

**CITY OF HARTFORD
COMMON COUNCIL
July 11, 2023**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, July 11, 2023 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

PLEDGE OF ALLEGIANCE

Mayor Michalak led the Common Council in the Pledge of Allegiance.

ROLL CALL

The Mayor and all Alderpersons were present except Alderpersons Garza and Kohler who were absent and excused, and Alderperson Carroll who was absent.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Rusniak, seconded by Alderperson Turchi, approving the following item:

1. The Common Council minutes of June 27, 2023.

MOTION CARRIED UNANIMOUSLY.

MAYOR'S REPORT

Mayor Michalak reminded everyone about Maxwell Street Day which is Wednesday, July 12th from 10AM – 8PM.

STANDING COMMITTEE REPORTS

Finance & Personnel

1. Discussion and consideration of authorizing the appropriate City Officials to enter into the crossing guard contract with the Hartford Joint #1 District.
 - a. Chief MacFarlan explained this contract is essentially just an extension of the already existing contract. This new contract will be for another six years, and the cost is split evenly between the city and the school district. The actual cost usually falls well under what is budgeted each year.

MOTION by Alderperson Webb, seconded by Alderperson Fulop authorizing the appropriate City Officials to enter into the crossing guard contract with the Hartford Joint #1 District.

MOTION CARRIED UNANIMOUSLY.

2. Discussion and consideration of authorizing the approval of the purchase of a new 2023 Ram 1500 4 x 2 Classic Tradesman truck from Ewald Automotive Group as specified with options for \$31,214 and accepting the Ewald Automotive Group trade-in offer for the 2008 GMC 1500 Sierra pick-up in the amount of \$4,725. The total cost and payment after trade-in not to exceed \$26,489.
 - a. Director Wojtasiak explained this truck was originally ordered under the 2022 CIP budget, but the city was notified in December 2022 that Dodge was not going to fulfil the order. The truck was then reordered for the 2023 budget, but was over that year's budget by \$989. The Finance Department advised there is enough in the debt budget to cover the overage.

MOTION by Alderperson Fulop, seconded by Webb approving the purchase of a new 2023 Ram 1500 4 x 2 Classic Tradesman truck from Ewald Automotive Group as specified with options for \$31,214 and accepting the Ewald Automotive Group trade-in offer for the 2008 GMC 1500 Sierra pick-up in the amount of \$4,725. The total cost and payment after trade-in not to exceed \$26,489.

MOTION CARRIED UNANIMOUSLY.

Utility

1. Discussion and consideration of approving the Wastewater Department certification incentive.
 - a. Director Dentice explained that after Dave Piquett's retirement, he is the only person certified at the advanced level for all the subgrades required for the treatment plant. He further advised that there are four total operators, two each have one certification and the other two have no certification. Director Dentice is proposing an incentive to get the operators certified. Basic level certification would qualify for a \$.25 pay increase per certification, and after a minimum of 4 years and other requirements, advanced level certification would qualify for \$.50 pay increase

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per certification. The funds for the pay increases for this year would come from the \$6,000 budget for 2023 Sewer Utility Operations & Maintenance, Registration & Tuition.

- b. Alderperson Rusniak asked why these certifications cannot be required as part of the employment criteria.
 - i. Administrator Volkert explained that the current job responsibilities of the sewer operators do not require these certifications. The city would be asking the operators to go above and beyond what is required of the position and obtain the certifications.
- c. Alderperson Fulop asked for clarification on how the pay increase would be implemented. Director Dentice answered that each certification would earn the operator an additional \$.25 for basic and \$.50 for advanced per hour. He then added that the city would implement this increase for the two operators who have one certification each for the rest of this year.

MOTION by Alderperson Webb, seconded by Alderperson Regan approving the Wastewater Department certification incentive.

MOTION CARRIED UNANIMOUSLY.

RESOLUTIONS AND POSSIBLE ACTION THEREON

- 1. Resolution No. 3650 – A resolution approving the 2024 Budget Policies.
 - a. Administrator Volkert explained that the budget policy is a direction from the council to city staff as to what the council is looking for in the next capital budget, debt budget and operational budget. He further explained that when those budgets are presented in the coming months, the debt budget may see an increase, as the cost of materials and interest rates have increased significantly.
 - b. Mayor Michalak requested that part of section 16 of the Budget Policy be amended to include that the city of Hartford is nearing 20,000 in population.

MOTION by Alderperson Fulop, seconded by Alderperson Rusniak for the adoption of proposed Resolution No. 3650.

MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

MOTION by Alderperson Fulop, seconded by Alderperson Savage for adjournment at 7:25 p.m.

MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Shanna Kreilkamp, City Clerk

CCJUL11.23