

Jack Russell Memorial Library Board  
Wednesday, October 11, 2023, 4:30 PM  
Jack Russell Memorial Library – Community Room

This is a regular meeting of the Jack Russell Memorial Library Board of the City of Hartford. Before this meeting, notice was given to the public by posting on the City Office Meeting Boards and the Jack Russell Memorial Library. In addition, 24 hours before the meeting this agenda was sent to the *Daily News*.

- I. CALL MEETING TO ORDER
- II. APPROVAL OF AGENDA
- III. PUBLIC COMMENT PERIOD/APPEARANCES (5-Minute Limit)
- IV. OLD BUSINESS
  - A. Washington County / Monarch Library System Operating Updates – Discussion Only
  - B. Friends of the Library – Discussion Only
- V. NEW BUSINESS
  - A. 2024 Library Closed Dates – Discussion and Possible Action
  - B. Youth Services Librarian Report – Discussion Only
  - C. Library Director Report – Discussion Only
- VI. UNANIMOUS CONSENT AGENDA
  - A. Approval of Library Board meeting minutes
    1. September 13, 2023
  - B. Financial statements
    1. Financial Report comparing Budgeted Versus Actual Numbers – September 2023
    2. Monthly Library Bills for Library Board Review and Approval – September 2023
  - C. Jack Russell Memorial Library Usage and Services Report – September 2023
  - D. Adult Services & Connections Program Report – September 2023
  - E. Hartford History Room Usage Report – September 2023
  - F. Youth Services Monthly Program Report – September 2023
- VII. CORRESPONDENCE
  - A. None
- VIII. CLOSED SESSION

The board may enter closed session pursuant to Wisconsin Statutes 19.85 (1) (c) to consider the following: employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Library Director search) and (Library patron). A roll call vote will be taken to go into closed session. The Board will then reconvene into open session to continue the agenda and may act on topics discussed in the closed session.
- IX. UPCOMING LIBRARY BOARD MEETINGS
  - A. Discussion of next meeting date – November 8, 2023
- X. ADJOURNMENT