

A G E N D A
CITY OF HARTFORD COMMON COUNCIL
ORGANIZATIONAL MEETING
CITY HALL COUNCIL CHAMBERS
TUESDAY MAY 10, 2016
7:00 P. M.

1) CALL TO ORDER

This is a regularly scheduled meeting of the Common Council of the City of Hartford. Prior to this meeting, notice was given to the public by posting an agenda on the City Office Meeting Board, Library Bulletin Board, and Police Bulletin Board. In addition, the Daily News (the official City newspaper) was given notice of this meeting and an agenda was placed in their City Office mailbox at least 24 hours ago.

2) PLEDGE OF ALLEGIANCE

3) ROLL CALL

4) FILLING OF FIRST DISTRICT ALDERPERSON VACANCY

- A) Procedures
- B) Presentations by Candidates (3 minutes each)
- C) Nominations (No second necessary)
- D) Appointment
- E) Oath of Office

5) MAYOR'S APPOINTMENTS TO BOARDS, COMMISSIONS & COMMITTEES

- A) Plan Commission – 1st Aldermanic District vacancy.
- B) Board of Review – Roger Randolph, Alternate
- C) Community Development Authority – Tony Garza and David Hansen, Citizen Members
- D) Joint Planning Committee – Dennis Regan and 1st Aldermanic District vacancy
- E) Zoning Board of Appeals - Citizen Member Nicole Flanagan

6) UNANIMOUS CONSENT AGENDA

7) COMMUNICATIONS

- A) Mid-Moraine meeting May 25th.
- B) League of Wisconsin Municipalities - Local Government 101, May 20th.
- C) Discussion and consideration of the August 9th Common Council meeting date.

8) APPEARANCES/CITIZENS COMMENTS

9) ALDERMANIC REQUESTS

- A) Any alderperson wishing to identify any pertinent information may do so; no action may be taken unless specifically identified on the agenda.

10) PUBLIC HEARINGS

- A) PROPOSED AMENDMENT TO THE 2030 SMART GROWTH PLAN**
 - 1) Opening of Hearing

- 2) Reading of Notice
- 3) Explanation of hearing by staff person
- 4) Appearances for
- 5) Appearances against
- 6) Discussion by Council
- 7) Closing of Hearing
- 8) Action: – Ordinance No. 1352 – An ordinance revising the 2030 City of Hartford Smart Growth Plan. (Executive Summary attached)

11) STANDING COMMITTEE REPORTS

A) FINANCE & PERSONNEL

- 1) Discussion and consideration of approving the following license: (bartender) Cheryl Jacobs

B) PUBLIC WORKS

- 1) None.

C) UTILITY

- 1) None.

12) RESOLUTIONS

- A) Resolution No. 3450 – A resolution authorizing the redemption of Water and Electric System Revenue Bonds, dated July 15, 2005.

13) ORDINANCES

A) FIRST READING

- 1) None.

B) SECOND READING

- 1) None

14) CITY ADMINISTRATOR'S REPORT

- A) Discussion and consideration of authorizing the City Engineer to seek proposals for demolition services for 112 E Washington Avenue.

15) MAYOR'S REPORT

- A) Proclamation for Emergency Medical Services Week.
- B) Proposed change to Municipal Code Section 3.07 – Full Council dictates agendas.

16) CLOSED SESSION

The Common Council to move into closed session under § 19.85 (1)(e) "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" relative to development negotiations. The Common Council to reconvene in open session for adjournment only.

17) ADJOURNMENT

NOTE: Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting

ROBERT W. JEWELL

Telephone 262.670.0972

Cell 262.388.1435

email: robertjewell01@gmail.com

PROFESSIONAL EXPERIENCE

- 2010-Present Ad-ucation Media (Corporate Office) Hartford, WI
President / Founder
- Developed new concept; established the groundwork of this innovative business to supplement school budgets
 - Targeted schools; located decision makers; sold creative idea to provide schools with additional funding
 - Extensively researched local businesses via Internet and in person
 - Approached area businesses with community service billboard ideas
 - Matched community service messages to the business and to the appropriate area schools
 - Managed and oversaw ad boards through completion and installation
 - Hired and supervised marketing staff and general contractors throughout project
 - Followed through with complete customer satisfaction for both the customer and the school
 - Set monthly sales goals; Aiming towards all-school participation
 - Achieved 600% increase after the first year of business
 - Consistently growing rapport with repeat customer base
 - Continually cultivating sponsorship with potential new clients
- 2010-2012 JARO Supplies, Inc. Milwaukee, WI
Sales Representative
- Targeted schools, manufacturing, and assisted living homes for supply sales
 - Oversaw existing customer base for this distribution business
 - Responsible for new business contacts, follow-through, and input of orders
 - Registered inventory, filled customer orders, loaded shipments, delivered
- 2009-2010 City of Hartford Hartford, WI
(Term 4/2013) **Alderman (3rd District)**
- Assembled a campaign team to run for this *part-time* political office
 - Personal contact of over 600 constituents
 - Defeated a third-term incumbent
 - Attended monthly council meetings
 - Appointed by Mayor to the Utility Committee and attended monthly meeting
- 2006-Sold 2009 Innovative Senior Living (DBA Jewell Management, LLC) Milwaukee, WI
Owner, Operator & Administrator
- Investigated need for Community Based Residential Facilities (CBRF)
 - Researched specific requirements of Alzheimer, Dementia, Developmentally Disabled & Mentally Ill residents
 - Designed open concept 15-bed CBRF in use now, which the city of Milwaukee has asked permission to duplicate for other home uses
 - Oversaw licensing through Department of Health and Family Services (DHFS) to operate under HFS 83.02 state of Wisconsin compliance regulations
 - Achieved proper building permits through City of Milwaukee and State of Wisconsin
 - Supervised construction crew of eight as General Contractor
 - Performed Sales and Marketing strategies to target nursing homes, assisted living units, hospitals, social workers, mental health complexes, Veterans Hospitals, and Assisted Living Pharmacy Services to generate resident placements
 - Acquired eleven private-pay residents for immediate placement prior to county, state or federal funding
 - Assumed Administrator role after becoming CBRF certified

- Consultant for city of Milwaukee Alderman Joe Davis and Senator Lena Taylor, in regards to the opening of group homes for troubled youth

462 Violet Ave., Hartford, WI 53027

ROBERT W. JEWELL

Telephone 262.670.0972

Cell 262.388.1435

email: robertjewell01@gmail.com

PROFESSIONAL EXPERIENCE continued

- 2003-2006 Clark Products, Inc. Waukesha, WI
Outside Sales Representative
- Sales of new and existing accounts targeting hospitals, nursing homes, assisted living, restaurants and hotels
 - Oversaw \$850,000 in annual business customers and averaged \$20,000 per month in new business
- 1999-Sold 2003 Jewell Media Corporation Hartford, WI
General Manager / Owner
- Directed all operations and sales activities for this outdoor billboard company
 - Generated new business through networking, referrals, cold calls and direct sales activities
 - Hired and oversaw subcontractors for sign maintenance and managed inventory
 - Negotiated land leases and attended zoning meetings to obtain permits for signs
- 1998-2000 Moving Media Inc. Whitefish Bay, WI
Sales Manager / Partner
- Generated new business yielding up to \$20,000 per month in revenue.
 - Secured advertisers and targeted major events including Taste of Chicago, Summerfest, Green Bay Packer games
 - Worked with engineers to design and build specialty billboard trucks. Recruited and hired drivers
 - Sourced and negotiated terms with painters, graphic designers, and printers to produce signs
 - Responsible for obtaining key accounts including Harley-Davidson, Honda, Oneida Casino, Ramada Inn, Kanavas Landscaping, as well as restaurants, automobile dealerships and radio stations

EDUCATIONAL BACKGROUND

Milwaukee Area Technical College Milwaukee, WI
Associate Degree, Marketing & Mid-Management 1991
Certifications / Courses
Sales & Marketing Dynamics (5 month program) 2000
CBRF Certification 2008
Medication Management
Dietary Supplements
OSHA Certified
Activities & Daily Living

PROFESSIONAL & COMMUNITY AFFILIATIONS

Board of Directors BOLD (Blind Outdoor Leisure Development)
Volunteer Grief Counselor, Kyle's Corners (Grieving Center for Children)
The Observer News / Hometown Publications 9/09-2/10
Reality News Group, LLC
Religious Education Teacher -- High School Program

REFERENCES UPON REQUEST

462 Violet Ave., Hartford, WI 53027

Nathan V. Zorn

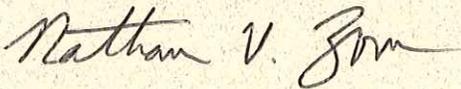
906 Spruce St.
Hartford, WI 53027
Phone: (262) 353-5756
e-mail: misterzorn@msn.com

April 29th, 2016

Members of the Common Council of the City of Hartford:

Please accept the attached resume and proof of residency as my formal proclamation of interest in the vacant alderman position in the 1st District. Thank you for your time and consideration of my credentials.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nathan V. Zorn".

Nathan V. Zorn

Nathan V. Zorn

906 Spruce St.
Hartford, WI 53027
Phone: (262) 353-5756
e-mail: misterzorn@msn.com

Objective: Apply my skills as a program director, academic advisor, and educator to the support and development of City of Hartford services, programs, and initiatives.

Education: **University of Wisconsin-Eau Claire**
Graduated with Honors, Summa Cum Laude, 3.80/4.00 GPA
Bachelor of Arts: Social Studies, Broadfield Middle/High School Education-Geography

Work Experience:

Recruitment Assistant

Waukesha County Technical College

October 2015 – Present
Pewaukee, WI

Key Competencies:

- Plan, develop, and coordinate small- and large-scale on-campus events for recruitment purposes.
- Coordinate and conduct campus tours for prospective students, parents, and community members.
- Oversee WCTC Campus Ambassador Program, including recruitment, selection, training, and evaluation of hired ambassadors.
- Consult with associate deans, faculty, and enrollment services to coordinate college-wide recruitment efforts.

Director/Assistant Director

UC Davis Educational Talent Search/GEAR UP/College OPTIONS Programs

December 2008 – October 2015
Siskiyou County, CA

Key Competencies/Accomplishments: Program Planning, Development, and Management

- Directed a 5-year \$230,000 Federal Educational Talent Search grant and co-directed a 6-year \$11 million Federal GEAR UP grant and ensured compliance with Federal and university regulations and policies.
- Established relationships and coordinated program services and activities with middle/high school personnel, public agencies, and other outreach programs to create new and strengthen existing programs.
- Developed and directed data gathering techniques to evaluate program services and activities.
- Prepared statistical and narrative evaluation reports of program activities and services as required by the U.S. Department of Education.
- Hired, trained, and coached staff of six academic advisors.
- Evaluated performance of advising staff on a yearly basis via Employee Performance Appraisal Reports.
- Determined workload priorities, set deadlines, developed work schedules, and delegated work assignments to meet objectives and goals.
- Compiled data, images, and participant testimonials to generate summaries of program activities for bi-annual governing board report.

Key Competencies/Accomplishments: Budget and Grant Management

- Developed and managed annual program budget, approved and control fiscal expenditures, and ensured compliance with Federal regulations.
- Supported competitive funding proposals and secured continuation grants via the U.S. Dept. of Education.
- Identified funding opportunities and in-kind support to enhance program offerings.
- Developed expenditure plans within policy and procedure guidelines.

Key Competencies/Accomplishments: Public Relations and Event Coordination

- Served as lead coordinator and moderator of College OPTIONS Educational Partnership meetings.
- Coordinated and executed large-scale (300+ participants) college and career information events.
- Solicited and trained student/community/educational partner volunteers to support program events.
- Represented the Educational Talent Search, GEAR UP, and College OPTIONS programs at forums, conferences, and meetings.
- Served on committees and advisory groups to set policy, strategy, and direction for programs to improve opportunities for students served.
- Served as a lead program liaison and for all county-wide student information events, communicating outcomes via newsletters, press releases, and contacts with local news media.

Academic Advisor

UC Davis Educational Talent Search/College OPTIONS Programs

August 2005 - December 2008

Redding/Siskiyou County, CA

Key Competencies/Accomplishments: Program Development and Management

- Designed, planned, and implemented college and career readiness programs for 7th-12th grade students.
- Developed and implemented goals and priorities for expansion of the program.
- Established cooperative relationships with other outreach programs and campus units to enhance the administration and delivery of programs and special projects.
- Cultivated and maintained a broad range of working relationships with students, school staff and administrators, and community organizations.
- Managed collection and evaluation of program data.
- Prepared reports for evaluation of program outcomes and effectiveness.
- Interpreted federal regulations and program policies to participants, parents, and staff at target schools.
- Served as chief program liaison with contact personnel at target schools.

Key Competencies/Accomplishments: Outreach and Admissions

- Developed regular schedules of program activities and workshops in conjunction with target schools.
- Counseled prospective students about programs available at post-secondary institutions (public and private four-year universities, community colleges, and vocational/technical institutions).
- Developed and presented workshops about post-secondary institutions' admissions requirements, student services programs and financial aid.
- Represented UC Davis at workshops, meetings, and conferences.
- Developed written material for program publications.
- Coordinated summer programs in conjunction with other outreach programs and campus departments.
- Designed and executed presentations and provided information to general populations of prospective students.
- Served on committees to set policy, strategy and direction for programs to improve student opportunities.

Key Competencies/Accomplishments: Academic Support Services

- Developed academic enhancement materials and curriculum to increase the eligibility and competitiveness of students.
- Identified needs of each target school and integrated curriculum in the work plans.
- Worked individually with students to increase awareness of educational opportunities and personal and academic strengths and challenges.
- Developed presentations to be shared at conferences/events for counselors and administrators from target schools.
- Developed event agendas, solicited participation from parents, administered evaluation, and developed a mechanism for follow-up.

Social Studies Teacher
Arcadia High School

August 2001 - June 2004
Arcadia, WI

Key Competencies/Accomplishments:

- Developed and presented World Geography/World History curriculum to students in grades 9-12.
- Assessed student progress and developed academic plans to support student success.
- Communicated student progress to parents and guardian via individual appointments.
- Served as lead advisor for Arcadia HS student council program.
- Coached three junior varsity boys' basketball teams

Other Relevant Related Skills, Training, and Projects:

Proficient in use of Microsoft Word, Excel, Powerpoint, Prezi, and Publisher.

Proficient in use of FileMaker Pro.

Proficient in use of Google Docs, Google Forms, SurveyMonkey, Doodle, and Remind.

UC Davis Supervisory Training Series

-Introduction to Supervision (07/07/2009)

-Selecting Staff (07/16/2009)

-Performance Appraisals (07/21/2009)

- Coaching Staff (07/28/2009)

Lead coordinator, supervisor, and evaluator of the annual Siskiyou County-wide college and career awareness events:

-Kindergarten Day (200+ students)

-8th Grade Inspiration Day (400+ students)

-Junior Day (300+ students)

-Senior College and Career Day (300+ students)

Wisconsin Department of Public Instruction Broadfield Social Studies Teaching Credential (held from 7/2000-6/2005)

Certified to teach Social Studies, Geography, History, Political Science, Psychology, Sociology.

Extensive public speaking experience for large and small groups of all ages and backgrounds.

Professional References

Trisha Stehr
Recruitment Supervisor
Waukesha County Technical College
800 Main St.
Pewaukee, WI 53072
(530) 691-5446
tstehr@wctc.edu

Sue Huizinga
Associate Director of North State Services
UC Davis College Opportunity Programs
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Redding, CA 96001
(530) 245-5813
suehuizinga@ucdavis.edu

Lianne Richelieu-Boren
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lrrichelieu@ucdavis.edu

Elizabeth Tanner
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Redding, CA 96001
(530) 245-1842
ektanner@ucdavis.edu

Karissa Morehouse
Director, Tehama County College OPTIONS/ETS/GEAR UP
UC Davis College Opportunity Programs
1135 Lincoln St.
Red Bluff, CA 96080
(530) 528-7364
klmorehouse@ucdavis.edu

UNANAMOUS CONSENT AGENDA
CITY OF HARTFORD
MAY 10 2016

The following items will be acted on in one motion unless a request is made by one of the members of the body that an item be removed from the consent agenda and acted on individually.

MOTION BY ALDERPERSON _____ SECONDED BY
ALDERPERSON _____ THAT THE FOLLOWING ITEMS ON THE
UNANIMOUS CONSENT AGENDA BE APPROVED BY THE COMMON
COUNCIL:

- 1) The Common Council minutes of April 12th and April 19th, 2016.
- 2) Authorizing appropriate City officials to transfer the Hangar Land Lease for Hangar No. 16 at the Hartford Municipal Airport from Al Kind to Albert J. Kind and Judie Kind, Germantown. (Executive Summary attached)
- 3) Authorizing appropriate City officials to transfer the Hangar Land Lease for Hangar No. 32B at the Hartford Municipal Airport from Robert A Lee to Patrick A Brown, West Bend and Thomas L Brown, Slinger.
- 4) Authorizing appropriate City officials to enter into an Airport Hangar Land Lease at the Hartford Municipal Airport for Lot No. 32B with Patrick A Brown, West Bend and Thomas L Brown, Slinger. for a period of twenty years from May 12, 2016 through December 31, 2035 at the rate of .07 cents per square foot, subject to rate reviews every five years. (Executive Summary attached)
- 5) Authorizing the purchase of a 2016 Jacobsen R311T commercial riding mower from Horst Distributing, Inc., Chilton at a total cost not to exceed \$54,900. Budget amount \$60,000.

**CITY OF HARTFORD
COMMON COUNCIL
April 12, 2016**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, April 12, 2016, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Joseph Dautermann presiding.

PLEDGE OF ALLEGIANCE

Mayor Dautermann led the Common Council in the Pledge of Allegiance.

