

**CITY OF HARTFORD  
COMMON COUNCIL  
October 10, 2023**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, October 10, 2023 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

**PLEDGE OF ALLEGIANCE**

Mayor Michalak led the Common Council in the Pledge of Allegiance.

**ROLL CALL**

The Mayor and all Alderpersons were present except Alderperson Fulop who was absent and excused.

**UNANIMOUS CONSENT AGENDA**

Motion by Alderperson Rusniak seconded by Alderperson Turchi that the following two items on the Consent Agenda are approved by the Common Council:

1. The Common Council minutes of September 26, 2023.
2. Suspension of the downtown parking regulations for the upcoming holidays Friday November 10, 2023 through Monday January 1, 2024.

MOTION CARRIED UNANIMOUSLY.

**COMMUNICATIONS**

City Clerk Shanna Kreilkamp introduced the new Deputy City Clerk Jessica Randall.

A. Discussion and consideration of cancelling the second Common Council Meeting in December 2023. Motion by Alderperson Carroll, seconded by Alderperson Webb to cancel the second Common Council meeting in December, 2023.

MOTION CARRIED UNANIMOUSLY.

**APPEARANCES AND CITIZENS COMMENTS**

Chief of Police MacFarlan introduced Police Officer Taylor Koenig and City Clerk Shanna Kreilkamp administered the Oath of Office. The Common Council Members along with City Administrator- Steve Volkert offered their congratulations.

Chief of Police MacFarlan presented Lieutenant Richard Thickens with the 2022 Officer of the Year Award. Sergeant Zywicki recommended Lieutenant Thickens for the award and Chief MacFarlan congratulated Lieutenant Thickens on this very special recognition from his peers.

County Executive Josh Schoemann presented a memorandum to the Common Council that was shared with all the Chief Elected Officials over the course of the last few weeks. Josh Schoemann stated that he is proposing in his budget for a one-time funding allocation up to \$150,000 to hire a firm to help analyze the best way to assist EMS county wide as they continue to run into challenges, rising calls, and staffing challenges as well. Josh Schoemann believed this one-time funding allocation would be approved at the October 11, 2023 Public Safety Meeting. He also addressed the ongoing and multi-year savings in the memorandum. Alderperson Rusniak questioned the bullet point under Multi-year which states "Fire/EMS Grant (\$1,000,000/ year for 2 years, only for municipalities that do not qualify for Lead Lateral Grants)" Josh Schoemann informed him that the Lead Lateral Grant is intended for West Bend only since they are the only full time Fire and EMS Department in the County. The county is trying to keep the lead lateral grants separate to provide equality in how money is shared and also to help free up budget funds.

**MAYOR'S REPORT**

Mayor Michalak wanted to thank the Chamber of Commerce, BID (business improvement district), and all those who participated in the Pink Pumpkin Event. They had a good turnout and everyone did a wonderful job. The Pink Pumpkin Run is becoming a standard in the community and it will continue to grow.

**ALDERMANIC REQUESTS**

Alderson Rusniak wanted to say a thank you from the residents of Pleasant McKinley neighborhood. They had the alley dug up, filled with new gravel and blacktopped. Special thank you to Darryl Kranz, John Griffin, and Steve Volkert for the completion of this project.

Alderson Carroll wanted to welcome the new Police Officer Taylor Koenig and new Deputy City Clerk Jessica Randall. He also wanted to say congratulations to Lieutenant Richard Thickers on his 2022 Officer of the Year Award.

Alderson Regan went to the Mid-Moraine dinner meeting on September 27<sup>th</sup> and had a few things to note from that meeting. The presentation was presented by the Monarch Library System and they went over the shared library services within the county. They have a very beneficial and extensive program. The Mid-Moraine Committee is getting a new Executive Director, Scott Mittelstadt will be replacing Mike Miller. The Mid-Moraine Committee also mentioned again of their continued support in Washington County sharing the sales tax.

## **STANDING COMMITTEE REPORTS**

### **A. FINANCE & PERSONNEL**

Discussion and consideration of approving an amended Class A liquor license for J&M, LTD (West Side Mart) due to a change in registered agent. Shanna Kreilkamp informed the Common Council that the Successor of Agent form has been filed.

Motion by Alderson Regan, seconded by Alderson Turchi approving the amended Class A liquor license for J&M, LTD (West Side Mart).

MOTION CARRIED UNANIMOUSLY

### **B. PUBLIC WORKS**

1. Discussion and consideration of amending Ordinance 340.0014 (2) to allow BID permitted parking in Mill Street parking lot. Steve Volkert stated that at the Public Works Committee meeting last month Jason Wix who is the current president of the BID requested on behalf of his membership that the city extend the parking that is currently allowed under the BID parking permits to not only be allowed to park in the Johnson Street parking lot but the Mill Street parking lot as well. The City looked into it and found that there is ample parking during normal business hours in those parking lots. City staff recommends to the Common Council to amend the Ordinance.

Motion by Alderson Savage, seconded by Alderson Garza to amend Ordinance 340.0014 (2) to allow BID permitted parking in the Mill Street parking lot.

MOTION CARRIED UNANIMOUSLY

2. Discussion and consideration of a resolution to change winter parking regulations with alternatives provided. Steve Volkert stated that currently there is no parking on City streets from December 1<sup>st</sup>-March 31<sup>st</sup> every year from the hours of 3:00am-6:00am. The residents are allowed 3 free overnight passes each year in the winter months. Steve Volkert along with Darryl Kranz spoke with several communities on what their policies were and came up with 5 different options to bring forward to the Common Council.
  - a. Keeping the existing policy in place with no changes
  - b. Opening up additional options in public lots
  - c. Allowing parking on grass (maximum 2 vehicles)
  - d. Permitted parking on alternate sides of the street
  - e. Free parking on alternate side of the street

Alderson Rusniak asked Darryl Kranz what option he would not like to see come into effect. Darryl Kranz said that his department feels that the alternate parking is not a good option due to cost and that there are quite a few roads in the City that only have one side parking available. Alderson Webb mentioned that the Public Works Committee said the best option would be to open the public parking lots and also go with the permitted parking on alternate streets as long as the road is wide enough to have a plow or emergency vehicles be able to get through with no problems. Alderson Garza asked about the permit parking pricing. Steve Volkert informed him that the price would be \$135.00 per season and that charge will pay for the cost of the extra night of snow removal. Alderson Garza thought that charge was fair. Alderson Turchi asked for the pros and cons for the parking on the grass option. With the potential of oil and gas leaks that could potentially go into the ground water and not having an orderly way to have the vehicles on the grass, this is not a good option for the City.

Motion by Alderperson Webb, seconded by Alderperson Carroll to create a resolution to change the winter parking regulations to opening up additional options in public lots and allowing permitted parking only on streets that are wide enough to accommodate a plow.

#### **CITY ADMINISTRATOR'S REPORT**

1. Third Quarter General Fund Results.

City Administrator Steve Volkert explained that the City was at 81.79% for total General Fund Revenues. The total General Fund Expenses for the current year third quarter was 68.44%. Staff is aware where they are with their budgets and should be very close to budget for both expenses and revenues without having to pull the budgeted \$366,169 from the fund balance. Steve Volkert wants to finish the year strong.

#### **ADJOURNMENT**

MOTION by Alderperson Webb, seconded by Alderperson Savage for adjournment at 7:49 p.m.  
MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Shanna Kreilkamp, City Clerk

CCOCT11.23