



2015 ANNUAL BUDGET
COMMON COUNCIL
CITY OF HARTFORD, WISCONSIN

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City of Hartford, Wisconsin

AS ADOPTED BY THE MAYOR

AND COMMON COUNCIL

ON OCTOBER 22, 1994

*The City of Hartford is committed to
providing quality services to the
entire community through good
planning and cost effective methods*

PRELIMINARY BUDGET MESSAGE

**TO: THE HONORABLE JOSEPH DAUTERMANN, MAYOR
AND MEMBERS OF THE COMMON COUNCIL**

OCTOBER 3, 2014

I am pleased to submit for your consideration a proposed operational budget for the City of Hartford for fiscal year 2015. The proposed budget conforms to the BUDGET POLICIES FISCAL 2015 approved under Resolution No. 3392 by the Common Council in July, and represents the best efforts of your management team to balance service needs in the upcoming year with the goal of conserving economic resources. The Hartford community continues to demonstrate resilience through population growth, a rebounding of new construction, and an increasing equalized valuation of property. This 2015 Annual Budget concludes a five-year effort to develop a revenue model capable of supporting future growth in the face of major economic challenges at Federal and State levels, as well as the lingering effects of the recent global recession. This proposed 2015 Annual Budget envisions funding stability rather than reacting to the recent international economic malaise. It is a fiscal plan which commits the City of Hartford to continued growth and a prudently optimistic future. Your senior staff has developed a proposed annual budget which provides stable government operations without compromising service delivery.

PROPERTY VALUATION

Throughout 2014 the City of Hartford completed its first interior inspection of real property in fifteen years. Although many revaluations of property were conducted by the City during that period, none included interior inspections. This process also involved the first resetting of assessed values of taxable real property since the onset of the recent recession. Revaluations are always difficult, contentious, and expensive. Conducting them repeatedly during one recessionary cycle exacerbates the problem. For these reasons the City of Hartford delayed its comprehensive revaluation until the recession reached the end of its economic cycle. The fact that equalized valuations have increased over the prior year, and net new construction has improved over recent years, demonstrates this revaluation effort was correctly timed.

The overall assessed valuation of taxable real and person property declined as a result of this revaluation by more than \$113 million or approximately 9.2% for Washington and Dodge Counties combined, net of new construction. However, the elimination of taxable property within tax incremental districts results in a reduction of about 9.8%, reflecting the impact of new development in these special taxing districts. The overall decline in assessed valuations of net taxable property was more than \$118 million. At the same time equalized valuations of real property (adjusted annually by the State of Wisconsin) rose more than \$48 million, the taxable portion of which (outside tax incremental districts) increased \$40.6 million, reflecting growth both within and without special districts. The disparity between the effects of revaluation and the more objective increase in property values demonstrated by equalization numbers provides further evidence that the lingering effects of the recession (insofar as property valuation is concerned) have subsided. Preliminary valuation data indicate an assessment ratio for Washington County of 99.88% and 100.01% for Dodge County, reflecting the success of the revaluation effort in bringing equalized and assessed valuations together. The closeness of these ratios eliminates the often unpleasant impacts of tax reapportionment from other taxing entities (school districts, counties, technical college districts, and the State). Assessment ratios approximating 100% are also easier for our citizens and taxpayers to understand, and eliminate the problems inherent in major tax rate differences between Hartford properties located in different counties.

PROPERTY TAXATION

Aligning assessed values and equalized values following a severe recession inevitably results in an increase in the assessed property tax rate. The proposed 2015 Annual Budget for the City of Hartford includes a property tax rate on an assessed valuation basis of \$6.27 for Washington County properties, and \$6.25 for Dodge county taxable property. As a further demonstration of the disparity which existed prior to the revaluation, the Washington County rate increases \$.71 while the Dodge County rate declines \$.33 for calendar year 2015. This difference indicates a shift in revaluation percentage impacts between properties found within the two counties, and the effect of State valuations of industrial properties which comprise the majority of sites in Dodge County.

Because the impact of revaluations does not fall equally on all properties, accurately predicting the results of the revaluation on individual property owners becomes problematic. Searching for simplistic means of explaining this to citizens inevitably leads to more confusion than it eliminates. Almost all property owners received notices this summer of substantial reductions in the assessed valuations of their properties, which should have come as no surprise to anyone. However, the percentage decrease varied widely among properties. Variations occur for many reasons including the nature of the property (residential, commercial, industrial), its location, market demand factors (which properties are in greatest demand at this time), and condition. In addition the value of land has not changed at the same rate as property improvements, and many properties experienced revaluations in recent years due to improvements and sales.

These factors placed great pressure on City staff to develop a 2015 property tax levy which muted to the maximum extent possible the real dollar effect of the revaluation process, without compromising the mission of the City of Hartford. To that end the proposed 2015 Annual Budget includes a property tax levy of \$6,813,444 or an increase of less than 1% compared to 2014 (.98%). This increase is well below general price level increases during the year (CPI-U adjusted), the State levy limit allowance of 1.5% (excluding debt service), and net new construction.

Ordinarily, this would mean a property tax reduction for the average property taxpayer. However, it is not that simple. Even if the 2015 levy proposal was identical to 2014, Washington County properties would have been apportioned an additional .368% of the levy merely due to the shift in valuations between Washington and Dodge County properties within the City. The same tax levy would have meant a tax increase for Washington County property owners and a decrease for Dodge County property owners. Stated differently, the tax levy in Dodge County would have gone down at the same time it increased in Washington County.

Rather than wallow further in statistical conclusions it may be more meaningful to say that Washington County properties which experienced revaluation declines of more than 11.36% will see a property tax decrease for 2015, and those with smaller percentage decreases will see an increase. This impact is a blending of dual county apportionment effects, the revaluation of taxable properties, and the tax levy increase proposed. Inevitably, some property owners will experience decreases in the assessed values of their properties, and at the same time an increase in property taxes for calendar year 2015. The same impact would occur had the tax levy remained identical to 2014. Our best efforts focused on producing a tax levy that would limit this result for the maximum number of property taxpayers without compromising our government mission.

STAFFING

The proposed 2015 Annual Budget includes no additions to the Citywide Table of Organization, with three caveats. Both Hartford Fire and Rescue and the Hartford Police Department have increased the "head count" of employees on the Table of Organization due to decisions approved by the Finance and Personnel Committee and the Common Council during 2014. In the case of Hartford Fire and Rescue these changes come without consequence to the

property tax levy. They will be funded by adjustments to EMS fees. The Police Department reorganization has likewise been accomplished without levy impact.

The Jack Russell Memorial Library is also proposing, via this budget document, a change in its part-time staffing, with a minor change in funding which will be fully offset by County library aids.

Positions on the Countywide Table of Organization are proposed for a 1.5% increase in wages and salaries. Three employees of Hartford Electric and the Hartford Water Utility will also receive the second installment of wage and salary increases approved last year. And the change to a paid time off (PTO) system for most employees during 2015 includes a "longevity stipend" for about two dozen employees who have worked for the City since mid-1992, to compensate for the loss of annual sick leave payouts prior to the development of the PTO plan. (The longevity stipend is paid from fund balances rather than the property tax levy for 2015.)

The cost of the benefit portion of employee compensation includes increases in health insurance and dental insurance costs, both of which are partially offset by increases in employee deductibles. The recently announced reduction in Wisconsin Retirement System pension contributions has offset benefit costs both for the City and for individual employees receiving that benefit. Represented employees (police union) declined to participate in the new PTO plan (which reduces the number of nonproductive days for all other employees). Represented employees (police union) are also allowed to negotiate pension contributions, which are much lower than those paid by other employees. As a consequence, and in order to achieve financial parity among benefit packages for employees, the members of the police union will see an increase in health insurance deductibles to \$2500 for a family plan, compared to \$1500 for all other City employees.

In order to produce as small a property tax increase as possible following the recent property revaluation, several departments were asked to defer requests for market-based salary and wage adjustments. These adjustments for Police Department Communications Officers and Recreation Center management staff will need to be addressed within the 2016 Annual Budget.

POLICE DEPARTMENT/CITY HALL REMODELING PROJECT

The \$6.2 million reconstruction of the Police Department/City Hall is expected to be completed during December of 2014. Far more than a simple remodeling, the project has accomplished major repairs and infrastructure improvements which will allow the 1930 structure to operate as an efficient government center well into the 21st Century. The project also stands in confirmation of the City's commitment to the downtown area of the City, where three other major projects were undertaken in 2014 (the north side sewer interceptor, the Jackson Walkway, and the Millpond restoration.) Together with the Jack Russell Memorial Library and the new Hartford Recreation Center, these projects will help revitalize the central core of the City.

DEBT SERVICE

In accordance with the instructions of the Common Council, all existing and proposed capital projects of the City of Hartford for at least the next decade (excluding the new Veterans Memorial Aquatics Center, see below) will be accomplished without an increase in tax levy support for the long-term debts issued to finance them. To that end the proposed 2015 Annual Budget includes a \$2,359,000 tax levy for debt service, identical to last year. Although the tax rate implications of this pledge will vary over time, the net impact will continue to provide a level of financial prudence into the predictable future.

The City enjoys an S&P AA stable bond rating, which is an excellent indicator of the financial strength and stability of this government and this community. Despite a major borrowing in 2014 to fund the City Hall project, the G.O.debt ratio of the City increased barely 1%, reflecting a rapid amortization of existing obligations. No additional borrowing is planned for 2015, as our focus turns to the increased tax base available with the termination of Tax Incremental District #4 in 2013 to affect prompt repayments of debt issued in support of the new Recreation Hartford Recreation Center, the Jack Russell Memorial Library, and the Police Department / City Hall reconstruction project. All Recreation Center debt will be paid by the end of 2018, consistent with the 20-year plan developed when the project was envisioned in 1998. In years 2018 and beyond the major targets of debt amortization will be the Library and City Hall buildings. After 2020, additional debt capacity will become available to the City within the limits approved by the Common Council under the existing Debt Management Plan.

VETERANS MEMORIAL AQUATICS CENTER

This week a major fundraising effort kicked off for the new Veterans Memorial Aquatics Center at Veterans Park, with the goal of replacing a heavily used facility more than fifty years old. Preliminary plans carry an \$8.2 million price tag. Following an advisory referendum the Common Council approved the project, and authorized a \$5 million contribution from the City, which is likely to cause a modest increase in property taxes in years 2017 and beyond, depending upon growth scenarios. Additional financial contributions will come from fund balances in various City funds. The *"Something for Everyone"* fundraising effort in support of the project has as its goal the raising of another \$2.3 million in private donations. Based upon recent announcements and the history of the Hartford community in supporting these efforts, there is reason to be optimistic concerning the outcome of the fundraising campaign. Construction of the new facility is expected to commence in late summer 2015, with the new Veterans Memorial Aquatics Center operational for the 2016 season.

DOWNTOWN REVITALIZATION

Public and private entities have initiated a dialog aimed at addressing the aging downtown area of the City of Hartford. Early conversations have been productive, as we attempt to develop a series of financial layers around which a comprehensive revitalization plan can be created. Major recessions affect older downtown areas more than any other properties, and creative methods of addressing this situation are required. With the help of major financial institutions and several regional entrepreneurs the City is hopeful a project plan can be developed during 2015 which will garner major support.

UTILITY RATES

The proposed 2015 Annual Budget includes a 5% across-the-board increase in sewer rates effective January 1st. This proposal represents the first sewer rate increase since 1999. The increase is proposed as the first of a series of three sewer rate increases introduced between 2015 and 2017 which will result in overall rate increases of about 16%. These increases will be necessary to meet revenue requirements imposed by revenue bond covenants, which cannot be supported with the current revenue model following the termination of Tax Incremental District #4, which provided major cash infusions through annual repayments of its obligations to the utility prior to 2014.

2013 financial results for Hartford Electric were also weak. However, a rate application for a regulated utility in the current economic environment should be based on more than one annual result. Consequently, a decision whether or not to seek a rate increase for Hartford Electric in 2016 will not be made until the filing of our annual Public Service Commission report in late March. An electric rate case is expensive and disruptive. It will inevitably result in major shifts in cost of service allocations among customer classes. A rate case for an electric utility must develop a compelling need, rather than a shifting of costs among ratepayers. Whatever decision is reached next

year will be made with that in mind, understand that overall rates of return are currently being approved in the 4.0-4.5% range.

HCDA REVENUE MODEL

During 2015 the Director of Community Development, the Finance Director, and the City Administrator (with assistance from external auditors) will be conducting an in-depth review of the revenue model currently being used by the Hartford Community Development Authority. The cash flow situation of the Authority is very weak overall, although Harthaven and Washington Heights operations remain healthy. Identifying weakness in a program which relies on a combination of Federal, State, and City revenues – each with different fiscal years – is a complex challenge. Our efforts will first concentrate on eliminating overall negative cash flows, after which a plan will be developed to recover advances made by the City to the HCDA.

TERMINATION OF TID #5

All financial obligations of Tax Incremental District #5 (the area around and including the new Aurora Health Center) are expected to be funded by the end of 2015, prompting the inclusion in the proposed 2015 Annual Budget of a plan to terminate TID #5 by year-end. This termination will occur well ahead of the statutory termination date, which was expected when the District was created. Cash flows have far exceeded amounts necessary to amortization debt obligations, and no additional site projects are included in the project plan.

The termination of TID #5 will provide an infusion of taxable property into the City in 2016, all of which is earmarked in the Debt Management Plan for the repayment of long-term debt and the stabilization of levy support for debt service. Following the termination of TID #5 the City will continue to operate three other tax incremental Districts, none of which include debt obligations on the part of the City of Hartford.

The development and production of this proposed 2015 Annual Budget requires the involvement of all senior staff. Early in the process department heads were given information concerning what would be expected of them to produce a 2015 document with a tax levy increase below general price level increases. Major contributions are annually provided by Finance Director Dawn Timm, City Clerk Lori Hetzel, and Personnel Technician Julie Hanrahan. These managers continue to develop and produce annual budgets which meet all Budget Policy requirements. The City of Hartford is fortunate to have a senior staff of this quality. Through their dedication, and with minimal assistance from my office, they have created a proposed 2015 Annual Budget which I have every confidence will meet your expectations.

Respectfully submitted,

Gary Koppelberger
City Administrator

2015 BUDGET POLICIES

City of Hartford Resolution #3392

WHEREAS, the Mayor and Common Council of the City of Hartford, in accordance with Chapter 65 of the Wisconsin Statutes, are authorized to develop an Annual Budget for the City of Hartford; and,

WHEREAS, it is the desire of the Mayor and Common Council of the City of Hartford that the 2015 Annual Budget be consistent with the wishes of the electorate, and recognize the economic and cultural diversity of the community, as reflected in the mission statement and annual goals and the Common Council; now

THEREFORE BE IT RESOLVED, that the City of Hartford does establish the following BUDGET POLICIES, FISCAL 2015, and that the City Administrator is instructed to present to the Common Council on October 3, 2014 a proposed 2015 Annual Budget for the City of Hartford incorporating these goals and objectives.

GENERAL BUDGET DEVELOPMENT POLICIES:

1. The Annual Budget shall comply with the Municipal Code of the City of Hartford and all applicable Wisconsin Statutes. The Annual Budget will include budgets for all funds of the City, including the Hartford Community Development Authority, Housing Action, Inc., and the Hartford Downtown Business Improvement District.
2. The 2015 Annual Budget shall be developed as a cooperative effort among departments, committees of the Common Council, and the community. Throughout the budget development process department heads are encouraged to seek input from the committees, boards, or authorities exercising fiscal oversight of departmental operations, and/or the Finance and Personnel Committee. Any changes authorized by official oversight bodies will be incorporated within the Annual Budget.
3. The Annual Budget shall be developed to include the detail of financial activity for each service level (division), administrative level (department), and financial level (fund). Detailed information for each service level shall include Labor, Operation and Maintenance, Debt Service, Capital Outlay, and Non-Operating Expenditure lines, as well as Transfers to Other Funds. Revenues and Transfers shall be summarized for each service level. Financial and budgetary information shall be provided for the last audited calendar year, the current year's revised Annual Budget, the unaudited experience of the first six months of the current year, the anticipated financial results at the end of the current calendar year, and the official proposed Annual Budget. Financial data shall be summarized by rounding amounts to the nearest \$1,000. Detail shall also indicate the percentage change from the current Annual Budget to the proposed Annual Budget for each level of detail provided.
4. The 2015 Annual Budget shall identify projected fund balances and retained earnings for all funds at the end of the current calendar year, as well as amounts available from those sources to offset proposed budget expenditures. The impact of each service level upon the tax levy of the City of Hartford shall be clearly noted and compared to the previous year's budgeted results. Major expenditures and revenues shall be separately identified and described, and the impact of key financial decisions upon subsequent budgets shall be explained.
5. The City will place its highest priority upon increasing the efficiency and economy of service delivery. Wherever practical, performance measurement and productivity indicators will be introduced to the Annual Budget. Objectives and Activity Measures consistent with departmental goals will form an integral part of the Annual Budget.

2015 BUDGET POLICIES
City of Hartford Resolution #3392

6. The Annual Budget shall include a Citywide table of organization and tables of organization by department or division. A summary of salaries and (separately) fringe benefits by permanent position shall be included within the document. A summary of labor allocations among service levels shall also be provided.
7. Each service level shall be presented with an employee count and a calculation of full-time equivalent employment, each compared to the previous two fiscal years.
8. Commencing 2015 the Annual Budget document will include a 3-year budget projection for all funds.

BUDGET DEVELOPMENT SCHEDULE:

1. Annual Budget preparation documents shall be distributed to departments on June 13, 2014.
2. The City Administrator shall distribute a Budget Development Schedule to elected and appointed officials of the City on or before June 13, 2014.
3. The City Administrator and Finance Director shall meet with department heads on or before August 8, 2014 to assist in the development of the Annual Budget proposal.
4. Copies of the proposed 2015 Annual Budget will be submitted to the Mayor and Common Council and be available to the general public no later than the close of business on October 3, 2014.
5. The Common Council shall hold a series of Budget Workshops commencing October 14, 2014 and continuing on October 15 and 16, 2014 at 7:00 p.m. as warranted by the extent of Common Council review. Workshops shall be conducted in accordance with Section 4.27(3)(c) of the Municipal Code.
6. The Common Council shall hold a public hearing on the proposed 2015 Annual Budget pursuant to Wisconsin Statute and the Municipal Code on November 11, 2014 at 7:00 p.m.
7. Every effort will be made to communicate the implications of the 2015 Annual Budget to the citizens of Hartford. Public meetings will be televised whenever practical. Time will be allocated at the start of each Budget Workshop and the Budget Hearing for input from citizens, taxpayers, utility customers, and local organizations.

PROGRAMMATIC POLICIES (Long-Term Commitments):

1. The Annual Budget will be designed to enhance a sense of community within the City of Hartford by maximizing the efficiency of public funds, sponsoring responsible economic development, protecting existing neighborhood investment, and guarding environmental quality.
2. The Annual Budget will be a balanced budget. No programs will be funded from subsequent period budgets. All proposed carry-forwards of budgeted funds to future years must be approved by the Common Council prior to its last scheduled meeting of the year.
3. In order to enhance the productivity of the municipal work force consistent with the goal of controlling staff increases, the City is committed to providing adequate compensation, training, educational opportunities, technical support, and capital equipment resources to all programs.

2015 BUDGET POLICIES
City of Hartford Resolution #3392

4. The City of Hartford will maintain its cooperative partnership with the Hartford Area Development Corporation for the marketing of industrial land, the promotion and development of industrial growth within the City, and the sharing of economic benefits derived from this activity to the mutual advantage of the partners.
5. The Annual Budget will reflect the City's ongoing commitment to maintaining a diversified residential tax base, including single family, duplex, and multi-family housing opportunities for property owners and renters of all income levels.
6. The City commits itself to expanding areas of agreement and cooperation among other Washington and Dodge County governmental units, including the development of forums for discussion of items of common interest and service efficiency, in order to balance broad community needs and resources, as well as assisting in long-range planning efforts aimed at promoting the quality of life in our area without sacrificing beneficial development initiatives.
7. The City will consider advancing important transportation projects, particularly the Arthur Road Northern Transportation Route, and will provide funding in support of such projects.
8. During 2015, the City shall develop a revised and updated Facility Maintenance Plan for the years 2015-2025. Sufficient funds shall be applied within each Annual Budget to assure the public that municipal structures will not be subject to functional obsolescence or deterioration within the calendar year.
9. The City will continue to fund a Vehicle Replacement Program, including a replacement schedule for all licensed equipment and other large equipment based upon projected useful life.
10. The City will continue to support a roadway repair/replacement policy which places highest priority on roadways of greatest age and highest traffic count.
11. The City shall, over a five-year period, average the annual resurfacing, replacement, reconstruction, or seal coating of at least 5% of the City's total lane miles of roadways and alleyways. Each Annual Budget shall provide specific details of these calculations.
12. The City will continue efforts to preserve natural areas within the City, including woodland areas, unique geological features, and elements of the natural environment. The City will continue to emphasize the importance of human-sized transportation systems including pedestrian walkways and designated bicycle paths.
13. The City, through its membership in Wisconsin Public Power, Inc., will continue efforts to place Hartford Electric in a position to meet customer needs by emphasizing affordable power and system reliability.
14. The City will continue the cooperative operation of electric distribution systems between the City of Hartford and the Village of Slinger, and the development of Hartford Electric consistent with the 2004 Electric Distribution System Study.
15. The Annual Budget will provide resources for the development of the Hartford Water Utility consistent with the December, 2003 Water System Study.
16. The Annual Budget will reflect the City's long-term commitment to providing safe air transportation via

2015 BUDGET POLICIES
City of Hartford Resolution #3392

the Hartford Municipal Airport, consistent with the approved Airport Master Plan.

17. The City of Hartford commits itself to the transition of Hartford Fire and Rescue operations from a paid on-call emergency service to a full-time Fire and Rescue staff, operating from multiple sites in and around the City.
18. The City of Hartford commits itself to maintaining an around-the-clock emergency services dispatch center under the control of the Hartford Police Department, with the option to open discussion in the future for centralized dispatch services.
19. The City will maintain an active storm water control program, including the equitable funding of these controls, the environmental protection of the Pike Lake Watershed, and the protection of water quality in the Rock River Basin.
20. The City will follow, to the maximum practical extent, a pattern of development consistent with SEWRPC's 2020 Land Use Plan.

PROGRAMMATIC POLICIES (Current Policy Objectives):

1. The City of Hartford shall reflect in the 2015 Annual Budget its desire to accommodate growth without adversely affecting the City's "core business", including emergency services, utilities, and public works. Priority in the allocation of additional financial resources shall be first given to the operational needs of these core areas.
2. The City will endeavor to maintain its current level of service to its citizens. Any proposed service reductions must be submitted with a statement clearly identifying both the savings anticipated and the public impact of the reductions.
3. All employment vacancies resulting from resignation or retirement will be filled only upon the approval of the Finance and Personnel Committee.
4. The City will take all necessary steps to prevent the financial obligations of its tax incremental districts from impacting the tax levy and the undesignated fund balance of the General Fund.
5. The City will continue expansion and replacement of Hartford Municipal Airport infrastructures in cooperation with the State Bureau of Aeronautics.
6. The Table of Organization for the City of Hartford as presented in the 2015 Annual Budget shall not include any additional permanent positions except those part-time positions approved by the Common Council on June 10, 2014 for weekday support at Hartford Fire and Rescue.
7. The City will commit all appropriate resources to the fulfillment of safety and safety training requirements of the Wisconsin Department of Commerce, as well as programs recommended by our risk management and safety consultants.
8. The Annual Budget will demonstrate the City's commitment to long-term staffing, training, and equipping of all emergency and safety programs.

2015 BUDGET POLICIES
City of Hartford Resolution #3392

9. The Annual Budget will provide resources necessary to continue the City's commitment to providing regional fire services as requested by townships.
10. The Annual Budget shall demonstrate a commitment to making all recreation areas in the City as safe as possible for our citizens, including the replacement of dangerous or obsolete recreational equipment.
11. The Annual Budget will continue the City's pledge to develop a Rubicon River Parkway, creating a "green belt" through the City along its waterway.
12. Emphasis for calendar year 2015 shall continue to be placed upon the upgrading of existing electric distribution system components to ensure reliable service to customers.
13. The 2015 Annual Budget will not include provision for a Contingency Fund.

REVENUE POLICIES:

1. Budgeted revenues shall be based upon current trends and general price levels.
2. The City of Hartford shall continue to operate its electric, water, and sewer utilities without benefit of property tax levy. Hartford Electric and the Hartford Water Utility will continue to provide to the General Fund a payment in lieu of taxes per Public Service Commission rules. The Hartford Sewer Utility shall be responsible for payment to the General Fund of all indirect costs related to sewer system operations.
3. The City will review its Hartford Sewer Utility rate design to enable the utility to fully support reserve requirements and operating expenses of the Hartford Water Pollution Control Facility.
4. The City will not introduce changes to any water or electric utility rate tariffs during 2015.
5. Cost recovery fees and other non-property tax revenues, where appropriate, should be established to offset the cost of providing specific services, and will be reviewed annually by the Common Council in advance of the preparation of the Annual Budget. These fees and other revenues should be developed to recover costs associated with the service provided, recognizing that the City's ongoing social commitment to the community anticipates the creation of some user fees which will not recover 100% of associated costs.
6. The City will aggressively seek its fair share of available State and Federal grants and aids unless conditions attached to that assistance are contrary to the City's interests. Prior to applying for any intergovernmental aid, the City will examine the matching requirements so that the source and availability of funds may be determined before the application is made. The City will also assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits.
7. The City will maintain a reasonable revaluation schedule to equitably distribute the cost of government among property owners.

2015 BUDGET POLICIES
City of Hartford Resolution #3392

8. The property tax levy for operational purposes will not increase more than CPI-U for 2014, plus any change in levied debt service.
9. The City will, to the maximum extent possible, decrease dependence on property taxes and diversify the supporting revenue base in the General Fund.

DEBT MANAGEMENT POLICY:

1. Annual Budgets will ensure that debt management does not require the elimination of essential services.
2. No long-term debt shall be issued to finance operating expenditures.
3. The City will borrow each even numbered year for Capital Improvement Program purposes, with such borrowings being issued as General Obligation Promissory Notes or Bonds.
4. Biennial General Obligation Promissory Notes or Bonds shall have level annual payments except where significant funding sources outside the tax levy are available on a different schedule, or where facilities with anticipated useful lives in excess of 20 years are funded by such borrowings.
5. All biennial General Obligation Promissory Notes or Bonds (excluding issuances to fund major building structures) shall be repayable within 10 years of issuance.
6. Biennial General Obligation Promissory Notes shall not exceed \$3.25 million dollars.
7. The City will continue to provide tax levy support for debt service related to the Hartford Recreation Center.
8. The City will establish the undesignated fund balance in the General Fund (excluding amounts designated for working capital and encumbrances) at a minimum of 10% of the total revenues of the general fund and debt service fund, including property taxes. Undesignated fund balance beyond this level may be considered for the purpose of advance refunding of debt service issues or other non-recurring expenditures.
9. The City of Hartford will take all necessary actions to stabilize tax levy support for capital purposes at the 2014 level.
10. The City of Hartford shall be committed to meeting all bond and note covenants, and to act on behalf of bondholders in support of the City's general obligation bond rating.
11. The City of Hartford will maintain good communications with bond rating agencies, financial consultants, independent auditors, investors, and citizens regarding its financial condition.

CAPITAL IMPROVEMENT PROGRAM and CAPITAL OUTLAY POLICIES:

1. The 2015 Annual Budget shall incorporate in its entirety the 2015-2019 Capital Improvement Program reviewed by the Common Council on September 9 - 11, 2014. The Capital Improvement Program shall schedule the acquisition of physical, operational assets with useful lives of more than one year and

2015 BUDGET POLICIES
City of Hartford Resolution #3392

original costs of at least \$10,000.

2. A minimum 10% of the previous year's debt service tax levy (excluding debt service for the new Hartford Recreation Center) shall be placed upon the 2015 property tax levy to fund 2015 Capital Improvement and Capital Outlay projects and items.
3. The 2015 Annual Budget shall provide all resources necessary to accomplish each 2015 Capital Improvement Program project within the calendar year and within the budget identified for the specific project. Any 2015 Capital Improvement Program project which, as a result of subsequent events, cannot be completed within the calendar year established for that project, must be reviewed by the Common Council prior to initiation of the project.
4. Capital projects shall be categorized by priorities 1, 2, 3, or 4. Projects ranked 1 or 2 shall be completed according to the Capital Improvement Program schedule. (See Exception below.) Projects ranked 3 or 4 may be adjusted or deleted for budgetary purposes within the construction period, subject to the instructions of the Common Council.

EXCEPTION: Capital projects funded by long-term debt shall be completed according to the Capital Improvement Program, provided the total borrowed cost of these projects does not exceed 110% of funds borrowed.

5. Capital Outlay items shall be defined as all fixed assets with original costs equal to or greater than \$5,000 but less than \$10,000.
6. The useful life of financed construction projects shall exceed the term of the financing.
7. The Capital Improvement Program 2015-2019 shall include the conclusions approved by the Common Council from the 2008 facilities study including the scheduling and funding of the Hartford Police Department and Veterans Memorial Pool.

Signed:

Joseph C. Dautermann, Mayor

Introduced: July 8, 2014

Adopted: _____

Attest:

Lori Hetzel, Clerk

City of Hartford, Wisconsin
2015 Annual Budget
History of Property Values 1986—2015

Budget Year	Assessed Values Without TID's	Assessed Values With TID's	Equalized Values with TID's	Equalization Ratio (Assessed/Equalized)
1986	\$165,016,120	\$173,859,040	\$170,366,300	102.05%
1987	\$167,020,037	\$177,505,010	\$172,808,100	102.72%
1988	\$168,513,132	\$178,921,090	\$180,873,900	98.92%
1989	\$173,244,033	\$183,402,894	\$185,686,400	98.77%
1990	\$183,606,026	\$189,023,735	\$203,335,500	92.96%
1991	\$189,546,051	\$194,947,860	\$212,001,500	91.96%
1992	\$212,414,460	\$219,541,132	\$237,898,800	92.28%
1993	\$221,322,999	\$237,563,435	\$256,265,500	92.70%
1994	\$225,341,251	\$242,030,370	\$286,488,300	84.48%
1995	\$308,544,803	\$338,158,120	\$328,368,800	102.98%
1996	\$320,503,079	\$355,484,900	\$377,988,900	94.05%
1997	\$359,300,352	\$408,270,300	\$412,389,900	99.00%
1998	\$377,042,512	\$428,734,210	\$448,906,400	95.51%
1999	\$441,248,320	\$496,685,640	\$499,355,400	99.47%
2000	\$470,663,778	\$527,745,655	\$542,898,600	97.21%
2001	\$523,114,991	\$597,528,800	\$582,738,700	102.54%
2002	\$545,380,947	\$619,281,802	\$630,815,000	98.17%
2003	\$596,753,580	\$695,637,520	\$678,649,700	102.50%
2004	\$625,832,669	\$703,068,640	\$725,616,900	96.89%
2005	\$776,841,076	\$838,425,320	\$823,168,600	101.85%
2006	\$828,116,841	\$893,959,610	\$971,796,600	91.99%
2007	\$854,046,761	\$955,396,930	\$1,070,611,000	89.24%
2008	\$1,036,876,999	\$1,149,624,000	\$1,139,775,700	100.86%
2009	\$1,067,894,158	\$1,195,458,020	\$1,236,809,100	96.66%
2010	\$1,083,641,318	\$1,216,135,150	\$1,236,029,200	98.39%
2011	\$1,088,565,459	\$1,219,424,103	\$1,177,067,800	103.60%
2012	\$1,062,159,551	\$1,220,490,126	\$1,152,726,500	105.88%
2013	\$1,117,228,887	\$1,232,688,750	\$1,097,331,500	112.34%
2014	\$1,205,626,538	\$1,232,179,850	\$1,071,656,600	114.98%
2015	\$1,087,516,331	\$1,118,847,410	\$1,120,122,000	99.89%

City of Hartford, Wisconsin
2015 Annual Budget
History of Property Tax Levies by Fund (1986—2015)

Budget Year	General Fund	Library Fund	Transportation Fund	Debt Service Funds	Capital Project Funds	Airport Fund	Recreation Fund	Property Tax Levy
1986	\$1,217,918	\$0	\$0	\$0	\$0	\$0	\$0	\$1,217,918
1987	\$1,702,210	\$0	\$0	\$0	\$0	\$0	\$0	\$1,702,210
1988	\$1,782,851	\$0	\$0	\$0	\$0	\$0	\$0	\$1,782,851
1989	\$1,901,493	\$0	\$0	\$0	\$0	\$0	\$0	\$1,901,493
1990	\$1,441,969	\$0	\$0	\$569,875	\$0	\$0	\$0	\$2,011,844
1991	\$1,357,051	\$0	\$0	\$585,540	\$0	\$0	\$0	\$1,942,591
1992	\$1,480,793	\$0	\$0	\$477,267	\$0	\$0	\$0	\$1,958,060
1993	\$1,293,984	\$0	\$4,279	\$529,388	\$215,965	\$0	\$0	\$2,043,616
1994	\$1,470,558	\$0	\$14,033	\$446,461	\$139,864	\$0	\$0	\$2,070,916
1995	\$1,519,708	\$0	\$7,607	\$388,114	\$354,487	\$0	\$0	\$2,269,916
1996	\$1,783,589	\$0	\$7,380	\$404,615	\$156,255	\$0	\$0	\$2,351,839
1997	\$1,865,402	\$0	\$20,274	\$540,169	\$229,200	\$0	\$0	\$2,655,045
1998	\$2,039,273	\$356,166	\$19,758	\$391,419	\$0	\$0	\$0	\$2,806,616
1999	\$2,284,193	\$349,391	\$18,884	\$619,969	\$0	\$0	\$0	\$3,272,437
2000	\$1,934,554	\$371,291	\$6,801	\$605,333	\$613,100	\$0	\$0	\$3,531,079
2001	\$2,294,212	\$371,197	\$28,246	\$828,667	\$352,875	\$48,740	\$0	\$3,923,937
2002	\$2,621,189	\$371,197	\$13,746	\$951,439	\$0	\$0	\$254,000	\$4,211,571
2003	\$2,490,410	\$445,606	\$10,394	\$1,514,114	\$0	\$0	\$66,282	\$4,526,806
2004	\$2,606,565	\$449,306	\$13,078	\$1,406,062	\$0	\$0	\$252,896	\$4,727,907
2005	\$3,006,042	\$480,071	\$8,400	\$1,344,875	\$0	\$0	\$294,357	\$5,133,745
2006	\$3,216,885	\$513,436	\$3,531	\$1,624,538	\$0	\$0	\$99,445	\$5,457,835
2007	\$3,306,507	\$535,377	\$20,877	\$1,690,467	\$0	\$0	\$55,163	\$5,608,391
2008	\$3,467,389	\$565,415	\$25,306	\$1,688,160	\$0	\$0	\$54,780	\$5,801,050
2009	\$3,699,623	\$576,298	\$23,770	\$1,756,865	\$0	\$0	\$55,000	\$6,111,556
2010	\$3,753,647	\$576,298	\$15,000	\$1,782,036	\$0	\$0	\$55,000	\$6,181,981
2011	\$3,693,284	\$576,298	\$19,951	\$1,864,350	\$0	\$0	\$0	\$6,153,883
2012	\$3,668,668	\$576,298	\$13,684	\$1,712,350	\$0	\$0	\$0	\$5,971,000
2013	\$3,765,663	\$576,298	\$64,459	\$1,855,123	\$0	\$0	\$0	\$6,261,543
2014	\$3,791,663	\$584,500	\$12,160	\$2,359,000	\$0	\$0	\$0	\$6,747,323
2015	\$3,821,153	\$606,500	\$26,791	\$2,359,000	\$0	\$0	\$0	\$6,813,444

City of Hartford, Wisconsin 2015 Annual Budget
(Washington County—Hartford School)
History of Property Tax Rates and Ratios Including All Overlapping Taxing Entities (1986—2014)

Budget Year	VTAE						Less: State Tax Credit	Rate Per	Ratio of	Rate Per
	City	HUHS	Joint 1	District	County	State		\$1000 Assessed Value	Assessed to Equalized	\$1000 Equalized Value
1986	\$7.38	\$4.28	\$10.77	\$1.56	\$3.07	\$0.19	(\$3.96)	\$23.29	102.05%	\$23.77
1987	\$10.19	\$5.01	\$11.81	\$1.62	\$3.36	\$0.19	(\$4.52)	\$27.66	102.72%	\$28.41
1988	\$10.58	\$5.16	\$12.57	\$1.68	\$3.98	\$0.20	(\$2.73)	\$31.44	98.88%	\$31.09
1989	\$10.97	\$5.79	\$12.77	\$1.66	\$4.03	\$0.20	(\$2.83)	\$32.59	98.77%	\$32.19
1990	\$10.97	\$6.18	\$12.99	\$1.77	\$4.29	\$0.22	(\$2.89)	\$33.53	92.71%	\$31.09
1991	\$10.25	\$7.00	\$14.12	\$1.78	\$4.29	\$0.22	(\$2.82)	\$34.84	91.90%	\$32.02
1992	\$9.22	\$7.55	\$14.62	\$1.77	\$4.57	\$0.22	(\$2.40)	\$35.55	92.25%	\$32.79
1993	\$9.24	\$8.49	\$14.68	\$1.80	\$4.66	\$0.22	(\$2.40)	\$36.69	91.37%	\$33.52
1994	\$9.20	\$8.77	\$15.33	\$1.91	\$5.02	\$0.24	(\$2.41)	\$38.06	84.06%	\$31.99
1995	\$7.36	\$6.47	\$11.03	\$1.51	\$4.13	\$0.19	(\$1.79)	\$28.90	102.97%	\$29.76
1996	\$7.34	\$6.49	\$11.51	\$1.58	\$4.30	\$0.21	(\$1.72)	\$29.71	93.70%	\$27.84
1997	\$7.39	\$4.91	\$7.80	\$1.45	\$3.96	\$0.20	(\$2.26)	\$23.45	98.93%	\$23.20
1998	\$7.44	\$5.38	\$7.90	\$1.48	\$4.15	\$0.21	(\$2.16)	\$24.40	95.19%	\$23.23
1999	\$7.42	\$5.10	\$7.60	\$1.43	\$3.95	\$0.20	(\$1.89)	\$23.81	99.43%	\$23.67
2000	\$7.50	\$4.81	\$7.88	\$1.48	\$4.05	\$0.21	(\$1.83)	\$24.10	97.03%	\$23.38
2001	\$7.50	\$4.56	\$7.38	\$1.55	\$3.92	\$0.20	(\$1.73)	\$23.38	100.02%	\$23.38
2002	\$7.72	\$4.54	\$7.37	\$1.60	\$3.89	\$0.20	(\$1.68)	\$23.64	98.10%	\$23.19
2003	\$7.58	\$4.13	\$6.87	\$1.56	\$3.65	\$0.20	(\$1.55)	\$22.44	100.10%	\$22.46
2004	\$7.55	\$4.46	\$7.04	\$1.58	\$3.56	\$0.21	(\$1.47)	\$22.93	96.65%	\$22.16
2005	\$6.61	\$4.12	\$5.84	\$1.44	\$3.19	\$0.19	(\$1.22)	\$20.17	102.47%	\$20.67
2006	\$6.59	\$4.01	\$5.78	\$1.54	\$3.31	\$0.20	(\$1.15)	\$20.28	92.54%	\$18.77
2007	\$6.57	\$4.14	\$6.17	\$1.55	\$3.27	\$0.20	(\$1.42)	\$20.48	88.39%	\$18.10
2008	\$5.59	\$3.55	\$5.36	\$1.32	\$2.77	\$0.17	(\$1.36)	\$17.40	101.52%	\$17.66
2009	\$5.72	\$3.58	\$5.47	\$1.39	\$2.80	\$0.18	(\$1.49)	\$17.65	96.77%	\$17.08
2010	\$5.70	\$3.88	\$6.08	\$1.41	\$2.82	\$0.17	(\$1.46)	\$18.60	98.48%	\$18.32
2011	\$5.65	\$3.94	\$6.37	\$1.40	\$2.75	\$0.16	(\$1.46)	\$18.81	103.99%	\$19.56
2012	\$5.63	\$3.70	\$6.43	\$1.40	\$2.70	\$0.16	(\$1.50)	\$18.52	105.68%	\$19.57
2013	\$5.60	\$3.41	\$6.14	\$1.36	\$2.55	\$0.15	(\$1.48)	\$17.73	112.89%	\$20.02
2014	\$5.55	\$3.45	\$5.85	\$1.35	\$2.47	\$0.15	-\$1.49	\$17.33	116.31%	\$20.16

**CITY OF HARTFORD, WISCONSIN
CALCULATION OF PROPERTY TAX MIL RATE
BUDGET YEAR 2015**

	2014	2015	ACTUAL CHANGE	% CHANGE
ASSESSED VALUE - WASHINGTON COUNTY	\$1,178,886,150	\$1,064,288,910	(\$114,597,240)	-9.72%
EQUALIZED VALUE - WASHINGTON COUNTY	\$1,017,114,400	\$1,065,596,000	\$48,481,600	4.77%
ASSESSED TO EQUALIZED RATIO - WASHINGTON COUNTY	1.15904971	0.998773372	(0.160276338)	-13.83%
EQUALIZED INCREMENT TID #5	\$15,456,000	\$18,229,100	\$2,773,100	17.94%
EQUALIZED INCREMENT TID #6	\$431,500	\$692,100	\$260,600	60.39%
EQUALIZED INCREMENT TID #7 WASHINGTON COUNTY ONLY	\$3,692,100	\$3,237,300	(\$454,800)	-12.32%
EQUALIZED INCREMENT TID #8	\$0	\$3,415,300	\$3,415,300	100.00%
TOTAL EQUALIZED TID INCREMENTS - WASHINGTON COUNTY	\$19,579,600	\$25,573,800	\$5,994,200	30.61%
ASSESSED MANUFACTURING ROLL - WASHINGTON COUNTY	\$78,226,600	\$70,709,800	(\$7,516,800)	-9.61%
TOTAL ASSESSED ROLL - WASHINGTON COUNTY W/TIDS	\$1,178,886,150	\$1,064,288,910	(\$114,597,240)	-9.72%
TOTAL EQUALIZED ROLL - WASHINGTON COUNTY W/TIDS	\$1,017,114,400	\$1,065,596,000	\$48,481,600	4.77%
TOTAL EQUALIZED ROLL FOR TAX LEVY PURPOSED WASH CO WO/TID	\$997,534,800	\$1,040,022,200	\$42,487,400	4.26%
TOTAL ASSESSMENT ROLL WASHINGTON COUNTY WITHOUT TIDS	\$1,156,192,420	\$1,038,746,480	(\$117,445,941)	-10.16%
ASSESSED VALUE - DODGE COUNTY	\$53,293,700	\$54,558,500	\$1,264,800	2.37%
EQUALIZED VALUE - DODGE COUNTY	\$54,542,200	\$54,526,000	(\$16,200)	-.03%
ASSESSED TO EQUALIZED RATIO - DODGE COUNTY	0.977109468	1.000596046	0.023486578	2.40%
EQUALIZED INCREMENT TID #7 DODGE COUNTY ONLY	\$3,950,000	\$5,785,200	\$1,835,200	46.46%
TOTAL EQUALIZED TID INCREMENTS-DODGE COUNTY	\$3,950,000	\$5,785,200	\$1,835,200	46.46%
ASSESSED MANUFACTURING ROLL - DODGE COUNTY	\$50,823,600	\$52,109,000	\$1,285,400	2.53%
TOTAL ASSESSED ROLL - DODGE COUNTY W /TIDS	\$53,293,700	\$54,558,500	\$1,264,800	2.37%
TOTAL EQUALIZED ROLL - DODGE COUNTY W/ TIDS	\$54,542,200	\$54,526,000	(\$16,200)	-.03%
TOTAL DODGE CO EQUALIZED ROLL FOR TAX LEVY PURPOSES WO/TID	\$50,592,200	\$48,740,800	(\$1,851,400)	-3.66%
TOTAL ASSESSMENT ROLL DODGE COUNTY WO/TIDS	\$49,434,118	\$48,769,852	(\$664,266)	-1.34%
TOTAL BOTH COUNTIES EQUALIZED ROLL FOR TAX LEVY PURPOSES	\$1,048,127,000	\$1,088,763,000	\$40,636,000	3.88%
PROPORTION OF LEVY TO BE COLLECTED IN WASHINGTON COUNTY	0.951730849	0.955232865	\$0.0035020	0.37%
PROPORTION OF LEVY TO BE COLLECTED IN DODGE COUNTY	0.048269151	0.044767135	(\$0.0035020)	-7.26%
TAX LEVY FOR GENERAL OPERATIONS FUND	\$3,791,663	\$3,821,153	\$29,490	0.78%
TAX LEVY FOR LIBRARY FUND	\$584,500	\$606,500	\$22,000	3.76%
TAX LEVY FOR TRANSPORTATION PROGRAM FUND	\$12,160	\$26,791	\$14,631	120.32%
TAX LEVY FOR DEBT SERVICE FUND	\$2,359,000	\$2,359,000	\$0	.00%
TOTAL TAX LEVY	\$6,747,323	\$6,813,444	\$66,121	.98%
WASHINGTON COUNTY TAX LEVY	\$6,421,635	\$6,508,426	\$86,790	1.35%
DODGE COUNTY TAX LEVY	\$325,688	\$305,018	(\$20,669)	-6.35%
WASHINGTON COUNTY ASSESSED TAX RATE	5.554123464	6.265653614	\$0.71	12.81%
DODGE COUNTY ASSESSED TAX RATE	6.588315232	6.254240173	(\$0.33)	-5.07%

City of Hartford, Wisconsin
 2015 Annual Budget
 History of General Obligation Debt and Population
 1986—2014