ROLL CALL

The Mayor and all Alderpersons were present.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Randolph, and seconded by Alderperson Kohler that the following items on the unanimous consent agenda are approved by the Common Council:

1. Authorizing appropriate City officials to purchase a 2016 Land Pride All Flex Pull Behind Mower from Mid-State Equipment, Jackson, at a cost of \$14,749, which is \$249 over the budgeted amount.
2. Authorizing appropriate City officials to accept the proposal from Butters-Fetting Co., Inc., Milwaukee, for the replacement of the Administration Building HVAC/Air Make Up Unit at a cost of \$65,590, which is \$4,410 under the budgeted amount. MOTION CARRIED UNANIMOUSLY.

COMMUNICATIONS

There were no communications.

APPEARANCES / CITIZENS COMMENTS

There were no appearances / citizens comments.

ALDERMANIC REQUESTS

All Alderpersons thanked Mayor Dautermann for his years of service as Mayor, and wished him well. Alderperson Hegy presented a plaque from the Mid-Moraine Association to Mayor Dautermann in recognition of his retirement. Alderperson Hegy mentioned that the Mid-Moraine Legislative Committee will be meeting the evening of April 13th at the Jackson Village Hall. He also commented on the recent Mid-Moraine meeting.

COMMON COUNCIL (4/12/2016)

**PUBLIC HEARING "A"
Chapter 4 of the Municipal Code**

Mayor Dautermann declared the public hearing open at 7:07 p.m.. The notice of public hearing as published in the 3/17/2016 Daily News was read by City Clerk Lori Hetzel.

This process started with proposed changes to the Emergency Government procedures found in Chapter 4 and the need to create a Tourism Commission to oversee the use of funds collected through the City's Room Tax due to changes in state law. In reviewing Chapter 4, many sections contained out of date procedures and statutory references that needed to be updated. As part of this process, there were many small revisions, updating statutory references, reorganizing, renumbering and reformatting, and some larger substantive changes and additions. City Administrator Volkert mentioned some of the proposed changes, and responded to questions.

There were no appearances for, nor any against the proposed changes to Chapter 4 of the Municipal Code. There being no discussion by the Common Council, Mayor Dautermann declared the public hearing closed at 7:11 p.m.

Ordinance No. 1348

**AN ORDINANCE REPEALING AND RECREATING CHAPTER 4
OF THE MUNICIPAL CODE REGARDING CITY ADMINISTRATION**

MOTION by Alderperson Randolph, and seconded by Alderperson Hegy to suspend the rules for immediate consideration of proposed Ordinance 1348. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Kohler, and seconded by Alderperson Mixon for the adoption of proposed Ordinance 1348. MOTION CARRIED UNANIMOUSLY.

Ordinance No. 1349

**AN ORDINANCE AMENDING SECTION 42.04 OF THE MUNICIPAL
CODE REGARDING FORFEITURES, FEES AND CHARGES**

MOTION by Alderperson Hegy, and seconded by Alderperson Meyer to suspend the rules for immediate consideration of proposed Ordinance 1349. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Randolph, and seconded by Alderperson Carroll for the adoption of proposed Ordinance 1349. MOTION CARRIED UNANIMOUSLY.

COMMON COUNCIL (4/12/2016)

**PUBLIC HEARING "B"
Business Improvement District
Special Assessments**

Mayor Dautermann declared the public hearing open at 7:15 p.m. The notice of public hearing as published in the 3/26/2016 Daily News, and as mailed to 56 affected property owners, was read by City Clerk Lori Hetzel.

Each year the Common Council adopts the final resolution for the BID District special assessments. The BID District will collect \$2.90/\$1,000 valuation of property improvements, or \$50,194.65.

There were no appearances for, nor any against the proposed special assessments. There being no discussion by the Common Council, Mayor Dautermann declared the public hearing closed at 7:19 p.m.

Resolution No. 3447

**A FINAL RESOLUTION FOR THE LEVYING AND COLLECTION OF
BUSINESS IMPROVEMENT DISTRICT (BID) SPECIAL ASSESSMENTS**

MOTION by Alderperson Randolph, and seconded by Alderperson Mixon for the adoption of proposed Resolution 3447. MOTION CARRIED UNANIMOUSLY.

STANDING COMMITTEE REPORTS

Finance & Personnel Committee

MOTION by Alderperson Wintringer, and seconded by Alderperson Kohler approving the following license: (bartender) Angelique Papia. MOTION CARRIED UNANIMOUSLY.

RESOLUTIONS

Resolution No. 3448

**RESOLUTION FOR INCLUSION UNDER THE STATE OF
WISCONSIN DEFERRED COMPENSATION PROGRAM**

MOTION by Alderperson Michalak, and seconded by Alderperson Kohler for the adoption of proposed Resolution 3448. MOTION CARRIED UNANIMOUSLY.

CITY ADMINISTRATOR'S REPORT

If any alderperson needs a replacement laptop they should contact City Administrator Volkert.

COMMON COUNCIL (4/12/2016)

MAYOR'S REPORT

City Clerk Lori Hetzel read a mayoral proclamation recognizing Friday, April 29, 2015 as National Arbor Day.

CLOSED SESSION

MOTION by Alderperson Mixon, and seconded by Alderperson Randolph that the Common Council move into closed session under § 19.85 (1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved" relative to zoning and property maintenance code violations; the Common Council to reconvene in open session for adjournment only. ROLL CALL: "Ayes" 9 "Nays" 0. MOTION CARRIED UNANIMOUSLY.

RETURN TO OPEN SESSION

MOTION by Alderperson Randolph, and seconded by Alderperson Kohler to return to open session. MOTION CARRIED UNANIMOUSLY.

ADJOURNMENT

MOTION by Alderperson Mixon, and seconded by Alderperson Randolph for adjournment. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
CCAPR12.16
Compiled by Pat Borlen, Deputy Clerk

**CITY OF HARTFORD
COMMON COUNCIL
April 19, 2016**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its organizational meeting on Tuesday, April 19, 2016, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

PLEDGE OF ALLEGIANCE

Mayor Michalak led the Common Council in the Pledge of Allegiance.

ROLL CALL

The Mayor and all Alderpersons were present.

OATH OF OFFICE

City Clerk Lori Hetzel administered the oath of office to Mayor Michalak and Alderpersons Kohler, Rusniak, and Mixon.

**NOMINATION AND ELECTION
OF COUNCIL PRESIDENT**

Mayor Michalak called for nominations for Council President. Alderperson Mixon nominated Alderperson Wintringer. Alderperson Rusniak nominated Alderperson Hegy. There were no other nominations. On a roll call vote, Alderperson Wintringer was elected to serve as Council President on a 5 to 3 vote.

**MAYOR'S APPOINTMENTS TO BOARDS, COMMISSIONS,
COMMITTEES AND STANDING COMMITTEES**

Pursuant to the authority vested in him by the Municipal Code, Mayor Michalak made appointments to Boards, Commissions, Committees, and Standing Committees.

MOTION by Alderperson Randolph, and seconded by Alderperson Kohler approving the mayoral appointments to Boards, Commissions, and Committees. MOTION CARRIED UNANIMOUSLY.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Kohler, and seconded by Alderperson Meyer approving the Common Council minutes of March 22, 2016. MOTION CARRIED UNANIMOUSLY.

COMMON COUNCIL (4/19/2016)

COMMUNICATIONS

City Clerk Lori Hetzel provided information on the procedure for filling the vacant First District Alderperson position as a result of Timothy Michalak being elected to the position of Mayor.

APPEARANCES / CITIZENS COMMENTS

Mark McCune, 2466 Lough Lane, appeared and addressed some of the issues that were brought up by some residents of the Red Oak Country Estates Subdivision at the public hearing on March 22, 2016 for the Lepien Farmland annexation.

ALDERMANIC REQUESTS

Alderperson Wintringer thanked those who voted for him as Council President, noting that he will continue to work with everyone. The alderpersons congratulated Mayor Michalak on his election, and Alderperson Wintringer as Council President. Alderperson Hegy commented on the recent Mid-Moraine Legislative Committee meeting.

PUBLIC HEARING "A"

Rezoning for the Lepien Farmland Annexation STH 83

Mayor Michalak declared the public hearing open at 7:17 p.m. The notice of public hearing as published in the 4/1/2016 and 4/8/2016 Daily News, and as mailed to 22 affected property owners, was read by City Clerk Lori Hetzel.

The property was assigned temporary zonings of Rs-4 Single Family Residential District and Rm-3 Multi Family Residential District at the annexation approved by the Common Council on March 22, 2016. The area requested to be rezoned to Rs-4 Single Family Residential District is located at the northwest corner of the annexed area. The area requested to be rezoned to Rm-3 Multi Family Residential District comprises the remaining portion of the annexed area. The property meets the area and minimum width requirements for both Rs-4 and Rm-3. The City will continue to work with the developer to maintain setback and other zoning requirements upon development and buildout.

Under appearances for, Mark McCune, 2466 Lough Lane, appeared in favor of the rezoning. He spoke about the proposed development, noting that he believes the development will be a good addition for the community. Under appearances against, Matthew Whitaker, 530 Firefly Trail, and Dennis Batchelet, 1534 Red Oak Drive, both appeared against the multi-family development.

City Planner Drew responded to alderperson questions relating to the proposed rezoning and development. Several alderpersons spoke about the proposed development, and the need to have additional rental properties available for those who choose to rent. There being no further discussion, Mayor Michalak declared the public hearing closed at 7:50 p.m.

COMMON COUNCIL (4/19/2016)

Ordinance No. 1350

**AN ORDINANCE AMENDING THE ZONING
MAP, A PART OF ORDINANCE 278**

MOTION by Alderperson Randolph, and seconded by Alderperson Hegy to suspend the rules for immediate consideration of proposed Ordinance 1350. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Mixon, and seconded by Alderperson Rusniak for the adoption of proposed Ordinance 1350. MOTION CARRIED UNANIMOUSLY.

**PUBLIC HEARING "B"
Height Restrictions in the
Manufacturing/Industrial Districts**

Mayor Michalak declared the public hearing open at 7:51 p.m. The notice of public hearing as published in the 4/1/2016 and 4/8/2016 Daily News was read by City Clerk Lori Hetzel.

The M-1 and M-4 Districts currently allow a height of 45 feet; the M-2 and M-3 Districts a height of 35 feet. After review and discussion, staff believes that greater structure heights can safely be allowed in the City's industrial districts. The primary constraint appears to be the height allowed by water pressure, which varies widely within the industrial areas. Writing code to address the water pressure study would be difficult, and staff is reluctant to incorporate a study map that will change. As a result, staff recommends that the base heights allowed in the industrial districts remain the same. However, staff recommends allowing buildings taller than that allowed by Code, as a conditional use after review by the Plan Commission. This would allow the City to make decisions on building heights in industrial areas based upon building height water pressure studies, the proximity of residential properties, the heights of surrounding buildings, and the proximity of fire hydrants.

There were no appearances for, nor any against the proposed amendment pertaining to height restrictions in the Manufacturing/Industrial Districts. City Planner Drew responded to alderperson questions relating to the proposed amendment for building heights. Several alderpersons spoke in favor of the proposal. There being no further discussion, Mayor Michalak declared the public hearing closed at 8:01 p.m.

Ordinance No. 1351

**AN ORDINANCE AMENDING SECTIONS 13.0320, 13.0321,
13.0322 AND 13.0323 OF THE MUNICIPAL CODE
RELATING TO BUILDING HEIGHTS IN INDUSTRIAL DISTRICTS**

COMMON COUNCIL (4/19/2016)

MOTION by Alderperson Randolph, and seconded by Alderperson Meyer to suspend the rules for immediate consideration of proposed Ordinance 1351. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Wintringer, and seconded by Alderperson Mixon for the adoption of proposed Ordinance 1351. MOTION CARRIED UNANIMOUSLY.

STANDING COMMITTEE REPORTS

Finance & Personnel Committee

MOTION by Alderperson Wintringer, and seconded by Alderperson Meyer approving the following license: (bartender) Jessica Helmer. MOTION CARRIED UNANIMOUSLY.

RESOLUTIONS

Resolution No. 3449

A RESOLUTION APPROVING A CERTIFIED SURVEY MAP
FOR A PROPERTY LOCATED IN THE CITY OF HARTFORD
Lot 16 and Outlot 4 of Red Oak Country Estates
Subdivision and Land in the Northwest Quarter of Section 33

The single-family residential portion of the Certified Survey Map consists of three lots (Lots 2, 3 and 4), which encompass Lot 16 and Outlot 4 of Red Oak Subdivision, plus a portion of the recently-annexed property. The multi-family residential portion of the Certified Survey Map (Lot 1 plus roadway dedication) is comprised of the rest of the annexed area.

Alderperson Hegy noted that he would be voting no because the proposed development will include some private streets, which he does not support.

MOTION by Alderperson Wintringer, and seconded by Alderperson Mixon for the adoption of proposed Resolution 3449. MOTION CARRIED. (Alderperson Hegy voted no)

ADJOURNMENT

MOTION by Alderperson Mixon, and seconded by Alderperson Randolph for adjournment at 8:15 p.m. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
CCAPR19.16
Compiled by Pat Borlen, Deputy Clerk

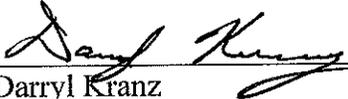
EXECUTIVE SUMMARY

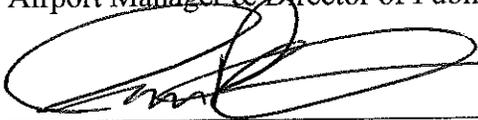
TITLE: Transfer of Hangar Land Lease No. 16 at Hartford Municipal Airport.

BACKGROUND: The owner of Hangar Land Lease No. 16 at the Hartford Municipal Airport would like to transfer the interest in his hangar from himself as sole owner to both himself and his wife, Albert J. Kind and Judie Kind, husband and wife. The City routinely approves the transfer of airport hangar land leases at Common Council meetings. The current hangar land lease for Lot No. 16 expires on December 31, 2024.

FISCAL IMPACT: No change in the fiscal status with this hangar land lease transfer. Land rent remains at \$.07 per square foot (2,912) for \$203.84 per year.

RECOMMENDATION: Authorizing appropriate City officials to transfer the Hangar Land Lease for **Hangar No. 16** at the Hartford Municipal Airport from Al Kind, to Albert J. Kind and Judie Kind, husband and wife, N109 W17334 Virginia Avenue, Germantown, WI 53022.

PREPARED BY:  5-4-16
Darryl Kranz Date
Airport Manager & Director of Public Works

REVIEWED BY:  5-4-16
Ian Prust Date
City Attorney

APPROVED BY:  5-4-16
Steve Volkert Date
City Administrator

ROUTING: Common Council - May 10, 2016

CITY OF HARTFORD
ASSIGNMENT OF HANGAR LEASE – No. 16

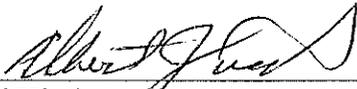
AL KIND, Assignor, for a valuation consideration assigns to **ALBERT J. KIND and JUDIE KIND**, husband and wife, N109 W17334 Virginia Avenue, Germantown, WI 53022, Assignees, Hangar Land Lease No. 16 between the City of Hartford, Wisconsin, Lessor, and Al Kind, Lessee, dated December 9, 2003 and terminating on December 31, 2024; said Lease being for the use of real estate owned by the Lessor and described as follows:

Hangar Lot # 16, a part of Hartford Municipal Airport lands, said lands being located in the SW ¼ of the NW ¼ of Section 8, T10N, R18E, City of Hartford, Washington County, Wisconsin, more particularly described as follows:

Commencing at Monument B, thence South 19° 30' West 14.6 feet to the point of beginning; thence South 19° 30' West 56 feet; thence South 70° 30' East 52 feet; thence North 19° 30' East 56 feet, thence North 70° 30' West 52 feet to the point of beginning. Said area described containing 2,912 square feet.

This Assignment is made without recourse. Assignees accept all terms and conditions of the Lease and agree to be bound thereby.

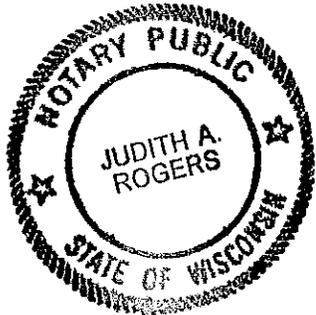
Dated this 2nd day of May, 2016.

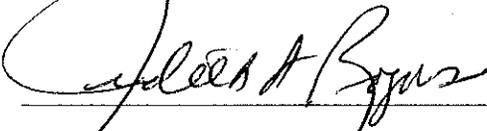


Al Kind, Assignor

STATE OF WISCONSIN)
) ss.
WASHINGTON COUNTY)

Personally came before me this 2nd day of May, 2016, the above named AL KIND, Assignor, to me known to be the person who executed the foregoing instrument and acknowledged the same.

