3	Replacement	\$320,000						\$320,000	
Pine Street Area Rebuild	380-11-293	3	Replacement	\$145,000						\$145,000	
Park Street/Mill Street Area Rebuild	380-13-310	3	Replacement	\$38,000						\$38,000	
Electric Meter Replacement Program	380-16-319	3	Replacement	\$120,000						\$120,000	
TOTAL PROPRIETARY FUNDS				\$3,288,120	\$0	\$0	\$950,000	\$0	\$0	\$2,338,120	\$0
TOTAL GOVERNMENTAL FUNDS				\$2,601,815	\$1,876,640	\$0	\$0	\$0	\$100,000	\$372,400	\$252,775
TOTAL 2018 CAPITAL IMPROVEMENTS				\$5,889,935	\$1,876,640	\$0	\$950,000	\$0	\$100,000	\$2,710,520	\$252,775

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2016 - 2020

2019 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2019 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Law Enforcement											
Police Patrol Vehicle	201-95-001	2	Replacement	\$22,825							\$22,825
Police Patrol Vehicle	201-95-002	2	Replacement	\$22,825							\$22,825
Administrative Vehicle #1	201-03-006	2	Replacement	\$20,775							\$20,775
Fire & Rescue											
Fire Station Office Roof Replacement	250-15-051	2	Replacement	\$21,000	\$21,000						
Breathing Air Compressor Replacement	250-15-052	2	Replacement	\$65,000							\$65,000
SCBA Replacement	250-15-053	2	Replacement	\$335,000	\$335,000						
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
W Prospect St Storm Sewer Extension	301-04-343	3	New	\$167,600	\$167,600						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000			\$100,000			
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000							\$25,000
E Lincoln Ave Reconstruction	301-15-418	3	Replacement	\$458,000	\$458,000						
S Main St Resurfacing	301-15-419	3	Replacement	\$225,600	\$225,600						
E Wisconsin St Reconstruction	301-15-420	3	Replacement	\$170,300	\$170,300						
North Wacker Drive Bridge Replacement	301-16-424	2	Replacement	\$39,000	\$39,000						
Transportation Division											
Taxi Minivan	310-09-007	2	Replacement	\$39,500			\$20,935				\$18,565
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Emerald Ash Borer Tree Removal & Plantings	501-11-078	3	New	\$15,000						\$15,000	
Parks Compact Pick-Up Truck	501-15-093	3	Replacement	\$19,600							\$19,600
West Side Park Playground	501-15-094	3	Replacement	\$40,000						\$40,000	
Engineering											
Surveying Equipment, Total Station	601-15-031	3	New	\$34,000							\$34,000
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$2,055,025	\$1,545,500	\$0	\$20,935	\$0	\$100,000	\$130,000	\$258,590

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2016- 2020

2019 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2019 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Airport											
Apron Reconstruction	350-12-022	3	Replacement	\$300,000			\$300,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$35,000						\$35,000	
Prospect St Watermain Replacement	360-05-257	3	Replacement	\$118,000						\$118,000	
East Wisconsin Ave Watermain Replacement	360-05-262	3	Replacement	\$77,000						\$77,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
South Main Watermain Replacement	360-15-300	3	Replacement	\$172,000						\$172,000	
East Lincoln Watermain Replacement	360-15-301	3	Replacement	\$180,000						\$180,000	
Hydrant Painting	360-16-302	3	Replacement	\$15,000						\$15,000	
Water Meter Replacement Program 50%	360-16-303	2	Replacement	\$128,000						\$128,000	
Sewer Utility											
W Prospect Sanitary Sewer Replacement	370-05-134	3	Replacement	\$58,000						\$58,000	
Grant St Force Main Replacement	370-11-164	3	Replacement	\$85,000						\$85,000	
East Wisconsin Ave Sewer Replacement	370-15-186	2	Replacement	\$106,000						\$106,000	
East Lincoln Sanitary Sewer Replacement	370-16-189	3	Replacement	\$144,880						\$144,880	
South Main Sanitary Sewer Replacement	370-16-190	3	Replacement	\$169,600						\$169,600	
Water Meter Replacement Program 50%	370-16-191	3	Replacement	\$128,000						\$128,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$32,000						\$32,000	
Lee Road Underground Circuit Extension	380-04-253	3	New	\$185,000						\$185,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$59,000						\$59,000	
Misty Meadows Area Rebuild	380-11-295	3	Replacement	\$160,000						\$160,000	
Church Street Area Rebuild	380-13-311	3	Replacement	\$185,000						\$185,000	
Pleasant Avenue Area Rebuild	380-13-313	3	Replacement	\$105,000						\$105,000	
Electric Meter Replacement Program	380-16-319	3	Replacement	\$150,000						\$150,000	
Pickup Truck Replacement #204	380-16-320	3	Replacement	\$26,000						\$26,000	
TOTAL PROPRIETARY FUNDS				\$2,628,480	\$0	\$0	\$300,000	\$0	\$0	\$2,328,480	\$0
TOTAL GOVERNMENTAL FUNDS				\$2,055,025	\$1,545,500	\$0	\$20,935	\$0	\$100,000	\$130,000	\$258,590
TOTAL 2019 CAPITAL IMPROVEMENTS				\$4,683,505	\$1,545,500	\$0	\$320,935	\$0	\$100,000	\$2,458,480	\$258,590

