

# Hartford Police Department 2008 Annual Report

## Hartford Police Department

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*It is the Mission of the Hartford Police Department to enhance the quality of life through community based policing that provides police services in a fair, conscientious and professional manner.*

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## MESSAGE FROM THE CHIEF

Hartford Common Council:

I am pleased to present you with the Hartford Police Department's 2008 Annual Report.

The Hartford Police Department continues to pursue our mission in our community. We used every day in 2008 to make a positive difference in our city.

2008 saw a healthy cadre of community outreach programs continue to flourish at the Hartford Police Department.

This was the year we saw the first Hartford Police Explorer be hired as a Police Officer. We believe that the efforts our officers made to prepare this Explorer for law enforcement will benefit the community that hired him, and we know that this won't be the last quality addition to the law enforcement profession this program generates!

It was also a year for continuing our department-wide commitment to excellence through our training efforts. We believe that our efforts in this area have placed our staff firmly among the best trained and most professional departments in this state. We will continue to try and find new, innovative, and progressive means of providing top-

notch training to our staff under the financial realities we operate within.

2008 was also the first year we realized benefits from the role of the grant officer that was assigned to the Administrative Lieutenant's position in the Command Staff Restructuring Project. Our department received just under \$70,000 in grant funding in 2008 as a result of the work done in that area!

It was also the year that the Technology Upgrade Project began in earnest. Many improvements are already in place, and many more are anticipated in 2009. These improvements were long overdue and have already proved to be beneficial with regard to efficiency and overall professionalism of our department.

In retrospect, 2008 was a very active time at HPD. We met numerous new challenges and had opportunities to learn and to grow as a staff from each one of them. The community based Mission of our department has been solidly established as the "norm" when it comes to the delivery of police services by our staff.

Based on a series of one-on-one "sit downs" with our staff, I can also report that a positive atmosphere of cooperation and teamwork has grown here during 2008.

On behalf of the department, please accept my appreciation for the valued support and direction you have given to the staff of the Hartford Police Department during the past year.

If there are any questions concerning the report data or requests for additional information on any item(s) in the report, please feel free to contact me at your convenience.

Sincerely,

*Chief David Groves*

*"Leadership is an action,*



**"The Hartford Police Department continues to pursue our mission in our community."**

## "Faces of H.P.D." (cover photograph)

We decided to attempt to capture a cross section of the services we provide to our community with this year's cover. We believe that we offer a very diverse range of police services for an agency our size. A special thanks to Operations Lieutenant Rod Lehl, (behind the camera), and all those that were willing to come out for this picture! (Left to Right): Police Explorer Captain Cori Whipple, Administrative Lieutenant Scott MacFarlan, Sergeant Mike Cummings, Clerk/Typist Mary Guenzel, Officer Leslie Martin, Police Chaplain Jeff Schimp, Communications Officer Trish Snyder, Detective Rich Thickens, Parking Enforcement Aide Dave Troeller. (Back Row) Bike Patrol Officer Josh Krick, Mounted Patrol Officer Eric Rasmussen and Amber.





### Hartford City Officials

**"we welcome governmental oversight by these community bodies to maintain the high level of public trust we have been given.**

**Thank You!"**

This Annual Report serves to document the "Story of 2008" for the Hartford Police Department. It is a story of challenges, opportunities, and accomplishments. However, the story would not be complete without a record of the governmental bodies that have taken this part of the journey with us.

The Hartford Common Council, the Finance and Personnel Committee, the Police and Fire Commission, City Administrator Gary Koppelberger, and Mayor Scott Henke all provided the Hartford

Police Department with invaluable support and direction for the execution of our mission in 2008.

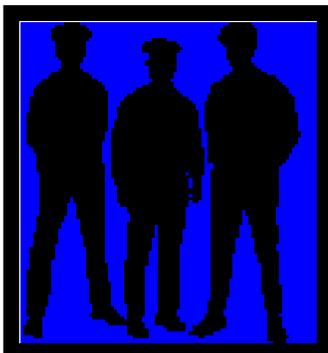
At HPD, we value Openness and Accessibility. Our officers conduct departmental affairs publicly, they are accessible to the public, and they maintain open and effective lines of communication. They work together as a team to identify and solve problems. They do what is in the best interests of the community, and will be responsive and attentive to the community's needs and

standards.

Accountability and efficiency are also priorities. Our officers are committed to providing police services as efficiently and effectively as possible. While they strive to be as progressive as possible, they are concerned with conserving financial resources.

For these reasons, we welcome governmental oversight by these community bodies to maintain the high level of public trust we have been given. Thank You!

### Police Department Staff



As in any business, be it public or private sector, our people are our most important asset! The Hartford Police Department is fortunate to enjoy a highly trained,

highly motivated, and highly educated staff.

Each member of our staff brings a unique blend of education, training, and personal experience to our community that allows us to provide the highest level of professional police services to the City of Hartford.

Before we discuss the accom-

plishments made in 2008 it is only fitting that the individuals making these strides be introduced in the historical record of an annual report.

We want the people of Hartford to know the men and women who serve them.

## Senior Command Staff



**Chief David A. Groves**

Assumed Command of HPD in 2006

**Previous Experience:** McFarland PD, Oconomowoc PD, and Milwaukee PD

**Police Academy:** Milwaukee Police Academy Class 3-92

**Formal Education:** B.A. in Sociology from Concordia University, Wisconsin. M.A. in Police Administration from St. John's University, Louisiana.