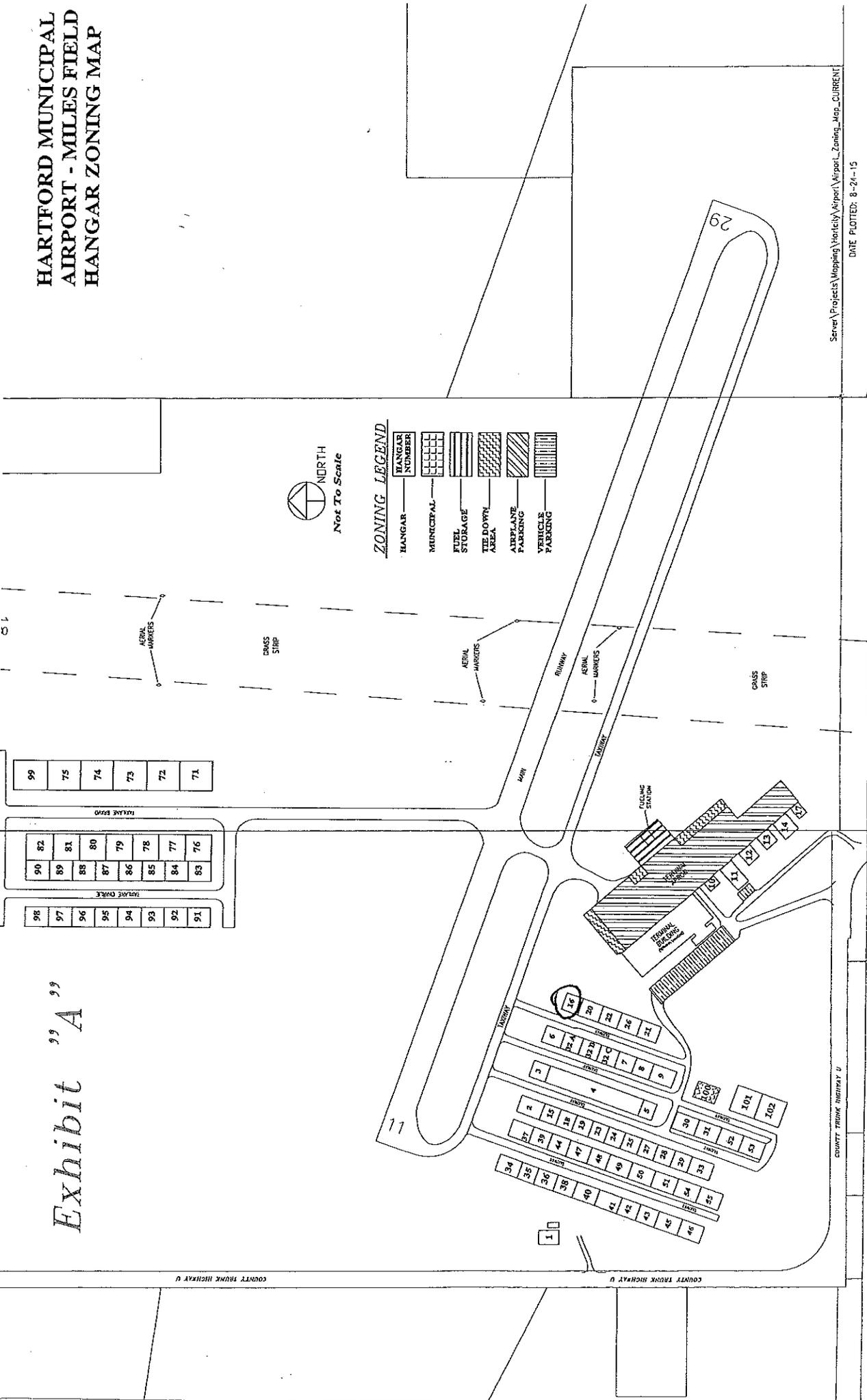




Notary Public, Washington Co., WI
My commission: 7-27-2018

HARTFORD MUNICIPAL AIRPORT - MILES FIELD HANGAR ZONING MAP

Exhibit "A"



ZONING LEGEND

- HANGAR — HANGAR NUMBER
- MUNICIPAL — [Pattern]
- FUEL STORAGE — [Pattern]
- TIE DOWN AREA — [Pattern]
- AIRPLANE PARKING — [Pattern]
- VEHICLE PARKING — [Pattern]

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DATE PLOTTED: 8-24-15

COPY

BILL OF SALE

Robert A. Lee (Seller) conveys to Patrick A. & Thomas L. Brown (Buyer),
for the sum of FIFTY THOUSAND AND 00/100 (\$50,000)
Dollars all of Seller's interest in the following described Hangar Building located on Hangar Lot
No. 32 B at the Hartford Municipal Airport:

Approximately 46 x 52, wood frame, bi-fold
door, with concrete floor.

(EXAMPLE: 40' x 50' steel frame building, wood frame bi-fold door, with concrete floor.)

The hangar building is sold in "as is" condition.

The land is not part of the sale.

Buyer acknowledges receipt of a copy of the Hangar Land Lease Agreement between the Seller
and the City of Hartford, and a copy of the previous year notice of tax assessment of personal
property. The lease rental fee has been paid for the current year.

Buyer accepts responsibility for all future rent, taxes, and utility bills and agrees to execute the
Assignment of Lease after Common Council approval of the transfer of this hangar lease.

Dated this 3 day of May, 20146

Accepted by Seller:

Robert A. Lee

5900 Hwy 175
Hartford, WI 53027
(Address)

262-629-9727
(Phone)

Accepted by Buyer:

Patrick A. Brown Thomas L. Brown

101 Mayer St. 320 E Washington St. Unit #6
West Bend, WI Slinger, WI
(Address) 53090 53086

262-689-8365 715-613-0832
(Phone)

May 4 2016
(Date)

COPY

Mr. Darryl Kranz, Airport Manager
CITY OF HARTFORD
109 N. Main Street
Hartford, WI 53027

**RE: Transfer of Hangar Land Lease No. 32B
Hartford Municipal Airport**

Dear Mr. Kranz:

Under the terms contained in the Hangar Land Lease I currently hold with the City of Hartford for Lot No. 32B, any transfer of the lease and building title to another party requires the written consent of the City. I am hereby submitting this letter along with the attached Bill of Sale for the building located on Hangar No. 32B as my request for the City of Hartford to grant the transfer to:

<u>Patrick A. Brown</u>	<u>Thomas L. Brown</u>
<u>101 Mayer St.</u>	<u>320 E. Washington St. Unit #6</u>
<u>West Bend, WI 53090</u>	<u>Slinger, WI 53086</u>
<u>262-689-8365</u>	<u>715-613-0832</u>
(Name, Address & Phone Number of new Lessee)	

After Common Council approval of the transfer, please submit the City's written consent to me and we will execute an Assignment of Lease as provided by the City of Hartford.

Thank you for your consideration in this matter. If you have any additional questions, please contact me at (262) 689-8365.

Sincerely,

Patrick A. Brown, Thomas L. Brown

Enclosure

CITY OF HARTFORD
ASSIGNMENT OF HANGAR LEASE – No. 32B

AL KIND, Assignor, for a valuation consideration assigns to **ROBERT A. LEE**, 5900 State Road 175, Hartford, WI 53027, Assignee, Hangar Land Lease No. 32B between the City of Hartford, Wisconsin, Lessor, and Robert A. Lee, Lessee, dated October 16, 1997, Amended on October 20, 1997, and terminating on December 31, 2016; said Lease being for the use of real estate owned by the Lessor and described as follows:

Hangar Lot # 32B, a part of Hartford Municipal Airport lands, said lands being located in the SW ¼ of the NW ¼ of Section 8, T10N, R18E, City of Hartford, Washington County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8, thence South, along the West line of the NW ¼ of said Section 8, 1135.2 feet to the centerline of the airport "clear zone"; thence S 70° 30' E, along said "clear zone" centerline, 230.2 feet to the Easterly line of said "clear zone" thence S 19° 30' W, along said Easterly line and its extension, 335.0 to the "Building Restriction Line" and monument "A", a 1" diameter iron pipe; thence S 70° 30' E, along said "Building Restriction Line", 760.1 feet to monument "B", a 1" diameter iron pipe; thence N 70° 30' W, 60 feet; thence S 19° 30' W, 110 feet to the point of beginning; thence N 70° 30' W, 52 feet; thence S 19° 30' W, 58.5 feet; thence S 70° 30' E, 52 feet; thence N 19° 30' E, 58.5 feet to the point of beginning containing 3,042 square feet.

This Assignment is made without recourse. Assignees accept all terms and conditions of the Lease and agree to be bound thereby.

Dated this ____ day of May, 2016.

Robert A. Lee, Assignor

STATE OF WISCONSIN)
) ss.
WASHINGTON COUNTY)

Personally came before me this ____ day of May, 2016, the above named ROBERT A. LEE, Assignor, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Susan H. Roethle
Notary Public, Washington Co., WI
My commission: July 22, 2017_

Accepted By:

Patrick A. Brown, Assignee
101 Mayer Street
West Bend, WI 53090

Thomas L. Brown, Assignee
320 E. Washington Street, Unit # 6
Slinger, WI 53086

STATE OF WISCONSIN)
) ss.
WASHINGTON COUNTY)

Personally came before me this _____ day of May, 2016, the above named *Patrick A. Brown and Thomas L. Brown, Assignees*, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Washington Co., WI
My commission expires: _____

THIS ASSIGNMENT WAS APPROVED by Common Council Action on May 10, 2016.

By: _____
Timothy C. Michalak, Mayor
CITY OF HARTFORD

By: _____
Lori Hetzel, City Clerk
CITY OF Hartford, WI 53027

STATE OF WISCONSIN)
) ss.
WASHINGTON COUNTY)

Personally came before me this _____ day of _____, 2016 the above-named *Timothy C. Michalak, Mayor of the City of Hartford*, and *Lori Hetzel, City Clerk of the City of Hartford*, to me known to be such persons and officers who executed the foregoing Lease and acknowledged that they executed the same as officers of said City of Hartford, by its authority.

Notary Public, Washington County, WI
My Commission expires: _____

CITY OF HARTFORD
HANGAR LAND LEASE - NO. 32B

THIS AGREEMENT made and entered into this _____ day of May, 2016, by and between the **CITY OF HARTFORD**, a municipal corporation, existing by and under the authority of the laws of the State of Wisconsin hereinafter referred to as the "**Lessor**" and **PATRICK A. BROWN**, 101 Mayer Street, West Bend, WI 53090, and **THOMAS L. BROWN**, 320 E. Washington Street, Unit # 6, Slinger, WI 53086, hereinafter referred to as the "**Lessees**".

WITNESSETH:

WHEREAS, the Lessor owns and operates an airport in the City of Hartford, Wisconsin, known as the Hartford Municipal Airport-Miles Field hereinafter "**the Airport**", and Lessor desires to lease to Lessee a certain parcel of land on the airport, hereinafter more fully described, for the purpose of aircraft storage, together with the right to use and enjoy individually and in common with others the facilities of the Airport; and

WHEREAS, the Lessees will use the below described property for the purpose of storing aircraft in a hangar and shall conduct only such aircraft maintenance on aircraft owned by Lessee or sub-lessees.

NOW, THEREFORE, for and in consideration of the rental charges, covenants, and agreements herein contained, the Lessees do hereby lease from Lessor, and Lessor does hereby grant, demise and lease unto Lessees, the following described premises, rights hereinafter "**the Property**" upon the following terms and conditions:

1. **HANGAR NO. 32B PROPERTY DESCRIPTION:**

Part of Hartford Municipal Airport lands, said lands being located in the SW ¼ of the NW ¼ of Section 8, T10N, R18E, City of Hartford, Washington County, Wisconsin, more particularly described as follows:

Commencing at the Northwest corner of said Section 8, thence South, along the West line of the NW ¼ of said Section 8, 1135.2 feet to the centerline of the airport "clear zone"; thence S 70° 30' E, along said "clear zone" centerline, 230.2 feet to the Easterly line of said "clear zone" thence S 19° 30' W, along said Easterly line and its extension, 335.0 to the "Building Restriction Line" and monument "A", a 1" diameter iron pipe; thence S 70° 30' E, along said "Building Restriction Line", 760.1 feet to monument "B", a 1" diameter iron pipe; thence N 70° 30' W, 60 feet; thence S 19° 30' W, 110 feet to the point of beginning; thence N 70° 30' W, 52 feet; thence S 19° 30' W, 58.5 feet; thence S 70° 30' E, 52 feet; thence N 19° 30' E, 58.5 feet to the point of beginning containing 3,042 square feet.

2) **HANGAR CONSTRUCTION APPROVALS REQUIRED:** All new construction or modifications to existing structures on the Property must have the plans and specifications for such building approved by the City of Hartford Building Inspection Department in accordance with the International Building Code. All building plans shall be in conformance with State, County, and City of Hartford laws and ordinances and shall conform to the current Airport

Layout Plan approved for the Hartford Municipal Airport. The plans and specifications submitted for approval shall indicate the type of building construction planned and shall include an architectural view of all four sides of the building. The submittal must bear the seal of a Professional Engineer or Architect, Registered in the State of Wisconsin, thereby certifying that the structural design of the building meets all the requirements of the current Wisconsin Commercial Building Code, International Building Code and the City of Hartford Municipal Code.

3) **TERM:** The term of this Lease shall be for a period of *twenty (20) years* commencing on **May 12, 2016** and expiring on **December 31, 2035**. In the event Lessees desire to renew this Lease, Lessees shall give the Hartford Airport Manager as a representative of the Lessor, written notice thereof at least six (6) months prior to the expiration of the term of this Lease.

4) **RENT:** The Lessees agree to pay to the Lessor for the use of the premises, rights, and easements herein described, a yearly rental of **seven (\$.07)** cents per square foot for the land leased, which contains a total of **3,042 square feet**, for a total annual charge of **\$212.94** payable thirty days after receipt of the invoice, and on the 1st of January in each subsequent year. It is understood and agreed that the rental rate specified shall be subject to reexamination and readjustment by the Lessor at the end of each five-year period of this Lease. (*Rent for a partial year shall be pro-rated by dividing the rent by twelve and multiplying the result by the full or partial months of the first lease year.*)

5) **NON-EXCLUSIVE USE:** The Lessees shall have the right to the non-exclusive use, in common with others, of the airport parking areas, appurtenances and improvements; the right to install, operate, maintain and store, subject to the approval of the Lessor in the interests of safety and convenience of all concerned, all equipment necessary for the safe hangaring of the Lessee's aircraft; the right of ingress to and egress from the Property, which shall also extend to the Lessee's employees, guests and patrons; the right, in common with others authorized to do so, to use common areas of the airport, including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft. It is important to note that all vehicles entering or exiting the hangar area north of Runway 11/29 shall use the Arthur Road entrance. No vehicles are allowed to cross Runway 11/29.

6) **LAWS AND REGULATIONS:** The Lessees agree to observe and obey during the term of this lease all laws, ordinances, rules and regulations promulgated and enforced by the Lessor, and by other proper authority having jurisdiction over the conduct of operations at the airport. The City of Hartford Covenants for Hangar Development as they may be amended from time to time are incorporated herein.

8) **INDEMNIFICATION:** Lessees shall defend, indemnify and hold City harmless against all expenses, liabilities, and claims of every kind, including claims for environmental contamination and including reasonable attorney's fees, by or on behalf of any person or entity arising out of failure by Lessees to perform any of the provisions of this Lease; any injury or damage happening on or about the premises arising out of Lessee's use of the premises; or any lien or security interest filed against any part or all of the premises.

9) **INSURANCE:** The Lessees agree that they will deposit with the Lessor a policy of comprehensive liability insurance. The policy shall be issued by a company licensed

to do business in Wisconsin and shall insure the Lessees against loss from liability to the amount of \$1,000,000.00 for the injury or death of one person in any one accident; and in the amount of \$1,000,000.00 for the injury or death of more than one person in any one accident; and in the amount of \$1,000,000.00 for damage to property of others for any one accident. The cancellation or other termination of any insurance policy issued in compliance with this section shall automatically terminate the lease, unless another policy has been filed and approved pursuant to this section and shall be in effect at the time of such cancellation or termination.

10) **MAINTENANCE OF BUILDINGS:** The Lessees will maintain the structures occupied by them and the surrounding land premises in good order and make such repairs as are necessary, including lawn maintenance and weed control. In the event of fire or any other casualty to structures owned by the Lessee, the Lessee shall either repair or replace the building or remove the damaged building and restore the leased area to its original condition; such action must be accomplished within **120 days** of the date the damage occurred. Upon petition by the Lessee, the Lessor may grant an extension of time if it appears such extension is warranted.

11) **MAINTENANCE OF PUBLIC AREAS:** The Lessor reserves the right, but shall not be obligated to the Lessees, to maintain and keep in repair the landing area of the airport and all publicly owned facilities of the airport, together with the right to direct and control all activities of the Lessee, their guests, patrons and sub-lessees in this regard.

12) **RIGHT OF ENTRY:** Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.

13) **LEASE TRANSFER/ASSIGNMENT:** The Lessees may not, at any time during the time of this lease, assign or transfer this agreement or any interest contained without the express written consent of the Lessor, such consent not to be unreasonably withheld.

14) **TITLE TO IMPROVEMENTS:** Title to the building erected by the Lessees shall remain with the Lessees and shall be transferable. Upon termination of this lease, the Lessees may, at the option of the Lessor, remove the building, equipment and property, and restore the leased property to its original condition. Any transfer of title shall require the written approval of Lessor after Common Council approval, which shall not be unreasonably withheld.

15) **TAXES & PAYMENTS:** The Lessees shall pay all utility bills, taxes and assessments that may be levied against the personal property of the Lessee or the building which they may erect on lands leased exclusively to them when they are due. Failure to pay taxes, assessments or utility bills constitutes default.

16) **DEFAULT:** The Lessees shall be deemed in default upon:

- a) Failure to pay land rent within 30 days after due date.
- b) The filing of a petition under the Federal Bankruptcy Act or any amendment thereto including a petition for reorganization or an arrangement.
- c) The commencement of a proceeding for dissolution or for the appointment of a receiver.
- d) The making of an assignment for the benefit of creditors.

- e) Violation of any restrictions in this lease, or failure to keep any of its covenants after written notice to cease such violation and failure to correct such violation within sixty (60) days.

Default by the Lessees shall authorize the Lessor, at its option and without legal proceedings, to declare this lease void, cancel the same, and re-enter and take possession of the premises.

17) **STORAGE OF FLAMMABLE LIQUIDS:** Storage of fuels or flammable liquids inside the hangar is permitted only if approved by Lessor. Under no circumstances shall Lessee store or allow storage below the ground of any inflammable liquids or petroleum product.

18) **SIGNS:** The Lessees agrees that no signs or advertising matter may be erected without the written consent of the Lessor.

19) **HEIGHT RESTRICTIONS:** The Lessor reserves the right to take any action it considers necessary to protect the aerial approaches to the airport against obstruction, together with the right to prevent the Lessee from erecting or permitting to be erected any building or other structure on the airport which, in the sole opinion of the Lessor, would limit the usefulness of the airport or constitute a hazard to aircraft.