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2016-2020

2020 Summary of Costs ~ Governmental Funds											
	Project Number	Priority	Project Purpose	2020 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Law Enforcement											
Police Patrol Vehicle	201-95-003	2	Replacement	\$22,825							\$22,825
Police Patrol Vehicle	201-95-004	2	Replacement	\$22,825							\$22,825
Police Patrol Vehicle	201-00-009	2	Replacement	\$22,825							\$22,825
Squad Mobile Video Recorders	201-14-027	2	Replacement	\$29,050							\$29,050
Fire & Rescue											
Fire/EMS Van Replacement	250-16-054	3	Replacement	\$61,500	\$61,500						
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Budd Street Reconstruction	301-13-410	3	Replacement	\$352,000	\$352,000						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000			\$100,000			
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000							\$25,000
West Loos Street Reconstruction	301-16-422	3	Replacement	\$193,600	\$193,600						
North Wacker Drive Reconstruction	301-16-423	3	Replacement	\$301,800	\$301,800						
North Wacker Drive Bridge Replacement	301-16-424	2	Replacement	\$462,000	\$462,000						
Loader Replacement	301-16-425	3	Replacement	\$140,000	\$140,000						
Building Maintenance											
City Hall Lower Level Renovations	330-16-035	3	Replacement	\$55,000							\$55,000
Cemeteries											
One Ton Dump Truck	401-15-011	3	Replacement	\$42,000							\$42,000
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Millpond Bulkhead Repair & Dredging	501-16-097	2	Replacement	\$1,060,000	\$1,060,000						
Recreation											
Pool Pac Replacement for Therapy Pool	550-16-040	3	Replacement	\$45,000						\$45,000	
Engineering											
Downtown Stormwater/Parking Improvements	601-16-032	3	Replacement	\$500,000	\$500,000						
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						\$35,000	
TOTAL GOVERNMENTAL FUNDS				\$3,669,425	\$3,199,900	\$0	\$0	\$0	\$100,000	\$120,000	\$249,525

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2016 - 2020

2020 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2020 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$35,000						\$35,000	
Budd St Watermain Replacement	360-05-263	3	Replacement	\$183,000						\$183,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
Hydrant Painting	360-16-302	3	Replacement	\$15,000						\$15,000	
Water Meter Replacement Program 50%	360-16-303	2	Replacement	\$128,000						\$128,000	
Wacker Drive Bridge Watermain Replacement	360-16-304	3	Replacement	\$129,000						\$129,000	
Wacker Drive Watermain Replacement	360-16-305	3	Replacement	\$165,000						\$165,000	
West Loos Street Watermain Replacement	360-16-306	3	Replacement	\$99,000						\$99,000	
Excavator Replacement 50%	360-16-307	3	Replacement	\$30,000						\$30,000	
Sewer Utility											
Water Meter Replacement Program 50%	370-16-191	3	Replacement	\$128,000						\$128,000	
Loos Street Sanitary Sewer Replacement	370-16-192	3	Replacement	\$90,760						\$90,760	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$13,000						\$13,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$59,000						\$59,000	
Wacker Dr Abbott to W State Rebuild	380-11-296	3	Replacement	\$170,000						\$170,000	
Circuit #22 Reconductor	380-14-315	3	Replacement	\$168,000						\$168,000	
Electric Meter Replacement Program	380-16-319	3	Replacement	\$104,000						\$104,000	
Summit Street Area Rebuild	380-16-321	3	Replacement	\$182,000						\$182,000	
Excavator Replacement 50%	380-16-322	3	Replacement	\$30,000						\$30,000	
Information Systems											
Fiber Cable to Utility & DPW Buildings	675-16-009	3	New	\$40,000						\$40,000	
TOTAL PROPRIETARY FUNDS				\$1,778,760	\$0	\$0	\$0	\$0	\$0	\$1,778,760	\$0
TOTAL GOVERNMENTAL FUNDS				\$3,669,425	\$3,199,900	\$0	\$0	\$0	\$100,000	\$120,000	\$252,775
TOTAL 2020 CAPITAL IMPROVEMENTS				\$5,448,185	\$3,199,900	\$0	\$0	\$0	\$100,000	\$1,898,760	\$252,775