Budget Year	General Obligation Debt at December 31	City of Hartford Population	General Obligation Debt Per Capita
1986	\$5,407,600	7,604	\$711
1987	\$7,074,286	7,605	\$930
1988	\$8,968,165	7,679	\$1,168
1989	\$9,301,000	7,892	\$1,179
1990	\$8,860,000	8,188	\$1,082
1991	\$10,469,706	8,349	\$1,254
1992	\$11,649,945	8,489	\$1,372
1993	\$12,038,142	8,635	\$1,394
1994	\$10,880,436	8,804	\$1,236
1995	\$10,131,705	8,911	\$1,137
1996	\$11,771,891	9,087	\$1,295
1997	\$10,985,813	9,325	\$1,178
1998	\$18,003,409	9,822	\$1,833
1999	\$17,099,559	9,888	\$1,729
2000	\$20,239,085	10,118	\$2,000
2001	\$19,316,864	10,905	\$1,771
2002	\$21,067,716	11,424	\$1,844
2003	\$19,801,400	11,719	\$1,690
2004	\$21,873,435	12,049	\$1,815
2005	\$22,221,421	12,732	\$1,745
2006	\$23,207,276	13,035	\$1,780
2007	\$22,560,000	13,556	\$1,664
2008	\$22,865,000	13,700	\$1,669
2009	\$20,535,000	13,900	\$1,477
2010	\$21,290,000	13,970	\$1,524
2011	\$23,860,000	14,253	\$1,674
2012	\$24,365,000	14,258	\$1,709
2013	\$21,615,000	14,274	\$1,514
2014	\$23,365,000	14,320	\$1,632

City of Hartford, Wisconsin 2015 Annual Budget
 Amortization of Outstanding Principal
 All General Obligation Debt (2015—2032)

Budget Year	2012 Refunding Bonds	2012 Refunding Notes	2012 G.O. Notes	2014 G.O. Notes	2006 Refunding Bonds	2007 Taxable Notes	2008 G.O. Notes	2010 Refunding Bonds	2010 G.O. Notes	Total To Be Paid
2015	\$250,000	\$50,000	\$300,000	\$390,000	\$785,000	\$85,000	\$450,000	\$530,000	\$300,000	\$3,140,000
2016	\$250,000	\$50,000	\$300,000	\$400,000	\$825,000	\$85,000	\$465,000	\$530,000	\$300,000	\$3,205,000
2017	\$250,000	\$50,000	\$300,000	\$100,000	\$905,000	\$100,000	\$485,000	\$545,000	\$300,000	\$3,035,000
2018	\$200,000	\$150,000	\$300,000	\$100,000	\$740,000	\$100,000	\$500,000	\$400,000	\$300,000	\$2,790,000
2019		\$225,000	\$325,000	\$100,000		\$125,000			\$325,000	\$1,100,000
2020		\$250,000	\$325,000	\$275,000		\$125,000			\$330,000	\$1,305,000
2021		\$300,000	\$325,000	\$275,000		\$115,000				\$1,015,000
2022		\$325,000	\$350,000	\$275,000						\$950,000
2023		\$325,000		\$300,000						\$625,000
2024		\$325,000		\$3,000,000						\$3,325,000
2025		\$350,000								\$350,000
2026		\$350,000								\$350,000
2027		\$350,000								\$350,000
2028		\$375,000								\$375,000
2029		\$375,000								\$375,000
2030		\$375,000								\$375,000
2031		\$350,000								\$350,000
2032		\$350,000								\$350,000
TOTALS	\$950,000	\$4,925,000	\$2,525,000	\$5,215,000	\$3,255,000	\$735,000	\$1,900,000	\$2,005,000	\$1,855,000	\$23,365,000

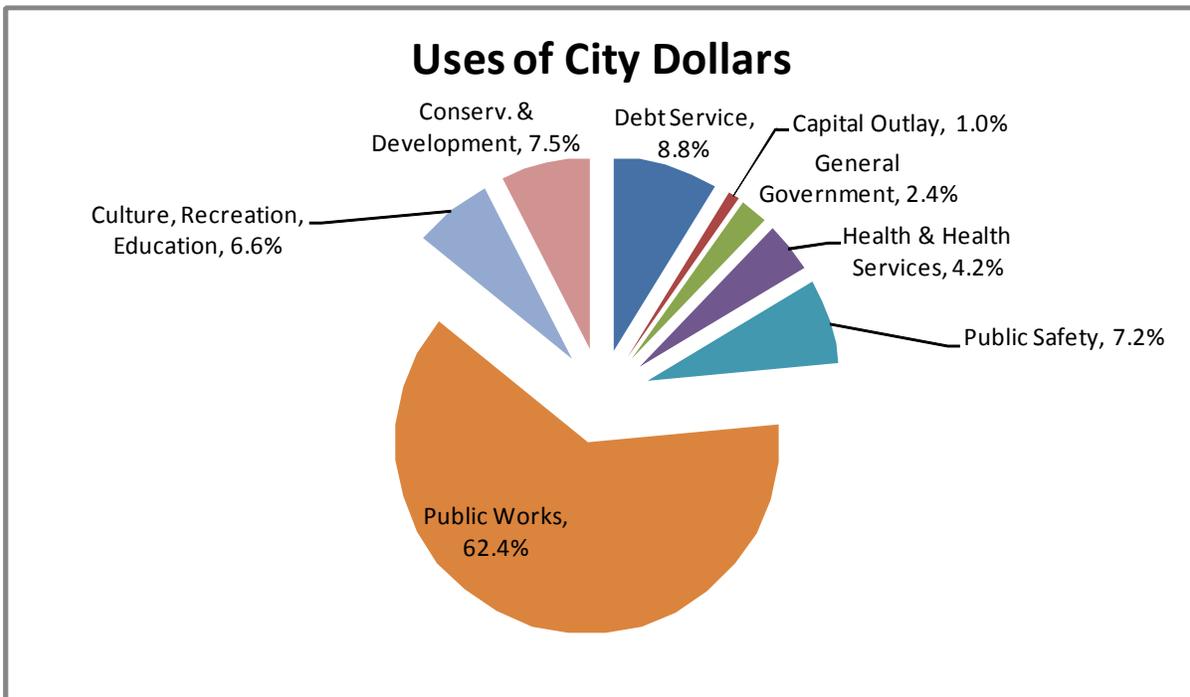
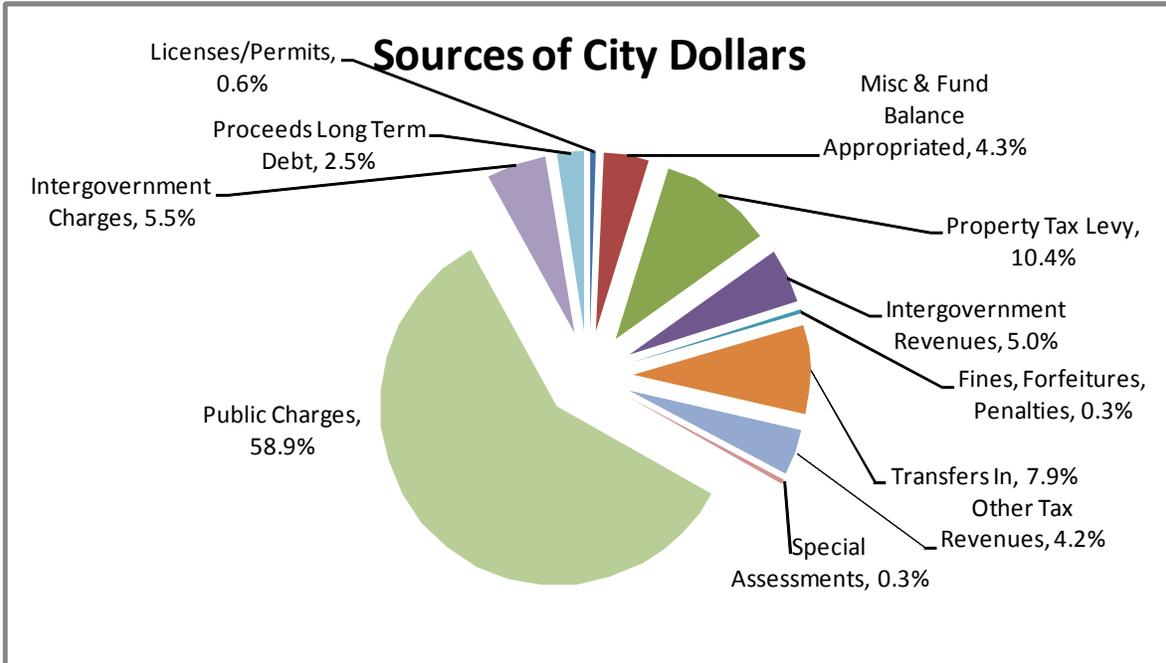
Summary of All Funds

To account for the acquisition, use, and balances of expendable financial resources and the related liabilities of governmental and proprietary funds.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	11,502	11,624	11,631	11,926	3%
Operations and Maintenance	38,583	39,554	39,358	41,009	4%
Debt Service	4,897	4,685	5,280	4,857	4%
Capital Outlay	3,538	8,284	8,640	2,779	-66%
Nonoperating Expenditures	8	20	0	0	-100%
Transfers To Other Funds	8,832	4,411	4,817	5,223	18%
Total Expenditures & Transfers	67,360	68,578	69,726	65,794	-4%
Revenues and Transfers In					
Other Tax Revenues	4,581	2,607	2,615	2,742	5%
Special Assessments	69	100	147	183	83%
Intergovernmental Revenues	3,501	3,120	3,501	3,307	6%
Licenses and Permits	466	373	396	402	8%
Fines, Forfeitures, Penalties	239	227	224	226	0%
Public Charges for Services	37,269	37,190	37,867	38,780	4%
Intergovernmental Charges	3,531	3,611	3,539	3,641	1%
Miscellaneous Revenues	9,738	8,116	7,343	2,800	-66%
Transfers From Other Funds	8,832	4,411	4,817	5,223	18%
Sub-Total	68,226	59,755	60,449	57,304	-4%
Surplus Applied (Generated)	(7,127)	2,075	2,529	1,676	-19%
Property Tax Levy	6,261	6,748	6,748	6,814	1%
Total Revenues and Transfers	67,360	68,578	69,726	65,794	-4%

Summary of Fund Activity

All Funds



Summary of Governmental Funds

To account for the acquisition, use, and balances of expendable financial resources and the related current liabilities (except those accounted for in proprietary and fiduciary funds).

This Summary of Governmental Funds consolidates information found on Summary of Fund Type pages for: General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	6,736	6,860	6,841	7,042	3%
Operations and Maintenance	4,420	4,503	3,531	3,691	-18%
Debt Service	3,553	3,527	4,119	3,827	9%
Capital Outlay	3,538	8,284	8,640	2,779	-66%
Nonoperating Expenditures					
Transfers To Other Funds	4,222	2,608	2,764	3,521	35%
Total Expenditures & Transfers	22,469	25,782	25,895	20,860	-19%
Revenues and Transfers In					
Other Tax Revenues	4,541	2,569	2,576	2,702	5%
Special Assessments	69	100	147	183	83%
Intergovernmental Revenues	2,182	2,522	2,505	2,102	-17%
Licenses and Permits	276	183	196	202	10%
Fines, Forfeitures, Penalties	239	227	224	226	0%
Public Charges for Services	1,314	1,224	1,187	1,220	0%
Intergovernmental Charges	366	370	369	358	-3%
Miscellaneous Revenues	1,547	5,799	5,797	1,260	-78%
Transfers From Other Funds	7,907	4,255	4,573	4,969	17%
Sub-Total	18,441	17,249	17,574	13,222	-23%
Surplus Applied (Generated)	(2,233)	1,785	1,573	824	-54%
Property Tax Levy	6,261	6,748	6,748	6,814	1%
Total Revenues and Transfers	22,469	25,782	25,895	20,860	-19%

Summary of Proprietary Funds

To account for a government's ongoing organizations and activities that are similar to those often found in the private sector.

This Summary of Proprietary Funds consolidates information found on Summary of Fund Type pages for: Enterprise Funds, Internal Service Funds.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	4,766	4,764	4,790	4,884	3%
Operations and Maintenance	34,163	35,051	35,827	37,318	6%
Debt Service	1,344	1,158	1,161	1,030	-11%
Capital Outlay					
Nonoperating Expenditures	8	20	0	0	-100%
Transfers To Other Funds	4,610	1,803	2,053	1,702	-6%
Total Expenditures & Transfers	44,891	42,796	43,831	44,934	5%
Revenues and Transfers In					
Other Tax Revenues	40	38	39	40	5%
Special Assessments					
Intergovernmental Revenues	1,319	598	996	1,205	102%
Licenses and Permits	190	190	200	200	5%
Fines, Forfeitures, Penalties					
Public Charges for Services	35,955	35,966	36,680	37,560	4%
Intergovernmental Charges	3,165	3,241	3,170	3,283	1%
Miscellaneous Revenues	8,191	2,317	1,546	1,540	-34%
Transfers From Other Funds	925	156	244	254	63%
Sub-Total	49,785	42,506	42,875	44,082	4%
Surplus Applied (Generated)	(4,894)	290	956	852	194%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	44,891	42,796	43,831	44,934	5%

GENERAL

FUND



Summary of Fund Type

GENERAL FUND

To account for all financial resources except those required to be accounted for in another fund. The General Fund is the chief operating fund of the City of Hartford.

The Summary of Fund Type for the General Fund consolidates the following departments:

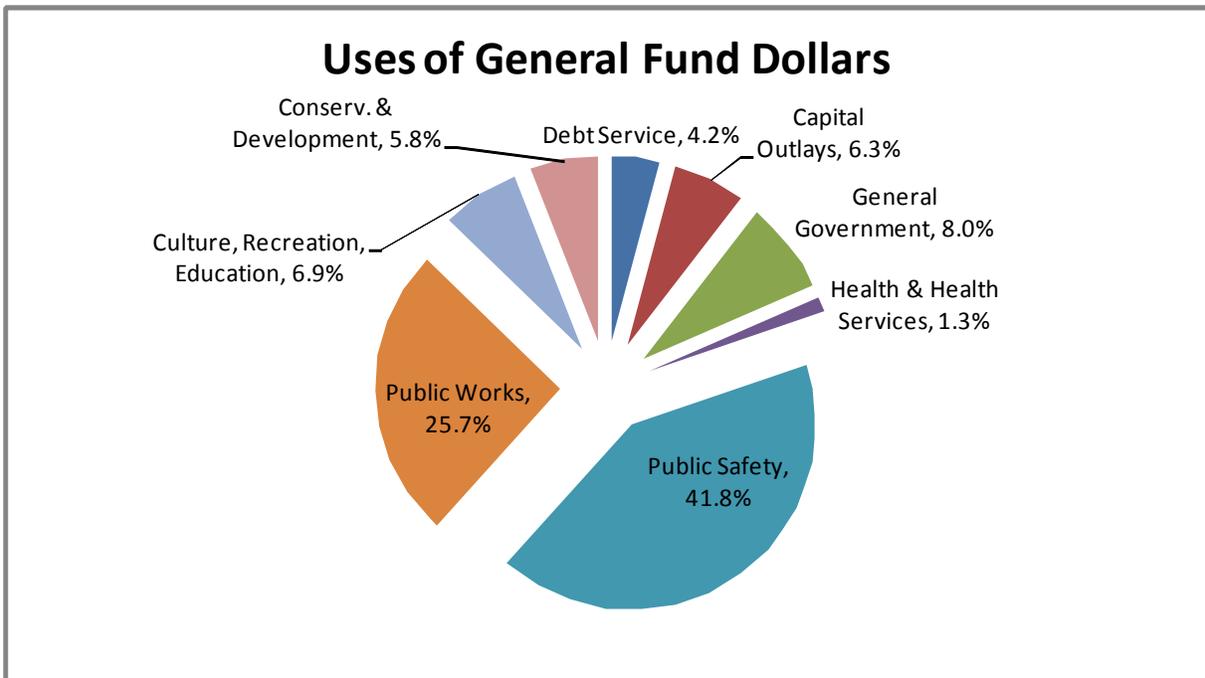
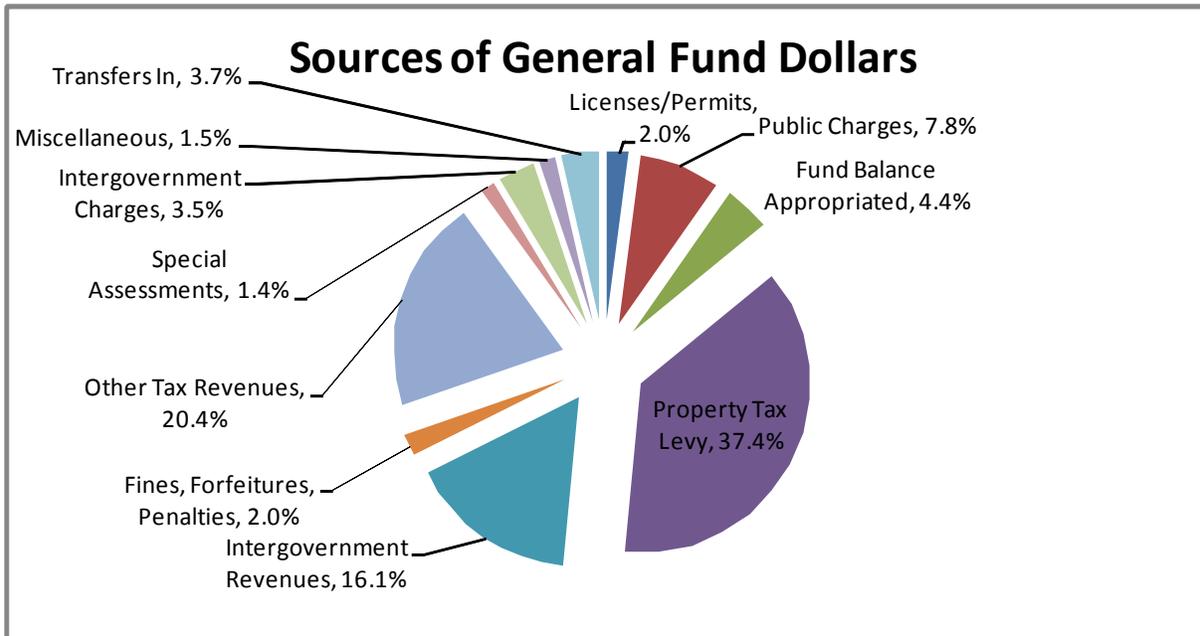
Legislative	General Administration
Clerical Administration	Financial Administration
Public Safety	Public Works
Parks and Recreation	Planning and Development

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	5,599	5,671	5,666	5,796	2%
Operations and Maintenance	2,735	2,886	2,850	3,022	5%
Debt Service					
Capital Outlay	268	793	769	613	-23%
Nonoperating Expenditures					
Transfers To Other Funds	1,138	1,041	891	795	-24%
Total Expenditures & Transfers	9,740	10,391	10,176	10,226	-2%
Revenues and Transfers In					
Other Tax Revenues	2,034	2,017	2,017	2,087	3%
Special Assessments	25	56	54	139	148%
Intergovernmental Revenues	1,730	1,669	1,653	1,647	-1%
Licenses and Permits	276	183	196	202	10%
Fines, Forfeitures, Penalties	218	205	203	205	0%
Public Charges for Services	803	775	763	795	3%
Intergovernmental Charges	366	370	369	358	-3%
Miscellaneous Revenues	113	137	166	149	9%
Transfers From Other Funds	2,237	115	117	375	226%
Sub-Total	7,802	5,527	5,538	5,957	8%
Surplus Applied (Generated)	(1,828)	1,072	846	448	-58%
Property Tax Levy	3,766	3,792	3,792	3,821	1%
Total Revenues and Transfers	9,740	10,391	10,176	10,226	-2%

Summary of Fund Activity

General Fund

To account for all financial resources except those required to be accounted for in another fund. The General Fund is the chief operating fund for the City of Hartford



***LEGISLATIVE AND
GENERAL ADMINISTRATION***

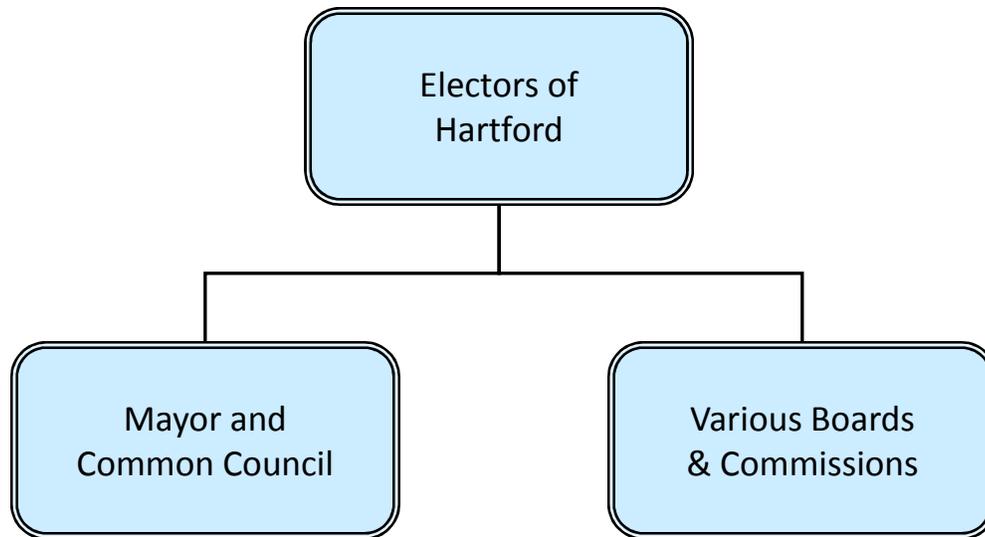
***DEPARTMENTAL
BUDGET
SUMMARIES***

Legislative Department Budget Detail

Fund: General

Department: Legislative

Manager: Mayor and Common Council



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	10	10	10	10	0%
Full Time Equivalent Positions	10	10	10	10	0%

General Administration Department Summary

Fund: General	Department: General Administration
Manager: City Administrator	Division: Combined

The Department of General Administration consolidates services in the following Detail Pages:

City Administrator
Legal
Municipal Court

Animal Control
Personnel
Miscellaneous Operations

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	90	88	88	114	30%
Operations and Maintenance	191	184	174	168	-9%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	1,138	1,041	891	795	-24%
Total Expenditures and Transfers	1,419	1,313	1,153	1,077	-18%
Less: Revenues and Transfers In	5,156	3,070	3,055	3,343	9%
Net Cost to General Revenues	(3,737)	(1,757)	(1,902)	(2,266)	29%



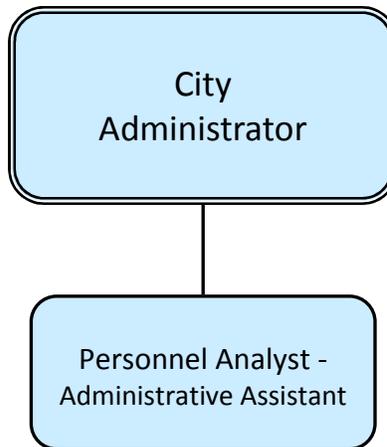
GENERAL ADMINISTRATION

Division
Detail

City Administration Budget Detail

Fund: General	Department: General Administration
Manager: City Administrator	Division: City Administration

The Division of City Administration oversees the daily operation of municipal government, including the execution of Common Council policies, the recommendation of alternative procedures for improved operating efficiency, and the coordination of departmental efforts toward Common Council goals.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.985	0.755	0.755	0.755	0%

City Administration Budget Detail

Fund: General	Department: General Administration
Manager: City Administrator	Division: City Administration

GOALS: To oversee and administer all operations of the City of Hartford, act as administrative officer in the execution of Council approved policies, and recommend to the Common Council appropriate alternatives for the efficient and effective management of the City.

OBJECTIVES: Implement strategic plan of Common Council through the development of appropriate policies and procedures.
 Annually monitor the City's debt management program.
 Manage utility operating strategies and rates.
 Maintain Facilities Maintenance Program.
 Assist Common Council in stabilizing the annual tax levy.
 Coordinate a strategic land use (growth management) program.
 Optimize external communications of City government.

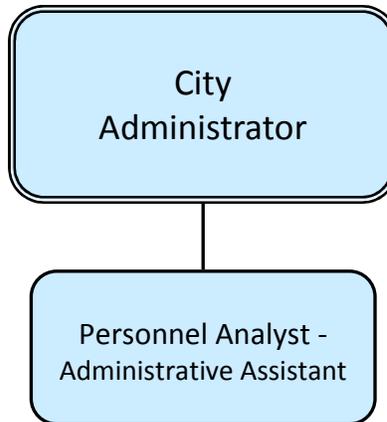
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	74	70	70	96	37%
Operations and Maintenance	11	11	11	12	9%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	85	81	81	108	33%
Less: Revenues and Transfers In					
Net Cost to General Revenues	85	81	81	108	33%

HIGHLIGHTS: Labor increase in 2015 for General Fund share PTO/sick leave payouts (from undesignated fund balance).

Personnel Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Personnel

The Personnel Division operates within the City Administration office. This division oversees selection and training of new employees, coordination of grievance procedures with department heads, and the negotiation of contracts with all collective bargaining units. The Personnel Division also coordinates the administration of employee benefit programs, such as health and dental insurance, flexible benefit plans, and the wellness program. Complete employment and performance records of employees are maintained in the City Administration office.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.1	0.18	0.18	0.18	0%

Personnel Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Personnel

GOALS: Develop, implement, and coordinate policies and programs covering all aspects of employment, labor relations, selection, orientation, and training, and health benefits.

OBJECTIVES: Monitor and evaluate Health Incentive and Wellness Programs.
Monitor collective bargaining agreement.

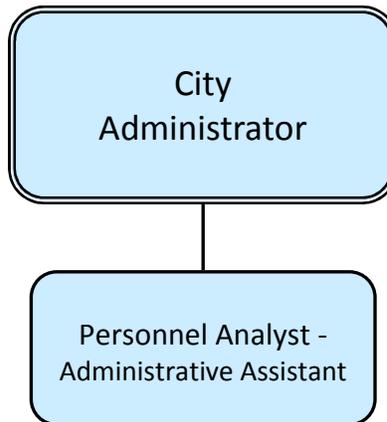
	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Full Time Employees	Employees	122	122	119	118
Part Time Employees	Employees	34	30	32	34
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	16	18	18	18	0%
Operations and Maintenance	4	4	4	4	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	20	22	22	22	0%
Less: Revenues and Transfers In					
Net Cost to General Revenues	20	22	22	22	0%

HIGHLIGHTS: No additions to Table of Organization in 2015.

Municipal Court Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Municipal Court

The City of Hartford participates in the Mid-Moraine Municipal Court System, organized by local governmental units in Washington and Ozaukee Counties to provide an efficient judicial forum for uncontested criminal actions. The Municipal Court Division includes a traveling court official to hear local cases in City Hall, avoiding the inconvenience to the public of traveling to county courthouses. The program also reduces court time and travel costs of law enforcement officers testifying in courts. The cost of municipal court operations is assessed to participating municipalities on the basis of caseload, with court costs recoverable through fees assessed to defendants.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Municipal Court Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Municipal Court

GOALS: To provide an efficient judicial forum for the disposition of municipal code, OWI, and other uncontested criminal actions through membership in the Mid-Moraine Municipal Court System.

OBJECTIVES: Maintain minimum once a month court schedule in City.
Continue participation in Mid-Moraine Municipal Court Administrative Committee.
Monitor court revenues.

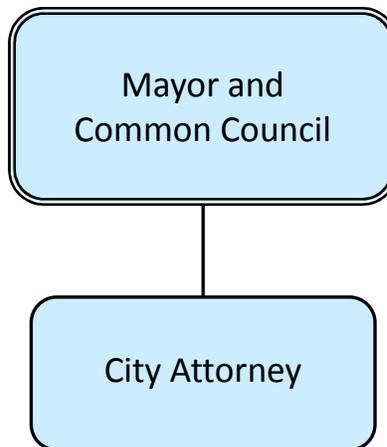
	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Citations Issued	Citations	3,112	3,228	2,000	3,000
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	69	69	63	60	-13%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	69	69	63	60	-13%
Less: Revenues and Transfers In	55	53	60	64	21%
Net Cost to General Revenues	14	16	3	(4)	-125%

HIGHLIGHTS: Fines and forfeitures from municipal court activities are shown in Law Enforcement.
Recent changes to Wisconsin law improve court fee structure.

Legal Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Attorney	Division:	Legal

The Office of the City Attorney comprises the Legal Division. Hartford retains a City Attorney on a contractual basis with an area law firm. The Division is responsible for providing professional legal services to the City, including a legal review of all contractual arrangements and documents, interpretation of Ordinances, and representation in legal forums.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Legal Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Attorney	Division:	Legal

GOALS: To provide prompt, professional legal services to the City of Hartford.

OBJECTIVES: Maintain twice a week City Hall office hours.
 Review for legal sufficiency all ordinances, resolutions, contracts, agreements, leases, etc., as required.
 Represent the City in litigation and Municipal Court prosecutions.
 Assist negotiation for new collective bargaining agreements.

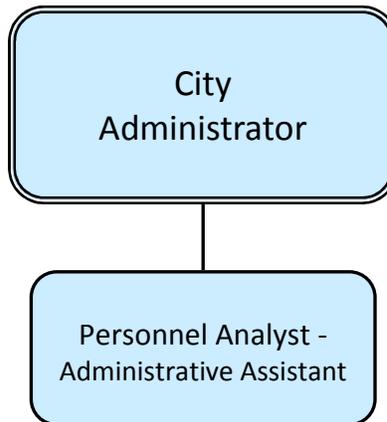
	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Ordinances & Resolutions	Ordinances	40	37	43	42
Annexation & Development Agreements	Agreements	2	2	2	2
Prepare/Review Deeds & Easements	Documents	10	10	10	10
Traffic/Municipal Court Cases	Cases	2600	2800	2700	2700
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	27	28	28	28	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	27	28	28	28	0%
Less: Revenues and Transfers In					
Net Cost to General Revenues	27	28	28	28	0%

HIGHLIGHTS: 2015 attorney fees unchanged at \$175/hour. Budgeted hours is for governmental funds only.

Animal Control Budget Detail

Fund:	General	Department:	General Administration
Manager:	City Administrator	Division:	Animal Control

In mid-1998 the City of Hartford reached an agreement with the Washington County Humane Society for the removal and care of cats and other feral and stray animals. This agreement provides services which the City would otherwise be required to provide at higher cost using City employees.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Animal Control Budget Detail

Fund: General	Department: General Administration
Manager: City Administrator	Division: Animal Control

GOALS: To provide safe and healthy community environment by contracting for the removal of feral and stray cats and other animals by the Washington County Humane Society.

OBJECTIVES: Monitor the value of the current contract.

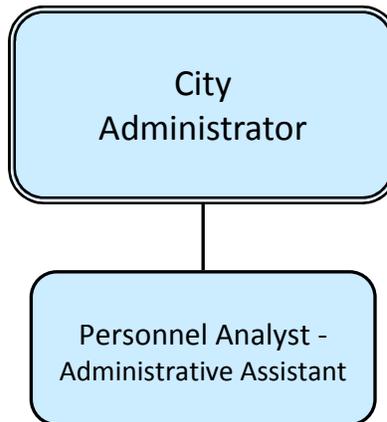
	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Stray Cats Received	Animals	64	81	81	81
Wildlife Received	Animals	17	16	16	16
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	5	3	3	3	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	5	3	3	3	0%
Less: Revenues and Transfers In					
Net Cost to General Revenues	5	3	3	3	0%

HIGHLIGHTS: Partial offset of costs is accomplished through the issuance of cat licenses (revenue to Treasury Division of Financial Administration).
City now participating in feral cat program through Humane Society.

Miscellaneous Operations Budget

Fund: General	Department: General Administration
Manager: City Administrator	Division: Miscellaneous Operations

Miscellaneous Operations include transfers from/to other funds, as well as unallocated expenditures and revenues (chiefly the General Fund tax levy, utility payments in lieu of taxes, property insurance and contingency funds). The application of any undesignated fund balance from the General Fund is recorded under Miscellaneous Operations.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Miscellaneous Operations Budget

Fund: General	Department: General Administration
Manager: City Administrator	Division: Miscellaneous Operations

GOALS: To provide a segregation of unallocated expenditures and revenues from tax levies, payments in lieu of taxes, interfund transfers involving the General Fund, State Shared Revenues, and contingency accounts.

OBJECTIVES: Maintain a timely accounting record of unallocated expenditures and revenues to assist presentation of interim budgetary results.
Maximize state aids by appropriate allocation of costs among operations.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	75	69	65	61	-12%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	1,138	1,041	891	795	-24%
Total Expenditures and Transfers	1,213	1,110	956	856	-23%
Less: Revenues and Transfers In	5,101	3,017	2,995	3,279	9%
Net Cost to General Revenues	(3,888)	(1,907)	(2,039)	(2,423)	27%

HIGHLIGHTS: Expenditure Restraint Program aids increase in 2015. Operation and Maintenance reflects unallocated insurance costs. Payments in lieu of taxes from utilities increase in 2015. Payment in lieu of taxes from other sources decline due to sale of Hartford Highlands. No Contingency Fund allocation in 2015.



CLERICAL ADMINISTRATION

DEPARTMENTAL

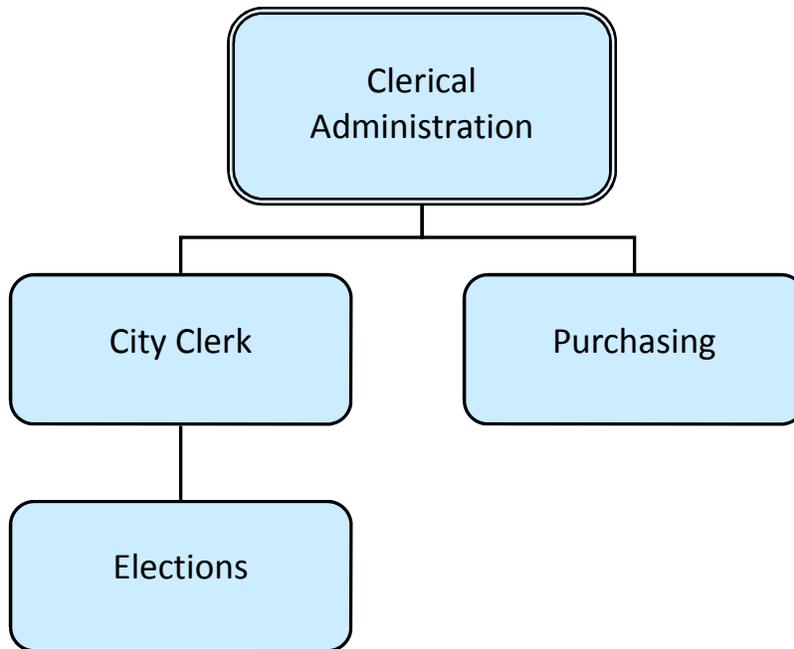
BUDGET

SUMMARIES

Clerical Administration Department Summary

Fund:	General	Department:	Clerical Administration
Manager:	City Clerk	Division:	Combined

The Clerical Administration Department is composed of three divisions (City Clerk, Elections, and Purchasing), all found within the General Fund.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	1.54	1.54	1.54	1.54	0%

Clerical Administration
Department Summary

Fund:	General	Department:	Clerical Administration
Manager:	City Clerk	Division:	Combined

The Department of Clerical Administration consolidates services in the following Detail Pages:

City Clerk	Elections
Purchasing	

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	124	134	135	127	-5%
Operations and Maintenance	62	78	74	73	-6%
Debt Service					
Capital Outlay		18	9	9	-50%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	186	230	218	209	-9%
Less: Revenues and Transfers In	80	73	70	74	1%
Net Cost to General Revenues	106	157	148	135	-14%



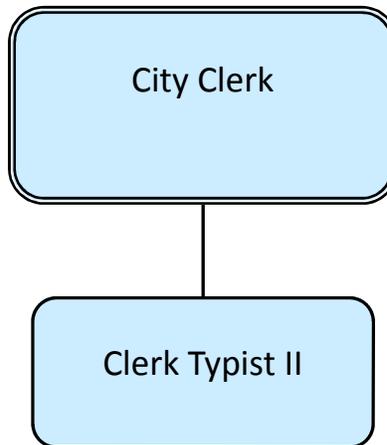
CLERICAL ADMINISTRATION

Division
Detail

City Clerk Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: City Clerk

The Office of the City Clerk is responsible for providing staff support to the Common Council, including the recording of public records and minutes of all public sessions of deliberative bodies. The City Clerk is also responsible for the licensing of various professions and activities within the City.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	1.38	1.38	1.38	1.38	0%

City Clerk Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: City Clerk

GOALS: Contribute to effective City administration by assisting the Common Council in providing prompt and efficient clerical support and assisting the citizenry in defining applicable City ordinances/ state laws, open records requests.

OBJECTIVES: Provide prompt record and transcription of all Common Council and standing committee meetings. Prepare all professional and other license applications for immediate submission to the Finance and Personnel Committee for review. Assist in the preparation of ordinances and resolutions and provide for the codification of same.

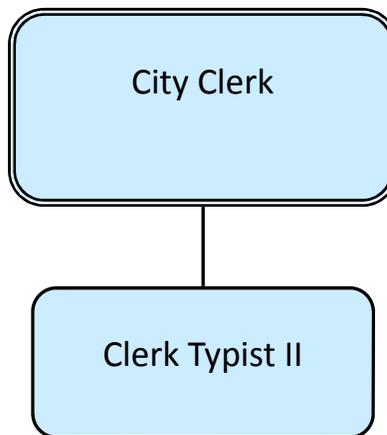
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Master Electrician Licenses	Licenses	74	29	0	0
Bartender Licenses	Licenses	158	149	150	155
Miscellaneous (Cigarette)	Licenses	22	21	17	17
Special Assessment Letters	Letters	284	357	350	350
Ordinances	Ordinances	14	10	13	12
Resolutions	Resolutions	26	32	30	30
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	103	108	109	110	2%
Operations and Maintenance	57	71	67	68	-4%
Debt Service					
Capital Outlay		18	9		-100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	160	197	185	178	-10%
Less: Revenues and Transfers In	80	73	70	74	1%
Net Cost to General Revenues	80	124	115	104	-16%

HIGHLIGHTS: No fee increases for 2015.
Capital Outlay for new copier in 2014.

Elections Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Elections

All municipal elections are conducted through the Department of Clerical Administration. Adherence to election statutes, monitoring the election day activities, and prompt reporting of election results are overseen by the Elections Division, under the management of the City Clerk.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.16	0.16	0.16	0.16	0%

Elections Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Elections

GOALS: To conduct elections within the City of Hartford within existing statutes and ordinances, and promptly report and record election results.

OBJECTIVES: Conduct scheduled elections, test voting machines, register voters, recruit, select and train officials, and process absentee ballots.
 Maintain accurate and comprehensive voter registration listing in statewide voter registration system.
 Review and certify nomination papers for validity and sufficiency.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Elections Administered	Elections	6	2	4	2
New Voter Registrations	Registrations	1845	31	1100	50
Training Sessions Conducted	Sessions	2	1	2	1
Absentee Ballots Issued	Ballots	3257	363	1800	250
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	21	26	26	17	-35%
Operations and Maintenance	2	4	4	2	-50%
Debt Service					
Capital Outlay				9	100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	23	30	30	28	-7%
Less: Revenues and Transfers In					
Net Cost to General Revenues	23	30	30	28	-7%

HIGHLIGHTS: Two elections scheduled for 2015.
 Capital Outlay for voting machines.

Purchasing Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Purchasing

The Purchasing Division is responsible for coordinating a decentralized purchasing system and assisting departments in obtaining needed goods and services. The division monitors procurement authorizations and maintains a central store of office supplies.

City Clerk

	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Purchasing Budget Detail

Fund: General	Department: Clerical Administration
Manager: City Clerk	Division: Purchasing

GOALS: To provide a computer-based purchasing system that allows individual departments the opportunity to maintain responsibility for their departmental purchasing needs subject to specific purchasing requirements and approval practices.

OBJECTIVES: Ensure that all purchasing policies established by the Common Council and the City Administrator are being complied with uniformly and consistently by all municipal departments and employees.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Purchase Orders Issued	P.O.'s	1039	1104	1214	1560
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	3	3	3	3	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	3	3	3	3	0%
Less: Revenues and Transfers In					
Net Cost to General Revenues	3	3	3	3	0%

HIGHLIGHTS: Costs reflect forms used in processing orders.

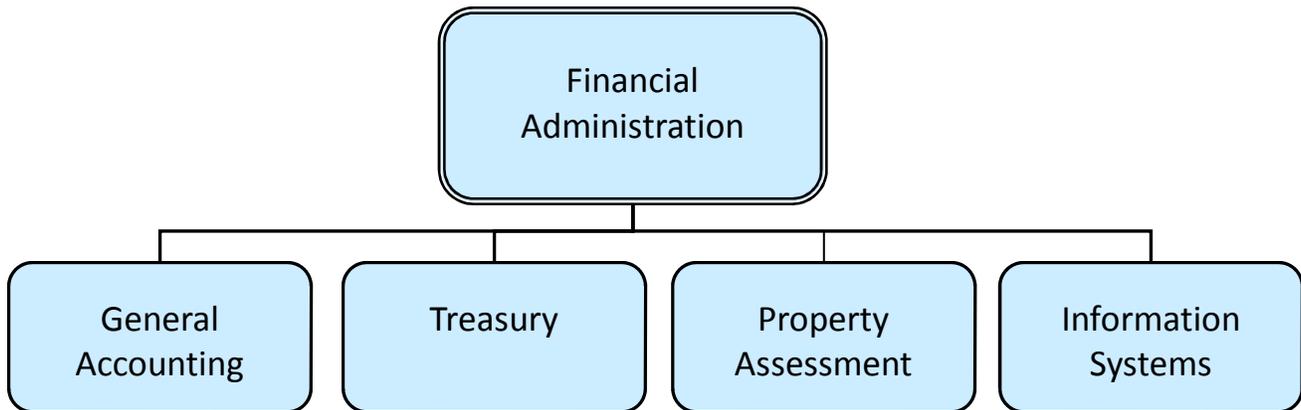


***FINANCIAL
ADMINISTRATION
DEPARTMENTAL
BUDGET
SUMMARY***

Financial Administration Budget Detail

Fund:	General	Department:	Financial Administration
Manager:	Finance Director	Division:	Combined

The Financial Administration Department is composed of four divisions. Three divisions (General Accounting, Treasury, and Property Assessment) are found within the General Fund. The Information Systems division is recorded as an Internal Service Fund.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	6	6	6	6	0%
Full Time Equivalent Positions	0.95	0.95	0.95	0.95	0%

Financial Administration Department Summary

Fund:	General	Department:	Financial Administration
Manager:	Finance Director	Division:	Combined

The Department of Financial Administration consolidates services in the following Detail Pages:

General Accounting	Treasury
Property Assessment	

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	72	73	75	74	1%
Operations and Maintenance	183	187	187	229	22%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	255	260	262	303	17%
Less: Revenues and Transfers In	77	105	105	107	2%
Net Cost to General Revenues	178	155	157	196	26%



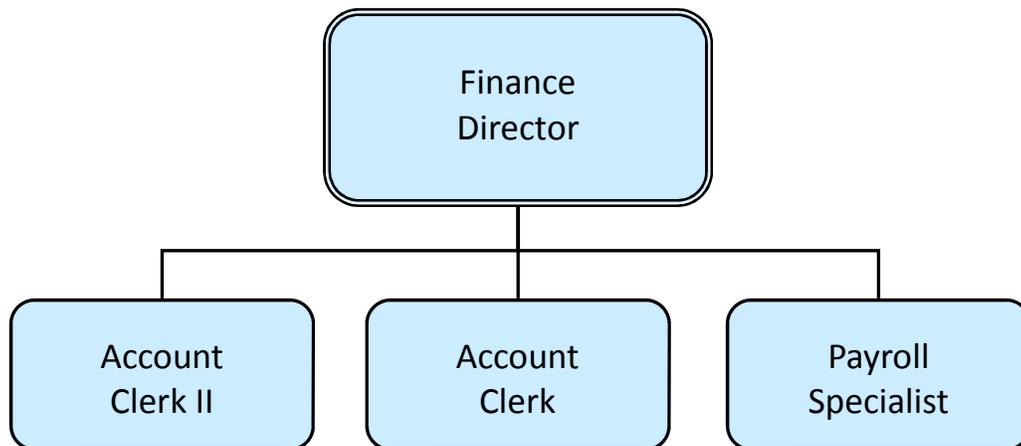
***FINANCIAL
ADMINISTRATION***

***Division
Detail***

General Accounting Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: General Accounting

Management of all accounting functions and audit supervision are managed through the General Accounting Division, including payroll, accounts receivable, accounts payable, fixed assets, and financial reporting. Maintenance of utility accounts and records, as well as Community Development Authority financial transactions, are included within the sphere of general accounting activities.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	4	4	4	4	0%
Full Time Equivalent Positions	0.625	0.625	0.625	0.625	0%

General Accounting Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: General Accounting

GOALS: To provide financial information useful for making economic decisions; to provide information useful for evaluating managerial and organizational fiscal performance; and to exercise stewardship and accountability over all resources belonging to the City of Hartford.

OBJECTIVES: Offer online bill payment options as a means of payment for various fees for service.

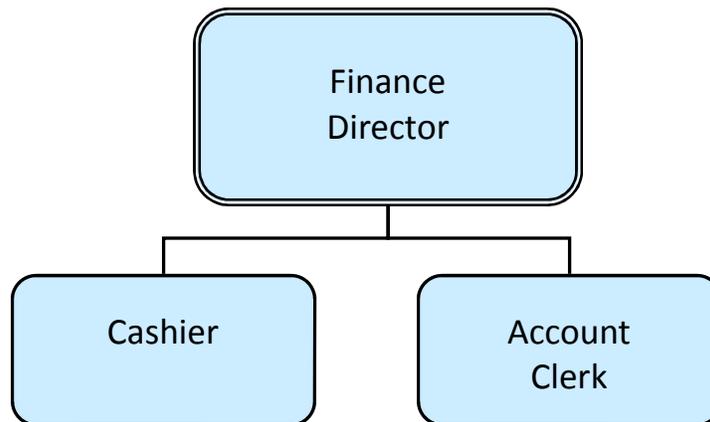
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Electric Utility Customers	Customers	6,773	6,815	6,830	6,845
Water/Sewer Utility Customers	Customers	5,384	5,401	5,418	5,420
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	48	48	50	49	2%
Operations and Maintenance	55	60	60	62	3%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	103	108	110	111	3%
Less: Revenues and Transfers In					
Net Cost to General Revenues	103	108	110	111	3%

HIGHLIGHTS: Interim financial reports provided to Common Council on a monthly basis.
New utility billing software proposed for 2015.

Treasury Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Treasury

The Treasury Division is responsible for the management of the City’s cash management program, investment policies and practices, and debt management. All cash collection activities, including those conducted at remote sites in other departments, are managed by this division, particularly the collection of property taxes and utility bills. An investment portfolio of \$12-\$22 million is administered by the division under an investment policy established by the Common Council. The division is also responsible for the reporting of portfolio performance results to the Common Council under Wisconsin Statute.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.275	0.275	0.275	0.275	0%

Treasury Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Treasury

GOALS: To exercise stewardship and accountability over all moneys belonging to the City of Hartford through the proper receipting, disbursing, recording, and reporting of all cash transactions; to serve as the chief tax collecting agent for the City and its overlapping governmental entities; to manage the investment portfolio of the City in a safe and prudent manner; and to manage the Debt Management Policy of the City.

