



MISSION:

The City Finance Department's mission is to provide financial information useful for making economic decisions; to provide information useful for evaluating managerial and organizational fiscal performance; and to exercise stewardship and accountability over all resources belong to the City of Hartford.

COMMUNITY VISION:

Management of all accounting functions and audit supervision are managed through the General Accounting division, including payroll, accounts receivable, accounts payable, fixed assets, and financial reporting. Maintenance of utility accounts and records, as well as Community Development Authority financial transactions, are included within the sphere of general accounting activities.

GENERAL GOVERNMENT ~ Accounting

2017 Department Detail Information

GENERAL ACCOUNTING ~ Revenue

	2014 Actual	2015 Actual	2016 Budget	2017
410000.41500 Room Tax	\$0	\$0	\$9,000	\$16,000
412200.4122 Retained Sales Tax	\$58	\$57	\$60	\$60
418000.41810 Interest & Penalties On Tax	\$1,128	\$1,240	\$1,000	\$1,000
442200.44261 Dog Licenses	\$4,156	\$4,799	\$4,000	\$4,500
442200.44262 Cat Licenses	\$578	\$582	\$450	\$350
461200.46121 NSF Check Charge	\$3,360	\$2,940	\$2,700	\$1,500
480000.48110 Interest On Investments	\$67,761	\$54,965	\$77,000	\$62,000
480000.48111 Interest Revenues	\$895	\$522	\$600	\$600
480000.48121 Credit Card Cash Back				\$15,900
480100.48890 Other Misc. Revenues	\$12,014	\$6,812	\$500	\$500
TOTAL REVENUES	\$89,950	\$71,917	\$95,310	\$102,410

GENERAL GOVERNMENT ~ Accounting

2017 Department Detail Information

GENERAL ACCOUNTING ~ Summary

	2015 Budget	2016 Budget	2017	Gen. Fund	Water	Sewer	TIF	Cable	Library
Labor	\$ 48,387	\$ 52,055	\$ 53,850	53,850	-	-	-	-	-
Operations And Maintenance	\$ 63,813	\$ 61,420	\$ 60,648	\$ 60,648	-	-	-	-	-
Treasury - Labor	\$ 21,896	\$ 23,344	\$ 24,123	\$ 24,123	-	-	-	-	-
Operations And Maintenance	\$ 52,968	\$ 56,248	\$ 56,232	\$ 56,232	-	-	-	-	-
Grand Total	\$ 187,064	\$ 193,067	\$ 194,853	194,853	-	-	-	-	-
Total Sal/FB	\$ 70,283	\$ 75,399	\$ 77,973	\$ 77,973	-	-	-	-	-
Total Other Exp.	\$ 116,781	\$ 117,668	\$ 116,880	\$ 116,880	-	-	-	-	-
Grand Total	\$ 187,064	\$ 193,067	\$ 194,853	194,853	-	-	-	-	-



Finance
Director

MISSION:

The primary mission is to provide central data processing through the use of the City's mid-range network as well as other computer-based information system networks, to maintain efficient telecommunication service through an in-house PBX telephone system, and to accurately allocate information costs to users. The Information Systems Internal Service Fund accounts for two of the three Information Systems functions: data processing and telecommunications. The third function (Cable Television) appears in the Enterprise Fund section of the budget. A decentralized data processing environment with some centralized financial, appraisal, and clerical services, is managed by the division, with technical support provided to departments upon request. Mid-range computer system networking is accomplished through T-1 cabling shared with the City's personal computers. The City also operates a PBX telecommunications system. Both functions charge costs to user departments on the basis of usage and equipment cost.

- Install upgrades to computer systems as needed.
- Continue telecommunications updates as necessary.

