

**CITY OF HARTFORD  
COMMON COUNCIL  
May 26, 2020**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, May 26, 2020, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

**PLEDGE OF ALLEGIANCE**

Mayor Michalak led the Common Council in the Pledge of Allegiance.

**ROLL CALL**

The Mayor and all Alderpersons were present except Alderperson Sikora, who was absent.

**UNANIMOUS CONSENT AGENDA**

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll approving the Common Council minutes of May 12, 2020. MOTION CARRIED UNANIMOUSLY.

**COMMUNICATIONS**

There was no communications.

**MAYOR'S REPORT**

The Mayor noted that he had the COVID-19 antibody test. He also received information on costs related to testing for City employees. At this time there are no funds budgeted to move forward with testing. The Mayor is asking reimbursement for his test.

MOTION by Alderperson Turchi, and seconded by Alderperson Kohler that Mayor Michalak be reimbursed the cost for the COVID-19 antibody test. MOTION CARRIED. (Alderpersons Hegy and Fulop vote nay)

**ALDERMANIC REQUESTS**

Alderpersons Kohler and Fulop both noted that it is nice to see some of the businesses back open.

**APPEARANCES/CITIZENS COMMENTS**

There were no appearances / citizens comments.

**STANDING COMMITTEES**

**Finance & Personnel Committee**

MOTION by Alderperson Kohler, and seconded by Alderperson Turchi approving the renewal fermented malt beverages and intoxicating liquor licenses for the period July 1, 2020 through June 30, 2021, along with a reduction of fees for Class B and C licenses. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Kohler, and seconded by Alderperson Turchi renewing a note with Sycamore Tree and preparing a revised note to be executed with Sycamore Tree. MOTION CARRIED UNANIMOUSLY.

**RESOLUTIONS**

Resolution No. 3571

A PRELIMINARY RESOLUTION FOR THE LEVYING OF SPECIAL ASSESSMENTS UNDER SECTIONS 66.0703 AND 66.1109, WIS. STATS., FOR PURPOSES OF FUNDING A BID OPERATING PLAN IN THE CITY OF HARTFORD CENTRAL BUSINESS DISTRICT

MOTION by Alderperson Turchi, and seconded by Alderperson Mixon for the adoption of proposed Resolution 3571. MOTION CARRIED UNANIMOUSLY.

Resolution No. 3572

A RESOLUTION CREATING THE CITY OF HARTFORD SEWER LATERAL ASSISTANCE POLICY

The Common Council approved the sanitary sewer extensions into the Town of Hartford in January 2020. The Sewer Lateral Assistance Policy would help an eligible property owner applicant by reimbursing sewer lateral assistance costs within the road right-of-way up to \$6,000 for properties on the far side of the road and up to \$1,000 for properties on the near side of the road. Annual cost of the program will vary depending on the number of property owners choosing to connect to the sewer. The costs would be covered with the current annual lateral program funding of \$35,000. Staff responded to questions relating to the proposed policy.

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll for the adoption of proposed Resolution 3572. ROLL CALL: "Ayes" 5 (Alderpersons Fulop, Carroll, Rusniak, Mixon, Hegy) "Nays" 3 (Alderpersons Turchi, Kohler, Garza). MOTION CARRIED.

**CITY ADMINISTRATOR'S REPORT**

## COMMON COUNCIL (5/26/2020)

Parks & Recreation Director Hermann reviewed options for opening the Veterans Memorial Aquatics Center for the 2020 season in response to the COVID-19 pandemic. It is projected that it will certainly lose more revenues than what was budgeted. Staff has been monitoring the COVID-19 situation as it concerns operating plans for swimming facilities and guidelines presented for opening. Staff used the Washington-Ozaukee Health Department guideline concerning aquatic center reopening at 25% maximum facility approved capacity for patron load. This would be 330 patrons between the main pool and the lazy river pool. If the aquatics center opens, it would operate June 13 through August 30 for a total of 11 weeks. Many of the center's features will be closed in light of the pandemic to keep patrons safe. The aquatic center proposed operation plan for the 11 weeks would require an estimated increased subsidy above the approved tax levy support in the amount of \$89,284. The additional subsidy to the aquatics center facility in 2020 is recommended to be approved as funding allocated from the City's Fund Balance Account. An alternate 9 week season subsidy would be \$79,456. Staff responded to questions relating to opening the aquatics center. Mayor Michalak and Alderpersons Rusniak, Mixon, Kohler, Hegy, and Garza, all spoke in support of opening the aquatic center and funding the lost revenues from the City's Fund Balance Account. Alderperson Carroll noted that he will be abstaining from voting as he has family members working at the aquatics center.

MOTION by Alderperson Mixon, and seconded by Alderperson Garza approving the opening of the Veterans Memorial Aquatics Center. MOTION CARRIED. (Alderperson Carroll abstained)

The Link Building, 37 N Main Street, requires repairs to the brick façade of the north wall of the building and the adjacent walkway. One bid was received, which is significantly higher than the estimated cost for these repairs. It appears the lack of interest in bidding was the inclusion of the roof replacement in this bid. The City has 33% ownership and responsibility for repairs of the Link Building. Four other owners of the building are all members of the Timberlodge Condominium Association. Staff is recommending rejection of the bids due to the high numbers and the lack of competitive bids. The Timberlodge Association will need to determine how to proceed with the repairs.

MOTION by Alderperson Mixon, and seconded by Alderperson Carroll authorizing appropriate City officials to reject all bids for the City of Hartford Link Building repairs and meet with members of the Timberlodge Association to determine how to proceed with the repairs. MOTION CARRIED UNANIMOUSLY.

The North Wacker Drive Bridge is scheduled to be replaced in 2020 in conjunction with WisDOT. City Engineer Schall provided information on additional financing for the bridge project as bids came in over budget. WisDOT is in the process of requesting additional federal/state funding for the project. If additional funding is granted, the best estimate is the City would still end up over budget by approximately \$30,000. Several options if no additional funding is granted were mentioned by Mr. Schall. Mayor Michalak mentioned that he would like to see the project completed in 2020 rather than delayed. Additional information will be brought forward as appropriate.

## **COMMON COUNCIL (5/26/2020)**

City Administrator Volkert provided information on the 2020 first quarter general fund as compared to the four prior years for general fund revenues and expenditures. It is anticipated that the second quarter should be much more telling of how severe the COVID-19 virus impacted the City.

City Administrator Volkert recognized Public Works Director Kranz for his 30 years of service to the City of Hartford.

### **ADJOURNMENT**

MOTION by Alderperson Mixon, and seconded by Alderperson Turchi for adjournment at 8:25 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Lori Hetzel, City Clerk

LH:pb  
CCMAY26.20  
Compiled by Pat Borlen, Deputy Clerk