

Jack Russell Memorial Library Board
Wednesday, September 13, 2023, 4:30 PM
Jack Russell Memorial Library – Community Room

This is a regular meeting of the Jack Russell Memorial Library Board of the City of Hartford. Before this meeting, notice was given to the public by posting on the City Office Meeting Boards and the Jack Russell Memorial Library. In addition, 24 hours before the meeting this agenda was sent to the *Daily News*.

- I. CALL MEETING TO ORDER
- II. APPROVAL OF AGENDA
- III. PUBLIC COMMENT PERIOD/APPEARANCES (5-Minute Limit)
- IV. OLD BUSINESS
 - A. Washington County / Monarch Library System Operating Updates – Discussion Only
 - B. Friends of the Library – Discussion Only
 - C. Library Cards and Borrowing Privileges Policy – Discussion and Possible Action
- V. NEW BUSINESS
 - A. Resignation Letter from Library Director: Acceptance - Action
 - B. Youth Services Librarian Report – Discussion Only
 - C. Library Director Report – Discussion Only
- VI. UNANIMOUS CONSENT AGENDA
 - A. Approval of Library Board meeting minutes
 - 1. August 9, 2023
 - B. Financial statements
 - 1. Financial Report comparing Budgeted Versus Actual Numbers – August 2023
 - 2. Monthly Library Bills for Library Board Review and Approval – August 2023
 - C. Jack Russell Memorial Library Usage and Services Report – August 2023
 - D. Adult Services & Connections Program Report – August 2023
 - E. Hartford History Room Usage Report – August 2023
 - F. Youth Services Monthly Program Report – August 2023
- VII. CORRESPONDENCE
 - A. Acknowledgment letter to Ms. Germaine Wandrey for a \$50 donation in memory of Evie Antonopolis
 - B. Thank you letter to Jordan Stephen for help in the Hartford History Room with a \$30 donation from Jim and Cheryl Axtell
 - C. Acknowledgment to Jim and Cheryl Axtell for a \$30 donation to the Hartford History Room
 - D. Letter from the Hartford Women’s Club with a \$20 donation for a children’s book in honor of the birth of a grandchild for Mark and Linda Hauser
- VIII. CLOSED SESSION

The board may enter closed session pursuant to Wisconsin Statutes 19.85 (1) (c) to consider the following: employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Review of library director candidates). A roll call vote will be taken to go into closed session. The Board will then reconvene into open session to continue the agenda and may act on topics discussed in the closed session.
- IX. UPCOMING LIBRARY BOARD MEETINGS
 - A. Discussion of next meeting date – October 11, 2023
- X. ADJOURNMENT