OBJECTIVES: Continue to look for ways to maximize the rate of return on the City's investments.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Accounts Payable Checks	Checks	7,183	6,893	6,535	6,635
Payroll Checks/Stubs	Checks	7,641	7,207	7,200	7,250
Receipts Issued	Receipts	101,856	101,121	103,216	103,250
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	21	22	22	22	0%
Operations and Maintenance	71	70	67	65	-7%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	92	92	89	87	-5%
Less: Revenues and Transfers In	60	94	95	97	3%
Net Cost to General Revenues	32	(2)	(6)	(10)	400%

HIGHLIGHTS: Investment portfolio performance is expected to remain consistent for 2015. No significant change in interest rates anticipated.

Property Assessment Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Property Assessment

The City of Hartford maintains the Office of the City Assessor through a contractual arrangement with a national assessment firm. The division is responsible for the valuation of all non-manufacturing real estate within the City, as well as the development of the annual assessment roll for the City. The division is also responsible for revaluation of all City parcels, currently conducted on a contractual basis with the same national assessment firm. Valuations are computerized and updated using an in-house computer assisted mass appraisal (CAMA) software package.

Finance
Director

	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0.05	0.05	0.05	0.05	<i>0%</i>

Property Assessment Budget Detail

Fund: General	Department: Financial Administration
Manager: Finance Director	Division: Property Assessment

GOALS: To assess all real and personal property in the City of Hartford, and to compile and prepare the annual real and personal property tax rolls.

OBJECTIVES: Review and generate values of each parcel in the City.
 Measure and value new construction in the City.
 Discover, list, and value all personal property to update records.
 Maintain all records and files in both hard copy and computer.
 Property revaluation plans suspended pending change in equalization ratio.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Real Estate Parcels	Parcels	5,665	5,672	5,668	5,675
Personal Property Units	Units	505	501	451	451
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	3	3	3	3	0%
Operations and Maintenance	57	57	60	102	79%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	60	60	63	105	75%
Less: Revenues and Transfers In	17	11	10	10	-9%
Net Cost to General Revenues	43	49	53	95	94%

HIGHLIGHTS: Assessment information now available online.
 Walk-through revaluation completed in 2014.
 Operation & Maintenance increase in 2015 reflects introduction of value maintenance program.

PUBLIC SAFETY

DEPARTMENTAL

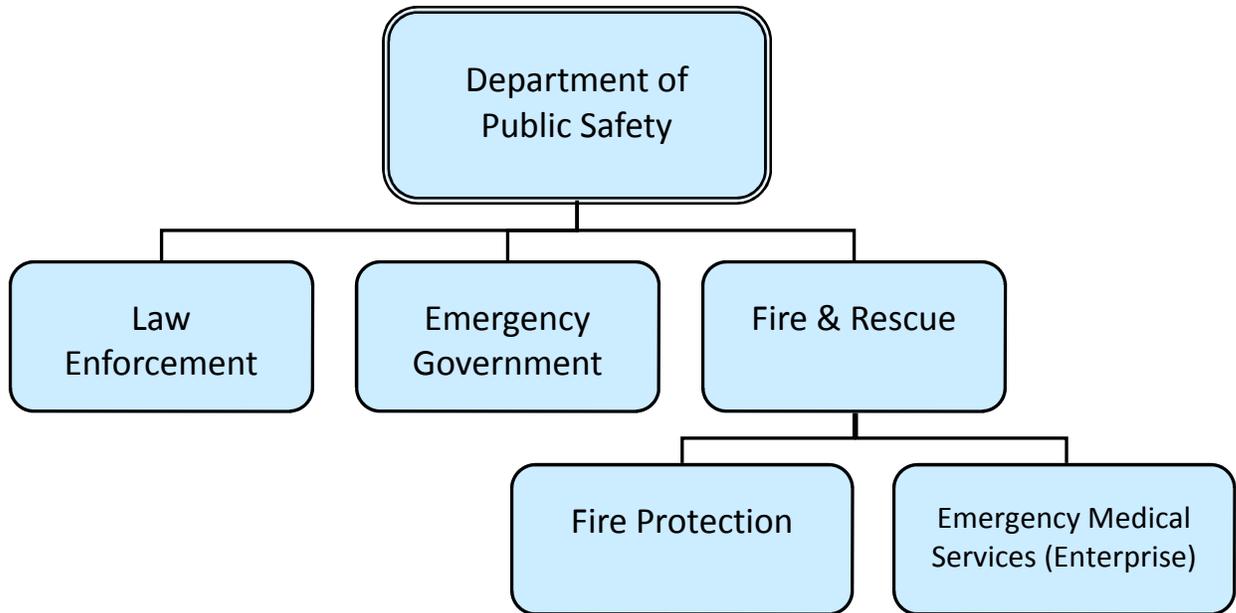
BUDGET

SUMMARY

Public Safety Budget Detail

Fund:	General	Department:	Public Safety
Manager:	Chief of Police Chief of Fire & Rescue	Division:	Combined

The Public Safety Department, under the management of the Chief of Police and the Chief of Fire and Rescue, is responsible for the protection of persons and property within the City and adjacent areas. The mission of the Department is facilitated through integrated, coordinated telecommunications and computer-enhanced information processing. Public safety efforts are divided into four areas of responsibility. Three divisions (Law Enforcement, Emergency Government, and Fire Protection) are found within the General Fund. The Emergency Medical Services Division is recorded as an Enterprise Fund.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	34.25	34.25	34.25	34.20	-0.15%
Full Time Equivalent Positions	33.35	33.35	33.35	33.3	-0.15%

Public Safety Department Summary

Fund:	General	Department:	Public Safety
Manager:	Chief of Police	Division:	Combined

The Department of Public Safety consolidates services in the following Detail Pages:

Law Enforcement
Fire & Rescue

Emergency Government

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	3,521	3,580	3,585	3,632	1%
Operations and Maintenance	434	422	439	419	-1%
Debt Service					
Capital Outlay	189	289	289	177	-39%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	4,144	4,291	4,313	4,228	-1%
Less: Revenues and Transfers In	906	799	855	821	3%
Net Cost to General Revenues	3,238	3,492	3,458	3,407	-2%



PUBLIC SAFETY

Division
Detail

Law Enforcement Budget Detail

Fund: General

Department: Public Safety

Manager: Chief of Police

Division: Law Enforcement

GOALS: To provide professional police response to the needs of the community; to control crime by apprehending offenders and reducing their opportunities; and to facilitate the safe movement of traffic.

OBJECTIVES: To provide proactive police response through community involvement. Provide positive community interaction through outreach and collaborative efforts through educational programs and presentations. Control and maintain the atmosphere of a safe environment of the community based on the perception of its citizens.

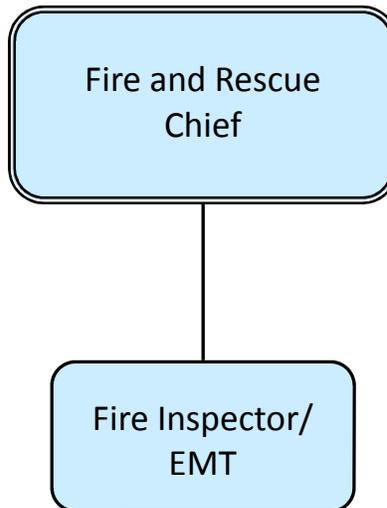
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015	
Change in Crime Rate-Index Crime	Percent	4.2%	-18.0%	-5.0%	5.0%	
Clearance Rate-Index Crime	Percent	41.5%	46.7%	47.0%	47.0%	
Miles Patrolled	Miles	161,710	167,731	170,000	170,000	
Community Outreach	Hours	1526.7	1729.9	1650	1500	
Municipal/Traffic Citations	Citations	3,112	3,228	2,000	3,000	
Warning Citations	Citations	1,816	2,074	1,900	1,900	
Adult Arrests	Arrests	699	574	450	510	
Juvenile Arrests	Arrests	367	285	175	200	
		Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	3,321	3,347	3,355	3,396	1%	
Operations and Maintenance	258	276	294	273	-1%	
Debt Service						
Capital Outlay	51	79	79	138	75%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	3,630	3,702	3,728	3,807	3%	
Less: Revenues and Transfers In	479	434	481	437	1%	
Net Cost to General Revenues	3,151	3,268	3,247	3,370	3%	

HIGHLIGHTS: Labor costs reflect staff reorganization approved by the Common Council in 2014. Outlay increases fund new squad car cameras and computers.

Emergency Government Detail

Fund: General	Department: Public Safety
Manager: Fire & Rescue Chief	Division: Emergency Government

The Emergency Government Division is responsible for maintaining readiness for any disaster that might occur (including weather-related and man-made disasters). Readiness is maintained in cooperation with the Washington County Division of Emergency Government through written policy, training, exercises, and dissemination of public information. The division is responsible for the operation of City-wide emergency warning sirens, as well as the planning of coordinated government services and operations in the event of a disaster. The Fire and Rescue Chief is responsible for meeting the goals of the division.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.2	0.2	0.2	0.2	0%

Emergency Government Budget Detail

Fund: General	Department: Public Safety
Manager: Fire and Rescue Chief	Division: Emergency Government

GOALS: To provide professional, effective, and efficient response to major events, whether natural or man made, that cause property damage or personal injury within the community, and to prepare for those emergency situations through training, exercises, and written procedural manuals. It is the duty of Emergency Government to follow through each disaster event until such time as normal operations are in place once again.

OBJECTIVES: Continue to coordinate disaster responses with the Washington County Office of Emergency Government. Continue to disburse all required information to the proper regulatory and governmental officials in a timely manner.

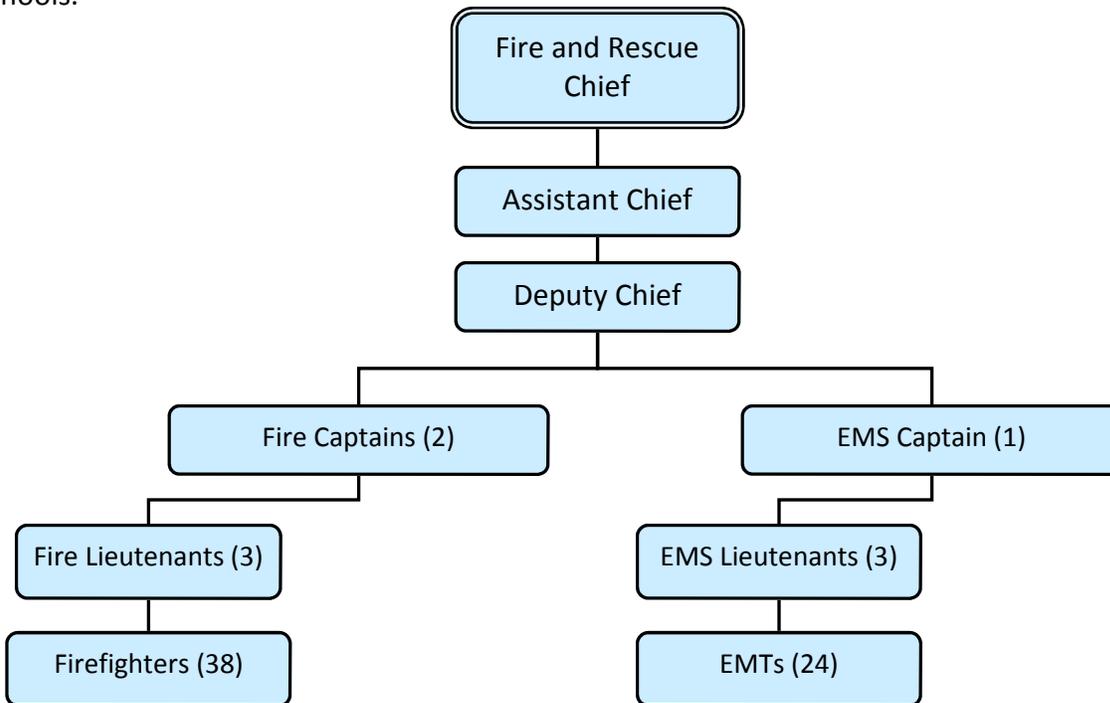
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Disasters Recorded	Disasters	0	0	0	0
Warnings Issued (Siren System)	Warnings	0	0	1	0
Disaster Pamphlets Disbursed	Pamphlets	5,000	5,000	5,000	5,000
Public Information/Training	Meetings	6	4	4	10
Training	Hours	40	40	40	40
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	18	18	18	18	0%
Operations and Maintenance	15	18	18	18	0%
Debt Service					
Capital Outlay				9	100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	33	36	36	45	25%
Less: Revenues and Transfers In					
Net Cost to General Revenues	33	36	36	45	25%

HIGHLIGHTS: Expand on private facility interface with city warning siren system. Annual budget includes funds to create a paging system for Hartford emergency services that does not share the same radio frequency with county paging.

Fire and Rescue Detail

Fund: General	Department: Public Safety
Manager: Fire & Rescue Chief	Division: Fire & Rescue

The Hartford Fire Department is responsible for protecting the lives and property of the citizens of Hartford and surrounding communities from fires and related hazards. The division is comprised of a paid on-call volunteer staff that is responsible for suppressing and defeating fires of all types, responding to motor vehicle, industrial, and other types of accidents, and offering a comprehensive fire prevention program to the community. Using a fleet of modern fire suppression vehicles, the Hartford Fire Department responds to calls for service within a 62 square mile area including the townships of Hartford, Erin, and Rubicon (all on a contractual basis). The division operates from a single fire station near City Hall in Hartford, where community programs and training activities are also conducted. Educational programs are also maintained within all area schools.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	0.85	0.85	0.85	0.85	0%

Fire and Rescue Budget Detail

Fund: General	Department: Public Safety
Manager: Fire and Rescue Chief	Division: Fire and Rescue

GOALS: To provide public fire safety education, fire inspection services, and emergency fire and rescue services for the citizens of Hartford and the surrounding communities.

OBJECTIVES: Maintain a compliment of at least 40 volunteer firefighters. Respond to all fire calls with an average initial in-service delay of less than six minutes. Implement a system to efficiently and effectively satisfy Department of Commerce requirements. Maintain all vehicles in on-the-road condition 90% of the time. Maintain a minimum of 1200 total hours of firefighting/rescue training.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Fire Responses	Calls	300	298	300	300
In-House Training Hours	Hours	1,400	1,500	1,500	1,500
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	182	215	212	218	1%
Operations and Maintenance	161	128	127	128	0%
Debt Service					
Capital Outlay	138	210	210	30	-86%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	481	553	549	376	-32%
Less: Revenues and Transfers In	427	365	374	384	5%
Net Cost to General Revenues	54	188	175	(8)	-104%

HIGHLIGHTS: 2013 marked 150th anniversary of Hartford Fire Department.
2014 Capital Outlay included funding for new fire vehicle.



PUBLIC WORKS

DEPARTMENTAL

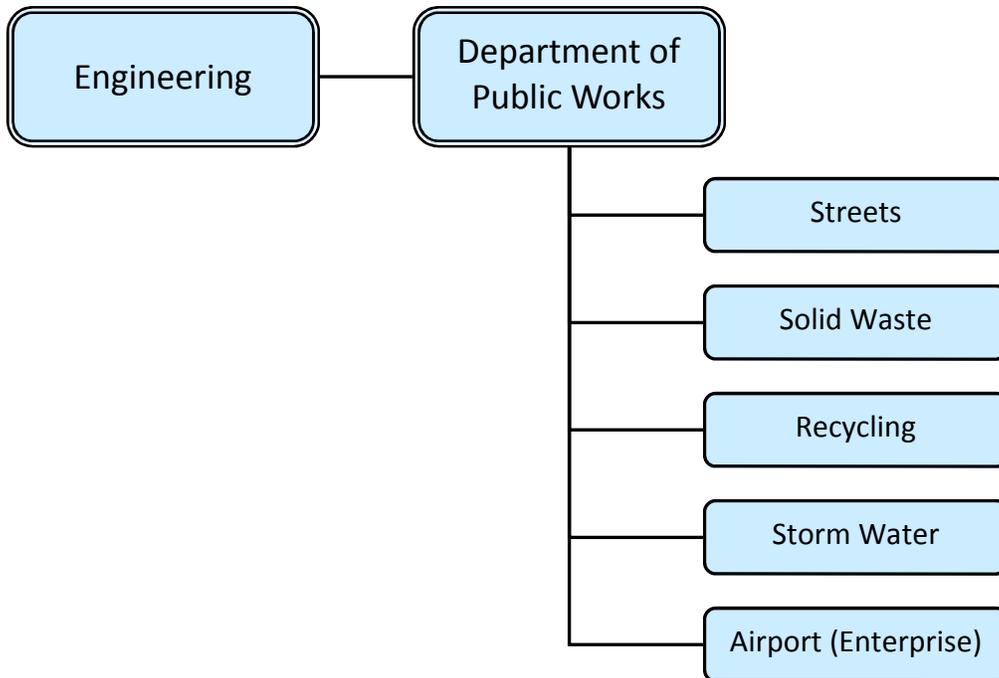
BUDGET

SUMMARY

Public Works Budget Detail

Fund:	General	Department:	Public Works
Manager:	Multiple	Division:	Combined

City engineering and public works activities are combined for reporting purposes under one Department of Public Works, with responsibilities ranging from utility construction design and management to solid waste removal. A flexible work force under the direction of the Director of Public Works provides services through four divisions. Four divisions (Streets, Solid Waste, Storm Water, and Recycling) are found within the General Fund. The Airport Division is found under Enterprise Funds. Engineering is conducted under the direction of the City Engineer.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	11.24	11.33	11.33	11.33	0%
Full Time Equivalent Positions	8.9435	9.4335	9.4335	9.4335	0%

**Public Works
Department Summary**

Fund:	General	Department:	Public Works
Manager:	Multiple	Division:	Combined

The Department of Public Works consolidates services in the following Detail Pages:

Engineering	Streets
Solid Waste	Storm Water Management
Recycling	

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	938	891	894	913	2%
Operations and Maintenance	1,380	1,496	1,479	1,531	2%
Debt Service					
Capital Outlay	75	113	99	405	258%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	2,393	2,500	2,472	2,849	14%
Less: Revenues and Transfers In	981	984	954	1,052	7%
Net Cost to General Revenues	1,412	1,516	1,518	1,797	19%

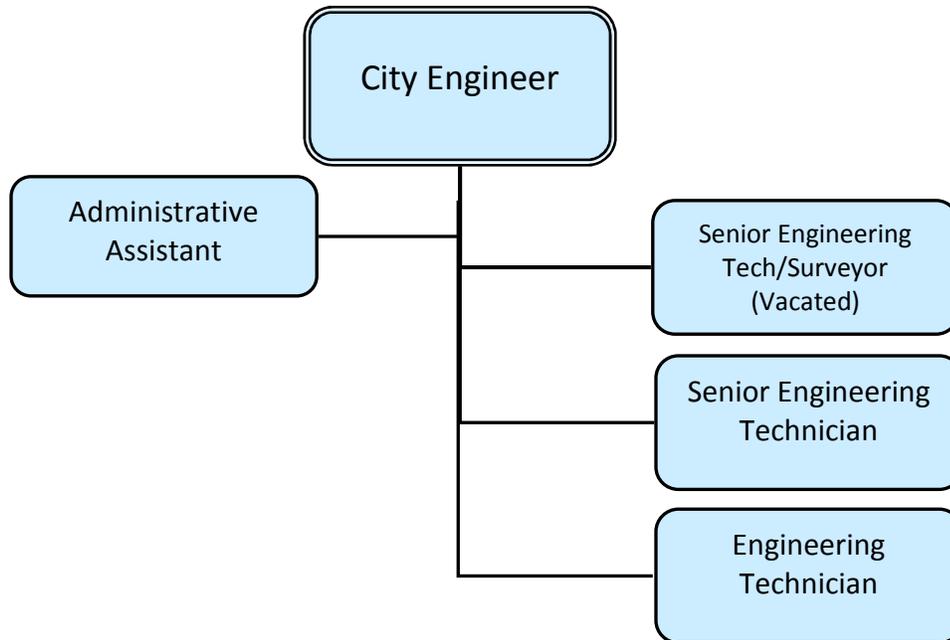
PUBLIC WORKS

Division
Detail

Engineering Detail

Fund: General	Department: Public Works
Manager: City Engineer	Division: Engineering

Most water main, sanitary sewer, storm sewer, and street construction projects are designed and managed through the Engineering Division. Overall authority in the reviewing and inspection of construction is conducted through this office. Engineering also assists other departments in designing parks and facilities. Using a computer-aided design system the Engineering Division maintains all City maps and creates long-range development plans in conjunction with other departments. The division is responsible for the allocation of special assessments to property owners, and maintains functional authority over most capital improvement program projects.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	4	4	4	4	0%
Full Time Equivalent Positions	1.51	1.51	1.51	1.51	0%

Engineering Budget Detail

Fund: General	Department: Public Works
Manager: City Engineer	Division: Engineering

GOALS: To provide the City of Hartford with engineering, design, staking, and inspection, and to review plans for all City public improvements including streets, sanitary sewer, water main, storm sewer, and parks.

OBJECTIVES: Design sanitary sewer, water main, and storm sewer on streets within City reconstruction projects. Maintain review timetable for developers' utilities and street plans for subdivisions in the City. Assist development of GIS system. Monitor effectiveness of utility construction standards and procedures. Provide orderly utility expansion in subdivisions. Study operational plan for new state storm water regulations. Develop strategy for detention pond maintenance. Work with DOT on future East Sumner Street and Branch Street project. Work with DOT and Washington County on West State Street project. Coordinate the sidewalk repair program.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015	
Sanitary Sewer Construction	L.F.	1,953	1,844	910	900	
Water Main Construction	L.F.	3,740	3,378	0	1,300	
Street Construction	L.F.	13,968	10,075	9,800	16,000	
Storm Sewer Construction	L.F.	2,985	3,065	645	2,300	
		Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	176	144	144	147	2%	
Operations and Maintenance	23	37	36	45	22%	
Debt Service						
Capital Outlay		10	7		-100%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	199	191	187	192	1%	
Less: Revenues and Transfers In	2	2	1	2	0%	
Net Cost to General Revenues	197	189	186	190	1%	

HIGHLIGHTS: Expenditures kept at or below 2013 levels. Revenues remain low due to the housing construction slowdown and the reduction of plans and specs fees due to the reduction in the number of public works projects during 2014-2015.

Streets Budget Detail

Fund:	General	Department:	Public Works
Manager:	Director of Public Works	Division:	Streets

GOALS: To provide an efficient and safe traffic flow pattern in the City of Hartford by the reconstruction and preventive maintenance of 88 miles of streets and their respective storm drainage and lighting systems.

OBJECTIVES: Plow and de-ice streets and parking lots as necessary.
 Crack seal approximately 2 miles of streets.
 Sealcoat and thin asphalt approximately 60,000 square feet of streets.
 Reconstruct in a safe and timely manner those streets approved for reconstruction in the 2015 Capital Improvement Program.

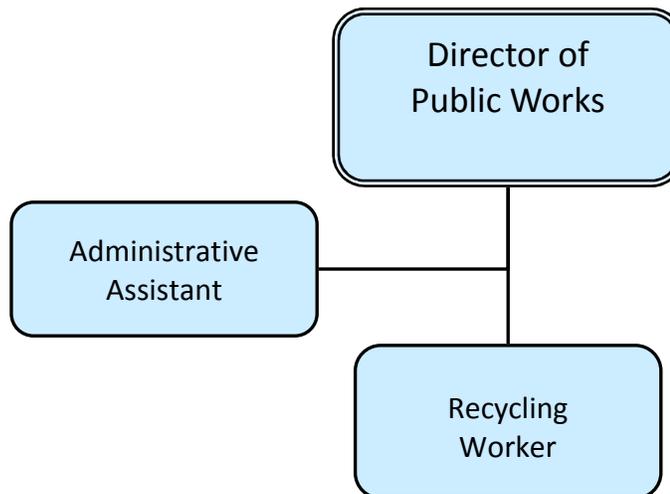
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Street Mileage	Miles	88	88	88	88
Storm Sewer Construction	L.F.	2,985	3,065	645	2,300
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	540	564	567	580	3%
Operations and Maintenance	725	791	779	806	2%
Debt Service					
Capital Outlay	71	43	42	375	772%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	1,336	1,398	1,388	1,761	26%
Less: Revenues and Transfers In	615	617	590	680	10%
Net Cost to General Revenues	721	781	798	1,081	38%

HIGHLIGHTS: Labor cost increase in 2014 due to reallocation of labor among DPW divisions and Parks Department. Capital Outlays reflect transfer of street projects to maximize Expenditure Restraint Aid.

Recycling Detail

Fund:	General	Department:	Public Works
Manager:	Director of Public Works	Division:	Recycling

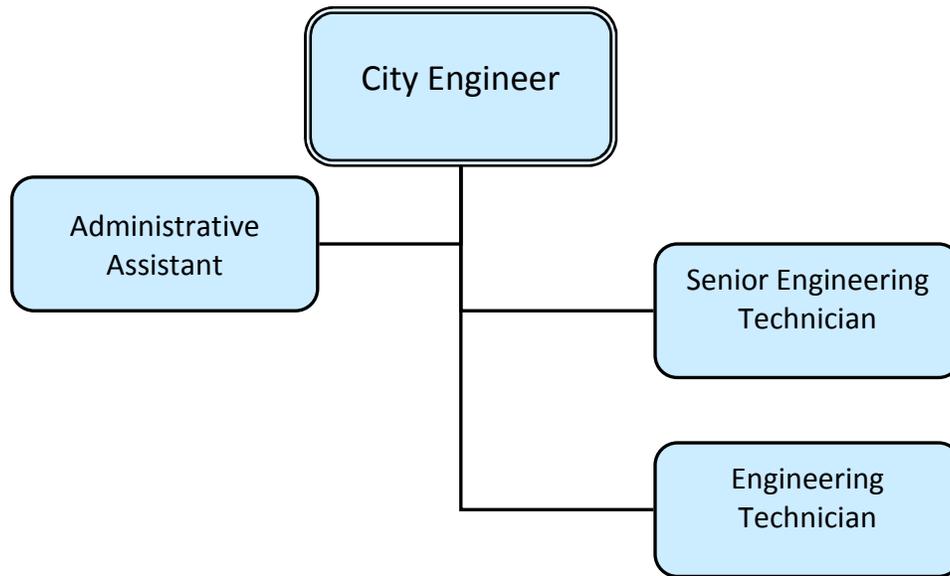
Recycling programs by the City of Hartford are aimed at meeting mandated Wisconsin standards and reducing solid waste disposal costs. These goals are accomplished using a combination of curbside recycling and drive-in recycling services. The Recycling Division arranges biweekly curbside pickup from 1, 2, 3, and 4 family residential units of recyclable materials (largely newsprint and paper products, aluminum and tin, glass, and some plastics). The service is maintained by a private contractor. A second private contractor is responsible for the disposition of materials brought to a centrally located recycling center staffed twice each week by a City employee. The recycling center handles the disposal of oil, metals, cardboard, appliances, and yard clippings.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0.33	0.33	0.33	0.33	0%
Full Time Equivalent Positions	0.96	0.96	0.96	0.96	0%

Storm Water Management Detail

Fund:	General	Department:	Public Works
Manager:	City Engineer	Division:	Storm Water Management



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.83	0.85	0.85	0.85	0%

Storm Water Management Budget Detail

Fund:	General	Department:	Public Works
Manager:	City Engineer	Division:	Storm Water Management

GOALS: To isolate funding associated with the management of storm water, monitor conformance with DNR regulations, and allocate costs of detention pond maintenance.

OBJECTIVES: Continue to develop plans to maintain compliance with the DNR storm water permit. Allocate private detention pond costs to subdivisions. Continue to isolate storm water management costs in this division for cost analyses. Review the City's storm water management plan and adjust as necessary to comply with DNR standards.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	111	85	85	86	1%
Operations and Maintenance	10	24	24	24	0%
Debt Service					
Capital Outlay	4	60	50	30	-50%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	125	169	159	140	-17%
Less: Revenues and Transfers In	0	2	0	2	0%
Net Cost to General Revenues	125	167	159	138	-17%

HIGHLIGHTS: Operations expense includes storm water engineering. Revenue is fees for maintenance of detention ponds. This division expected to grow as state-mandated storm water regulations and benchmarks are addressed.



PARKS AND RECREATION

DEPARTMENTAL

BUDGET

SUMMARY

Parks and Recreation Department Summary

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks and Recreation	Division:	Combined

The Department of Parks and Recreation consolidates services in the following Detail Pages:

<p>Property Management Parks Recreation</p>	<p>Cemeteries Aging Services</p>
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	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	698	740	723	769	4%
Operations and Maintenance	328	352	331	391	11%
Debt Service					
Capital Outlay		373	372	22	-94%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	1,026	1,465	1,426	1,182	-19%
Less: Revenues and Transfers In	365	338	326	342	1%
Net Cost to General Revenues	661	1,127	1,100	840	-25%



PARKS AND RECREATION

Division
Detail

Property Management Budget Detail

Fund: General	Department: Parks and Recreation
Manager: Director of Parks & Recreation	Division: Property Management

GOALS: To maintain City owned facilities, including City Hall, Recreation Center, Fire Station, Library, Veterans Pool Bathhouse, and the Main Street Link Building, by providing general cleaning and repairs as needed.

OBJECTIVES: Perform janitorial service to all facilities. Perform routine preventative maintenance functions for interior offices, restrooms, community areas, and break rooms. Schedule inspections, service calls, and emergency repairs of facility heating/cooling, electrical and plumbing. Maintain outside grounds care to the facilities' property, including parking lots, sidewalks, and landscape beds. Refinish interior rooms using the permanent staff, seasonal staff, and contracted labor as needed to meet maintenance. Perform maintenance activities following Hartford Safety Program guidelines. Update the facilities management manual to address ongoing repair of buildings and upgrade to be reviewed during CIP budgeting.

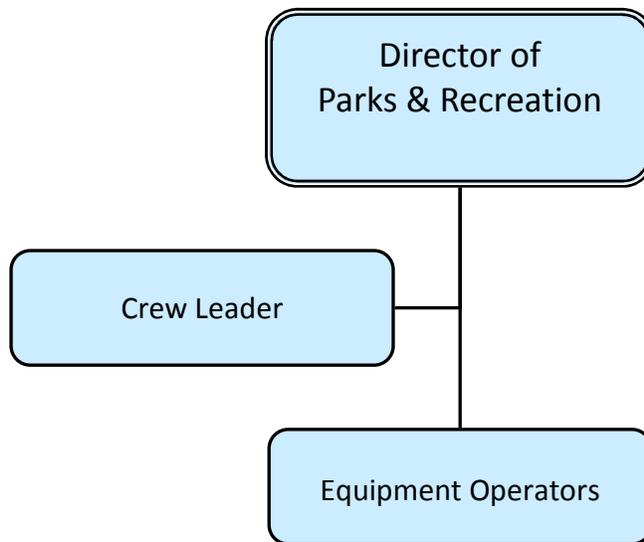
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015	
Facilities Maintained	Facilities	5	5	5	5	
Area of Facilities Maintained	Square Feet	177,700	177,700	177,700	180,500	
		Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	113	130	124	148	14%	
Operations and Maintenance	116	122	112	162	33%	
Debt Service						
Capital Outlay						
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	229	252	236	310	23%	
Less: Revenues and Transfers In	93	80	75	75	-6%	
Net Cost to General Revenues	136	172	161	235	37%	

HIGHLIGHTS: Revenue reduction due to remodeling of City Hall, and loss of tower rental at decommissioning.
 Operation & Maintenance increase anticipates added utility costs from rate hikes and expansion of City Hall footprint.

Cemeteries Detail

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks & Recreation	Division:	Cemeteries

The Cemeteries Division oversees the maintenance and operation of two public cemeteries, the oldest of which was founded in 1848. The City sells cemetery plots, opens and closes grave sites, and maintains internment records. The division also provides labor and equipment on a fee basis for grave openings and closing at two church cemeteries. By ordinance the City is required to provide perpetual care to both public cemeteries, with funding from the property tax levy.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	1	1	1	1	0%
Full Time Equivalent Positions	1.27	1.17	1.17	1.07	-8.55%

Cemeteries Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks and Recreation **Division:** Cemeteries

GOALS: To provide residents of the City of Hartford and its general area with proper cemetery grounds.

OBJECTIVES: Maintain two City cemeteries in a neat and orderly fashion.
 Respond in a timely fashion to all grave opening and closing requests.
 Provide two private cemeteries with grave opening and closing services.
 Review and recommend improvements to cemetery record keeping.
 Integrate cemetery records into new GIS system.

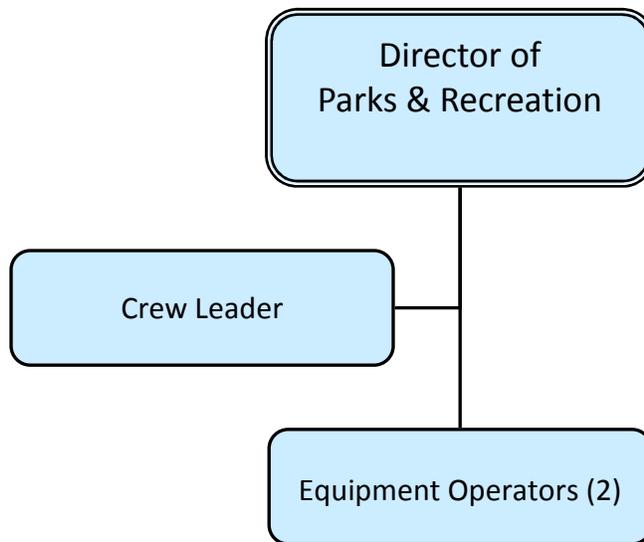
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Burials in Public Cemeteries	Burials	62	46	55	50
Burials in Private Cemeteries	Burials	26	31	25	26
Regular Lot Sales-Public Cemeteries	Lots	23	28	40	30
Baby/Cremation Lot Sales	Lots	1	1	2	12
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	84	106	94	101	-5%
Operations and Maintenance	13	13	13	14	8%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	97	119	107	115	-3%
Less: Revenues and Transfers In	69	68	71	72	6%
Net Cost to General Revenues	28	51	36	43	-16%

HIGHLIGHTS: Labor reduction reflects reallocation among divisions.

Parks Detail

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks & Recreation	Division:	Parks

The City of Hartford includes more than 250 acres of park land, approximately half of which is developed for active uses including picnic shelters, athletic fields, playgrounds, an outdoor aquatic facility, trails, and open space areas. The Parks Division is responsible for the maintenance of park land, and the preservation of passive areas of wetlands and nature preserves. Partial funding of parks capital expenditures is made through the Parks Trust Fund, with revenues obtained by public site dedication fees from new residential developments.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	2.95	2.55	2.55	2.73	7.06%

Parks Budget Detail

Fund: General	Department: Parks and Recreation
Manager: Director of Parks & Recreation	Division: Parks

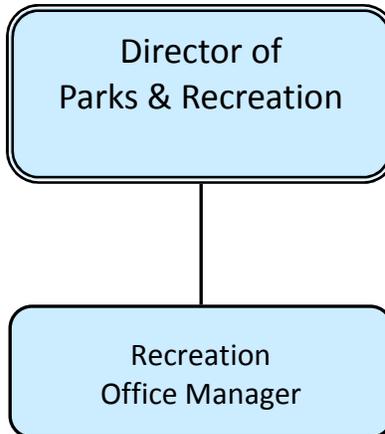
GOALS: To maintain all City of Hartford parks and park facilities in a neat, clean, safe fashion. **OBJECTIVES:** Clean all park restrooms on a daily basis from May through October. Drag and groom seven skinned infield softball/baseball diamonds and one grass infield to promote safe play. Groom and mow all parks as needed totaling approximately 122 groomed acres. There are 14 park sites that require regular weekly maintenance and care. There is a total of 19 park sites with conservancy and non-developed lands. Additional acres of land border and are part of the Rubicon River corridor. Regular inspection of playgrounds to meet CPSC, ASTM, and ADA guidelines. Provide skating rink for outdoor winter recreation. Prepare park shelters for picnic groups. Assist local youth clubs with field preparations including football, soccer, and baseball. Upgrade facilities through reconstruction using force labor when possible.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Parks Maintained	Parks	13	14	14	14
Sports Fields	Fields	17	17	17	17
Parks Reservations	Bookings	183	187	188	185
Tennis Courts	Courts	3	3	3	3
Basketball Courts	Courts	7	7	7	7
Park Shelters Maintained	Shelters	14	14	14	14
Playgrounds Maintained	Playgrounds	13	13	13	13
Parkland Mowed	Acres	121	122	122	122
Skatepark/BMX Bike Areas	Areas	2	2	2	2
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	262	252	258	272	8%
Operations and Maintenance	61	64	65	65	2%
Debt Service					
Capital Outlay		363	362	12	-97%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	323	679	685	349	-49%
Less: Revenues and Transfers In	14	9	10	9	0%
Net Cost to General Revenues	309	670	675	340	-49%

Aging Services Detail

Fund:	General	Department:	Parks and Recreation
Manager:	Director of Parks and Recreation	Division:	Aging Services

The City of Hartford annually contributes to the operating costs of the Senior Friends, Inc., a non-profit organization for senior citizens which operates from a facility on the northeast side of the City. The annual donation is in support of nutritional and recreational activities provided at the facility.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

Aging Services Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks and Recreation **Division:** Aging Services

GOALS: To provide a public contribution to private aging service providers.

OBJECTIVES: Provide financial support to Senior Friends for operations as determined by Senior Friends, Inc.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Projects Supported	Projects	1	1	1	1
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	13	13	13	13	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	13	13	13	13	0%
Less: Revenues and Transfers In					
Net Cost to General Revenues	13	13	13	13	0%

Recreation Budget Detail

Fund: General **Department:** Parks and Recreation
Manager: Director of Parks & Recreation **Division:** Recreation

GOALS: To provide a well balanced year round recreational program with diversified programs for all ages and developmental skill levels. To provide programs in nature and outings, sports and games, outdoor aquatics, social events, and supervised playground programs. To make recreation programs affordable to all participants.

OBJECTIVES: Develop adult/youth sport leagues. Provide an expansive outdoor pool operation including swim lessons, open swim, pool rentals for the swim clubs. Provide outdoor activities and events year round in the parks to include supervised youth playgrounds and field trips. Coordinate community festivals with service clubs that utilize outdoor parks and recreation facilities. Promote winter recreation in our parks through ice skating, skiing, hiking and special events.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015	
Overall Class/Event Participants	Participants	48,583	42,188	41,000	42,000	
Adult Sport Team Registrations	Teams	15	15	11	14	
Overall Youth Sport Enrollment	Enrollment	1,088	1,049	975	1,000	
Total Swim Lesson Enrollments	Students	1,092	947	941	950	
Total Pool Attendance-Open/Lap	People	19,954	16,207	13,500	14,000	
Total Summer Playgrounds	Students	136	134	207	200	
		Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	239	252	247	248	-2%	
Operations and Maintenance	125	140	128	137	-2%	
Debt Service						
Capital Outlay		10	10	10	0%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	364	402	385	395	-2%	
Less: Revenues and Transfers In	189	181	170	186	3%	
Net Cost to General Revenues	175	221	215	209	-5%	

Highlights: A significant increase in summer play camp attendance indicating that the fee impacts participation and we must evaluate closely the fee levels for programs. In 2015 the Veterans Pool will close on August 15th for the construction of new Veterans Memorial Aquatics Center.



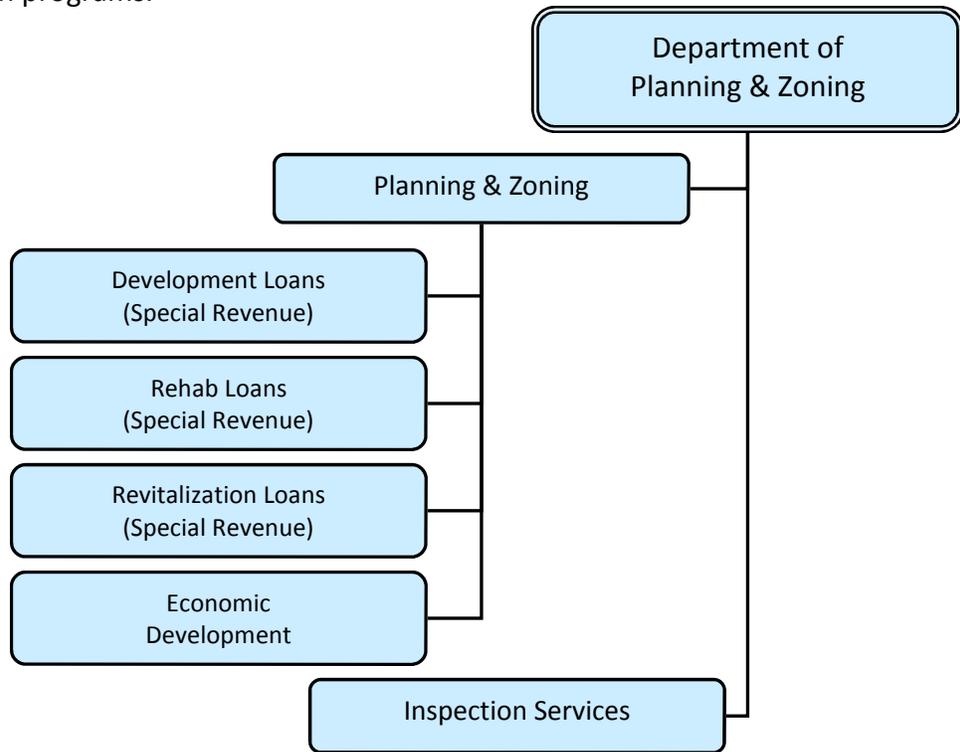
***PLANNING AND
ZONING***

***DEPARTMENTAL
BUDGET
SUMMARY***

Planning & Zoning Budget Detail

Fund: General **Department:** Planning & Zoning
Manager: Director of Community Development **Division:** Combined

The Department of Planning and Development oversees planning, zoning, and building inspection services provided by the City. The department also coordinates all phases of development planning, while serving as the initial contact for residential development. An active loan program for economic development purposes is coordinated through this department. The Department of Planning and Zoning includes six divisions, three of which (Planning/Zoning, Economic Development and Inspection Services) are found in the General Fund. The three loan programs are found as Special Revenue Funds. The office of the City Administrator is responsible for non-residential economic development and oversees development loan programs.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	2	2	2	2	0%
Full Time Equivalent Positions	1.06	1.28	1.28	1.28	0%

Planning & Zoning Department Summary

Fund:	General	Department:	Planning & Zoning
Manager:	Director of Community Development	Division:	Combined

The Department of Planning and Zoning consolidates services in the following Detail Pages:

Planning/Zoning	Inspection Services
Economic Development	

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	108	117	118	119	2%
Operations and Maintenance	153	163	163	207	27%
Debt Service					
Capital Outlay	4				
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	265	280	281	326	16%
Less: Revenues and Transfers In	237	158	173	218	38%
Net Cost to General Revenues	28	122	108	108	-11%



***PLANNING AND
ZONING***

***Division
Detail***

Planning & Zoning Detail

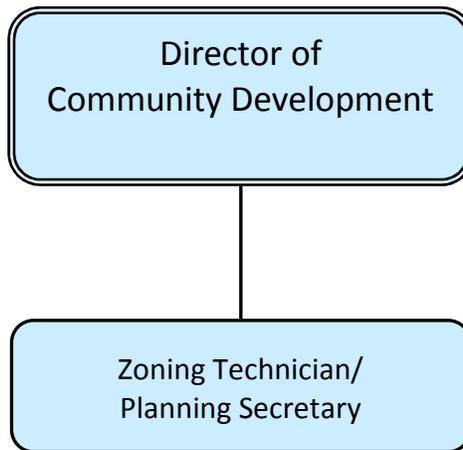
Fund: General

Department: Planning & Zoning

Manager: Director of Community Development

Division: Planning & Zoning

The division of Planning and Zoning is responsible for overall planning and strategic planning activities, including the development and administration of the City master plan. The Director serves as the City representative to various private and public sector development, planning and growth management groups. Zoning activities include the administration of local ordinances and notifying the public of proposed zoning changes. The division is the primary contact point for developers seeking annexation or plan approvals from the City, and coordinates cooperative planning functions with other governments. The division provides staff support to the City Plan Commission, Joint City-Town Planning Committee, and Zoning Board of Appeals.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	2	2	2	2	<i>0%</i>
Full Time Equivalent Positions	0.325	0.325	0.325	0.325	<i>0%</i>

Planning & Zoning Budget Detail

Fund: General **Department:** Planning & Zoning
Manager: Director of Community Development **Division:** Planning & Zoning

GOALS: To assure compliance with laws and ordinances, and oversee services essential in the review of all plans, petitions, and development proposals. To provide support to the Zoning Board of Appeals. To provide short and long term land use recommendations to the City-Town Planning Committee, Planning Commission, and Common Council.

OBJECTIVES: Maintain an annual inventory of housing and demographic data. Oversee development of City GIS system.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Conditional Uses	Hearings	2	3	2	2
Site Plans	Plans	11	15	5	10
Preliminary/Final Plats	Plans	1	1	0	1
Survey Maps	Plans	1	1	0	1
Zoning Certifications	Issuances	142	153	105	133
Rezoning Petitions	Hearings	3	4	3	3
Variance Petitions	Hearings	0	1	0	1
Sign Reviews, Plan Commission	Signs	9	11	12	11
Sign Reviews, In House	Signs	21	15	34	23
Land Sale/Donation Reviews	Sales	1	1	0	1
Annexation Petitions	Petitions	2	1	2	2
Developer's Agreements	Agreements	0	1	0	1
Concept Plans & Code Reviews	Plans & Reviews	5	3	5	4
Extraterritorial Survey Maps	Maps	0	5	0	2
Extraterritorial Plats	Plats	0	1	0	1
Extraterritorial Development Agmts	Agreements	0	0	0	0
Land Use/Smart Growth Plan Amendments	Amendments	1	0	2	1
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	33	32	32	32	0%
Operations and Maintenance	10	12	12	12	0%
Debt Service					
Capital Outlay	4				
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	47	44	44	44	0%
Less: Revenues and Transfers In	14	17	17	18	6%
Net Cost to General Revenues	33	27	27	26	-4%

Inspection Services Budget Detail

Fund: General **Department:** Planning & Zoning
Manager: Director of Community Development **Division:** Inspection Services

GOALS: To provide consolidated building, zoning, electrical, plumbing, heating, and related permitting services; to provide inspection information, records, and reports; to maintain a high standard of inspection services; to provide appropriate demand-response inspection service for housing code violations; and to provide erosion control permitting, inspection, and enforcement services.

