

MONTHLY DEPARTMENT REPORT

DEPARTMENT: POLICE COVERING THE MONTH OF: MARCH 2008

1.) **NORMAL DEPARTMENT PROJECTS REQUIRED TO BE ACCOMPLISHED EACH MONTH. (PROVIDE SPECIFICS ON ACTIVITY LEVELS, e.g. CIRCULATION NUMBER, MAINTENANCE CALLS, ETC.)**

- ◆ Please refer to Attachment titled “*MONTHLY STATISTICAL DATA – MARCH - 2008*”

2.) **CHIEF’S ACTIVITIES DURING THIS MONTH.**

- ◆ Graduated from the 232nd Session of the Federal Bureau of Investigation’s National Academy in Quantico, Virginia.



3.) **SPECIAL OR SPECIFIC PROJECTS/TASKS/ACTIVITIES ACCOMPLISHED DURING THIS MONTH.**

- ◆ Hosted our second annual week-long modular training academy for our officers and officers from around the State of Wisconsin.
- ◆ The Hartford Police Department was approved for a grant to purchase the WIIS computer system. **The total grant is valued at approximately \$60,286.** This system will allow us to post our departmental records for other agencies to view, as well as allowing us to review all records information posted by other agencies around the State of Wisconsin.
- ◆ The Hartford Police Department received a \$3,800 donation from the Hartford Chamber of Commerce for the purchase of new AED’s.
- ◆ HPD Community Outreach Programs received a \$2,400 donation from Walmart.
- ◆ Installation of the new departmental computer server was completed. This upgrade eliminated the unnecessary complications of maintaining three separate records management systems.
- ◆ The Hartford Police Department and the Washington County Council on AODA performed routine compliance checks on multiple Hartford businesses for underage tobacco sales compliance. All Hartford businesses refused to sell tobacco products to underage persons during our checks. This is a 100% compliance rating.

4.) **SPECIAL OR SPECIFIC PROJECTS/TASKS/ACTIVITIES EXPECTED TO BE**

ACCOMPLISHED DURING THE UPCOMING MONTH.

- ◆ The new E-911 system is scheduled for installation in mid-April. This upgrade will replace the 20+ year-old equipment currently in use, and will bring the department up to Phase II compliance standards.
- ◆ The Hartford Police Department will be spearheading a special community awareness program in April. Details will be reported in the April report.

5.) TRAINING/STAFF DEVELOPMENT ACTIVITIES OCCURRING DURING THIS MONTH.

- ◆ The Hartford Police Department hosted our second annual “Mini-Academy” in March. The following is a summary of those efforts.
- ◆ **March 17th and 21st**
Washington County District Attorney Todd Martens presented a legal update regarding prosecutorial issues in Washington County. These sessions were attended by 30 officers. This session included recent case law review and a mock trial to address effective testimony techniques in the courtroom setting.



Officer Evaluation Comments:

“The ‘mock’ trial was beneficial.”

“Focused on areas we deal with often.”

“Great info!”

“Just a thanks to Hartford P.D. for offering this training.”

F.B.I. Special Agent Matthew Peterson and Brookfield Police Department Detective Ron LaGosh, two regional experts in the field, presented sessions on patrol level processing of forensic data on computers. These sessions were attended by 44 officers. This session included issuing basic image recovery software to those in attendance and evidentiary recovery of computers for forensic examinations.



Officer Evaluation Comments:

“Very knowledgeable”

“Computer crimes are the current and future problem.”

“Could probably have used a full day for this course.”

Doctors Madenberg and Buboltz, two emergency room physicians who also serve on area SWAT teams, presented sessions on Tactical Emergency Medical Services for patrol officers. These sessions were attended by 41 officers. This session included basic medical procedures for use in the event of an officer being shot, and an off-site scenario-based portion involving giving medical attention for officers who may be exposed to hazardous materials frequently found in a methamphetamine lab. A special thanks goes out to both of these men and their families and friends who served as role players for the scenario portion of the training.



Officer Evaluation Comments:

“Simply great!”

“All patrol officers should get this training, not just SWAT officers. I’m glad somebody finally realized that we might get shot, too!”

“Great scenarios. I learned a lot.”

“Dr. Madenberg was an excellent presenter, both doc’s are very knowledgeable.”

March 18th

A Legal Update on Operating While Intoxicated Laws and Search and Seizure Issues was presented by Wisconsin Assistant Attorney General David Perlman, Wisconsin State Lab of Hygiene Senior Toxicologist Laura Liddicoat, and U.W. Madison Law School’s Resource Center on Impaired Driving Attorney Nina Emerson. This all-day session was attended by 24 officers.