Federal Bureau of Investigation National Academy Session 232



**Captain Tom Horvath**

**Previous Experience:** 21 years at HPD

**Police Academy:** Madison Area Technical College

**Formal Education:** B.S. in Criminal Justice Administration from Mount Scenario College, Wisconsin

Northwestern Police School Of Staff and Command Graduate



**Operations Lieutenant Rod Lehl**

**Previous Experience:** 17 years at HPD

**Police Academy:** Fox Valley Tech College

**Formal Education:** B.S. in Criminal Justice from University of Wisconsin - Oshkosh. Currently attending M.A. program classes from U.W. Oshkosh

Northwestern Police School Of Staff and Command Graduate



**Administrative Lieutenant Scott MacFarlan**

**Previous Experience:** 13 years at HPD

**Police Academy:** Lakeshore Technical College

**Formal Education:** A.A. Police Science from Moraine Park Technical College

## Supervisory Staff



**First Shift**

**Sergeant**

**Timothy Hayes**

**Previous Experience:** 16 years at HPD

**Police Academy:** W.C.T.C.

**Formal Education:** B.S. Criminal Justice from U.W. Milwaukee



**Second Shift**

**Sergeant**

**Michael Cummings**

**Previous Experience:** 14 years at HPD, D.N.R.

**Police Academy:** S.W.T.C.

**Formal Education:** B.S. from U.W. Stevens Point



**Third Shift**

**Sergeant**

**Gary Fuiten**

**Previous Experience:** 19 years at HPD, W.S.D., Town of Oconomowoc

**Police Academy:** W.C.T.C.

**Formal Education:** A.A. Police Science from Mt. Scenario College

### Investigatory Staff



**Detective**

**Randy Abbott**

**Previous Experience:** 25 years at HPD, Mayville P.D., W.S.D.

**Police Academy:** M.P.T.C.

**Formal Education:** A.A. Police Science from W.C.T.C.



**Detective**

**Rich Thickens**

**Previous Experience:** 7 years at HPD

**Police Academy:** W.C.T.C.

**Formal Education:** B.A. in History, M.A. in Public Policy from Trinity College



**Police School Liaison Officer**

**Jim Zywicki**

**Previous Experience:** 7 years at HPD, Milwaukee Sheriff

**Police Academy:** Milwaukee Sheriff's Academy

**Formal Education:** B.S. Criminal Justice Admin. from U.W. Eau Claire

### Support Staff



**Administrative Assistant**

**Patrice Moratz**



**Clerk/Typist**

**Mary Guenzel**



**Clerk Typist**

**Deb Musbach**



**Parking Enforcement Aide**

**Dave Troeller**



The Department's Support Staff consists of an Administrative Assistant, two Clerk/Typist's, and a Parking Enforcement Aide.

The Administrative Assistant is assigned to the Chief of Police. Her job entails a variety of clerical responsibilities, record keeping, office supply management, and the processing of overdue fines through the Tax Refund Intercept Program.

The department's Clerk/Typists are currently both part-time employees. These individuals are responsible for typing the tran-

scribed reports of incidents dictated by our officers. The Clerk/Typists also take care of copying reports and forwarding them to the Washington/Dodge County District Attorney's Office for prosecution.

The Parking Enforcement Aide is also a part-time position. This individual is primarily responsible for enforcing parking limitations in the downtown area. The Parking Enforcement Aide also has some data entry and filing responsibilities.

These individuals are all "non-

sworn" department employees that work diligently behind the scenes to make our department function efficiently.

## First Shift



**Officer**

**Ken Kluck**

**611**

**Previous Experience:** 34 years at HPD, West Bend PD, & Watertown PD

**Police Academy:** MPTC

**Formal Education:** UW Platteville



**Officer**

**Troy Fassbender**

**612**

**Previous Experience:** 19 years at HPD, North Fond du lac, Washington Sheriff, Town of Hartford P.D., & D.N.R.

**Police Academy:** W.C.T.C.

**Formal Education:** A.A. Criminal Justice from University of Wisconsin



**Officer**

**Russ Wegner**

**613**

**Previous Experience:** 19 years at HPD, D.N.R.

**Police Academy:** F.V.T.C. & M.A.T.C.

**Formal Education:** A.A. Police Science from W.C.T.C., B.S. Criminal Justice from Carroll College



**“They handle a variety of assignments relating to businesses and other daytime activities.”**



**Officer**

**Pat Beine**

**614**

**Previous Experience:** 17 years at HPD, Corrections Officer at WASO

**Police Academy:** WCTC

**Formal Education:** A.A. Police Science from M.P.T.C.



**CO Dudec**

**618**

**First Shift** Personnel work from 6:00am to 2:30pm. They handle a variety of assignments relating to businesses and other daytime activities. First Shift also experiences the heaviest and most consistent traffic flow volume during their shift.

First Shift positions are filled on a seniority basis so many of our most experienced staff members work on this shift.

A First Shift officer is routinely assigned to manage our police impound yard, and arrange for



**CO Forsythe**

**619**

police auctions to dispose of abandoned vehicles that come into our possession throughout the year.

Our First Shift Communication's Officer is responsible for the preparation and submission of our department's Uniform Crime Reporting (U.C.R.) statistics to the State of Wisconsin.



### Second Shift



**Officer**

**Steve Wannow**

**621**

**Previous Experience:** 16 years at HPD, Hustisford P.D.

**Police Academy:** W.C.T.C.

**Formal Education:** B.S. Criminal Justice from U.W. Milwaukee



**Officer**

**Tom Conrad**

**622**

**Previous Experience:** 15 years at HPD

**Police Academy:** Waukesha County Technical College

**Formal Education:** A.A. in C.J from U.W. Milwaukee



**Officer**

**Joshua Krick**

**623**

**Previous Experience:** 5 years at HPD, 3 years at Wauwatosa PD Reserve Unit

**Police Academy:** M.A.T.C.

**Formal Education:** UW Oshkosh: BA in Criminal Justice

**Second Shift** is far and away our busiest shift. These officers handle a great deal of traffic enforcement issues and a wide variety of calls for service.

