

**CITY OF HARTFORD  
COMMON COUNCIL  
September 26, 2023**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, September 26, 2023 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

**PLEDGE OF ALLEGIANCE**

Mayor Michalak led the Common Council in the Pledge of Allegiance.

**ROLL CALL**

The Mayor and all Alderpersons were present except Alderperson Savage who was absent and excused.

**UNANIMOUS CONSENT AGENDA**

MOTION by Alderperson Rusniak, seconded by Alderperson Turchi, approving the Common Council minutes of September 12, 2023.

MOTION CARRIED UNANIMOUSLY.

**MAYOR'S REPORT**

Mayor Michalak wanted to thank everyone for the Octoberfest event. The music was great and a good time was had by all.

**ALDERMANIC REQUESTS**

1. Alderperson Regan informed the Council that he attended the Mid-Moraine Legislative Committee Meeting on September 13<sup>th</sup> along with Dennis Hegy. The speaker at the meeting was Paul Roback from UW Extension. Mr. Roback stated that they are having a forum to discuss future topics that they are wanting the Mid-Moraine Committee to address. He also gave an update on the progress with Washington County sharing the sales tax. Unfortunately, there are issues with getting this item placed on the agenda with the County Board for a vote.
2. Mayor Michalak stated he went to the Elected Officials meeting at the Government Center on September 27<sup>th</sup> to represent the Hartford Common Council.
3. Alderperson Fulop wanted to thank everyone for the Octoberfest event especially those who helped set it up. He stated that this was a very nice event for the community.

**ORDINANCES**

**First Reading and Possible Action Thereon**

1. Ordinance No. 1474 – An Ordinance amending Chapter 15 of the Municipal Code – Unified Construction Code.  
City Administrator Steve Volkert stated that Ordinance No 1474 has to do with the Municipal Code- Unified Construction Code. Code 15 talks about obtaining building permits and also the penalties accrued if you do not obtain one. There were inconsistencies found within the Code and Chapter 15 will clean those up. Everyone needs a building permit when doing a building project (ex: plumbing, electrical, framing, etc.) If there is any doubt about whether a building permit is needed, please call the Building Inspector at 262-673-8277 and he will be able to assist. Mayor Michalak asked Mr. Volkert how Hartford is in comparison with other communities regarding building permit costs and penalties. Mr. Volkert informed the Council that our penalties are double that of surrounding communities and the home owner is always responsible in making sure that the permit is obtained.

MOTION by Alderperson Kohler, seconded by Alderperson Fulop to suspend the rules for immediate consideration of proposed Ordinance No. 1474.

MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Carroll, seconded by Alderperson Kohler for the adoption of proposed Ordinance No. 1474.

MOTION CARRIED UNANIMOUSLY.

2. Ordinance No. 1475 – An Ordinance attaching territory to the City of Hartford. 6967 Lark Avenue.  
Mr. Volkert let the Council know that there are two properties extending their sewer into the city. The first property is located at 6967 Lark Avenue and is in need of sewer so they are hooking up to the City's sewer system. In order to have that happen they need to be annexed in. Alderperson Carroll wondered

## COMMON COUNCIL (09/26/2023)

if these two addresses will be city addresses and he was informed that they will be. Alderperson Turchi asked how many homes are in that specific subdivision now and he was told that there are ten at this time.

MOTION by Alderperson Carroll, seconded by Alderperson Webb to suspend the rules for immediate consideration of proposed Ordinance No. 1475.

MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Carroll, seconded by Alderperson Kohler for the adoption of proposed Ordinance No. 1475.

MOTION CARRIED UNANIMOUSLY.

3. Ordinance No. 1476 - An Ordinance attaching territory to the City of Hartford. 6971 Lark Avenue.

Mr. Volkert advised that this address needs to extend its sewer and be annexed into the city as well.

The address is at 6971 Lark Ave and everything else is the same as topic number 2.

MOTION by Alderperson Garza, seconded by Alderperson Fulop to suspend the rules for immediate consideration of proposed Ordinance No. 1476.

MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Rusniak, seconded by Alderperson Fulop for the adoption of proposed Ordinance No. 1476.

MOTION CARRIED UNANIMOUSLY.

### CLOSED SESSION

1. The Common Council to move into closed session under § 19.85 (1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" regarding discussion on current housing needs and proposed solutions. The Common Council to reconvene in open session for possible action.

MOTION by Alderperson Fulop, seconded by Alderperson Carroll to move into closed session at 7:16 p.m.

ROLL CALL VOTE: AYE: (8) NAY: (0) MOTION CARRIED UNANIMOUSLY.

### RETURN TO OPEN SESSION

1. Discussion and consideration of allowing the transfer of Next Generation Housing funding from HADC Property Project to Skyway Project.

AMENDMENT MOTION by Fulop, seconded by Turchi to amend the agenda item to state "the transfer of existing housing funding from HADC Property Project to Skyway Project."

MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Garza, seconded by Alderperson Fulop approving the transfer of existing housing funding from HADC Property Project to Skyway Project.

MOTION CARRIED UNANIMOUSLY.

### ADJOURNMENT

MOTION by Alderperson Carroll, seconded by Alderperson Webb for adjournment at 7:46 p.m.

MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Shanna Kreilkamp, City Clerk

CCSEP26.23