

**FINANCE & PERSONNEL COMMITTEE**

**March 8, 2022**

**6:30pm**

PRESENT: Chairperson Rusniak, Members Kohler, Sikora, and Alternate Hegy

ALSO PRESENT: City Administrator Volkert, City Clerk Lori Hetzel,

Call to Order – Chairperson Rusniak called the meeting to order at 6:30 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Roll Call – All members of the Committee were present.

Public Comment Period – None.

Discussion and consideration of approving a Class A intoxicating liquor and fermented malt beverage license to Festival Foods, for the period of April 1, 2022 to June 30, 2022 – City Clerk Lori Hetzel explained that the business is applying for a new license to sell in the new store.

MOTION by Alderperson Kohler, seconded by Alderperson Sikora approving a Class A intoxicating liquor and fermented malt beverage license to Festival Foods, for the period April 1, 2022 to June 30, 2022.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of approving a Class A intoxicating liquor and fermented malt beverage license to Hartford Mart, LLC, Hartford Shell for the period April 1, 2022 to June 30, 2022 – City Clerk Lori Hetzel explained that the new owner of the business is applying for their new license.

MOTION by Alderperson Kohler, seconded by Alderperson Sikora approving a Class A intoxicating liquor and fermented malt beverage license to Hartford Mart, LLC, Hartford Shell, for the period April 1, 2022 to June 30, 2022.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of approving a cigarette and tobacco license and a weights and measures license to Hartford Mart LLC – City Clerk Lori Hetzel explained again, the new owner is applying for their new licenses.

MOTION by Alderperson Hegy, seconded by Alderperson Sikora approving a cigarette and tobacco license and a weights and measures license to Hartford Mart LLC.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration approving a cigarette and tobacco license to Downtown Beverage – City Clerk Lori Hetzel explained the new owner of the business is applying for a new license.

MOTION by Alderperson Hegy, seconded by Alderperson Sikora approving a cigarette and tobacco license to Downtown Beverage.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of authorizing appropriate City officials to execute contract documents for the CDBG Capital Improvements for Harthaven and Washington Heights Senior Apartments with J.H. Hassinger, Inc., Menomonee Falls, in the amount of \$561,199 – City Planner Justin Drew explained that these projects, which were part of the CDBG Grant, are to the point of being able to be bid out. The grant required at least two bids, which took some time to receive, but J.H. Hassinger, Inc. came in as the

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low bid. City Planner Drew also stated these projects need to be completed by the end of the year. Staff recommends in favor.

MOTION by Alderperson Hegy, seconded by Alderperson Sikora authorizing appropriate City officials to execute contract documents for the CDBG Capital Improvements for Harthaven and Washington Heights Senior Apartments with J.H. Hassinger, Inc., Menomonee Falls, in the amount of \$561,199.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of moving the Independence Park restroom remodel project currently approved in the 2023 Capital Improvement Program in the amount of \$70,000 for completion in the 2022 budget year – Parks and Rec Director Mike Hermann explained that the funds for this project come from the CDBG Grant, and it is a requirement of the grant that the project be completed by October 31, 2022. He further explained that \$60,000 is coming from the CDBG Grant and because the other portion of the funding is General Obligation Debt Borrowing, which will be done in April, it was decided that this project could be moved to this budget year.

MOTION by Alderperson Kohler, seconded by Alderperson Hegy to move the Independence Park restroom remodel project currently approved in the 2023 Capital Improvement Program in the amount of \$70,000 for completion in the 2022 budget year.

MOTION CARRIED UNANIMOUSLY.

Discussion and consideration of approving the agreement with Architectural Design, Inc., Erin, to complete the restroom remodel design plans for Willowbrook, Woodlawn Union and Independence Parks at a cost not to exceed \$12,924.79 - Parks and Rec Director Mike Hermann explained that while working with a contractor during the construction estimates, the contractor stated they could rely better upon having some drawings done at the time of putting it out for proposals and recommended Architectural Design, Inc. That firm came back with the proposal for \$12,924.79.

MOTION by Alderperson Sikora, seconded by Alderperson Kohler approving the agreement with Architectural Design, Inc., Erin, to complete the restroom remodel design plans for Willowbrook, Woodlawn Union and Independence Parks at a cost not to exceed \$12,924.79.

MOTION CARRIED UNANIMOUSLY.

Adjournment – MOTION by Alderperson Hegy, seconded by Alderperson Sikora for adjournment at 6:44 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Lori Hetzel, City Clerk

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Compiled by Samantha Walters, Deputy Clerk