OBJECTIVES: Ensure timely inspection and review of appropriate permits through the use of a professional inspection service. Certify City for plan review and inspections of state building plan projects. Provide a constant critique of all permit applications for compliance with all municipal and state ordinances and codes. Maintain constant communication with builders and contractors. Coordinate inspections and permit reviews with appropriate City officials.

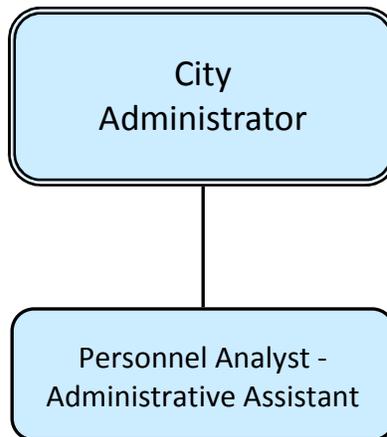
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Building Permits	Permits	265	281	221	256
Electrical Permits	Permits	162	194	147	168
Heating Permits	Permits	95	131	117	114
Plumbing Permits	Permits	223	217	137	192
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	61	66	67	68	3%
Operations and Maintenance	125	132	132	136	3%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	186	198	199	204	3%
Less: Revenues and Transfers In	223	141	156	160	13%
Net Cost to General Revenues	(37)	57	43	44	-23%

HIGHLIGHTS: Property maintenance complaints now handled by in-house staff. Anticipate revenue increase in 2015 due to industrial construction. Labor cost increase reflects additional labor for property maintenance complaints.

Economic Development Detail

Fund:	General	Department:	Planning & Zoning
Manager:	City Administrator	Division:	Economic Development

The role of the Office of Economic Development is to coordinate the various resources of municipal government toward the community development goals of the Common Council. The Director of Planning & Development serves as an initial contact between commercial and industrial interests pursuing development and expansion projects within the City. The Division is responsible for the oversight of the City's room tax programs.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0.15	0.15	0.15	0%

Economic Development Budget Detail

Fund: General	Department: Planning & Zoning
Manager: City Administrator	Division: Economic Development

GOALS: To foster an environment conducive to business and industrial expansion within the community. To act in concert with other development agencies and authorities to promote business retention and the economic expansion of the City.

OBJECTIVES: Assist Hartford Area Development Corporation in the marketing and development and redevelopment of industrial sites. Assist Hartford BID District redevelopment plans. Conclude phases of TID 5.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Serious Industrial & Commercial Contacts	Contacts	11	14	16	16
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	14	19	19	19	0%
Operations and Maintenance	18	19	19	59	211%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	32	38	38	78	105%
Less: Revenues and Transfers In				40	100%
Net Cost to General Revenues	32	38	38	38	0%

HIGHLIGHTS: Operating expenses include computer and telephone cost allocations, annual grant to B.I.D. for business plan award program, and HADC/EDWC grants. Closing of Development Loan Fund shifts room tax collection and distribution to this activity.



***SPECIAL
REVENUE
FUNDS***

Summary of Fund Type

SPECIAL REVENUE FUNDS

To account for the proceeds of specific revenue sources (other than expandable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

The Summary of Fund Type for Special Revenue Funds consolidates presentations from the following Detail Pages:

Development Loan Fund
 Revitalization Loan Fund
 Recreation Center Fund
 Transportation Fund

Rehabilitation Loan Fund
 Library Fund
 Tax Incremental District 4 Fund
 Tax Incremental District 5 Fund
 Business Improvement District

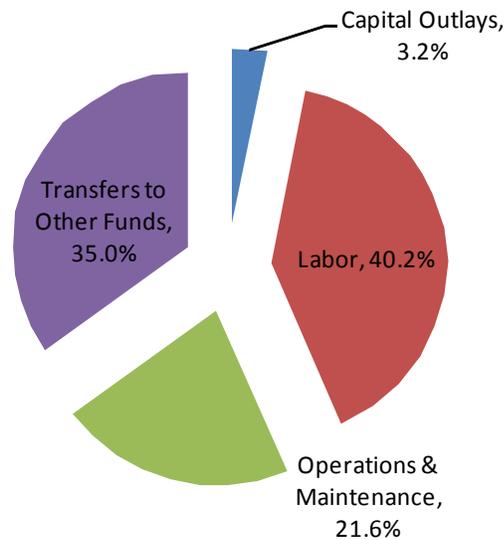
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	1,137	1,189	1,175	1,246	5%
Operations and Maintenance	1,685	1,617	681	669	-59%
Debt Service					
Capital Outlay	1,111	16	146	98	513%
Nonoperating Expenditures					
Transfers To Other Funds	745	293	293	1,082	269%
Total Expenditures & Transfers	4,678	3,115	2,295	3,095	-1%
Revenues and Transfers In					
Other Tax Revenues	2,317	371	374	335	-10%
Special Assessments	44	44	44	44	0%
Intergovernmental Revenues	452	415	414	455	10%
Licenses and Permits					
Fines, Forfeitures, Penalties	21	22	21	21	-5%
Public Charges for Services	447	449	424	425	-5%
Intergovernmental Charges					
Miscellaneous Revenues	1,415	1,022	96	94	-91%
Transfers From Other Funds	1,385	323	323	328	2%
Sub-Total	6,081	2,646	1,696	1,702	-36%
Surplus Applied (Generated)	(2,043)	(128)	2	759	-693%
Property Tax Levy	640	597	597	634	6%
Total Revenues and Transfers	4,678	3,115	2,295	3,095	-1%

Summary of Fund Activity

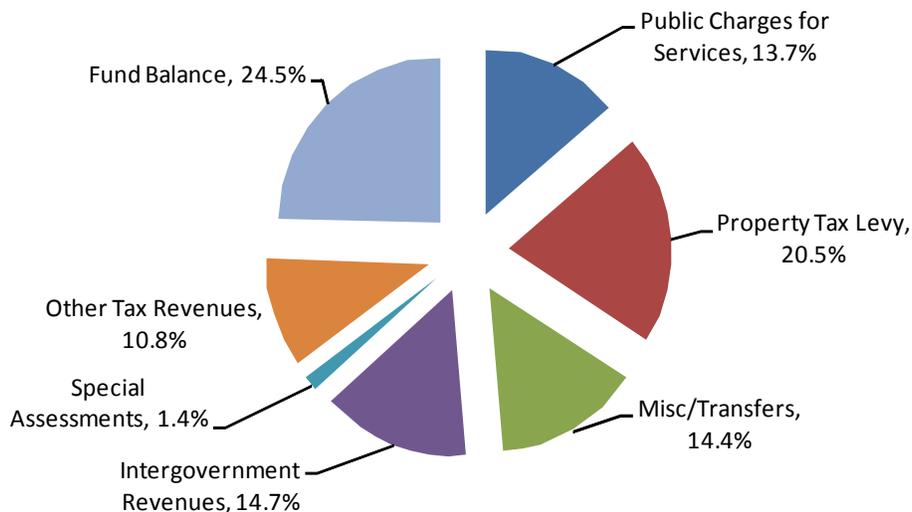
Special Revenue Funds

To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

Expenditure Classifications



Sources of City Dollars





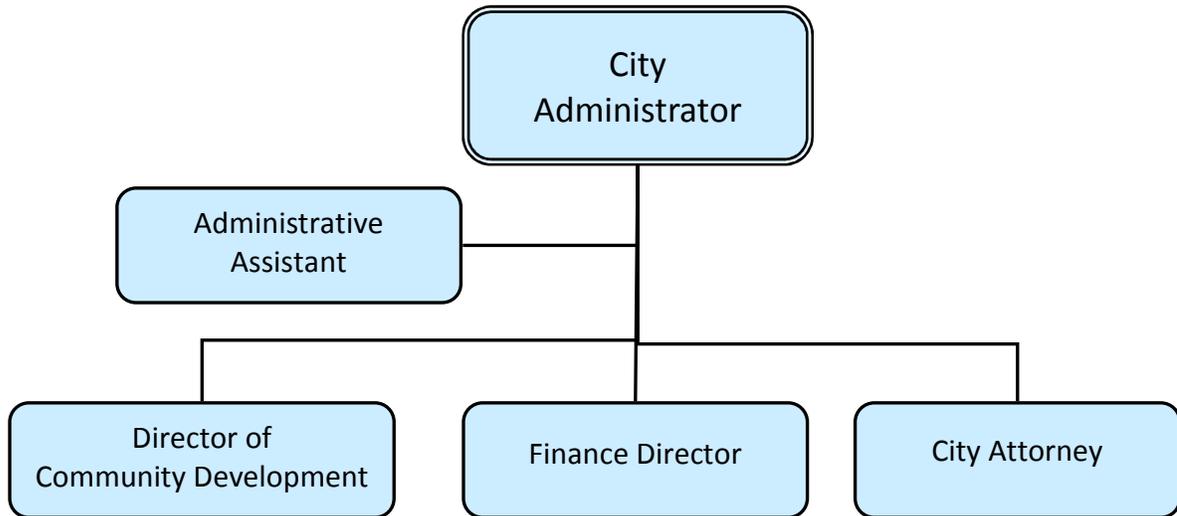
SPECIAL REVENUE

***FUNDS
SUMMARIES***

Development Loan Fund Budget Detail

Fund:	Special Revenue	Fund:	Development Loan Fund
Manager:	City Administrator	Department:	City Administration

The Development Loan Fund was organized to offer low cost commercial and industrial loans and grants to local businesses in support of overall economic vitality and employment. The program differed from the DOD Revitalization Loan program in that loans are not subject to the oversight of the State of Wisconsin. Monies from the Development Loan Fund were used to make loans to the Hartford Community Development Authority and to meet debt service obligations of City projects undertaken in support of economic development. A team approach to loan generation and maintenance operated among City departments and the Hartford Community Development Authority. The Development Loan Fund serves as the financial accumulation for the City's Hotel Room Tax, administered by the Office of Economic Development. In 2014 the program was incorporated within the Economic Development activity of the General Fund.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

CITY OF HARTFORD

**Development Loan Fund
Budget Detail**

Fund: Special Revenue	Fund: Development Loan Fund
Manager: City Administrator	Department: City Administration

GOALS: To provide financial grants for tourism and development purposes from room tax collections.

OBJECTIVES: Program/fund closed in 2014.

	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Development Loans Outstanding	Loans	1	1	0	0
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	50	38	39	0	-100%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	50	38	39	0	-100%
Less: Revenues and Transfers In	40	38	39	0	-100%
Surplus Applied (Generated)	10	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2014 transaction relates to collection and distribution of room tax revenue to Chamber of Commerce, BID District, and Schauer Arts & Activities Center. These activities transferred to General Fund in 2015.

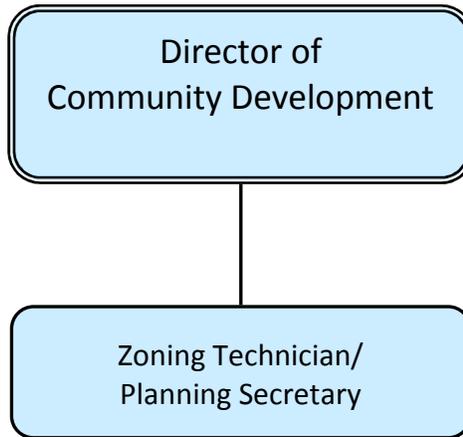
Rehabilitation Loan Budget Detail

Fund: Special Revenue

Fund: Rehabilitation Loan Fund

Manager: Director of Community Development Department: Planning & Zoning

The Rehabilitation Loan Fund provides the City with the opportunity to offer no-cost and low cost loans to homeowners and landlords seeking to improve their properties. Loans are no interest or deferred payments, and are audited by the Wisconsin Department of Administration, Division of Housing. The fund is intended to be self-sustaining, with loan repayments and interest revenue providing loan funds.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Rehabilitation Loan Fund Budget Detail

Fund: Special Revenue

Fund: Rehabilitation Loan Fund

Manager: Director of Community Development Department: Planning & Zoning

GOALS: To provide 0% deferred and repayment loans to homeowners and landlords to assist in meeting minimum housing quality standards and improve housing stock in compliance with Wisconsin Department of Administration, Division of Housing.

OBJECTIVES: Provide housing rehab loans to three low/moderate income households. Maintain 95% or better housing loan collection rate.

	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Outstanding Loans	Loans	26	32	36	35
Loan Collection Rate (Housing Loans)	Percent	99%	99%	99%	96%
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	1	0	5	0	0%
Operations and Maintenance	55	0	0	0	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	56	0	5	0	0%
Less: Revenues and Transfers In	30	6	1	3	-50%
Surplus Applied (Generated)	26	(6)	4	(3)	-50%
Net Cost to General Revenues	0	0	0	0	0%

NOTE: State "regionalizing" of local loan programs in 2013 reduced funds to \$90,000 plus loans outstanding.

Revitalization Loan Budget Detail

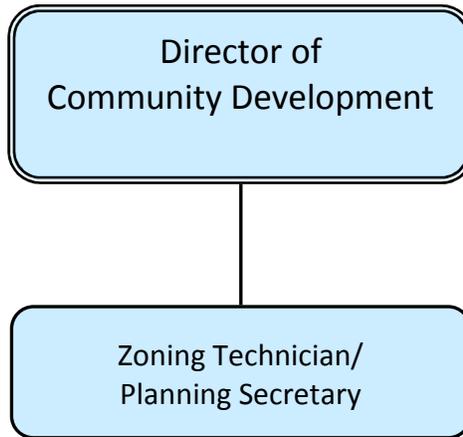
Fund: Special Revenue

Fund: Revitalization Loan Fund

Manager: Director of Community Development

Department: Planning & Zoning

The Revitalization Loan Fund provides the City with the opportunity to offer low cost loans to new and expanding businesses in the City of Hartford. Loans can be structured to meet specific business needs, and are offered as a complement to conventional financing. The fund is intended to be self-sustaining, with loan repayments and interest revenue providing most loanable funds. A team approach to loan generation and maintenance is conducted among City departments and the Hartford Community Development Authority.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0.02	0	0	0	<i>0%</i>

Revitalization Loan Fund Budget Detail

Fund: Special Revenue

Fund: Revitalization Loan Fund

Manager: Director of Community Development

Department: Planning & Zoning

GOALS: To promote business development and expansion, increase the number of available area jobs, and promote economic vitality of the community through the offering of low-interest business loans under the regulation of the Wisconsin Department of Administration.

OBJECTIVES: Maintain 90% or better economic development loan collection rate. Maintain active monitoring of the progress of all outstanding loans. Return collections over the State mandated cap to Wisconsin Department of Commerce.

	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Outstanding Loans	Loans	11	9	10	8
Loan Collection Rate (Econ Devel)	Percent	90%	90%	75%	70%
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	3	0	0	0	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	3	0	0	0	0%
Less: Revenues and Transfers In	16	16	16	16	0%
Surplus Applied (Generated)	(13)	(16)	(16)	(16)	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Program expected to be "regionalized" by State of Wisconsin in future years. Income cap now imposed by state.

Tax Incremental District 4 Budget Detail

Fund: Special Revenue	Fund: Tax Incremental District 4 Fund
Manager: Finance Director	Department: Financial Administration

Tax Incremental District #4 was established in 1988 under Wisconsin Statute 66.46, which grants authority to communities to recover development and improvement costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the district. Construction projects within Tax Incremental District #4 were initially completed prior to June 22, 1998. These projects included the development of the Dodge Industrial Park and partial funding of the new Water Pollution Control Facility. Most projects were financed through the issuance of long term debt. The revision of Wisconsin's Tax Incremental Financing Law in 2004 allowed TID #4 to reopen its construction period through the end of 2010. TID #4 terminated in 2013.

Finance
Director

	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0	0	0	0	0%

**Tax Incremental District 4
Budget Detail**

Fund: Special Revenue	Fund: Tax Incremental District 4 Fund
Manager: Finance Director	Department: Financial Administration

GOALS: To accumulate tax increments charged to property taxpayers within Tax Incremental District 4, to pay debt service and related costs from those increments, and to monitor the repayment of project costs.

OBJECTIVES: TID #4 terminated in 2013.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	11	0	0	0	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	457	0	0	0	0%
Total Expenditures and Transfers	468	0	0	0	0%
Less: Revenues and Transfers In	2,141	0	0	0	0%
Surplus Applied (Generated)	(1,673)	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

Tax Incremental District 5 Budget Detail

Fund: Special Revenue	Fund: Tax Incremental District 5 Fund
Manager: Finance Director	Department: Financial Administration

Tax Incremental District #5 was established in 2005 to recover costs associated with land at the intersection of Highway 60 and Hilldale Drive.

Finance
Director

	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Tax Incremental District 5 Budget Detail

Fund: Special Revenue	Fund: Tax Incremental District 5 Fund
Manager: Finance Director	Department: Financial Administration

GOALS: To accumulate tax increments charged to property taxpayers with Tax Incremental District 5, and pay debt service costs from those increments.

OBJECTIVES: Repayment of construction debt per 2008 G.O. Bonds, and close District during 2015.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance	2	4	3	4	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	258	268	268	1,057	294%
Total Expenditures and Transfers	260	272	271	1,061	290%
Less: Revenues and Transfers In	355	349	347	347	-.57%
Surplus Applied (Generated)	(95)	(77)	(76)	714	-1027%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Equalized value of TID #5 remains well above amount necessary for amortization of 2008 G.O. Notes.
TID #5 expected to terminate at end of 2015.

Transportation Budget Detail

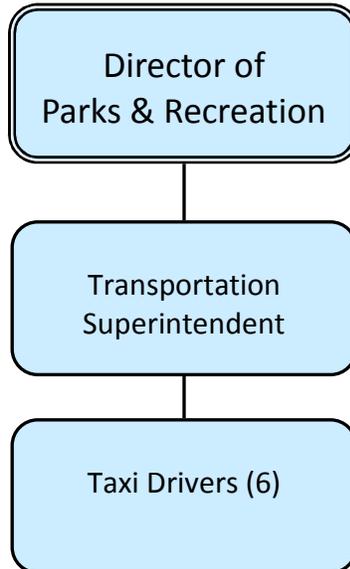
Fund: Special Revenue

Fund: Transportation

Manager: Director of Parks & Recreation

Department: Parks & Recreation

The City of Hartford operates a shared ride taxi program through an operations room located in the Recreation Center facility. Transportation is offered daily up to one mile beyond City limits and ten miles into Dodge County as well as the Aurora Clinic in Slinger. The operation receives approximately 53% Federal Section 5307 funding. Passenger fares for 2015 are proposed at \$3.25 per trip within the City. A senior/handicap card (age 60 and above) and coupon tickets allow passengers to ride for \$3.00. A single vehicle is dispatched for the majority of the schedule with a second vehicle on the road during peak hours. Taxi minivans are ADA wheel-chair accessible for ridership. Fuel surcharges are in place for \$0.25 increases when unleaded fuel reaches \$3.37 and \$4.37 per gallon.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	3.65	3.85	3.85	3.85	0%
Full Time Equivalent Positions	3.82	3.99	3.99	3.99	0%

Transportation Budget Detail

Fund: Special Revenue

Fund: Transportation

Manager: Director of Parks & Recreation

Department: Parks & Recreation

GOALS: To provide demand-response shared ride taxi service throughout the City of Hartford and the surrounding community.

OBJECTIVES: Prepare State and Federal grants for program operations. Keep vehicles and equipment safe and operational, including replacement program after 120,000 miles. Dispatch vehicles to clients within 30 minutes. Dispatch a second vehicle according to community needs from January through March. Schedule pick-ups that encourage shared ridership. To provide responsive service during peak rider demand.

	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Passenger Trips	Trips	20,474	22,025	21,130	20,707
Vehicle Miles of Road Service	Miles	56,912	56,862	56,130	55,007
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	173	182	181	201	10%
Operations and Maintenance	36	40	37	35	-13%
Debt Service					
Capital Outlay	35	0	0	40	100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	244	222	218	276	24%
Less: Revenues and Transfers In	217	210	209	249	18%
Surplus Applied (Generated)	(37)	0	(3)	0	0%
Net Cost to General Revenues	64	12	12	27	125%

HIGHLIGHTS: A fare increase of \$0.25 is proposed for 2015 with the base fare being \$3.25 and senior/coupon fare price at \$3.00. Planned ridership typically declines about 2% during years with a fare increase and is reflected in the activity measure. In 2014 the FTA completed a triennial review of the program.

Public Library Budget Detail

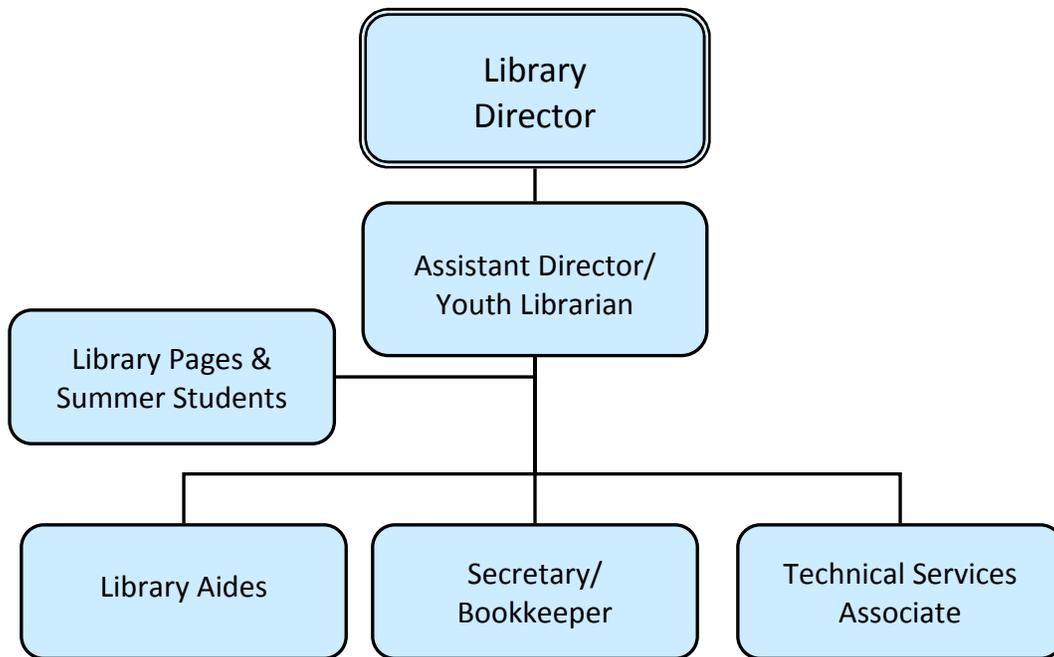
Fund: Special Revenue

Fund: Public Library

Manager: Library Director

Department: Public Library

The Jack Russell Memorial Library is a tax-supported public service operation available without charge to all residents of the City of Hartford and the surrounding municipalities. The Library is staffed by trained individuals who review, select, and process a variety of materials, and who provide both automated and personal access to the collections of these materials. The public may utilize the items directly within the library facility, or borrow the items through direct loan for use elsewhere.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	8	8	8	8	0%
Full Time Equivalent Positions	8.95	8.95	8.95	8.95	0%

Public Library Budget Detail

Fund: Special Revenue

Fund: Public Library

Manager: Library Director

Department: Public Library

GOALS: The Jack Russell Memorial Library provides the residents of the City of Hartford and surrounding areas with a wide variety of services and materials necessary to meet the educational, informational, and recreational needs of a diverse population covering several different ages, reading levels, educational backgrounds, and interests.

OBJECTIVES: Maintain current library operations in the new library facility without reductions in hours and services, and handle any increased service demands without additional staff. Work with Mid-Wisconsin Library System to maintain & improve the TRIO automation network between the 27 member libraries in these systems utilizing the Internet and the Teach Wisconsin T1 communication lines. Continue cooperative planning and the purchasing of various library materials with the other four Washington County public libraries to extend the purchase power while expanding new collections primarily in digital formats. Continue, and expand as necessary, the regular outreach service to the institutionalized and homebound residents of the City of Hartford in cooperation with Washington County and the other county public libraries. Promote school/public library communication and cooperation through school visits, classroom tours, and sharing of information and materials. Expand and promote library services and programs for the young adult clientele.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Library Circulation	Items	226,261	226,167	225,000	230,000
Interlibrary Loans	Items	33,547	38,215	40,000	42,000
Patron Registration	Patrons	23,954	24,829	25,200	25,500
Programs/Attendance	Number	198/6,369	214/8,524	225/9,000	225/9,000
Materials Cataloged	Items	6,920	6,867	6,500	7,000
Internet Usage	Hours	16,620	16,599	17,000	17,500
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	531	553	547	575	4%
Operations and Maintenance	1,194	1,205	290	303	-75%
Debt Service					
Capital Outlay	1,065	10	141	10	0%
Nonoperating Expenditures					
Transfers to Other Funds	30	25	25	25	0%
Total Expenditures and Transfers	2,820	1,793	1,003	913	-49%
Less: Revenues and Transfers In	2,494	1,243	328	319	-74%
Surplus Applied (Generated)	(250)	(35)	90	(13)	-63%
Net Cost to General Revenues	576	585	585	607	4%

Recreation Center Budget Detail

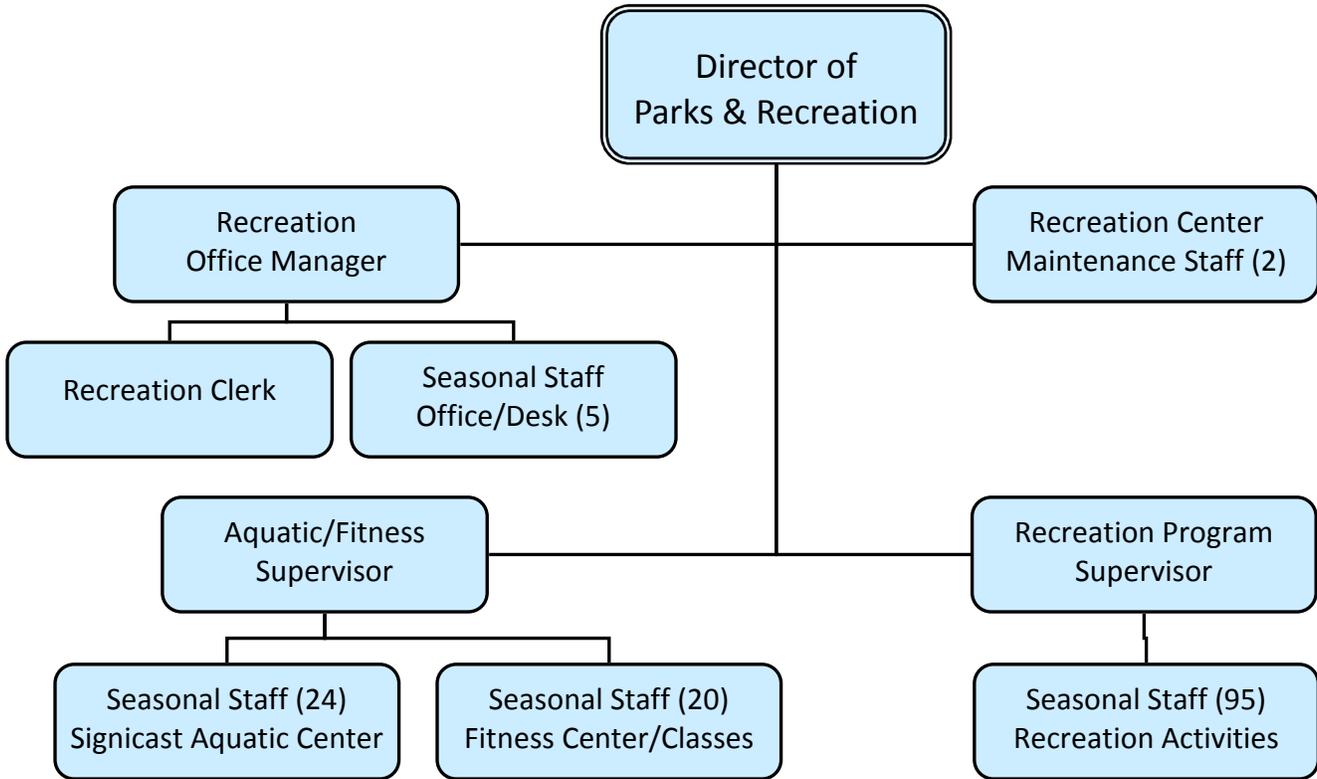
Fund: Special Revenue

Fund: Recreation Center

Manager: Director of Parks & Recreation

Department: Parks & Recreation

The Recreation Center Special Revenue Fund includes all operational programs, maintenance, services and administration provided at this site. There are numerous recreational classes held in the center along with the major operations of the Signicast Family Aquatic Center and Fitness Center which are reflected under this fund. The administrative functions and staff that support the Recreation Center along with the maintenance staff and operational costs for facility upkeep are within this Recreation Center fund.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	4.99	4.99	4.99	4.99	0%
Full Time Equivalent Positions	4.17	4.07	4.07	4.07	0%

Recreation Center Budget Detail

Fund: Special Revenue

Fund: Recreation Center

Manager: Director of Parks & Recreation

Department: Parks & Recreation

GOALS: To provide well balanced year round indoor recreational services and programs at the Recreation Center including aquatics, fitness, arts/crafts, youth/adult sports, and pre-school education. To offer recreational opportunities for persons of all socio-economic levels and age groups. OBJECTIVES: Provide affordable recreation with membership and class fees used to help offset operational expense. Provide swimming lessons, water exercise, water therapy, open/lap swim programs. Provide fitness facilities and instructional classes to promote community health and wellness. Provide youth/adult sport classes and leagues. Hire qualified/certified seasonal staff to support activities. Expand programs and services in the facility to maximize space. Provide classroom instructional programs in pre-school education arts/crafts and community safety and education.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015	
Signicast Lesson Enrollment	Students	985	976	993	990	
Signicast Open/Lap Swim	People	23,279	21,382	19,100	20,500	
Signicast Memberships	Memberships	200	164	170	170	
Fitness Memberships	Memberships	695	590	690	690	
Full Memberships	Memberships	262	213	250	250	
Class/Event Participation	People	118,130	110,456	104,500	110,000	
Adult Sport Team Registrations	Teams	52	45	45	45	
Youth Sport Enrollment	People	288	313	350	325	
Silver Sneakers Drop Ins	People	12,145	13,061	13,100	13,100	
		Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	412	431	419	446	3%	
Operations and Maintenance	270	281	263	275	-2%	
Debt Service						
Capital Outlay	11	6	5	48	700%	
Nonoperating Expenditures						
Transfers to Other Funds						
Total Expenditures and Transfers	693	718	687	769	7%	
Less: Revenues and Transfers In	708	712	684	692	-2.81%	
Surplus Applied (Generated)	(15)	6	3	77	1183%	
Net Cost to General Revenues	0	0	0	0	0%	

Highlights: New local fitness centers resulted in decline in Fitness center memberships/reduced revenues. 2015 includes capital budget for purchase of new registration/membership software.

Business Improvement District Budget Detail

Fund: Special Revenue

Fund: Business Improvement District

Manager: BID Manager

Department: Legislative

The Downtown Business Improvement District (BID) is a component unit of the City of Hartford, with oversight provided by the Common Council as a Legislative Department coordinated function. The District was formed by member commercial establishments seeking to promote the orderly development of Hartford’s historic downtown area. Primary funding for BID activities is provided by assessment of its members based upon frontage size of commercial properties. The BID has been instrumental in assisting the City in its long range planning for the downtown area, and the BID is active in marketing downtown sites.

	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	<i>0%</i>
Full Time Equivalent Positions	0	0	0	0	<i>0%</i>

Business Improvement District Budget Detail

Fund: Special Revenue

Fund: Business Improvement District

Manager: BID Manager

Department: Legislative

GOALS: To facilitate the orderly development of the Downtown Hartford area by providing an organizational and funding vehicle to develop and promote the area for the economic benefit of all businesses and property owners within the District. The Business Improvement District is a component unit of the City of Hartford, created by legislative action of the Common Council.

OBJECTIVES: Continue implementation of comprehensive parking and access plan.
Develop recruitment system to minimize vacancies and improve retail mix.
Continue management of Christmas Parade and Maxwell Street Day.

	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
New Downtown Businesses Established	Businesses	3	6	3	3
District Members	Members	109	109	109	109
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	20	23	23	24	4%
Operations and Maintenance	64	49	49	52	6%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	84	72	72	76	6%
Less: Revenues and Transfers In	80	72	72	76	5.56%
Surplus Applied (Generated)	4	0	0	0	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: BID receives a portion of room tax revenue. BID operating plan now included in Appendix.

***DEBT
SERVICE
FUNDS***



Summary of Fund Type

DEBT SERVICE FUNDS

To account for the accumulation of resources for and the payment of general long-term debt principal and interest.

CALCULATION OF LEGAL DEBT LIMIT AND MARGIN OF INDEBTEDNESS

The City of Hartford's legal debt limit and margin of indebtedness at January 1, 2015, in accordance with Section 67.03 of the Wisconsin Statutes, is projected to be:

Projected Equalized Valuation	\$1,120,122,000
Project Debt Limitation: 5% of Equalized Valuation	56,006,100
Less Outstanding Debt at 12/31/14	<u>(23,365,000)</u>
Margin of Indebtedness	\$32,641,100
Ratio	41.72%

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service	3,553	3,527	4,119	3,827	9%
Capital Outlay					
Nonoperating Expenditures					
Transfers To Other Funds	1,399	1,274	1,280	1,509	18%
Total Expenditures & Transfers	4,952	4,801	5,399	5,336	11%
Revenues and Transfers In					
Other Tax Revenues					
Special Assessments					
Intergovernmental Revenues					
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services					
Intergovernmental Charges					
Miscellaneous Revenues	14	14	727	15	7%
Transfers From Other Funds	2,663	2,103	2,103	3,596	71%
Sub-Total	2,677	2,117	2,830	3,611	71%
Surplus Applied (Generated)	420	325	210	(634)	-295%
Property Tax Levy	1,855	2,359	2,359	2,359	0%
Total Revenues and Transfers	4,952	4,801	5,399	5,336	11%

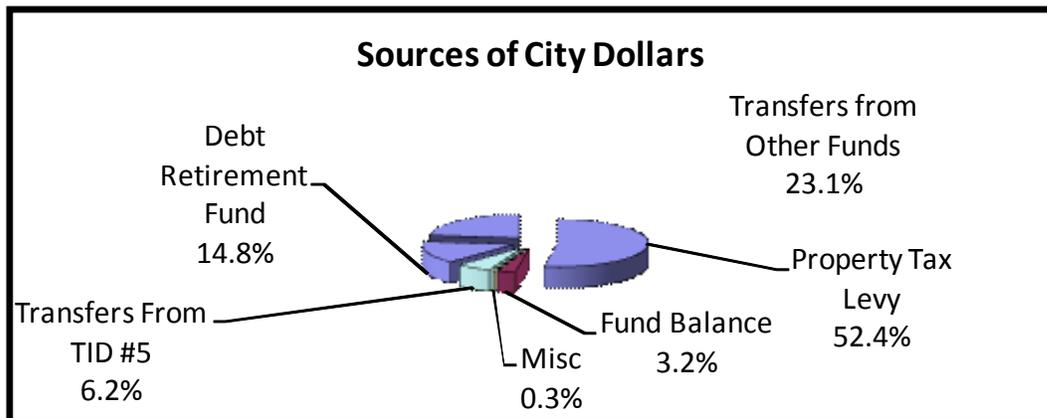
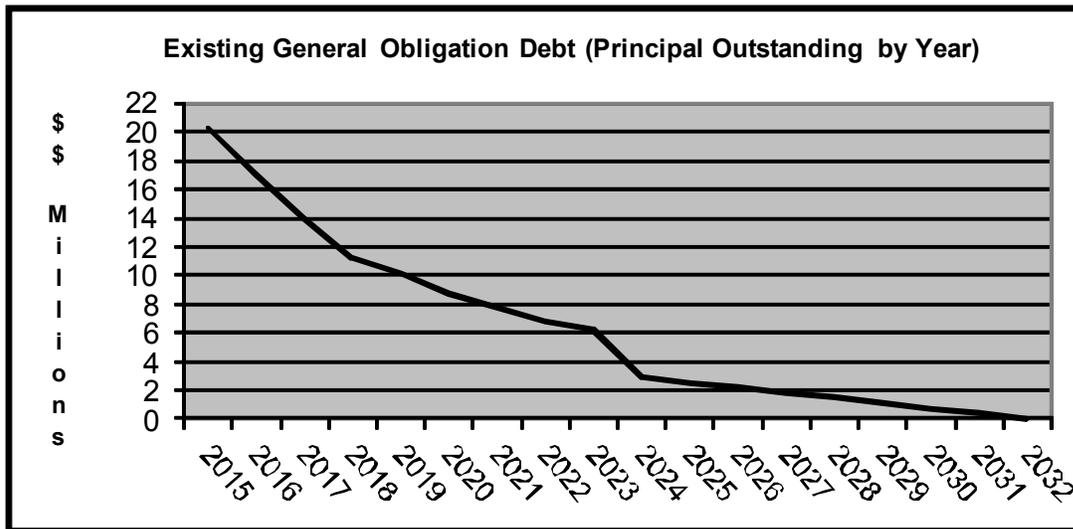
Summary of Fund Activity

Debt Service Funds

To account for the accumulation of resources for and the payment of general long-term debt principal and interest.

The Summary of Fund Type for the Debt Service Funds consolidates the following Detail Pages:

- 2002 G.O. Refunding Bonds
- 2004 G.O. Promissory Notes
- 2006 G.O. Promissory Notes
- 2006 G.O. Refunding Bonds
- 2007 G.O. Taxable Notes
- 2008 G.O. Promissory Notes
- 2010 G.O. Refunding Bonds
- 2010 G.O. Promissory Notes
- 2012 G.O. Refunding Bonds
- 2012 G.O. Promissory Notes
- 2014 G.O. Notes
- Debt Retirement Sinking Fund



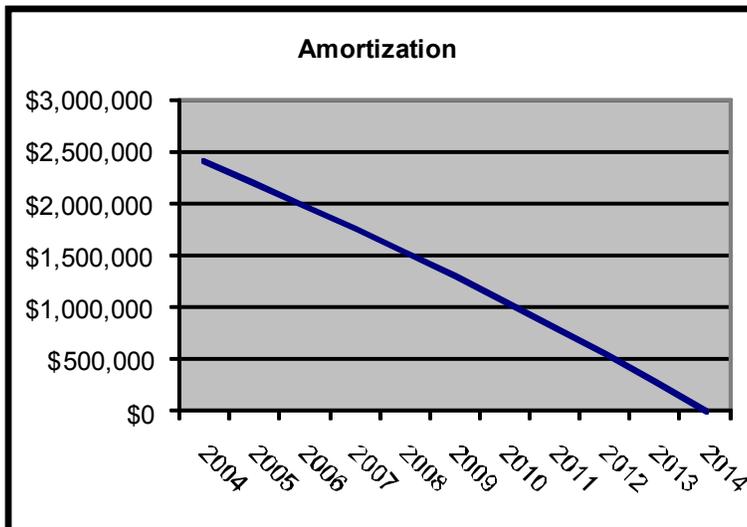
2004 G.O. Promissory Notes Budget Detail

Issue: 2004 G.O. Promissory Notes	Type: General Obligation
Issue Date: 07-01-2004	Principal (Issuance): \$2,400,000
Final Maturity: 07-01-2014	Principal at 1/1/15: \$ 0

GOALS: To finance 2004-2005 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	270	280	280	0	-100%
Interest	22	11	11	0	-100%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	292	291	291	0	-100%
Less: Revenues and Transfers In	5				
Surplus Applied (Generated)	(3)				
Net Cost to General Revenues	290	291	291	0	-100%



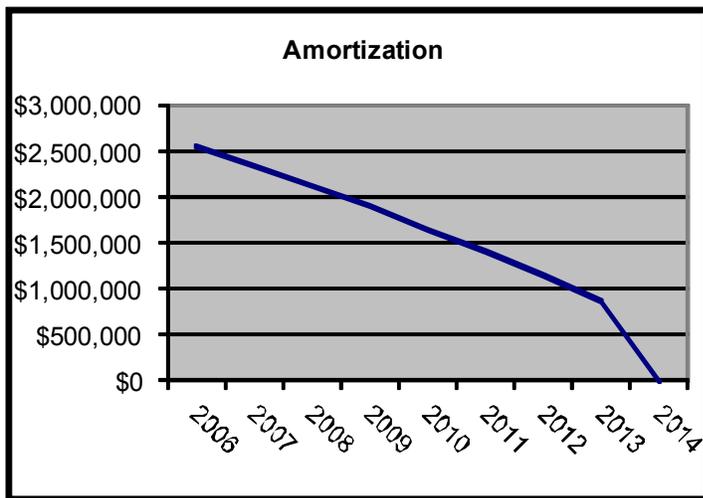
2006 G.O. Promissory Notes Budget Detail

Issue: 2006 G.O. Promissory Notes	Type: General Obligation
Issue Date: 08-01-2006	Principal (Issuance): \$2,550,000
Final Maturity: 08-01-2016	Principal at 1/1/15: \$ 0

GOALS: To finance 2006-2007 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: 2015-2016 maturities called and refunded through 2014 G.O. Notes.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	270	280	280	0	-100%
Interest	50	38	38	0	-100%
Other Debt Service			592		
Transfers to Other Funds					
Total Expenditures and Transfers	320	318	910	0	-100%
Less: Revenues and Transfers In	5	0	592	0	0%
Surplus Applied (Generated)	(2)				
Net Cost to General Revenues	317	318	318	0	-100%



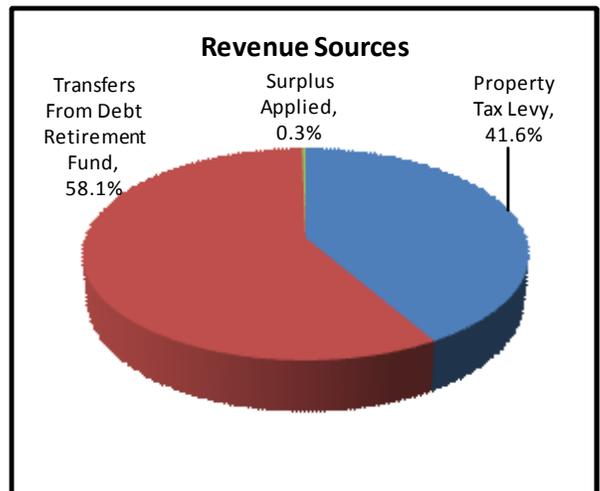
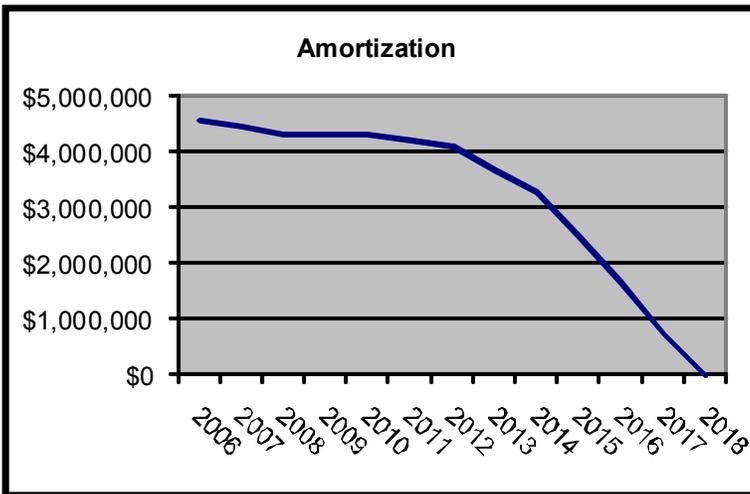
2006 G.O. Refunding Bonds Budget Detail

Issue: 2006 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 01-01-2006	Principal (Issuance): \$4,540,000
Final Maturity: 09-01-2018	Principal at 1/1/15: \$3,255,000

GOALS: To refinance balloon maturities of 2000 G.O. Promissory Note issue.
(New Hartford Recreation Center partial funding.)

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	404	420	420	785	87%
Interest	163	147	147	130	-12%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	567	567	567	915	61%
Less: Revenues and Transfers In	260	260	260	532	105%
Surplus Applied (Generated)				2	100%
Net Cost to General Revenues	307	307	307	381	24%



2007 Taxable G.O. Notes Budget Detail

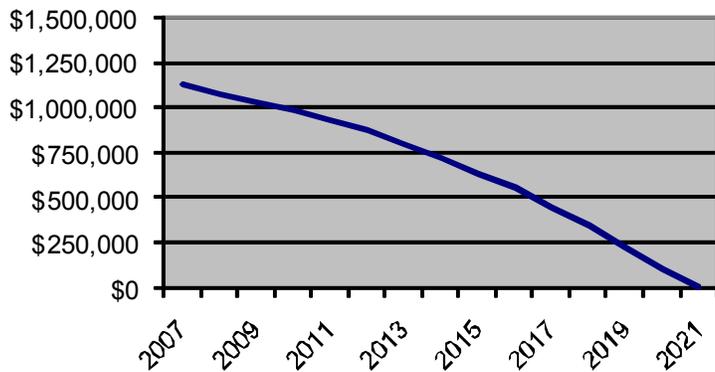
Issue: 2007 Taxable G.O. Notes	Type: General Obligation
Issue Date: 11-01-2007	Principal (Issuance): \$1,150,000
Final Maturity: 04-01-2021	Principal at 1/1/15: \$ 735,000

GOALS: Reduce interest expense on prior service portion of annual retirement fund payments.

