

AGENDA
CITY OF HARTFORD
PUBLIC WORKS COMMITTEE
CITY HALL COUNCIL CHAMBERS
TUESDAY, MAY 24, 2016
6:00 P.M.

THE PUBLIC WORKS COMMITTEE TO MEET AT THE REAR OF CITY HALL AT 5:45 PM FOR A TOUR OF VARIOUS MUNICIPAL SITES. THE COMMITTEE WILL THEN RECONVENE IN THE COMMON COUNCIL CHAMBERS AT 6:45 PM FOR THE REMAINDER OF ITS AGENDA. ALL ALDERPERSONS WELCOME TO ACCOMPANY THE COMMITTEE.

1. Roll call.
2. Public comment period.
3. 2016 Construction schedule update. (Memorandum attached)
4. Discussion and consideration of an order to repair or replace defective sidewalk as part of the 2016 City sidewalk repair/replacement program. (Executive Summary attached)
5. Adjournment

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING. PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD: 173 WIS 2D 553, 494 N.W. 2D 408 (1993) SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

MEMORANDUM

To: Public Works Committee

From: Jason W. Schall, City Engineer



Date: 5/17/2016

Re: 2016 Construction Update

The 2016 Construction Schedule includes a number of projects throughout the City of Hartford. Following is a list of the major projects for 2016:

- STH 83 (S. Main Street, Branch Street, & Grand Avenue) – This project will be completed by the Wisconsin DOT. The project will include the complete reconstruction of the roadway and storm sewer from Sumner Street (Hwy. 60) to just south of E. Monroe Ave. There is also some sanitary sewer and water main replaced with this project. The roadway will be detoured to through traffic for the duration of the project. Construction began April 4th and is being completed in phases. The contractor is currently working between S. Main St. and Jefferson Ave. The project is scheduled to be complete by October 27th.
- Wheelock Avenue Reconstruction – This project will include the replacement of asphalt pavement on Wheelock from E. Monroe Ave. to E. Lincoln Ave. in conjunction with sanitary sewer, water main, storm sewer, curb & gutter, and sidewalk repairs. Construction began May 16th. The contractor is currently working on the underground utilities.
- Sealcoating and Thin Asphalt Resurfacing of various streets throughout the City. These two projects will be completed in June.
- N. Wacker Drive/ W. State Street Storm Sewer Additions – This project will entail improvements to the storm sewer system on N. Wacker Drive just north of W. State Street, on W. State Street east of N. Wacker Drive, and on N. Wacker Drive just south of the railroad tracks.
- Veteran's Memorial Aquatic Center – Construction of the aquatic center began in 2015 and is currently scheduled to be completed by July 1, 2016. As part of this project, the City and Common School District will work together to repave the parking lot at Lincoln School to be utilized as a parking area for Aquatic Center patrons.
- Sidewalk Repair/Replacement Program – This project will include the inspection of sidewalks, notifying property owners of defects, and the repair of those defects.
- S. Wilson Avenue Pond – This project includes the construction of a new storm water pond located along the west side of S. Wilson Avenue just south of E. Loos Street. The pond is currently in the design process.
- Rotary Park Footbridge – This project began in 2015 and will be completed in 2016. The asphalt path and landscaping will be completed this spring. The bridge was installed in 2015.
- Bernd Park Footbridge – This bridge will be installed over the Rubicon River at Bernd Park to be utilized as part of the Rubicon River Parkway.

EXECUTIVE SUMMARY

TITLE: Order to Repair or Replace Defective Sidewalk as part of the 2016 City Sidewalk Repair/Replacement Program.

BACKGROUND: According to Wisconsin State Statutes and the Hartford Municipal Code, the city sidewalk system shall be maintained in a safe condition and the cost of any repairs or replacement are to be paid by the abutting property owner. Also by State Statute and City Code, the Board of Public Works may Order any sidewalk which is unsafe, defective, or insufficient to be repaired or replaced.

At the Public Works Committee meeting in February 2016, the Common Council was informed that the Engineering Department would be conducting inspections for defective sidewalk on the following streets:

- Cedar Street – W. Sumner Street to W. Lincoln Avenue
- Root Avenue – Cedar Street to S. Rural Street
- W. Loos Street – Cedar Street to S. Main Street
- W. Rogers Street – Cedar Street to S. Main Street
- W. Washington Avenue – Cedar Street to S. Main Street
- W. Lincoln Avenue – Cedar Street to S. Main Street
- S. Rural Street – W. Sumner Street to W. Lincoln Avenue
- S. Johnson Street – W. Sumner Street to W. Lincoln Avenue
- S. Main Street – Branch Street to W. Lincoln Avenue
- Kossuth Street – S. Rural Street to South Main Street
- N. Rural Street – W. Sumner Street to W. State Street
- N. Johnson Street – W. Sumner Street to W. Wisconsin Street
- W. Jackson Street – N. Rural Street to N. Johnson Street
- W. Wisconsin Street – N. Rural Street to N. Main Street

The sidewalk on the above streets have now been inspected and the attached list shows the addresses of properties with defective sidewalk. It is necessary to obtain approval from the Public Works Committee to send notices to these property owners under Order of the Committee requiring homeowners to repair the defective sidewalk.

