

**HARTFORD PARKS AND RECREATION COMMISSION
MINUTES**

Wednesday, September 6, 2023
5:30 PM – City Hall – Council Chambers

Present: Todd Rusniak, Joe Kohler, Ken Mikulec, Kate Carroll

Excused: John Klabachek, Scott Helms, Dan Hummel

1. President Rusniak called the meeting to order at 5:30 PM; "This is an open meeting under 19.81 to 19.98 of the Wisconsin State Statutes".
2. Approval of Minutes – President Rusniak suggested a change to the minutes to include in Section 7 Administration, Homestead Park Playground Location, before paragraph 9:
Following a recap of the Executive Summary by the Director and during the discussion amongst the Commission members, the individuals who made appearances and public comments made a number of attempts to interrupt the Commission members' discussion. After repeated outburst by those individuals, President Rusniak asked Dale Berry and Nicole Medenski to leave the meeting. After their departure and after an outburst by Ted Swanson, President Rusniak reminded Mr. Swanson that the Commission was now in discussion mode and that public comments were no longer allowed.

MOTION BY Rusniak, seconded by Kohler to approve the minutes with the suggested amendment.

MOTION CARRIED

3. Informational Monthly Staff Reports – Reviewed
3. Communication and Correspondence – None
4. Appearances / Public Comments - None
5. Old Business – None
6. New Business

ADMINISTRATION

Fall Activity Guide Handout – Copies were given to the Commissioners.

Approval of New Department Copy Machine – Executive Summary – The 2023 CIP has \$12,000 budgeted for replacement of the Recreation Center's copy machine which was purchased in 2013. Four proposals were received with staff recommending the Sharp Copier from Forward TS in West Allis, WI for a total price of \$10,189.10 and a maintenance contract of .0054 per b/w page and \$.039 per color page locked in for 3 years and no more than a 5% increase after 3 years.

MOTION BY Mikulec, seconded by Carroll to approve the purchase of the Sharp Copier from Forward TS in West Allis, WI for a total price of \$10,189.10

MOTION CARRIED

RECREATION PROGRAMS / ACTIVITIES

Community Chorus – Community Chorus will be started on September 5. Director, Dr. Mark Weller, is eager to start working on the music for the holiday concerts that will be performed in December at the Schauer Arts and Activity Center and Holy Hill..

Fitness Classes – A new session will start the week of September 11. New classes include a Barre Fuse, Line Dancing and a Noon Yoga.

Touch a Truck – This annual free family event will be held in the Recreation Center parking lot from 9-11 AM on Saturday, September 16.

ADULT / YOUTH SPORT

Adult Volleyball – Twelve teams are registered for Fall league which will start on September 11. This is likely the highest team enrollment for the Fall league that we have ever had.

Flag Football Registration Update – Numbers are bit down in the 6-7 age group which has 4 teams total. We do have 6 teams again for the older age group 8-11. Games will start on Saturday, September 9. The turnout of High School players that are helping coach this year has been phenomenal.

Golf Simulator Update – Marketing and advertising has started to let the community know reservations for golf simulator times are being accepted. In September a half off special is being offered. Those interested should call the main office to book a time.

AQUATICS

Veterans Memorial Aquatic Center –

SUMMARY–It was another successful season. No major incidents and the pool staff were great. The Aquatic Fitness Supervisor had a co-op training arraignment with Port Washington where staff from each place would go to the other and ‘fake’ a drowning or other water incident for training purposes. Our staff did better and better each time a training was held.

Signicast Aquatic Center

MAINTENANCE SHUT DOWN - All three CIP projects – slide resurface, pool basin re-surface and new toddler play feature- have been completed and only 2 days behind targeted re-opening date. A few minor hiccups including a very fine residue from the pool resurfacing that has settled in and around the pool as well as locker rooms. Staff has been working diligently to clean up the locker rooms and have been vacuuming the pool multiple times as well as pressure washing the deck. This residue has gotten into the pool piping and will continue to be flushed out in back washes for the time being. Until it is all cleared out, staff will continue to vacuum the pool more frequently. The slide stair tower is scheduled to be re-done in 2024.

POOL RE-OPEN – The pool will re-open with lap swim on September 10.

SWIM LESSONS – Session 1 starts September 9.

OPEN SWIMS – Start October 3.

PARKS OPERATIONS

Park Project Report - The grass has started to grow for the season. This has kept the park crew busy. Burials were up month with 7 total. The first phase of the walk path to the columbarium was completed. At Independence Park, the parking lot and access roads were prepared for fall activities. Also at Independence Park,

the BMX track got some much-needed maintenance. Finally at Independence, due to vandalism, the new bathrooms were re-painted.

At Homestead Park, the playground equipment install began late last week with full installation being complete by the end of this week. The equipment won't be able to be used until next week as the poured in place surface needs to cure.

Centennial Park Update – City staff did multiple walk throughs this last month with MSA, Wondra and VBH (Volunteers for a Beautiful Hartford) as the building nears completion. It is about 90% complete with signage (Forte Bank sign) and clock to be installed.

Throughout the rest of the park, the concrete work is continuing, green space has been seeded and covered. The playground installation will begin before the end of the week. Also coming are the park lights and path lights (which are back ordered), and paving. Staff will install the park benches and park signs when the time comes.

Commissioner Mikulec wanted confirmation that the power supply for the performance area will be sufficient for bands. The Building/Maintenance Supervisor said there were various power supply/outlets by the stage for musical equipment needs. Commissioner Mikulec also inquired if there was a raised stage available for performers. The Director said it was in the initial plans, but as costs needed to be trimmed, it was not part of the final budget. The City hopes to be able to provide a stage in the near future, but in the meantime, performers, should they wish to have one, will need to bring their own.

West Bend Mutual Insurance Company Donation – The Director was pleased to announce that after he and the City Administrator met with WBMI back in June, WBMI contacted the Director to announce a \$50,000 donation to Centennial Park redevelopment.

OTHER REPORTS /COMMISSION REQUESTS

None

ADJOURNMENT

MOTION BY Mikulec, seconded by Carrol to adjourn at 6:05 PM.

MOTION CARRIED

Submitted by Randy Wojtasiak and Sara Cummings

"Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting." Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) such attendance may be considered a meeting of the Common Council may attend the meeting without violating the open meeting law."