GLOSSARY
CITY OF HARTFORD, WISCONSIN
2016 ANNUAL BUDGET

Activity Measures: Specific quantitative and qualitative measures of work performed by the department (e.g., total miles of streets cleaned).

Adopted Budget: The budget as approved by the Common Council of the City of Hartford after the Council Budget Hearing.

Ad Valorem Taxes: Property taxes based on the market value of real property.

Amortize: The reduction of debt by regular payments of principal sufficient to retire the debt by maturity.

Amortization Schedule: A schedule of debt service payments separating the portions of payments attributable to principal and interest.

Appropriation: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation: A valuation set upon real estate and certain personal property by the City Assessor as a basis for levying property taxes.

Asset: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to ascertain whether financial statements fairly present financial position and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain whether transactions have been recorded accurately and consistently; and ascertain the stewardship of officials responsible for governmental resources.

Balanced Budget: A budget in which estimated revenues equal estimated expenditures.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

B.I.D.: Business Improvement District.

Bond: A written promise to pay a specified sum of money (principal) at a specified date or dates in the future (maturity dates) together with periodic interest at a specified rate.

Bond Anticipation Notes (BAN's): Short-term interest bearing notes issued in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond issue to which they are related.

Budget: A comprehensive financial plan of operation which attempts to rationalize the allocation of limited revenues among competing expenditure requirements for a given time period.

Budget Calendar: The schedule of key dates of milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The written book prepared by the City Administrator and city staff which presents the approved budget to the public.

Budget Highlights: An explanation of major changes (increases or decreases) in budgeted amounts (for revenues or expenses) or significant operational data to better clarify public funding justification.

Budget Message: A general discussion of the proposed budget presented in writing as a part of the budget document. The budget message explains principal budget issues and incorporates the legislative body's policy and strategic planning directives against the background of financial experience in recent years and presents recommendations made by the City Administrator.

Callable Bond: A type of bond with a feature that permits the issuer to pay the obligation before the stated maturity date by giving notice (a "call") of redemption.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the complete annual budget which includes both operating and capital outlays. The capital budget is based on the capital improvement program (CIP).

Capital Improvements: Expenditures which result in the acquisition of land, construction costs or improvements to land, buildings, or equipment values at \$15,000 and with useful lives of at least 2 years.

Capital Improvement Program: A five-year plan designed to provide public and utility facilities (Capital Improvements) such as roads, sewer lines, parks, libraries, drainage projects and government buildings which are needed to support the estimated population growth.

Capital Lease: An agreement that conveys the right to use property, plant, or equipment for a stated period of time, and that meets one or more of the criteria set forth in SFAS No. 13 for lease capitalization.

Capital Outlay: Expenditures for equipment, vehicles or machinery that results in the acquisition or addition to fixed assets with a value over \$5,000.

Capital Project Fund: To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Carry Forward: Designated fund balance representing dollars left at the end of one year to be carried forward as revenue in the next year for specified purposes.

Cash Basis: The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

Common Council: The duly elected legislative body of the City comprising of the Mayor (elected at large) and nine alderpersons representing 3 separate districts.

Component Unit: Legally separate organizations for which elected officials of the City are financially accountable.

Contingency Fund: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Cost Accounting: Accounting which assembles and records all costs incurred to carry out a particular activity or to deliver a particular service.

