



CITY HALL • 109 NORTH MAIN STREET • HARTFORD, WI 53027

**City of Hartford Police & Fire Commission Agenda**  
**Council Chambers, 109 North Main Street**  
**Wednesday, September 13, 2023**  
7:00 p.m.

This is a regular meeting of the Police and Fire Commission of the City of Hartford. Prior to this meeting, notice was given to the public by posting an agenda on the City Office Meeting Board, Library Bulletin Board, and Police Bulletin Board. In addition, the Daily News (the official City newspaper) was given notice of this meeting and an agenda was provided at least 24 hours ago.

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of the minutes from August 23, 2023 (Minutes attached).
- 5) Public Comment Period
- 6) **Fire Department** – Chief Stephans will appear seeking the commission’s approval of his appointment of **Alayna J. Pusch** to probationary EMT and **Camron A. Zainer** to probationary non-resident FF/EMT. (Background information attached).
- 7) Adjournment

Richard Fehr, President  
Hartford Police and Fire Commission

“Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting. Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993) such attendance may be considered a meeting of the Common Council. This notice is given so that members of the Common Council may attend the meeting without violating the open meeting law.”

# City of Hartford Police & Fire Commission

## Minutes for August 23, 2023

1. PFC meeting called to order by President Fehr at 7:00 PM.
2. Pledge of Allegiance.
3. Roll Call: Stapleton, Fehr, Kirley, and Kuhar present, as well as Chief MacFarlan and Chief Stephans.
4. Motion by Kirley, seconded by Stapleton approving the minutes from 7/12/2023. Motion carried 4-0.
5. Public Comment Period
  - a. There were no public comments.
6. The Commission to vote on confirmation of Chief MacFarlan's appointment of Alexander V. Bryant to the position of Police Officer on or after 9/4/2023, subject to successful completion of all pre-hire conditions.
  - a. Motion by Fehr, seconded by Kuhar to approve Chief MacFarlan's appointment. Motion carried 4-0.
7. Motion by Kuhar, seconded by Kirley to move into closed session to review Fire Department reorganization to include filling the full-time Community Risk Reduction Officer position. Motion carried 4-0.
8. Return to Open Session.
  - a. The Commission to vote on confirmation of Chief Stephans' promotion of Lieutenant Jacob Clark to the position of full-time Community Risk Reduction Officer upon or prior to the retirement of Lieutenant Shari Pfeifer.
  - b. Motion by Stapleton, seconded by Fehr to confirm Chief Stephans' promotion. Motion carried 4-0.
9. Motion by Fehr, seconded by Stapleton for adjournment at 7:15p.m. Motion carried 4-0.

Ron Kuhar Secretary  
HPFC

## Appointment Attachment

**Alayna Pusch** is a licensed EMT. She has completed the oral interview process, background check, and pre-employment physical exam.

**Camron Zainer** is a licensed EMT, certified firefighter, and certified motor pump operator. He is a member of the Richfield Volunteer Fire Company. He has completed the oral interview and the background check stage of the hiring process. His employment is now pending the commission's approval of Chief Stephans' appointment and the successful completion of a pre-employment physical exam. He resides in the City of Hartford.