It will be the property owners' responsibility to complete the required sidewalk repairs or replacement and to pay the associated costs. If any property owner fails to complete the sidewalk repairs or replacement as ordered, the City's contractor Rennhack, Inc. will complete the sidewalk replacement at the City's request and the City will bill the property owner for the actual costs. Safe Step, LLC will perform all saw cutting/shaving repairs. Both contracts were approved at the February 23, 2016 Common Council meeting. Property Owners do not have the option of doing the saw cutting repairs themselves. In previous years, the saw cut work completed by property owners renting their own equipment proved to leave the sidewalk defective in many cases.

FISCAL IMPACT: Final cost is unknown until the total square feet of sidewalk is determined after the projected June 23, 2016 deadline when property owners must decide if they are doing the work themselves or if the City's Contractor will do the work. There is \$129,000.00 included in the 2016 CIP Budget for the sidewalk program under Account No. 420.420.574705.59301.

RECOMMENDATION: Approval of an ORDER of the Public Works Committee requiring that any sidewalk which is unsafe, defective, or insufficient be repaired or replaced at the locations listed on the attached 2016 Sidewalk Program Address List and authorizing appropriate city officials to execute the Order.

PREPARED BY: Jason W. Schall 5-16-16
Jason W. Schall
City Engineer
DATE

REVIEWED BY: Darryl Kranz 5-16-16
Darryl Kranz
Director of Public Works
DATE

REVIEWED BY: Dawn Timm 5-16-16
Dawn Timm
Finance Director/Treasurer
DATE

REVIEWED BY: Ian Prust 5-16-16
Ian Prust
City Attorney
DATE

APPROVED BY: Steve Volkert 5-17-16
Steve Volkert
City Administrator
DATE

ROUTING: Public Works Committee - May 24, 2016

ORDER

OF THE PUBLIC WORKS COMMITTEE

2016 REPAIRS OR REPLACEMENT OF SIDEWALK

In order to promote the public safety and welfare and pursuant to Wisconsin Statute Section 66.0907 and Section 7.04 of the Municipal Code of the City of Hartford, Wisconsin, the Public Works Committee of the City of Hartford, Washington County, Wisconsin, hereby ORDERS:

1. Damaged sidewalk, as designated by the City Engineer, shall be removed and replaced abutting the attached list of parcels of land.
2. The owner of the parcel shall cause the sidewalk to be removed and replaced abutting said premises in accordance with the plans and specifications of the City, which are on file with the City Engineer, 109 North Main Street, Hartford, Wisconsin, within 20 days of service of a copy of this Order.
3. If the owner fails to comply within the time specified, the City Engineer shall cause the sidewalk construction to be done by contract let consistent with Wisconsin Statutes, Section 62.15.
4. The cost of removing and replacing said sidewalks, if incurred by the City, shall be charged to each lot or parcel of land as a special tax to be collected in all respects like any other tax upon real estate.
5. Responsibility for the cost of the removal and repair of sidewalk shall be in accordance with the provisions of Section 7.04 of the Hartford Municipal Code.
6. The City Engineer shall serve a copy of this Order on the owner by one of the methods specified in Section 66.0907(3) (c), Statutes.