20) **NON-DISCRIMINATION:** Lessees in the use of the airport for themselves, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with land that (a) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to, discrimination in the use of said facilities, (b) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to, discrimination, (c) that the premises shall be used in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, non-discrimination in Federally-assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Acts of 1964, and as said Regulations may be amended. In the event of Lessee's breach of any of the above-non-discrimination covenants, the Lessor shall have the right to re-enter said land and facilities thereon and terminate this Lease, all the above described lands shall thereupon revert to and vest in and become the absolute property of the Lessor and its assigns. In the event of such termination, Lessees retain the option to remove the building or buildings if of any value

21) **AIRPORT DEVELOPMENT:** The Lessor reserves the right to further develop or improve the landing area of the airport as it sees fit, regardless of the desires or view of the Lessee, and without interference or hindrance. If the development of the airport requires the relocation of the Lessees, the Lessor agrees to provide a compatible location and agrees to relocate all buildings or provide similar facilities for the Lessee at no cost to the Lessee.

22) **EMERGENCY:** During the time of war or national emergency, the Lessor shall have the right to Lease the landing area or any part thereof to the United State's Government for military or naval use, and if any such Lease is executed, provisions of this instrument, insofar as they are inconsistent with the provisions of the Lease to the Government, shall be suspended.

23) **SUBORDINATION CLAUSE:** This lease shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States or the State of Wisconsin relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport. Furthermore, this lease may be amended to include provisions required by those agreements with the United States or the State of Wisconsin.

24) **ARBITRATION:** Any controversy or claim arising out of or relating to this Lease or any alleged breach thereof, which cannot be settled between the parties, shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment upon the dispute rendered by the arbitrator(s) shall be final and binding on the parties.

25) **BINDING EFFECT:** All the covenants, stipulations and provisions in this agreement shall extend and bind the legal representatives, successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this _____ day of May, 2016.

CITY OF HARTFORD, LESSOR

By: _____
Timothy C. Michalak, Mayor

By: _____
Lori Hetzel, City Clerk

STATE OF WISCONSIN)
) ss.
WASHINGTON COUNTY)

Personally came before me this _____ day of _____, 2016 the above-named *Timothy C. Michalak, Mayor of the City of Hartford,* and *Lori Hetzel, City Clerk of the City of Hartford,* to me known to be such persons and officers who executed the foregoing Lease and acknowledged that they executed the same as officers of said City of Hartford, by its authority.

(Type Name)
Notary Public, Washington County, WI
My Commission Expires: _____

PATRICK A. BROWN and THOMAS L. BROWN, LESSEES

Patrick A. Brown, Lessee

Thomas L. Brown, Lessee

STATE OF WISCONSIN)
WASHINGTON COUNTY) SS.

Personally came before me this _____ day of May, 2016, *Patrick A. Brown, Lessee, and Thomas L. Brown, Lessee*, to me known to be the persons who executed the foregoing Lease.

Susan H. Roethle
Notary Public, Washington County, WI
My Commission Expires: July 22, 2017

HARTFORD MUNICIPAL AIRPORT - MILES FIELD HANGAR ZONING MAP

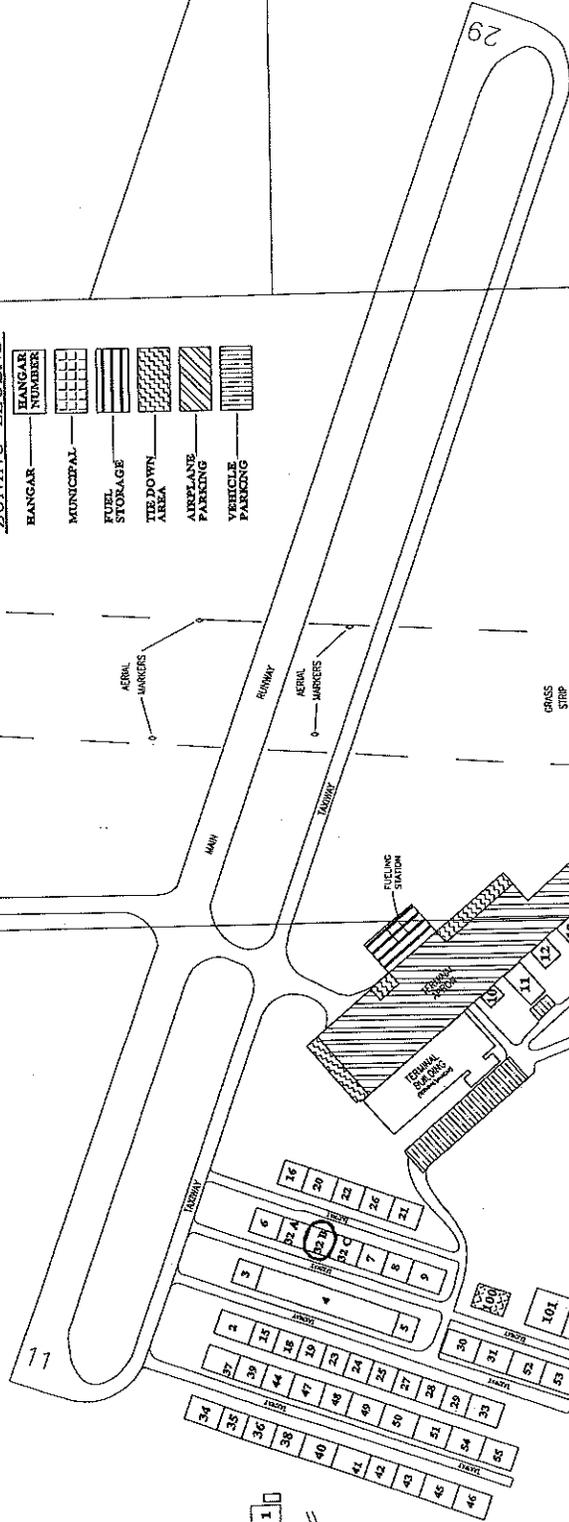
Exhibit "A"



ZONING LEGEND

- HANGAR NUMBER
- MUNICIPAL
- FUEL STORAGE
- TIE DOWN AREA
- APRELANE PARKING
- VEHICLE PARKING

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DATE PLOTTED: 8-24-15

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AMENDMENT TO LEASE

This amendment made and entered into this 20th day of October 1997, by and between the City of Hartford, State of Wisconsin, a municipal corporation existing by and under the authority of the laws of the State of Wisconsin, hereinafter referred to as Lessor, and Robert A. Lee, hereinafter referred to as Lessee.

WITNESSETH

WHEREAS, the existing hangar land lease between the parties contains clauses which have since been modified by the parties, and

WHEREAS, it is appropriate for the parties to have documentation of said changes.

NOW, THEREFORE, it is agreed between the parties that the previous lease between the parties is modified as follows:

Lessee on Lease: William C. Ashenfelter
Current Lessee: Robert A. Lee

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first herein written.

CITY OF HARTFORD, LESSOR

BY: [Signature]
James H. Core, Mayor

BY: [Signature]
John C. Spielmann, City Clerk

STATE OF WISCONSIN)
WASHINGTON COUNTY)

Personally came before me this 17th day of November, 1997, the above-named James H. Core, Mayor of the City of Hartford and John C. Spielmann, City Clerk, of the City of Hartford known to me to be such persons and officers who executed the foregoing amendment to lease and acknowledged that they executed the same as officers of said City of Hartford, by its authority.

[Signature]
Notary Public, Washington County, WI
My Commission Expires: 4/9/00

LESSEE:

BY: [Signature] 11-12-97
Robert A. Lee

STATE OF WISCONSIN)
WASHINGTON COUNTY)

Personally came before me this 12 day of Nov., 1997, Robert A. Lee to me known to be the person who executed the foregoing amendment to lease.

[Signature]
Notary Public, Washington County, WI
My Commission Expires: 15 permanent

CITY OF HARTFORD
HANGAR LAND LEASE

COPY

THIS AGREEMENT, made and entered into this 16 day of October, 1997, by and between the CITY OF HARTFORD, a municipal corporation, existing by and under the authority of the laws of the State of Wisconsin hereinafter referred to as the "Lessor" and WILLIAM C. ASHENFELTER, N2863 COUNTY TRUNK P, RUBICON, WI 53078, hereinafter referred to as the "Lessee".

WITNESSETH:

WHEREAS, Lessor owns and operates near the City of Hartford, Wisconsin, an airport which includes all aeronautical navigation facilities, said airport being known as the Hartford Municipal Airport-Miles Field, and said Lessor is desirous of leasing to lessee certain premises hereinafter more fully described and located on said airport, together with the right to use and enjoy individually and in common with others the facilities referred to, and,

WHEREAS, Lessee desires to base aircraft on said airport and to sublease space in a Hangar located on a parcel of land hereinafter more fully described and located on said airport, and

WHEREAS, Lessee will use the property primarily for the purpose of storing and maintaining aircraft owned by Lessee or sublessee.

NOW, THEREFORE, for and in consideration of the rental charges, covenants, and agreements herein contained, Lessee does hereby hire, take and lease from Lessor, and Lessor does hereby grant, demise and lease unto Lessee the following described tract of land at said airport, with respect to which Lessee is to have for the term of this lease the exclusive use of said tract described as follows:

A part of Hartford Municipal Airport lands, said lands being located in the SW 1/4 of the NW 1/4 of Section 8, T10N, R18E, City of Hartford, Washington County, Wisconsin, more particularly described as follows: Commencing at the Northwest corner of said Section 8, thence South, along the West line of the NW 1/4 of said Section 8, 1135.2 feet to the centerline of the airport "clear zone"; thence S 70° 30' E, along said "clear zone" centerline, 230.2 feet to the Easterly line of said "clear zone" thence S 19° 30' W, along said Easterly line and its extension, 335.0 to the "Building Restriction Line" and monument "A", a 1" diameter iron pipe; thence S 70° 30' E, along said "Building Restriction Line", 760.1 feet to monument "B", a 1" diameter iron pipe; thence N 70° 30' W, 60 feet; thence S 19° 30' W, 110 feet to the point of beginning; thence N 70° 30' W, 52 feet; thence S 19° 30' W, 58.5 feet; thence S 70° 30' E, 52 feet; thence N 19° 30' E, 58.5 feet to the point of beginning containing 3,042 square feet.

- 1) **TERM:** The term of this lease shall be for a period of 20 years beginning from the first day of January 1997, and expiring on the last day of December 2016. In the event Lessee desires to renew this lease, Lessee shall give the Hartford Airport Manager as a representative of

the Lessor, written notice thereof at least six (6) months prior to the expiration of the term of this lease.

- 2) **RENT:** Lessee agrees to pay 7¢ per square foot per year rental charge for the leased premises, which contains a total of 3,042 square feet, payable in annual installments on the 1st day of January in each subsequent year, the first annual installment being hereby acknowledged. It is understood and agreed that the rental charge shall be subject to reexamination and readjustment by the lessor on January 1, 2002 and at 5 year intervals thereafter over the balance of this lease.
- 3) **IMPROVEMENTS:** All new construction or modifications to existing structures on the Hartford Municipal Airport shall conform to the building codes; and zoning requirements of the City and State, the Airport Master Plan, and any rules, regulations, ordinances, or other orders relative to said airport which now are or hereafter shall be in effect. Building plans must be approved by Lessor prior to commencement of any construction. New Hangar construction must be completed within 18 months of execution of the agreement. Conversion of said hangar for commercial use must be approved by the Department of Industry, Labor, and Human Relations, and must comply to their regulations, Chapters 50 through 64. Lessee shall immediately repair or rebuild any improvement upon the premises that has been damaged.
- 4) **ASSIGNMENT & SUB-LEASES:** The Lessee shall have the right to store aircraft owned by them or the aircraft of others to whom they may rent hangar space. The Lessee may enter into sub-lease agreements for space in said hangar, however, all said leases shall be subject to the terms and conditions of this lease. Lessee shall not assign this lease without first obtaining the written consent of Lessor, which consent shall not be unreasonably withheld. Under no circumstances shall Lessee store or allow to be stored, below the ground, any inflammable liquids or petroleum product. Storage of fuels inside the hangar is permitted only if approved by Lessor.
- 5) **COMMON AREAS:** The Lessee, their guests and patrons shall have the right to the nonexclusive use, in common with others, of the airport parking areas, appurtenances and improvements thereon, however, the grant of such right shall not restrict the right of Lessor to charge a fee for use of such areas; the right to install, operate, maintain and store, subject to the approval of the Lessor in the interests of safety and convenience of all concerned, all equipment necessary for the safe hanging of the planes which shall be hangared by said Lessee; the right of ingress and egress from the demised premises which shall be limited to streets, driveways or sidewalks designated by Lessor for such purposes, which right shall extend to Lessee's employees, passengers, guests, invitees and patrons; and the right, in common with others authorized so to do to use common areas of the airport, including runways, taxiways, aprons, roadways, and other conveniences for the take-off, flying and landing of aircraft of Lessee.
- 6) **COMPLIANCE WITH LAWS:** The Lessee agrees to observe and obey during the term of this lease all existing and subsequently created laws, ordinances, rules and regulations promulgated and enforced by Lessor, and by other proper authority having jurisdiction over the conduct of operations at the airport. Such laws, ordinances, rules and

regulations are intended by the parties to be incorporated by reference and made a part of this agreement as if more fully set forth herein.

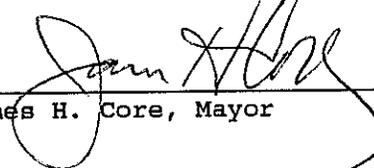
- 7) **INDEMNIFICATION:** Lessee shall defend, indemnify and hold City harmless against all expenses, liabilities, and claims of every kind, including claims for environmental contamination and including reasonable attorney's fees, by or on behalf of any person or entity arising out of failure by Lessee to perform any of the provisions of this Lease; any injury or damage happening on or about the premises arising out of Lessee's use of the premises; or any lien or security interest filed against any part or all of the premises.
- 8) **TITLE TO IMPROVEMENTS:** The Lessee shall retain title to all buildings on said premises, or to be constructed on said premises, and such title shall be transferable and any buildings constructed may be removed at the end of the term. Any transfer of title shall require the prior written approval of Lessor, such approval not to be unreasonably withheld.
- 9) **MAINTENANCE:** The Lessee will maintain the structures occupied by them and the surrounding land premises in good order and make such repairs as are necessary, including lawn maintenance and weed control. In the event of fire or any other casualty, the owner of any damaged structure shall either repair or replace the building and restore the leased land to its original condition or remove the damaged building and restore the leased area to its original condition. Such action must be accomplished within twelve (12) months from the date the damage occurred. Upon petition by the Lessee, the Lessor may grant an extension of the time, if it appears an extension is warranted.
- 10) **RIGHT OF ENTRY:** Lessor reserves the right to enter upon the premises at any reasonable time acceptable to the parties for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement.
- 11) **TAXES & PAYMENTS:** Lessee will pay or require any sublessee to pay all utility bills, taxes and assessments that may be levied against the personal property of the Lessee or the buildings which they may erect on lands leased exclusively to them when they are due.
- 12) **SIGNS:** Lessee agrees that no signs or advertising matter may be erected without the prior written consent of Lessor.
- 13) Lessee in the use of the airport for themselves, their personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with land that (a) no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to, discrimination in the use of said facilities, (b) that in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to, discrimination, (c) that the premises shall be used in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, non-discrimination in

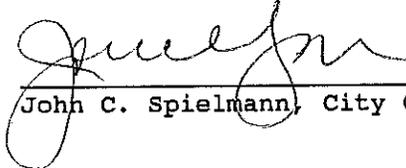
Federally-assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended. In the event of Lessee's breach of any of the above-non-discrimination covenants, the Lessor shall have the right to re-enter said land and facilities thereon and terminate this lease, all the above described lands shall thereupon revert to and vest in and become the absolute property of the Lessor and its assigns. In the event of such termination, Lessee retains the option to remove the building or buildings if of any value.

- 14) **FAILURE TO PAY RENT OR TAXES:** Failure on the part of the Lessee to pay the rent or payments pursuant to Paragraph 11 hereunder within thirty (30) days after same shall become due; shall authorize Lessor, at its option and without legal proceedings, to declare this lease void, cancel the same, and re-enter and take possession of the premises, excepting that said cancellation and re-entry shall not become effective unless an eight (8) day written notice has been mailed to the last known address of the Lessee.
- 15) **OTHER DEFAULT:** If Lessee shall violate any of the restrictions in this lease, or shall fail to keep any of its covenants after written notice to cease such violation, and shall fail to correct such violation within sixty (60) days, the Lessor may at once, if it so elects, terminate the same and take possession of the premises.
- 16) **MAINTENANCE OF PUBLIC AREAS:** The Lessor reserves the right, but shall not be obligated to the Lessee, to maintain and keep in repair the landing area of the airport and all publicly owned facilities of the airport, together with the right to direct and control all activities of the Lessee, their guests, patrons and sub-lessees in this regard.
- 17) **HEIGHT RESTRICTIONS:** The Lessor reserves the right to take any action it considers necessary to protect the aerial approaches to the airport against obstruction, together with the right to prevent the Lessee from erecting or permitting to be erected any building or other structure on the airport which, in the sole opinion of the Lessor, would limit the usefulness of the airport or constitute a hazard to aircraft.
- 18) **EMERGENCY:** During the time of war or national emergency, the Lessor shall have the right to lease the landing area or any part thereof to the United State's Government for military or naval use, and if any such lease is executed, provisions of this instrument, insofar as they are inconsistent with the provisions of the lease to the Government, shall be suspended.
- 19) **SUBORDINATION:** All leases shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States relative to the operation or maintenance of the airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.
- 20) All the covenants, stipulations and provisions in this agreement shall extend and bind the legal representatives, successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first herein written.

