



Steve Volkert, City Administrator

TO: Mayor Timothy Michalak, Members of the Common Council

CC: J. VanDeLaarschot - West Bend Daily News, County Supervisor Brian Krebs, Washington County Insider, WTKM Radio, Jeff Walters – HUHS Administrator, City Department Managers/Chiefs, Dr. Mark Smits – HJSD#1, Jay Shambeau – Administrator of West Bend

DATE: August 9, 2019

SUBJECT: Weekly Memorandum of Administrative Activities and Issues

Administrators Comments: Next week, I will start the process of pulling all the operational budgets together for 2020. Using what the Council approved as the budget policy, I have asked each department to prepare their budgets with the thought that their total budgets should be below the anticipated level of growth of the community. After next week's work, I will then have final numbers in which we can massage to make sure the City stays below the expenditure restraint and levy limits provisions imposed by the state. The weeks leading up to October 11th, we will continue to tweak these numbers as we get final figures from the state on state aids and revenues.



- Airport Update:** Construction activities have been ongoing since Runway 9-27 was opened.
- Taxiway A between Taxiway A1 and the west connector, Taxiway B between Taxiway A and Runway 9-27, and Taxiway C have remained closed as construction activities have taken place in these areas. This work has not gone as fast as the contractor was planning for.
 - The runway edge lights and threshold lights are complete and fully operational.
 - The PAPI's and REIL's are required to be flight checked by the FAA prior to them being operational.
 - Per the contractor, the remaining paving of the taxiways was scheduled for this past week. These areas are planned to be open for use this Saturday, August 10th.
 - There is remaining work to be completed on Runway 18-36 and grass will need to be established prior to opening this runway.

Power Outage: There was a short power outage on Monday at 3 PM in the E. Loos and Grand Avenue area. An estimated 75 people were effected. Power was restored within 15 minutes. Cause of the outage was a weak fuse.

Main Street Reopens after short closure: Utility crews were able to reopen Main Street from State Street south to the railroad tracks after a short closure Monday – Thursday. The heavy rock below Main Street caused for a slight delay in completing the lateral replacements. This project included attaching two new laterals, closing off two others and extending the underground electric across Main all for the Rincon project.

Construction Crews Moving Into Martin-Morgan project: Wondra Construction is moving their equipment into the Martin – Morgan area to start the reconstruction project next week. WE Energies have completed the replacement of the gas main and replacement of gas laterals back to the homes along this route. This project will take upward of six weeks to complete.



Crews get intersection of Kettle Moraine Drive and Hwy 60 back in order: After a major two-car accident last Friday, August 2nd, several crews had to replace the signal light and controller at that intersection and were completed with it on Tuesday afternoon. Signal lights are made of cast aluminum to minimize the damage to life and vehicles thus they easily snap off if receiving a direct hit. Along with the light, the controller box located near the box was likewise knocked out. Unfortunately, these boxes are not something kept on hand. Ordering and receiving these boxes and all of the controls within took a few days. The total damage on the system was over \$50k. Local electricians, stop light manufacturers, the county and city all helped in repairing this damaged corner.