Second Shift personnel handle our department's nuisance abatement program and the coordination of our Bicycle Patrol Program. The DARE Officer for 2008 also came from Second Shift.

Second Shift Communications Officers handle many of the public requests for copies of our records.



**Officer**

**Eric Rasmussen**

**624**

**Previous Experience:** 2 years at HPD, Theresa P.D., Town of Brookfield P.D.

**Police Academy:** W.C.T.C.

**Formal Education:** B.A. & M.A. in Occupational Therapy from U.W.M.



**Officer**

**Nate Dorn**

**625**

**Previous Experience:** 2 year at HPD, LTE Washington County Sheriff Metro Drug Unit

**Police Academy:** M.A.T.C.

**Formal Education:** A.A. M.A.T.C.



**CO Snyder 628**



**CO Neu 629**

### Third Shift



**Officer**  
**Ed Hall**  
**631**

**Previous Experience:** 19 years at HPD

**Police Academy:** M.A.T.C.

**Formal Education:** A.A. Police Science from M.P.T.C.



**Officer**  
**Tim Rohrer**  
**632**

**Previous Experience:** 13 years at HPD, D.N.R.

**Police Academy:** F.V.T.C.

**Formal Education:** B.S. Administration of Justice from Marian College



**Officer**  
**Mike Koester**  
**633**

**Previous Experience:** 11 years at HPD, Hustisford P.D.

**Police Academy:** W.C.T.C.

**Formal Education:** A.A. Criminal Justice from F.V.T.C.



HPD-2008



**Officer**  
**Leslie Martin**  
**634**

**Previous Experience:** 4 years at HPD

**Police Academy:** F.V.T.C.

**Formal Education:** B.S. Criminal Justice from U.W. Parkside



**Officer**  
**Erik Engebretsen**  
**635**

**Previous Experience:** 4 years at HPD

**Police Academy:** W.C.T.C.

**Formal Education:** B.A. in Sociology / History from University of Minnesota—Twin Cities



**CO Jossart 638**

**“Third Shift personnel also coordinate our department’s Hunter and Boater Safety Programs.”**

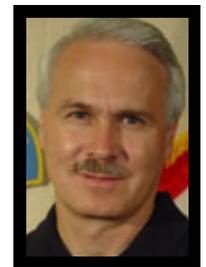
### Police Chaplains

Third Shift personnel handle a variety of impaired driving cases and perform multiple security functions for local businesses. These officers also deal with a good deal of domestic violence related issues, batteries, and property related offenses.

Third Shift personnel also coordinate our department’s Hunter and Boater Safety Programs.



**Chaplain**  
**Douglas**  
**Livingston**



**Chaplain**  
**Jeffrey**  
**Schimp**



**CO Benton 639**

The Oath of Honor

The background of the page features a large, semi-transparent orange seal of the Hartford Police Department. The seal is circular with a central emblem and the words "HARTFORD POLICE" and "DEPT OF PUBLIC SAFETY" visible around the perimeter.

***"On my honor, I will never betray my profession, my integrity, my character or the public trust.***

***I will always have the courage to hold myself and others accountable for our actions.***

***I will always uphold the Constitution, my community, and the agency I serve."***

**The Membership of the  
Hartford Police Department**

## Operations Division



### The Role Police Operations Plays in Serving Hartford...

Many citizens may ask, "*What does Police Operations mean and what role does it serve in the Police Department?*" At the Hartford Police Department, the Police Operations Division is comprised of the Patrol Staff. In other words, the officers that you see patrolling our neighborhoods and business districts twenty-four hours a day/seven days a week, whether they are in a squad car, riding a bicycle, or walking. Since we work around the clock, we operate with three patrol shifts that are each supervised by a sergeant. First Shift (6am - 2:30pm) is com-

prised of four patrol officers, Second Shift (2pm - 10:30pm) is comprised of six patrol officers, and Third Shift (10:00pm - 6:30am) is comprised of five patrol officers. As a group, these supervisors and officers do a fantastic job ensuring that our community is a safe place to live, work, and play.

It is the mission of the Hartford Police Department to enhance the quality of life through community based policing that provides police services in a fair, conscientious and professional manner. As a patrol staff, we strive to do that every single day. It is our intent to treat all citizens we meet with the utmost professional conduct and service possible, whether we're enforcing traffic laws, mitigating a domestic disturbance, or taking part in a community event. We understand that the majority of our citizens do not have contact with a police officer very often, if at all. If you do have contact with us, we want that experience to be as positive as possible. We appreciate feedback with regard

to the service we provide, so please take some time to let us know how we're doing. There is always room for improvement as we continue pursuing our goal of accomplishing our mission. We want you to think of us as your police department, not the police department.

In dealing with the problems of today, your police department needs your help. It is extremely hard for us to do it alone. I have always appreciated the term "civic governance" - taking responsibility with community issues as citizens. If you see suspicious activity in your neighborhood, have a concern about a traffic issue in the city, or experience any other uneasiness that you feel needs police attention, please contact us. Civic governance is all about neighbors helping neighbors. Your police department is here to help you do just that.

