

**CITY OF HARTFORD
COMMON COUNCIL
November 22, 2016**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, November 22, 2016, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

PLEDGE OF ALLEGIANCE

Boy Scout Pack 3741 led the Common Council in the Pledge of Allegiance.

ROLL CALL

The Mayor and all Alderpersons were present except Alderperson Wintringer, who was absent and excused.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Hegy, and seconded by Alderperson Randolph that the following items on the unanimous consent agenda are approved by the Common Council:

1. The Common Council minutes of October 11, 2016, October 25, 2016, and November 1, 2016.
2. Authorizing City officials to enter into annual farm land leases at the Hartford Municipal Airport with Gerald Uebele, for a 13.21 acre parcel at \$13.21 per year; James Borlen, for a 26.05 acre parcel at \$26.05 per year; Richard Rohde, for a 25 acre parcel at \$3,375 per year; and Daniel Meier, for a 38.8 acre parcel at \$5,238 per year.
3. Authorizing City officials to accept the lease assignment for the remaining term of the City's hangar land lease with Angeles Sitzes, for Hangar Lot No. 5 and enter into an airport hangar land lease at the Hartford Municipal Airport with Angeles Sitzes, for a period of twenty years from January 1, 2017 through December 31, 2036 at the rate of .07 cents per square foot, subject to rate reviews every five years.
4. Authorizing City officials to enter into an airport hangar land lease at the Hartford Municipal Airport for Lot No. 17 with Amy Biondich, for a period of twenty years from January 1, 2017 through December 31, 2036 at the rate of .10 cents per square foot, subject to rate reviews every five years; for Lot No. 32C with Phil Larsson, for a period of twenty years from January 1, 2017 through December 31, 2036 at the rate of .07 cents per square foot, subject to rate reviews every five years; for Lot No. 49 with Dennis Biondich, for a period of twenty years from January 1, 2017 through December 31, 2036 at the rate of .07cents per square foot, subject to rate reviews every five years; for Lot No. 51 with Glenn Paringer, for a period of twenty years from January 1, 2017 through December 31, 2036 at the rate of .07 cents per square foot, subject to rate reviews every five years.

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5. Authorizing appropriate City officials to transfer the Hangar Land Lease for Hangar No. 41 at the Hartford Municipal Airport from John D Lee to Jim and Tina Lockbaum, Oconomowoc.
 6. Authorizing appropriate City officials to purchase the Nice Rink kit at a total cost not to exceed \$4,658.53 from Nice Rink, Genoa City, WI.
 7. Authorizing appropriate City officials to purchase a 2017 John Deere 1550 series mower from Mid-State Equipment, Jackson, for a total price not to exceed \$18,641.75.
- MOTION CARRIED UNANIMOUSLY.

COMMUNICATIONS

Deputy Clerk Pat Borlen provided information on the alderperson offices for the spring election. She also reported that the City is in receipt of a petition for direct annexation by unanimous consent for 4.26 acres along STH 60 in the Town of Rubicon. The petition will be referred to the Plan Commission for review and recommendation.

APPEARANCES / CITIZENS COMMENTS

Police Chief Groves introduced new police officers Nicholas Skelton and Mitchell Kraemer. Deputy Clerk Pat Borlen administered the oath of office to the two officers.

ALDERMANIC REQUESTS

Several alderpersons extended Thanksgiving greetings. Alderperson Mixon thanked everyone involved in coordinating the Christmas parade. She mentioned that Saturday November 26th is Small Business Saturday and to support Hartford's small businesses. Alderperson Meyer congratulated Officers Skelton and Kraemer.

PUBLIC HEARING "A" 2017 BUDGET

Mayor Michalak declared the public hearing open. The notice of public hearing as published in the Daily News was read by Deputy Clerk Pat Borlen. City Administrator Volkert provided information and a brief explanation on the proposed 2017 budget, and responded to alderperson questions. The City's 2017 tax rate is projected at \$6.38 per thousand. There were no appearance for, nor any against the proposed budget. There being no alderperson discussion, Mayor Michalak declared the public hearing closed.

Resolution No. 3466

A RESOLUTION ADOPTING THE NECESSARY
FUNDS FOR THE YEAR 2017 AND
ESTABLISHING THE GENERAL PROPERTY TAX

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MOTION by Alderperson Mixon, and seconded by Alderperson Meyer for the adoption of proposed Resolution 3466. MOTION CARRIED UNANIMOUSLY.

Resolution No. 3467

A RESOLUTION ADOPTING THE SCHOOL BUDGET AND
AUTHORIZING AND DIRECTING THE CITY CLERK TO SPREAD
SAME UPON THE TAX ROLL OF THE CITY OF HARTFORD

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll for the adoption of proposed Resolution 3467. MOTION CARRIED UNANIMOUSLY.

STANDING COMMITTEE REPORTS

Finance & Personnel Committee

MOTION by Alderperson Jewell, and seconded by Alderperson Mixon approving the following licenses: (bartender) Taylor Mangan, Miranda Melka, Johanne Ruch. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Randolph, and seconded by Alderperson Meyer approving the adjustments to the 2016 annual budget. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Jewell, and seconded by Alderperson Mixon approving the write-off of uncollectible personal property taxes for the year 2015 in the amount of \$684.89. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Kohler, and seconded by Alderperson Meyer approving the carry-forward of 2016 unexpended General Fund Project funds in the amount of \$55,000. MOTION CARRIED UNANIMOUSLY.

RESOLUTIONS

Resolution No. 3468

A RESOLUTION APPROVING A CERTIFIED SURVEY MAP
FOR A PROPERTY LOCATED IN THE CITY OF HARTFORD
(2712 East Sumner Street)

The proposed certified survey map consists of two lots. Lot 1 is 1.81 acres; Lot 2 is 1.26 acres. Both lots meet the minimum area, width, and lot coverage requirements of the B-5 zoning district.

MOTION by Alderperson Rusniak, and seconded by Alderperson Mixon for the adoption of proposed Resolution 3468. MOTION CARRIED UNANIMOUSLY.

CITY ADMINISTRATOR'S REPORT

Vandewalle and Associates was contracted to help the City and its partners begin implementation of the Hartford Downtown Opportunity Analysis and Downtown Redevelopment Plan. The existing contract is based on a budget of \$60,000 for 2016. Staff asked Vandewalle and Associates to create most of TID #10. Staff is requesting a modification to the existing contract with Vandewalle and Associates to incorporate the TID #10 expenses of \$20,000. All of the TID expenses are eligible for reimbursement by TID #10.

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll approving a contract amendment with Vandewalle and Associates for a Downtown Planning Implementation Contract including TID #10 work at a price not to exceed \$80,000. MOTION CARRIED UNANIMOUSLY.

City Administrator Volkert commented on the 2016 third quarter financial report, and responded to questions.

MAYOR'S REPORT

There was no Washington County Board update. The Mayor mentioned the passing of Hartford resident Ralph Schellinger. He also extended Thanksgiving greetings.

ADJOURNMENT

MOTION by Alderperson Mixon, and seconded by Alderperson Randolph for adjournment at 7:53 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
CCNOV22.16
Compiled by Pat Borlen, Deputy Clerk