OBJECTIVES: Eliminate annual funding of prior service portion of WRS retirement contributions.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	75	80	80	85	6%
Interest	49	45	45	41	-9%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	124	125	125	126	1%
Less: Revenues and Transfers In	126	125	125	126	1%
Surplus Applied (Generated)	(2)				
Net Cost to General Revenues	0	0	0	0	0%

Amortization



Revenue Sources



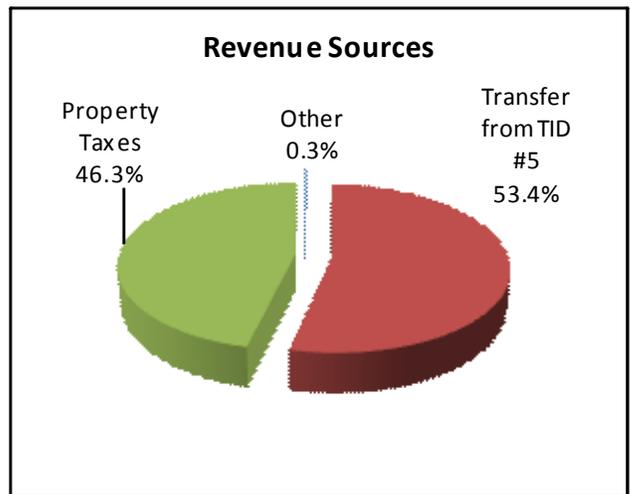
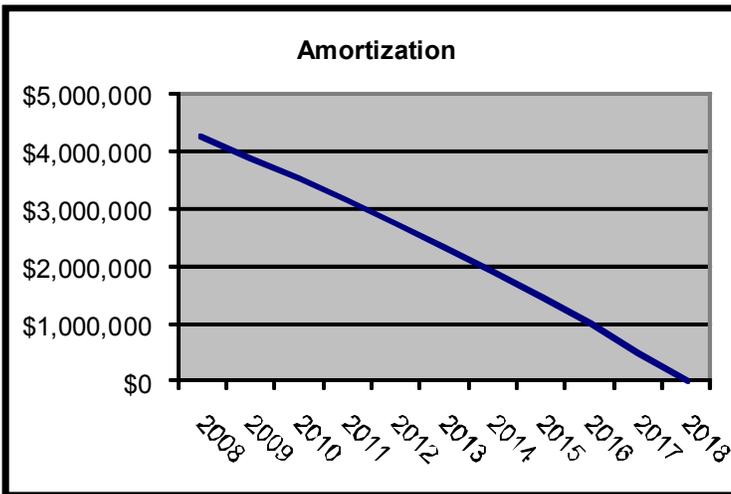
2008 G.O. Promissory Notes Budget Detail

Issue: 2008 G.O. Promissory Notes	Type: General Obligation
Issue Date: 07-01-2008	Principal (Issuance): \$4,310,000
Final Maturity: 07-01-2018	Principal at 1/1/15: \$1,900,000

GOALS: To finance 2008-9 Capital Improvement Program projects approved for debt financing, and to take out 2005 G.O. Bans for Tax Incremental District #5.

OBJECTIVES: Amortization according to amortization schedule.
Defease TID #5 share of debt during 2015.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	425	435	435	450	3%
Interest	105	90	90	74	-18%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	530	525	525	524	0%
Less: Revenues and Transfers In	282	269	269	1,058	293%
Surplus Applied (Generated)	4			(777)	-100%
Net Cost to General Revenues	244	256	256	243	-5%



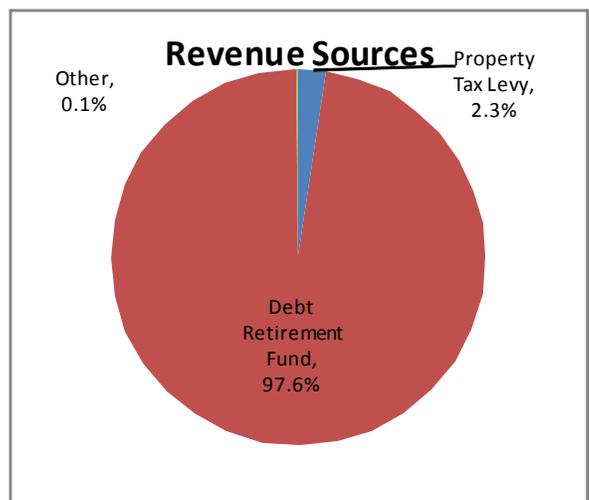
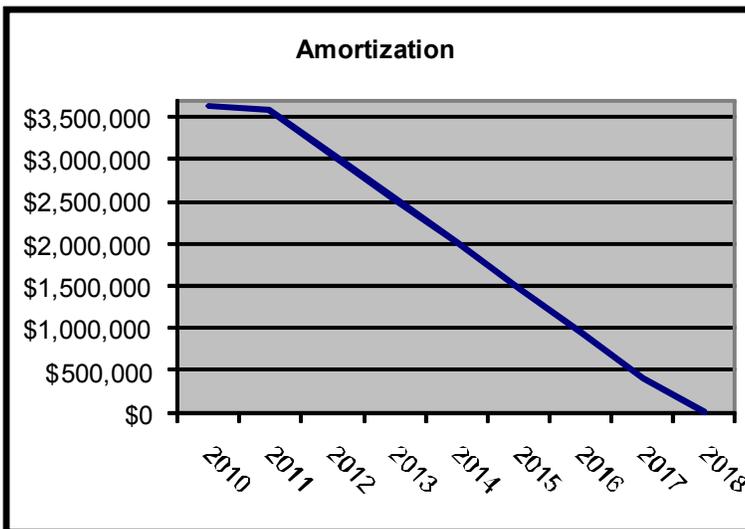
2010 G.O. Refunding Bonds Budget Detail

Issue: 2010 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 08-01-2010	Principal (Issuance): \$3,635,000
Final Maturity: 08-01-2018	Principal at 1/1/15: \$2,005,000

GOALS: To refinance a portion of the 1998 G.O. Bond issue.
(Partial funding for new Hartford Recreation Center.)

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	497	517	517	517	0%
Interest	69	59	59	49	-17%
Other Debt Service	1				
Transfers to Other Funds					
Total Expenditures and Transfers	567	576	576	566	-2%
Less: Revenues and Transfers In	611	505	505	553	10%
Surplus Applied (Generated)	(57)	58	58	0	-100%
Net Cost to General Revenues	13	13	13	13	0%



HIGHLIGHTS: This issue was executed to reduce overall interest costs.
2.489% paid in Airport Fund.

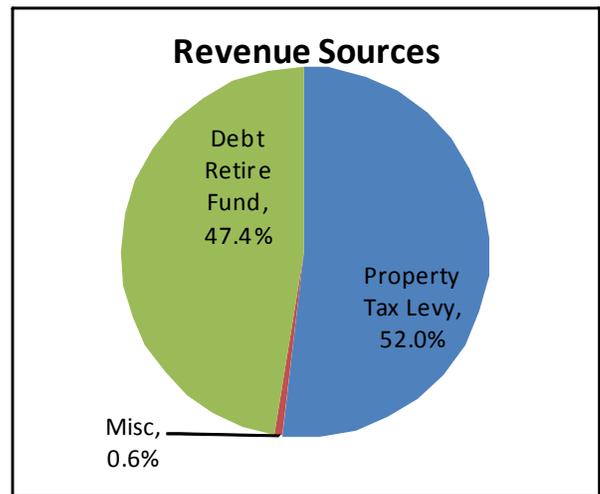
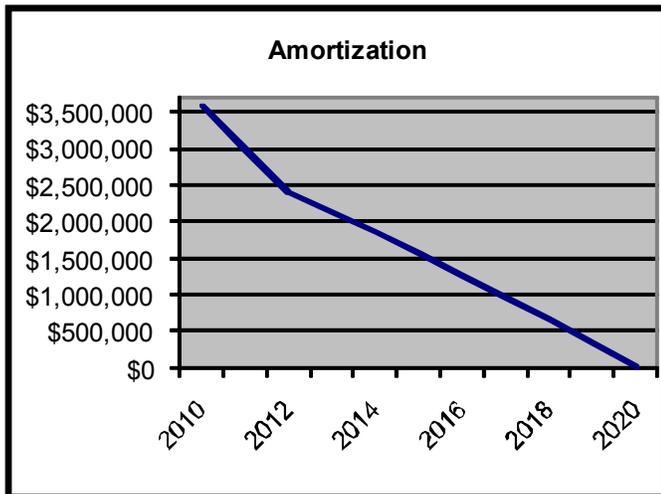
2010 G.O. Promissory Notes Budget Detail

Issue: 2010 G.O. Promissory Notes	Type: General Obligation
Issue Date: 08-01-2010	Principal (Issuance): \$3,580,000
Final Maturity: 08-01-2020	Principal at 1/1/15: \$1,855,000

GOALS: To finance 2010-11 Capital Improvement Program projects approved for debt financing, and refinancing 2011 and 2012 maturities from the 2002 G.O. Promissory Notes.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	275	275	275	300	9%
Interest	62	56	56	51	-9%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	337	331	331	351	6%
Less: Revenues and Transfers In	152	149	149	166	11%
Surplus Applied (Generated)	3			3	100%
Net Cost to General Revenues	182	182	182	182	0%



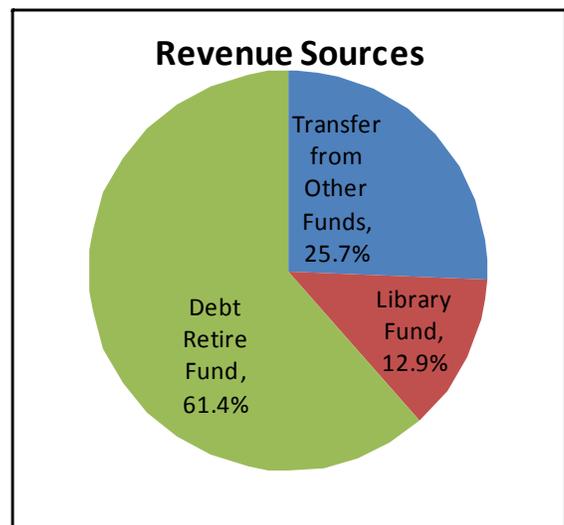
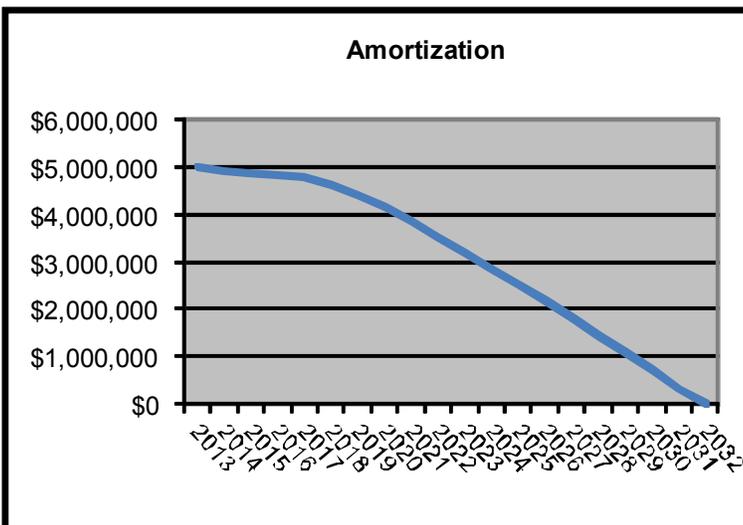
2012 G.O. Refunding Bonds Budget Detail

Issue: 2012 G.O. Refunding Bonds	Type: General Obligation
Issue Date: 06-26-2012	Principal (Issuance): \$4,975,000
Final Maturity: 05-01-2032	Principal at 1/1/15: \$4,925,000

GOALS: Funding for City share of Jack Russell Memorial Library.

OBJECTIVES: Amortization per schedule.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal		50	50	50	0%
Interest	196	145	145	144	-1%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	196	195	195	194	-1%
Less: Revenues and Transfers In	201	195	195	194	-1%
Surplus Applied (Generated)	(5)				
Net Cost to General Revenues	0	0	0	0	0%



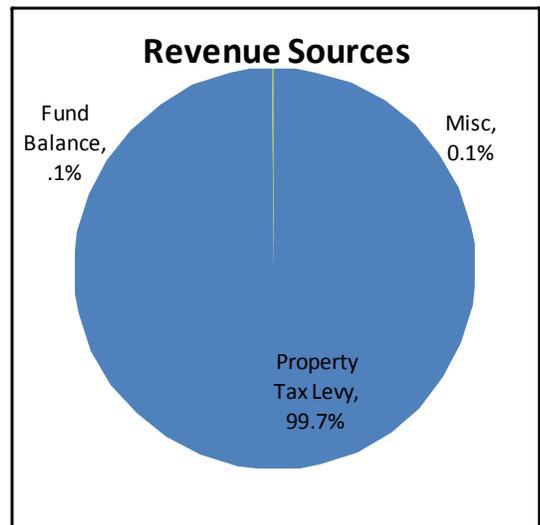
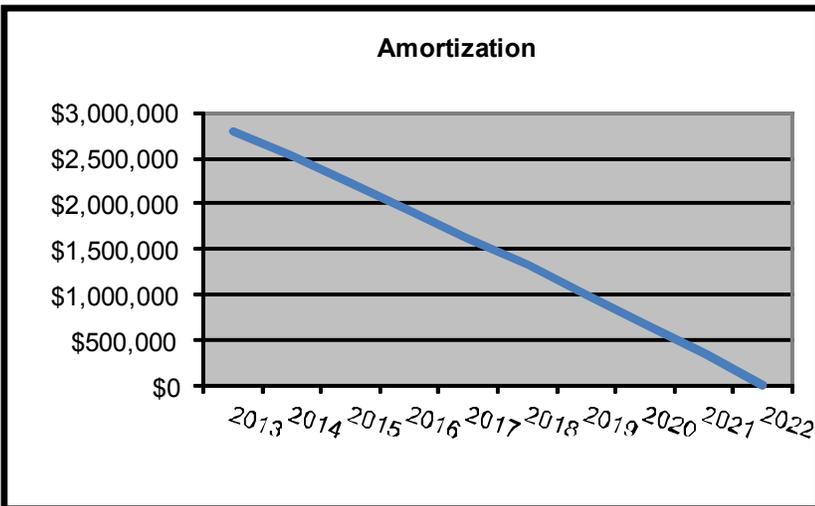
2012 G.O. Promissory Notes Budget Detail

Issue: 2012 G.O. Promissory Notes	Type: General Obligation
Issue Date: 06-26-2012	Principal (Issuance): \$3,070,000
Final Maturity: 05-01-2022	Principal at 1/1/15: \$2,525,000

GOALS: To finance 2012-2013 Capital Improvement Program projects approved for debt financing.

OBJECTIVES: Amortization according to amortization schedule.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	270	275	275	300	9%
Interest	80	55	55	50	-9%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	350	330	330	350	6%
Less: Revenues and Transfers In				1	100%
Surplus Applied (Generated)					
Net Cost to General Revenues	350	330	330	349	6%



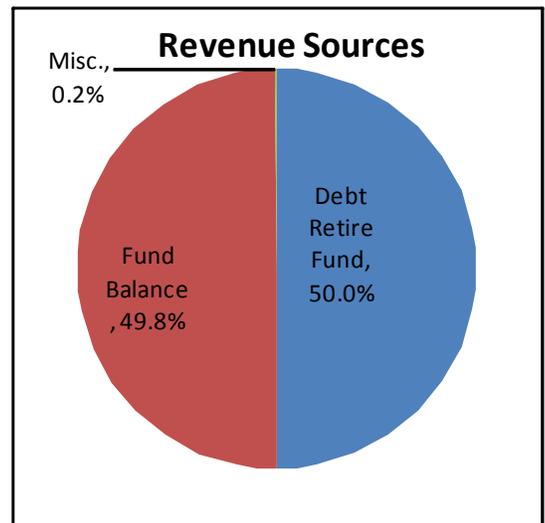
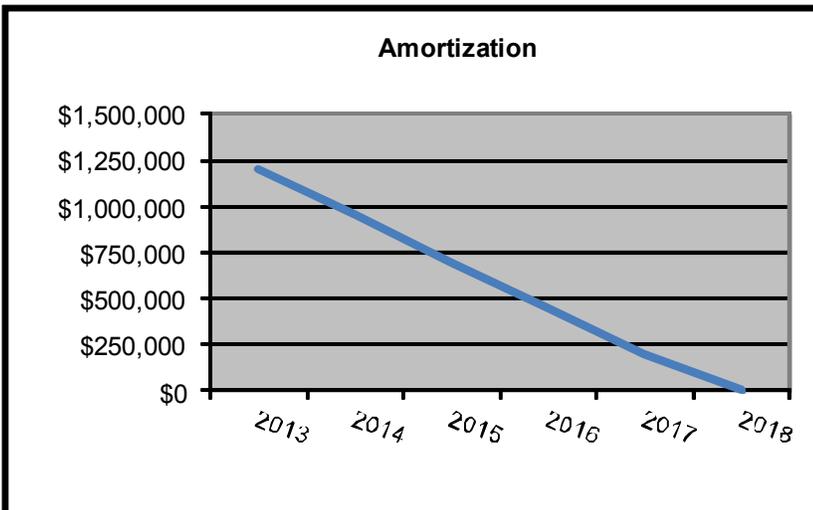
2012 G.O. Refunding Notes Budget Detail

Issue: 2012 G.O. Refunding Notes	Type: General Obligation
Issue Date: 08-08-2012	Principal (Issuance): \$1,450,000
Final Maturity: 11-01-2018	Principal at 1/1/15: \$ 950,000

GOALS: Refinance 2002 G.O. Refunding Bonds to reduce interest rate.

OBJECTIVES: Amortization per schedule.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal	244	250	250	250	0%
Interest	26	19	19	16	-16%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers	270	269	269	266	-1%
Less: Revenues and Transfers In	422	242	241	134	-45%
Surplus Applied (Generated)	(152)	27	28	132	389%
Net Cost to General Revenues	0	0	0	0	0%

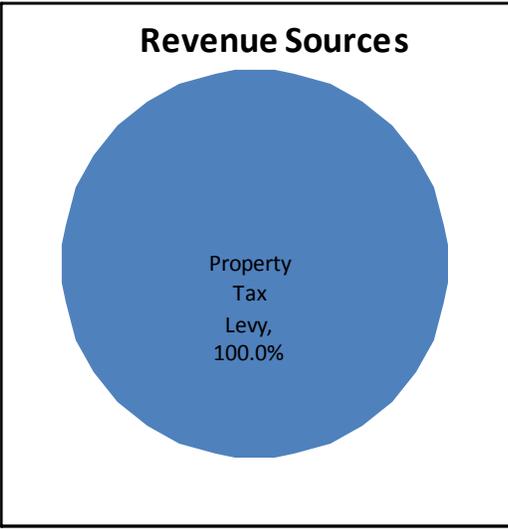
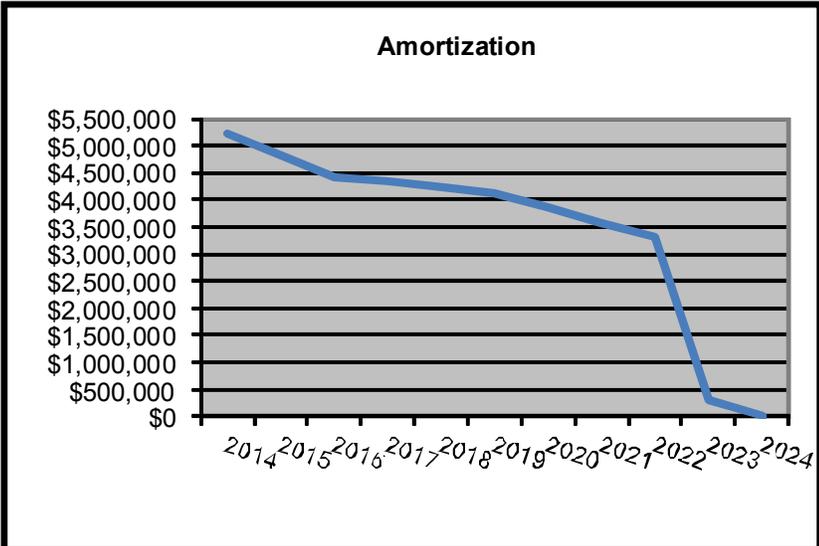


2014 G.O. Notes Budget Detail

Issue: 2014 G.O. Notes	Type: General Obligation
Issue Date: 07-01-2014	Principal (Issuance): \$5,215,000
Final Maturity: 07-01-2024	Principal at 1/1/15: \$5,215,000

- GOALS:** To finance 2014-15 Capital Improvement Program projects approved for debt financing, including Police Department/City Hall remodeling.
To refund 2015-2016 maturities of 2006 G.O. Notes.
- OBJECTIVES:** Amortization according to amortization schedule.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal				390	100%
Interest				145	100%
Other Debt Service					
Transfers to Other Funds					
Total Expenditures and Transfers				535	100%
Less: Revenues and Transfers In					
Surplus Applied (Generated)					
Net Cost to General Revenues				535	100%



Debt Retirement Sinking Fund Budget Detail

GOALS: To accumulate resources for the repayment of general obligation debt.

OBJECTIVES: Allocation of sinking fund reserves to mitigate the tax levy impact of long-term debt amortization.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Principal					
Interest					
Other Debt Service					
Transfers to Other Funds	1,399	1,274	1,280	1,509	18%
Total Expenditures and Transfers	1,399	1,274	1,280	1,509	18%
Less: Revenues and Transfers In	613	372	494	847	128%
Surplus Applied (Generated)	634	240	124	6	-98%
Net Cost to General Revenues	152	662	662	656	-1%

HIGHLIGHTS: Accumulations in Debt Retirement Sinking Fund are planned to reduce tax levy impact of Recreation Center debt amortization in years 2008 through 2018. Excess fund balances in Health Insurance and Risk Management funds transferred to Debt Retirement Sinking Fund in 2010—2012 to lower future levy impact. Proceeds from sale of Riverbend Property placed in Debt Retirement Sinking Fund in 2010. City Hall Remodeling Project (2014-15) proposes transfer of Sewer Utility and General Fund balances to Debt Retirement Sinking Fund to reduce levy impact of those projects in 2014-2018.

***CAPITAL
PROJECT
FUNDS***



Summary of Fund Type

CAPITAL PROJECT FUNDS

To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

The Summary of Fund Type for Capital Project Funds consolidates presentations from the following Detail Pages:

Rubicon River Parkway
Parks Projects
2012-13 Capital Project
2014-15 Capital Projects
City Hall Remodeling Project

Veterans Memorial Aquatics Center Project
Tax Incremental District #6 Projects
Tax Incremental District #7 Projects
Tax Incremental District #8 Projects

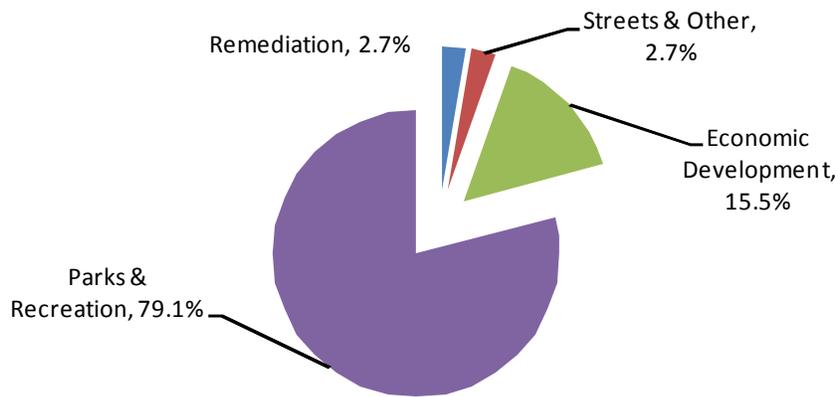
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	2,159	7,475	7,725	2,068	-72%
Nonoperating Expenditures					
Transfers To Other Funds	940	0	300	135	100%
Total Expenditures & Transfers	3,099	7,475	8,025	2,203	-71%
Revenues and Transfers In					
Other Tax Revenues	190	181	185	280	55%
Special Assessments	0	0	49	0	0%
Intergovernmental Revenues	0	438	438	0	-100%
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services	64	0	0	0	0%
Intergovernmental Charges					
Miscellaneous Revenues	5	4,626	4,808	1,002	-78%
Transfers From Other Funds	1,622	1,714	2,030	670	-61%
Sub-Total	1,881	6,959	7,510	1,952	-72%
Surplus Applied (Generated)	1,218	516	515	251	-51%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	3,099	7,475	8,025	2,203	-71%

Summary of Fund Activity

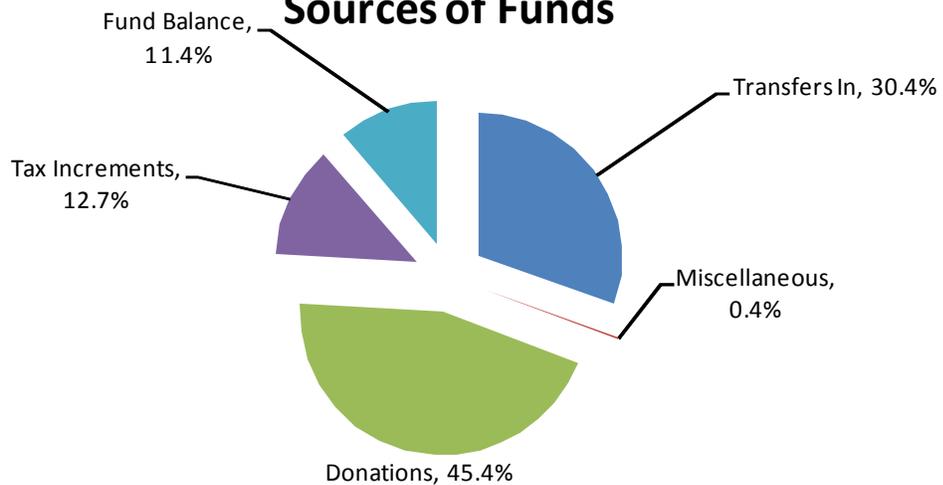
Capital Project Funds

To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Uses of Project Funds



Sources of Funds



Rubicon River Parkway Budget Detail

Fund Type: Capital Projects	Fund: Rubicon River Parkway
Manager: Director of Parks & Recreation	Department: Parks & Recreation

GOALS: To enhance the quality of life for City residents through the development of park, recreation, and natural environments along the Rubicon River.

OBJECTIVES: Protect the Rubicon River corridor and create a green belt along the river.
Acquire properties along the river corridor allowing for trail development.
Develop a surface trail from Pike Lake to Goodland Road.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	0	0	0%
Less: Revenues and Transfers In	0	1	1	1	0%
Surplus Applied (Generated)	0	(1)	(1)	(1)	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: No capital projects planned for 2015.

Parks Projects Fund Budget Detail

Fund Type:	Capital Projects	Fund:	Parks Projects
Manager:	Director of Parks & Recreation	Department:	Parks & Recreation

GOALS: To provide a segregation of funding sources for major park system acquisitions, renovations, and development.

OBJECTIVES: Monitor remediation engineering efforts at Independence Park.
Complete remediation of Independence Park Landfill.
Develop new park lands including roadways, utilities, buildings, picnic areas, and sport fields.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	187	563	1,017	55	-90%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	187	563	1,017	55	-90%
Less: Revenues and Transfers In	767	80	512	17	-79%
Surplus Applied (Generated)	(580)	483	505	38	-92%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Monitoring of groundwater at Independence Park will continue in 2015. This fund also supports Parks Capital Projects financed by Parkland Trust. 2015 projects include emerald ash borer program.

2012-2013 Capital Projects Budget Detail

Fund Type:	Capital Projects	Fund:	2012-2013 Capital Projects
Manager:	City Engineer	Department:	Public Works

GOALS: To allocate proceeds from 2012 General Obligation Refunding Bonds to Council-approved construction projects and equipment identified in the 2012 and 2013 CIP.

OBJECTIVES: All projects completed 12/31/2014.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	930	251	188	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds	940	0	0	0	0%
Total Expenditures and Transfers	1,870	251	188	0	-100%
Less: Revenues and Transfers In	22	1	1	0	-100%
Surplus Applied (Generated)	1,848	250	187	0	-100%
Net Cost to General Revenues	0	0	0	0	0%

2014-2015 Capital Projects Budget Detail

Fund Type:	Capital Projects	Fund:	2014-2015 Capital Projects
Manager:	City Engineer	Department:	Public Works

GOALS: To allocate proceeds from 2014 General Obligation Refunding Bonds to Council-approved construction projects and equipment identified in the 2014 and 2015 CIP.

OBJECTIVES: Complete the following projects during 2015:

- Independence Park Backstops
- Branch/Grand Resurfacing & Real Estate Acquisition

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	0	871	727	57	-93%
Nonoperating Expenditures					
Transfers to Other Funds	0	0	0	135	100%
Total Expenditures and Transfers	0	871	727	192	-78%
Less: Revenues and Transfers In	0	1,062	1,110	0	-100%
Surplus Applied (Generated)	0	(191)	(383)	192	-201%
Net Cost to General Revenues	0	0	0	0	0%

City Hall Remodeling Project Budget Detail

Fund Type:	Capital Projects	Fund:	City Hall Remodeling Project
Manager:	City Engineer	Department:	Public Works

GOALS: Provide adequate facility for Hartford Police Department and City Hall offices.

OBJECTIVES: Remodel entire City Hall facility. Relocate City Hall offices to former Library space. Replace electric heating system with natural gas. Provide expanded Hartford Police Department facility and garage.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	877	5,634	5,508	0	-100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	877	5,634	5,508	0	-100%
Less: Revenues and Transfers In	901	5,634	5,501	0	-100%
Surplus Applied (Generated)	(24)	0	7	0	0%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2014 G.O. Bonds provide \$4 million for this project. Balance from other available fund balances. Project expected to conclude December 2014.

Veterans Memorial Aquatics Center Budget Detail

Fund Type: Capital Projects **Fund:** Veterans Memorial Aquatics Center

Manager: Director of Parks & Recreation **Department:** Parks & Recreation

GOALS: Provide expanded outdoor aquatic options for families and the community.

OBJECTIVES: Replace outdoor pool built in 1957 with state of the art aquatics facility with amenities.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	0	0	130	1,724	100%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	0	0	130	1,724	100%
Less: Revenues and Transfers In	0	0	200	1,654	100%
Surplus Applied (Generated)	0	0	(70)	70	100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Construction scheduled to begin Fall of 2015.
Project cost (preliminary) \$8.2 million.
\$5 million to be funded by 2016 G.O. borrowing.
Fundraising campaign underway.

TID #6 Projects Budget Detail

Fund Type:	Capital Projects	Fund:	TID #6 Projects
Manager:	City Engineer	Department:	Public Works

GOALS: To rehabilitate Grant Street industrial area and assist in conversion of old industrial buildings.

OBJECTIVES: Generate sufficient tax increments to lower cost of capital to private owner/ investor and thereby stimulate further rehabilitation of the area.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	47	9	9	14	56%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	47	9	9	14	56%
Less: Revenues and Transfers In	47	9	9	15	67%
Surplus Applied (Generated)	0	0	0	(1)	-100%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Small storm water project planned for 2014-2015.

CITY OF HARTFORD

**TID #7 Projects
Budget Detail**

Fund Type: Capital Projects	Fund: TID #7 Projects
Manager: City Engineer	Department: Public Works

GOALS: To facilitate development and expansion of Signicast LLC industrial site.

OBJECTIVES: Assist expansion of electrical services to site.
Annually distribute tax increments per development agreement.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	116	145	145	163	12%
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	116	145	145	163	12%
Less: Revenues and Transfers In	144	172	176	200	16%
Surplus Applied (Generated)	(28)	(27)	(31)	(37)	37%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Remaining infrastructure projects will depend on rate of expansion/construction on site.

CITY OF HARTFORD

**TID #8 Projects
Budget Detail**

Fund Type: Capital Projects	Fund: TID #8 Projects
Manager: City Engineer	Department: Public Works

GOALS: To facilitate development and expansion of Steel Craft Corporation industrial site.

OBJECTIVES: Collection of tax increments and distribution to developer. Provide partial funding of Millpond bulkhead project.

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor					
Operations and Maintenance					
Debt Service					
Capital Outlay	2	2	1	55	2650%
Nonoperating Expenditures					
Transfers to Other Funds	0	0	300	0	0%
Total Expenditures and Transfers	2	2	301	55	2650%
Less: Revenues and Transfers In	0	0	0	65	100%
Surplus Applied (Generated)	2	2	301	(10)	-600%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Industrial site development completed in 2013.
2014 transfer for anticipated TID #8 funding of millpond bulkhead/trail project.

ENTERPRISE
FUNDS



Summary of Fund Type

ENTERPRISE FUNDS

To account for operations financed and operated in a manner similar to private business enterprises.

The Summary of Fund Type for Enterprise Funds consolidates presentations from the following Detail Pages:

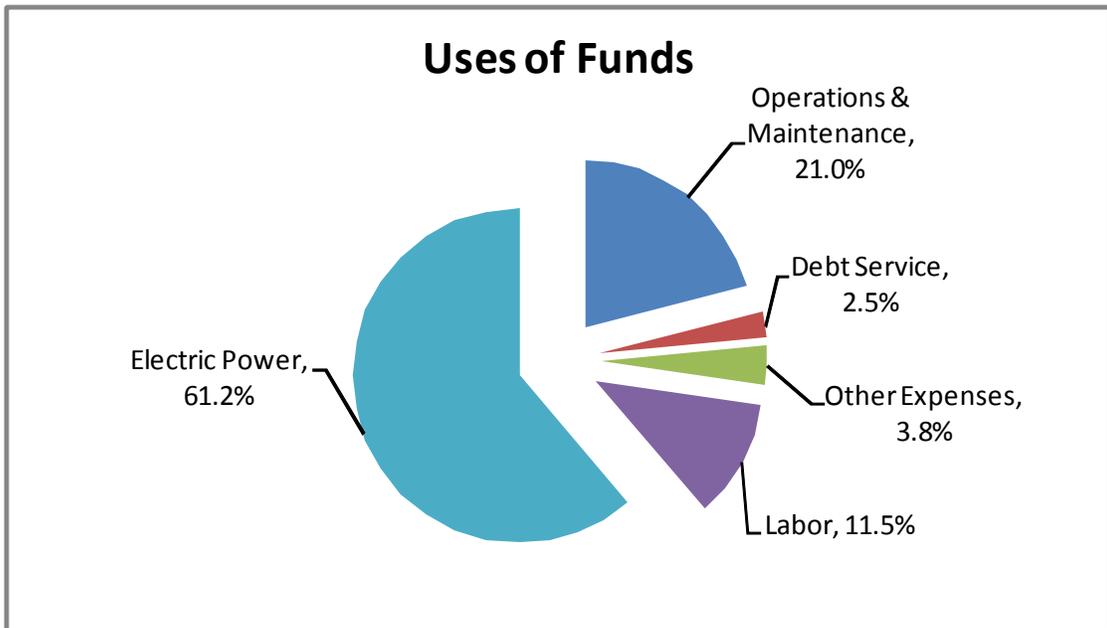
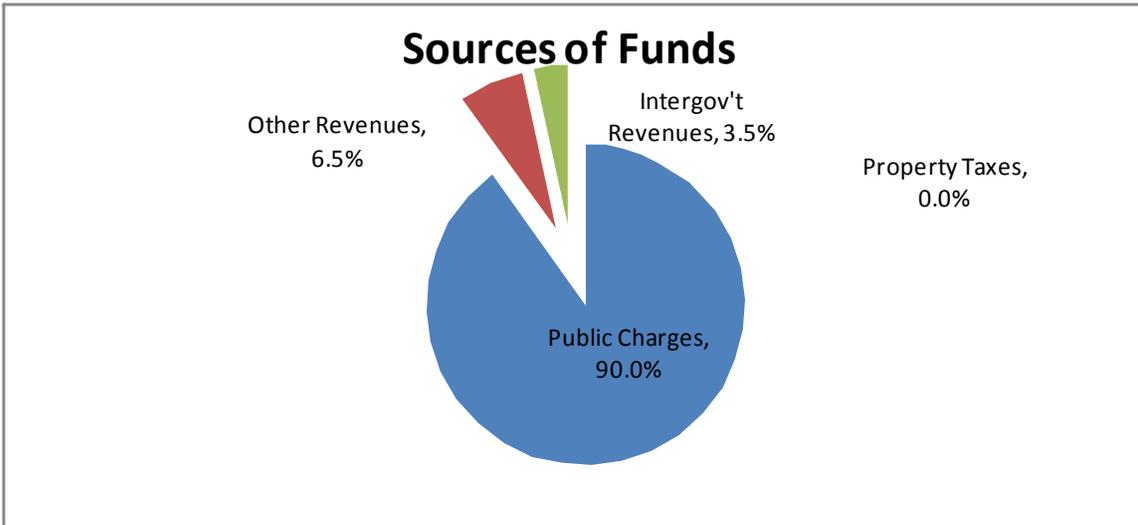
Cable Television	Airport Fund
Community Development Authority	Housing Action, Inc.
Water Utility	Hartford Electric
Sewer Utility	Emergency Medical Services

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	4,667	4,661	4,687	4,777	2%
Operations and Maintenance	31,260	31,898	32,735	34,137	7%
Debt Service	1,343	1,158	1,161	1,030	-11%
Capital Outlay					
Nonoperating Expenditures	8	20	0	0	-100%
Transfers To Other Funds	1,640	1,166	1,398	1,575	35%
Total Expenditures & Transfers	38,918	38,903	39,981	41,519	7%
Revenues and Transfers In					
Other Tax Revenues	40	38	39	40	5%
Special Assessments					
Intergovernmental Revenues	1,319	598	996	1,205	102%
Licenses and Permits	190	190	200	200	5%
Fines, Forfeitures, Penalties					
Public Charges for Services	35,746	35,731	36,475	37,346	5%
Intergovernmental Charges	240	309	285	244	-21%
Miscellaneous Revenues	8,051	1,291	1,439	1,435	11%
Transfers From Other Funds	2	156	244	254	63%
Sub-Total	45,588	38,313	39,678	40,724	6%
Surplus Applied (Generated)	(6,670)	590	303	795	35%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	38,918	38,903	39,981	41,519	7%

Summary of Fund Activity

Enterprise Funds

To account for operations financed and operated in a manner similar to private business enterprises.



ENTERPRISE

FUNDS

Division

Detail

Cable Television Budget Detail

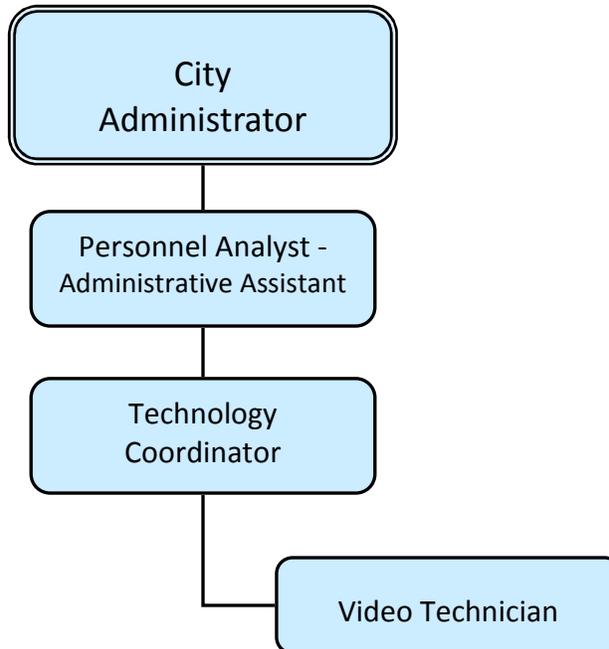
Fund Type: Enterprise

Fund: Cable Television

Manager: City Administrator

Department: City Administration

The City’s cable television franchise is overseen by the Office of the City Administrator. The division is responsible for the operation of the City’s public access government channel. The channel, which is operated using funds provided under Wisconsin Act 42, operates primarily with funds assessed to the City as a percentage of revenues earned within the City. The station is largely devoted to the televising of government meetings, including the meetings leading to the development and eventual approval of this budget document.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	1.12	1.12	1.12	1.19	6.25%
Full Time Equivalent Positions	0.705	0.705	0.705	0.775	9.93%

Cable Television Budget Detail

Fund Type: Enterprise	Fund: Cable Television
Manager: City Administrator	Department: City Administration

GOALS: To provide for the televising of City meetings and other public events, the presentation of explanatory programs of general community interest, and the dissemination of timely information concerning the operation of City government.

OBJECTIVES: Telecast 100% of City meetings where permitted. Produce at least 1 quality broadcast of community events other than meetings every month. Present meeting agenda and utility information in a timely manner.

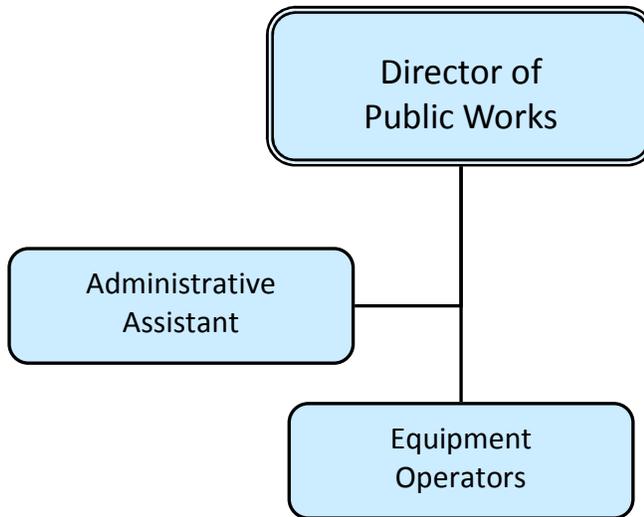
	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Broadcast Hours Weekly	Hours	50	50	50	50
Non-Meeting Weekly Broadcast	Programs	30	20	20	20
Weekly Meetings Broadcast	Meetings	3	3	3	3
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	47	50	50	53	6%
Operations and Maintenance	12	13	15	14	8%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	115	232	232	147	-37%
Total Expenditures and Transfers	174	295	297	214	-27%
Less: Revenues and Transfers In	189	191	201	201	5%
Surplus Applied (Generated)	(15)	104	96	13	-88%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: \$115,000 of excess retained earnings transferred to General Fund to reduce tax levy. Additional transfer in 2015 for Police Department squad car cameras.

Airport Budget Detail

Fund Type: Enterprise	Fund: Airport Fund
Manager: Director of Public Works	Department: Public Works

The Hartford Municipal Airport is a general aviation facility capable of handling a wide variety of business and sport aviation aircraft. The airport is a designated FAA Reliever offering one 3000 foot asphalt runway and taxi way, and one 2000 foot grass runway. A self-service fuel dispensing station was installed in 1999. All hangar units at the airport are owned by private parties.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	.4565	.4965	.4965	.4165	-16.11%

Airport Budget Detail

Fund Type:	Enterprise	Fund:	Airport Fund
Manager:	Director of Public Works	Department:	Public Works

GOALS: To provide and maintain a municipal airport facility (FAA Reliever) in accordance with Federal Aviation Administration, Bureau of Aeronautics, and City rules and regulations.

OBJECTIVES: Assist preparations for new runway configuration and land acquisition. Monitor City's petition to State for funding for future runway expansion and other improvements. Closely monitor fuel price fluctuation.

	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Fuel Sales	Gallons	46,000	3,900	4,000	4,400
Hangar Construction	Hangars	1	1	1	2
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	43	46	46	41	-11%
Operations and Maintenance	232	245	233	244	0%
Debt Service	3	2	2	2	0%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	278	293	281	287	-2%
Less: Revenues and Transfers In	257	268	266	277	3%
Surplus Applied (Generated)	21	25	15	10	-60%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: State of Wisconsin BAA has completed the Airport Master Plan. Airport will operate without a General Fund subsidy in 2015. 3400 foot runway to be constructed in 2016, pending FAA approval (under appeal).

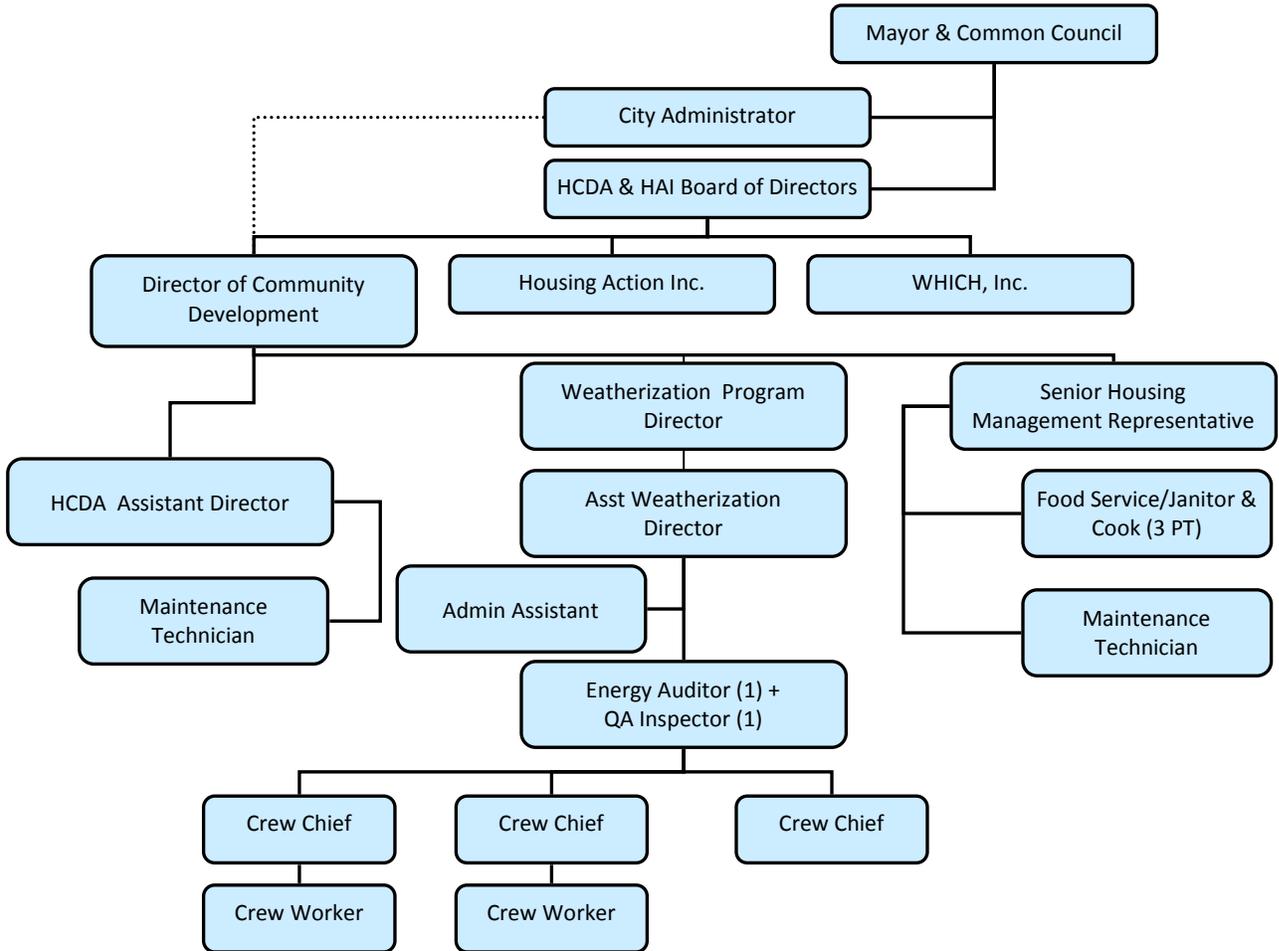
Community Development Authority Budget Detail

Fund Type: Enterprise

Fund: Community Development Authority

Manager: Director of Community Development Department: Community Development Authority

The Hartford Community Development Authority (HCDA) is a subcomponent unit of the City of Hartford established in 1971 to provide housing, weatherization, and economic development programs. The HCDA is responsible for the maintenance and rental of apartment buildings for low income, elderly, and/or disabled tenants. The HCDA manages three privately owned apartment buildings on a fee basis. In addition, the Authority owns and operates 156 elderly and family apartment units with rent assisted and low rent units. The HCDA provides information and referral services on such issues as landlord/tenant law, fair housing, domestic violence, emergency shelter, consumer protection, and supportive services for families and the elderly or disabled. A two-county weatherization program is administered by the HCDA for the benefit of low income clients wishing to lower energy costs through home weatherization. This service is free to eligible homeowners, with landlords paying a portion of the cost for rental properties. The HCDA also administers the City's Housing and Economic Development Revolving Loan Funds.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% Change
Employee Count	18.25	16.71	16.71	16.71	0%
Full Time Equivalents	19.435	17.845	17.845	17.845	0%

Community Development Authority Budget Detail

Fund Type: Enterprise
Fund: Community Development Authority
Manager: Director of Community Development Department: Community Development Authority

GOALS: To assure the Hartford community an adequate supply of quality housing, affordable to low and moderate income residents, by providing a wide range of housing and community development services including: property management, weatherization of existing housing stock, low or no interest home improvement down payment and business loans, subsidized and market rate housing for families, the elderly and disabled, information and referral services, and ensure the enforcement of and compliance with applicable regulations.

