



CITY HALL • 109 NORTH MAIN STREET • HARTFORD, WI 53027

AGENDA
CITY OF HARTFORD UTILITY COMMITTEE
CITY HALL COUNCIL CHAMBERS

Monday, August 2, 2021

6:00 pm

This is a regularly scheduled meeting of the Utility Committee of the City of Hartford. Prior to this meeting, notice was given to the public by posting an agenda on the City Office Meeting Board, Library Bulletin Board, and Police Bulletin Board. In addition, the Daily News (the official City newspaper) was given notice of this meeting and an agenda was placed in their City Office mailbox at least 24 hours ago.

- 1) Call to Order
- 2) Public Comment Period
- 3) Update on electric service interruptions and water main breaks
- 4) Presentation of Utilities 2022 – 2026 Capital Improvement Program projects
(ci.hartford.wi.us/DocumentCenter/View/5897/Electric-Utility)
(ci.hartford.wi.us/DocumentCenter/View/5899/Water-Utility)
(ci.hartford.wi.us/DocumentCenter/View/5898/Sewer-Utility)
- 5) Discussion and consideration of approving the applications for sewer lateral replacement reimbursement by Scott and Karen Knusta, 6945 Lee Road, at a cost not to exceed \$6,000; by Werner Dorner, 2920 State Highway 83, at a cost not to exceed \$1,100; and by Bill Baird, 534-536 Grand Avenue, at a cost not to exceed \$2,790 (Executive Summary attached)
- 6) Adjournment

“Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting.”

“Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993) such attendance may be considered a meeting of the Common Council. This notice is given so that members of the Common Council

EXECUTIVE SUMMARY

TITLE: APPLICATION FOR REIMBURSEMENT UNDER THE SEWER LATERAL REPLACEMENT POLICY

BACKGROUND: As per Resolution No. 3500 adopted by the City of Hartford Common Council on 3/13/2018, the owner of the following property has filled out the required application and has received the following final bill from Gall's Trenching for the for Sewer Lateral Replacement Reimbursement program for his property at:

Bill Baird, 534-536 Grand Ave., Hartford - \$9,300.00, with up to \$2,790.00 as qualifying reimbursement

As per Resolution No. 3572, Sewer Lateral Assistance Fund, adopted by the City of Hartford Common Council on 5/26/2020, the owners of the following properties have filled out the required application and have received the following final bill from Gall's Trenching for the Sewer Lateral Assistance Fund for their properties at:

Scott Knusta, 6945 Lee Road, Hartford - \$23,000.00, with up to \$6,000.00 as qualifying reimbursement

Werner Dorner, 2920 State Hwy. 83, Hartford - \$15,800.00 with up to \$1,100.00 as qualifying reimbursement

FISCAL IMPACT: \$2,790.00 for the 534-536 Grand Ave. property, \$6,000.00 for the 6945 Lee Road property, and \$1,100.00 for the 2920 State Hwy. 83 property from the \$35,000.00 budgeted under the 2021 Sewer Utility Capital Collection System Maintenance portion of the budget for the Sewer Lateral Replacement Fund as Account No. 595.370.536020.53846. The current three properties would allocate \$9,890.00, to this fund leaving a balance in the Sewer Lateral Replacement Fund of \$18,070.00.

RECOMMENDATION: Staff recommends approval of the Application for the Sewer Lateral Replacement Reimbursement by Bill Baird, 534-536 Grand Ave., at a cost not to exceed \$2,790.00, Scott Knusta, 6945 Lee Road, at a cost not to exceed \$6,000.00, and by Werner Dorner, 2920 State Hwy. 83, at a cost not to exceed \$1,100.00.

PREPARED BY: Dave Piquett 07/28/2021
Dave Piquett Date
Plant and Collection Systems Director

PREPARED BY: John Griffin 7-29-2021
John Griffin Date
City Engineer

REVIEWED BY: Dawn Timm 7/28/21
Dawn Timm Date
Finance Director/Treasurer

APPROVED BY:



Steve Volkert
City Administrator

7-28-21

Date

ROUTING: Utility Committee - August 2, 2021

Wastewater/Executive Summaries/Lateral Reimb-May 2021



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Sewer Lateral Assistance Application (Please Print)

If you have questions regarding the City's Sewer Lateral Assistance Policy, please call David Piquett, Sewer Utility Director, at (262) 673-2423 or email at dpiquett@ci.hartford.wi.us

GENERAL INFORMATION

Plumbing Permit No.: 2021663 Total Lateral Connection Cost: \$23,000.00

Property Owner's Name: Scott + Karen Krusta

Property Address: 6945 Lee Road Hartford WI 53027

Phone: 414-208-9820 Tax Key Number: T6 079400 F002

Contractor's Name: Gall trenching Phone: 414-916-0964

Connection Assistance – Road Right-of-Way (check one):

- Up to \$6,000.00 for properties on the far side of the road
- Up to \$1,100.00 for properties on the near side of the road

PROPERTY OWNER INFORMATION AND SIGNATURE

Fill out the name and address for whom you would like the reimbursement check made out and the address to be mailed to (does not have to match the service address above):

Name (to be shown on check): Scott Krusta

Address: 6945 Lee Rd

City: Hartford State: WI Zip Code: 53027

I have read, understand, and agree to the policy terms and conditions as stated on the cover page, this page, and on page 3 of this application.