Critical: Within the Capital Improvement Program document, a project priority indicating the project must be accomplished in order to avoid a serious operational problem.

Debt Limit: The maximum amount of General Obligation borrowing allowed by statute to be outstanding.

Debt Service: Payment of interest and repayment of principal to holders of a government's debt instruments (bonds and loans).

Deficit: The excess of an entity's liabilities over its assets (See Fund Balance). The excess of expenditures or expenses over revenues during a single accounting period.

Department: An organizational unit authorized by the Common Council and responsible for carrying out a major governmental functions, such as Public Safety or Financial Administration.

Department Head: Managers of discrete service programs within the City, as authorized by the Common Council reporting to the City Administrator.

Departmental Budget Detail: A budget that focuses upon the goals and objectives of a department.

Desirable: Within the Capital Improvement Program document, a project priority indicating a project which will have beneficial results or avoid service deterioration.

Depreciation: The portion of the cost of a fixed asset charged as an expense during a particular period.

Division: A basic organizational unit of the City which is functionally incorporated within a department for specific services.

D.O.D.: Wisconsin Department of Development.

Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Fund: A fund established to account for operations financed in a manner similar to a private business enterprise; i.e., where the costs of providing goods and services to the public are financed or recovered through user charges.

Equalized Value: The value of taxable property established by the State of Wisconsin for shared revenue, TID revenues, and other state-wide calculations.

Expenditure: The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Fiscal Year: Any consecutive 12-month period designated as the budget year. By statute, the City of Hartford's budget year is the calendar year.

Fixed Asset: A tangible, operational asset having a useful life of at least one year, and an original cost of at least \$5,000.

Forecast: An estimate of revenues and expenses for the current fiscal year to be used to determine the expected balances at the end of the year.

Full Faith and Credit: A pledge of the general taxing power of the City for payment of debt obligations.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts where revenues equal expenses which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: The excess of current assets over current liabilities for each fund at the end of each fiscal year. A negative fund balance is sometimes called a deficit. For governmental funds, the fund balance is equal to the excess of revenues over expenses for a given fiscal year.

General Fund: A fund containing revenues such as property taxes not designed by Law for any one special purpose.

General Obligation Bonds aka (LTD, Long Term Debt): When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. The term is usually used to refer to bonds which will be repaid from taxes and other general revenues.

Goals: Written statements which reflect the broad, general purpose of a department or fund.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

HADC: Hartford Area Development Corporation

Impact Fees: Monetary payments made by builders or developers to jurisdictions in order to defray the public costs of providing infrastructure services to the development.

Important: Within the Capital Improvement Program document, a project priority indicating that a failure to accomplish the project will prevent a significant operational advantage.

Infrastructure: Facilities on which the continuance and growth of a community depend, such as roads, waterlines, etc.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Charges: Charges for services provided to other governments.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and records and procedures are arranged appropriate to facilitate effective control.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to other departments on a reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

Labor: Costs related to compensating City employees including salaries, wages, overtime pay, shift differential, holiday pay and employee benefits costs. Employee benefit costs include social security, retirement, health, dental, and life insurance, and workers compensation.

Levy: To impose taxes, special assessments or service charges for the support of City activities.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Manager: Department Head, Division Head, or City Administrator responsible for a department division or fund.

Mandate: Any responsibility, action or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive or judicial action as a direct order or that is required as a condition of aid.

Mandated: Within the Capital Improvement Program document, a project priority indicating the project is a requirement of a superordinate governmental authority.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Mayor: The Chief Executive Officer of the City elected at large chairing meetings of the Common Council.

Mill: The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes from each \$1,000 of property value.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Net Cost to General Revenues: Appropriations less assigned (departmental) revenues equals the net amount of expenses paid for through property taxes.

Nonoperating Revenues: Revenues incidental to, or by-products of, the fund's primary activities.

Object Code: An expenditure category, such as salaries, supplies or vehicles.

Objectives: Statements of expected results that, when achieved, will go toward accomplishing the goals of a departmental fund.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include: personal services (salaries and wages); contracted services (utilities, maintenance contracts, travel); supplies and materials; and capital outlays.

Operating Transfer: Transfers of cash or other assets from one City fund to another City fund.