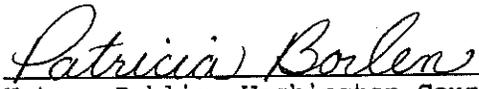
CITY OF HARTFORD, LESSOR

BY: 
James H. Core, Mayor

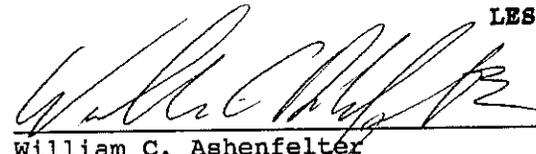
BY: 
John C. Spielmann, City Clerk

STATE OF WISCONSIN)
WASHINGTON COUNTY)

Personally came before me this 16th day of October, 1997, the above-named James H. Core, Mayor of the City of Hartford and John C. Spielmann, City Clerk, of the City of Hartford known to me to be such persons and officers who executed the foregoing lease and acknowledged that they executed the same as officers of said City of Hartford, by its authority.


Notary Public, Washington County, WI
My Commission Expires: 4/9/00

LESSEE:

BY: 
William C. Ashenfelter

STATE OF WISCONSIN)
WASHINGTON COUNTY)

Personally came before me this 16 day of October, 1997, William C. Ashenfelter to me known to be the person who executed the foregoing lease.


Notary Public, Washington County, WI
My Commission Expires: 6/11/2000

Executive Summary

Title: Parks Department Commercial Riding Mower Purchase

Background: The approved 2016 budget includes \$60,000 for acquisition of a new 11' cut riding mower. The funding plan approved included that the 2003 John Deere 1600 WAM mower is either sold or traded in with the purchase of a new mower. The trade-in value was expected to be \$2,000 resulting in a total available budget of \$58,000. The bid request was for a new 2016 commercial mower with sunshade, ROPS, road package kit, warning beacon, slow moving sign, spare filter set, extra mowing blade set, extra tire set, extra castor wheel set, and mulching blade/deck kit. The minimum stated warranty in specification was 2 years or 1500 hours whichever comes first. The following bids were received.

John Deere 1600 WAM Mid-State Equipment, Jackson WI.	\$51,531.45	Available 5 weeks from order Warranty: 2 years
Jacobsen R311T Horst Distributing, Inc., Chilton, WI.	\$54,900	Available 1 week from order Warranty: Earlier of 2 years/ 2000 hours
Toro Groundsmaster 4000-D Reinders, Sussex, WI.	\$61,585.65 (2016)	Available 4 weeks from order Warranty: 2 years
Toro Groundsmaster 4000-D Reinders, Sussex, WI.	\$58,838.65 (2015 demo)	Available 2 weeks from order Warranty: 2 years

Staff is recommending the Jacobson R311T for purchase. The following are the considerations in this recommendation.

1. Staff sold the 2003 John Deere WAM mower on the Wisconsin Surplus Auction site in March. The unit sold for \$8,575. This exceeded the budget allowance of \$2,000 for sale/trade-in revenue by \$6,575. The excess sale revenue increases the overall budget and funding sources to \$64,575 for a new mower unit. Based on this funding level all mower bids submitted are within the budget.
2. There is a major difference in cutting deck operations between the Jacobson (hydraulic motor driven cutting blades) vs. Toro/John Deere (belt drive, pulley, spindles driven blades). In the demonstration of the Jacobson staff noted that the hydraulic motor design will be an advantage for general deck maintenance and care. The long term anticipated costs for parts between hydraulic motor replacement verses belts/spindles/pulleys is expected to be less and certainly not more based upon information obtained in contacting users of the Jacobson R311T mower.
3. Total cut with all decks and speeds as listed in the product literature:

Jacobson	134"	Cutting speed 7.7 mph	Road Speed 14.9 mph
Toro	132"	Cutting speed 8.5 mph	Road Speed 16.2 mph
John Deere	128"	Cutting speed 8.6 mph	Road Speed 14 mph

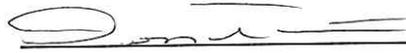
4. Engine

Jacobson	65.2 hp	Kubota turbo
Toro	55 hp	Yanmar turbo
John Deere	58.1 hp	Mfg. Not listed, turbo
5. The 2003 John Deere WAM had \$12,300 in repairs between 2009 to 2015 which causes concerns on both the cost of repair and the downtime when the unit must be serviced.

Based on the Departments history with running the John Deere WAM, past/current operations with a variety of Toro units and the reference check/demonstration of the Jacobsen staff feels that the Jacobsen and Toro are the better overall commercial mowers in this model category. The Jacobsen bid is significantly lower than the Toro therefore we are recommending the Jacobsen. A final note and advantage is that the Jacobsen would be delivered within 1 week of order while the other new mowers would have delivery 4 to 5 weeks from the time of order.

Fiscal Impact: The Jacobsen mower bid totals \$54,900 and is under the approved budget. The approved funding is in Parks Capital Equipment account # 100.501.552100.59501

Staff Recommendation: Staff recommends the purchase of the 2016 Jacobsen R3111T form Horst Distributing, Inc. Chilton, WI. at a total cost not to exceed \$54,900.

Prepared by:		<u>4/26/16</u>
	Mike Hermann, Parks and Recreation Director	Date
Reviewed by:		<u>4/27/16</u>
	Dawn Timm, Finance Director	Date
Approved by:		<u>4/27/16</u>
	Steve Volkert, City Administrator	Date
Routing:	Park and Recreation Commission	5/4/16
	City Council	5/10/16

JACOBSEN

R311T™

Large Area Rotary Mower



The R311T™ rotary mower has the powerful cutting performance, simplified maintenance and operator comfort you need to get the job done. Ideal for golf roughs, sports fields, parks and roadside areas.

- **Proven and powerful** 59 hp (44 kW) or 65.2 hp (48.6 kW) turbocharged Kubota® diesel delivers exceptional mowing power to effortlessly slice through the tallest, thickest grass.
- **Independent deck control** allows mowing with 1, 2 or all 3 decks to trim around obstacles, varying terrain and wide spans of turf.
- **Individual hydraulic deck motors** with self-lubricating integral bearings deliver reliable cutting power to each blade and require no tensioning or greasing maintenance of belts and pulleys.
- **Maintenance free, wet parking brakes** deliver safe braking on even the steepest of slopes and reduce total cost of ownership with no linkages or pads to service or adjust.
- **Air-ride suspension seat, ergonomic cockpit** cruise control and an optional climate controlled cab provide a comfortable, productive ride for long hours of operation.

QUICK SPECS

Engine: Kubota® turbocharged diesel

Cutting Deck:

Front Deck: 64 in. (1.62 m), full-floating

Wing Decks: 42 in. (1.07 m), full-floating

Height-of-Cut: 1 - 5.5 in. (2.54 - 14 cm) in 0.5 in. (1.27 cm) increments

Width-of-Cut: 134 in. (3.4 m)

Dimensions:

Weight: 4080 lbs. (1851 kg); 4150 lbs. (1882 kg)

Length: 144 in. (3.66 m)

Height:

ROPS Up: 84 in. (2.13 m)

ROPS Down: 63.5 in. (1.61 m)

Width:

Mow: 139 in. (3.53 m)

Transport: 93.5 in. (2.38 m)



Horst Distributing Inc
444 North Madison St.
Chilton, WI 53014
Phone 800-279-2341
Fax 920-849-9576

www.jacobsen.com

R311T™

SPECIFICATIONS

Engine	069177	069178
Type	Kubota® V2403-M-T 4-cyl, turbocharged, liquid-cooled diesel	Kubota® V2403-CR-T-E4B 4-cyl, turbocharged, liquid-cooled diesel
Rated Horsepower*	59.0 hp (44.0 kW)	65.2 hp (48.6 kW)
Emission Level	EPA Tier 4 Interim (EU Stage IIIA)	EPA Tier 4 Final (EU Stage IIIB); Ultra low sulfur diesel fuel required
Peak Torque	120.7 lbs.-ft (163.6 NM) @ 1800 rpm	146.4 lbs.-ft (198.5 NM) @ 1600 rpm
Displacement	148 cu in. (2.434 L)	
Air Cleaner	Dry type Cyclopac air cleaner with service indicator light	
Cooling System	Side-by-side radiator/hydraulic oil cooler; pressurized; 8 qt. (7.6 L) capacity	
Lubrication	Fully pressurized with remote engine oil cooler	
Fuel Capacity	20 gal. (75.7 L)	
Oil Filter Type	Full-flow, replaceable spin-on remote type	
Electrical System	12V battery with 750 cold cranking amps; 45-amp alternator. Overload protection with circuit breakers and fuses.	12V AGM battery with 560 cold cranking amps; 45-amp alternator. Overload protection with circuit breakers and fuses.

Speed (Maximum)	
Mowing	7.7 mph (12.4 km/h)
Transport	2WD: 14.9 mph (24 km/h) 4WD: 7.8 mph (12.6 km/h)
Reverse	2WD: 6 mph (9.6 km/h) 4WD: locked out

Traction and Drive	
Traction System	Hydrostatic, closed loop parallel system; (servo-controlled*) variable displacement piston pump; high-torque fixed displacement piston wheel motors; automatic flow divider for anti-stall and limited slip; motors on rear wheels electro-hydraulically engage/disengage for selectable 2WD or 4WD in transport; full-time 4WD in mow.
Deck Drive	3-section pump and direct-cooled deck motors
Hydraulic System	17 gal. (64.3 L) or 16 gal (60.6 L) reservoir capacity; o-ring face seal fittings; charge and return filters; suction screen at tank; oil cooler; diagnostic test ports

Tires, Brakes and Steering	
Front Tires	Two, 26 x 12-12 tubeless, 6-ply rated
Rear Tires	Two, 23 x 10.5-12 tubeless, 4-ply rated
Brakes	Dynamic braking through traction system
Parking Brake	Wet parking brakes integrated in front wheel motors; engage switch on control console
Steering	Rear wheel, hydrostatic power steering with tilt adjustable steering wheel

Decks and Cutting Units		
Number and Size	One, 64 in. (1.62 m) full-floating front deck; Two, 42 in. (1.07 m) full-floating wing decks	
Deck Construction	10-gauge heavy-duty steel with reinforcing plates, ribs, bumpers	
Caster Wheels	Eight, 4 x 11 in. (10.16 x 27.94 cm) smooth, pneumatic tires with greaseable ball bearings	
Deck Lift/Lower	Hand operated, individual lever controlled hydraulic lift system	
Weight Transfer	Adjustable at operator controls, hydraulic weight transfer	
Blades	Seven, 23 in. (58 cm) low noise, low lift	
Motor/Spindle	Seven individual hydraulic motors with integral bearings; self lubricating	
Height-of-Cut	1 - 5.5 in. (2.54 - 14 cm) in 0.5 in. (1.27 cm) increments	
Overall Cutting Width	134 in. (3.4 m)	
Cutting Capacity	Up to 10.3 acres/hour at 7.7 mph (4.20 ha/hr at 12.4 km/h) (no overlaps or stops)	
Fuel Economy and Runtime (dependent on operator and turf conditions)	1.47 gal/hr fuel (5.56 L/hr) consumption at 40% load; Up to 13.6 hours on single tank of fuel	1.42 gal/hr (5.4 L/hr) fuel consumption at 40% load; Up to 14.1 hours on single tank of fuel

Weight and Dimensions		
Weight (full fluids, less operator)	4080 lbs. (1851 kg); Cab Installed: 4606 lbs. (2089 kg)	4150 lbs. (1882 kg)
Length	144 in. (3.66 m)	
Height	ROPS Up: 84 in. (2.13 m); ROPS Down: 63.5 in. (1.61 m); Cab Installed: 102 in. (2.59 m)	
Wheelbase	67.8 in. (1.72 m)	
Width	Mow: 139 in. (3.53 m); Transport: 93.5 in. (2.38 m)	

Large Area Rotary Mower

PRODUCT CONFIGURATION

EQUIPPED STANDARD

- ✓ 4WD
- ✓ Foldable ROPS with seat belt
- ✓ Air-ride suspension seat with armrests
- ✓ Cruise control

ACCESSORIES

- Mulching kit
- Road light kit
- Work light kit
- Carefree caster wheel kit
- Canopy/sunshade
- Climate controlled cab – ROPS glass cab, A/C & heater, fan, mirrors, front & rear wipers, front washer, work lights, 4-way flashers/signals
- Cab Accessories – Radio/CD, speaker & antenna system; Roof mounted rotating amber beacon

GENUINE SERVICE PARTS

- Standard blade, LH: counterclockwise rotation; RH: clockwise rotation
- 10W-30 hydraulic fluid (standard)
- GreensCare 68 and GreensCare Plus 68 biodegradable fluid (optional)

THIRD-PARTY ACCESSORIES

- Snow Blower
- Brush/Sweeper
- Front Blade

*Engine horsepower is provided by engine manufacturer. Actual operating power output may vary due to conditions of specific use.

Due to emission regulations and fuel compatibility, model availability may vary by country. Please contact your nearest distributor for full details.

NOTE: Specifications, while correct at time of printing, may change without notice.

*Specifications for model 069178, Tier 4 Final



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1023R/Rev3/P3M/May 2014

MID-MORAINÉ MUNICIPAL ASSOCIATION DINNER MEETING
WEDNESDAY, MAY 25, 2016

Host Community: City of Cedarburg

Location: Cedarburg Cultural Center
W62 N546 Washington Ave.
Cedarburg, WI 53012
Phone Number – 262-375-3676

Dinner: Buffet Catered by Out & Out : Pork Tenderloin with Creamy Leek Sauce, Herb-Roasted Yukon Potatoes, Fresh Seasonal Vegetable Medley, Caesar Salad with Creamy Caesar Dressing, Colombian Coffee, Delicately Delicious Filled Sheet Cake

Cost: \$ 24.00

Speaker: Mr. Michael Duckett, Executive Director of the Southeast Wi Professional Baseball Association, (Miller Park) and his topics will be Miller Park and the elimination of the Sales Tax.
Would be a great meeting for your Wastewater Treatment Managers.

Schedule: Social Hour: 6:00 – 6:30 p.m.
Dinner: 6:30 p.m.
Speaker: 7:30 p.m.

Please forward reservations and payments to:

Nancy Brunner
P.O. Box 50
Newburg, WI 53060-0006
(262) 675-2160

Cc: Area Legislators
Curt Witynski

Local Government 101: Important Basics

The League's 1-day workshops provide a basic framework for governing to both new city and village officials and those who want to brush up on their knowledge of local governance.

Online Registration

LOCATIONS

AGENDA

2016 Local Government 101 by Location:

Pewaukee

April 29|Holiday Inn, Pewaukee/Milwaukee West
N14 W24140 Tower Pl, Pewaukee, WI 53072
Phone: 262-506-6300

Eau Claire

May 6|Clarion Hotel Campus Area, Eau Claire
2703 Craig Rd., Eau Claire WI 54701
Phone: 715-835-2211

Madison

May 20|Crowne Plaza, Madison
4402 E Washington Ave., Madison WI 53704
Phone: 608-244-4703

Green Bay

June 3|Tundra Lodge, Green Bay
865 Lombardi Ave, Green Bay WI 54304
Phone: 920-405-8700

8:30 **Registration** - Coffee

9:00 **Welcome**

Jerry Deschane, Executive Director or Gail Sumi, Member Engagement

Executive Summary

Ordinance No. 1352

Title: Proposed amendment to the City of Hartford 2030 Smart Growth Plan

Background: In 2010 the Plan Commission and Common Council approved the nine elements of the City of Hartford 2030 Smart Growth Plan and component Long-Range Land Use Map. The Long-Range Land Use Map was subsequently amended for small areas later in 2010, 2012 and earlier in 2016. During the Smart Growth review process, Staff indicated that proposed changes were likely to come forward occasionally, primarily from land owners. The Plan Commission and Common Council can vote to change the City of Hartford 2030 Smart Growth Plan at any time.

Long-Range Land Use Map Function: Ideally the Long-Range Land Use Map should serve as a template of how the City views the current and future mix of land uses in and around Hartford. However, some of the land uses described in the Long-Range Land Use Map do not ideally describe the land use that exists or could appropriately exist in a given area. For example, in the downtown area, there are individual buildings that include residential, commercial and light industrial uses. This mix of uses is viable outside of the downtown as well.

Hartford's Long-Range Land Use Map, similar to its zoning ordinance, is based on the Euclidian model. The Euclidian model seeks to separate incompatible uses. However, over time this approach has served to separate almost all different uses, rather than just the incompatible ones. It is important that the City of Hartford keep zoning and land use flexible to ensure that compatible uses can be intermixed, thus creating more memorable and sustainable neighborhoods.

Proposed Change: Staff recommends that the City of Hartford 2030 Smart Growth Plan and Long-Range Land Use Map be amended to reflect the following changes:

Land North of the Current Terminus of Liberty Avenue: The adopted Smart Growth Plan identifies this area for commercial development. The applicant is requesting medium density residential development (5.8 to 8.0 units per acre). The area to the west and south calls for commercial development. The area to the north is identified as conservancy and is not intended to be developed. The density proposed for this development would be 6.1 units per acre.

Staff supports a change to the Smart Growth plan to allow for higher density residential development in this area. Multi-Family development remains the dominant portion of the residential development market in southeastern Wisconsin, and demand for additional multi-family development is high.

Also, the land is separated from the existing commercial development (Wal-Mart and a retail strip center) and its location north of the large Wal-Mart stormwater pond and south of the Rubicon River make it tucked away. Staff does not believe that the land is viable for commercial uses, which need to be visible from a main transportation arterial.

Its location, however, does make it attractive for higher density residential development. It is very near a number of commercial and retail establishments. It is also near the Dodge Industrial Park, the largest employment center in the area. Eventually, Liberty Avenue will extend to the western leg of Liberty Avenue in the Dodge Industrial Park, and the proposed development will bring this closer to reality.

Office use would certainly be appropriate here as well, but given the City's location away from the interstate, we have never been a major draw for office parks and uses.

Also, the Smart Growth Plan only identifies one other area outside the current City boundary for high density residential development (on STH 60 south of Wal-Mart). However, sanitary sewer is not currently available to this area, making it less developable in the short term.