Property Owner Signature: Scott Krusta

Date: 7-12-2021

Return completed Application to: City of Hartford Engineering Department
109 North Main Street
Hartford, WI 53027

CONTRACTOR'S FINAL RELEASE AND WAIVER OF LIEN

Property Owner:

SCOTT KNUSTA

Address: 16945 LEE RD

HARTFORD

Contractor:

GALL'S TRENCHING

Address: 1951 OTY RD K

HARTFORD

Tax Key No. _____

TO WHOM IT MAY CONCERN: For value received in the amount of \$ 23000⁰⁰, the receipt and sufficiency of which is hereby acknowledged, the undersigned Contractor hereby waives, discharges, and releases any and all liens, claims, and rights to liens against the above-named Owner, and any and all other property owned by or the title to which is in the name of the above-named Owner and against any and all funds of the Owner appropriated or available for the construction of the **entire sanitary lateral both within the public right-of-way and on private property**, and any and all warrants drawn upon or issued against any such funds or monies, which the undersigned Contractor may have or may hereafter acquire or possess as a result of the furnishing of labor, materials, and/or equipment, and the performance of Work by the Contractor on or in connection with said sewer lateral replacement, whether under and pursuant to the above mentioned contract between the Contractor and the Owner pertaining to said sewer lateral replacement project or otherwise, and which said liens, claims or rights of lien may arise and exist.

This waiver is intended to be a Waiver of all construction lien rights under *Chapter 779, Wisconsin Statutes*, including without limitation, all future construction lien rights.

The undersigned Contractor further hereby acknowledges that the sum of \$ 23000⁰⁰ constitutes the entire balance due the undersigned in connection with said project whether under said contract or otherwise and that the payment of said sum to the Contractor will constitute payment in full and will fully satisfy any and all liens, claims, and demands which the Contractor may have or assert against the Owner in connection with said contract or project.

Dated this 11 day of JULY, 2021

*Paul
AQ# 1633*

Jeff Gall
(Contractor's Signature)

By: JEFF GALL

Title: PRES.



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Sewer Lateral Assistance Application

(Please Print)

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GENERAL INFORMATION

Plumbing Permit No.: _____ Total Lateral Connection Cost: ^{\$}15,800.00

Property Owner's Name: WERNER M. DORNER

Property Address: 2920 STATE HWY 83, HARTFORD, WI 53027

Phone: 262-673-6295 Tax Key Number: T6 071800L

Contractor's Name: GALL'S TRENCHING Phone: 414-916-0964

Connection Assistance – Road Right-of-Way (check one):

Up to \$6,000.00 for properties on the far side of the road

Up to \$1,100.00 for properties on the near side of the road

PROPERTY OWNER INFORMATION AND SIGNATURE

Fill out the name and address for whom you would like the reimbursement check made out and the address to be mailed to (does not have to match the service address above):

Name (to be shown on check): WERNER M. DORNER

Address: 2920 STATE HWY 83

City: HARTFORD State: WI Zip Code: 53027

I have read, understand, and agree to the policy terms and conditions as stated on the cover page, this page, and on page 3 of this application.

Property Owner Signature: Werner M. Dörner Date: 7-12-21

Return completed Application to: City of Hartford Engineering Department
109 North Main Street
Hartford, WI 53027

City of Hartford Sewer Lateral Assistance Policy

ABOUT THIS POLICY

As per Resolution No. 3572, adopted by the City of Hartford Common Council on 5/26/2020, a Sewer Lateral Assistance Fund has been established to help reimburse property owners for a portion of the cost associated with the installation of sewer laterals in the sanitary sewer extension areas into the Town of Hartford completed under Contract #04-2020 and Contract #05-2020. The reimbursement will cover the portion of the sewer lateral within the road right-of-way.

The property owner is responsible for contracting for all services required to install the sewer lateral. All costs associated with the sewer lateral installation would legally be the responsibility of the property owner and all invoices should be sent to the property owner. The property owner or their contractor is also responsible for any costs associated with obtaining the required permitting.