Operations and Maintenance: Costs associated with on-going operations; i.e., contractual services, supplies, utilities, maintenance costs, leases, insurance, and materials.

Ordinance: A formal legislative enactment of the Common Council having the force of law.

Other Borrowings aka (DEBT): Within the Capital Improvement Program document, a means of designating funding sources requiring the issuance of long-term obligations not involving a pledge of the full faith and credit of the City.

Permanent Positions: Total number of authorized employees, within departments, including full-time and part-time positions who work on an annual basis.

Principal: The face value of a bond.

Productivity: Maximizing the use of resources (personnel and dollars) to achieve an effective result at the least possible cost.

Project Number: A coding system for Capital Improvement Program projects. The unique number includes a three-digit prefix designating the department involved, a two-digit reference to the budget year in which the project first appeared in the Capital Improvement Program, and a three-digit sequential suffix.

Property Tax: A tax levied on the assessed value of real property (also known as “ad valorem taxes”).

Proprietary Funds: Funds operated like a business and charging user fees including Enterprise and Internal Service Funds.

Public Works Projects: Within the Capital Improvement Program document, those projects which involve infrastructure improvements of direct and measurable benefit to specific properties or geographic areas of the City.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Resolution: A formal legislative document of the Common Council expressing its intent.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: Financial resources received from taxes, user charges and other levels of government such as state revenue sharing.

Revenue Bonds: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds.

Revised Budget: The adopted budget plus any legally authorized subsequent budget alterations.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Assessments: User Fees charged to property owners for the initial cost of public works’ improvements directly benefiting those properties.

Special Assessment B Bonds: Bonds payable from the proceeds of special assessments.

Special Revenue Funds: To account for the proceeds of specific sources of revenue that are legally restricted to expenditures for specific purposes.

Strategic Planning: A method of priority setting based on establishing goals, objectives and implementation plans.

Surplus: See Fund Balance.

Tax Incremental District (TID or TIF): A legally bounded area of the City established at a specific date, after which all property taxes levied on additional equalized values are retained by the district until approved development costs therein are paid.

Tax Levy: The total amount to be raised by general property taxes for the purposes stated in a resolution certified to the County Treasurer.

Tax Rate: The amount of taxes (mills) levied for each \$1,000 of assessed valuation.

Transfers: A budgeted revenue or appropriation to reflect the transfer of dollars from one city fund to another City fund. Revenue transfers reflect transfers from other funds. Expenditure transfers reflect transfers to other funds.

Trust Funds: To account for cash set aside in a trustee capacity, such as donations for certain programs.

Unit of Measure: The measure of quantity of a specific product or unit or service.

User Charges: Also known as user fees. The payment of a fee for direct receipt of a public service by the person benefiting from the service, such as utility charges and ambulance fees.

Voucher: A written document which is evidence of the propriety of a particular transaction and typically indicates the amounts to be affected by the transaction.

BID OPERATING PLAN 2016

INTRODUCTION:

The following represents the 2016 Operating Plan for the Hartford Downtown Business Improvement District in Hartford, Wisconsin. This is intended as a general guide and complies with the requirements of WI Statute 66.608, which enables the creation, and continuation of Business Improvement Districts.

PURPOSE:

The purpose of this Business Improvement District is to promote the orderly development of the City of Hartford by providing an organization and funding vehicle to develop and promote the downtown area for the economic benefit of all businesses and property owners within the District. Additionally, the BID makes recommendations to the Common Council regarding parking, beautification and other infrastructure improvements, thereby making downtown more physically and economically attractive for use by all citizens and property owners in the city.

GOALS:

- To promote the development, redevelopment, maintenance and operation of the Hartford Downtown Business Improvement District.
- To foster, encourage and advocate downtown development and a cooperative spirit between business and property owners within the BID
- To design, develop and implement marketing programs and strategies that promote an image of the downtown area as prosperous and unified and which specifically works towards minimizing the downtown business vacancy rate as well as promoting a proper retail mix.
- To guide and coordinate the physical development of the downtown area to ensure its commercial viability, both functionally and visually.
- To organize, plan and update events to bring exposure and additional business to the downtown.

