

## **MONTHLY DEPARTMENT REPORT**

**DEPARTMENT: POLICE COVERING THE MONTH OF: JUNE 2008**

**1.) NORMAL DEPARTMENT PROJECTS REQUIRED TO BE ACCOMPLISHED EACH MONTH. (PROVIDE SPECIFICS ON ACTIVITY LEVELS, e.g. CIRCULATION NUMBER, MAINTENANCE CALLS, ETC.)**

- ◆ Please refer to Attachment titled “*MONTHLY STATISTICAL DATA – JUNE - 2008*”

**2.) CHIEF’S ACTIVITIES DURING THIS MONTH.**

- ◆ Prepared a congratulatory letter for Eagle Scout Mark Nieman. Mark is only the 28<sup>th</sup> Boy Scout from Hartford’s Troop 741 to achieve this award.
- ◆ Attended three planning sessions for the Federal Bureau of Investigation’s National Academy Association Conference being held in Milwaukee at the end of July.
- ◆ Attended the Special Olympics Torch Run kick-off ceremony on June 5<sup>th</sup> at the Milwaukee County Sheriff’s Office substation on Watertown Plank Road. The runners left at 5:30am for the ceremony in Steven’s Point, Wisconsin, that night to begin Wisconsin’s games. The runners were escorted by a squad from Hartford along with many other jurisdictions, with the Hartford Police Department’s Mounted Patrol leading the way.
- ◆ Attended a presentation by Hartford Project Care to the Hartford Rotary Club and a meeting of the Project Care Executive Board
- ◆ Participated in Command Post preparations and operations during the heavy rain storms on the 7<sup>th</sup> and the 12<sup>th</sup>. Operations Lieutenant Rod Lehl planned, staffed, and served as the department’s Incident Commander during the June 12<sup>th</sup> inclement weather. Lt. Lehl’s performance during this incident was exemplary, as was the work done by all members of our sworn and non-sworn staff.
- ◆ Made presentations to both the Finance and Personnel Committee and the Common Council regarding new ordinances, police officer lateral entry program, *and our joint participation in the Washington County SWAT Team (Finance and Personnel only)*

### **COMMUNITY PARTNER OF THE MONTH**

As part of our department’s ongoing efforts to build strong working relationships with individuals and organizations within our community, the Hartford Police Department will recognize one of these partners for their dedication to improving the quality of life in the City of Hartford every month.



This month we are recognizing the important partnership we have developed with the people of Hartford Project Care. Julie Allen and the other members of this group work tirelessly to ensure the success of Hartford area youth. This organization

espouses the value of instilling positive assets in our youth, and shares our goal of enhancing the quality of life for all citizens of Hartford. The Hartford Police Department looks forward to a continued working relationship with this organization.

3.) ***SPECIAL OR SPECIFIC PROJECTS/TASKS/ACTIVITIES ACCOMPLISHED DURING THIS MONTH.***

- ◆ The Hartford Police Department worked to secure the city's roadways and to assist stranded motorists during the heavy storms that passed through Hartford in June. The department increased staffing levels to provide the maximum level of police resources during the second set of storms. The police department submitted the overtime accrued during the incident and the cost of repairing one police vehicle that was damaged in the incident for possible reimbursement from FEMA.

- ◆ The Hartford Police Department, along with other law enforcement agencies in Washington County, began a Sexual Offender Registration Program (SORP) in June. In this initiative, members of the department's Investigations Bureau will make an annual visit to the home of every registered sex offender that resides in the City of Hartford. They will serve the individuals with a document detailing what restrictions have been imposed on their conduct and whereabouts by law and ensure that they are in compliance with the state's Sex Offender Registration Program. Any registered



sex offenders that are determined not to be in compliance with these regulations will be arrested and charges against them will be referred to the Washington County District Attorney's Office for those violations. This initiative is not required by law but has been undertaken by the Hartford Police Department in an effort to enhance public safety and ensure the compliance of registered sex offenders in our city.

- ◆ The new E9-1-1 system went on line in June. After training our personnel in the proper use of the system and working through routine installation "bugs" (that were at times complicated by storm related issues), the system is officially on-line! This is a large step in the technological updating that our department began in 2007. Lieutenant Scott MacFarlan has worked very hard to make this system a reality in the City of Hartford.



- ◆ The department received over \$2,000 in grant monies to reimburse us for a previous purchase of video/audio recording equipment. These purchases were made to keep us in compliance with a change in state law that required recording certain interrogations. This grant was not available at the time we made our purchases. However, after locating it, we were able to apply for retroactive reimbursement.