Finally, the City has long had a goal of maintaining a housing composition of 55% Single Family, 15% Two Family, and 30% Multi Family that it has followed when reviewing both short-term and long-term land use decisions. The City is currently more than 1% low on multi-family housing. The multi-family housing category includes condominiums, senior only housing, and apartments. If all approved and partially approved developments within the City were built out, the City would be more than 2% low for multi-family housing. While 2% might not sound like much, it is actually hundreds of housing units.

Staff believes that this area is appropriate given its location on a State arterial road as well as the general compatibility of all types of residential development as long as they are planned correctly. The City has numerous examples of this (e.g. Gateway Estates). This area already has or is planned for a mix of all types of housing.

Recommendation: Staff recommends that the City of Hartford 2030 Smart Growth Plan Long-Range Land Use Map be amended for the land north of the current terminus of Liberty Avenue to allow for medium density residential development (5.8-8.0 units per acre).

Prepared By: Justin Drew 5/4/16
Justin Drew Date
City Planner

Reviewed By: Lori Hetzel 05/04/16
Lori Hetzel Date
City Clerk

Approved By: Steve Volkert 5-4-16
Steve Volkert, Date
City Administrator

ROUTING: PLAN COMMISSION 05/09/16
COMMON COUNCIL 05/10/16

Daily News:
April 9, 2016
1 notice sent

Notice of Public Hearing
City of Hartford Common Council
Smart Growth Plan

PLEASE TAKE NOTICE that a PUBLIC HEARING will be held at 7:00 p.m. or thereafter on *May 10th, 2016* in the Common Council Chambers at the lower level of City Hall, 109 N. Main Street, by the City of Hartford Common Council for the purpose of considering a possible amendment to the City of Hartford 2030 Smart Growth Plan adopted by the Common Council in December 2009, and updated in 2010, 2012, and 2016.

The proposed amendment is intended to:

Change the allowable use from commercial to high density residential for tax key number T6040200Y, north of the current terminus of Liberty Avenue.

A copy of materials and related information will be available for review by appointment after April 13 at the City of Hartford Planning Office, top floor City Hall, Monday – Friday 7:30 a.m. – 4:30 p.m.

The purpose of said Public Hearing is to hear those persons who wish to express their opinions for or against the proposed draft changes to the Smart Growth Plan.

Dated this 9th day of April, 2016.

Lori Hetzel
City Clerk
City of Hartford

Ordinance No. 1352

An Ordinance Revising the 2030 City of Hartford Smart Growth Plan

The Common Council of the City of Hartford, Washington/Dodge Counties, Wisconsin, do ordain as follows:

SECTION 1: Pursuant to SS62.23(2) and (3), Wis. Stats., in 2009 the City of Hartford prepared and adopted a comprehensive land use plan as defined in SS66.1001(1)(a) and 66.1001(2), Wis. Stats.;

SECTION 2: Upon enactment of the Ordinance adopting the 2030 City of Hartford Smart Growth Plan the Common Council attached the following conditions:

1. The Common Council intends to amend the provisions of the plan as they see fit;
2. The Common Council may do simple or major adjustments at any time;
3. The Plan and local ordinances must be consistent and cannot be in conflict, and
4. Legislation encourages the City to complete an update every ten (10) years;

SECTION 3: In keeping with the above-noted conditions, the Common Council has reviewed and approved a requested amendment to the Smart Growth Plan intended to amend the land north of the current terminus of Liberty Avenue to allow for medium density residential development (5.8 – 8.0 units per acre).

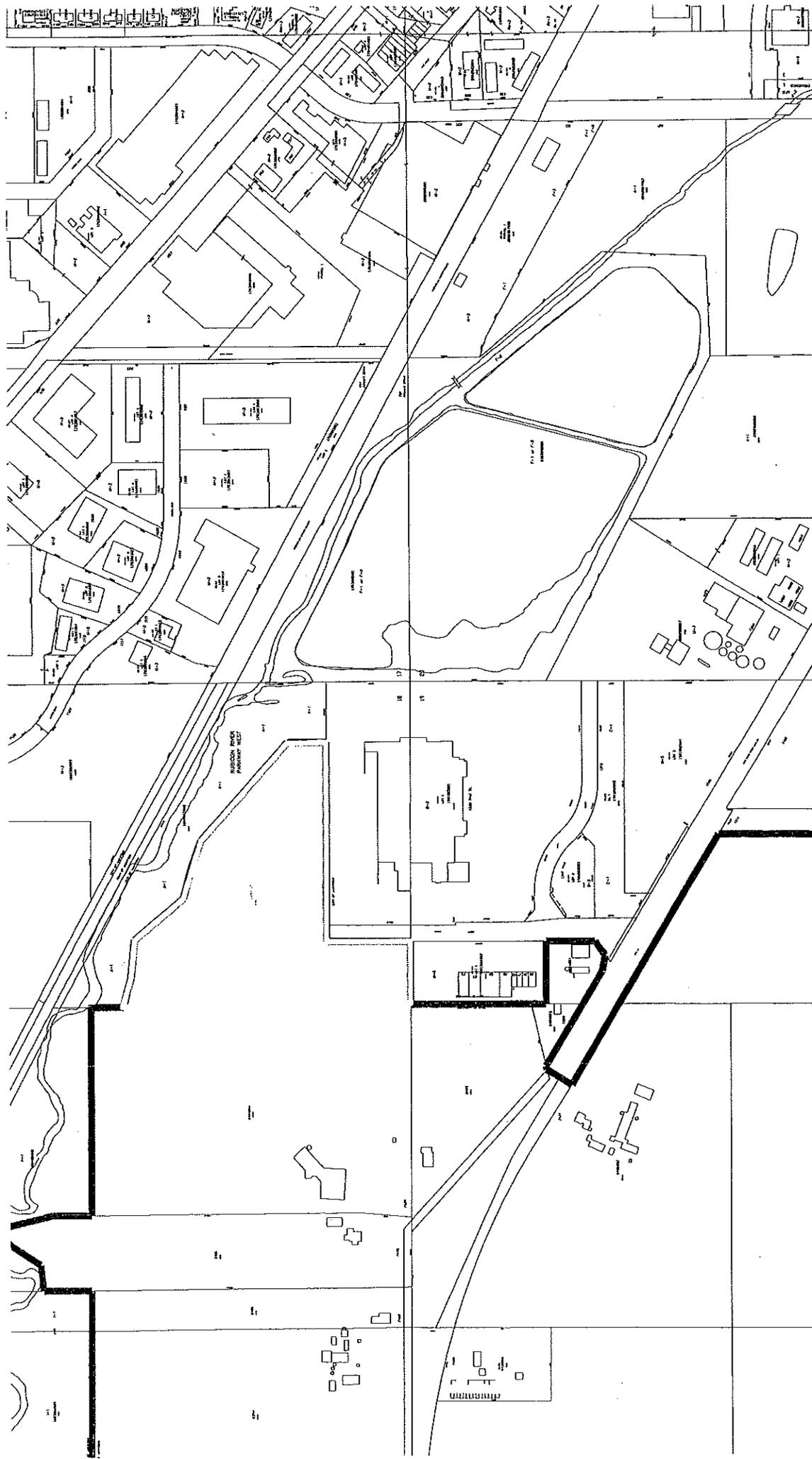
SECTION 4: This ordinance shall take effect and be in full force upon its passage and the day after its publication.

Signed: _____
Timothy C. Michalak, Mayor

INTRODUCED: May 10, 2016

ADOPTED:

Attest: _____
Lori Hetzel, City Clerk





LYNCH & ASSOCIATES
 1443 S. WESTWISCONSIN
 WISCONSIN 53111
 (262) 492-5040

NO.	REVISIONS	BY	DATE

HARTFORD MULTIFAMILY DEVELOPMENT CONCEPTUAL PLAN

CITY OF HARTFORD, WASHINGTON COUNTY, WISCONSIN

PRELIMINARY

INITIALS DATE
 DESIGNED JAS 01/26/16
 DRAWN JAS 01/26/16
 CHECKED TEL 01/26/16

SCALE
 0" = 100'

PROJECT NO.
16-0003

SHEET NO.
 _____ OF _____

IMPERVIOUS CALCULATIONS

TOTAL AREA = 15.0 AC = 100%
 TOTAL IMPERVIOUS = 5.4 AC = 36%
 PROPOSED (3.1 AC)
 EXISTING (2.3 AC)

TOTAL GREEN SPACE = 10.6 AC = 64%

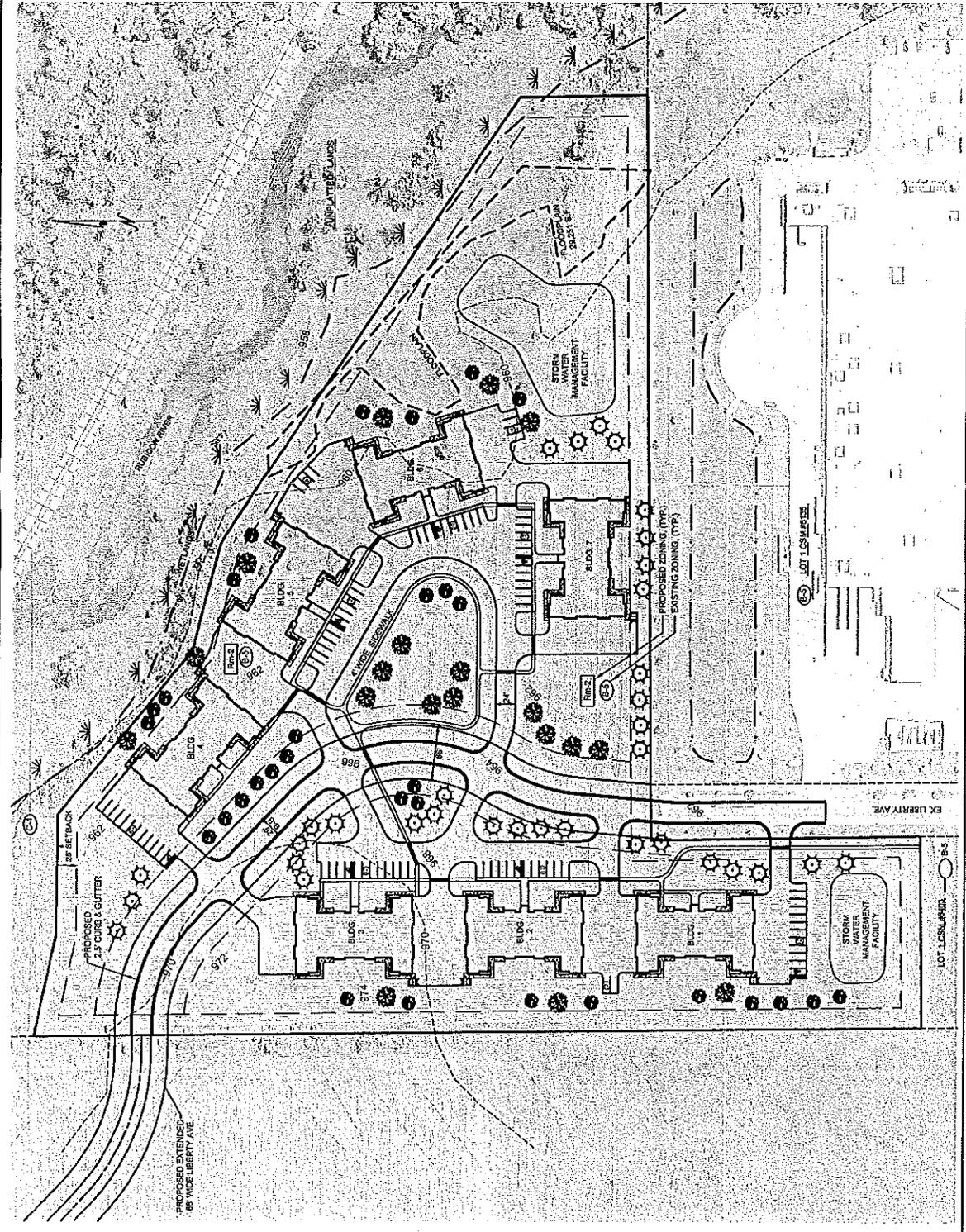
PARKING CALCULATIONS

PROPOSED SURFACE STALLS = 188
 PROPOSED PARKING STALLS IN FRONT OF GARAGES = 188
 TOTAL SURFACE STALLS = 376
 TOTAL IMPERVIOUS STALLS = 289

SITE DENSITY CALCULATIONS

TOTAL AREA = 15.0 AC
 TOTAL UNITS = 84 UNITS
 UNITS PER ACRE = 5.6 u/a

NOTES:
 1. VERIFY WITH ANS AND FLOODING WITH ANS FROM WASHINGTON COUNTY C.I.S. WEBSITE.
 2. LAYOUT, DIMENSIONS AND TOPOGRAPHY SUBJECT TO FIELD VERIFICATION.



AUT DATE: 3/27/2016 2:31 PM

DRAWN: A. Lohmeier - Project: 16015 (16-0003) Premier Hartford Concept Plan (CAD) 16-0003.dwg

RESOLUTION NO. 3450

RESOLUTION AUTHORIZING THE REDEMPTION OF
WATER AND ELECTRIC SYSTEM REVENUE BONDS, DATED JULY 15, 2005

WHEREAS, the City of Hartford, Washington and Dodge Counties, Wisconsin (the "City") has outstanding its Water and Electric System Revenue Bonds, dated July 15, 2005 (the "2005 Bonds");

WHEREAS, the Common Council has determined that it is necessary and desirable to call the 2005 Bonds maturing in the years 2019 through 2022 for redemption on July 1, 2016 with proceeds of water and electric system revenue bonds to be issued by the City prior to July 1, 2016;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, that the 2005 Bonds maturing in the years 2019 through 2022 are hereby called for prior payment on July 1, 2016 at the price of par plus accrued interest to the date of redemption.

The City hereby directs the City Clerk to work with Hutchinson, Shockey, Erley & Co. to cause timely notice of redemption, in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Notice"), to be provided at the times, to the parties and in the manner set forth on the Notice.

Adopted, approved and recorded May 10, 2016.

Timothy C. Michalak
Mayor

ATTEST:

Lori Hetzel
City Clerk

(SEAL)

EXHIBIT A

NOTICE OF FULL CALL*

CITY OF HARTFORD
WASHINGTON AND DODGE COUNTIES, WISCONSIN
WATER AND ELECTRIC SYSTEM REVENUE BONDS
DATED JULY 15, 2005

NOTICE IS HEREBY GIVEN that the Bonds of the above-referenced issue which mature on the dates and in the amounts; bear interest at the rates; and have CUSIP Nos. as set forth below have been called for prior payment on July 1, 2016 at a redemption price equal to 100% of the principal amount thereof plus accrued interest to the date of prepayment:

<u>Maturity Date</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>CUSIP No.</u>
07/01/2019	\$1,480,000	4.00%	416803FP4
07/01/2020	1,200,000	4.00	416803FQ2
07/01/2022	2,400,000	5.00	416803FS8

Upon presentation and surrender of said Bonds to Associated Trust Company, National Association, the registrar and fiscal agent for said Bonds, the registered owners thereof will be paid the principal amount of the Bonds plus accrued interest to the date of prepayment.

Said Bonds will cease to bear interest on July 1, 2016.

By Order of the
Common Council
City of Hartford
City Clerk

Dated _____

* To be provided to Associated Trust Company, National Association at least thirty-five (35) days prior to July 1, 2016. The registrar and fiscal agent shall be directed to give notice of such prepayment by registered or certified mail, overnight express delivery, or facsimile transmission to The Depository Trust Company, Attn: Supervisor, Call Notification Department, 570 Washington Blvd., Jersey City, NJ 07310, not less than thirty (30) days nor more than sixty (60) days prior to July 1, 2016 and to the MSRB electronically through the Electronic Municipal Market Access (EMMA) System website at www.emma.msrb.org. Notice shall also be provided to XL Capital Assurance Inc., or any successor, the bond insurer of the Bonds.

OFFICIAL STATEMENT

NEW ISSUE
"BANK QUALIFIED"

INSURED BY XL CAPITAL ASSURANCE INC.
MOODY'S INVESTORS SERVICE INC: "Aaa"

In the opinion of Quarles & Brady LLP, Bond Counsel, assuming continued compliance with the requirements of the Internal Revenue Code of 1986, under existing law interest on the Bonds is excludable from gross income and is not an item of tax preference for federal income tax purposes. See "LEGAL MATTERS" herein for a more detailed discussion of some of the federal income tax consequences of owning the Bonds. The interest on the Bonds is not exempt from present Wisconsin income or franchise taxes. The opinion contains greater detail, and is subject to exceptions, as noted in "LEGAL MATTERS - Tax Exemption" and "Proposed Form of Legal Opinion for the Bonds" herein.

\$6,380,000
CITY OF HARTFORD
WASHINGTON AND DODGE COUNTIES, WISCONSIN
Water and Electric System Revenue Bonds

Dated: July 15, 2005

Due: July 1, as shown below

The Water and Electric System Revenue Bonds (the "Bonds") are being issued pursuant to Section 66.0621 (formerly Section 66.066) of the Wisconsin Statutes. The Bonds will be special obligations of the City of Hartford (the "City") payable only out of revenues of the Water and Electric System (the "System"), and do not constitute general obligation indebtedness of the City nor a charge against its general credit or taxing power. The Bonds are being issued for the public purpose of constructing improvements and extensions to the Water and Electric System, including a water tower and related improvements and equipment. The Bonds will be designated by the City as "Qualified Tax Exempt Obligations" for purposes of Section 265(b)(3) of the Code.

