

**CITY OF HARTFORD
COMMON COUNCIL
January 28, 2020**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, January 28, 2020, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

PLEDGE OF ALLEGIANCE

Mayor Michalak led the Common Council in the Pledge of Allegiance.

ROLL CALL

The Mayor and all Alderpersons were present except Alderperson Garza, who was absent.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Hegy, and seconded by Alderperson Wintringer approving the Common Council minutes of January 14, 2020. MOTION CARRIED UNANIMOUSLY.

COMMUNICATIONS

There were no communications.

APPEARANCES/CITIZENS COMMENTS

There were no appearances/citizens comments.

MAYOR'S REPORT

In recognition of Police Chief David Groves' retirement, Mayor Michalak read a Proclamation setting February 10, 2020 as "Chief David Groves Day" in the City of Hartford, and that David Groves is granted a key to the City of Hartford in recognition of his achievements as a true Hartford public servant.

MOTION by Alderperson Mixon, and seconded by Alderperson Fulop approving the proclamation of "Chief David Groves Day". MOTION CARRIED UNANIMOUSLY.

Mayor Michalak presented the proclamation to Chief Groves, as well as his service revolver as a going away gift. Chief Groves thanked the Mayor and Common Council for the honor. He spoke on his tenure with the City of Hartford Police Department. The Mayor read a testament to Chief Groves from State Representative Timothy Ramthun.

ALDERMANIC REQUESTS

The alderpersons extended congratulations to Chief Groves on his retirement thanking him for his service to the City of Hartford Police Department, and wished him well in his future endeavors. Alderperson Hegy reported on the HCDA Board meeting held the previous Monday evening.

PUBLIC HEARING "A"
Sanitary Sewer Final Special Assessments
(Hillcrest Estates Subdivision
and a Portion of Lee Road)

Mayor Michalak declared the public hearing open at 7:13 p.m. The notice of public hearing as published in the Daily News, and as mailed to affected property owners, was read by City Clerk Lori Hetzel.

Staff provided information on the previously approved sanitary sewer extension to Hillcrest Estates Subdivision and a portion of Lee Road adjacent to Hillcrest Estates Subdivision in the Town of Hartford. This sanitary sewer extension will benefit 55 properties. The total estimated cost for the project is \$599,000 with a cost per property of \$10,890.91. Special assessments will only be collected after a property chooses to connect to the new sewer. When a property connects to the sewer, the final resolution allows up to a five year payment plan.

Under "appearance for," Tom Hostad, 2816 Robin Circle, and Dennis Panicucci, 6986 Lark Avenue, appeared both stating that they hoped at some point resident concerns would be addressed by the City, and that the City would consider offering some form of financial incentive to residents for early connection to the sewer.

Under "appearances against", Cory Gritzmacher, 6974 Lark Avenue, Patricia Clemmons, 2793 Hillcrest Drive, Lauri Balicki, 6984 Meadowdale Drive, and Robert Lampshire, 6979 Lee Road, appeared in opposition to the special assessment expressing concerns with the high cost for them to connect their property to the sewer. Mr. Lampshire also spoke in his opinion on the lack of lateral stubs. City Engineer Schall read correspondence from Michael Meyer, 6976 Lark Avenue, and from Scott Knusta, 6945 Lee Road, both expressing opposition to the special assessment.

Under "discussion by Council," staff responded to alderperson questions, and addressed some of the concerns expressed by the residents. It was reiterated that the special assessment will only be collected after a property chooses to connect to the new sewer, and the final resolution allows up to a five year payment plan. Mayor Michalak noted that the Town of Hartford approved this process beginning back in 2018. There being no further discussion, Mayor Michalak declared the public hearing closed at 8:01 p.m.

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Resolution No. 3558

A FINAL RESOLUTION FOR THE LEVYING AND COLLECTING OF SPECIAL ASSESSMENTS UNDER SECTION 66.0703 WISCONSIN STATUTES FOR THE INSTALLATION OF SANITARY SEWER EXTENDING THROUGHOUT HILLCREST ESTATES SUBDIVISION WHICH INCLUDES HILLCREST DRIVE AND A PORTIONS OF LEE ROAD ADJACENT TO HILLCREST ESTATES SUBDIVISION LOCATED IN SECTIONS 32 & 33, T10N, R18E, CITY OF HARTFORD AND TOWN OF HARTFORD, WASHINGTON COUNTY, WISCONSIN

MOTION by Alderperson Hegy, and seconded by Alderperson Wintringer for the adoption of proposed Resolution 3558. MOTION CARRIED UNANIMOUSLY.

