

A G E N D A
CITY OF HARTFORD COMMON COUNCIL
ORGANIZATIONAL MEETING
CITY HALL COUNCIL CHAMBERS
TUESDAY AUGUST 2, 2016
7:00 P. M.

1) CALL TO ORDER

This is a regularly scheduled meeting of the Common Council of the City of Hartford. Prior to this meeting, notice was given to the public by posting an agenda on the City Office Meeting Board, Library Bulletin Board, and Police Bulletin Board. In addition, the Daily News (the official City newspaper) was given notice of this meeting and an agenda was placed in their City Office mailbox at least 24 hours ago.

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

4) UNANIMOUS CONSENT AGENDA

A) The minutes of July 26, 2016.

5) COMMUNICATIONS

6) APPEARANCES/CITIZENS COMMENTS

7) ALDERMANIC REQUESTS

A) Any alderperson wishing to identify any pertinent information may do so; no action may be taken unless specifically identified on the agenda.

8) STANDING COMMITTEE REPORTS

A) FINANCE & PERSONNEL

1) Discussion and consideration of denying a bartender license to Jay Behrendt due to past offenses.

2) Discussion and consideration of approving the following license: **(bartender)** Katryna Winter-DeLeon, Scott Leiser.

3) Discussion and consideration of approving a Class B beer and Class C wine license to Ichiban Japanese Steakhouse for the period July 1, 2016 through June 30, 2017.

B) PUBLIC WORKS

1) None.

C) UTILITY

1) None

9) RESOLUTIONS

A) None.

10) ORDINANCES

A) FIRST READING

- 1) None.

B) SECOND READING

- 1) None.

11) CITY ADMINISTRATOR'S REPORT

- A) None

12) MAYOR'S REPORT

- A) Washington County Board update.

- B) Mayoral appointments: Tourism Commission:

Elected Officials - County Supervisor John Bulawa and Mayor Tim Michalak

City Staff – City Administrator Steve Volkert

WI Hotel and Motel Industry – Westphal Mansion B & B Pam Terpstra

Executive Director Chamber of Commerce Scott Henke

13) ADJOURNMENT

NOTE: Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting

**CITY OF HARTFORD
COMMON COUNCIL
July 26, 2016**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, July 26, 2016, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Common Council President Barry Wintringer presiding.

PLEDGE OF ALLEGIANCE

Common Council President Wintringer led the Common Council in the Pledge of Allegiance.

ROLL CALL

All Alderpersons were present except Alderperson Jewell, who was absent and excused. Mayor Michalak was also absent and excused.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Randolph, and seconded by Alderperson Meyer approving the minutes of July 12, 2016. MOTION CARRIED UNANIMOUSLY.

COMMUNICATIONS

There were no communications.

APPEARANCES / CITIZENS COMMENTS

Wendi Unger from Baker Tilly provided highlights of the 2015 City of Hartford's Financial Statements, and responded to questions.

ALDERMANIC REQUESTS

Alderperson Randolph mentioned that attendance at the new aquatics center has been very good. Alderperson Rusnak commended the pool staff for their efforts with respect to the recent pool rescue.

STANDING COMMITTEE REPORTS

Finance & Personnel Committee

MOTION by Alderperson Randolph, and seconded by Alderperson Kohler approving the following licenses: (bartender) Austin Krueger, John Fitzgerald. MOTION CARRIED UNANIMOUSLY.

**ORDINANCES
(First Reading)**

Ordinance No. 1358

AN ORDINANCE AMENDING SECTION 4.26 OF THE

COMMON COUNCIL (7/26/2016)

MUNICIPAL CODE ENTITLED TOURISM COMMISSION

The proposed amendment relates to appointing two elected officials to the Tourism Commission rather than two alderpersons.

MOTION by Alderperson Mixon, and seconded by Alderperson Meyer to suspend the rules for immediate consideration of proposed Ordinance 1358. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Mixon, and seconded by Alderperson Kohler for the adoption of proposed Ordinance 1358. MOTION CARRIED UNANIMOUSLY.

CITY ADMINISTRATOR'S REPORT

City Administrator Volkert provided information on the proposed development agreement between Autumn Ridge Hartford, LLC and the City of Hartford for the Autumn Ridge Estates, Addition No. 1 Subdivision, and responded to questions.

MOTION by Alderperson Mixon, and seconded by Alderperson Rusniak approving the Development Agreement between Autumn Ridge Hartford, LLC and the City of Hartford for the Autumn Ridge Estates, Addition No. 1 Subdivision. MOTION CARRIED UNANIMOUSLY.

MAYOR'S REPORT

City Administrator Volkert noted that on July 27th at 7 a.m. the Washington County Public Works Committee will be meeting at the Washington County Courthouse and receiving the report from SEWRPC on the Highway 60 Reliever Route. City Engineer Schall will be attending the meeting on behalf of the City.

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll approving Mark Smits to the Jack Russell Memorial Library Board. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

MOTION by Alderperson Mixon, and seconded by Alderperson Randolph for adjournment at 7:31 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
CCJUL26.16
Compiled by Pat Borlen, Deputy Clerk

MISCELLANEOUS

COMMITTEE

REPORTS

PUBLIC WORKS COMMITTEE
July 26, 2016

PRESENT: Chairperson Mixon, Members Randolph, Hegy, and Carroll
ALSO PRESENT: City Administrator Volkert, City Engineer Schall

Chairperson Mixon called the meeting to order at 6:30 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Roll Call – All members of the Committee were present.

Public Comment Period – There were no public comments.

2016 Construction Schedule – City Engineer Schall provided an update on the 2016 construction projects, and responded to questions.

Street Pavement Ratings – City Engineer Schall provided information on the condition of the City's streets, and responded to questions. Every two years the City is required to submit pavement ratings to WisDOT. About one-third of the City's streets are rated at an 8 or higher, while only about 1 mile of streets are rated at 3 or below. Overall the City's streets are in fairly good condition.

Erosion Control and Storm Water Ordinance – In order to comply with the requirements of the City's Municipal Separate Storm Sewer System permit and the requirement to adopt uniform statewide standards the City will need to modify its Erosion Control and Stormwater Ordinance. There have been changes to State Statutes and Administrative Code that require the updates to the City's code. Washington County is offering a model ordinance to all municipalities in the county to promote consistency in code language for the benefit of the residents, developers, and contractors. The Engineering Department will use this model ordinance for the update to the City's ordinance. The goal is to have the ordinance ready for the Public Works Committee to review at its August meeting.

Adjournment – MOTION Alderperson Hegy, and seconded by Alderperson Randolph for adjournment. MOTION CARRIED.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
PWJUL26.16
Compiled by Pat Borlen, Deputy Clerk