The Bonds will mature July 1 as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Yield</u>	<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Yield</u>	<u>Year</u>	<u>Amount</u>	<u>Rate</u>	<u>Yield</u>
2006	\$ 100,000	3.00%	2.70%	2011	\$ 125,000	3.625%	3.27%	2020	\$ 1,200,000	4.00%	4.07%
2007	100,000	3.125	2.80	2012	125,000	3.75	3.43				
2008	100,000	3.25	2.90	2013	125,000	4.00	3.55				
2009	100,000	3.375	3.00	2014	125,000	4.00	3.65				
2010	100,000	3.50	3.12	--							
					\$300,000	4.00%	Term Bond Due July 1, 2016	Yield 3.75%			
					\$1,480,000	4.00%	Term Bond Due July 1, 2019	Yield 4.02%			
					\$2,400,000	5.00%	Term Bond Due July 1, 2022	Yield 3.95%			

The Bonds will be issued as fully registered obligations without coupons and, when issued, will be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"). DTC will act as securities depository of the Bonds. Individual purchases may be made in book entry form only, in the principal amount of \$5,000 and integral multiples thereof. Purchasers will not receive certificates representing their interest in the Bonds purchased. Associated Trust Company, National Association, will be the paying agent and registrar for the Bonds.

Principal of the Bonds, payable annually each July 1, commencing July 1, 2006 through 2014 and 2020, and Term Bonds payable on July 1, 2016, 2019 and 2022, and interest, payable each January 1 and July 1, commencing January 1, 2006, will be paid to DTC, which will in turn remit such principal and interest payments to its participants for subsequent disbursement to the beneficial owners of the Bonds as described herein.

At the option of the City, the Bonds and Term Bonds maturing on July 1, 2016 and thereafter shall be subject to redemption in whole or in part by lot on July 1, 2015 or on any date thereafter at par plus accrued interest to the date of redemption. In addition the Term Bonds are subject to mandatory redemption, as set for in "THE BONDS -- Redemption" herein.

Payment of the principal and interest on the Bonds when due will be insured by a financial guaranty insurance policy to be issued by XL Capital Assurance Inc. simultaneously with the delivery of the Bonds.

XL CAPITAL ASSURANCE

Delivery of the Bonds is subject to the receipt of an approving opinion of Quarles & Brady LLP, Milwaukee, Wisconsin, Bond Counsel. The Bonds will be available for delivery on or about July 15, 2005, in New York, New York.

THIS COVER PAGE CONTAINS CERTAIN INFORMATION FOR QUICK REFERENCE ONLY. IT IS **NOT** A SUMMARY OF THIS ISSUE. INVESTORS MUST READ THE ENTIRE OFFICIAL STATEMENT TO OBTAIN INFORMATION ESSENTIAL TO THE MAKING OF AN INFORMED INVESTMENT DECISION.

June 28, 2005.

HSE
HUTCHINSON, SHOCKEY, ERLEY & CO.
Established 1857

City of Hartford, WI

remaining debt service on the 2005

Water and Electric Bonds

Callable for July 1, 2016

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
07/01/2016	-	-	-	-
01/01/2017	-	-	113,600.00	113,600.00
07/01/2017	150,000.00	4.000%	113,600.00	263,600.00
01/01/2018	-	-	110,600.00	110,600.00
07/01/2018	150,000.00	4.000%	110,600.00	260,600.00
01/01/2019	-	-	107,600.00	107,600.00
07/01/2019	1,180,000.00	4.000%	107,600.00	1,287,600.00
01/01/2020	-	-	84,000.00	84,000.00
07/01/2020	1,200,000.00	4.000%	84,000.00	1,284,000.00
01/01/2021	-	-	60,000.00	60,000.00
07/01/2021	1,200,000.00	5.000%	60,000.00	1,260,000.00
01/01/2022	-	-	30,000.00	30,000.00
07/01/2022	1,200,000.00	5.000%	30,000.00	1,230,000.00
Total	\$5,080,000.00	-	\$1,011,600.00	\$6,091,600.00

Yield Statistics

Bond Year Dollars	\$21,990.00
Average Life	4.329 Years
Average Coupon	4.6002729%
Net Interest Cost (NIC)	4.6002729%
True Interest Cost (TIC)	4.5893387%
Bond Yield for Arbitrage Purposes	4.5893387%
All Inclusive Cost (AIC)	4.5893387%

IRS Form 8038

Net Interest Cost	4.6002729%
Weighted Average Maturity	4.329 Years

City of Hartford, WI

refunding of the
remaining debt service on the 2005
Water and Electric Bonds

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
07/01/2016	-	-	-	-
01/01/2017	-	-	50,800.00	50,800.00
07/01/2017	150,000.00	2.000%	50,800.00	200,800.00
01/01/2018	-	-	49,300.00	49,300.00
07/01/2018	150,000.00	2.000%	49,300.00	199,300.00
01/01/2019	-	-	47,800.00	47,800.00
07/01/2019	1,180,000.00	2.000%	47,800.00	1,227,800.00
01/01/2020	-	-	36,000.00	36,000.00
07/01/2020	1,200,000.00	2.000%	36,000.00	1,236,000.00
01/01/2021	-	-	24,000.00	24,000.00
07/01/2021	1,200,000.00	2.000%	24,000.00	1,224,000.00
01/01/2022	-	-	12,000.00	12,000.00
07/01/2022	1,200,000.00	2.000%	12,000.00	1,212,000.00
Total	\$5,080,000.00	-	\$439,800.00	\$5,519,800.00

Yield Statistics

Bond Year Dollars	\$21,990.00
Average Life	4.329 Years
Average Coupon	2.0000000%
Net Interest Cost (NIC)	1.2585816%
True Interest Cost (TIC)	1.2345162%
Bond Yield for Arbitrage Purposes	1.2345162%
All Inclusive Cost (AIC)	1.2345162%

IRS Form 8038

Net Interest Cost	1.2184649%
Weighted Average Maturity	4.332 Years

EXECUTIVE SUMMARY

TITLE: Request for Proposals for Building Demolition Services for 112 East Washington Avenue

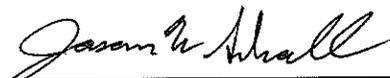
BACKGROUND: On December 12, 2015 the City issued a Raze Order for the property located at 112 East Washington Street. The Raze Order was served on the owner of the property and lienholders and any right to contest the Raze Order has lapsed.

I received an initial inquiry from a lienholder regarding the lienholder performing the demolition, but since that initial interest, I have had no substantial communication indicating that the property owner or any lienholder intends to comply with the Raze Order. At this time, I am recommending that the City proceed with a request for proposals for building demolition services to proceed with demolishing the home at 112 East Washington Avenue. I have consulted with the City Engineer, who has prepared the enclosed Request for Proposals. The City Engineer estimates that the cost of this project will be less than \$25,000, so the alternate public construction RFP procedure in Section 62.15(1), Wis. Stats., can be followed.

FISCAL IMPACT: The fiscal impact to the City is less than \$25,000.

RECOMMENDATION: Authorize the City Engineer to seek proposals for demolition services for 112 East Washington Avenue.

PREPARED BY: 
Ian Prust, City Attorney 5-4-16
Date

REVIEWED BY: 
Jason Schall, City Engineer 5-4-16
Date


Justin Drew, City Planner 5/4/16
Date

APPROVED BY: 
Steve Volkert, City Administrator 5-4-16
Date

CITY OF HARTFORD
REQUEST FOR PROPOSALS

BUILDING DEMOLITION SERVICES – 112 E. Washington Avenue

The City of Hartford is requesting Competitive Sealed Proposals from qualified firms interested in contracting with the City to provide building demolition services for the removal and clean-up of the home located at 112 East Washington Avenue, Tax Key No. 36-2103-005-001, as shown on the attached aerial map.

DEMOLITION: The contractor will be responsible for demolition, removal, and proper disposal of the wood frame structure and contents of the vacant home/building, which has approximately 1,800 square feet of living space and the garage, patio and attached porch. The contractor will be responsible for all costs of transport and proper disposal of demolition debris.

PERMITS: The contractor will be responsible for obtaining all permits necessary for completion of the project from the City of Hartford Building Inspector.

UTILITY DISCONNECTS: The demolition contractor will be responsible for coordinating and cost of all utility disconnects.

SALVAGE OF MATERIALS: The contractor shall take ownership of all scrap/salvage materials.

EXTENT OF UNDERGROUND DEMOLITION: The contractor will be responsible for demolition of all slabs and all underground structures. The entire basement structure and foundation should be removed and the opening filled with compacted earth. Approved material shall be placed as backfill in all excavated areas and graded to the elevation necessary to provide positive surface drainage to all areas of the site.

SPECIAL REQUIREMENTS: Caution and care must be exercised to prevent damage to adjacent structures, sidewalks and streetscape and to ensure that residences in the area can operate normally without significant disruption during demolition activities.

HAZARDOUS MATERIALS: If any hazardous materials are encountered during demolition, the contractor will be responsible for all aspects regarding the removal and disposal of any/all hazardous materials following state code.

EXPECTED CONDITION OF SITE AT COMPLETION OF DEMOLITION: It is expected that the contractor will backfill all excavated areas with suitable material and grade the area to provide for positive surface drainage for the entire site. The contractor will be responsible for installation of silt fence at the edge of curb or sidewalk to prevent sediment runoff. The contractor will be responsible for repair of damage to any adjacent

structures, and any curbing, sidewalk, or asphalt damaged during the project. The contractor shall install a minimum of six (6") inches of topsoil as part of the final grading and seed & mulch the site.

SILT FENCE: Silt fence shall be installed and shall conform to the following specification:

Grab strength: 100 lb. Minimum in any principal direction (ASTM D1682).

Mullen Burst: Minimum 210 psi (ASTM D774).

Equivalent opening size: between 20 and 70 unless otherwise specified or a minimum permeability of 200 gal./min./ft. when subjected to a 4 inch (10cm.) column of water.

Fabric with support netting shall be reinforced with an industrial polypropylene netting with a ¾ inch spacing or equivalent. A heavy duty nylon top support cord is required.

Silt fence shall be installed as per WDOT S.D.D. 8 E 9-3, and in accordance S. 628 of the Standard Specifications, including the use of staked tie-backs. Upon completion of the Work, the silt fences shall remain in place and become the property of the owner.

INSURANCE: Contractor shall purchase public liability insurance to perform this work; a Certificate of Insurance shall be filed with the City. Contractor shall purchase and maintain worker's compensation and public liability insurance as may be required by law or the City during the term of this Contract; a Certificate of Insurance and copies of ISO Endorsements CG 2010 07 04 and CG 2037 07 04 shall be filed with the City at the execution of this Contract. The minimum limits of liability shall be as follows:

- A. Employer's Liability: \$100,000 per occurrence
- B. Comprehensive Motor Vehicle including liability, bodily injury, and property damage: \$1,500,000 per occurrence
- C. Comprehensive General Liability and Bodily Injury: \$1,500,000 per Accident
- D. Property Damage Combined: \$1,000,000 aggregate
- E. Excess or Umbrella Liability: \$2,000,000 per Occurrence and \$2,000,000 General Aggregate

This insurance shall:

- A. include the interests of OWNER, CONTRACTOR, subcontractors, ENGINEER, and the officers, directors, partners, employees, agents and other consultants and subcontractors of any of them each of whom is deemed to have an insurable interest and shall be listed as an insured or loss payee: *CITY OF HARTFORD*
- B. include expenses incurred in the repair or replacement of any insured property (including but not limited to fees and charges of engineers and architects);
- C. allow for partial utilization of the Work by OWNER;

- D. cover materials and equipment stored at the Site or at another location that was agreed to in writing by OWNER prior to being incorporated in the Work, provided that such materials and equipment have been included in an Application for Payment recommended by ENGINEER;
- E. include testing and startup;
- F. be maintained in effect until final payment is made unless otherwise agreed to in writing by OWNER, CONTRACTOR and ENGINEER with 30 days written notice to each other loss payee to whom a Certificate of Insurance has been issued.

PROPOSAL REQUIREMENTS: Interested contractors can review photos taken by the Building Inspector of the interior of the home. These photos can be viewed at the Engineering Department at City Hall. Contractors are invited to walk around the exterior of the building prior to submitting their proposal. Interested firms must, at a minimum, provide the following information:

- a) Qualifications/Experience – Describe the firm’s qualifications and experience with this type of work.
- b) Approach – Describe how the work will be accomplished. What measures will be employed to protect adjacent structures from damage? What practices will be used to minimize disruption of existing residential operations?
- c) Schedule – Provide an estimated schedule to complete the work.
- d) Safety – Provide information regarding firm’s safety record, and describe the specific safety measures/plan to be used in this project to protect personnel, public, structures and infrastructure.
- e) Price – Contractors to submit price quote. It is the City’s intent to select a contractor for the demolition that will, in the City’s sole determination, provide the best demolition proposal at the least cost. Price must include any/all fees related to the project requirements.

TRAFFIC: Local access must be maintained on all streets. Proper barricades must be in place. All construction signs shall follow MUTCO Work Zone Safety Guidelines for Construction and Maintenance and Utility Operation dated January 2006.

SCHEDULE: The Contractor shall begin work after approval by Common Council and complete the project by _____, 2016.

LOCATION: See attached location map.

BID PRICE:

TOTAL BID _____ \$ _____

TOTAL BID _____
(words)

SUBMITTED BY:

Dated: _____

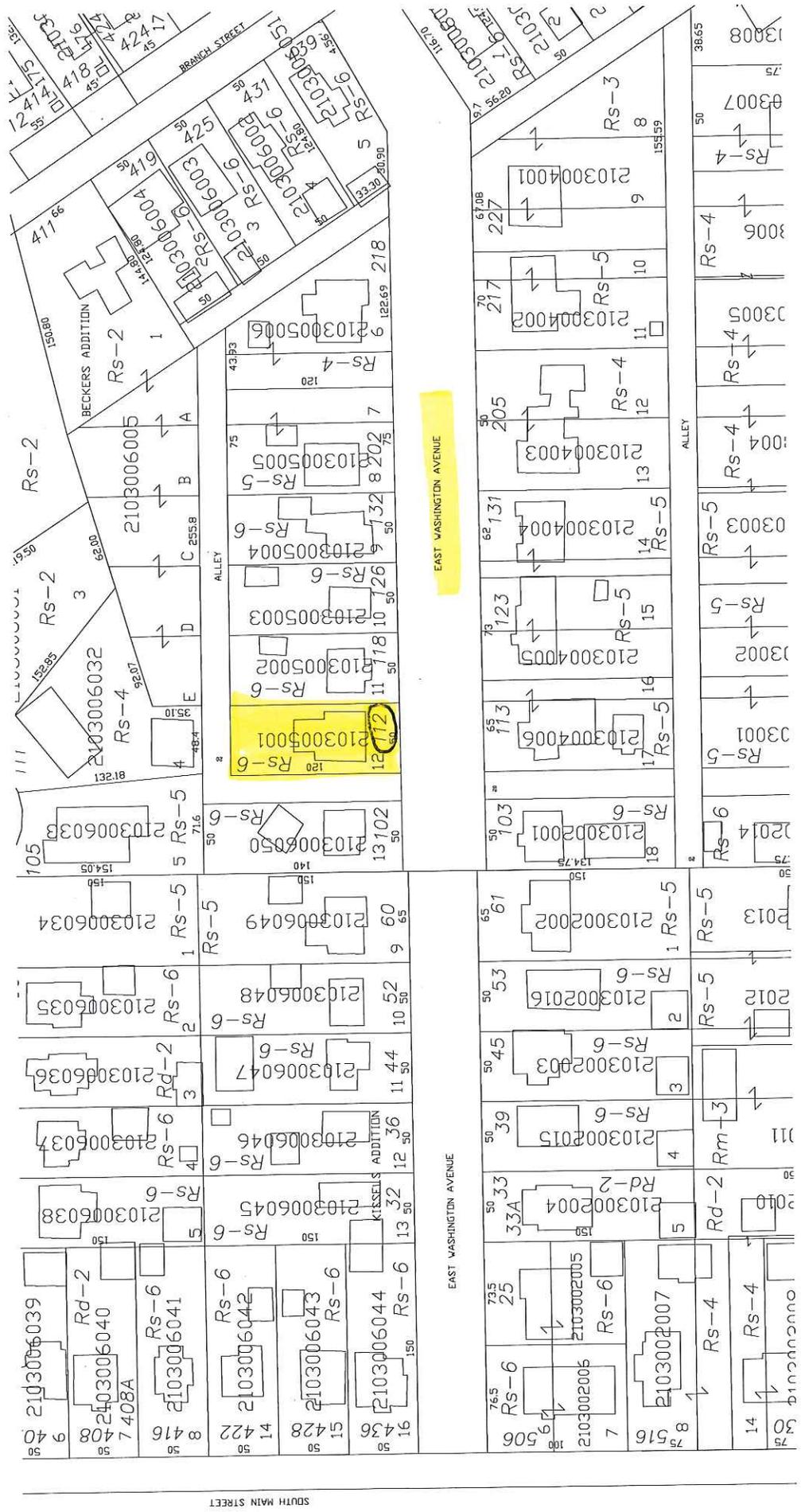
X _____
(Sign and Print Name below Line)

DEADLINE: The deadline for submittal of written proposals is: _____,
2016 at 3:00 p.m. Please submit Proposals to:

CITY OF HARTFORD
Attention: Jason Schall, City Engineer
109 N. Main Street
Hartford, WI 53027

Any questions regarding this RFP should be directed to Jason Schall at 262-673-8263 or jschall@ci.hartford.wi.us

The Common Council of the City of Hartford reserves the right to accept or reject any or all proposals with respect to irregularities or technicalities and further to award the contract to the vendor who in the sole judgment of the Common Council will best serve the interest of the City of Hartford.



