

**CITY OF HARTFORD
COMMON COUNCIL
March 10, 2020**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, March 10, 2020, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

PLEDGE OF ALLEGIANCE

Mayor Michalak led the Common Council in the Pledge of Allegiance.

ROLL CALL

The Mayor and all Alderpersons were present.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Hegy, and seconded by Alderperson Turchi approving the following unanimous consent agenda items.

- A) The Common Council minutes of February 25, 2020.
- B) Authorizing appropriate City officials to purchase three 2020 Ford Police Interceptor SUV's from Ewald Automotive Group, for a combined price not to exceed \$113,288.50.

MOTION CARRIED UNANIMOUSLY.

COMMUNICATIONS

City Clerk Hetzel noted that the next Mid-Moraine dinner meeting will be March 25th in West Bend. Any elected official attending should let her office know by March 19th.

MOTION by Alderperson Mixon, and seconded by Alderperson Wintringer moving the second Common Council meeting in April from the fourth Tuesday in April to the third Tuesday in April. MOTION CARRIED UNANIMOUSLY.

APPEARANCES/CITIZENS COMMENTS

Police Chief MacFarlan introduced new Police Officer Michael Zens to the Common Council. City Clerk Lori Hetzel administered the Oath of Officer to Officer Zens.

There were no other appearances / citizens comments.

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MAYOR'S REPORT

MOTION by Alderperson Wintringer, and seconded by Alderperson Turchi approving the appointments of Gary Nickolie, John Killoren, Carol Zentner, and Carol Orth as Election Officials for years 2020 and 2021. MOTION CARRIED UNANIMOUSLY.

ALDERMANIC REQUESTS

Several alderpersons welcomed Officer Zens. Alderperson Wintringer noted that several area communities are lifting their winter parking restrictions early, however the City of Hartford has not noting that it can still snow in May. Alderperson Hegy noted that the Mid-Moraine Legislative Committee will meet the evening of March 11th at the Jackson Village Hall.

STANDING COMMITTEES

Finance & Personnel Committee

MOTION by Alderperson Wintringer, and seconded by Alderperson Turchi approving the following licenses: (Cigarette and Tobacco) A & B Mart, LLC; (Weights & Measures) A & B Mart, LLC, for 743 East Sumner Street. MOTION CARRIED.

The 2020 CIP includes \$30,000 for the repainting of the Veterans Memorial Aquatic Center main and lazy river pool vessels. The work additionally includes repairs to expansion joints as are deemed as necessary in the two pool vessels. The bid requested a base bid amount for the painting and up to 100 lineal feet of joint repairs. Additionally, the bid was to provide a cost per lineal foot of any joint repairs that may be necessary and can best be determined following the cleansing of the vessels prior to painting. Two bids were received. The low bid is from Sutterlin Restorations and is over the approved budget by \$18,750. This shortfall as well as any additional joint repair work expense would be taken from the Veterans Memorial Aquatic Center project fund 496.

MOTION by Alderperson Kohler, and seconded by Alderperson Mixon approving Sutterlin Restorations, Janesville, to complete the Veterans Memorial Aquatic Center pool vessel painting project as specified at a total base bid cost not to exceed \$48,750 with an additional cost of \$25 per lineal foot for joint repair with the funding for the costs as noted. MOTION CARRIED UNANIMOUSLY.

Utility Committee

The City of Hartford's main interceptor sanitary sewer line is scheduled to be lined in 2021 as part of the CIP. The interceptor sewer runs from near N Wacker Drive all the way to the treatment plant on Liberty Avenue. Most of the interceptor is located within easements on private property. Request for Proposals were sent to two consultant engineering firms for engineering services for the evaluation of the interceptor sewer. The proposals were received and reviewed at the 2/3/2020 Utility Committee meeting. Staff had recommended the

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proposal from Short, Elliott, Hendrickson (SEH) in the amount of \$11,080 at that time. After discussion, the Utility Committee requested staff to contact Ruekert Mielke who submitted the lowest cost proposal at \$6,125 to clarify their proposal and verify their proposal included everything the City detailed in the RFP. After meeting with Ruekert Mielke, staff is comfortable with their proposal and that it will address all the requirements included in the RFP. SEH did modify its original proposal to match that of Ruekert Mielke.

MOTION by Alderperson Turchi, and seconded by Alderperson Carroll authorizing appropriate City Officials to accept the engineering proposal from Ruekert Mielke for the Evaluation of the Wastewater Utility Interceptor Sewer at a cost not to exceed \$6,125. MOTION CARRIED UNANIMOUSLY.

RESOLUTIONS

Resolution No. 3565

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$4,700,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2020A

The issuance and sale of \$4,700,000 General Obligation Promissory Notes, Series 2020A, is for the cost of projects listed in the 2020 and 2021 Capital Improvement Plan. Jeff Belongia, the City's Financial Consultant, provided information on the proposed general obligation promissory notes, and responded to questions.

MOTION by Alderperson Wintringer, and seconded by Alderperson Mixon for the adoption of proposed Resolution 3565. MOTION CARRIED UNANIMOUSLY.

CITY ADMINISTRATOR'S REPORT

Greg James, the developer of the Conservancy located at 1329-1345 South Wilson Avenue has submitted a request to have the driveway dedicated as a Private Street rather than a driveway so that he can give the condo units Conservancy Court addresses rather than South Wilson Avenue addresses in order to eliminate confusion and delivery issues. Section 7.24 of the Municipal Code lists a set of criteria that must be met in order to create a private street. City Planner Drew provided information on the relevant code sections. The Common Council needs to determine that it is in the best interest of the City to create a private street. Staff strongly believes that it is not in the best interest of the City to allow this private driveway to be dedicated as a private street. If approved, this action would set a precedent that would likely result in numerous other existing developments petitioning to have their private driveways reclassified as private streets, resulting in dozens of new streets and potential confusion for emergency services. The Plan Commission reviewed the request but did not make a recommendation. The Common Council reviewed the request, with staff responding to questions.

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MOTION by Alderperson Rusniak, and seconded by Alderperson Wintringer denying the request to have a private driveway dedicated as a Private Street for the Conservancy located at 1329-1345 South Wilson Avenue. MOTION CARRIED UNANIMOUSLY.

City Administrator Volkert read a letter from the WDNR relating to their compliance inspection of the Hartford Wastewater Treatment Plant. They noted that the plant is well operated and in good condition and one of the best operated wastewater treatment plants in Southeast Wisconsin. Director Dave Piquett and his staff were congratulated for the excellent report.

CLOSED SESSION

MOTION by Alderperson Hegy, and seconded by Alderperson Mixon to move into closed session under § 19.85 (1)(c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" relative to the City Administrator's performance review; the Common Council to reconvene in open session for adjournment only. ROLL CALL: "Ayes" 9 "Nays" 0. MOTION CARRIED UNANIMOUSLY.

RECONVENE IN OPEN SESSION

MOTION by Alderperson Wintringer, and seconded by Alderperson Mixon to reconvene in open session at 9:00 p.m. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

MOTION by Alderperson Wintringer, and seconded by Alderperson Mixon for adjournment at 9:00 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
CCMAR10.20
Compiled by Pat Borlen, Deputy Clerk