*Lieutenant Rod Lehl*  
Operations Lieutenant

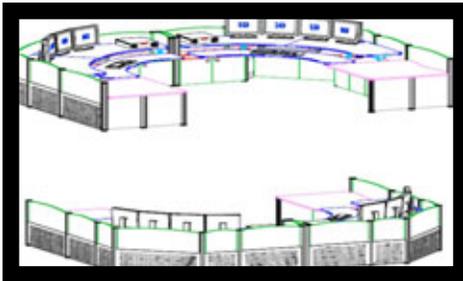
**"We want you to think of us as your police department, not the police department."**



## Administration/Investigations & Support Division

### Administrative Operations

This division is responsible for the administrative functions surrounding the day-to-day operations at the Hartford Police Department. These areas include: Support Services, Investigations Bureau, Grants, Policy Development, Community Outreach Programs, Parking Enforcement, and the Information Technology services.



information into our Records Management System. Additionally, the Communications officer provides information to the community, dispatches for police, fire, and EMS services, enters incident reports, and maintains the records area. They are also responsible for maintaining the integrity of the information contained in the RMS system. Our communications officers are: Barbara Dudec, Karen Forsythe, Patricia Snyder, Mary Neu, Laura Jossart, and Mary Benton.



radio system.

### Communications Center

When people think about a police department, they usually think about the police officers on the street responding to a call for service or providing traffic law enforcement. Another, and arguably more significant, component of a police department is their communications officers. Oftentimes, the first exposure someone has with a police department is the communications officers who answer the phones and the lobby window. This area is staffed 24 hours a day, 7 days a week, and 365 days a year with a communications officer. This is where a call starts whether it is a person walking in or calling on the phone. Information is gathered and entered into a Computer Aided Dispatch program (VALDR) where it is passed along to an officer by a communication officer. Additional information and resources are often coordinated through this position. Once an officer is done with a call for service, the communications officer enters additional

There have been many changes to the dispatch center over the last year and a half. A new Plant CML Rescue Star 911 system has been installed. The system is configured to answer administrative calls as well. Wireless headsets have been purchased and put in use by the communications officers. An LCD television has been added to keep the communications staff up to date with current events and weather. The VALDR records management system has been upgraded recently with new features. Communications staff has begun using the Towing, Permits, Wants/Warrants, and Inventory modules in VALDR. Bullberry's mapping application has been added to the CAD system. The Hartford Police Department went online with WJIS in order to share RMS data with other law enforcement agencies. Communications began to use e-Time and Portal 100 instead of Enforcer.

There are more changes to come in the 2009 with the transition to a new radio system, and the remodeling of the dispatch center to accommodate this new

### Technology

While there have been a number of changes that have improved the dispatch center, there have been other areas of the police department that have been improved upon as well. A new server has been purchased and put in place to run the VALDR CAD/RMS and act as a domain controller. A new hardware and software firewall is in place. An offsite storage computer has been obtained to keep a copy of critical data offsite in case the physical structure of the police department or the server is compromised. An exchange server has been implemented for e-mail. Eventually all officers will be able to obtain their e-mail through Outlook Web Access from anywhere on the network. Cell phones were updated and purchased for select staff members and squad cars. Mobile cameras have been added to the squads.

*Lieutenant*

*Scott MacFarlan*

Administrative Lieutenant

**"Oftentimes, the first exposure someone has with a police department is the communications officers who answer the phones and the lobby window."**



## Training Division



The Hartford Police Department believes that training is the cornerstone of a police department. Policing is a profession where officers are required to be exceptional in the application of all levels of force from verbal communication and commands, to the application of deadly force, and every level in between.

With continued training, our officers maintain the high level of skill we require in all of these areas. Department needs and assessments are coordinated by Captain Tom Horvath.

The State of Wisconsin requires that all officers receive a minimum of twenty-four (24) hours of training to maintain their state certification. In the past, budget restraints have made it difficult to provide training in excess of that minimum; However, through a cooperative agreement with the department's labor union, the department is now able to use flexible scheduling to minimize the costs, yet greatly increase the amount of training provided to the officers.

This cooperative working relationship has allowed the

department the opportunity to expand training opportunities. The 2007 - 2008 training year statistics reveal that each officer attended an average of 117 hours of training. The department has begun to provide more training to our Communications Officers, with our three full-time officers recently attending a week-long Basic Communication Operator Training at Fox Valley Technical College. Our three part-time officers are penciled in to attend the same training at the State Patrol Academy at Fort McCoy, this coming March.

In order to comply with the federal Homeland Security directive, all supervisors, and some non-supervisors, have successfully completed all of the required Incident Command System training.

Some of the specialized training attended over the training year include:

- Two officers certified as Drug Recognition Experts (DRE's)
- Evidence Technician certification
- DARE officer certification
- Managing Internal Affairs

The department has also increased the number of in-house instructors with Sgt. Gary Fuiten certified as an Emergency Vehicle Operator Course (EVOC) instructor, Sgt. Tim Hayes being certified as a Defense and Arrest Tactics (DAAT) instructor, and Officer Michael Koester being recently certified as a Firearms and Scenario instructor over the past year. This will allow the

department to be even more flexible in providing valuable in-house training for years to come.

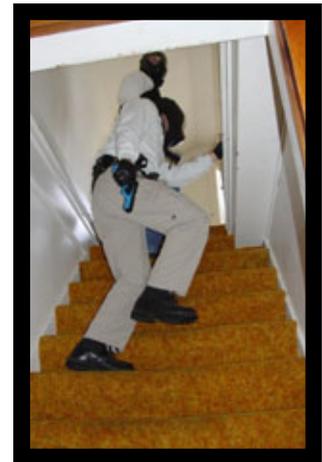
For the first time ever, the Hartford Police Department has an officer assigned to the Washington County Sheriff's Department's Special Weapons and Tactics (SWAT) team. Sgt Michael Cummings has been with the unit for most of 2008.

March of 2008 brought in the second annual Hartford Police Department "Mini-Academy". Our department hosted over 209 officers for a variety of training sessions including:

- Tactical Emergency Medical training
- DWI and Fourth Amendment Legal Updates
- Media Relations Supervisory Legal Update
- Evidence Photography training
- Drugs that Impair Driving training
- Computer Seizure training

This academy promises to be a staple in the training program for many of the area departments for many years.