- ◆ Several improvements were made to the Department's Command Post / Emergency Operations Center. These



alterations, plus the experience that was gained through working a prolonged incident, have also identified additional changes that we will be making in the near future to make the coordination and direction of emergency service resources operations during a large scale incident more efficient.

- ◆ Matt Regan has served as the Hartford Police Explorer Post's first Captain and is a Former WCTC Police Intern at the Hartford Police Department. Matt Regan was honored at the Wisconsin Clearinghouse for Prevention Resources Awards banquet at the Wisconsin State Prevention Conference in Stevens Point, Wisconsin. Matt was selected as a recipient of their 2008 "**Outstanding Youth Prevention Volunteer**" for his efforts in the Hartford Police Explorer Post.



- ◆ Hartford Officers attended Kids Day at the West Bend Savings Bank and handed out safety materials to area children.

4.) ***SPECIAL OR SPECIFIC PROJECTS/TASKS/ACTIVITIES EXPECTED TO BE ACCOMPLISHED DURING THE UPCOMING MONTH.***

- ◆ Hartford personnel will participate in the Washington County Fair's Law Enforcement tent during the fair
- ◆ Hartford Officers will volunteer for the Project Care Dunk Tank for the second year in a row.
- ◆ The Hartford Police Explorers will compete in their first national competition in Colorado. The Explorers raised money to completely fund their travel arrangements. We look forward to an admirable performance from them as they compete against their peers from across the entire country.
- ◆ The Maxwell Street Days festivities will be patrol by both the department's Bicycle and Mounted Patrols in July.
- ◆ Chief Groves, Captain Horvath, and Police Explorers from both the Hartford and West Bend Posts will be assisting with the 2008 F.B.I. National Academy Association's International Conference in Milwaukee, Wisconsin. Their primary responsibilities will be to assist arriving police executives from around the world with transportation arrangements to and from Mitchell International Air Port and to provide the attending delegates with conference information during their transport to their accommodations for the conference.

- ◆ The Hartford Police Explorer's Post will be honored at the 2008 National Explorer's Competition in Fort Collins, Colorado, with the International Society of Crime Prevention Practitioners award for their "**outstanding role in crime prevention in your community.**" This is the first national recognition our post has received. Given the fact that our Post is less than two years old the award is that much more notable.



