

# **CITY OF HARTFORD**

## **SNOW & ICE REMOVAL ON CITY SIDEWALK POLICY**

City code makes it the responsibility of the owner, occupant or person in charge of any building or lot to remove snow and ice from the abutting public sidewalk within 12 daylight hours after the snow or ice event is over. Daylight hours are defined as 7 a.m. to 5 p.m.

Keeping the sidewalks clear of snow and ice is not only a courtesy to other people in neighborhoods for walking, but will prevent a significant hazard to the public. Any ice that has formed on the sidewalk must be treated to prevent the area from becoming dangerous. People should be sure to clear the entire width of the sidewalk.

Failure to maintain the sidewalk within this 12-hour timeframe may result in the Street Department clearing your sidewalk, in which case the City will bill the owner (cost of labor, equipment usage and administrative fees). The minimum charge per event is \$78.00. In addition, you may receive a citation for failing to clear your sidewalk. The first offense citation is \$218.50.

If you wish to report a problem, please contact Public Works Department at 673-8225.

### **Sidewalk Snow and Ice Removal Procedure:**

1. Twelve (12) daylight hours after termination of any snow storm the City will begin identifying properties that have not cleared the sidewalk. A door hanger is placed on properties advising that they are in violation of **Municipal Code Section 7.11** and they have 24 hours to clear the snow and/or ice from the City sidewalk.
2. Twenty-four (24) hours later City crews remove any snow or ice not removed by owner/occupant. Administrative Assistant for the Public Works Department prepares a Request for Invoice, which is a minimum \$78.00 fee, and submits it to the Finance Department for billing, and potential assessment as a special tax on the property tax bill.
3. In the discretion of the Director of Public Works, a list of violators who did not remove snow/ice will be given to Police Department for issuance of a citation. The Police Department will handle the issuance of a citation and tracking for chronic nuisance.
4. A photo shall be taken of the snow/ice covered sidewalk before City crews remove the snow/ice. This photo must show the property/house number. Photos are given to the Police Department at the time the list of violators is given to them.