GENERAL GOVERNMENT ~ Data Processing

2017 Department Detail Information

DATA PROCESSING ~ Revenue

	2014 Actual	2015 Actual	2016 Budget	2017
474000.47404 Interfund Telephone Revenue	\$ 59,263	\$ 59,362	\$ 59,135	\$ 59,135
474100.47417 D.P. Charges	\$ 92,399	\$ 92,397	\$ 92,399	\$ 92,399
474110.47417 D.P. Charges	\$ 25,122	\$ 25,200	\$ 25,122	\$ 25,122
474111.47417 D.P. Charges	\$ 18,086	\$ 18,100	\$ 18,086	\$ 18,086
474120.47417 D.P. Charges	\$ 10,929	\$ 10,929	\$ 10,929	\$ 10,929
474130.47417 D.P. Charges	\$ 7,560	\$ 7,560	\$ 7,560	\$ 7,560
474131.47417 D.P. Charges	\$ 4,635	\$ 4,635	\$ 4,635	\$ 4,635
474140.47417 D.P. Charges	\$ 1,165	\$ 1,165	\$ 1,165	\$ 1,165
474150.47417 D.P. Charges	\$ 579	\$ 579	\$ 579	\$ 579
474155.47417 D.P. Charges	\$ 476	\$ 476	\$ 476	\$ 476
474160.47417 D.P. Charges	\$ 2,787	\$ 2,787	\$ 2,787	\$ 2,787
474167.47417 D.P. Charges	\$ 232	\$ 232	\$ 232	\$ 232
474168.47417 D.P. Charges	\$ 696	\$ 696	\$ 696	\$ 696
474199.47417 D.P. Charges	\$ 4,311	\$ 4,311	\$ 4,311	\$ 4,311
480000.48110 Interest On Investments	\$ 1,001	\$ 769	\$ 1,000	\$ 1,000
493000.49997 Fund Balance Appropriated	\$ -	\$ -	\$ 24,535	\$ 19,151
TOTAL	\$ 229,241	\$ 229,198	\$ 253,647	\$ 248,263

2017 Department Detail Information

DATA PROCESSING ~ Summary

	2015 Budget	2016 Budget	2017	Gen. Fund	Water	Sewer	TIF	Cable
Labor	\$ 79,275	\$ 84,725	\$ 89,638	89,638	-	-	-	-
Operations And Maintenance	\$ 125,495	\$ 118,666	\$ 111,029	111,029	-	-	-	-
Transfers To Other Funds	\$ 35,329	\$ 5,756	\$ 5,816	5,816				
Security	\$ 3,582	\$ -	\$ 3,100	3,100				
Operations And Maintenance	\$ 48,808	\$ 44,500	\$ 38,680	38,680				
Grand Total	\$ 292,489	\$ 253,647	\$ 248,263	248,263	-	-	-	-
Total Sal/FB	\$ 79,275	\$ 84,725	\$ 89,638	89,638	-	-	-	-
Total Other Exp	\$ 213,214	\$ 168,922	\$ 158,625	158,625	-	-	-	-
Grand Total	\$ 292,489	\$ 253,647	\$ 248,263	248,263	-	-	-	-



MISSION:

The Property Assessment division's mission is to assess all real and personal property in the City of Hartford, and to compile and prepare the annual real and personal property tax rolls.

- Review and generate values of each parcel in the City.
- Measure and value new construction in the City.
- Discover, list, and value all personal property to update records.
- Maintain all records and files in both hard copy and computer.
- Introduction of systematic revaluations of non-manufacturing property.

COMMUNITY VISION:

The City of Hartford maintains the Office of the City Assessor through a contractual arrangement with a national assessment firm. The division is responsible for the valuation of all non-manufacturing real estate within the City, as well as the development of the annual assessment roll for the City. The division is also responsible for revaluation of all City parcels, currently conducted on a contractual basis with the same national assessment firm.

GENERAL GOVERNMENT ~ Property Assessment

2017 Department Detail Information

PROPERTY ASSESSMENT ~ Revenue

	2014 Actual	2015 Actual	2016 Budget	2017
443900.44390 Building Misc. Permits	\$12,060	\$25,120	\$12,000	\$15,000
TOTAL REVENUES	\$12,060	\$25,120	\$12,000	\$15,000

GENERAL GOVERNMENT ~ Property Assessment

2017 Department Detail Information

PROPERTY ASSESSMENT ~ Summary

	2015 Budget	2016 Budget	2017	Gen. Fund	Water	Sewer	TIF	Cable	Library
Labor	\$ 3,143	\$ 2,462	\$ 3,046	3,046	-	-	-	-	-
Operations And Maintenance	\$ 59,854	\$ 73,065	\$ 73,465	73,465	-	-	-	-	-
Board of Review - Labor	\$ 86	\$ 272	\$ 163	163	-	-	-	-	-
Grand Total	\$ 63,083	\$ 75,799	\$ 76,674	76,674	-	-	-	-	-
Total Sal/FB	\$ 3,229	\$ 2,734	\$ 3,209	3,209	-	-	-	-	-
Total Other Exp.	\$ 59,854	\$ 73,065	\$ 73,465	73,465	-	-	-	-	-
Grand Total	\$ 63,083	\$ 75,799	\$ 76,674	76,674	-	-	-	-	-