Officer Evaluation Comments:

“Kept everyone’s attention. All the instructors were very, very knowledgeable.”

“Excellent session – loved all presenters. Perlman is excellent.”

“Great update and refresher”

“Above expectations”



March 19th

The morning session covered Police/Media Relations. This session was instructed by Anne Schwartz, the Milwaukee Police Department's Public Information Officer and former news reporter. This all-day session was attended by 28 officers.

Officer Evaluation Comments:

"Exceeded expectations"

"Very interesting information from someone who has been on both sides of the fence."

"Nice ideas on what/what not to give to the media."

March 19th

The afternoon sessions covered Evidence Processing presented by the Wisconsin State Crime Lab Staff, and a Legal Update for Police Supervisors taught by Attorney Jim Korum. The Crime Lab Training was attended by 13 officers and the Legal Update was attended by 23 Supervisory Officers from around the state.



Officer Evaluation Comments:

"I would definitely attend again and recommend to other officers"

"The entire experience was great. It was definitely worth attending."

"Excellent info – interesting instructors"

"Everything I learned could be applied in the field"

"It was great"

March 20th

We welcomed back Detective LaGosh and Officer Jeff Meloy of the Watertown Police Department. Both men are State of Wisconsin Drug Recognition Expert Regional Coordinators and nationally certified D.R.E. Instructors. This all day session covered Drugs That Impair Driving. This training enables the patrol officer to recognize impairment that is caused by substances other than, or in addition to, alcohol, and familiarizes them with situations where they will need the services of a D.R.E. Twenty officers attended this session.



Officer Evaluation Comments:

“Thanks. Very informative”

“Great class, should be annual mandatory training.”

“Funny stories, good visuals”

TRAINING TOPIC	TOTAL OFFICERS	HPD STAFF TRAINED	TOTAL HOURS OF TRAINING PROVIDED	TOTAL HOURS OF TRAINING FOR HPD STAFF
WASHINGTON COUNTY DISTRICT ATTORNEY'S UPDATE	29	13	84	26
FORENSIC COMPUTER SEIZURE	36	13	98	26
TACTICAL EMS FOR PATROL	36	13	147	39
DRUGS THAT IMPAIR DRIVING	20	6	160	48
POLICE/MEDIA RELATIONS	28	12	112	48
SUPERVISORY LEGAL UPDATE	23	6	92	24
CRIME LAB UPDATE	13	5	52	20
OWI LEGAL UPDATE	24	6	192	48
TOTALS	209	74	937	279

Departments in Attendance: Hartford P.D., West Bend P.D., Germantown P.D., Slinger P.D., Jackson P.D., Town of Hartford P.D., Waukesha P.D., Greendale P.D., Menomonee Falls P.D., Watertown P.D., Hartland P.D., Fox Point P.D., Two Rivers P.D., Fond du Lac P.D., Elkhart Lake P.D., Wisconsin D.N.R., Juneau P.D., Randolph P.D., Iron Ridge P.D., Lomira P.D., Theresa P.D., Brownsville P.D., Palmyra P.D., Elkhorn P.D., Ozaukee S.O., and Sheboygan S.O.

- ◆ **Approximate cost of training provided to HPD Staff: \$2.44/hr**
- ◆ All sworn staff attended training for our new Mobile Video Recording equipment.

- ◆ Communications Officer Forsythe attended a mandatory TIME System Recertification class in Neenah, Wisconsin.
- ◆ Lieutenant Rod Lehl attended strategic training at the Milwaukee County Sheriff's Academy regarding the stockpiling of vaccines for pandemic events.
- ◆ Lieutenant Scott MacFarlan continued his participation in the Future Leaders course offered by the Hartford Chamber of Commerce.

6.) OVERTIME OCCURRING DURING THE MONTH.

- ◆ Attached please find copies of the documents which track overtime usage in the Department for the month. For purposes of brevity, the data regarding department overtime has been presented in a summary format. If you have specific questions regarding overtime feel free to contact me.

7.) CASES OF INTEREST THIS MONTH.

- ◆ 03-01-08 Hartford officers responded to a report of a disturbance in the 800 block of Evergreen Dr. Investigation revealed that there had been a confrontation between the manager of the apartment complex and one of the tenants over the manner in which the rent could be paid. After a heated exchange the tenant caused damage to some of the apartment complex property. The tenant, an adult Hartford resident, was arrested for Disorderly Conduct. The subject posted \$150 bail and was released to await a future court appearance.

Respectfully submitted,

David A. Groves

David A. Groves, Chief of Police