

Jack Russell Memorial Library Board  
Regular Meeting– Wednesday, June 14, 2023  
Jack Russell Memorial Library – Community Room

This is a regular meeting of the Jack Russell Memorial Library Board of the City of Hartford. Before this meeting, notice was given to the public by posting on the City Office Meeting Boards and the Jack Russell Memorial Library. In addition, 24 hours before the meeting this agenda was sent to the *Daily News*.

- I. CALL MEETING TO ORDER
- II. PUBLIC COMMENT PERIOD/APPEARANCES (5-Minute Limit)
- III. OLD BUSINESS
  - A. Washington County / Monarch Library System Operating Updates – Discussion Only
  - B. Friends of the Library – Discussion Only
- IV. NEW BUSINESS
  - A. Hartford History Room Policy – Discussion and Possible Action
  - B. 2024 Library Budget – CIP Items– Discussion Only (*The Board will take a walking tour of the outside of the building and the atrium of the library*).
  - C. Youth Services Librarian Report – Discussion Only
  - D. Library Director Report – Discussion Only
- V. UNANIMOUS CONSENT AGENDA – Action
  - A. Approval of Library Board meeting minutes
    - 1. May 10, 2023
  - B. Financial statements
    - 1. Financial Report comparing Budgeted Versus Actual Numbers – May 2023
    - 2. Monthly Library Bills for Library Board Review and Approval – May 2023
  - C. Jack Russell Memorial Library Usage and Services Report – May 2023
  - D. Youth Services Monthly Program Report – May 2023
- VI. CORRESPONDENCE
  - A. Two letters from The SBS group about donations from Marilee Fuss and Maureen Russell.
  - B. Thank you letter to Marilee Fuss for a \$4,000 donation to JRML.
  - C. Thank you letter to Maureen Russell for a \$1,000 donation to JRML.
  - D. Letter from GFWC Hartford Women’s Club for \$20 donation to purchase a children’s book
- VII. UPCOMING LIBRARY BOARD MEETINGS
  - A. Discussion of next meeting date – July 12<sup>th</sup>, 2023, 2023

VIII. ADJOURNMENT

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting.

Members of the City Council may attend the above meeting. Pursuant to State ex re. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993) such attendance may be considered a meeting of the Common Council.