

**CITY OF HARTFORD
COMMON COUNCIL
August 23, 2016**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, August 23, 2016, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

PLEDGE OF ALLEGIANCE

Mayor Michalak led the Common Council in the Pledge of Allegiance.

ROLL CALL

The Mayor and all Alderpersons were present.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Randolph, and seconded by Alderperson Jewell that the following items on the unanimous consent agenda are approved by the Common Council:

1. The Common Council minutes of August 2, 2016.
2. Authorizing appropriate City officials to transfer the Hangar Land Lease for Hangar No. 24 at the Hartford Municipal Airport from James Wilson and Pamela Toler to Steven and Susan Hallman, Pewaukee. MOTION CARRIED UNANIMOUSLY.

COMMUNICATIONS

There were no communications.

APPEARANCES / CITIZENS COMMENTS

Parks & Recreation Director Mike Hermann recognized and presented awards to the lifeguarding staff and patrons who assisted in the July 25th rescue and save of a child at the Veterans Memorial Aquatic Center. The parents of the child thanked those involved with the rescue and save presenting them with a token of their appreciation.

ALDERMANIC REQUESTS

Alderperson Wintringer commended and thanked everyone involved in the pool rescue. Alderperson Hegy noted that Hartford is being proposed as the host community for the October 2016 Mid-Moraine dinner meeting.

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PUBLIC HEARING "A"
Amendment of 2030 Smart Growth Plan to allow
for commercial development at 220 Union Street

Mayor Michalak declared the public hearing open at 7:14 p.m. The notice of public hearing as published in the July 19, 2016 Daily News was read by City Clerk Lori Hetzel.

The proposed amendment to the 2030 Smart Growth Plan is intended to allow rezoning and conditional use approval for limited event and accommodation uses on the property located at 220 Union Street. The property is owned by the Hartford Historic Preservation Foundation. The applicant is requesting commercial development; the property is zoned Rs-4 single-family district. The proposed use is not allowed in the Rs-4 district. The proposed use would be allowed as a conditional use in the B-3 General Business District. Staff believes that the proposed use would be appropriate in a residential area and would not alter the nature of the residential neighborhood, or cause significant problems. However, given the residential nature of the surrounding neighborhood, staff believes that the Common Council should specifically include in any approval that the City is only endorsing the specific land use proposal, and not a broader range of commercial uses.

Under "appearances for" Pat Frank, President of the Hartford Historic Preservation Foundation, provided information on the proposal for the 220 Union Street property and asked that the Common Council support the proposed amendment. There were no "appearances against" the proposed amendment to the Smart Growth Plan. Several alderpersons spoke in support of the proposal, and the recommendation that this is only endorsing the Foundation's proposal for this property. City Planner Drew responded to questions relating to the proposal. There being no further discussion, Mayor Michalak declared the public hearing closed at 7:27 p.m.

Ordinance No. 1359

AN ORDINANCE REVISING THE 2030 CITY OF
HARTFORD SMART GROWTH PLAN

MOTION by Alderperson Randolph, and seconded by Alderperson Mixon to suspend the rules for immediate consideration of proposed Ordinance 1359. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Mixon, and seconded by Alderperson Jewell for the adoption of proposed Ordinance 1359. MOTION CARRIED UNANIMOUSLY.

STANDING COMMITTEE REPORTS

Finance & Personnel Committee

Licenses

MOTION by Alderperson Meyer, and seconded by Alderperson Wintringer approving the following licenses: (bartender) Nicholas Smith, Sally Strupp. MOTION CARRIED UNANIMOUSLY.

Write-off of Uncollectible Debt

Legal Counsel has identified 13 deferred special assessments which are no longer collectible due to various reasons that for accounting purposes should be written off. For various reasons, many of these were reversed due to private agreements or were missed when proper notification was not given to new owners of said properties prior to annexation. The total amount recommended to be written off is \$57,365.90. City Administrator Volkert reviewed the uncollectible debt, and responded to questions. Mayor Michalak expressed concern that some of the special assessments were missed by staff, and hoped that this would never happen again in the future. Because a question came up relating to an item included with the write-offs, it was suggested that this item be tabled pending further explanation.

MOTION by Alderperson Randolph, and seconded by Alderperson Jewell tabling action on the writing off of uncollectible debt – deferred special assessments – in the amount of \$57,365.90, pending further explanation. MOTION CARRIED UNANIMOUSLY.

Utility Committee

MOTION by Alderperson Randolph, and seconded by Alderperson Hegy approving contracting with Baker Tilly to conduct a rate study for the Water Utility at a cost not to exceed \$7,500. MOTION CARRIED UNANIMOUSLY.

**ORDINANCES
(First Reading)**

Ordinance No. 1360

**AN ORDINANCE AMENDING SECTION 4.26 OF THE
MUNICIPAL CODE ENTITLED TOURISM COMMISSION**

MOTION by Alderperson Randolph, and seconded by Alderperson Meyer to suspend the rules for immediate consideration of proposed Ordinance 1360. MOTION CARRIED. (Alderperson Hegy voted no)

MOTION by Alderperson Kohler, and seconded by Alderperson Mixon for the adoption of proposed Ordinance 1360. ROLL CALL: "Ayes" 7 (Alderpersons Kohler, Mixon, Randolph, Meyer,

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Carroll, Jewell, Wintringer) "Nays" 1 (Aldersperson Hegy) "Abstained" 1 (Aldersperson Rusniak).
MOTION CARRIED.

CITY ADMINISTRATOR'S REPORT

City Administrator Volkert commented on the 2016 second quarter financial report, and responded to questions.

MAYOR'S REPORT

Mayor Michalak noted that the Highway 60 reliever route will be discussed at a Washington County meeting on August 24th.

ADJOURNMENT

MOTION by Aldersperson Mixon, and seconded by Aldersperson Randolph for adjournment at 8:14 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
CCAUG23.16
Compiled by Pat Borlen, Deputy Clerk