

**AGENDA
CITY OF HARTFORD
FINANCE & PERSONNEL COMMITTEE
CITY HALL COUNCIL CHAMBERS
TUESDAY, May 11, 2021
6:30 P.M.**



1. Call to order.
2. Roll call.
3. Public comment period.
4. Discussion and consideration of issuing Class A Liquor licenses to; Casey's, 1300 W Sumner St., El Mercadito Merza LLC, 766 Grand Ave., Fox Brothers Piggly Wiggly, 1566 East Sumner St., Kwik Trip, Inc., 1411 E Sumner St., and Walmart, 1220 Theil St.
5. Discussion and consideration of allowing Festival Foods Class A alcohol beverage license to go dormant until June 30, 2022. (Letter attached)
6. Discussion and consideration of amending the July 30, 2020 to June 30, 2021, alcohol beverage license for the Schauer Arts & Activities Center to modify the premises to include an enclosed courtyard.
7. Discussion and consideration of authorizing appropriate City officials to hire a summer intern for the purpose of supporting data evaluation and recording of City owned water services. (Executive Summary attached)
8. Adjournment.

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING, PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD, 173 WIS 2D 553, 494 N.W. 2D 408 (1993). SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."



ONALASKA SUPPORT OFFICE

3800 Emerald Drive East  Onalaska, WI 54650  (608) 783-5500

4/20/2021

Attention: Hartford Common Council

Reference: Hartford Festival Foods Class A Liquor License

Councilmembers,

In reference to code #3509, Festival Foods is requesting approval to allow our existing Class A liquor license to go dormant until July of 2022. As you may be aware, Festival Foods will be opening a new grocery store with a Wine & Spirits department at 1275 Bell Ave. in Hartford, and would resume operations in that new location by June 30th, 2022.

Thank you for your time and consideration.

Kirk Stoa, EVP/CFO
Festival Foods

EXECUTIVE SUMMARY

TITLE: Summer Internship – Water Utility.

BACKGROUND:


Wisconsin Administrative Rules for the Public Service Commission (PSC) require owners and operators of water distribution systems to identify water system infrastructure including water services owned by the utility. The City of Hartford water utility owns water mains, valves, hydrants, wells, towers and water services from the main to the shut off valve for every business, public buildings and residences in the City.

Each year as the City water utility is audited, the auditors request information related to the City owned water services. The Engineering department has historically maintained record of water system infrastructure but has only been able to provide data on new water services (type, size, length, quantity).

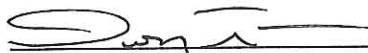
The Engineering Department in cooperation with Utilities, is proposing to add a 12-week summer internship for an engineering student to assist with the development and implementation of a process to collect City owned water service data from as-built drawings for all segments of City water main. Data would be provided to the audit team next spring to fulfill the water utility obligation to the PSC.

FISCAL IMPACT: \$7,200.00 one half from Transmission Distribution of Watermains Account No. 532.360.537673.51250 and one half from Maintenance of Services Account No. 532.360.537675.21250.

RECOMMENDATION NO. 1: Appropriate City officials are authorized to interview and hire a summer intern for the purpose of supporting data evaluation and record of City owned water services.

PREPARED BY:  5-4-2021
John P. Griffin DATE
City Engineer

PREPARED BY:  5-4-2021
Brian Rhodes DATE
Director of Utilities

REVIEWED BY:  5-4-21
Dawn Timm DATE
Finance Director/Treasurer

APPROVED BY:



Steve Volkert
City Administrator

5-4-21

DATE

ROUTING:

Personnel & Finance Committee -
Common Council -

May 11, 2021

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Executive Summaries for Engineering/Job Postings/Internship Water Utility