*Captain Tom Horvath*  
Department Training Coordinator



## Tax Refund Intercept Program (TRIP)

The idea of entering previously uncollectible debts into the Department of Revenue's Tax Refund Intercept Program (TRIP) began in April of 2008. After many hours of research, the decision was made to implement this program for the Hartford Police Department.

As of 2008, there are 738 state agencies and 50 county and municipalities enrolled in the system. Total dollars entered into the system for fiscal year 08 (FY08) which ended July 1, 2008, were \$33,706,060 for state agencies, \$25,143,922 for counties and municipalities, and \$2,938,675 for the IRS. The total value of debts entered totaled \$61,788,637. Over \$61,000 agency dollars were collected in FY08 under this program.

The Hartford Police Department began entering unpaid parking tickets into the TRIP system on Sept. 1, 2008. During the month of September, just under \$22,000 in unpaid parking tickets was entered into the TRIP system.

Over the remaining months of the year, an additional \$6800 was entered into the TRIP system. The total number of unpaid parking tickets currently in the TRIP system is \$28,800.

The busiest times for collecting these unpaid debts are January through April, which is the high tax refund season. We received our first intercept payment the beginning of No-



vember. The Hartford Police Department anticipates receiving many more checks in the first quarter of 2009.

We have also received almost a dozen payments totaling just over \$1000 that we can directly attribute to this program. These are all monies that would not have been collected without the assistance of this program. The TRIP Program has given us a way to collect fines and forfeitures that were previously completely uncollectible.

*Patrice Moratz*

Administrative Assistant



**"The total number of unpaid (HPD) parking tickets currently in the TRIP system is \$28,800."**



## F.B.I. National Academy Session 232

In 2008, Chief Groves was selected to attend the 232nd session of the F.B.I.'s National Academy. This was the culmination of a three-year waiting period. The Chief was only the second Hartford Police Officer to attend this prestigious program, and the first to do so in over 50 years.

The program required attendance at ten weeks of intense training at the F.B.I.'s Recruit Training Academy in Quantico, Virginia. During that time, the attendees go to regular classes, much like a college setting. These classes are instructed by some of the leading experts in their field worldwide. The course work earned 17 undergraduate credits from U.V.A.

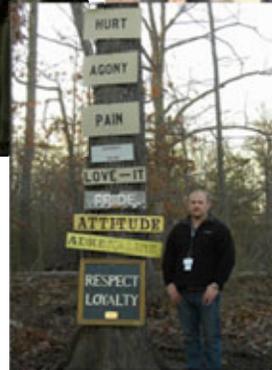
This program also gave the chief a unique opportunity to network with senior law enforcement officers from around the globe. In this one-of-a-kind setting, law enforcement insights from as near as Hartland and as far away as the Philippines, Scotland, Afghanistan, and a host of other locations, could be learned in the classroom or across the dinner table.

The Chief was also required to complete the F.B.I.'s Physical Fitness Program during his attendance. This program culminated with an arduous 6 plus mile run through a Marine obstacle course. Due to the fact that the Marines had spray painted markers along the trail with yellow paint, this event has affectionately become known as the "Yellow Brick Road." All of the attendees who complete this demanding task receive a Yellow

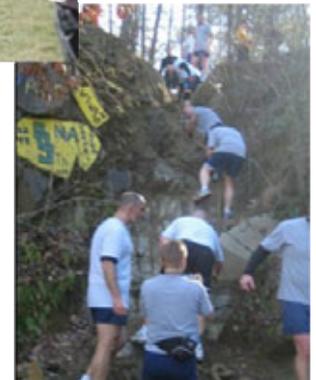
Brick with their session number stenciled on the side. There are over 3,000 of these bricks adorning police command officer's offices around the world. There is also one here in Hartford now.

The Chief was also honored to tour the New York Police Department Administration Building, the Ground Zero site in New York City, the numerous monuments in the Washington D.C. area, and even the Oval Office at the White House.

This coveted training is provided by the Federal Government with no cost for room, board, and tuition for the attendees. HPD plans to try and send additional Command Staff personnel to this program in the future.



**"The Chief was only the second Hartford Police Officer to attend this prestigious program"**



## 2008 Department of Transportation Grant Awards

A concerted effort has been made over the past few years to seek out grant funding opportunities to help offset the expenses involved in operating a full service police department. 2008 was no exception!

In 2008, we participated in two traffic safety enforcement programs sponsored by the Wisconsin Department of Transportation's Bureau of Transportation Safety. The programs, "Click it or Ticket" and "Over the Limit under Arrest," garnered voluntary participation from a variety of law enforcement agencies from across Wisconsin.

These programs are "unfunded" projects, which simply means that the Department of Transportation does not supply or reimburse any funds to cover the enforcement efforts undertaken by the participating agencies. The Hartford Police Department participated in these programs as a means to improve the safety of the motoring public in and around our city. We believe that if we can accomplish that goal, our investment has been worthwhile.

However, at the end of each of these programs, the Department of Transportation enters the names of each participating agency into a drawing for several \$4,000 traffic safety equipment grants. In 2008, the Hartford Police Department was chosen to receive a grant for their participation in **both** programs!

The \$8,000 we received was utilized to make a variety of traffic safety equipment for our department. The following is a

summary of the equipment we were able to obtain at no cost to the Hartford Taxpayer!

- Five FST Model Preliminary Breath Test Units. These units are the state of the art, and they will be replacing our previous units which are all over ten years old!



- Five "Rumbler" sirens. These sirens use a new technology involving low frequency tones that actually shake the suspect's car when activated. They increase an officer's ability to be recognized during daylight hours when their emergency lights are not as visible and people tend to have their windows up and their radios on.



