

FINANCE & PERSONNEL COMMITTEE

May 10, 2022

6:30pm

PRESENT: Chairperson Rusniak, Members Fulop, Sikora, and Kohler

ALSO PRESENT: City Administrator Steve Volkert, Director of Utilities Brian Rhodes, City Engineer John Griffin

Call to Order – Chairperson Rusniak called the meeting to order at 6:30 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Roll Call – All members of the Committee were present.

Public Comment Period – None.

Discussion and consideration of adding one Apprentice Lineworker position to Hartford Electric's line crew as early as the middle of 2022 – Director Rhodes explained the reasons for adding at this time are because the city has grown quite a bit since the last time staff was added and the current line crew is beginning to age and will be retiring soon. He then gave a short background on Hartford Electric's staffing. The added Apprentice Lineworker position would be filled by one of the current Utility Techs. There is currently an opportunity to hire a highly qualified candidate to fill the open Utility Tech position. The Utility Committee unanimously voted in favor.

Aldersperson Fulop asked if the position was posted publicly and if it is required to publicly post openings such as this. Director Rhodes explained that the opening was not posted, but qualified individuals were actively recruited. Administrator Volkert also explained that it is not required to publicly post openings. Aldersperson Fulop asked for clarification between the Meter Reader position and Utility Tech position. Director Rhodes explained that the Meter Reader position was transitioned into the Utility Tech position, so Utility Techs still read meters, but have added responsibilities as well. Aldersperson Fulop then asked if this position was originally budgeted for 2022. Administrator Volkert explained that it was not initially in the budget for 2022, but is a case of taking advantage of finding the right individual for the position.

MOTION by Aldersperson Fulop, seconded by Aldersperson Kohler approving the addition of one Apprentice Lineworker position to Hartford Electric's line crew as early as the middle of 2022.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of entering into a one-year agreement with OnTech Systems, Inc., for managed services beginning on June 1, 2022 – City Administrator Volkert explained that the city has been reviewing IT personnel since Chief MacFarlan was promoted to chief. He explained that OnTech, who already provides some services for the city, would be able to provide additional services on a part-time basis. A representative from OnTech explained that there are three main pieces driving changes with IT in municipalities. The first is municipal insurance. CVMIC requires certain criteria in order to claim higher tiers, and the services proposed meet those criteria. The second is cybersecurity. OnTech is working toward being more proactive instead of reactive when it comes to cybersecurity. The third is to create a co-managed relationship with Jack Ewing. Jack would be the first contact and then could escalate to OnTech for specific needs and coverage.

MOTION by Aldersperson Sikora, seconded by Aldersperson Fulop to enter into a one-year agreement with OnTech Systems, Inc., for managed services beginning on June 1, 2022.

MOTION CARRIED UNANIMOUSLY.

Finance & Personnel Committee (05/10/2022)

Discussion and consideration of authorizing appropriate City officials to execute contract documents for the reconstruction of Harrison Street with Wondra Construction, Inc., Iron Ridge, in the estimated bid amount of \$1,969,500 – City Engineer John Griffin explained that when this project was initially budgeted for it did not include the cul de sacs on Troeller Court or Court Drive. That is part of why the bid amount is higher than what was in the budget. He also explained that it would be more expensive to leave the cul de sacs out now and complete them later. Staff recommends using whatever funding might be available to complete this project as bid, including using savings from the Harker Avenue reconstruction and ARPA funding. Mr. Griffin also explained that the contractor is prepared to start the project in late July of this year, but the project would have to be finished in spring of 2023. Alderperson Fulop asked what the breakdown of the increase in price was. Mr. Griffin explained that adding in the cul de sac work added roughly \$500,000 and the rest of the increase is due to increased costs of completing a construction project in the current economic conditions.

MOTION by Alderperson Sikora, seconded by Alderperson Fulop authorizing appropriate City officials to execute contract documents for the reconstruction of Harrison Street with Wondra Construction, Inc., Iron Ridge, in the estimated bid amount of \$1,969,500.

MOTION CARRIED UNANIMOUSLY.

Adjournment – MOTION by Alderperson Sikora, seconded by Alderperson Kohler for adjournment at 6:52 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

FPMAY10.22

Compiled by Samantha Walters, Deputy Clerk