FIRST EVER

HARTFORD CITY ACADEMY

WEDNESDAYS, MARCH 8—APRIL 26, 6—8 PM

The purpose of the Hartford City Academy is for residents to obtain a better understanding of what it takes to manage and deliver the services that they have come to expect from their local government.

Each session will drill down on a different section of Hartford local government operations and provide residents the hands-on activities to assist in the understanding of how we operate on a daily basis.

Presentations will be given by each specific Department Head to include introductions to the department, tours, explanation of services, and hands-on demonstrations.

March 8	City Hall (Administration, Clerk, Finance, Engineering, Planning & Building Inspection, Public TV)	Meet in the Finance alcove on the City Hall second floor through the main front entrance and proceed upstairs. Elevator access is available in the back of City Hall.
March 15	Police Department	Meet in the Police Department in the City Hall main front entrance
March 22	Parks & Recreation, Taxi & Cemeteries	Meet at the Hartford Recreation Center, 125 North Rural
March 29	Public Works	Meet at the Public Works Garage, 710 West Sumner
April 5	Sewer Department	Meet at the Wastewater Treatment Plant, 1600 West Liberty
April 12	Water & Electric	Meet at the Utility Operations Center, 620 West Sumner
April 19	Fire Department	Meet at the Fire Station, 111 West Wisconsin
April 26	Library	Meet at Jack Russell Memorial Library, 100 Park Avenue

City of HARTFORD WI

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109 North Main Street
Hartford, WI 53027
Phone: 262-673-8204
Email: jhanrahan@ci.hartford.wi.us

HARTFORD CITY ACADEMY

Citizen Participant Application

Name (First, MI, Last):	Phone/Cell Number:
Home Address:	City/State/Zip:
Place of Employment:	Email:
Date of Birth:	WI Drivers License #:
Are you a member of any civic or professional organizations? If so, please list:	
Why would you like to attend the Hartford City Academy:	

Candidates for the Hartford City Academy must be 18 years of age or older, live or work in Hartford, and have no criminal convictions or arrests. You must attend at least 6 of the 8 sessions to graduate.
People who are selected to attend will be notified by mail and/or telephone at least two weeks prior to start of the class. The class will be filled based on the order in which completed applications are received. When the class fills up, those who did not get a spot will be given propriety for the next class.
Signing this form authorizes the Hartford Police Department to conduct a records check for purposes of admission to the academy. This form must be signed in order for the application to be processed.

Signature: _____ Date: _____

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Agreement Assuming Risk of Injury or Damage, Waiver and Release of Claims and Inemity Agreement

Whereas I, _____, have made a voluntary request to take part in the training and instruction as a student in the Hartford City Academy, which is being taught by the City of Hartford. I am a guest of the City of Hartford in my capacity as a student in the Hartford City Academy.

Now, therefore, in consideration of my voluntary status as a student in the Hartford City Academy, receiving instruction from city department heads and possibly accompanying them, I do hereby agree:

1. That I am aware that the work of the City of Hartford is inherently dangerous. The training, which includes potentially dangerous segments, could subject me to death or personal injury or damage to my personal property. I do freely, voluntarily and with such knowledge assume the risk of death, personal injury or property damage arising from or in any way connected with the City of Hartford or their agents.

2. That the City of Hartford, its department heads, their sureties, all members of the City of Hartford and their agents, their sureties, and each of them, shall not be responsible or liable for any injury, damage, loss or expense, either to me or my property, incurred while taking part in the Hartford City Academy or while accompanying any member or members of the departments during the academy.

3. For myself, my heirs, executors, administrators and assigns to defend and indemnify the City of Hartford, its department heads and their agents, their sureties and each of them, against and all manner of actions, suits, debts, claims, demands, or damages or liability or expense of every kind and nature incurred or arising by reason of any actual or claimed negligent or wrongful act or omission of mine while in the capacity of a student in the Hartford City Academy.

_____ _____

Participant Date Witness Date

_____

Supervisor Approval Date

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