Dated: _____

Rachel Mixon, Chairman

Lori Hetzel, City Clerk

2016 Sidewalk Program Address List

Address	Street	Tax Key #
200	Second Street	36-2102-007-004
216	Second Street	36-2102-008-003
111	Branch St (Sawyer Park)	36-2103-009-009
15	Cedar St	36-2004-029-015
25	Cedar St	36-2004-029-009
33	Cedar St	36-2004-029-008
36-38	Cedar St	36-2004-026-023
45	Cedar St	36-2004-029-007
48-48A	Cedar St	36-2004-029-025
51	Cedar St	36-2004-029-006
65	Cedar St	36-2004-029-004
71	Cedar St	36-2004-029-003
79	Cedar St	36-2004-029-002
82	Cedar St	36-2004-026-029
92	Cedar St	36-2004-026-030
104	Cedar St	36-2004-022-025
107	Cedar St	36-2004-024-042
112	Cedar St	36-2004-022-026
119	Cedar St	36-2004-024-017
120	Cedar St	36-2004-022-027
127	Cedar St	36-2004-024-016
200	Cedar St	36-2004-022-001
203	Cedar St	36-2004-024-015
215	Cedar St	36-2004-024-014
308	Cedar St	36-2004-017-027
315	Cedar St	36-2004-016-011
320	Cedar St	36-2004-017-028
325	Cedar St	36-2004-016-010
328	Cedar St	36-2004-016-010
335	Cedar St	36-2004-016-009
402	Cedar St	36-2004-011-016
403	Cedar St	36-2004-012-013
410	Cedar St	36-2004-011-017
414	Cedar St	36-2004-011-018
417	Cedar St	36-2004-012-011
422	Cedar St	36-2004-011-019
423	Cedar St	36-2004-012-010
430	Cedar St	36-2004-011-020
431	Cedar St	36-2004-012-009
436	Cedar St	36-2004-011-021
437	Cedar St	36-2004-012-008
504	Cedar St	36-2004-008-010

Address	Street	Tax Key #
508	Cedar St	36-2004-008-011
511	Cedar St	36-2004-002-007
516	Cedar St	36-2004-008-012
526	Cedar St	36-2004-008-013
533	Cedar St	36-2004-002-004
534	Cedar St	36-2004-008-015
606	Cedar St	36-2004-003-003
30-46	Johnson St (North)	36-2001-005-014
30	Johnson St (South)	36-2004-028-008
35	Johnson St (South)	36-2004-027-001
78-82	Johnson St (South)	36-2004-020-024
96	Johnson St (South)	36-2004-020-019
235	Johnson St (South)	36-2004-021-017
331	Johnson St (South)	36-2004-018-001
104	Kossuth St	36-2004-027-001
113	Kossuth St	36-2004-021-002
114	Kossuth St	36-2004-027-010
120	Kossuth St	36-2004-027-009
121-123	Kossuth St	36-2004-021-003
33-37	Lincoln Ave (West)	36-2004-005-004
36	Lincoln Ave (West)	36-2004-006-010
102	Lincoln Ave (West)	36-2004-007-008
116	Lincoln Ave (West)	36-2004-007-007
122	Lincoln Ave (West)	36-2004-007-006
209	Lincoln Ave (West)	36-2004-003-005
216	Lincoln Ave (West)	36-2004-008-022
236	Lincoln Ave (West)	36-2004-008-020
246	Lincoln Ave (West)	36-2004-008-019
255	Lincoln Ave (West)	36-2004-003-006
258	Lincoln Ave (West)	36-2004-008-018
13-15	Loos St (East)	36-2103-006-019
33-35	Loos St (West)	36-2004-019-007
103	Loos St (West)	36-2004-018-002
109	Loos St (West)	36-2004-018-003
217	Loos St (West)	36-2004-017-015
223	Loos St (West)	36-2004-017-016
235	Loos St (West)	36-2004-017-018
243	Loos St (West)	36-2004-017-019
249	Loos St (West)	36-2004-017-020
263	Loos St (West)	36-2004-017-022
303	Loos St (West)	36-2004-017-023
309	Loos St (West)	36-2004-017-024
325	Loos St (West)	36-2004-017-026
362	Loos St (West)	36-2004-024-012
109	Main St (North)	36-2001-006-008

Address	Street	Tax Key #
23	Main St (South)	36-2004-028-005
45	Main St (South)	36-2004-028-003
57	Main St (South)	36-2004-020-022
73	Main St (South)	36-2004-020-016
81	Main St (South)	36-2004-020-024
87	Main St (South)	36-2004-020-014
90	Main St (South)	36-2103-009-010
101	Main St (South)	36-2004-020-012
107	Main St (South)	36-2004-020-011
111-113	Main St (South)	36-2004-020-010
119	Main St (South)	36-2004-020-009
127	Main St (South)	36-2004-020-008
135	Main St (South)	36-2004-020-007
207-207A	Main St (South)	36-2004-020-006
213	Main St (South)	36-2004-020-005
226	Main St (South)	36-2103-009-015
229	Main St (South)	36-2004-020-003
241-241A	Main St (South)	36-2004-020-001
303	Main St (South)	36-2004-019-006
311	Main St (South)	36-2004-019-005
317	Main St (South)	36-2004-019-004
325	Main St (South)	36-2004-019-003
330-332	Main St (South)	36-2103-006-023
337-337A	Main St (South)	36-2004-019-001
338-338A	Main St (South)	36-2103-006-024
402	Main St (South)	36-2103-006-039
408	Main St (South)	36-2103-006-040
423-425	Main St (South)	36-2004-009-003
422	Main St (South)	36-2103-006-042
428	Main St (South)	36-2103-006-043
436	Main St (South)	36-2103-006-044
437	Main St (South)	36-2004-009-001
503	Main St (South)	36-2004-006-006
506	Main St (South)	36-2103-002-006
509	Main St (South)	36-2004-006-005
516	Main St (South)	36-2103-002-007
523	Main St (South)	36-2004-006-003
530	Main St (South)	36-2103-002-008
533	Main St (South)	36-2004-006-002
537	Main St (South)	36-2004-006-001
100	Monroe Ave (West)	36-2901-010-004
34	Rogers St (West)	36-2004-019-011
109	Rogers St (West)	36-2004-010-004
121	Rogers St (West)	36-2004-010-005
216	Rogers St (West)	36-2004-017-009

