



CITY HALL • 109 NORTH MAIN STREET • HARTFORD, WI 53027

AGENDA
CITY OF HARTFORD UTILITY COMMITTEE
CITY HALL COUNCIL CHAMBERS

Monday, October 3, 2022
6:00 pm

This is a regularly scheduled meeting of the Utility Committee of the City of Hartford. Prior to this meeting, notice was given to the public by posting an agenda on the City Office Meeting Board, Library Bulletin Board, and Police Bulletin Board. In addition, the Daily News (the official City newspaper) was given notice of this meeting and an agenda was placed in their City Office mailbox at least 24 hours ago.

- 1) Call to Order
- 2) Public Comment Period
- 3) Update on electric service interruptions and water main breaks
- 4) Discussion and consideration of purchasing 11 transformers of various sizes from B & B Transformers at a cost not to exceed \$141,575 (Executive Summary attached)
- 5) Update on mutual aid assistance following Hurricane Ian
- 6) Recognition of 125th anniversary of the formation of Hartford Electric as a public power utility
- 7) Adjournment

“Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting.”

“Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993) such attendance may be considered a meeting of the Common Council. This notice is given so that members of the Common Council

EXECUTIVE SUMMARY

TITLE: Request to Purchase Transformers

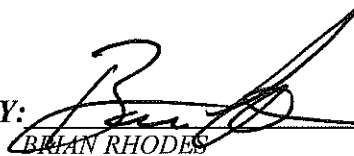
BACKGROUND: The approved 2023-2027 Capital Improvement Program allows for transformer replacements along Western Drive, West State Street, and Cleveland Avenue in 2024. The transformer replacements are included as part of a larger project to upgrade the facilities in these areas which includes the elimination of the Airport Substation. With global supply chain constraints and vendors extending lead times for product delivery, the Utility finds it important to purchase transformers now to meet the deadlines for this project.

For this project, the Utility will purchase 11 transformers of various sizes. All transformers are competitively bid through WPPI's joint purchasing program and B & B Transformers was awarded the contract for 2022. The total cost for all transformers will be \$141,575.00.

FISCAL IMPACT: \$141,575.00 to be derived from Hartford Electric user fees.

RECOMMENDATION: To purchase 11 transformers of various sizes from B & B Transformers at a cost not to exceed \$141,575.00.

PREPARED BY: _____


BRIAN RHODES
UTILITY DIRECTOR

9/26/22
DATE

REVIEWED BY: _____

DAWN TIMM
FINANCE DIRECTOR

DATE

APPROVED BY: _____


STEVE VOLKERT
CITY ADMINISTRATOR

9/26/22
DATE

Routing: Utility Committee

Hartford Electric

Purchase Order

Req./PO No:

Send Invoices to:
 Hartford Electric
 109 N Main Street
 Hartford, WI 53027-1500

Vendor: B_n_B_Transformer_Inc. 2850 220TH St West Farmington, MN 55024 Nic Edlund Phone: 800-237-5525 Fax: 651-463-4616	Ship To: Hartford Electric 620 W Sumner Street Hartford WI 53027-1500
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Submitted On	Submitted By	Ship Options	Required By Date	Municipality
09/09/2022	Mike Thimm	Ship Complete		Hartford

Item No	Description	Qty.	Unit Price	Ext Price
2-36-660-0156-BnB	3PH Padmount Transformer, DOE/Oil, 24940Y/14400 x 208/120, 150 kVA, 6 LV Bushing Holes, BASE PRICE LISTED - See Quote for Additional Options/Costs Manufacturer: BnB_Transformer, Catalog #: none	3	14345.0000	43,035.00

Original Ship Date:	Revised Ship Date:	Leadtime:	Shipped?:
		38	n

Vendor Comments:

Note for Vendor:

Member Item #:

2-36-660-0504-BnB	3PH Padmount Transformer, DOE/Oil, 24940Y/14400 x 208/120, 500 kVA, 12 LV Bushing Holes, BASE PRICE LISTED - See Quote for Additional Options/Costs Manufacturer: BnB_Transformer, Catalog #: none	1	23815.0000	23,815.00
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Original Ship Date:	Revised Ship Date:	Leadtime:	Shipped?:
		38	n

Vendor Comments:

Note for Vendor:

Member Item #:

2-36-680-0075-BnB	3PH Padmount Transformer, DOE/Oil, 24940Y/14400 x 480/277, 75 kVA, 6 LV Bushing Holes, BASE PRICE LISTED - See Quote for Additional Options/Costs Manufacturer: BnB_Transformer, Catalog #: none	1	10675.0000	10,675.00
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Original Ship Date:	Revised Ship Date:	Leadtime:	Shipped?:
		38	n

Vendor Comments:

Note for Vendor:

Member Item #:

2-36-660-0077-BnB	3PH Padmount Transformer, DOE/Oil, 24940Y/14400 x 208/120, 75 kVA, 6 LV	6	10675.0000	64,050.00
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