- Five sets of trunk warning lights. These lights hang from the interior of a squad car's trunk lid. When an officer opens their trunks, they tend to block oncoming traffic's view of the emergency lights and create an unsafe condition for the officer. These lights have a white light that illuminates the interior of the trunk compartment for the officer to view their equipment, and a red and blue light that

warns traffic of their location while the hood is up.



- Five sets of red/blue deck lights. These lights are mounted to the rear decks of the squad cars and increase the cars' visibility to traffic when the car is performing a traffic stop.



- 35 traffic safety "flashlight wands." These wands were designed to fit the new flashlights that were donated to the department by our Police Explorer's Post. Officers utilize these wands with their flashlights to direct traffic and increase their visibility on the roadway.



- A new laser speed detection unit. This new unit will replace an older model that had recently been taken out of service due to damage.



**"The Hartford Police Department participated in these programs as a means to improve the safety of the motoring public in and around our city."**

## 2008 Equipment Upgrades



Our staff was able to make substantial strides in the area of equipment upgrades in 2008.

Through generous donations from the Hartford Chamber of Commerce and others we were able to purchase new Automated External Defibrillators to be in compliance with the new protocols established by the American Heart Association. These devices can and do save lives!



In September, the department

took advantage of a cooperative purchasing opportunity with several other Wisconsin Departments to obtain discounted handheld "Frisker Pro" metal detection units for our entire fleet.



compact flashlights are smaller than the large ones previously issued by the department, they are brighter than their older counterparts, and they have a strobing feature that is consistent with the current tactical operations currently being trained to our personnel.

Our Police Explorer Post donated state of the art stream light flashlights to the department. These



We continually strive to obtain the best possible equipment for our staff to enable them to provide the best possible police services possible to our community.

**"We continually strive to obtain the best possible equipment for our staff to enable them to provide the best possible police services possible to our community."**

## Incident Command Post/Emergency Operations Center Upgrades

In a year that saw incredible snowfalls, 100-year flooding, and a serious fire to a municipal facility, our department had multiple opportunities to activate our in-house Emergency Operations Center (EOC).

With the successful disposition of each passing incident, we were able to assess the things that went well, and the things that didn't go so well. Based on those experiences, several up-

grades were made to our EOC to streamline the handling of future incidents.

Through a cooperative effort with the City's Emergency Government Director, Fire Chief Paul Stephans, several upgrades were made possible.

A television was added to the EOC for real-time weather and news information. A magnetic dry erase board with resource mapping capabilities for use of

the Incident Control System protocol was installed in the EOC. Multiple internet access points were added to the EOC for department heads to access needed information in a critical incident.

All of these upgrades have improved our ability to manage a critical incident more efficiently and safely.



## Community Outreach

We are a professional department dedicated to providing the highest quality police service to the citizens we serve. Our mission includes: Protecting life and property, preventing crime, reducing the fear of crime and apprehending those who violate our laws, providing needed services to the community, all while maximizing efficiency today and in the future. Working cooperatively with the public, we

strive to improve the quality of life in the City of Hartford.

We constantly strive to find new and innovative ways to maximize our community outreach to all



members of our city. We believe that these efforts build community "buy in" and cooperation to our efforts to keep our city safe.

These community outreach efforts are not done "in addition to" the police services we provide, but rather in conjunction with all of them. These programs are merely representations of our efforts to make the ideals of our mission a reality here in Hartford.

## Bicycle Patrol Program

2008 was the second full season for the Bicycle Patrol at Hartford P.D. We utilized the two patrol bicycles that were do-

nated by local businesses and civic organizations for the patrol.

We committed ourselves to as many hours as possible on these bikes during the year, weather and staffing permitting.



The Bicycle Patrol was an outstanding new tool that was used for park patrols, surveillance of suspected drug houses, and monitor-

ing traffic.

In 2008, we sent Officer Krick to a specialized Bicycle Patrol training program to enhance his efforts in this area.

We plan to send Officer Krick to bicycle patrol Instructor school in 2009. This will enable him to train our staff in-house at a much lower cost than many of these programs charge elsewhere.

**"These programs are merely representations of our efforts to make the ideals of our mission a reality here in Hartford."**

## Walk and Talk Program

In 2008 we continued our "500 Time" initiatives regarding Community Outreach efforts. The "Walk and Talk" continues to be a key element in that program.

meet and interact with our staff on a more personal level than can be achieved from a patrolling squad car.

This new approach continues to increase the time officers spend out of their cars on foot, and it has increased the positive interactions between officers and citizens.

We realize that law enforcement in today's world requires a highly mobile police force, but we are also committed to remembering that "Community Based Policing" requires that we spend time in the COMMUNITY.



In this program officers get out of their squads and walk through stores, schools, parks, and other locations throughout the city. This allows citizens to

### Police School Liaison

In 2008, the Police School Liaison Officer remained at the Hartford Union High School full-time. The P.S.L.O. was a key player in the Every 15 minutes Program to educate high schoolers on the dangers of underage alcohol usage and driving.

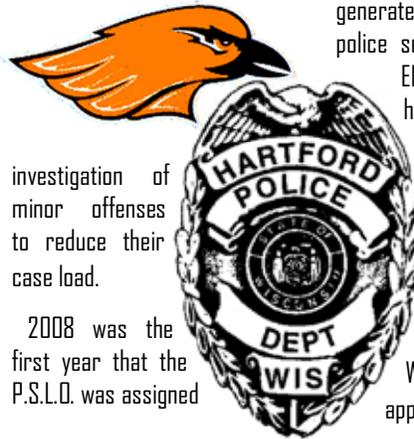
The P.S.L.O. also served as the department's Lead Police Explorer Advisor.