REIMBURSEMENT APPLICATION REQUIREMENTS (PER RESOLUTION NO. 3572)

In order to receive reimbursement, a property owner must complete an application. The maximum total reimbursement available will be \$6,000.00 for those properties on the opposite side of the road from the sanitary sewer main and \$1,000.00 for those properties on the same side of the road as the sanitary sewer main. The application must be approved by a majority vote of the City Council's Utilities Committee before any funds are released to the property owner. While this is a separate policy from the City's Sewer Lateral Replacement Policy, the funding for this program will come from the same Wastewater Utility account. In the event funds are remaining in this account at the end of the year, those funds will be carried forward and added to the next budget year. In the event all funds are used in any budget year, property owners can still apply for the reimbursement and will be included in the next budget year.

Following approval of the application by the Utilities Committee, the Finance Director is authorized to release funds. The property owner must provide photocopies of itemized invoices, along with a Lien Waiver, for all work completed before funds can be released. The invoice shall specifically itemize the costs associated with the portion of the lateral within the road right-of-way. Costs in excess of the maximum total reimbursement amount of \$6,000.00 or \$1,100.00, depending on the sewer main location, are the responsibility of the property owner. The City of Hartford requires that to be eligible for reimbursement, the Entire Sewer Lateral must be installed both within the public right-of-way, and on private property.

The City of Hartford reserves the right to limit the number of applications approved each year based on the funds available.

OFFICIAL USE ONLY: <input type="checkbox"/> Application <input type="checkbox"/> Itemized Invoices <input type="checkbox"/> Lien Waiver		
Received via: <input type="checkbox"/> Hand-delivered <input type="checkbox"/> Mail <input type="checkbox"/> Email	Received by: _____	Date: _____
Utility Committee Meeting Date: _____	Comments: _____	
Application: <input type="checkbox"/> Approved <input type="checkbox"/> Denied		
Reimbursement Amount: _____	Check No. _____	Date Check Mailed: _____

CONTRACTOR'S FINAL RELEASE AND WAIVER OF LIEN

Property Owner:

WERNER DORNER
Address: 2920 S HWY 83
HARTFORD

Contractor:

GALL'S TRENCHING
Address: 1951 OLY RD K
HARTFORD

Tax Key No. _____

TO WHOM IT MAY CONCERN: For value received in the amount of \$ 15800⁰⁰, the receipt and sufficiency of which is hereby acknowledged, the undersigned Contractor hereby waives, discharges, and releases any and all liens, claims, and rights to liens against the above-named Owner, and any and all other property owned by or the title to which is in the name of the above-named Owner and against any and all funds of the Owner appropriated or available for the construction of the **entire sanitary lateral both within the public right-of-way and on private property**, and any and all warrants drawn upon or issued against any such funds or monies, which the undersigned Contractor may have or may hereafter acquire or possess as a result of the furnishing of labor, materials, and/or equipment, and the performance of Work by the Contractor on or in connection with said sewer lateral replacement, whether under and pursuant to the above mentioned contract between the Contractor and the Owner pertaining to said sewer lateral replacement project or otherwise, and which said liens, claims or rights of lien may arise and exist.

This waiver is intended to be a Waiver of all construction lien rights under *Chapter 779, Wisconsin Statutes*, including without limitation, all future construction lien rights.

The undersigned Contractor further hereby acknowledges that the sum of \$ 15800⁰⁰ constitutes the entire balance due the undersigned in connection with said project whether under said contract or otherwise and that the payment of said sum to the Contractor will constitute payment in full and will fully satisfy any and all liens, claims, and demands which the Contractor may have or assert against the Owner in connection with said contract or project.

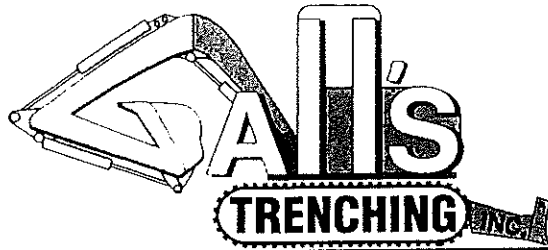
Dated this 17 day of MAY, 2021



(Contractor's Signature)

By: JEFF GALL

Title: PRES.



P.O. Box 270261 • Harford, Wisconsin 53027 • (414) 916-0964

04/16/2021

QUOTED FOR: Werner Dörner
2920 Hwy 83
Hartford, WI 53027

QUOTED BY: Gall's Trenching, Inc
Jeff Gall

DESCRIPTION OF QUOTE

Run sewer pipe from sewer main in right away of Hwy 83 to the house.
Collapsing of septic tank and fill in with spoils. Bed all pipe in stone, fill in ditch line, compact, topsoil up to finish grade and haul off excess spoils.

QUOTE AMOUNT: \$15,800.

Quote includes Vac truck to expose buried lines (\$1300.) and cost of Slurry (\$590.) to backfill hole and prevent settling in right away.

Homeowner responsible for pumping of septic tank before collapsing it. Quote good for 30 days. Not responsible for any private or mismarked lines.