STANDING COMMITTEES

Finance & Personnel Committee

MOTION by Alderperson Mixon, and seconded by Alderperson Kohler approving a bartender license for Brittany Czarnecki. MOTION CARRIED UNANIMOUSLY.

RESOLUTIONS

Resolution No. 3559

A RESOLUTION REQUESTING A TEMPORARY EXEMPTION/ WAIVER FROM THE STATE MANDATE UNDER WIS. STATS. 66.10013 REQUIRING A HOUSING AFFORDABILITY REPORT

Near the end of December 2019, staff became aware of a new State mandate regarding the creation of housing affordability analysis and housing fee report effective January 1, 2020. A number of municipalities have requested and received temporary waivers from the State for the housing affordability analysis requirement given the amount of data collection and analysis required. The City is requesting a two year waiver. The waiver process requires a Common Council resolution in support of the waiver request.

MOTION by Alderperson Fulop, and seconded by Alderperson Kohler for the adoption of proposed Resolution 3559. MOTION CARRIED UNANIMOUSLY.

Resolution No. 3560

A PRELIMINARY RESOLUTION FOR THE LEVYING OF SPECIAL ASSESSMENTS UNDER SECTION 66.0703 WIS.

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STATUTES FOR THE INSTALLATION OF SIDEWALK IN LAKE VIEW ACRES, 1ST ADDITION AND 2001, 2003 & 2007 LAKE VIEW DRIVE AND 32 & 40 S TERI LANE

The Developer's Agreement for Lake View Acres, 1st Addition states that sidewalk shall be required on both sides of each street within and abutting the subdivision. The agreement does stipulate the intent that sidewalk would probably not be ordered unless and until it can be connected to the STH 60 bike trail. The Public Works Committee at its 2/21/2019 meeting concluded that the connection to the bike trail should not be a reason to hold off sidewalk installation, and directed staff to include the sidewalk installation as part of the 2020 Sidewalk Program.

MOTION by Alderperson Rusniak, and seconded by Alderperson Turchi for the adoption of proposed Resolution 3560. MOTION CARRIED UNANIMOUSLY.

CITY ADMINISTRATOR'S REPORT

Bids were received for sanitary sewer throughout Hillcrest Estates Subdivision and a portion of Lee Road adjacent to Hillcrest Estates Subdivision in the Town of Hartford. The low bidder was Kruczek Construction, Inc., Green Bay, in the amount of \$549,000. As Kruczek has not previously completed work for the City of Hartford, references have been checked and the company appears to have performed well on previous projects.

MOTION by Alderperson Carroll, and seconded by Alderperson Mixon authorizing appropriate City officials to enter into a contract with Kruczek Construction, Inc., Green Bay, for the 2020 Sanitary Sewer Extension – 2 (Hillcrest Estates Subdivision) Project with an estimated bid amount of \$549,000. MOTION CARRIED UNANIMOUSLY.

The construction contract for the 2020 Sanitary Sewer Extension – 1 (Lee Road and STH 83) Project has been approved. The City of Hartford requires full-time inspection of all sanitary sewer utility construction and installation. Due to the number of projects scheduled in 2020, City staff will not have enough time to perform inspection on this project. A proposal for construction staking and inspection services was requested from M Squared Engineering. They are very familiar with the project and should be a good fit for the inspection services required. The total cost of the proposal is \$11,275.

MOTION by Alderperson Wintringer, and seconded by Alderperson Hegy authorizing appropriate City officials to enter into a contract with M Squared Engineering LLC, Cedarburg, for Construction Stakeout and Inspection Services for the 2020 Sanitary Sewer Extension – 1 (Lee Road and STH 83) Project with an estimated proposal amount of \$11,275. MOTION CARRIED UNANIMOUSLY.

The construction contract for the 2020 Sanitary Sewer Extension – 2 (Hillcrest Estates Subdivision) Project has been approved. The City of Hartford requires full-time inspection of all sanitary sewer utility construction and installation. Due to the number of projects scheduled in

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2020, City staff will not have enough time to perform inspection on this project. A proposal for construction staking and inspection services was requested from M Squared Engineering. They are very familiar with the project and should be a good fit for the inspection services required. The total cost of the proposal is \$36,400.

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll authorizing appropriate City officials to enter into a contract with M Squared Engineering LLC, Cedarburg, for Construction Stakeout and Inspection Services for the 2020 Sanitary Sewer Extension – 2 (Hillcrest Estates Subdivision) Project with an estimated proposal amount of \$36,400. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

MOTION by Alderperson Mixon, and seconded by Alderperson Turchi for adjournment at 8:25 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
CCJAN28.20
Compiled by Pat Borlen, Deputy Clerk