OBJECTIVES: Provide affordable housing with and without rent assistance to an average of 150 low income households each month. Weatherize an average of 10 homes per month. Provide housing rehab loans to low/moderate income households to enable purchase or remodeling of home. Provide economic development loans to start up or expanding businesses in Hartford. Implement change in 2013 management using Director of Community Development concept.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Weatherizations Completed	Homes	160	155	150	125
Elderly Housing Provided	Units	112	112	112	112
Housing Loans Awarded (Units)	Loans	4	4	6	4
Loan Collection Rate (Housing)	Percent	99%	99%	99%	96%
Loan Collection Rate (Econ. Dev.)	Percent	74%	90%	75%	70%
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	1,032	1,011	1,016	1,039	3%
Operations and Maintenance	310	370	766	860	132%
Debt Service	24	22	22	20	-9%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	988	14	14	14	0%
Total Expenditures and Transfers	2,354	1,417	1,818	1,933	36%
Less: Revenues and Transfers In	1,809	853	1,461	1,608	88%
Surplus Applied (Generated)	545	564	357	325	-42%
Net Cost to General Revenues	0	0	0	0	0%

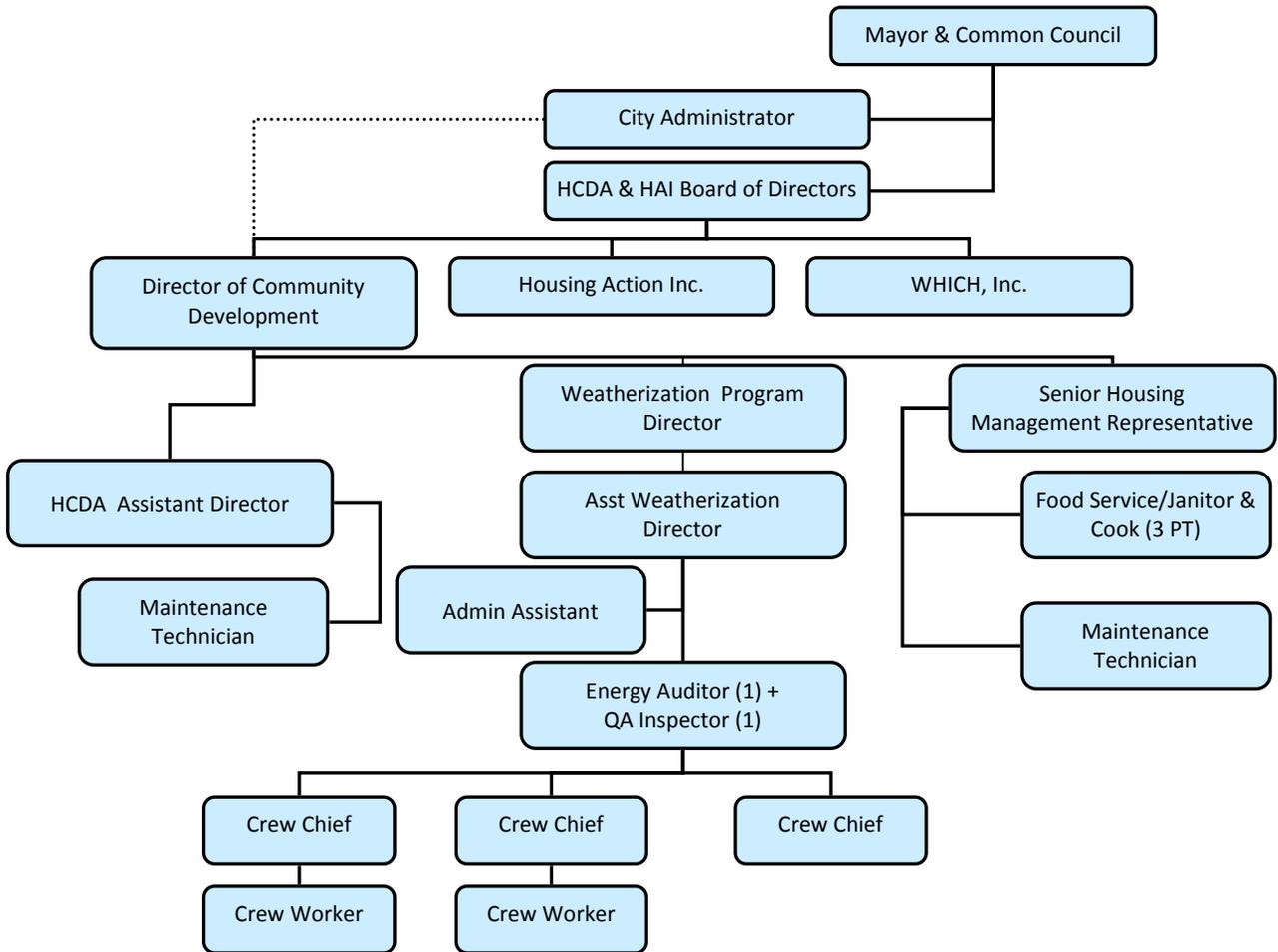
HCDA Harthaven Budget Detail

Fund Type: Enterprise

Fund: HCDA Harthaven

Manager: Director of Community Development **Department:** Community Development Authority

Harthaven is a 62-unit apartment building for seniors. Harthaven I offers 45 rent-assisted one bedroom units to seniors 62 and up. Harthaven II offers 17 market rate one bedroom units to seniors 55 and up. Amenities for both Harthaven I and II include a smoke-free building, an elevator, two community rooms, laundry facilities and on-street parking.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% Change
Employee Count	0	0	0	0	0%
Full Time Equivalents	0	0	0	0	0%

HCDA Harthaven Budget Detail

Fund Type: Enterprise

Fund: HCDA Harthaven

Manager: Director of Community Development **Department:** Community Development Authority

GOALS: To contribute quality senior housing and housing management to the supply of affordable housing within the city.

OBJECTIVES: To provide affordable housing with and without rent assistance to 62 low and moderate income senior households each month.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Elderly Housing Provided	Units	62	62	62	62
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	96	108	108	110	2%
Operations and Maintenance	279	280	266	286	2%
Debt Service	40	26	34	30	15%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	415	414	408	426	3%
Less: Revenues and Transfers In	455	458	463	463	1%
Surplus Applied (Generated)	(40)	(44)	(55)	(37)	-16%
Net Cost to General Revenues	0	0	0	0	0%

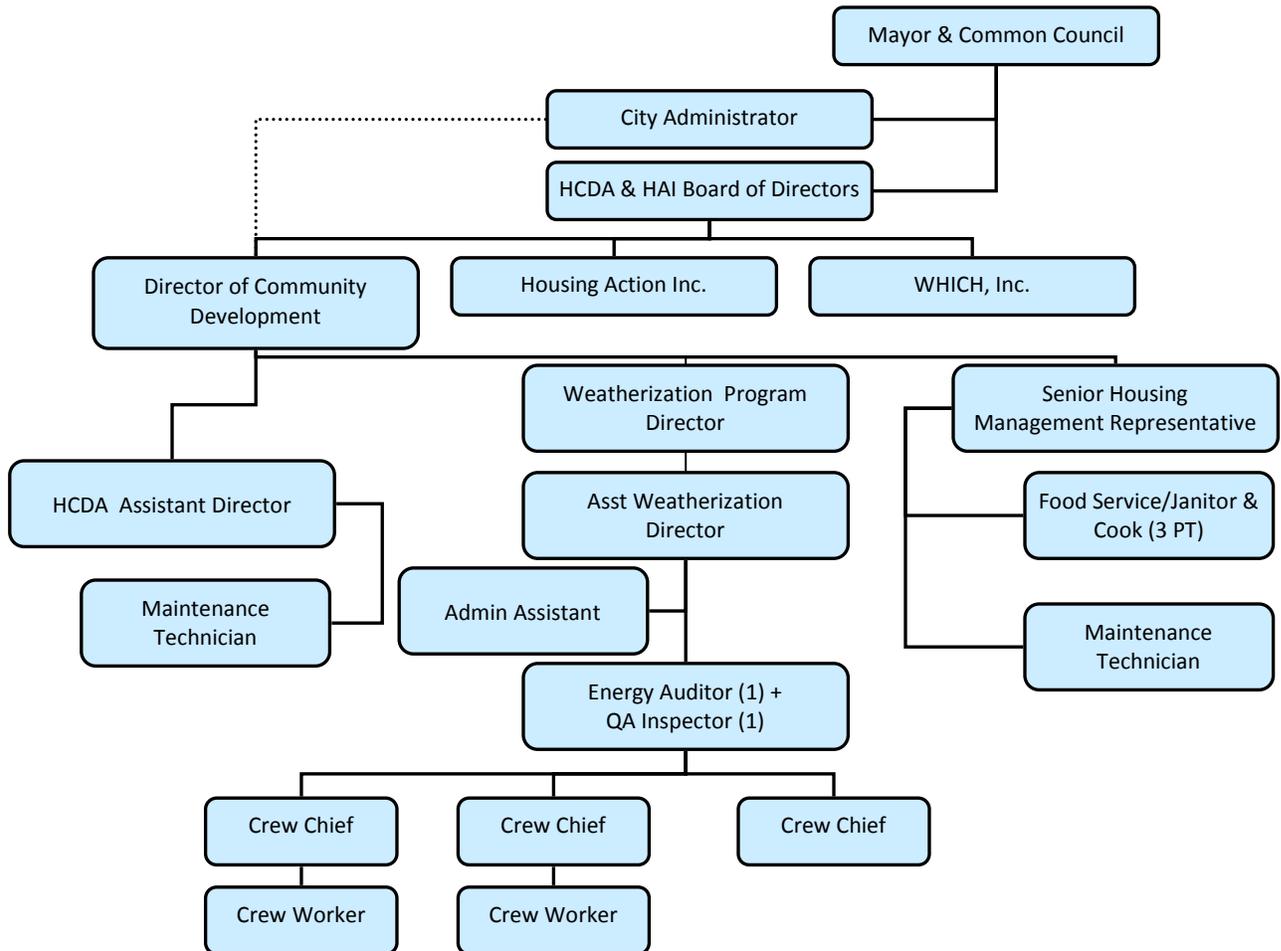
HCDA Washington Heights Budget Detail

Fund Type: Enterprise

Fund: HCDA Washington Heights

Manager: Director of Community Development **Department:** Community Development Authority

Washington Heights is a 50-unit apartment building for seniors 62 and up. Washington Heights offers 38 income restricted one bedroom units and 12 market rate two-bedroom units. Amenities for Washington Heights include a smoke-free building, an elevator, a community room, a dining room with meal program, a library, a fitness room, a salon, housekeeping services, laundry facilities and on-street parking.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% Change
Employee Count	0	0	0	0	0%
Full Time Equivalents	0	0	0	0	0%

HCDA Washington Heights Budget Detail

Fund Type: Enterprise

Fund: HCDA Washington Heights

Manager: Director of Community Development **Department:** Community Development Authority

GOALS: To contribute quality senior housing and housing management to the supply of affordable housing within the city.

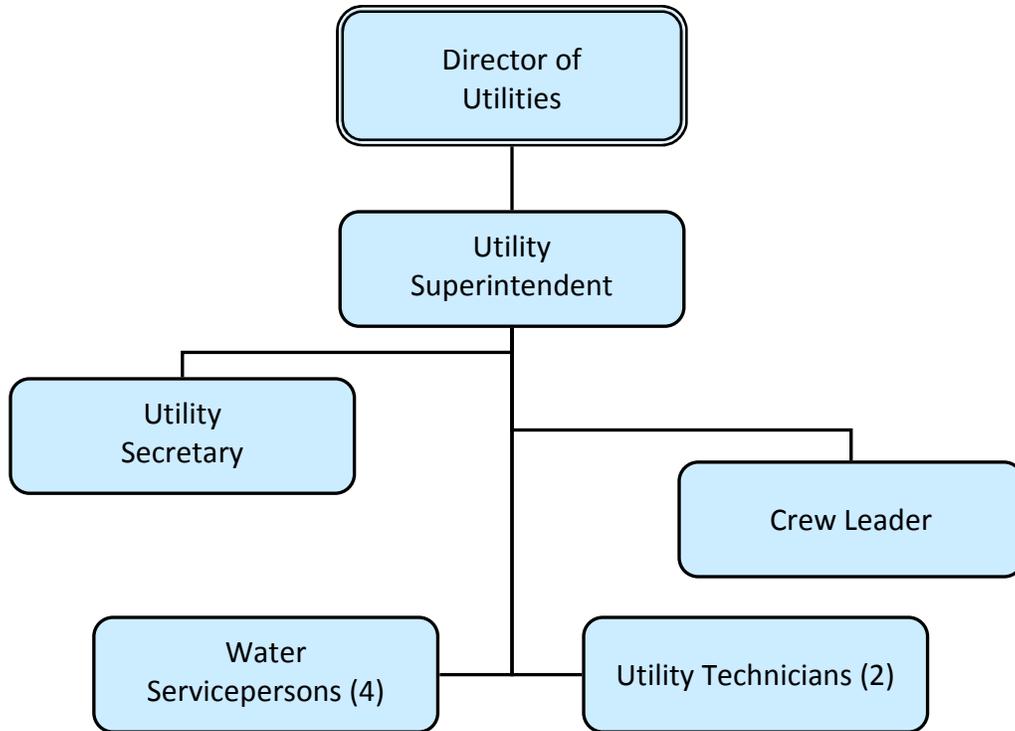
OBJECTIVES: To provide affordable housing to 50 low and moderate income senior households each month.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Elderly Housing Provided	Units	50	50	50	50
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	95	113	114	115	2%
Operations and Maintenance	336	335	329	339	1%
Debt Service	97	94	93	90	-4%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds					
Total Expenditures and Transfers	528	542	536	544	0%
Less: Revenues and Transfers In	528	530	520	529	-0.2%
Surplus Applied (Generated)	0	12	16	15	25%
Net Cost to General Revenues	0	0	0	0	0%

Water Utility Budget Detail

Fund Type: Enterprise	Fund: Water Utility
Manager: Director of Utilities	Department: Water Utility

The Hartford Water Utility was founded more than 100 years ago to provide potable water to all customers. The division is responsible for maintaining water service through the installation of meters, repair of water main breaks, and overall maintenance of the water distribution system. The City has five active ground water wells which pump treated water into a distribution system consisting of four water towers and a grid of underground piping. Computerized well monitoring is in place at all sites, and consumption is read using electronic devices. The division is also responsible for the maintenance of all fire hydrants, including regular testing of valves and water pressure for fire suppression purposes.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	6.86	6.7	6.7	6.7	0%
Full Time Equivalent Positions	8.79	8.63	8.63	8.63	0%

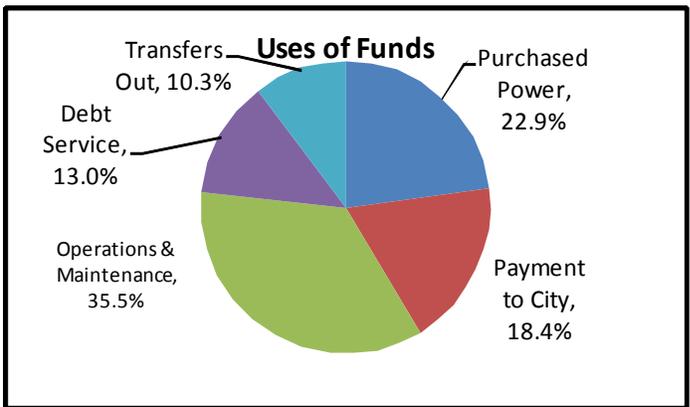
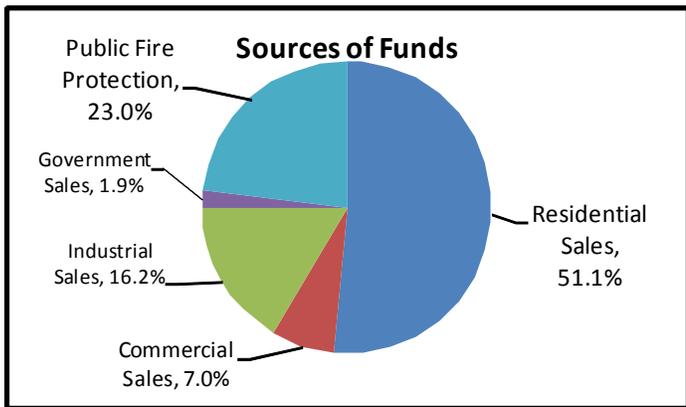
Water Utility Budget Detail

Fund Type: Enterprise **Fund:** Water Utility
Manager: Director of Utilities **Department:** Water Utility

GOALS: To provide a consistent level of water service to the customers of the utility at a reasonable cost and consistent with City fire protection goals.

OBJECTIVES: Ensure compliance with Safe Water Act. Continue licensing of all private wells within City limits. Maintain towers and reservoirs and rehabilitate wells to maximize production. Continue hydrant flushing, valve exercising, and cross connection control programs.

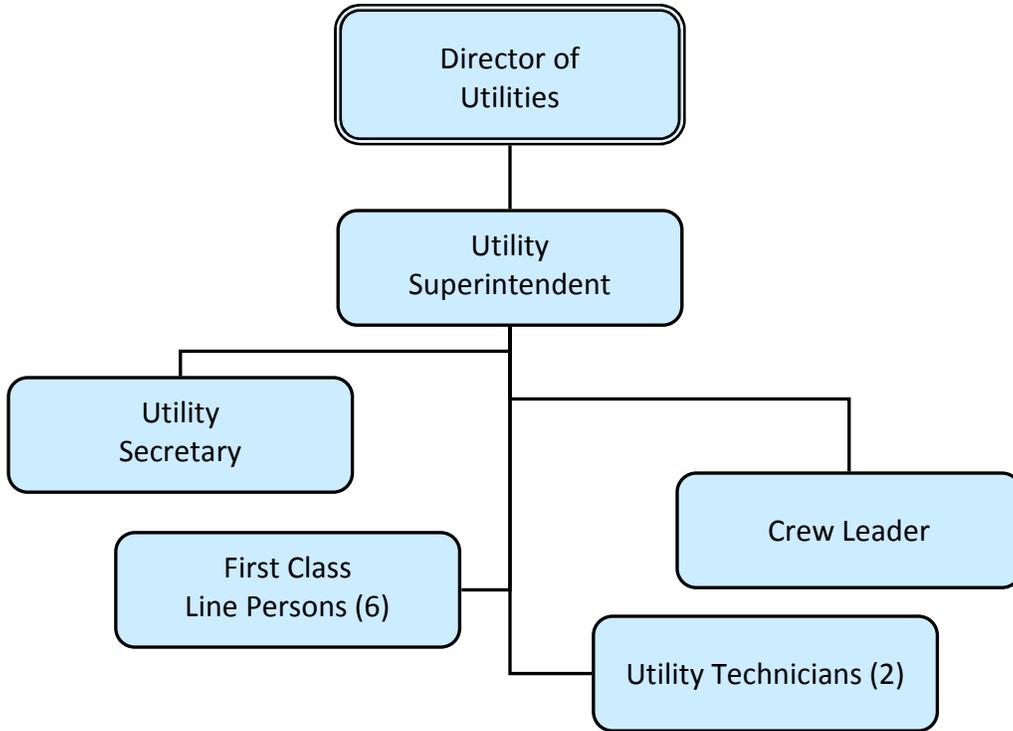
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Water Utility Customers	Customers	5,273	5,239	5,327	5,342
Maximum Gallons Pumped in 1 Day	1000/gall.	2402	1986	1986	2059
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	855	882	882	906	3%
Operations and Maintenance	1,919	2,104	2,036	2,133	1%
Debt Service	608	564	571	515	-9%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	8	308	308	408	32%
Total Expenditures and Transfers	3,390	3,858	3,797	3,962	3%
Less: Revenues and Transfers In	4,024	4,025	3,960	4,012	-0.3%
Surplus Applied (Generated)	(634)	(167)	(163)	(50)	-70%
Net Cost to General Revenues	0	0	0	0	0%



Hartford Electric Budget Detail

Fund Type: Enterprise	Fund: Hartford Electric
Manager: Director of Utilities	Department: Hartford Electric

Hartford Electric is a distribution-only operation, providing low-cost electric power to residential, commercial, and industrial customers. The division is responsible for delivery of electric power, installation of transformers, poles, conductors, and line hardware, as well as the design of the distribution system. Consumption is read monthly from all customer meters, with joint monthly billings issued for electric, water, sewer, and recycling charges. Hartford Electric is an active member of Wisconsin Public Power, Inc. (WPPI), a consortium of 51 municipal electric utilities throughout the midwest. WPPI, also a regulated utility under Wisconsin law, coordinated purchases of electric power from its operations center in Sun Prairie, Wisconsin, and generates a portion of member power requirements through equity positions held in power generating facilities in both Wisconsin and Minnesota. Hartford Electric celebrated its 100th anniversary in December of 1997.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	11.48	12	12	12	0%
Full Time Equivalent Positions	13.71	14.23	14.23	14.23	0%

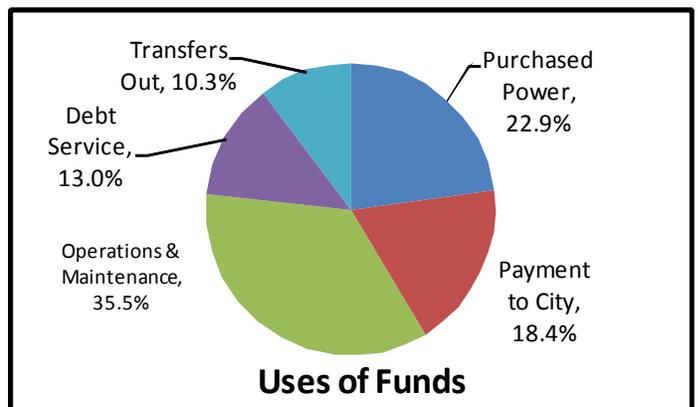
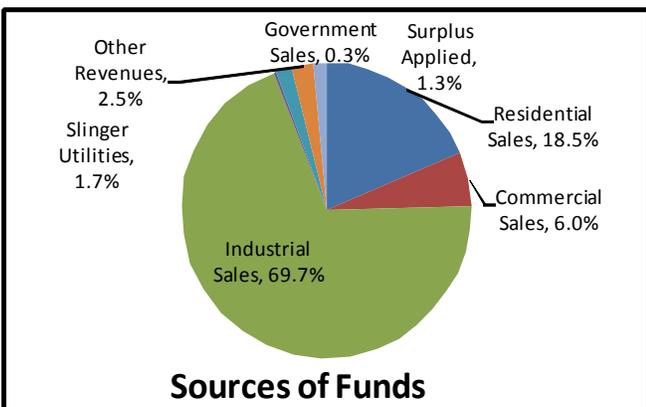
Hartford Electric Budget Detail

Fund Type: Enterprise **Fund:** Hartford Electric
Manager: Director of Utilities **Department:** Hartford Electric

GOALS: To provide a consistent level of reliable electric service to the customers of the utility and the Slinger Electric Utility at a cost and service quality advantage over alternative providers.

OBJECTIVES: Monitor increasing energy generation charges. Provide community outreach to deal with predicted energy cost increases over next decade. (2.6% wholesale price increase from WPPi budgeted for 2015.) Continue to upgrade facilities to maximize system reliability. Provide interim financing to Water Utility.

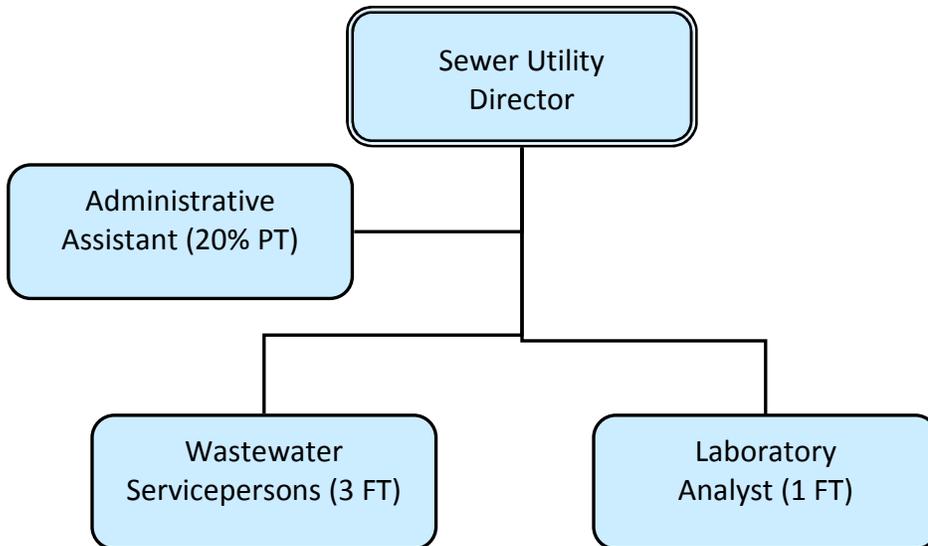
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015	
Electric Utility Customers	Customers	6,773	6,788	6,819	6,834	
Highest Maximum Demand	Megawatts	56.541	55.239	56.105	55.961	
		Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	1,524	1,411	1,414	1,456	3%	
Operations and Maintenance	25,789	26,273	26,868	28,037	7%	
Debt Service	305	226	226	203	-10%	
Capital Outlay						
Nonoperating Expenditures	8	20	0	0	-100%	
Transfers to Other Funds	17	91	182	218	140%	
Total Expenditures and Transfers	27,643	28,021	28,690	29,914	7%	
Less: Revenues and Transfers In	27,902	28,289	28,862	29,521	4%	
Surplus Applied (Generated)	(259)	(268)	(172)	393	-247%	
Net Cost to General Revenues	0	0	0	0	0%	



Sewer Utility Budget Detail

Fund Type: Enterprise	Fund: Sewer Utility
Manager: Sewer Utility Director	Department: Sewer Utility

The Sewer Utility operates the City of Hartford Water Pollution Control Facility, as well as maintaining a 70 mile underground wastewater collection system. The Water Pollution Control Facility, located in Dodge Industrial Park at the west end of the City, treats an average 4333 gallons of wastewater per household monthly, in conformance with United States Environmental Protection Agency and Wisconsin Department of Natural Resources regulations. Customers are charged based upon water consumption and water meter size, with surcharges assessed for extra loadings and extraterritorial service. The current facility discharges treated water into the Rubicon River at the western edge of the City. A new \$19.3 million facility with a 20 year anticipated life was completed in 1999.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	5.66	5.3	5.3	5.3	0%
Full Time Equivalent Positions	7.825	7.545	7.545	7.545	0%

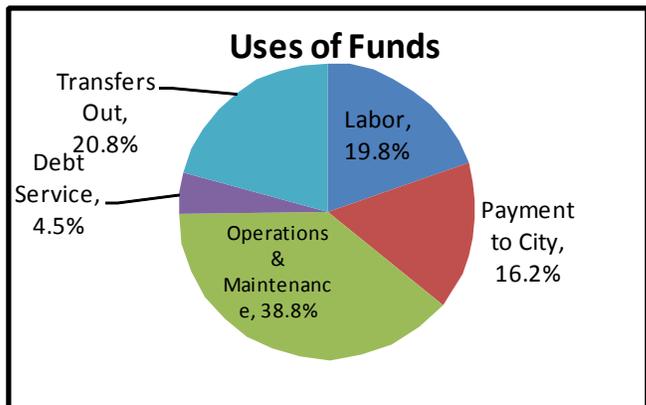
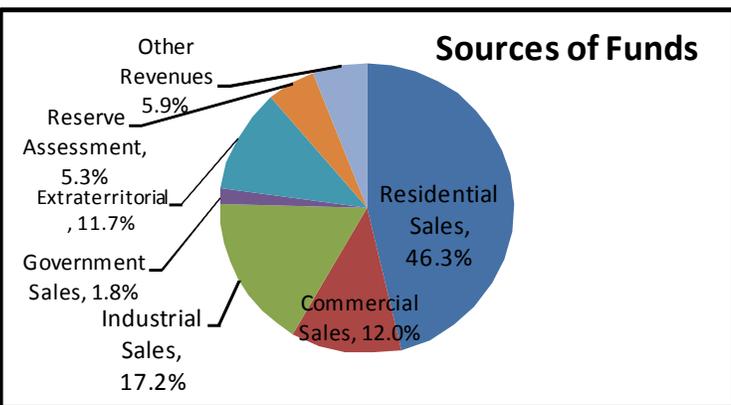
Sewer Utility Budget Detail

Fund Type: Enterprise **Fund:** Sewer Utility
Manager: Sewer Utility Director **Department:** Sewer Utility

GOALS: Protect the receiving waters of the Rubicon River. Operate and maintain the City of Hartford’s Wastewater Treatment Facility as economically and efficiently as possible.

OBJECTIVES: Treat over one billion gallons of Hartford wastewater to safe environmental standards as prescribed by the Wisconsin Department of Natural Resources and the Environmental Protection Agency. Keep the laboratory quality assurance and registration as directed by NR 149. Operate without a rate increase in 2013. Provide interim financing to Water Utility. Closely monitor new permit requirements.

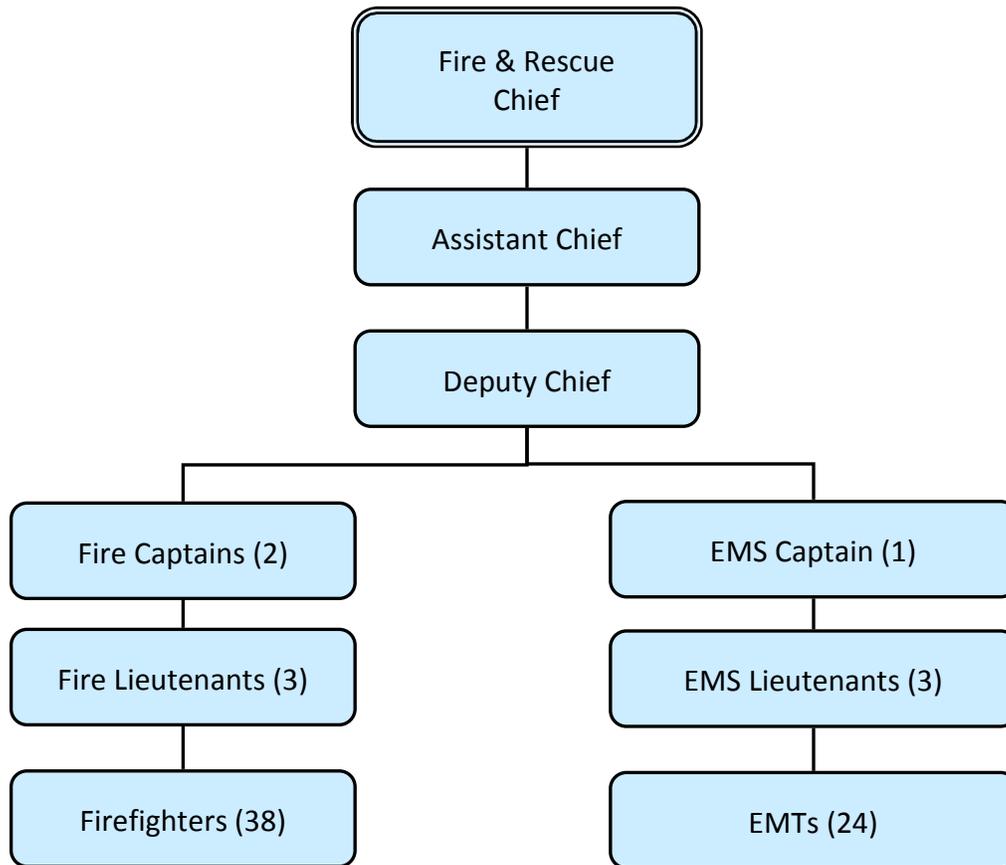
Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015	
Wastewater Treated (Millions)	Gallons	800	800	856	850	
Bio-Solids Removed (Millions)	Gallons	6.0	6.5	6.5	6.5	
		Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out						
Labor	706	752	764	746	-1%	
Operations and Maintenance	2,006	2,104	2,074	2,076	-1%	
Debt Service	258	224	213	170	-24%	
Capital Outlay						
Nonoperating Expenditures						
Transfers to Other Funds	510	519	660	786	51%	
Total Expenditures and Transfers	3,480	3,599	3,711	3,778	5%	
Less: Revenues and Transfers In	9,423	3,268	3,489	3,591	10%	
Surplus Applied (Generated)	(5,943)	331	222	187	-44%	
Net Cost to General Revenues	0	0	0	0	0%	



Emergency Medical Services Budget Detail

Fund Type: Enterprise	Fund: Emergency Medical Services
Manager: Fire & Rescue Chief	Department: Public Safety

Emergency ambulance response is provided to the citizens of Hartford, and a 70 square mile area surrounding the City, through the Rescue operation of Hartford Fire and Rescue. Originally a quasi-governmental operation, the division is now fully integrated within municipal operations. Twenty-four hour service is provided by a paid on-call staff that respond by page to stabilize a patient condition and transport to the nearest health care facility. Hartford Fire and Rescue operates two fully equipped ambulances from a central facility near City Hall.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	1.24	1.24	1.24	1.24	0%

CITY OF HARTFORD

Emergency Medical Services Budget Detail

Fund Type: Enterprise	Fund: Emergency Medical Services
Manager: Fire & Rescue Chief	Department: Public Safety

GOALS: To provide 24-hour pre-hospital emergency medical care to the citizens of Hartford and its surrounding communities.

OBJECTIVES: Maintain an in-service average time of less than 5 minutes. Broaden the educational efforts on safety and E911 at local schools. Maintain complete shift coverage 24 hours/day, 7 days/week, 365 days/year. Maintain a compliment of at least 30 active EMTs.

	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Ambulance Runs	Runs	1198	1150	1150	1175
Active Total Roster List	Members	35	35	30	30
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	269	288	293	311	8%
Operations and Maintenance	149	174	148	148	-15%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	2	2	2	2	0%
Total Expenditures and Transfers	420	464	443	461	-1%
Less: Revenues and Transfers In	446	431	456	522	21%
Surplus Applied (Generated)	(26)	33	(13)	(61)	-285%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Annual budget continues to include labor costs for staffing two 3-person 24-hour shifts on weekends and part-time weekday staff.

***INTERNAL
SERVICE
FUNDS***



Summary of Fund Type

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department or agency to other departments or agencies.

The Summary of Fund Type for Internal Service Funds consolidates presentations from the following Detail Pages:

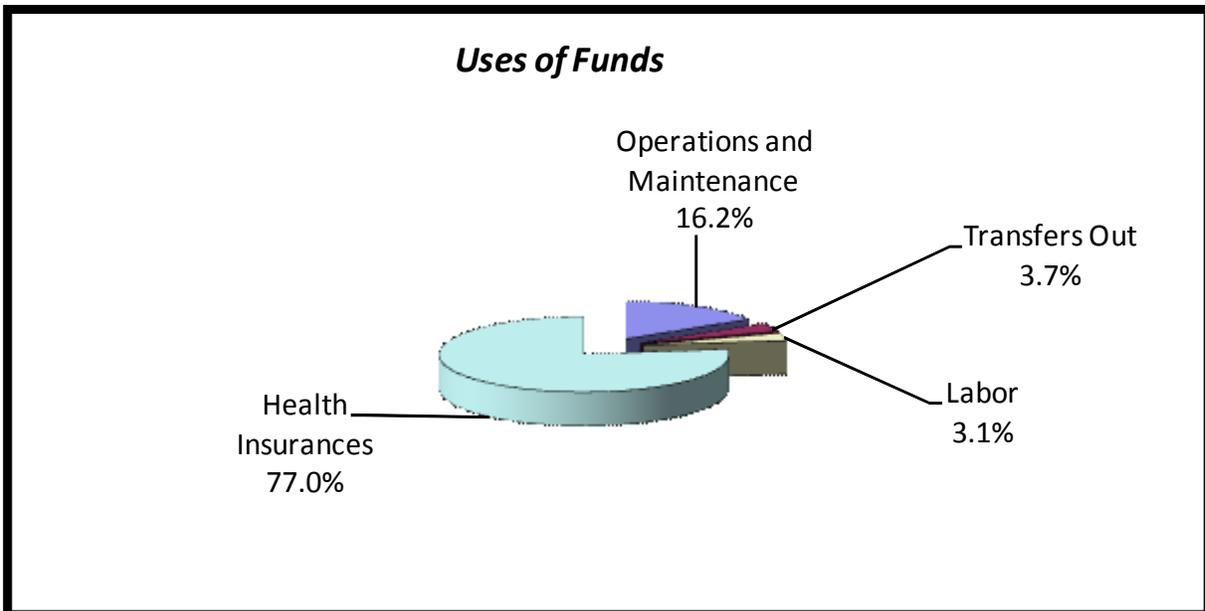
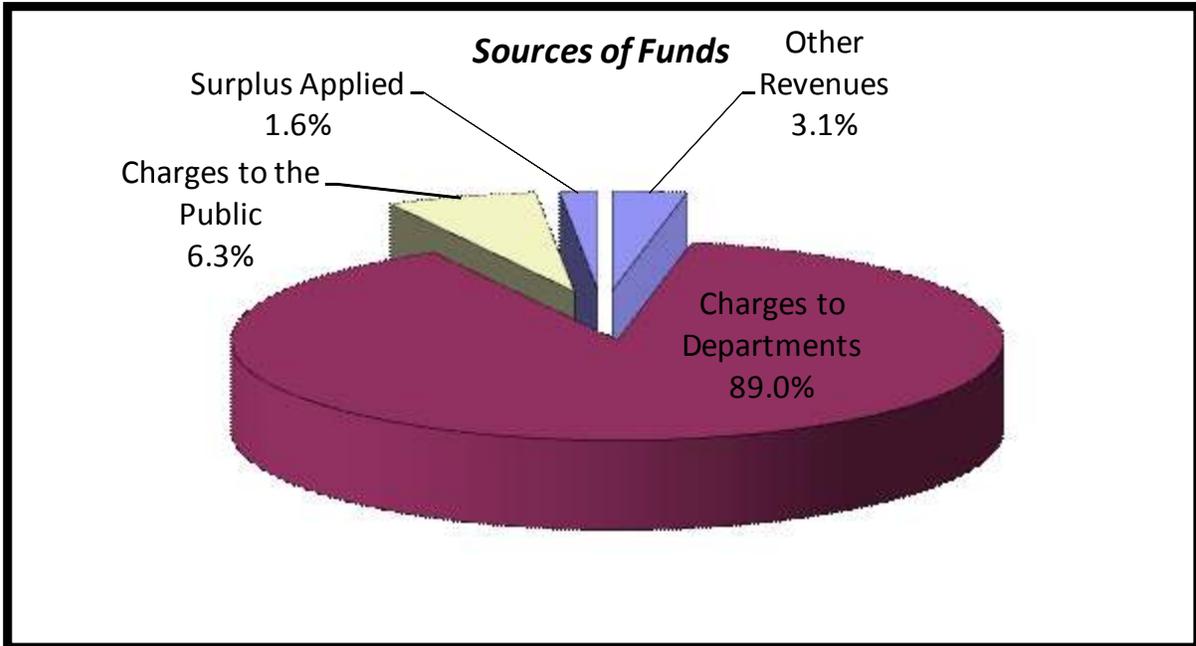
Health Insurance Fund Risk Management Fund
Information Systems Fund

	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	99	103	103	107	4%
Operations and Maintenance	2,903	3,153	3,092	3,181	1%
Debt Service	1	0	0	0	0%
Capital Outlay					
Nonoperating Expenditures					
Transfers To Other Funds	2,970	637	655	127	-80%
Total Expenditures & Transfers	5,973	3,893	3,850	3,415	-12%
Revenues and Transfers In					
Other Tax Revenues					
Special Assessments					
Intergovernmental Revenues					
Licenses and Permits					
Fines, Forfeitures, Penalties					
Public Charges for Services	209	235	205	214	-9%
Intergovernmental Charges	2,925	2,932	2,885	3,039	4%
Miscellaneous Revenues	140	1,026	107	105	-1%
Transfers From Other Funds	923	0	0	0	0%
Sub-Total	4,197	4,193	3,197	3,358	-20%
Surplus Applied (Generated)	1,776	(300)	653	57	-119%
Property Tax Levy	0	0	0	0	0%
Total Revenues and Transfers	5,973	3,893	3,850	3,415	-12%

Summary of Fund Type Activity

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department or agency to other departments or agencies.



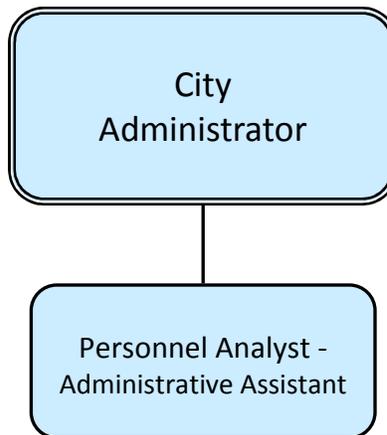
***INTERNAL SERVICE
FUNDS***

***Division
Detail***

Health Insurance Fund Budget Detail

Fund Type:	Internal Service	Fund:	Health Insurance
Manager:	City Administrator	Department:	General Administration

The City of Hartford provides a self-insured health insurance plan for all eligible employees. Under this division a full indemnity dental insurance plan is also available to employees with a modest cost-sharing provision. The City health insurance program includes a preferred provider managed care program involving a comprehensive network of providers, while providing reduced benefits for non-network services. The division is responsible for administration of the program. A third party administrator provides claims management services for the program as well as stop-loss protection.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	0.05	0.05	0.05	0.05	0%

Health Insurance Fund Budget Detail

Fund Type:	Internal Service	Fund:	Health Insurance
Manager:	City Administrator	Department:	General Administration

GOALS: To provide a self-insured health insurance program and an employee dental insurance program funded through chargebacks to individual funds and departments, and to monitor the effectiveness of such insurances in meeting employee needs.

OBJECTIVES: Monitor 2015 claims activity for cost effectiveness of specific stop-loss limit. Continue development of employee Wellness Program and Health Incentive Program. Coordinate the annual Health Risk Assessment Program screenings and consultations.

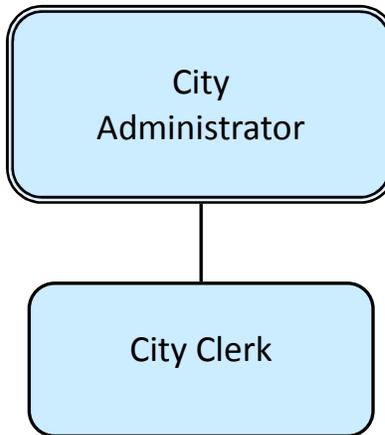
	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Family Health Insurance	Contracts	113	109	109	109
Single Health Insurance	Contracts	30	21	21	21
Family Dental Insurance	Contracts	104	102	102	102
Single Dental Insurance	Contracts	29	22	22	22
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	5	5	5	5	0%
Operations and Maintenance	2,466	2,618	2,526	2,630	0%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	2,403	600	600	0	-100%
Total Expenditures and Transfers	4,874	3,223	3,131	2,635	-18%
Less: Revenues and Transfers In	3,019	3,075	2,575	2,697	-12%
Surplus Applied (Generated)	1,855	148	556	(62)	-142%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: 2015 health insurance deductibles increase \$100 for non-represented employees. Annual health insurance charges for 2015: \$9,248 single and \$24,423 family. 2014 transfer to City Hall Remodeling Project.

Risk Management Fund Budget Detail

Fund Type: Internal Service	Fund: Risk Management
Manager: City Administrator	Department: General Administration

The City of Hartford is a member of Cities and Villages Mutual Insurance Company (CVMIC), a joint venture with other Wisconsin municipalities. CVMIC offers a coordinated liability insurance and claims management program to members, each of whom holds an equity position in the company. CVMIC also provides and manages the City’s workers’ compensation coverage. The City obtains property insurance through the State of Wisconsin Property Insurance Program. Insurance costs are controlled through a risk management program and a safety program under the direction of the City Clerk, with insurance and safety program costs charged to individual departments, divisions, and programs based upon underwriting criteria. The program also maintains a retained earnings balance available for self-insured needs, coverage deductibles, and in-house training activities.



	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	% of Change
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	.25	.25	.25	.25	0%

Risk Management Fund Budget Detail

Fund Type:	Internal Service	Fund:	Risk Management
Manager:	City Administrator	Department:	General Administration

GOALS: Contribute to an effective risk control program by developing and implementing job safety and training programs for the City of Hartford. Provide property, casualty, and worker's compensation insurance for all City risks.

