

**CITY OF HARTFORD  
COMMON COUNCIL  
June 13, 2023**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, June 13, 2023 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

**PLEDGE OF ALLEGIANCE**

Mayor Michalak led the Common Council in the Pledge of Allegiance.

**ROLL CALL**

The Mayor and all Alderpersons were present, except Alderperson Fulop who was absent and excused.

**UNANIMOUS CONSENT AGENDA**

MOTION by Alderperson Rusniak, seconded by Alderperson Turchi, approving the following item:

1. The Common Council minutes of May 23, 2023.

MOTION CARRIED UNANIMOUSLY.

**COMMUNICATIONS**

1. Discussion and consideration of approving a transient merchant license for Southwestern Advantage.
  - a. Stephen Kameka appeared to explain that he will be going around sharing in-home educational tools and biblical tools for students.
2. City Administrator Steve Volkert reminded the council that there will be a group photograph after the June 27<sup>th</sup> common council meeting.

**MAYOR'S REPORT**

1. Mayor Michalak announced that Planet Fitness is offering free summer admission for students aged 15 – 19.

**ALDERMANIC REQUESTS**

1. Alderperson Webb thanked Library Director Jennifer Einwalter for providing a tour of the library and looks forward to supporting all the library has to offer.
2. Alderperson Kohler praised the Kissel Club for the event they hosted last weekend, which drew people from all over the state, as well as some from out of state.

**STANDING COMMITTEE REPORTS**

**Finance & Personnel**

1. Discussion and consideration of authorizing the appropriate City officials to enter into the Police School Liaison Officer Agreement with the Hartford Joint #1 School District.
  - a. Lieutenant Richard Thickens advised that this is a request for continuation of the contract, with one small change. The school district has requested cost sharing for the period of the 4-year contract. The cost sharing would gradually change from a 68 – 32 share to a 50 – 50 share over the 4-year period.

MOTION by Alderperson Regan, seconded by Alderperson Webb authorizing the appropriate City officials to enter into the Police School Liaison Officer Agreement with the Hartford Joint #1 School District.

MOTION CARRIED UNANIMOUSLY.

2. Discussion and consideration of authorizing appropriate City officials to enter into the Police School Liaison Officer Agreement with the Hartford Union High School District.
  - a. Lieutenant Thickens explained that the same request has been made by HUHS for the change in cost sharing, with the same gradual change from 68 – 32 to 50 – 50 over the 4-year contract.
  - b. Mayor Michalak asked if the contract is only for the school year.
    - i. Administrator Volkert explained that the contract does cover the entire calendar year, but the 68 – 32 cost share meant that for the school year (68%), the officer was dedicated to be in the school, and then the remaining months (32%) were covered by

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the police department. In the 50 – 50 cost share, it would allow for more flexibility during the school year so the police department would have the ability to use the liaison officer for staffing needs, as they would arise.

MOTION by Alderperson Webb, seconded by Alderperson Kohler authorizing appropriate City officials to enter into the Police School Liaison Officer Agreement with the Hartford Union High School District.

MOTION CARRIED UNANIMOUSLY.

3. Discussion and consideration of accepting the quote from Performance Roofing Systems, Inc. in the amount of \$28,995.00 for the Main Street Link Building Timberlodge Roof replacement and costs required for installation.
  - a. Parks and Recreation Director, Randy Wojtasiak, explained that contractors discovered additional work that needs to be done in order to complete this project. The cost of the project is shared with the Timberlodge Condo Association, but the additional funds for the city's portion will be coming from an excess in the Link Building interior remodel fund. The total additional amount the city will pay is \$2,815.44, as they city has about a 31% stake in the work being done.

MOTION by Alderperson Rusniak, seconded by Alderperson Savage accepting the quote from Performance Roofing Systems, Inc. in the amount of \$28,995.00 for the Main Street Link Building Timberlodge Roof replacement and costs required for installation.

MOTION CARRIED UNANIMOUSLY.

### RESOLUTIONS AND POSSIBLE ACTION THEREON

1. Resolution No. 3647 – A preliminary resolution for the levying of special assessments under Sections 66.0703 and 66.1109, Wis. Stats, for the purposes of funding a BID operating plan in the City of Hartford central business district.
  - a. Administrator Volkert explained that this is an annual occurrence, and this is how the BID obtains funding for their annual projects and events. This is the first step in the process, there will be a final resolution at another meeting that will determine those special assessment amounts.

MOTION by Alderperson Turchi, seconded by Alderperson Webb for the adoption of proposed Resolution No. 3647.

MOTION CARRIED UNANIMOUSLY.

2. Resolution No. 3648 – A resolution adopting the 2022 DNR Wastewater Compliance Maintenance Annual Report.
  - a. Wastewater Director Dan Dentice explained this is an annual report required by the DNR. It is a grading system on how well the plant and collection system is running. The current grade is an A.

MOTION by Alderperson Turchi, seconded by Alderperson Garza for the adoption of proposed Resolution No. 3648.

MOTION CARRIED UNANIMOUSLY.

### ADJOURNMENT

MOTION by Alderperson Savage, seconded by Alderperson Webb for adjournment at 7:17 p.m.

MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Shanna Kreilkamp, City Clerk

CCJUN13.23