In the summer of 2009, this position will also be utilized as an Investigator assigned to assist

the Detective Division with the investigation of minor offenses to reduce their case load.

2008 was the first year that the P.S.L.O. was assigned

exclusively to the high school based on the volume of calls generated there. The calls for police service at the Joint #1 Elementary Schools were handle by the Patrol Division. This deployment of department resources has been able to effectively manage the demands for police services at all of these locations. We plan to continue this approach in 2009.



"We look forward to participating in the program in the future as it really dose help us shape the future of our profession."

### Combat Auto Theft (C.A.T.) Program

The City of Hartford, like many other communities, has experienced an increase in auto theft. In an attempt to address that reality, the Hartford Police Department has searched for new and innovative methods to identify and apprehend auto thieves

in our community. As a result of those efforts, we have adopted the C.A.T. (Combat Auto Theft) Program that is currently in use by other law enforcement agencies in Wisconsin. This is an effort to address these concerns through community members and law enforcement partnering together to proactively confront this national epidemic.

The basic premise of the C.A.T. Program involves a vehicle owner signing a consent form, which allows the police to stop

his or her vehicle without cause if it is being operated between the hours of 1:00A.M. and 5:00A.M. During this stop, officers will check the identity of the operator, vehicle registration and look for signs showing that the vehicle was stolen.

The idea is to identify auto thieves and facilitate the recovery of stolen autos as quickly as possible, often before the owner has a chance to report the vehicle stolen.



### Police Intern Program

In 2008, our department continued our cooperative educational arrangement with the Waukesha County Technical College. As part of this program, Criminal Justice Students put in eight hours a week throughout the semester to gain experience in the law enforcement community and credits towards their degree. They help with various clerical duties and are allowed to

observe our officers in a ride-along capacity.

We believe that the intern program gives potential law enforcement personnel a head start by giving them a unique insight on the world of police work. Police Interns provide valuable services to our department, and in return they get first-hand experience in our profession that no classroom can pro-

vide.

We hosted two of our Police Explorer's this year, Matt Reagan and Mitchell Wegner. Mr. Wegner was hired by the Fox Lake Police Department shortly after completing his internship. We look forward to participating in the program in the future as it really does help us shape the future of our profession.

## Care Bear Program



We also continue to participate in the **Care Bear Program**. This program is made possible by generous donations from many groups, including the Hartford Lioness Club, Hartford Rotary, West Bend Harley Chapter Toy Run Committee, Washington County Humane Society, and most recently, Sentry Foods.



This program allows for patrol officers to have stuffed toy bears available to give to children who the officers come in contact with during times of stress, such as motor vehicle accidents, domestic violence situations, and others. It is a very valuable avenue to help the child cope with the trauma he or she is facing at that moment.



## Ride Along Program

This program provides us with an opportunity to let members of our community see what we do firsthand on a daily basis. We believe that this type of program will build long-lasting relationships between our personnel and members of our community with a truly informed perspective of the challenges we routinely face.

Anyone interested in this program should contact Lieutenant Rod Lehl, Tuesday through Saturday, 10:00am to 6:00pm.

*"We believe that this type of program will build long-lasting relationships between our personnel and members of our community"*

## Tip Line Program

The Hartford Police Department also works cooperatively with the **Washington County Law Enforcement Tip Line**. This program provides a means for citizens to provide anonymous information about crimes that have been committed within



the county. It also provides for the tipster receiving cash awards up to \$1,000 for information that leads to the arrests of the offender ('s). If you have information that would be helpful in this regard, please call the tip line at 1-800-232-0594.

### Operation I.D. Program

It is well known that by making personal items more readily identifiable, there is less chance that they will be stolen, and if so, they can be traced easier to the owner if recovered by the police.

Engraving tools are available and department staff will assist with instructions.

**Operation I.D.** is a program in which the property is engraved with an identifying number, i.e. a driver's license number. The property owner can then maintain a current inventory of their property that will be extremely valuable for recovery in the



### Adopt a School Program

Since revitalizing the **Adopt-A-School Program** in 2006. Each

officer chooses an elementary school in which he or she attempts to be present at those times where the children are outside.

catch or kick ball, or just take time to talk to the children. It gives kids a chance to meet the officers and get to know them personally in a more relaxed and non-intimidating atmosphere. We believe that positive police interactions at an early age will cement positive community relations for years to come.

Officers interact with the students, play

**"We believe that positive police interactions at an early age will cement positive community relations for years to come."**



### Child Safe Program

We also continued to participate in **Project Childsafe** in 2008. This is a nationwide program to promote safe firearms handling and storage practices by all firearms owners through the distribution of firearms safety kits.

the trade association of the firearms industry.

This program is supported by a U.S. Department of Justice grant and the National Shooting



## Police Explorer Program

Another community outreach program that has been implemented to further this portion of the department's mission is the *Police Explorer Program*.

The Explorer Program is a national program operated under the auspices of the Boy Scouts of America. Officer Zywicki has taken the helm of this particular project. He began by obtaining career aptitude test results from Hartford area high school students and contacting those students who showed an interest in law enforcement as a potential career path. Our Ex-

plorer Post is now eleven members strong!

The youth that participate in this program are provided with training on police-related topics, they're allowed to assist departmental personnel with special events, and they are utilized for various volunteer community service programs.

In 2008 our Explorer Post was honored by the Wisconsin Clearinghouse for Prevention Resources and at the 2008 National Explorer's Competition in Fort Collins, Colorado, with the International Society of Crime

Prevention Practitioners Award for their **"outstanding role in crime prevention in your community."**

The Post continued to complete locally and regionally against posts from other communities, but this was the first year that the Hartford Post competed at the National Explorer Competition.