OBJECTIVES: Demonstrate improved Risk Assessment scores from CVMIC. Provide for facility inspections of all City departments to ensure that City is in compliance with OSHA and DOC regulations. Continue coordination of in-house training and development of employee safety.

Activity Measures:	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Workers' Compensation Claims	Claims	16	14	16	16
Insurance Claims	Claims	6	5	5	4
Safety Committee	Meetings	12	12	12	12
Safety Training	Sessions	8	12	10	10
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	21	21	21	22	5%
Operations and Maintenance	301	386	388	391	1%
Debt Service	1	0	0	0	0%
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	566	15	17	92	513%
Total Expenditures and Transfers	889	422	426	505	20%
Less: Revenues and Transfers In	945	889	393	432	-51%
Surplus Applied (Generated)	(56)	(467)	33	73	-116%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Property and Liability insurance premiums moderate in 2015. 2013 and 2014 surplus fluctuations reflect loan and repayment of Library roof replacement project.

Information Systems Budget Detail

Fund Type: Internal Service	Fund: Information Systems
Manager: Finance Director	Department: Financial Administration

The Information Systems Internal Service Fund accounts for two of the three Information Systems functions: data processing and telecommunications. The third function (Cable Television) appears in the Enterprise Fund section of this budget book. A decentralized data processing environment with some centralized financial, appraisal, and clerical services, is managed by the division, with technical support provided to departments upon request. Mid-range computer system networking is accomplished through T-1 cabling shared with the City's personal computers. The City also operates a PBX telecommunications system. Both functions charge costs to user departments on the basis of usage and equipment cost.

Finance
Director

	Actual Exp/Rev 2013	Revised Budget 2014	Forecast Exp/Rev 2014	Approved Budget 2015	<i>% of Change</i>
Employee Count	0	0	0	0	0%
Full Time Equivalent Positions	.91	.91	.91	.91	0%

Information Systems Budget Detail

Fund Type: Internal Service	Fund: Information Systems
Manager: Finance Director	Department: Financial Administration

GOALS: To provide central data processing through the use of the City's mid-range network as well as other computer-based information system networks, to maintain efficient telecommunication service through an in-house PBX telephone system, and to accurately allocate information costs to users.

OBJECTIVES: Install upgrades to computer systems as needed.
Continue telecommunications updates as necessary.

	Unit of Measure	Actual 2012	Actual 2013	Forecast 2014	Planned 2015
Activity Measures:					
Annual CPU Seconds-AS400	Seconds	148,769	151,269	152,782	154,310
AS400 Addresses	Addresses	156	156	156	156
	Actual Exp/Rev 2013 (\$000's)	Revised Budget 2014 (\$000's)	Forecast Exp/Rev 2014 (\$000's)	Approved Budget 2015 (\$000's)	% of Budget Change
Expenditures and Transfers Out					
Labor	73	77	77	80	4%
Operations and Maintenance	136	149	178	160	7%
Debt Service					
Capital Outlay					
Nonoperating Expenditures					
Transfers to Other Funds	1	22	38	35	59%
Total Expenditures and Transfers	210	248	293	275	11%
Less: Revenues and Transfers In	233	229	229	229	0%
Surplus Applied (Generated)	(23)	19	64	46	142%
Net Cost to General Revenues	0	0	0	0	0%

HIGHLIGHTS: Intergovernmental data processing fees will remain the same for 2015. Transfer to General Fund 2015 for Police Department squad car computer replacement.

CITY OF HARTFORD, WISCONSIN

2015 ANNUAL BUDGET

SCHEDULE OF PUBLIC OFFICIALS

PHONE NUMBERS

Joseph Dautermann	Mayor	673-8204
Doug Carroll	Aldersperson	673-8204
Dennis Hegy	Aldersperson	673-8204
Joe Kohler	Aldersperson	673-8204
Randy Meyer	Aldersperson	673-8204
Tim Michalak	Aldersperson	673-8204
Rachel Mixon	Aldersperson	673-8204
Roger Randolph	Aldersperson	673-8204
Wayne Rusniak	Aldersperson	673-8204
Barry Wintringer	Aldersperson	673-8204

CITY STAFF

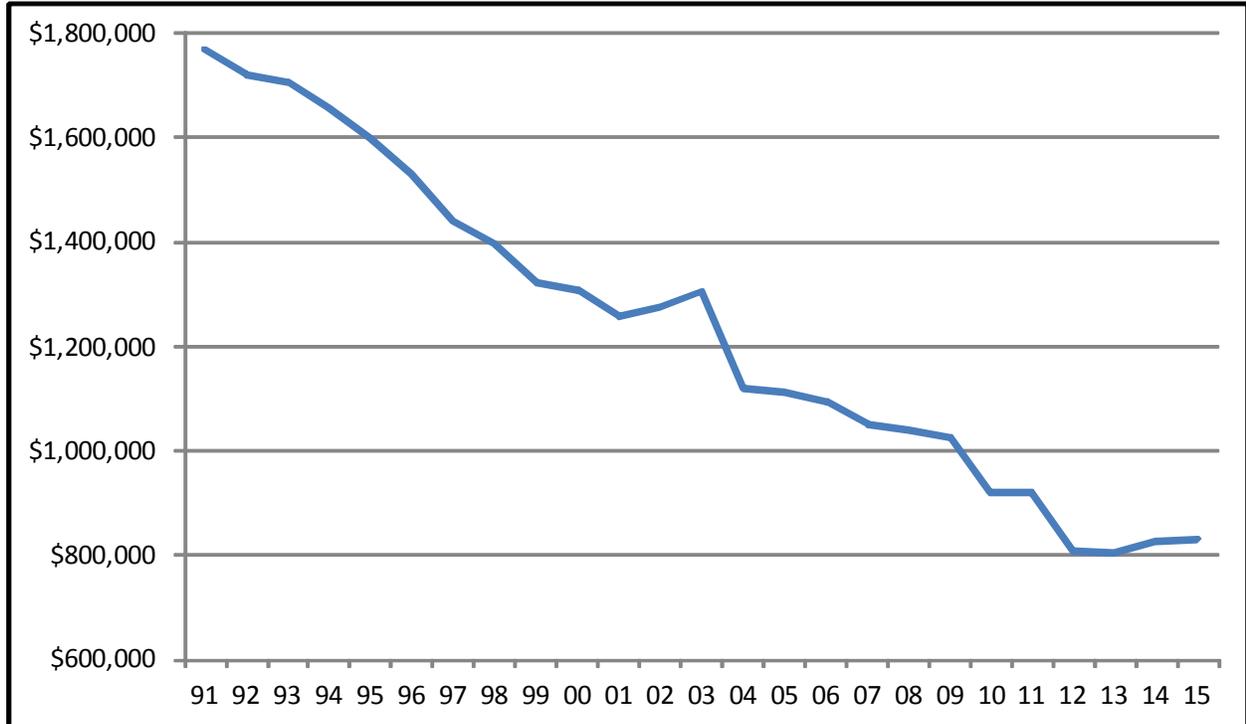
PHONE NUMBERS

Gary Koppelberger	City Administrator	673-8204
Lori Hetzel	City Clerk	673-8202
Dawn Timm	Finance Director/Treasurer	673-8203
Julie Hanrahan	Administrative/Personnel Analyst	673-8204
Karen Christianson	City Attorney	673-8210
Jason Schall	City Engineer	673-8260
Darryl Kranz	Director of Public Works	673-8260
Justin Drew	Director of Community Development	673-8270
David Groves	Chief of Police	673-2600
Thomas Horvath	Law Enforcement Captain	673-2600
Paul Stephans	Fire & Rescue Chief	673-8290
Ann Fry	Fire Inspector/EMT	673-8281
Brian Rhodes	Director of Utilities	670-3700
Michael Thimm	Utility Superintendent	670-3700
David Piquett	Sewer Utility Director	673-2423
Michael Hermann	Director of Parks & Recreation	670-3730
Randy Wojtasiak	Recreation Program Supervisor	670-3730
Terri Olivo	Aquatics & Fitness Supervisor	670-3730
Brian Wirth	Building Maintenance Supervisor	670-3730
Lisa Alves	Transportation Superintendent	673-8223
Michael Gelhausen	Library Director	673-8240
Cary Perzan	Assistant Library Director	673-8240

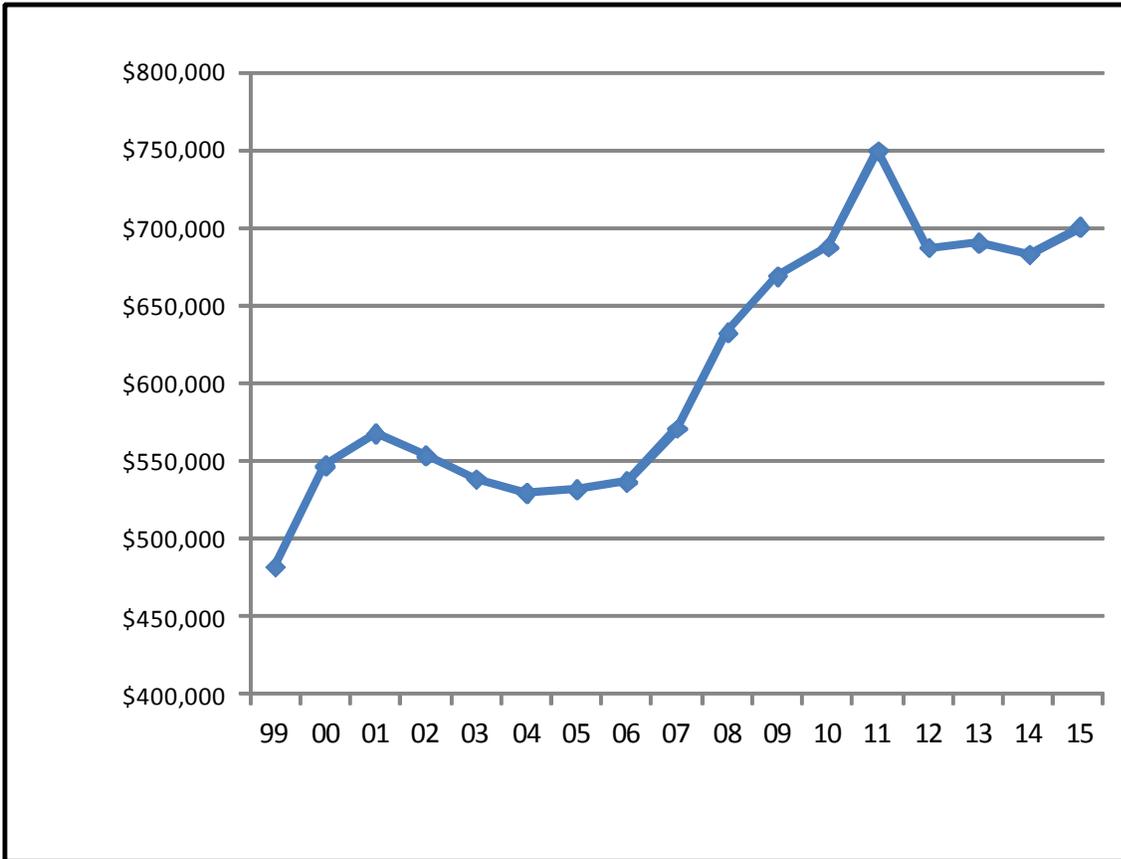
**CITY OF HARTFORD TABLE OF ORGANIZATION
FULL TIME POSITIONS 2011 THROUGH 2015**

RANGE	POSITION	2011 SALARY	% CHANGE	2012 SALARY	% CHANGE	2013 SALARY	% CHANGE	2014 SALARY	% CHANGE	2015 SALARY	% CHANGE
1	ELECTED OFFICIALS:										
	Mayor	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0.0%	\$8,000	0.0%
	Alderspersons	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%	\$4,000	0.0%
2	ADMINISTRATION:										
	City Administrator	\$88,093	0.0%	\$88,093	0.0%	\$88,974	1.0%	\$91,642	3.0%	\$93,017	1.5%
	Director of Utilities	\$86,986	0.0%	\$86,986	0.0%	\$87,856	1.0%	\$95,860	9.1%	\$101,101	5.5%
	Chief of Police	\$87,529	0.0%	\$87,529	0.0%	\$88,404	1.0%	\$91,058	3.0%	\$92,424	1.5%
	City Engineer	\$82,000	0.0%	\$82,000	0.0%	\$82,810	1.0%	\$85,295	3.0%	\$86,574	1.5%
	Fire & Rescue Chief	\$76,275	0.0%	\$76,275	0.0%	\$77,037	1.0%	\$79,365	3.0%	\$80,555	1.5%
	Sewer Utility Director	\$72,349	0.0%	\$72,349	0.0%	\$73,073	1.0%	\$75,272	3.0%	\$76,401	1.5%
	Finance Director/City Treasurer	\$70,825	0.0%	\$70,825	0.0%	\$75,542	6.7%	\$77,820	3.0%	\$78,987	1.5%
	Director of Public Works	\$69,530	0.0%	\$69,530	0.0%	\$70,226	1.0%	\$72,328	3.0%	\$73,413	1.5%
	Director of Community Development	\$67,192	0.0%	\$67,192	0.0%	\$81,174	20.8%	\$83,624	3.0%	\$84,878	1.5%
	Director of Parks & Recreation	\$66,252	0.0%	\$66,252	0.0%	\$66,915	1.0%	\$68,925	3.0%	\$69,959	1.5%
	Library Director	\$64,874	0.0%	\$64,874	0.0%	\$65,523	1.0%	\$67,484	3.0%	\$68,496	1.5%
	City Clerk	\$58,840	0.0%	\$58,840	0.0%	\$59,428	1.0%	\$62,703	5.5%	\$63,643	1.5%
3 - DEPARTMENT HEADS											
	Utility Superintendent	\$81,223	0.0%	\$81,223	0.0%	\$82,035	1.0%	\$87,780	7.0%	\$91,768	4.5%
	Police Captain	\$78,488	0.0%	\$78,488	0.0%	\$79,273	1.0%	\$85,023	7.25%	\$0	-100.0%
	Police Operational Lieutenant	\$74,792	0.0%	\$74,792	0.0%	\$75,540	1.0%	\$79,385	5.1%	\$80,576	1.5%
	Police Administrative Lieutenant	\$74,792	0.0%	\$74,792	0.0%	\$75,540	1.0%	\$79,385	5.1%	\$80,576	1.5%
	Patrol/Detective Sergeant	\$71,263	0.0%	\$71,263	0.0%	\$71,976	1.0%	\$74,562	3.6%	\$75,680	1.5%
	Building Maintenance Supervisor	\$53,056	0.0%	\$53,056	0.0%	\$53,587	1.0%	\$55,186	3.0%	\$56,014	1.5%
	Assistant Library Director	\$50,624	0.0%	\$42,804	-15.4%	\$43,232	1.0%	\$44,537	3.0%	\$45,205	1.5%
	Fire Inspector/EMT	\$51,219	0.0%	\$51,219	0.0%	\$51,731	1.0%	\$53,286	3.0%	\$54,085	1.5%
	Administrative/Personnel Asst	\$46,312	0.0%	\$46,312	0.0%	\$46,775	1.0%	\$48,170	3.0%	\$48,893	1.5%
	Technology Coordinator	\$42,950	0.0%	\$42,950	0.0%	\$43,380	1.0%	\$45,769	5.5%	\$46,455	1.5%
	Recreation Office Manager	\$40,987	0.0%	\$40,987	0.0%	\$41,397	1.0%	\$42,637	3.0%	\$43,277	1.5%
	Recreation Program Supervisor	\$40,758	0.0%	\$40,758	0.0%	\$41,165	1.0%	\$42,407	3.0%	\$43,043	1.5%
	Aquatic & Fitness Supervisor	\$40,548	0.0%	\$40,548	0.0%	\$40,946	1.0%	\$42,178	3.0%	\$42,810	1.5%
	Transportation Superintendent	\$32,322	0.0%	\$32,322	0.0%	\$32,645	1.0%	\$33,617	3.0%	\$34,121	1.5%
4 - MID-MANAGEMENT											
	Crew Leader (Electric)	\$76,943	0.0%	\$76,943	0.0%	\$77,715	1.0%	\$82,000	5.5%	\$83,226	1.5%
	1st Class Lineman (Journeyman)	\$72,683	0.0%	\$72,683	0.0%	\$73,414	1.0%	\$75,606	3.0%	\$76,740	1.5%
	Police Detective	\$62,494	0.0%	\$62,494	0.0%	\$63,120	1.0%	\$65,020	3.0%	\$65,995	1.5%
	Police Officer (after 36 months)	\$58,379	0.0%	\$58,379	0.0%	\$58,961	1.0%	\$60,727	3.0%	\$61,638	1.5%
	Senior Engineering Tech	\$51,636	0.0%	\$51,636	0.0%	\$52,158	1.0%	\$53,724	3.0%	\$54,530	1.5%
	Crew Leader (Water)	\$51,052	0.0%	\$51,052	0.0%	\$51,553	1.0%	\$56,397	9.4%	\$59,550	5.6%
	Crew Leader (Streets & Parks); Mechanic	\$50,488	0.0%	\$50,488	0.0%	\$50,989	1.0%	\$52,513	3.0%	\$53,301	1.5%
	Water/Wastewater Serviceperson	\$49,152	0.0%	\$49,152	0.0%	\$49,653	1.0%	\$51,156	3.0%	\$51,923	1.5%
	Engineering Aide II	\$48,984	0.0%	\$48,984	0.0%	\$49,465	1.0%	\$50,947	3.0%	\$51,711	1.5%
	Equipment Operator	\$48,609	0.0%	\$48,609	0.0%	\$49,089	1.0%	\$50,571	3.0%	\$51,330	1.5%
	Utility Technician	N/A	0.0%	N/A	0.0%	N/A	0.0%	\$55,061	N/A	\$55,886	1.5%
	Account Clerk II	\$46,312	0.0%	\$46,312	0.0%	\$46,771	1.0%	\$48,170	3.0%	\$48,893	1.5%
	Police Administrative Assistant	\$44,704	0.0%	\$44,704	0.0%	\$45,143	1.0%	\$46,500	3.0%	\$47,197	1.5%
	Library Services Associate/DPW Secretary	\$41,614	0.0%	\$41,614	0.0%	\$42,031	1.0%	\$43,284	3.0%	\$43,933	1.5%
	Maintenance Person IV	\$41,614	0.0%	\$41,614	0.0%	\$42,031	1.0%	\$43,284	3.0%	\$43,933	1.5%
	Account Clerk/Payroll; Clerk Typist II	\$41,614	0.0%	\$41,614	0.0%	\$42,031	1.0%	\$43,284	3.0%	\$43,933	1.5%
	Zoning Technician/Planning Secretary	\$37,480	0.0%	\$37,480	0.0%	\$42,031	12.1%	\$43,284	3.0%	\$43,933	1.5%
	Police Communications Officer	\$40,201	0.0%	\$40,201	0.0%	\$40,596	1.0%	\$41,821	3.0%	\$42,448	1.5%
	Cashier	\$39,547	0.0%	\$39,547	0.0%	\$39,943	1.0%	\$41,134	3.0%	\$41,751	1.5%
	Utility Secretary	\$37,480	0.0%	\$37,480	0.0%	\$37,855	1.0%	\$40,131	6.0%	\$40,733	1.5%
	Library Secretary	\$37,480	0.0%	\$37,480	0.0%	\$37,855	1.0%	\$38,983	3.0%	\$39,568	1.5%
	Recreation Support Specialist	\$34,243	0.0%	\$31,800	-7.1%	\$34,577	8.7%	\$35,621	3.0%	\$36,155	1.5%
	Maintenance Person III	\$30,964	0.0%	\$30,964	0.0%	\$31,278	1.0%	\$32,218	3.0%	\$32,701	1.5%
5 - REPRESENTED											

**CITY OF HARTFORD, WISCONSIN
STATE SHARED REVENUES AND
EXPENDITURE RESTRAINT AID**



***CITY OF HARTFORD, WISCONSIN
TOTAL STATE
TRANSPORTATION AIDS***



**CITY OF HARTFORD TABLE OF ORGANIZATION
2012 - 2015 FRINGE BENEFITS (INCLUDING WCI)**

RANGE	POSITION	2012 FRINGE BENEFITS	2013 FRINGE BENEFITS	2014 FRINGE BENEFITS	2015 FRINGE BENEFITS
1	<i>ELECTED OFFICIALS:</i>				
	Mayor	\$631	\$631	\$631	\$631
	Alderspersons	\$315	\$315	\$315	\$315
2	<i>ADMINISTRATION:</i>				
	City Administrator	\$32,153	\$31,726	\$32,907	\$33,864
3	<i>DEPARTMENT HEADS:</i>				
	Director of Utilities	\$41,453	\$39,858	\$41,611	\$43,539
	Chief of Police	\$51,653	\$50,831	\$50,748	\$51,154
	Sewer Utility Director	\$42,044	\$40,411	\$41,185	\$43,164
	City Engineer	\$40,278	\$37,971	\$39,986	\$41,225
	Fire & Rescue Chief	\$40,258	\$37,888	\$39,342	\$41,022
	Finance Director/City Treasurer	\$37,289	\$36,147	\$36,896	\$37,563
	Director of Public Works	\$38,895	\$37,388	\$38,227	\$39,394
	Director of Community Development	\$38,382	\$38,955	\$39,718	\$40,946
	Director of Parks & Recreation	\$38,583	\$36,793	\$37,453	\$38,734
	Library Director	\$39,104	\$37,357	\$37,838	\$39,352
	City Clerk	\$35,643	\$34,074	\$34,843	\$35,502
4	<i>MID-MANAGEMENT:</i>				
	Utility Superintendent	\$40,330	\$38,850	\$39,975	\$41,799
	Police Captain	\$49,208	\$48,509	\$49,441	\$0
	Police Lieutenant	\$48,495	\$47,362	\$47,995	\$48,444
	Patrol/Detective Sergeant	\$48,102	\$46,258	\$46,041	\$46,516
	Building Maintenance Supervisor	\$9,684	\$10,293	\$10,880	\$11,347
	Assistant Library Director	\$7,456	\$17,288	\$8,275	\$9,189
	Fire Inspector/EMT	\$36,112	\$34,981	\$34,747	\$35,851
	Administrative/Personnel Asst	\$33,779	\$31,803	\$32,235	\$32,898
	Cable TV Coordinator	\$33,371	\$31,368	\$31,948	\$32,682
	Recreation Office Manager	\$6,759	\$7,290	\$7,504	\$7,611
	Recreation Program Supervisor	\$34,005	\$31,984	\$32,405	\$33,323
	Aquatic & Fitness Supervisor	\$18,597	\$16,570	\$16,958	\$17,501
	Transportation Superintendent	\$31,852	\$29,751	\$30,078	\$30,709

CITY OF HARTFORD, WISCONSIN
TAX LEVY SUPPORT BY ACTIVITY — WASHINGTON & DODGE COUNTIES COMBINED
BUDGETED 2014 AND 2015

ACTIVITY	2014 BUDGETED NET TAX LEVY	2014 TAX RATE CONTRIBUTION	2015 BUDGETED NET TAX LEVY	2015 CHANGE IN NET TAX LEVY	2015 TAX RATE CONTRIBUTION
Mayor and Common Council	\$52,136	\$0.04	\$51,636	(\$500)	\$0.05
City Administration	\$81,496	\$0.07	\$107,534	\$26,038	\$0.10
Personnel	\$22,204	\$0.02	\$22,151	(\$53)	\$0.02
Municipal Court	\$16,000	\$0.01	(\$4,312)	(\$20,312)	\$0.00
City Attorney	\$27,733	\$0.02	\$27,533	(\$200)	\$0.03
Animal Control	\$3,045	\$0.00	\$3,485	\$440	\$0.00
Unallocated Property/Liab. Insurances	\$65,718	\$0.05	\$63,038	(\$2,680)	\$0.06
City Clerk	\$124,601	\$0.10	\$104,023	(\$20,578)	\$0.10
Elections	\$30,105	\$0.03	\$27,683	(\$2,422)	\$0.03
Purchasing	\$2,747	\$0.00	\$2,747	\$0	\$0.00
Treasury and Accounting	\$106,511	\$0.09	\$101,591	(\$4,920)	\$0.09
Assessment	\$49,338	\$0.04	\$94,190	\$44,852	\$0.09
Law Enforcement	\$3,268,063	\$2.72	\$3,340,843	\$72,780	\$3.07
Emergency Government	\$35,735	\$0.03	\$44,918	\$9,183	\$0.04
Fire Protection	(\$22,224)	(\$0.02)	(\$7,730)	\$14,494	(\$0.01)
Engineering	\$189,169	\$0.16	\$189,382	\$213	\$0.17
Streets	\$426,477	\$0.36	\$630,672	\$204,195	\$0.58
Street Lighting	\$310,000	\$0.26	\$315,000	\$5,000	\$0.29
Garbage Collection	\$423,862	\$0.35	\$432,634	\$8,772	\$0.40
Storm Water Management	\$166,729	\$0.14	\$137,507	(\$29,222)	\$0.13
Recycling	(\$45,150)	(\$0.04)	(\$44,648)	\$502	(\$0.04)
Building Maintenance	\$771,723	\$0.64	\$234,354	(\$537,369)	\$0.22
Cemeteries	\$50,687	\$0.04	\$43,100	(\$7,587)	\$0.04
Parks	\$670,208	\$0.56	\$263,492	(\$406,716)	\$0.24
Aging Services	\$13,000	\$0.01	\$13,000	\$0	\$0.01
Recreation Programs	\$210,034	\$0.18	\$248,898	\$38,864	\$0.23
Hartford Recreation Center	\$317,798	\$0.26	\$323,000	\$5,202	\$0.30
Planning and Zoning	\$26,588	\$0.02	\$26,273	(\$315)	\$0.02
Building Inspection	\$57,114	\$0.05	\$43,625	(\$13,489)	\$0.04
Economic Development	\$37,502	\$0.03	\$38,362	\$860	\$0.04
Taxi	\$12,160	\$0.01	\$26,791	\$14,631	\$0.02
Library	\$584,500	\$0.49	\$606,500	\$22,000	\$0.56
Airport	\$0	\$0.00	\$0	\$0	\$0.00
EMS	\$0	\$0.00	\$0	\$0	\$0.00
Debt Service	\$2,482,509	\$2.07	\$2,791,217	\$308,708	\$2.57
Cable TV	(\$115,000)	(\$0.10)	(\$133,100)	(\$18,100)	(\$0.12)
CDA/Other Payments in Lieu of Taxes	(\$31,000)	(\$0.03)	(\$31,000)	\$0	(\$0.03)
Hartford Electric	(\$652,000)	(\$0.54)	(\$667,990)	(\$15,990)	(\$0.61)
Hartford Water Utility	(\$713,709)	(\$0.59)	(\$728,447)	(\$14,738)	(\$0.67)
Sewer Utility	(\$610,000)	(\$0.51)	(\$610,000)	\$0	(\$0.56)
Unallocated Revenues:				\$0	
State Shared Revenues	(\$720,947)	(\$0.60)	(\$720,618)	\$329	(\$0.66)
Expenditure Restraint Program	(\$105,785)	(\$0.09)	(\$108,269)	(\$2,484)	(\$0.10)
Computer Tax Refund	(\$59,500)	(\$0.05)	(\$29,000)	\$30,500	(\$0.03)
Room Tax	(\$9,000)	(\$0.01)	(\$9,000)	\$0	(\$0.01)
Appropriated Fund Balance	(\$803,854)	(\$0.67)	(\$447,621)	\$356,233	(\$0.41)
TOTALS	\$6,747,323	\$5.62	\$6,813,444	\$66,121	\$6.27

CITY OF HARTFORD, WISCONSIN
2015 FEE INCREASES

DEPARTMENT	2014 FEE	2015 FEE	% CHANGE
EMS:			
No Transport	\$100	\$150	50%
Base Rate, Non-Resident	\$650	\$700	8%
Base Rate, Resident	\$550	\$600	9%
ALS Base Rate, Non-Resident	\$750	\$800	7%
ALS Base Rate, Resident	650	700	8%
Atrovent	N/C	\$5	100%
RECYCLING:			
Curbside Recycling Pickup	\$5.92	\$6.12	3.4%
TAXI:			
Passenger Fare	\$3.00	\$3.25	8%
Senior/Handicap Fare	\$2.75	\$3.00	9%

**CITY OF HARTFORD, WISCONSIN MUNICIPAL ELECTRIC UTILITY
RATES IN EFFECT JANUARY 1, 2014
THESE RATES REMAIN UNCHANGED SINCE JULY 2005**

RESIDENTIAL ELECTRIC SERVICE

Customer Charge	\$7.00/month
Energy Charge.....	\$0.0780/kWh
Minimum Bill.....	\$7.00/month

Residential electric bills are subject to 5.6% Wisconsin State Sales Tax for bills due June to November.

GENERAL ELECTRIC SERVICE

Customer Charge - single phase.....	\$8.00/month
Customer Charge - three phase	\$15.00/month
Energy Charge.....	\$.0780/kWh

Minimum bill will be the customer charge.

SMALL POWER ELECTRIC SERVICE

Customer Charge	\$50.00/month
Demand Charge per Month (Billed)	\$6.50/kWh
Energy Charge.....	\$.03950/kWh

Minimum bill will be the customer charge, plus \$1.25 per kW of the highest monthly Maximum Measured Demand occurring in the current month or preceding 11 month period.

- * If the customer receives service at the primary voltage, a 1.25% discount on the demand and energy charges is given.
- * A \$.15 per kW of billed demand discount is applied where no step-down substation facilities are required, or where the customer assumes the ownership, maintenance, and operation of substation(s) or transformer(s).

LARGE POWER ELECTRIC SERVICE

(Applied to customers for all types of service if monthly Maximum Measured Demand is in excess of 200 kilowatts per month for three or more months in a consecutive 12 month period.)

Customer Charge	\$150.00/month
Demand Charge/Month (on peak).....	\$7.60/kWh
Energy Charge On Peak.....	\$.04100/kWh
Energy Charge Off Peak	\$.02450/kWh
Customer Demand Charge.....	\$1.50/kWh

Minimum bill will be the customer charge, plus the customer demand charge.

INDUSTRIAL POWER SERVICE

(Applied to customers for all types of service if monthly Maximum Measured Demand is in excess of 1000 kilowatts per month for three or more months in a consecutive 12 month period.)

Customer Charge	\$250.00/month
Demand Charge/Month (on peak).....	\$8.36/kWh
Energy Charge On Peak.....	\$.03650/kWh
Energy Charge Off Peak	\$.02200/kWh
Customer Demand Charge.....	\$1.50/kWh

Minimum bill will be the customer charge, plus the customer demand charge.

RECONNECTION CHARGES

A reconnection charge of \$35.00 will be assessed during regular business hours (7:30 a.m. to 3:15 p.m., Monday through Friday). After regular office hours the minimum reconnection charge of \$35.00 applies plus any overtime labor costs, not to exceed a total maximum charge of \$70.00.

TO ALL UTILITY CUSTOMERS:

In accordance with Public Service Commission of Wisconsin rules, please be advised the following agencies and programs may be able to provide financial aid assistance or counseling to City of Hartford Electric, Water, and Wastewater Utility customers:

WASHINGTON COUNTY DEPARTMENT OF SOCIAL SERVICES - (262) 335-4610

Use the form on the reverse side to advise the utility about any critical life-sustaining medical equipment.

DEFINITIONS

ON PEAK is defined as 7:00 am to 9:00 p.m., Monday through Friday, excluding Holidays.

MAXIMUM MEASURED DEMAND (MMD) in any month is that demand in kilowatts needed to supply the average kilowatts in 15 consecutive minutes of greatest consumption of electricity during each month.

ON-PEAK BILLED DEMAND = $\frac{\text{On-Peak MMD} \times 90\%}{\text{Average Monthly Power Factor}}$

Average Monthly Power Factor

AVERAGE MONTHLY POWER FACTOR, where A = monthly use of kilowatt-hours and B = monthly use of lagging reactive kilovolt-ampere-hours as obtained from a reactive component meter (equipped with ratchets), is equal to:

$$\frac{A}{\text{the square root of } [(A \times A) + (B \times B)]}$$

PRIMARY METERING DISCOUNT = a 1.25% discount on the monthly energy charge, the customer demand charge, and the demand charge for customers metered on the primary side of the transformer at the utility's primary voltage.

TRANSMISSION METERING DISCOUNT = a 2.50% discount on the monthly energy charge, the customer demand charge, and the demand charge for customers metered on the transmission side of the transformer at the utility's transmission voltage.

TRANSFORMER OWNERSHIP DISCOUNT = a credit of \$0.25 per kW on the monthly customer demand charge given to customers who own and maintain their own transformers or substations.

GENERAL CONDITIONS

* All metered rates are subject to a positive or negative Power Cost Adjustment Charge (PCAC) equal to the amount by which the current cost of power is greater or lesser than the base cost of power purchased, using the formula prescribed by the Public Service Commission of Wisconsin.

* Budget billing plans are available after 8 months to residential customers with electric heat only. Additional information is available from the Business Office.

* All payments must be presented to the City Treasurer's office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

* When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer's account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.

* Payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located inside the front entrance of City Hall at 109 North Main Street. PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY. Payments are also accepted on or before the due date of the following local businesses:

- First National Bank.....116 West Sumner
- Associated Bank.....1594 East Sumner

* As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

IMPORTANT TELEPHONE NUMBERS

Utility Department.....	670-3710
After Hours.....	673-2600
Business Office.....	673-8212
Public Service Commission Hotline.....	1-800-225-7729

CRITICAL LIFE-SUSTAINING MEDICAL EQUIPMENT FORM

In order to process this request, the following form needs to be completed and returned to:

CITY OF HARTFORD UTILITIES
 109 NORTH MAIN STREET
 HARTFORD, WI 53027
 Fax Number: (262) 673-8301

Customer Information (To be completed by customer)
Name:
Address:
Utility Account Number:
Phone Number:

Individual with Medical Condition (To be completed by customer)
Name:
Date of Birth:
Relationship to Customer:

Release (To be completed by resident requiring life-sustaining medical equipment or his/her legal guardian)

I _____ (circle one: resident or legal guardian) hereby grant my consent to the below-named licensed physician or public health, social services, or law enforcement official to release to Hartford Utilities such information as noted below, plus any supplemental information as may be needed by Hartford Utilities to verify the medical need for Medical Alert Services.

Signature of Resident or Legal Guardian: _____

Date: _____

Patient Information (To be completed by physician)		
Patient Name:		
Date of last office visit:		
Current Diagnosis:		
Current Prescriptions:		
Does medical condition or treatment require electricity?	Yes	No
If yes, what type of equipment is needed?		
How often is this equipment used?		
Would loss of electricity be life threatening?	Yes	No
Additional comments/concerns:		
Physician's Signature:		

CITY OF HARTFORD, WISCONSIN
MUNICIPAL RECYCLING SERVICE
RATES IN EFFECT JANUARY 1, 2013
THESE RATES REMAIN UNCHANGED SINCE JULY 2011

For all single family homes, duplexes, and triplexes located within the corporate limits of the City of Hartford, Wisconsin a fee of \$5.92 per month per household is charged on your utility bill to help defray the cost of State-mandated recycling programs. All other households, commercial enterprises, and industries are required to arrange for the private disposal of recyclable materials.

GENERAL CONDITIONS

All payments must be presented to the City Treasurer's Office by 4:30 p.m. on the 20th day after issuance. Payments received after that time are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

All payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located in the Hartford Police Department lobby. **PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY.** Payments are also accepted on or before the due date at the following local businesses:

First National Bank	116 West Sumner	Associated Bank.....	1594 East Sumner
County Market.....	1566 East Sumner	PNC Bank.....	709 Grand Avenue

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

IMPORTANT TELEPHONE NUMBERS

Sanitation/Recycling Office	673-8225	Business Office.....	673-8212
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**CITY OF HARTFORD, WISCONSIN
MUNICIPAL WASTEWATER UTILITY
RATES IN EFFECT JANUARY 1, 2015**

MONTHLY VOLUMETRIC CHARGE

City Customers-----	\$4.17/1000 gallons
Extraterritorial Customers-----	\$5.07/1000 gallons

MONTHLY WEIGHTED METER CHARGE

	<u>METER SIZE</u>	<u>MONTHLY CHARGE</u>
City Customers	5/8 inch	\$13.98
	3/4 inch	\$13.98
	1 inch	\$34.94
	1 1/4 inch	\$51.71
	1 1/2 inch	\$69.88
	2 inch	\$97.83
	2 1/2 inch	\$174.70
	3 inch	\$209.63
	4 inch	\$349.39
	6 inch	\$698.78
	10 inch	\$1,677.06
	12 inch	\$2,236.08
Extraterritorial Customers	per user	\$15.75

MONTHLY SURCHARGES

City Customers	BOD > 300 mg/L	\$0.375/lb
	TSS > 250 mg/L	\$0.127/lb
	P > 6 mg/L	\$6.048/lb
	N > 30 mg/L	\$0.551/lb
Extraterritorial Customers	BOD > 300 mg/L	\$0.434/lb
	TSS > 250 mg/L	\$0.150/lb
	P > 6 mg/L	\$7.164/lb
	N > 30 mg/L	\$0.660/lb

GENERAL CONDITIONS

All payments must be presented to the City Treasurer's Office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.

When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer's account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.

Payments are accepted at the City Hall Treasurer's Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located inside the front entrance of City Hall at 109 North Main Street. PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY. Payments are also accepted on or before the due date at the following businesses:

First National Bank 116 West Sumner

Associated Bank..... 1594 East Sumner

CITY OF HARTFORD, WISCONSIN
MUNICIPAL WASTEWATER UTILITY
RATES IN EFFECT JANUARY 1, 2015

IMPORTANT TELEPHONE NUMBERS

Utility Department.....	670-3710	After Hours.....	673-2600
Business Office	673-8212	Public Service Commission Hotline	1-800-225-7729

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

SEWER METERING

Municipal wastewater volume charges are based upon metered water volumes. No adjustment of any kind is allowed for water volumes not treated by the Wastewater Utility, unless a secondary water meter is installed.

Customers wishing to avoid Wastewater Utility charges for municipal water not treated by the Wastewater Utility may permanently install a secondary water meter (a.k.a. deduct meter) per instructions available from the Hartford Water Utility. The cost of the secondary water meter and installation is the responsibility of the customer. The meter must be installed by a licensed plumber and inspected by the Hartford Water Utility prior to use. A secondary water meter is subject to an additional monthly service charge equal to the monthly service charge of the primary water meter, regardless of water volume measured.

CITY OF HARTFORD, WISCONSIN
MUNICIPAL WATER UTILITY
RATES IN EFFECT JANUARY 1, 2014
THESE RATES REMAIN UNCHANGED SINCE JANUARY 2011

MONTHLY VOLUMETRIC CHARGE

First 20,000 gallons-----	\$4.95/1000 gallons
Next 313,333 gallons -----	\$4.33/1000 gallons
Next 1,000,000 gallons-----	\$3.73/1000 gallons
Over 1,333,333 gallons-----	\$3.20/1000 gallons

MONTHLY SERVICE CHARGE

(City Customers)

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
5/8 inch	\$13.50	3 inch	\$102.00
3/4 inch	\$13.50	4 inch	\$156.00
1 inch	\$18.00	6 inch	\$205.00
1 1/4 inch	\$24.00	8 inch	\$330.00
1 1/2 inch	\$33.00	10 inch	\$450.00
2 inch	\$54.00	12 inch	\$549.00

EXTRATERRITORIAL SURCHARGES

Customers residing outside the corporate limits of the City of Hartford are billed at regular rates for volume and service, plus a 25% surcharge.

GENERAL CONDITIONS

- All payments must be presented to the City Treasurer’s Office by 4:30 p.m. on the 20th day after issuance. Payments received after 4:30 p.m. on the due date are subject to a finance charge of 1% per month (12% APR) on the balance outstanding at the due date.
- When a check is returned to the utility for insufficient funds, a charge of \$35.00 will be applied to the customer’s account. Checks returned for insufficient funds are automatically referred to the Hartford Police Department.
- Payments are accepted at the City Hall Treasurer’s Office, 109 North Main Street, during regular business hours 7:30 a.m. to 4:30 p.m. Monday through Friday. After hours payments may be placed in the utility drop box located inside the front entrance of City Hall at 109 North Main Street. **PAYMENTS PLACED IN THE UTILITY DROP BOX ARE NOT CONSIDERED PAID UNTIL THE NEXT BUSINESS DAY.** Payments are also accepted on or before the due date at the following local businesses:

First National Bank116 West Sumner Associated Bank.....1594 East Sumner

IMPORTANT TELEPHONE NUMBERS

Utility Department670-3710 After Hours673-2600
Business Office673-8212 Public Service Commission Hotline1-800-225-7729

CITY OF HARTFORD, WISCONSIN
MUNICIPAL WATER UTILITY
RATES IN EFFECT JANUARY 1, 2014
THESE RATES REMAIN UNCHANGED SINCE JANUARY 2011
(CONTINUED)

BULK WATER CHARGE

Volume charge ----- \$4.95/1000 gallons
Plus service charge ----- \$40.00

TEMPORARY SERVICE

Service charge for setting valve ----- \$15.00
Deposit for valve and meter ----- \$15.00

UNMETERED GENERAL WATER SERVICE CHARGE

Where the utility cannot immediately install its water meter, service MAY be supplied temporarily on an unmetered basis. Such service shall be billed at the rate of \$33.30 per month. This rate shall be applied only to single family residential and small commercial customers and approximates the cost of 4,000 gallons of water per month. If it is determined by the utility that usage is in excess of 4,000 gallons per month, an additional charge will be made for the estimated additional usage.

RECONNECTION CHARGES

	During Normal Business Hours	After Normal Business Hours
Reinstallation of meter, including valving at curb stop.....	\$40.00	\$60.00
Valve turned on at curb stop.....	\$30.00	\$45.00

PUBLIC FIRE PROTECTION MONTHLY SERVICE CHARGE

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
5/8 inch	\$11.50	3 inch	\$173.00
3/4 inch	\$11.50	4 inch	\$288.00
1 inch	\$28.75	6 inch	\$575.00
1 1/4 inch	\$42.55	8 inch	\$920.00
1 1/2 inch	\$57.50	10 inch	\$1,380.00
2 inch	\$92.00	12 inch	\$1,839.00

PRIVATE FIRE PROTECTION MONTHLY SERVICE CHARGE

<u>Meter Size</u>	<u>Monthly Charge</u>	<u>Meter Size</u>	<u>Monthly Charge</u>
2 inch	\$10.00	8 inch	\$100.00
3 inch	\$19.00	10 inch	\$150.00
4 inch	\$31.00	12 inch	\$218.00
6 inch	\$62.00		

SPECIAL CHARGES

As authorized under Wisconsin Statute 66.60(16), delinquent utility bills at October 21st become special charges upon the property tax bill of the property owner unless paid by November 20th.

