

UTILITY COMMITTEE
Tuesday, September 5, 2023
6:00pm

PRESENT: Members Turchi, Webb, Regan, Carroll

ALSO PRESENT: Director of Utilities Brian Rhodes, Wastewater Director Dan Dentice

Call to Order – Alderperson Turchi called the meeting to order at 6:00 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Public Comment Period – None.

Update on Electric Service Interruptions and Water Main Breaks – Director of Utilities Brian Rhodes provided an update on the following:

1. On August 23rd at the 1300 block of American Eagle Drive in Slinger there was an internal failure of a transformer. The line crew replaced the transformer. This outage affected 5 people.

Discussion and consideration of purchasing 50 utility poles from Bell Lumber and Pole Company at a cost not to exceed \$54,285 - Director Rhodes explained the need for quite a few poles for the rebuild on Rogers and Washington. Two projects are in cue for next year's CIP. He would like to purchase 50 poles to increase inventory levels and is looking at purchasing 25 35ft and 25 45ft poles. The poles were competitively bid through WPPI's joint purchasing program and Bell Lumber and Pole Company was awarded the contract for 2023. The total cost to purchase the poles amounts to \$54,285.00.

MOTION by Alderperson Regan, seconded by Alderperson Webb approving the purchase of 50 utility poles from Bell Lumber and Pole Company at a cost not to exceed \$54,285.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of purchasing 72 underground service pedestals from RESCO at a cost of \$31,037.04 – Director Rhodes explained inventory levels are low on secondary service pedestals which are used to distribute the power from the transformer to a customer's home. They are not included in WPPI's joint purchasing program so he went out and got quotes from two different vendors. RESCO provided the lowest quote at \$31,037.04 for the 72 pedestals. Both vendors had a short lead time of 14 weeks.

MOTION by Alderperson Regan, seconded by Alderperson Webb approving the purchase of 72 underground service pedestals from RESCO at a cost of \$31,037.04.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of purchasing forty 50 KVA pad-mounted transformers from RESCO at a cost not to exceed \$207,720 – Director Rhodes explained transformer manufacturers are still estimating lead times of over 1 year depending on what type of transformer is needed. Based on the longer lead time, they reviewed the inventory and felt they should provide a little bit of a buffer for current projects, future projects and emergencies. In total 40 transformers are proposed to be purchased and are typically competitively bid through WPPI's joint purchasing program. However, based on the current environment not all transformers are built with the same specs they were used to due to COVID. There is a different footprint as to length, width, height, etc. as a result. He strives to have all equipment look and be the same. Through the relationship with one of their vendors they were advised they could get an order with all of their normal specs and a much shorter lead time. They still requested quotes from two different vendors with RESCO providing the lowest price at \$207,720 for the 40 transformers with a lead time of 26 weeks.

MOTION by Alderperson Regan, seconded by Alderperson Fulop approving the purchase of forty 50 KVA pad-mounted transformers from RESCO at a cost not to exceed \$207,720.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of entering into an agreement with V & F Roofing to make the appropriate repairs as required by the DNR for a price not to exceed \$56,300 – Director Rhodes explained that they have been waiting for a few quotes to replace the roof membrane on top of the well 10 reservoir. This is a unique repair for them. He worked with a consulting engineer from Baxter Woodman to help find qualified contractors for this repair. Baxter Woodman provided three qualified vendors to work with and two of those vendors provided quotes. V & F was selected to do the work for a price of \$56,300. The quote includes replacing the roof membrane, replacing the hatch, sloping and insulating the roof and putting curbing around it. When they originally found the damage, they were expecting the repair to cost around \$150,000 - \$175,000.

MOTION by Alderperson Webb, seconded by Alderperson Fulop approving entering into an agreement with V & F Roofing to make the appropriate repairs as required by the DNR for a price not to exceed \$56,300.

MOTION CARRIED UNANIMOUSLY.

Presentation of Utilities 2024 – 2028 Capital Improvement Program projects –

Director Rhodes explained the following projects:

2024 projects for Hartford Water:

- West Rossman watermain relay project, shared with Sewer Utility
- East Loos watermain relay project, shared with Sewer Utility
- Water meter replacement, this is an ongoing program shared with Sewer Utility
- Utility building roof replacement, shared with Hartford Electric
- Well rehab program in case a well will need to be replaced, none scheduled to be replaced at this time

2024 projects for Sewer Utility

- West Rossman watermain relay project, shared with Hartford Water
- East Loos watermain relay project, shared with Hartford Water
- Water meter replacement, this is an ongoing program, shared with Hartford Water
- Final clarifier rehabilitation (2 units)
- Rome Road/Hwy P lift station upgrades to get generators to be able to run in the event of an outage
- Highway K sanitary sewer extension to extend the sewer to Schauer Drive where the proposed Fire Station and another development may be built

2024 projects for Hartford Electric:

- Utility building roof replacement
- Voltage conversion at Western Drive and West State St
- Decommission airport substation & Cleveland Dr
- LED streetlight replacement, which is an ongoing program
- Prospect & Center St rebuild project
- East Wisconsin & Center St rebuild project
- Bucket truck replacement
- Downtown decorative street light project, west side will be done in 2024

Director Rhodes explained that the water threshold is \$650,000. The budget is over but he worked with Wendi Unger at Baker Tilly and she advised that they are ok to go over budget because the debt payments

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will be paid off in 2024. He explained that the electric threshold is typically \$1 million and they will be at \$1.1 million in 2024 but they typically spend around \$1.1 million every year and have been fine so far.

Director Rhodes explained that in 2025 the totals are about the same. For water utility they are at a little over \$1 million along with electric.

2025 projects for Hartford Water:

- East Wisconsin watermain relay, shared with Sewer Utility
- Honeysuckle Road watermain relay, shared with Sewer Utility
- Water meter replacement, this is an ongoing program shared with Sewer Utility
- Backhoe replacement with a mini excavator, shared with Hartford Electric
- Pickup Truck replacement
- Well rehab program

2025 projects for Sewer Utility:

- East Wisconsin watermain relay, shared with Hartford Water
- Honeysuckle Road watermain relay, shared with Hartford Water
- Water meter replacement, this is an ongoing program shared with Hartford Water
- Backhoe purchase from Water/Electric

2025 projects for Hartford Electric:

- Backhoe replacement with a mini excavator, shared with Hartford Water
- East Jackson, Mill St, Park Ave downtown area
- LED streetlight replacement, which is an ongoing program
- Cedar St area rebuild
- Downtown decorative street light project, east side will be done in 2025

Director Rhodes explained that the 2026 total CIP budget amounts are about the same as the numbers for 2024 and 2025 and are staying pretty steady. The CIP budget amount for 2027 is higher but it all steadies out as projects close out.

Adjournment – MOTION by Alderperson Regan, seconded by Alderperson Webb for adjournment. Alderperson Turchi adjourned the meeting at 6:45 pm.

Respectfully submitted,
Shanna Kreilkamp, City Clerk

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