Address	Street	Tax Key #
217	Rogers St (West)	36-2004-011-007
222	Rogers St (West)	36-2004-017-008
228	Rogers St (West)	36-2004-017-007
233	Rogers St (West)	36-2004-011-009
242	Rogers St (West)	36-2004-017-006
243	Rogers St (West)	36-2004-011-010
252	Rogers St (West)	36-2004-017-005
257	Rogers St (West)	36-2004-011-012
262	Rogers St (West)	36-2004-017-004
265	Rogers St (West)	36-2004-011-013
304	Rogers St (West)	36-2004-017-003
311	Rogers St (West)	36-2004-011-014
317	Rogers St (West)	36-2004-011-015
214	Root Ave	36-2004-026-040
223	Root Ave	36-2004-022-015
231	Root Ave	36-2004-022-016
239	Root Ave	36-2004-022-018
257	Root Ave	36-2004-022-020
263	Root Ave	36-2004-022-021
311	Root Ave	36-2004-022-023
317	Root Ave	36-2004-022-024
248-250	Root Ave	36-2004-026-036
125	Rural St (North)	36-2001-008-018
147	Rural St (North)	36-2001-008-017
RR tracks	Rural St (North)	36-2102-026-001
27	Rural St (South)	36-2004-026-009
91	Rural St (South)	36-2004-026-001
105	Rural St (South)	36-2004-022-013
139	Rural St (South)	36-2004-022-008
302	Rural St (South)	36-2004-018-004
303	Rural St (South)	36-2004-017-030
337	Rural St (South)	36-2004-017-010
405	Rural St (South)	36-2004-011-006
422	Rural St (South)	36-2004-010-008
436	Rural St (South)	36-2004-010-010
437	Rural St (South)	36-2004-011-001
505	Rural St (South)	36-2004-008-001
854	Spruce Street	36-1704-019-008
23-25	State St (West)	36-2001-015-002
219	State St (West)	36-2001-014-001
730	Sumner St (East)	36-2104-001-003
31	Sumner St (West)	36-2004-028-008
103	Sumner St (West)	36-2004-027-012
107	Sumner St (West)	36-2004-027-013
116	Sumner St (West)	36-2001-004-005

Address	Street	Tax Key #
327	Sumner St (West)	36-2004-026-054
407	Union St	36-2102-010-048
32	Washington St (West)	36-2004-009-011
33	Washington St (West)	36-2004-006-007
38	Washington St (West)	36-2004-009-010
39	Washington St (West)	36-2004-006-008
103	Washington St (West)	36-2004-007-001
108	Washington St (West)	36-2004-010-014
109	Washington St (West)	36-2004-007-002
115	Washington St (West)	36-2004-007-003
121	Washington St (West)	36-2004-007-004
216	Washington St (West)	36-2004-011-030
225	Washington St (West)	36-2004-008-002
231	Washington St (West)	36-2004-008-003
238	Washington St (West)	36-2004-011-028
241	Washington St (West)	36-2004-008-004
244	Washington St (West)	36-2004-011-027
251	Washington St (West)	36-2004-008-005
256	Washington St (West)	36-2004-011-026
257	Washington St (West)	36-2004-008-006
261	Washington St (West)	36-2004-008-007
262	Washington St (West)	36-2004-011-025
302	Washington St (West)	36-2004-011-024
303	Washington St (West)	36-2004-008-008
308	Washington St (West)	36-2004-011-023
309	Washington St (West)	36-2004-008-009
316	Washington St (West)	36-2004-011-022
60	Wisconsin St (East)	36-2102-005-010
25	Wisconsin St (West)	36-2001-006-004
39	Wisconsin St (West)	36-2001-006-005
111	Wisconsin St (West)	36-2001-007-002
116	Wisconsin St (West)	36-2001-015-011
RR tracks	Wisconsin St (West)	36-2102-026-001

Excel/SIDEWALK/2016/AddressList