City of Hartford Capital Improvement Program 2015 - 2019

2015 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2015 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Clerical Administration											
Voting Machine Replacement	125-13-005	1	Replacement	\$8,500							\$8,500
Law Enforcement											
Police Patrol Vehicle	201-95-001	2	Replacement	\$21,275							\$21,275
Police Patrol Vehicle	201-95-002	2	Replacement	\$21,275							\$21,275
Utility Vehicle Full Size 4 WD	201-11-023	2	Replacement	\$31,350							\$31,350
Mobile Data Computer Project	201-12-025	2	Replacement	\$29,546						\$29,546	
Squad Mobile Video Recorders (MVRs)	201-14-027	2	Replacement	\$18,100						\$18,100	
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000							\$100,000
East Sumner Street Resurfacing	301-08-379	2	Replacement	\$20,000							\$20,000
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$40,000	\$40,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
W State St Reconstruction Airport-Independence	301-11-404	1	Replacement	\$135,000	\$135,000						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$100,000				\$100,000			
Western Hills West Phase III Final Paving	301-14-414	3	New	\$18,150				\$18,150			
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000						\$25,000	
Stump Grinder	301-15-416	3	Replacement	\$52,000						\$52,000	
Transportation Division											
Taxi Minivan	310-09-007	2	Replacement	\$39,500			\$20,935				\$18,565
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Emerald Ash Borer Tree Removal & Plantings	501-11-078	3	New	\$15,000						\$15,000	
Independence Park Backstops	501-15-096	3	Replacement	\$17,000	\$17,000						
Recreation											
Recreation Registration Software	550-14-036	3	Replacement	\$40,000						\$40,000	
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$836,696	\$192,000	\$0	\$20,935	\$0	\$118,150	\$254,646	\$250,965

City of Hartford Capital Improvement Program 2015 - 2019

2015 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2015 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Fire & Rescue											
Lucas CPR Device Purchase	230-15-016	2	New	\$30,000				\$30,000			
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$48,000						\$48,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$10,000						\$10,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
East Sumner St Watermain Replacement/Improvements	360-09-276	2	Replacement	\$103,000						\$103,000	
Highway N Watermain Adjustments	360-12-287	1	Replacement	\$164,000						\$164,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
Utility Bill Software Upgrade	360-15-297	3	Replacement	\$16,000						\$16,000	
Valve Exercising Machine	360-15-298	3	New	\$13,000						\$13,000	
Sewer Utility											
East Sumner Street Reconstruction	370-13-173	2	Replacement	\$50,000						\$50,000	
Utility Bill Software Upgrade	370-15-179	2	Replacement	\$16,000						\$16,000	
Capacity Management, Operation, Maintenance Program	370-15-180	1	New	\$12,000						\$12,000	
Lawn Mower Replacement	370-15-181	3	Replacement	\$14,400						\$14,400	
Phosphorus Compliance Preliminary Facilities Plan	370-15-182	1	New	\$38,000						\$38,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$22,000						\$22,000	
Arthur Rd Substation New Circuit 32 & 33	380-04-252	3	New	\$425,000						\$425,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$57,000						\$57,000	
Bucket Truck Replacement #203	380-10-285	3	Replacement	\$138,000						\$138,000	
Branch Street Rebuild	380-11-297	3	Replacement	\$280,000						\$280,000	
Hwy 60 East Electric Improvements	380-15-316	3	Replacement	\$20,000						\$20,000	
Utility Bill Software Upgrade	380-15-317	3	Replacement	\$16,000						\$16,000	
Information Systems											
City Website Redesign	675-15-008	3	Replacement	\$20,000						\$20,000	
TOTAL PROPRIETARY FUNDS				\$1,517,400	\$0	\$0	\$0	\$30,000	\$0	\$1,487,400	\$0
TOTAL GOVERNMENTAL FUNDS				\$836,696	\$192,000	\$0	\$20,935	\$0	\$118,150	\$254,646	\$250,965
TOTAL 2015 CAPITAL IMPROVEMENTS				\$2,354,096	\$192,000	\$0	\$20,935	\$30,000	\$118,150	\$1,742,046	\$250,965

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2015- 2019

2016 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2016 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Clerical Administration											
Voting Machine Replacement	125-13-005	1	Replacement	\$1,700							\$1,700
Law Enforcement											
Police Patrol Vehicle	201-95-003	2	Replacement	\$21,275							\$21,275
Police Patrol Vehicle	201-95-004	2	Replacement	\$21,275							\$21,275
Police Patrol Vehicle	201-00-009	2	Replacement	\$21,275							\$21,275
E911 System Replacement	201-12-026	2	Replacement	\$140,000	\$140,000						
CAD Server Replacement	201-14-028	2	Replacement	\$19,298							\$19,298
Digital Voice Logging System	201-14-029	3	Replacement	\$10,367							\$10,367
Fire & Rescue											
Fire Truck 1680 Replacement	250-12-047	2	Replacement	\$50,000	\$50,000						
Survive Alive Trailer Replacement	250-14-048	4	Replacement	\$65,000	\$35,000			\$30,000			
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
High Street Reconstruction	301-00-300	3	Replacement	\$368,100	\$368,100						
East Sumner Street Resurfacing	301-08-379	2	Replacement	\$10,000	\$10,000						
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$20,000	\$20,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Dump Truck Plow & Wing	301-09-392	2	Replacement	\$153,000	\$153,000						
Pine Street Storm Sewer Additions	301-10-395	3	New	\$54,000	\$54,000						
Harker Avenue Resurfacing	301-13-409	3	Replacement	\$150,300	\$150,300						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000			\$100,000			
Independence Avenue Stormwater Pond	301-14-413	3	New	\$288,000	\$288,000						
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000						\$25,000	
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Parks 10' Riding Mower	501-09-074	3	Replacement	\$51,000							\$51,000
Emerald Ash Borer Tree Removal & Plantings	501-11-078	3	New	\$15,000							\$15,000
Bernd Park Footbridge	501-11-081	3	New	\$56,000	\$56,000						
Willowbrook Playground	501-11-083	3	Replacement	\$50,000							\$50,000
Parks Riding Mower	501-12-085	4	New	\$20,600							\$20,600
Independence Park Backstops	501-15-096	3	Replacement	\$17,000	\$17,000						
Recreation											
Veterans Pool Reconstruction	550-06-028	3	Replacement	\$7,982,000	\$5,000,000			\$2,328,500		\$653,500	
Veterans Pool Lights	550-14-037	3	New	\$127,000	\$127,000						
Veterans Pool Heating & Air Conditioning	550-14-038	3	New	\$36,000	\$36,000						
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$10,107,190	\$6,633,400	\$0	\$0	\$2,358,500	\$100,000	\$753,500	\$261,790

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2015 - 2019

2016 Summary of Costs ~ Proprietary Funds											
	Project Number	Priority	Project Purpose	2016 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Airport											
Construct Primary Runway 11/29 on New Alignment	350-08-013	3	Replacement	\$2,300,000			\$2,300,000				
Ramp Reconstruction & Parallel Taxiway Construction	350-12-021	3	Replacement	\$975,000			\$975,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$48,000						\$48,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$10,000						\$10,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
Harker Avenue Watermain Replacement	360-12-289	3	Replacement	\$226,000						\$226,000	
Grand Ave Watermain Replacement	360-12-290	3	Replacement	\$374,000						\$374,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
High Street Water System Upgrade	360-15-299	3	Replacement	\$25,000						\$25,000	
Sewer Utility											
Branch St Sanitary Sewer Replacement	370-10-155	3	Replacement	\$65,000						\$65,000	
High Street Sanitary Sewer Replacement	370-11-163	3	Replacement	\$87,000						\$87,000	
Harker Avenue Reconstruction	370-13-175	3	Replacement	\$164,360						\$164,360	
HVAC Administration Building Unit Replacement	370-15-183	2	Replacement	\$60,000						\$60,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$38,000						\$38,000	
Arthur Rd Substation New Circuit 32 & 33	380-04-252	3	New	\$125,000						\$125,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$57,000						\$57,000	
Sunset/Fairview Area Reconnector	380-11-290	3	Replacement	\$165,000						\$165,000	
East Monroe (S Main-Wilson) Rebuild	380-11-291	3	Replacement	\$320,000						\$320,000	
Pine Street Area Rebuild	380-11-293	3	Replacement	\$145,000						\$145,000	
Large Power Metering Upgrade	380-15-318	3	Replacement	\$22,000						\$22,000	
TOTAL PROPRIETARY FUNDS				\$5,231,360	\$0	\$0	\$3,275,000	\$0	\$0	\$1,956,360	\$0
TOTAL GOVERNMENTAL FUNDS				\$10,107,190	\$6,633,400	\$0	\$0	\$2,358,500	\$100,000	\$753,500	\$261,790
TOTAL 2011 CAPITAL IMPROVEMENTS				\$15,338,550	\$6,633,400	\$0	\$3,275,000	\$2,358,500	\$100,000	\$2,709,860	\$261,790

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2015 - 2019

2017 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2017 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Clerical Administration											
Voting Machine Replacement	125-13-005	1	Replacement	\$1,700							\$1,700
Law Enforcement											
Police Patrol Vehicle	201-95-001	2	Replacement	\$21,275							\$21,275
Police Patrol Vehicle	201-95-002	2	Replacement	\$21,275							\$21,275
Utility Vehicle, Full Size, Four Wheel Drive	201-12-024	2	Replacement	\$26,225							\$26,225
Fire & Rescue											
Grass Rig 1681 Replacement	250-14-049	3	Replacement	\$50,000							\$50,000
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
East Sumner Street Resurfacing	301-08-379	2	Replacement	\$5,000	\$5,000						
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$10,000	\$10,000						
Harrison St Reconstruction	301-09-386	3	Replacement	\$259,400	\$259,400						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Wheelock Ave Resurfacing	301-11-399	3	Replacement	\$202,900	\$202,900						
Cedar St Resurfacing	301-11-400	3	Replacement	\$96,200	\$96,200						
Martin Drive & Morgan Dr Reconstruction	301-12-408	3	Replacement	\$240,500	\$240,500						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000				\$100,000		
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000							\$25,000
Transportation Division											
Taxi Minivan	310-09-007	2	Replacement	\$39,500			\$20,935				\$18,565
Building Maintenance											
Administration Vehicle Replacement	330-15-034	3	Replacement	\$19,600							\$19,600
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Emerald Ash Borer Tree Removal & Plantings	501-11-078	3	New	\$15,000						\$15,000	
Rubicon River Trail Riverbend	501-13-086	4	New	\$79,450	\$42,225			\$37,225			
Centennial Park Restroom Building	501-13-087	3	New	\$75,000	\$75,000						
Tennis & Basketball Court Resurfacing	501-15-092	2	Replacement	\$25,000						\$25,000	
Independence Park Backstops	501-15-096	3	Replacement	\$17,000	\$17,000						
Recreation											
Centers Parking Lot Repairs	550-15-039	3	Replacement	\$38,000							\$38,000
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$1,602,025	\$1,077,225	\$0	\$20,935	\$37,225	\$100,000	\$115,000	\$251,640

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2015- 2019

2017 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2017 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Fire & Rescue											
Ambulance 1652 Replacement	230-13-015	3	Replacement	\$165,000						\$165,000	
Airport											
Parallel Taxiway Construction & Apron Reconstruction	350-12-022	3	Replacement	\$2,900,000			\$2,900,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$48,000						\$48,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$10,000						\$10,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
Wheelock Ave Watermain Replacement	360-11-282	3	Replacement	\$118,000						\$118,000	
Harrison St Watermain Replacement	360-11-283	3	Replacement	\$166,000						\$166,000	
Cedar St Watermain Replacement	360-11-285	3	Replacement	\$114,000						\$114,000	
Martin & Morgan Dr Watermain Replacement	360-12-293	3	Replacement	\$130,000						\$130,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
Sewer Utility											
Vehicle Replacement	370-11-157	3	Replacement	\$25,000						\$25,000	
Wheelock Ave Sanitary Sewer Repairs	370-11-161	3	Replacement	\$42,500						\$42,500	
Harrison Street Sanitary Sewer Replacement	370-11-162	3	Replacement	\$54,000						\$54,000	
Grant St Force Main Replacement	370-11-164	3	Replacement	\$85,000						\$85,000	
Martin & Morgan Dr Reconstruction	370-13-174	3	Replacement	\$129,800						\$129,800	
Cedar St Sanitary Sewer Replacement	370-15-184	2	Replacement	\$81,500						\$81,500	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$17,000						\$17,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$57,000						\$57,000	
Sunset/Fairview Area Reconstructor	380-11-290	3	Replacement	\$298,000						\$298,000	
Harrison St & Court Dr Area Rebuild	380-11-300	3	Replacement	\$334,000						\$334,000	
Church Street Area Rebuild	380-13-311	3	Replacement	\$185,000						\$185,000	
Digger Derrick Truck	380-13-312	3	New	\$250,000						\$250,000	
TOTAL PROPRIETARY FUNDS				\$5,234,800	\$0	\$0	\$2,900,000	\$0	\$0	\$2,334,800	\$0
TOTAL GOVERNMENTAL FUNDS				\$1,602,025	\$1,077,225	\$0	\$20,935	\$37,225	\$100,000	\$115,000	\$251,640
TOTAL 2017 CAPITAL IMPROVEMENTS				\$6,836,825	\$1,077,225	\$0	\$2,920,935	\$37,225	\$100,000	\$2,449,800	\$251,640

City of Hartford Capital Improvement Program 2015 - 2019

2018 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2018 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Clerical Administration											
Voting Machine Replacement	125-13-005	1	Replacement	\$1,700							\$1,700
Law Enforcement											
Police Patrol Vehicle	201-95-003	2	Replacement	\$21,275							\$21,275
Police Patrol Vehicle	201-95-004	2	Replacement	\$21,275							\$21,275
Police Patrol Vehicle	201-00-009	2	Replacement	\$21,275							\$21,275
Administrative Vehicle	201-08-015	2	New	\$38,150							\$38,150
Fire & Rescue											
Fire Engine 1661 Replacement	250-12-046	3	Replacement	\$475,000	\$475,000						
SUV 1684 Replacement	250-14-050	3	Replacement	\$58,000							\$58,000
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
Fifth St Reconstruction Union to Wisconsin	301-01-205	3	Replacement	\$147,600	\$147,600						
Maple Ave Reconstruction	301-06-353	3	Replacement	\$189,600	\$189,600						
W Rossman St Reconstruction	301-08-380	3	Replacement	\$312,500	\$312,500						
Branch St/Grand Ave Resurfacing	301-09-384	2	Replacement	\$5,000	\$5,000						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
Dump Truck Plow & Wing Replacement	301-11-402	3	Replacement	\$175,000	\$175,000						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000				\$100,000		
Pickup Replacement	301-14-412	3	Replacement	\$20,000							\$20,000
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000							\$25,000
Cemeteries											
Cemetery Columbarium	401-14-010	4	New	\$34,000							\$34,000
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Emerald Ash Borer Tree Removal & Plantings	501-11-078	3	New	\$15,000						\$15,000	
Veterans Memorial Park Activity Shelter	501-14-088	3	Replacement	\$175,000						\$175,000	
Veterans Park Playground	501-14-089	3	Replacement	\$60,000						\$60,000	
Recreation											
Pool Pac Replacement	550-13-034	3	Replacement	\$190,000						\$190,000	
Recreation Center Fitness Selectorized	550-14-035	3	Replacement	\$32,400						\$32,400	
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$2,351,775	\$1,433,700	\$0	\$0	\$0	\$100,000	\$547,400	\$270,675

City of Hartford Capital Improvement Program 2015 - 2019

2018 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2018 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$48,000						\$48,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$10,000						\$10,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
W Rossman Watermain Replacement	360-01-213	3	Replacement	\$142,000						\$142,000	
Fifth St Watermain Replacement Union to Wisconsin	360-02-226	3	Replacement	\$85,400						\$85,400	
Maple Ave Watermain Replacement	360-06-269	3	Replacement	\$94,000						\$94,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
Sewer Utility											
Fifth St Sanitary Sewer Replacement	370-02-113	3	Replacement	\$54,000						\$54,000	
Maple Ave Sanitary Sewer Replacement	370-06-145	3	Replacement	\$76,000						\$76,000	
W Rossman Sanitary Sewer Replacement	370-09-152	3	Replacement	\$98,000						\$98,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$28,000						\$28,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$57,000						\$57,000	
Sunset/Fairview Area Reconductor	380-11-290	3	Replacement	\$158,000						\$158,000	
Misty Meadows Area Rebuild	380-11-295	3	Replacement	\$160,000						\$160,000	
Wheelock/Harker Area Rebuild	380-11-298	3	Replacement	\$198,000						\$198,000	
Park Street/Mill Street Area Rebuild	380-13-310	3	Replacement	\$38,000						\$38,000	
Pleasant Avenue Area Rebuild	380-13-313	3	Replacement	\$88,000						\$88,000	
TOTAL PROPRIETARY FUNDS				\$1,359,400	\$0	\$0	\$0	\$0	\$0	\$1,359,400	\$0
TOTAL GOVERNMENTAL FUNDS				\$2,351,775	\$1,433,700	\$0	\$0	\$0	\$100,000	\$547,400	\$270,675
TOTAL 2018 CAPITAL IMPROVEMENTS				\$3,711,175	\$1,433,700	\$0	\$0	\$0	\$100,000	\$1,906,800	\$270,675

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2015 - 2019

2019 Summary of Costs ~ Governmental Funds

	Project Number	Priority	Project Purpose	2019 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/Retained Earnings	Property Tax Levy
Law Enforcement											
Police Patrol Vehicle	201-95-001	2	Replacement	\$21,275							\$21,275
Police Patrol Vehicle	201-95-002	2	Replacement	\$21,275							\$21,275
Administrative Vehicle #1	201-03-006	2	Replacement	\$19,825							\$19,825
Fire & Rescue											
Fire Station Office Roof Replacement	250-15-051	2	Replacement	\$20,000	\$20,000						
Breathing Air Compressor Replacement	250-15-052	2	Replacement	\$60,000							\$60,000
SCBA Replacement	250-15-053	2	Replacement	\$328,000	\$328,000						
Streets Department											
Sealcoating & Asphalt Patching	301-96-074	2	Replacement	\$100,000	\$100,000						
W Prospect St Storm Sewer Extension	301-04-343	3	New	\$150,200	\$150,200						
Storm Water Pond Dredging	301-09-387	2	Replacement	\$30,000							\$30,000
E Lincoln Ave Reconstruction	301-10-396	3	Replacement	\$484,200	\$484,200						
Sidewalk Repair/Replacement	301-14-411	3	Replacement	\$129,000	\$29,000			\$100,000			
Emerald Ash Borer Tree Replacement	301-15-415	2	Replacement	\$25,000							\$25,000
S Main St Resurfacing	301-15-419	3	Replacement	\$197,400	\$197,400						
E Wisconsin St Reconstruction	301-15-420	3	Replacement	\$151,500	\$151,500						
Third St Reconstruction	301-15-421	3	Replacement	\$134,000	\$134,000						
Transportation Division											
Taxi Minivan	310-09-007	2	Replacement	\$39,500			\$20,935				\$18,565
Cemeteries											
One Ton Dump Truck	401-15-011	3	Replacement	\$40,000							\$40,000
Parks											
Independence Park Landfill	501-95-012	1	Replacement	\$40,000						\$40,000	
Parks Compact Pick-Up Truck	501-15-093	3	Replacement	\$18,600							\$18,600
West Side Park Playground	501-15-094	3	Replacement	\$40,000						\$40,000	
Engineering											
Surveying Equipment, Total Station	601-15-031	3	New	\$34,000							\$34,000
Planning & Zoning											
Geographic Information System (GIS)	604-10-003	3	New	\$35,000						35,000	
TOTAL GOVERNMENTAL FUNDS				\$2,118,775	\$1,594,300	\$0	\$20,935	\$0	\$100,000	\$115,000	\$288,540

CITY OF HARTFORD CAPITAL IMPROVEMENT PROGRAM 2015- 2019

2019 Summary of Costs ~ Proprietary Funds

	Project Number	Priority	Project Purpose	2019 Share Total Project Cost	General Obligation Debt	Other Long-Term Borrowings	Grants & Aids	Trusts & Donations	Special Assessments	Fund Balance/ Retained Earnings	Property Tax Levy
Airport											
Design Terminal Building	350-14-024	3	New	\$75,000			\$75,000				
Water Utility											
Well Rehabilitation	360-01-206	3	Replacement	\$48,000						\$48,000	
Reservoir/Tower/Booster Station Cleaning	360-01-207	1	Replacement	\$10,000						\$10,000	
Replace Defective Valves	360-01-209	2	Replacement	\$15,000						\$15,000	
Prospect St Watermain Replacement	360-05-257	3	Replacement	\$108,000						\$108,000	
East Wisconsin Ave Watermain Replacement	360-05-262	3	Replacement	\$70,000						\$70,000	
Third St Watermain Replacement	360-12-291	3	Replacement	\$85,000						\$85,000	
Cross Connection Control Program	360-13-295	1	New	\$10,000						\$10,000	
East Lincoln Watermain Replacement	360-13-296	3	Replacement	\$166,000						\$166,000	
South Main Street Watermain Replacement	360-15-300	3	Replacement	\$154,000						\$154,000	
Sewer Utility											
W Prospect Sanitary Sewer Replacement	370-05-134	3	Replacement	\$51,000						\$51,000	
East Lincoln Sanitary Sewer Replacement	370-10-154	3	Replacement	\$153,000						\$153,000	
Third St Sanitary Sewer Replacement	370-15-185	2	Replacement	\$43,000						\$43,000	
East Wisconsin Ave Sewer Replacement	370-15-186	2	Replacement	\$98,000						\$98,000	
Jetter/Vac Replacement	370-15-187	2	Replacement	\$375,000						\$375,000	
Electric Utility											
Substation Maintenance Program	380-03-229	3	Replacement	\$34,000						\$34,000	
Lee Road Underground Circuit Extension	380-04-253	3	New	\$175,000						\$175,000	
Tree Trimming Maintenance Program	380-06-268	3	Replacement	\$57,000						\$57,000	
Wacker Dr Abbott to W State Rebuild	380-11-296	3	Replacement	\$170,000						\$170,000	
Wheellock, Linden, East Ave Rebuild	380-12-307	3	Replacement	\$210,000						\$210,000	
Circuit #22 Reconductor	380-14-315	3	Replacement	\$168,000						\$168,000	
TOTAL PROPRIETARY FUNDS				\$2,275,000	\$0	\$0	\$75,000	\$0	\$0	\$2,200,000	\$0
TOTAL GOVERNMENTAL FUNDS				\$2,118,775	\$1,594,300	\$0	\$20,935	\$0	\$100,000	\$115,000	\$288,540
TOTAL 2019 CAPITAL IMPROVEMENTS				\$4,393,775	\$1,594,300	\$0	\$95,935	\$0	\$100,000	\$2,315,000	\$288,540

GLOSSARY
CITY OF HARTFORD, WISCONSIN
2015 ANNUAL BUDGET

Activity Measures: Specific quantitative and qualitative measures of work performed by the department (e.g., total miles of streets cleaned).

Adopted Budget: The budget as approved by the Common Council of the City of Hartford after the Council Budget Hearing.

Ad Valorem Taxes: Property taxes based on the market value of real property.

Amortize: The reduction of debt by regular payments of principal sufficient to retire the debt by maturity.

Amortization Schedule: A schedule of debt service payments separating the portions of payments attributable to principal and interest.

Appropriation: An authorization made by the legislative body of a government which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Assessed Valuation: A valuation set upon real estate and certain personal property by the City Assessor as a basis for levying property taxes.

Asset: A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to ascertain whether financial statements fairly present financial position and results of operations; test whether transactions have been legally performed; identify areas for possible improvements in accounting practices and procedures; ascertain whether transactions have been recorded accurately and consistently; and ascertain the stewardship of officials responsible for governmental resources.

Balanced Budget: A budget in which estimated revenues equal estimated expenditures.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

B.I.D.: Business Improvement District.

Bond: A written promise to pay a specified sum of money (principal) at a specified date or dates in the future (maturity dates) together with periodic interest at a specified rate.

Bond Anticipation Notes (BAN's): Short-term interest bearing notes issued in anticipation of bonds to be issued at a later date. The notes are retired from proceeds of the bond issue to which they are related.

Budget: A comprehensive financial plan of operation which attempts to rationalize the allocation of limited revenues among competing expenditure requirements for a given time period.

Budget Calendar: The schedule of key dates of milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The written book prepared by the City Administrator and city staff which presents the approved budget to the public.

Budget Highlights: An explanation of major changes (increases or decreases) in budgeted amounts (for revenues or expenses) or significant operational data to better clarify public funding justification.

Budget Message: A general discussion of the proposed budget presented in writing as a part of the budget document. The budget message explains principal budget issues and incorporates the legislative body's policy and strategic planning directives against the background of financial experience in recent years and presents recommendations made by the City Administrator.

Callable Bond: A type of bond with a feature that permits the issuer to pay the obligation before the stated maturity date by giving notice (a "call") of redemption.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget: A plan of proposes capital expenditures and the means of financing them. The capital budget is enacted as part of the complete annual budget which includes both operating and capital outlays. The capital budget is based on the capital improvement program (CIP).

Capital Improvements: Expenditures which result in the acquisition of land, construction costs or improvements to land, buildings, or equipment values at \$15,000 and with useful lives of at least 2 years.

Capital Improvement Program: A five-year plan designed to provide public and utility facilities (Capital Improvements) such as roads, sewer lines, parks, libraries, drainage projects and government buildings which are needed to support the estimated population growth.

Capital Lease: An agreement that conveys the right to use property, plant, or equipment for a stated period of time, and that meets one or more of the criteria set forth in SFAS No. 13 for lease capitalization.

Capital Outlay: Expenditures for equipment, vehicles or machinery that results in the acquisition or addition to fixed assets with a value over \$5,000.

Capital Project Fund: To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

Carry Forward: Designated fund balance representing dollars left at the end of one year to be carried forward as revenue in the next year for specified purposes.

Cash Basis: The method of accounting under which revenues are recorded when received in cash and expenditures are recorded when paid.

Common Council: The duly elected legislative body of the City comprising of the Mayor (elected at large) and nine alderpersons representing 3 separate districts.

Component Unit: Legally separate organizations for which elected officials of the City are financially accountable.

Contingency Fund: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Cost Accounting: Accounting which assembles and records all costs incurred to carry out a particular activity or to deliver a particular service.

Critical: Within the Capital Improvement Program document, a project priority indicating the project must be accomplished in order to avoid a serious operational problem.

Debt Limit: The maximum amount of General Obligation borrowing allowed by statute to be outstanding.

Debt Service: Payment of interest and repayment of principal to holders of a government's debt instruments (bonds and loans).

Deficit: The excess of an entity's liabilities over its assets (See Fund Balance). The excess of expenditures or expenses over revenues during a single accounting period.

Department: An organizational unit authorized by the Common Council and responsible for carrying out a major governmental functions, such as Public Safety or Financial Administration.

Department Head: Managers of discrete service programs within the City, as authorized by the Common Council reporting to the City Administrator.

Departmental Budget Detail: A budget that focuses upon the goals and objectives of a department.

Desirable: Within the Capital Improvement Program document, a project priority indicating a project which will have beneficial results or avoid service deterioration.

Depreciation: The portion of the cost of a fixed asset charged as an expense during a particular period.

Division: A basic organizational unit of the City which is functionally incorporated within a department for specific services.

D.O.D.: Wisconsin Department of Development.

Encumbrances: Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Fund: A fund established to account for operations financed in a manner similar to a private business enterprise; i.e., where the costs of providing goods and services to the public are financed or recovered through user charges.

Equalized Value: The value of taxable property established by the State of Wisconsin for shared revenue, TID revenues, and other state-wide calculations.

Expenditure: The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.

Fiscal Year: Any consecutive 12-month period designated as the budget year. By statute, the City of Hartford's budget year is the calendar year.

Fixed Asset: A tangible, operational asset having a useful life of at least one year, and an original cost of at least \$5,000.

Forecast: An estimate of revenues and expenses for the current fiscal year to be used to determine the expected balances at the end of the year.

Full Faith and Credit: A pledge of the general taxing power of the City for payment of debt obligations.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts where revenues equal expenses which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: The excess of current assets over current liabilities for each fund at the end of each fiscal year. A negative fund balance is sometimes called a deficit. For governmental funds, the fund balance is equal to the excess of revenues over expenses for a given fiscal year.

General Fund: A fund containing revenues such as property taxes not designed by Law for any one special purpose.

General Obligation Bonds aka (LTD, Long Term Debt): When a government pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. The term is usually used to refer to bonds which will be repaid from taxes and other general revenues.

Goals: Written statements which reflect the broad, general purpose of a department or fund.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

HADC: Hartford Area Development Corporation

Impact Fees: Monetary payments made by builders or developers to jurisdictions in order to defray the public costs of providing infrastructure services to the development.

Important: Within the Capital Improvement Program document, a project priority indicating that a failure to accomplish the project will prevent a significant operational advantage.

Infrastructure: Facilities on which the continuance and growth of a community depend, such as roads, waterlines, etc.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Charges: Charges for services provided to other governments.

Intergovernmental Revenues: Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: the duties of employees are subdivided so that no single employee handles financial action from beginning to end; proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and records and procedures are arranged appropriate to facilitate effective control.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to other departments on a reimbursement basis.

Investment: Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.

Labor: Costs related to compensating City employees including salaries, wages, overtime pay, shift differential, holiday pay and employee benefits costs. Employee benefit costs include social security, retirement, health, dental, and life insurance, and workers compensation.

Levy: To impose taxes, special assessments or service charges for the support of City activities.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Manager: Department Head, Division Head, or City Administrator responsible for a department division or fund.

Mandate: Any responsibility, action or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive or judicial action as a direct order or that is required as a condition of aid.

Mandated: Within the Capital Improvement Program document, a project priority indicating the project is a requirement of a superordinate governmental authority.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Mayor: The Chief Executive Officer of the City elected at large chairing meetings of the Common Council.

Mill: The property tax rate which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes from each \$1,000 of property value.

Modified Accrual Basis: The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Net Cost to General Revenues: Appropriations less assigned (departmental) revenues equals the net amount of expenses paid for through property taxes.

Nonoperating Revenues: Revenues incidental to, or by-products of, the fund's primary activities.

Object Code: An expenditure category, such as salaries, supplies or vehicles.

Objectives: Statements of expected results that, when achieved, will go toward accomplishing the goals of a departmental fund.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include: personal services (salaries and wages); contracted services (utilities, maintenance contracts, travel); supplies and materials; and capital outlays.

Operating Transfer: Transfers of cash or other assets from one City fund to another City fund.

Operations and Maintenance: Costs associated with on-going operations; i.e., contractual services, supplies, utilities, maintenance costs, leases, insurance, and materials.

Ordinance: A formal legislative enactment of the Common Council having the force of law.

Other Borrowings aka (DEBT): Within the Capital Improvement Program document, a means of designating funding sources requiring the issuance of long-term obligations not involving a pledge of the full faith and credit of the City.

Permanent Positions: Total number of authorized employees, within departments, including full-time and part-time positions who work on an annual basis.

Principal: The face value of a bond.

Productivity: Maximizing the use of resources (personnel and dollars) to achieve an effective result at the least possible cost.

Project Number: A coding system for Capital Improvement Program projects. The unique number includes a three-digit prefix designating the department involved, a two-digit reference to the budget year in which the project first appeared in the Capital Improvement Program, and a three-digit sequential suffix.

Property Tax: A tax levied on the assessed value of real property (also known as “ad valorem taxes”).

Proprietary Funds: Funds operated like a business and charging user fees including Enterprise and Internal Service Funds.

Public Works Projects: Within the Capital Improvement Program document, those projects which involve infrastructure improvements of direct and measurable benefit to specific properties or geographic areas of the City.

Reserve: An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.

Resolution: A formal legislative document of the Common Council expressing its intent.

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: Financial resources received from taxes, user charges and other levels of government such as state revenue sharing.

Revenue Bonds: When a government issues bonds which do not pledge the full faith and credit of the jurisdiction, it issues limited liability revenue bonds. Typically, pledges are made to dedicate one specific revenue source to repay these bonds.

Revised Budget: The adopted budget plus any legally authorized subsequent budget alterations.

Source of Revenue: Revenues are classified according to their source or point of origin.

Special Assessments: User Fees charged to property owners for the initial cost of public works’ improvements directly benefiting those properties.

Special Assessment B Bonds: Bonds payable from the proceeds of special assessments.

Special Revenue Funds: To account for the proceeds of specific sources of revenue that are legally restricted to expenditures for specific purposes.

Strategic Planning: A method of priority setting based on establishing goals, objectives and implementation plans.

Surplus: See Fund Balance.

Tax Incremental District (TID or TIF): A legally bounded area of the City established at a specific date, after which all property taxes levied on additional equalized values are retained by the district until approved development costs therein are paid.

Tax Levy: The total amount to be raised by general property taxes for the purposes stated in a resolution certified to the County Treasurer.

Tax Rate: The amount of taxes (mills) levied for each \$1,000 of assessed valuation.

Transfers: A budgeted revenue or appropriation to reflect the transfer of dollars from one city fund to another City fund. Revenue transfers reflect transfers from other funds. Expenditure transfers reflect transfers to other funds.

Trust Funds: To account for cash set aside in a trustee capacity, such as donations for certain programs.

Unit of Measure: The measure of quantity of a specific product or unit or service.

User Charges: Also known as user fees. The payment of a fee for direct receipt of a public service by the person benefiting from the service, such as utility charges and ambulance fees.

Voucher: A written document which is evidence of the propriety of a particular transaction and typically indicates the amounts to be affected by the transaction.

BID OPERATING PLAN 2015

INTRODUCTION:

The following represents the 2015 Operating Plan for the Hartford Downtown Business Improvement District in Hartford, Wisconsin. This is intended as a general guide and complies with the requirements of WI Statute 66.608, which enables the creation, and continuation of Business Improvement Districts.

PURPOSE:

The purpose of this Business Improvement District is to promote the orderly development of the City of Hartford by providing an organization and funding vehicle to develop and promote the downtown area for the economic benefit of all businesses and property owners within the District. Additionally, the BID makes recommendations to the Common Council regarding parking, beautification and other infrastructure improvements, thereby making downtown more physically and economically attractive for use by all citizens and property owners in the city.

GOALS:

- To promote the development, redevelopment, maintenance and operation of the Hartford Downtown Business Improvement District.
- To foster, encourage and advocate downtown development and a cooperative spirit between business and property owners within the BID
- To design, develop and implement marketing programs and strategies that promote an image of the downtown area as prosperous and unified and which specifically works towards minimizing the downtown business vacancy rate as well as promoting a proper retail mix.
- To guide and coordinate the physical development of the downtown area to ensure its commercial viability, both functionally and visually.
- To organize, plan and update events to bring exposure and additional business to the downtown.

METHOD OF SPECIAL ASSESSMENT:

The projects proposed in the 2015 Operating Plan will be funded through a special assessment based on \$2.50 per \$1,000 valuation of property improvements of all properties identified in the district and benefiting from the project programs. Additional monies will be allocated to the BID through the Room Tax as of 2004 and

will continue to be received in 2015. Such special assessments will be levied by the City of Hartford and collected in the method currently used by the City Treasurers Office. The BID funds will be maintained and controlled by the BID Board of Directors, which has the powers necessary to implement the operating plan.

DESCRIPTION OF METHOD OF FINANCING:

BID financing will be done through fund raising, special projects, contributions and through Special assessments administered as detailed on the page under “Method of Special Assessment”. Special assessment will be levied against all Business Improvement properties, excluding residential and tax exempt properties. All BID revenues will continue to be maintained and accounted for in a dedicated BID account. Normal administrative procedures, including notification to affected property owners and Council approval will be followed in levying special assessments.

PROJECTS AND ACTIVITIES OF THE BID:

Target, develop and implement physical redevelopment projects that will create an economically vibrant, convenient and attractive district.

Specifically, 2015 projects under consideration include:

1. Enhanced way-finding and signage for the BID and events
2. Replacement of existing garbage cans
3. Additional flowerpots and enhancements for downtown Main Street
4. Yearly updating of the Downtown Brochure & distributing to outside areas for tourism
5. Continue to take advantage of opportunities and resources offered through the Connect Communities (WEDC) program for further revitalization and redevelopment efforts

Continue to develop a comprehensive marketing strategy for the BID that economically benefits all the property owners and businesses in the District, making it attractive to consumers and prospective businesses. Market activities and events included on the attached 2015 Calendar of Events. Improve the existing businesses and district’s competitive position by assisting in the establishment of competitive business practices and business recruitment activities to improve the retail mix, attract potential businesses and minimize the vacancy rate. These include but are not limited to:

**Annual Business Incentive Award Information Packets
Rent Subsidy Program Annual Meeting**

Identify and seek grants, low interest loans and/or donations for additional financial support for BID projects and activities.

Make recommendations to the Common Council regarding parking needs and regulation and assessment in and adjacent to the BID. Enlarge BID District.

Maintain a BID Board of Directors, representative of all interests within the district, to implement the 2015 Operating Plan and Budget for the district.

Utilize the year 1989 special assessment procedures and continue to maintain records of any expenditures within the district as required by WI State Statute 66.608.

Maintain and nurture a productive working relationship between the BID Directors and City Officials in order to better facilitate the growth and development of the downtown area.

Maintain Recruitment and Retention, Marketing and Fund Raising Committees.

PROPOSED EXPENDITURES:

Retain a part-time BID Director (25-30 hours weekly) to manage the BID office daily operations, oversee all BID events, attend all meetings, conferences and seminars related to the BID, facilitate monthly marketing meetings, meet with prospective business and property owners and other duties as needed.

Maintain an office space for the BID and other requirements as dictated by WI State Statute 66.608.

Implement projects and activities as detailed in this Operating Plan and Attached 2015 Budget.

○

Calendar of Events

2015 Downtown Hartford BID

Iced On Main Saturday, February 28 10am-2pm

**Home Improvement Show Friday, March 20th (set-up), Saturday March 21st 9am-2pm,
Sunday, March 22nd 11-3**

Old Fashioned Block Party & Classic Car Show, Saturday, May 16th 10am-4pm

**Outdoor Farmer's Market
May 2nd thru Nov. 14th 7am-1pm Hartford Recreation Center parking lot**

Maxwell Street Day July 8th, Wednesday, 8am – 8pm

Downtown Autumn Fest Saturday Oct. 3rd or 10th 11am – 4pm

Downtown Trick or Treat Saturday Oct. 24th 1pm – 2:30pm

Hartford Christmas Parade Saturday Nov. 14th 3pm

Downtown Merchants Holiday Open House Friday, Nov 13th & Saturday, Nov 14th

**Farmer's Indoor Market
Every Sat. Nov 21st thru Dec 19th 9am – 2pm In Link Building/33 N Main St**

**Small Business Saturday (day after Black Friday)
Saturday, November 28th**

**Downtown Midnight Madness
Friday Dec 18th 6pm – Midnight (check individual merchants ads for their hours)**

**Times & events subject to change. Check our website at
www.downtownhartfordwi.com or call the Business Improvement
District (BID) office at 262-673-7193 for up to date information.**

JACK RUSSELL MEMORIAL LIBRARY

FIVE-YEAR PLAN OF SERVICES – 2014-2018

LIBRARY BOARD APPROVAL – AUGUST 14, 2013

WRITTEN AND PREPARED BY:

MICHAEL GELHAUSEN – LIBRARY DIRECTOR

CARY PERZAN – YOUTH LIBRARIAN/ASSISTANT DIRECTOR

The Jack Russell Memorial Library opened to the public on October 24, 2011, and experienced a record year of service during 2012. At the end of 2012, the Hartford Public / Jack Russell Library's previous five-year plan of service was completed. That multi-year document had been developed as part of the library's overall study for a new facility's design and construction that started back in 2008. After experiencing one full year of service to the community, the Library Board and professional staff embarked on a six month review of both the positives and the shortcomings about operations and public services in the new library building. This document is to be considered the next five-year plan for services at the Jack Russell Memorial Library covering 2014-2018. The Library Board and staff developed a list of issues to consider for this new plan. Among the specific areas that were studied were hours of operation, programming for all ages, funding for new library materials and overall staffing structure at the library. Other topics that were discussed were custodial services, the Hartford History Room, a Jack Russell Memorial Library Foundation and upcoming equipment needs. Work on the plan started with an extended Library Board meeting in March of 2013, with the final options and priorities being decided at another extended session on June 12. This document contains the top service issues that were studied by the Library Board for attention and funding during the next five years.

HOURS OF PUBLIC SERVICE

The Hartford Public Library was open 65 ½ hours per week at the old City Hall location. This was the most hours of operation of the five Washington County libraries. When it became apparent that the library would not be receiving additional staff upon opening the Jack Russell Memorial Library, the Library Board reluctantly reduced the hours of operation to 52 ½ hours as the larger facility with two floors needed a rescheduled staff to provide basic customer service and a secure facility. This new schedule now provides the second fewest public service hours in the County despite being the second largest facility. The Wisconsin State Public Library Standards indicate that a library for Hartford's population and size of building needs 13.0 FTE (full time equivalents) just for basic operations. As of 2013, the library has a total of 9.75 FTE, with four full time employees, eight part-time and one part-time custodian. Every morning, there are people trying to get into the library before 10:00 AM. With the exception of Kewaskum, all other county libraries open at 9:00 AM, which is common for a larger operation. It is the desire of the Jack Russell Library Board that the library returns to most of its old operational schedule, and expands business hours to serve the demand of the community. The Number 1 complaint that both the Board members and the staff have received since the new library opened has been the reduction of hours. As is the case with any consideration of improving service, two (2) additional part-time employees at 20 hours per week each would need to be hired to help cover the expanded hours of service. Under this proposal, the Library would open Monday through Thursday, 9:00 AM to 8:00 PM, Fridays from 9:00 AM to 5:30 PM, and on winter Saturdays, 9:00 AM to 5:00 PM, a expanded total of 60 ½ hours per week, putting Hartford second in the County. This would provide a 15% increase in weekly service hours. The proposed cost associated with this expansion of hours would be between \$23,500 and \$30,300 depending on the hourly rate paid to these new employees and the specific duties they would be assigned to perform. There would be a slight reduction (2 hours) in scheduled hours for each of the current part-time staff to help cover part of this additional personnel cost.

NEW LIBRARY MATERIALS

When the Jack Russell Memorial Library opened, it was planned that the library would need an onsite custodian. What wasn't planned for was the fact that the library's operating budget would have to absorb the \$38,000 cost for custodial services as there was no increase to municipal funding. Upon reviewing its options, the Library Board made the difficult decision to reduce the operating budget for materials to cover this new expense. The reduction of the library's new materials budget by 35% has greatly hindered the ability to provide both the wide variety of materials that the library users have been used to, or the additional copies of best-selling titles to cover the number of holds that our residents place on these books. The library is technically in violation of the SHARE consortium's purchasing agreement which states a library provides one copy of a title for every five holds placed on the book by its users. The current funding only allows for the purchase of one copy period, extending the wait time for our patrons for the most popular authors, titles and subjects. Across the past ten years, the cost of books has increased an average of 3.7% per year (37%), while the Jack Russell Library's materials budget has been reduced 35%. Our ability to provide customers with a wide variety of materials has been severely eroded by inflation and reduction of the materials' budget. The Library Board would like to have the budget for new materials returned to at least 2011 levels by increasing the budget by either \$38,000 in one year, or by adding \$19,000 each year across two years to give staff the ability to provide duplicate copies of popular titles and add a larger selection of materials of all types for the library's customers.

PROGRAMMING

One of the primary goals of the Library Board was to expand current programming efforts in the new library facility. In cooperation with the Friends of the Library, it was hoped to provide programming efforts aimed at specific age groups. Areas that the Board had hoped to address were programs for parents and babies, a toddler session, develop a Youth Advisory Board and begin regular programming for young adults, and attempt to expand programs for adults to at least a monthly basis. While the Youth Library staff has made a valiant effort to increase the number of summer activities for all ages, staff cannot do this on a year-round basis due to the lack of basic support for shelving of materials, straightening of shelves, processing of new materials and help preparing for story times. The greatly expanded summer program has drawn record numbers of children and teens to the various activities, and the Library would like to continue these efforts throughout the year. The Library Board would like to hire two (2) year-round student pages for an average of ten hours per week during the school year, and increase the total to twenty-five hours during the summer months. This would mean increasing the operating budget by roughly \$15,000 per year for these two basic page positions. Each page would be budgeted for 750 total hours during a year, which would not qualify for any benefits other than social security and workman's comp. These two new pages would assist the Youth Library staff with shelving, story time preparation and processing of new material, working after school and on weekends. This would allow the regular Youth Library staff the time and opportunity to develop at least a weekly toddler session, and begin a regular Young Adult Advisory committee to help discuss the materials and programming offered to the tweens and teens. All current programming would be continued with a look at the possible expansion of adult and preschool sessions.

LIBRARY STAFFING

During the course of the long-range study discussions, the Library Board was very aware of tax implications of requesting additional staff to improve the business hours, the programming opportunities and general library service to the community. The current (2013) City tax levy for library operations is the same budget the library has had since 2004. During the planning process for the new library facility, the Library Board was very upfront with the City Council and the citizens about the staff needs and operating budget requirements for an expanded library. The Library Board's last five-year plan requested adding 1.0 FTE per year until the library opened from 2008 to 2012. This request would have taken care of maintaining the same operating hours that were available at the old location, along with the expansion of library programming that was being proposed in the new location. Every year the request for new staff was denied, and the operating budget was frozen despite increasing costs for automation, supplies and new materials. The Library Board looked at various options to adjust the current staff schedule by considering changes to hours by increasing some days, and reducing others, changing the custodial services, and looking at the entire budget for "extra" money. After nine years of having a no-increase budget and doing some major line account adjustments to absorb the new maintenance and service contract costs, it was clear that there are no "extra" dollars to shift around. The Board's requests for additional staff which means consideration of increasing levy support for the library are not taken lightly. However, the huge increase in library usage coupled with increasing demands from the users for better hours, more materials and a variety of programs indicates the need to consider the extra staff and operating budget that the Library Board proposed during the planning phase of the Jack Russell Memorial Library. The library was designed and built to expand and improve services for the residents of the Hartford area. We have been unable to provide many of the proposed services due to static library support. The Library Board and staff would like the opportunity to really show the value of a true community center by opening more hours, expanding our programming options and providing a larger variety of new materials of all types.

HISTORY ROOM

The Hartford History Room has been part of library services since 1977. The current operation is provided exclusively by volunteers who have a unique interest in collecting, preserving and sharing the history of the City of Hartford and surrounding townships. Supervisory service is provided via a contract with the History Room Coordinator, and some funds are provided for the purchase of materials. The Library Board was interested in looking at ways to expand the hours of operation so that the materials and information were available to the public for more than one day per week or by appointment. The volunteers were not interested in committing to specific days and hours other than their regular Thursday shifts. It was agreed that whenever the Coordinator was in the History Room to work, the door would remain opened. But with so many other basic service needs, the Library Board did not want to request funding for staff to expand the hours of History Room operation. It was decided to leave the History Room operating at current levels.

LIBRARY FOUNDATION

During the fundraising campaign for the new library, consultant Woodburn-Kyle and Company suggested that the Library Board consider the development of a stand-alone 501 (C)(3) tax exempt foundation for special library needs or endowments. The Library Board had enough issues to face so this suggestion was set aside at that time, and the Library used the Hartford Area Foundation as the central agency to accept, hold and distribute funds that were pledged to the Campaign. The WKC agency indicated that once building pledges were completed, both individuals and businesses could be approached to consider a "regular" giving schedule for the public library capital needs. The value of

considering such a foundation came up during long-range planning discussions, and the Library Board will be looking into the costs, paperwork and planning necessary to create such an entity sometime during the next five years. Until then, the Hartford Area Foundation could continue to accept any donation specifically for library purposes.

CUSTODIAL SERVICES

When the new library was being planned, it was anticipated that a full-time custodian would be hired to take care of the cleaning and mechanical needs of the facility. It was decided to hire a thirty hour per week person, and there has been concern that this is not enough time to do an adequate job. The Library Board is concerned that a lot of time and money has been invested in the new building, and there needs to be a concerted effort to make sure that all cleaning and maintenance work is done on a regular schedule to make sure the facility is presentable, welcoming and properly maintained for years to come.

NEW EQUIPMENT

At the present time, the Jack Russell Memorial Library has many pieces of new equipment and furnishings. The one issue that was specifically addressed during the planning process was the need to reinstitute an ongoing capital budget request for the purchase of new computer equipment and peripherals. All of the public Internet computers and the public catalog computers were new as of 2011. However, all staff computers (about seven) are at least five years old and are operating with Windows XP. The warranty has expired on all these units and Windows will not be supporting XP beyond 2014. The 2014 budget will include a \$5,000 request for City support for new computers which will be matched with county funding. This will become an annual request once again, as it was from 2002 through 2010. The Library did not have any CIP requests for 2011 through 2013. The other major piece of equipment that was considered was a new microfilm reader printer. One of the current units has not been produced for years, parts are unavailable, and it has only been the skill of the company's maintenance person who has scrounged parts to keep it going. The library and History Room will be in desperate need for another unit in the near future. Costs could range from \$7,000 to \$10,000 depending which product is purchased and what type of computer equipment is needed to run the scanner and printer. The final equipment that was discussed was providing a couple of Ereaders for the public to get a feel for how they operate and these would be loaded with a variety of new book titles. It was suggested by the staff that alternative funding probably could be found if the Board was serious about this new service.

CONCLUSION

The Jack Russell Memorial Library Board has decided that its top priority for this new five-year plan is to seek an additional \$25,000 in funding for part-time staff to expand library operational hours. This impacts the most people, and it has been the top request of the public. The second priority is returning the new materials budget back to 2011 levels which would mean an increase of \$38,000 spread between all types of library books, periodicals and audio-visuals. This would allow for expanded collections, more copies of the popular titles and consideration of new formats. The third priority would be hiring two student pages for a cost of \$15,000 to work year-round in the Youth Department which would free up the current staff from basic tasks to concentrate on the expansion of children's programming. The City Council is respectfully requested to consider these important service needs for the entire community for 2014 and beyond, which would allow the Jack Russell Memorial Library to provide the types and levels of service that were planned for this new facility.