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STATE of WISCONSIN



OFFICE of the GOVERNOR

Proclamation

WHEREAS; emergency medical services are a vital public service to the people and communities of Wisconsin; and

WHEREAS; access to quality emergency care significantly improves the survival and recovery rate of those who experience sudden illness or serious injury; and

WHEREAS; the state of Wisconsin strives to continually improve its emergency medical and trauma care systems to ensure that all citizens receive the highest standards of emergency medical care; and

WHEREAS; emergency care personnel including skilled dispatchers, first responders, emergency medical technicians, paramedics, nurses, and physicians, whether volunteers or paid personnel, complete thousands of hours of specialized training and educational to enhance their lifesaving skills; and

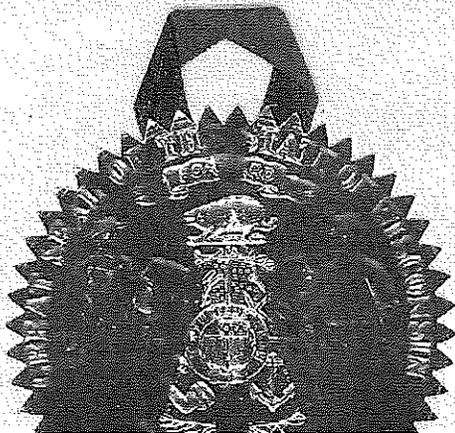
WHEREAS; members of emergency medical services teams are ready to provide lifesaving care to those in need 24-hours-a-day, seven-days-a-week; and

WHEREAS; people in Wisconsin benefit daily from the knowledge and skills of these highly trained individuals and their unselfish dedication to Wisconsin's residents and visitors;

NOW, THEREFORE, I, Scott Walker, Governor of the state of Wisconsin,
do hereby proclaim the week of May 15 – 21, 2016 as

EMERGENCY MEDICAL SERVICES WEEK

throughout the state of Wisconsin and I commend this observance to all of our citizens.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the state of Wisconsin to be affixed.
Done at the Capitol in the city of Madison this 29th day of March 2016.

A handwritten signature of Scott Walker in black ink.

SCOTT WALKER
GOVERNOR

MISCELLANEOUS

COMMITTEE

REPORTS

FINANCE & PERSONNEL COMMITTEE
April 12, 2016

PRESENT: Chairperson Rusniak, Members Wintringer, Meyer, and Hegy
ALSO PRESENT: City Administrator Volkert, City Clerk Hetzel, Police Chief Groves

Call to Order – Chairperson Rusniak called the meeting to order at 6:45 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Roll Call – All members were present.

Public Comment Period – There were no public comments.

Licenses – MOTION by Alderperson Meyer, and seconded by Alderperson Wintringer recommending to the Common Council the following license: (bartender) Angelique Papia. MOTION CARRIED.

Police Department Positions – Due to two patrol officer resignations and one patrol officer retirement, there are three vacancies to fill in order to meet the department's authorized staffing levels. Additionally, a part time floater communications officer has resigned, which will leave one short of authorized staffing levels. Authorization is being sought to fill these vacancies.

MOTION by Alderperson Wintringer, and seconded by Alderperson Meyer authorizing appropriate City officials to fill the current vacancies from the existing eligibility lists on or after April 13, 2016. MOTION CARRIED.

Adjournment – MOTION by Alderperson Hegy, and seconded by Alderperson Meyer for adjournment. MOTION CARRIED.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
FPAPR12.16
Compiled by Pat Borlen, Deputy Clerk

UTILITY COMMITTEE

April 4, 2016

PRESENT: Chairperson Michalak, Members Carroll and Meyer, Alternate Member Mixon

ABSENT & EXCUSED: Member Kohler

ALSO PRESENT: City Administrator Volkert, Director of Utilities Rhodes, Sewer Utility Director Piquett

Call to Order – Chairperson Michalak called the meeting to order at 5:30 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Public Comment Period – There were no public comments.

Electric Service Interruptions and Water Main Breaks – Director of Utilities Rhodes mentioned the electric service interruptions and water main breaks which occurred during the past month.

2015 Water Utility ROI – Pat Planton from Short Elliott Hendrickson (SEH) gave a presentation on water utility rates, and where Hartford ranks relative to other communities in Wisconsin.

Wastewater Plant Administration Building HVAC/Air Make Up Unit – The existing rooftop unit at the Hartford Wastewater Plant Administration Building is one of the three remaining units out of seven that have not been replaced. This unit has failed repeatedly. The City received proposals from three area mechanical contractors, with Butters-Fetting Co., Milwaukee, being the low proposal.

MOTION by Alderperson Meyer, and seconded by Alderperson Mixon recommending to the Common Council authorizing appropriate City officials to accept the proposal from Butters-Fetting Co., Milwaukee, for the replacement of the Wastewater Plant Administration Building HVAC/Air Make Up Unit, at a cost not to exceed \$65,590. MOTION CARRIED.

2015 PSC Annual Report – The Committee received a copy of the 2015 PSC annual report.

Adjournment – MOTION by Alderperson Mixon, and seconded by Alderperson Meyer for adjournment at 6:16 p.m. MOTION CARRIED.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb

UTILAPR4.16

Compiled by Pat Borlen, Deputy Clerk

FOR

INFORMATIONAL

PURPOSES

ONLY

Monthly Department Report
Planning/Building Inspection
April 2016

Planning:

Plan Commission:

- Use/Parking Review of Gymnastics Studio, 610 N. Wacker Drive (approved)
- Certified Survey Map, Lot 16 & Outlot 4, Red Oak Country Estates and Land in the NW Quarter of Section 33 (recommended approval)
- Rezoning Review, Lepien Farmland Annexation (recommended approval)
- Concept Plan Review, Multi-Family Residential North of the Terminus of Liberty Avenue (approved)
- Site Plans:
 - Ewald Ford, 5788 STH 60 (approved)
 - Hartford Flex Center, 2250 Constitution (tabled)
- Code Discussion, 13.0320, 13.0321, 13.0322 and 13.0323 Pertaining to Height Restrictions in Manufacturing/Industrial Districts (recommended approval)

Violation Letters:

- Property Maintenance: 0
- Courtesy Notices:
 - Housing: 0
 - Precipitation: 2
 - Zoning: 0
 - Citations: 0

Scanning Project, Building Plans & Documentation, Storage:

20 boxes of 92 have been scanned and electronically stored.

Scanning Project, Commercial Plans:

2008 commercial plans are in the process of being scanned and electronically stored, and placed in GIS mapping.

Building Inspection:

Permits Issued: 123

Permits Issued YTD: 412

Violation Letters: 5

Courtesy Notices: 0

MONTHLY DEPARTMENT REPORT APRIL 2016

DEPARTMENT: HARTFORD POLICE DEPARTMENT

1.) MONTHLY STATISTICAL DATA

ACTIVITY MEASURE	% OF		2016		2015		3 YR AVG/		% OF	
	2016	2015	YTD TOTAL	% OF 2015	2015	YTD TOTAL	MONTH	AVG MON	3 YR AVG/ YTD TOTAL	% OF AVG YTD
CALLS FOR SERVICE (APRIL)	540	78%	2210	97%	694	2285	595	91%	2125	104%
COMPLAINTS FILED (APRIL)	192	61%	916	98%	315	933	279	69%	926	99%
WRITTEN WARNINGS (MARCH)	167	107%	515	120%	156	428	181	92%	454	113%
TRAFFIC CITATIONS (MARCH)	111	64%	373	86%	173	432	193	58%	498	75%
MUNICIPAL CITATIONS (MARCH)	60	140%	179	144%	43	124	45	133%	135	133%
FIELD INTERVIEW CARDS (MARCH)	5	500%	8	400%	1	2	2	250%	3	267%
ADULT ARRESTS (UCR DATA) (MARCH)	37	142%	119	131%	26	91	32	116%	114	104%
JUVENILE ARRESTS (UCR DATA) (MARCH)	29	161%	110	167%	18	66	16	181%	62	177%
SQUAD FLEET MILEAGE										
	% OF		2016		2015		3 YR AVG/		% OF	
	APRIL 2016	2015	YTD TOTAL	% OF 2015	APRIL 2015	YTD TOTAL	MONTH	AVG MON	3 YR AVG/ YTD TOTAL	% OF AVG YTD
SQUAD 1 (PATROL)	2237	213%	11789	294%	1051	4005	2470	91%	7313	161%
SQUAD 2 (PATROL)	990	38%	8552	96%	2636	8891	2583	38%	10456	82%
SQUAD 3 (PATROL)	1984	94%	7365	84%	2100	8773	1419	140%	9075	81%
SQUAD 4 (PATROL)	2633	92%	8300	72%	2867	11481	2848	92%	11553	72%
SQUAD 5 (PATROL)	2077	135%	7131	89%	1539	8050	1767	118%	8109	88%
SQUAD 6 (ADMIN/POLICE AIDES)	729	N/A	2564	N/A	N/A	0	N/A	N/A	N/A	N/A
SQUAD 7 (PATROL/SPECIAL PURPOSE)	663	102%	2809	90%	653	3113	723	92%	3363	84%
SQUAD 8 (ADMIN)	1460	118%	3988	107%	1237	3722	913	160%	3918	102%
SQUAD 9 (PATROL/K-9)	1106	147%	3212	22%	754	14693	1424	78%	5490	59%
TOTAL SQUAD MILEAGE	13879	108%	55710	89%	12837	62728	14147	98%	59277	94%
AVERAGE SQUAD MILEAGE	1542	96%	6190	79%	1605	7841	1768	87%	8468	73%

2.) CHIEF'S ACTIVITIES

- ◆ Attended and presented at a regularly scheduled meeting of the Finance and Personnel Committee and the Police and Fire Commission.
- ◆ Met with WILEAG to officially begin the final leg of the accreditation process.
- ◆ Attended the Washington County Chiefs meeting.

3.) ACCOMPLISHED PROJECTS/TASKS/ACTIVITIES

- ◆ Officer Thomas Bagin began his tour of duty with the Hartford Police Department on April 19, 2016.
- ◆ The process of establishing an eligibility list to fill an anticipated Sergeant vacancy began. Candidates completed a written test and a table top exercise in April.
- ◆ All department staff completed QPR Suicide Prevention training.
- ◆ In 2008, our department began submitting claims for outstanding fees to the Wisconsin Department of Revenue's Tax Refund Intercept Program (TRIP). To date we have already received over \$24,000 in intercepted funds by way of this program. These fees were largely unrecoverable before our participation in this program. We currently have over \$51,000 in outstanding fees pending recovery in the TRIP system.



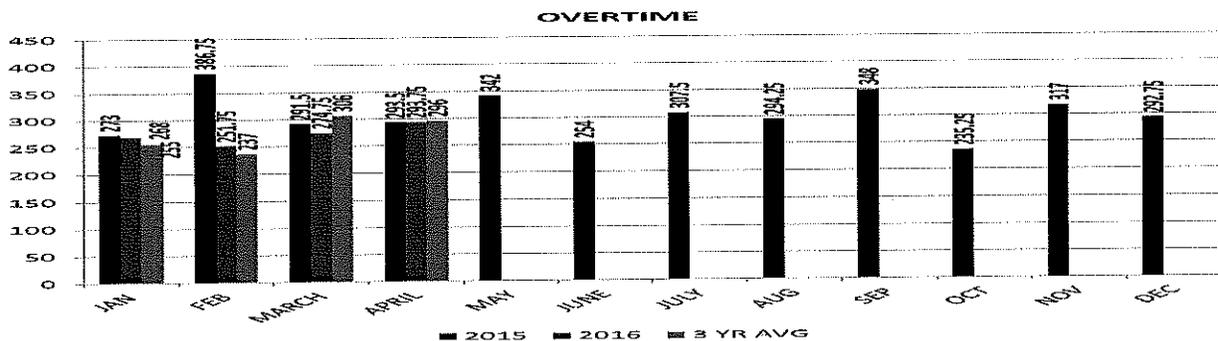
4.) ANTICIPATED PROJECTS/TASKS/ACTIVITIES

- ◆ A new full-time police officer and a new part-time “floater” communications officer will begin their tours of duty at HPD.
- ◆ The Sergeant’s Eligibility List selection process will be completed.

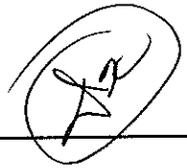
5.) TRAINING

- ◆ Sergeant Cummings attended the monthly SWAT team training with the Washington County Sheriff’s Department.
- ◆ Officers Dorn and Cash completed required K-9 certification training.
- ◆ Detectives Thickens and Engebretsen attended Oxygen Forensic Software training in Indianapolis, Indiana.
- ◆ Patrol and investigations staff completed Monthly Isolation Drill Training for shooting with a flashlight.
- ◆ Officers Krick, Conrad, and Deckert, Detective Engebretsen, and Sgt. Hayes attended FBI ALERRT Level 1 Active Shooter Training in West Bend.
- ◆ Officer Janzen completed Honor Guard training in Oak Creek.
- ◆ Sergeant Zywicki, Officer Dorn, and Officer Jagusch completed Instructor Development training at the Milwaukee Police Academy.
- ◆ PSLO Rasmussen completed Drug Recognition Expert Pre-School Training in Milwaukee.
- ◆ Officers Whipple and Janzen completed online training on Providing Sensitive Death Notifications.
- ◆ Communications Officers Rudd and Italiano completed HFD Communications Officer Orientation training.
- ◆ Communications Officers Neu and Walters completed APCO EMD Illuminations training regarding Electrocutation and Lightning Strikes, and Communications Officer Jossart completed training on Unique Callers.

6.) OVERTIME



Respectfully Submitted,
David A. Groves,
 Chief of Police



STREET DEPARTMENT MONTHLY REPORT - APRIL 2016

Advanced Disposal Services/Curbside Solid Waste Pickup:		Past April Solid Waste
270.81 Tons of solid waste for April 2015 (293.84 tons - March 2015)		2013 - 275.88 tons 2014 - 323.75 tons 2015 - 310.32 tons
Advanced Disposal Services/Curbside Recycling Pickup:		
Paper & Cardboard AND Commingles (Glass, Plastic & Cans) RECYCLING CART.....	84.97 Tons - April 2016 (113.25 Tons - April 2015)	

1. Normal department projects required to be accomplished EACH month:	
<ul style="list-style-type: none"> - Pick up and chip brush curbside (1st full week) - Repair & maintain equipment - Repair & replace street signs as needed - Trim tree branches within street right-of-way 	<ul style="list-style-type: none"> - Patch and asphalt streets as needed - Sweep city streets per schedule - Pick up excessive garbage on Fridays - Deliver/Exchange recycling & garbage carts

2. Special or specific projects/tasks/ activities accomplished during the month of APRIL:	
<ul style="list-style-type: none"> - Crack fill/Joint Seal streets - Plow & Salt streets after snow events - Assist STH 83 underground contractor - Rebuild/Repair/Clean Catch Basins - Haul fill from pool site - Review Storm Water Drainage Issues w/City Eng. - Clear debris from drainage ditches - Attend Progress Meetings re. STH 83 Project 	<ul style="list-style-type: none"> - Paint striping on streets, crosswalks & parking lots - Asphalt after water main breaks - Assist Advanced Disposal Services with complaints - Work with Mead & Hunt on Airport Runway Environmental Assm - Meet with We Energies re. restoration issues after street breaks - Trimmed tree branches over streets - Attend Public Safety Meeting with Department Heads - Remove trees with Emerald Ash Borer infestation

2. Special or specific projects/tasks/ activities accomplished during APRIL:	
<ul style="list-style-type: none"> - Maintenance of all City equipment - Clear debris/vegetation from drainage ditches - Assist Police Department with Accidents - Repair/Rebuild/Clean Catch Basins - Replace/Repair/Straighten Street Signs - Trim tree branches over streets & sidewalks 	<ul style="list-style-type: none"> - Asphalt after Water Main Breaks - Assist contractor with Wheelock Ave Reconstruction - Paint striping on city streets - Continue trimming branches over streets - Review storm water drainage issues with City Engineer - Remove Emerald Ash Borer infested trees/plant replacement trees

4. Training/Staff Development activities occurring during the month of APRIL: NONE

DATE	PURPOSE FOR OVERTIME	TIME AND ONE HALF	
4/2/2016	Salt & Plow main streets	11.40	
4/8/2016	Salt main streets	9.60	
4/10/2016	Salt main streets early morning	2.00	
4/13/2016	Assist Water Dept. with water main break	1.50	
4/15/2016	Sweep Downtown	2.00	
4/15/2016	Repair large pothole at Branch & Jefferson	2.00	
4/16/2016	Repair large pothole at Wacker & Wisconsin	2.00	
4/19/2016	Haul fill from pool site	7.70	
4/20/2016	Haul fill from pool site	8.90	
4/21/2016	Haul fill from pool site	5.10	
4/22/2016	Repair equipment after breakdown	0.50	
4/23/2016	Worked Recycling Center	3.30	
4/25/2016	Repair equipment after breakdown	0.90	
	TOTALS	56.90	
<i>April 2015 Overtime Comparison Totals</i>		<i>6.00</i>	
Excel/MonthlyReport/2016/April			

MONTHLY DEPARTMENT REPORT

DEPARTMENT: UTILITIES

COVERING THE MONTH OF: April 2016

REGULAR MONTHLY ACTIVITIES

1. Street Lights
2. Tree Trimming
3. Hydrant Maintenance
4. Water Samples
5. Well Maintenance

SPECIAL MONTHLY ACTIVITIES

1. Rebuild State St.
2. Line Extension – Hillside Rd.
3. Reconstruction – Hwy 83
4. Hydrant Flushing

UPCOMING ACTIVITIES

1. Reconnector Circuit 11
2. Line Extension – Loos St. & Wilson Ave.
3. Reconstruction – Wheelock Ave.
4. Inspection – 300K Tower

TRAINING SESSIONS

1. Electric Safety Manual Review
2. Rural Water Training
3. Backflow Unit Testing

OVERTIME

<u>PURPOSE FOR OVERTIME</u>	<u>HOURS</u>
Maintenance of Lines	4.0
Electric Reconnects	14.0
Line Extension – Pete’s Church, Slinger	1.0
Trouble Calls – Slinger	4.7
Education	2.6
Maintenance of Mains	2.8
Maintenance of Pumping Plant	0.7
Maintenance of Water Meter	1.0
Maintenance of Water Service	4.0
Water Main Break – 63 E. Lincoln Ave.	3.6
Hydrant Hit by Vehicle – Hilldale Dr. & Pike Lake Dr.	2.0
Repair Water Service Leak – 530 Fairview Dr.	7.0
Repair Water Service Leak – E. Jackson St.	16.5
Well Run – Weekends	<u>18.0</u>
TOTAL	81.9