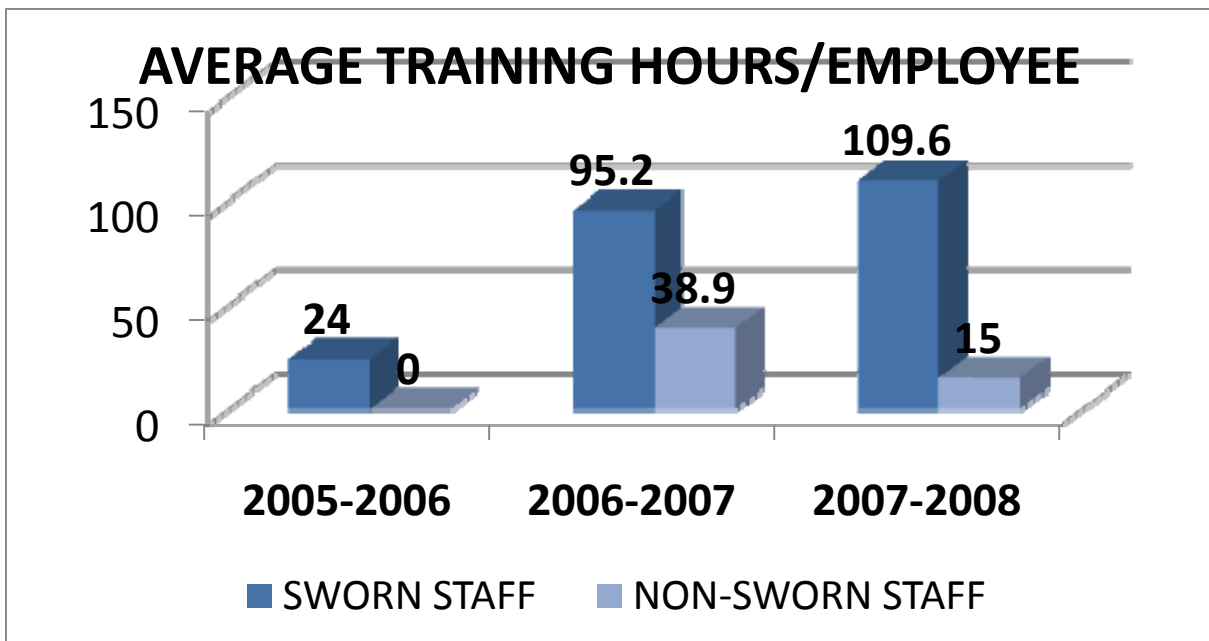
5.) **TRAINING/STAFF DEVELOPMENT ACTIVITIES OCCURRING DURING THIS MONTH.**

- ◆ Sergeant's Hayes and Cummings attended Leadership and Mastering Performance Management training at Volk Field.
- ◆ Sergeant Cummings and Officer Kluck attended ICS-300 training at WCTC
- ◆ Sergeant Cummings attended SWAT orientation training at the Washington County Sheriff's Department.
- ◆ Officer Krick attended Crime Free Multi-Housing & Rental Housing Program at Fox Valley Technical College.
- ◆ Administrative Lieutenant MacFarlan, Detective Abbott, and Detective Thickers attended Sexual Offender Registration Program Training at the Washington County Sheriff's Department.
- ◆ Administrative Assistant Moratz attended and made a presentation at the 2008 Law Enforcement Administrative Professionals Conference in Green Bay, Wisconsin.
- ◆ Administrative Assistant Moratz and all department Communications Officers attended specialized in-house training for the operation of the new E9-1-1 system.
- ◆ The Wisconsin Law Enforcement Standards Board maintains a fiscal year from July 1 to June 30. The State of Wisconsin requires that sworn officers obtain at least 24 hours of training each year to maintain their certification. There are no minimum training requirements for Communications Officers or law enforcement support staff. In the 2005-2006 training year, and previous years, our department made sure that every sworn officer obtained their 24 hours of training, but an individual officer would only receive additional hours in a given year for some type of specialized training. Communications Officers and non-sworn staff were generally given their initial orientation training, required training from CVMIC for city employees, and possibly a brief update on new systems from time to time. Otherwise, non-sworn staff generally received no additional job related training. Training for sworn staff was minimal and almost non-existent for non-sworn personnel.

The Mission of the Hartford Police Department was defined in the 2006-2007 training year. That definition brought a commitment to striving to provide the highest levels of professional services possible to our community. With that commitment came a progressive stance towards maintaining a well trained and professional staff at

all levels of the Hartford Police Department. We have undertaken our “Mini-Academy” Program and sought out a variety of specialized training topics for our staff that specifically relate to their job responsibilities. We have capitalized on free and low cost training programs, and greatly enhanced our ability to send staff to training they would like to attend through an agreement that allows us to switch an officer’s off days to allow them to attend the training without the department incurring overtime expenses. All of these efforts have directly impacted this area.

As we close the 2007-2008 training year we wanted to share the progress we have been able to make towards achieving our goals in this area. It is also important to note that this progress has been made within the budgetary boundaries that frame our operations.



(Data for 2005-2006 is estimated)

**6.) OVERTIME OCCURRING DURING THE MONTH.**

- ◆ Attached please find copies of the documents which track overtime usage in the Department for the month. For purposes of brevity, the data regarding department overtime has been presented in a summary format. If you have specific questions regarding overtime feel free to contact me.

**7.) CASES OF INTEREST THIS MONTH.**

- ◆ 06-06-08 - Hartford Officers responded to a report of a suicidal subject at a residence in the 100 block of E. Monroe Ave. Responding officers established a perimeter and evacuated other residents from the building. The suicidal subject contacted a mental health facility in Slinger by telephone, which in turn notified our department that they were in contact with the subject. After a brief conversation with the subject, they agreed to leave their firearms in the residence and surrender to the police officers outside of their building. The subject was then taken into custody without incident and was transported to a mental health treatment facility.

A search of the subject's residence revealed that they had prepared a suicide note and completed extensive directions regarding individuals to be contacted and the handling of their final affairs. Hartford Officers seized three firearms from the residence, including a loaded AR-15 assault rifle. The subject later surrendered the rifle to the police department for disposition as we saw fit.

- ◆ 06-14-08 - A 17-year-old Hartford man was arrested and charged with Carrying a Concealed Weapon, possession of drug paraphernalia and trespass to dwelling. The man was observed entering a residence under construction at Hartford Square. Contact was made with the subject in the Sentry Foods parking lot. The man denied being in any building and was generally uncooperative. The subject was asked if officers could look inside his backpack. He became highly agitated and started throwing items on the ground. Officers observed ammunition inside the backpack but the subject denied having a gun. After being handcuffed, a loaded .22 pistol was located inside the subject's waistband. Two pipes, a Rolex watch, and two knives, along with the ammunition, were confiscated from the backpack. Charges were referred to the Washington County District Attorney's office for review and prosecution.

Respectfully submitted,

**David A. Groves**

David A. Groves, Chief of Police