

WORK PERMITS – NO LONGER ISSUED AT HUHS

Work Permits will no longer be issued by Hartford Union High School as of August 17, 2007. The following information is provided for additional sites where they are issued.

HARTFORD

The First National Bank of Hartford – 116 West Sumner Street, Hartford WI 53027

Phone: 262-673-5800

The following information on bank hours and other information are as follows:

Office hours are:

8:30 AM – 5:00 PM, Monday – Thursday

8:30 – 6:00 PM, Fridays

8:30 AM – 12:00 PM (Noon), Saturday

Westbury Bank (formerly West Bend Savings Bank) – 25 South Wacker Drive, Hartford WI 53027

The following information on bank hours and other information are as follows:

Office hours are:

9:00 AM – 5:00 PM - Lobby, Monday thru Thursday;

9:00 AM – 6:00 PM – Lobby, Friday

9:00 AM – 12:00 PM (Noon) – Lobby, Saturday.

6:30 AM – 6:00 PM - Drive thru, Monday – Thursday

6:30 AM - 7:00 PM – Drive thru, Friday

8:30 AM – 12:00 PM (Noon) - Drive thru, Saturday

The Phone Number is 262-670-6757 after 9:00 PM and 262-670-6811 before 9:00 AM.

Other area permit issuers are as follows:

RICHFIELD

Town of Richfield, 4128 Hubertus Road, Hubertus WI 53033 - Phone: 262-628-2260

Office hours are: 7:30 AM – 4:00 PM, Monday – Friday

SLINGER

Slinger Village Clerk's Office, 300 Slinger Road, P O Box 227, Slinger WI 53086 -

Phone: 262-644-5265

Office hours are: 8:00 AM – 4:30 PM, Monday - Friday

The following information MUST be submitted with your request for a work permit (OFFICE STAFF ARE NOT ALLOWED TO ISSUE PERMIT WIHTOUT ALL OF THE ABOVE ITEMS PER STATE LAW):

- Ø Letter from Employer includes employer's name, address, phone number, written intent to hire, duties to be performed and hours.
- Ø Written consent from parent or guardian (or signature on employer letter).
- Ø Official birth or baptismal certificate or driver's license (must be Wisconsin license) (photocopy will **not** be accepted).
- Ø Social Security **Card** (photocopy or number alone will **not** be accepted).
- Ø \$5 permit fee (to be refunded by the employer).

Please be considerate when requesting a permit, allowing time prior to closing at each facility.