METHOD OF SPECIAL ASSESSMENT:

The projects proposed in the 2016 Operating Plan will be funded through a special assessment based on \$2.90 per \$1,000 valuation of property improvements of all properties identified in the district and benefiting from the project programs. Additional monies will be allocated to the BID through the Room Tax as of 2004 and

will continue to be received in 2016. Such special assessments will be levied by the City of Hartford and collected in the method currently used by the City Treasurers Office. The BID funds will be maintained and controlled by the BID Board of Directors, which has the powers necessary to implement the operating plan.

DESCRIPTION OF METHOD OF FINANCING:

BID financing will be done through fund raising, special projects, contributions and through Special assessments administered as detailed on the page under “Method of Special Assessment”. Special assessment will be levied against all Business Improvement properties, excluding residential and tax exempt properties. All BID revenues will continue to be maintained and accounted for in a dedicated BID account. Normal administrative procedures, including notification to affected property owners and Council approval will be followed in levying special assessments.

PROJECTS AND ACTIVITIES OF THE BID:

Target, develop and implement physical redevelopment projects that will create an economically vibrant, convenient and attractive district.

Specifically, 2016 projects under consideration include:

1. Enhanced way-finding and signage for the BID and events
2. Stakeholder in the Downtown Hartford Strategic Development Plan
3. Continue to take advantage of opportunities and resources offered through the Connect Communities (WEDC) program for further revitalization and redevelopment efforts
4. Additional flowerpots and enhancements for downtown Main Street
5. Yearly updating of the Downtown Brochure & distributing to outside areas for tourism

Continue to develop a comprehensive marketing strategy for the BID that economically benefits all the property owners and businesses in the District, making it attractive to consumers and prospective businesses. Market activities and events included on the attached 2016 Calendar of Events. Improve the existing businesses and district’s competitive position by assisting in the establishment of competitive business practices and business recruitment activities to improve the retail mix, attract potential businesses and minimize the vacancy rate. These include but are not limited to:

**Annual Business Incentive Award Information Packets
Rent Subsidy Program Annual Meeting**

Identify and seek grants, low interest loans and/or donations for additional financial support for BID projects and activities.

Make recommendations to the Common Council regarding parking needs and regulation and assessment in and adjacent to the BID. Possibly enlarge District.

Maintain a BID Board of Directors, representative of all interests within the district, to implement the 2016 Operating Plan and Budget for the district.

Utilize the year 1989 special assessment procedures and continue to maintain records of any expenditures within the district as required by WI State Statute 66.608.

Maintain and nurture a productive working relationship between the BID Directors and City Officials in order to better facilitate the growth and development of the downtown area.

Maintain Recruitment and Retention, Marketing and Fund Raising Committees.

PROPOSED EXPENDITURES:

Retain a part-time BID Director (25-30 hours weekly) to manage the BID office daily operations, oversee all BID events, attend all meetings, conferences and seminars related to the BID, facilitate monthly marketing meetings, meet with prospective business and property owners and other duties as needed.

Maintain an office space for the BID and other requirements as dictated by WI State Statute 66.608.

Implement projects and activities as detailed in this Operating Plan and Attached 2016 Budget.

○

Calendar of Events 2016 Downtown Hartford BID

Iced On Main Saturday, February 27 10am-2pm

Home Improvement Show Saturday March 19th 9am-2pm, Sunday, March 20th 11-3

Old Fashioned Block Party & Classic Car Show, Saturday, May 21st 10am-4pm

Outdoor Farmer's Market

May 7th thru Nov. 12th 7am-1pm Hartford Recreation Center parking lot

Maxwell Street Day Wednesday, July 13th 8am – 8pm

BID Annual Meeting September

Downtown Autumn Fest Saturday Oct. 1st 11am – 4pm

Downtown Trick or Treat Saturday Oct. 29th 1pm – 2:30pm

Hartford Christmas Parade Saturday Nov. 12th 3pm

Downtown Merchants Holiday Open House Friday, Nov 11th & Saturday, Nov 12th

Farmer's Indoor Market

Every Sat. Nov 12th thru Dec 17th 9am – 2pm In Link Building/33 N Main St

Small Business Saturday (day after Black Friday)

Saturday, November 26th

Downtown Midnight Madness

Friday Dec 16th 6pm – Midnight (check individual merchants ads for their hours)

**Times & events subject to change. Check our website at
www.downtownhartfordwi.com or call the Business Improvement District (BID) office
at 262-673-7193 for up to date information.**