Our Explorer Post has also volunteered to assist local businesses with on-the-job training programs and many other civic projects.

## Welcome Home to Hartford Program

The **"Welcome Home to Hartford"** Program was also initiated to help us reach our



community outreach goal. This is a program where our department receives a monthly list of new residents to the City of Hartford from our Utilities Department.

Our officers then stop by the homes to introduce themselves and drop off a welcome letter and helpful information packet about our City and our public

services. This provides an opportunity for a positive police contact with new residents shortly after they join our community.

Since this program's inception in 2006, our officers have personally greeted almost 200 new families to the City of Hartford.

**"...our officers have personally greeted almost 200 new families to the City of Hartford."**

## DNR Boater Safety Program

2008 was the second year that our department offered a Boater Safety Class for our community.

We are fortunate that several of our officers have previous experience with the Wisconsin DNR. Those officers and others, led by Officer Tim Rohrer, completely funded the purchase of all instructional aides and equip-

ment for this program through generous donations from members of our community. Furthermore, they donated their time to instruct the course! Translation: We were able to provide this program to our community for \$0!

The efforts of our officers in this area clearly demonstrate their commitment to community

based policing and the safety of our youth.



## DNR Hunter Safety Program

This was also the second year for the DNR Hunter Safety Program to HPD.



In this program as well, officers “took the bull by the horns” and funded the initial start-up expenses through community donations and donated their personal time to make this program a reality.

This program continues to be well received by the community, and waiting lists have already begun for next season!

We owe a special thanks to the Hartford Parks and Recreation Department for handling the registration services for these programs.

**“This program continues to be well received by the community, and waiting lists have already begun for next season!”**

## Bicycle Safety Program

In 2007 Officer Josh Krick, an avid bicyclist in his free time, came to the department with an idea to put on a bicycle safety program.

Krick was able to present this course for members of our



community.

Officer Krick then developed safety courses for both beginner and advanced level bicyclists. With the help of the Parks and Recreation Department, Officer

Officer Krick donated his time for this endeavor out of his belief that bicycling should be fun and safe for all of our youth. This program was done at \$0 expense to the Hartford taxpayer.

## Test My Teen Program



In 2007, the Hartford Police Department partnered with Test My Teen to provide parents with the ability to obtain 10-panel drug testing kits. The new 10-Panel Urine Drug Test Kit with adulteration strips doesn't need any additional instruments or equipment. It is a complete drug testing kit for detection and recognition of the 10 most common illegal drugs: Cocaine

(Stimulant), Amphetamine (Stimulant), Marijuana, Opiates (Codeine-Morphine-Heroin-Narcotics), Methamphetamine (Stimulant), Barbiturates (Depressant), Benzodiazepines (Depressant), Oxycodone (Oxycontin), MDMA (Ecstasy), Propoxyphene (Narcotic).

### Union High School and the Central Middle School.

**Special vouchers that parents can redeem for a free 10-panel home drug testing kit are available at the Hartford**

Additionally, electronic vouchers are available for parents who are reluctant to accept paper vouchers from police officers and would prefer to remain anonymous, but still want a free kit on the HPD website. Parents will only be responsible for paying shipping costs.

## Sex Offender Registration Program at HPD

The Hartford Police Department, along with other law enforcement agencies in Washington County, began a Sexual Offender Registration Program (SORP) in 2008.

In this initiative, members of the department's Investigations Bureau will make an annual visit to the home of every registered sex offender that resides in the City of Hartford. They will serve the individuals with a document detailing what restrictions have been imposed on their conduct and whereabouts by law and ensure that they are in compli-

ance with the state's Sex Offender Registration Program.

Any registered sex offenders that are determined not to be in compliance with these regulations will be arrested and charges against them will be referred to the Washington County District Attorney's Office for those violations.

This initiative is not required by law but has been undertaken by the Hartford Police Department in an effort to enhance public safety and ensure the compliance of registered sex offenders in our city.



## Fallen Hartford Officer Memorialized

In 2008, an Official Memorial for Marshall Leonard Scherger was dedicated by Hartford, in Hartford. This memorial will remain on display in the Hartford Common Council Chambers.

It was also the year that one of our peers at the Washington County District Attorney's Office located the original newspaper article regarding Marshall Scherger's death, published in 1904. This article reads: "He Is

Shot Six Times. *Hartford, Wis., City Marshal Leonard Scherger was shot and instantly killed at 11 o'clock on Saturday night. Six bullets entered his body, and the tramps are being searched for by an armed posse of over a hundred citizens. The city has offered a reward of \$200 for the apprehension of the murderers, and the governor will issue a proclamation offering, it is presumed, \$500 more."*

This case remains unsolved to this day. The memorial was dedicated to Marshal Scherger's Memory on May 15, 2008, National Police Officer Memorial Day.



"In 2008, an Official Memorial for Marshall Leonard Scherger was dedicated in Hartford."

## HPD Attends First Wisconsin FBINA Conference

2008 was the year that the Annual FBI Nation Academy Conference had ever come to our state.

As representatives from the sponsor state, we assisted with the arrival and departure of

conference delegates. The Hartford Police Explorer's and Citizen's Academy Alumni also volunteered to help out with this conference and were able to meet police officers from around the world. FBI Director Robert Mueller presented the opening

remarks, and world class trainers provided the conference lectures.



## 2008 year at a Glance

### JANUARY

The Hartford Police Department hosted their first "Snowed in at the Movies" community outreach program. Over 400 students and adults attended this all-night program at the Hartford Theater.



### MARCH

The Hartford Police Department hosted its second annual "Mini-Academy" training session. This year's week-long session included a variety of topics ranging from forensic practices to tactical emergency medical services taught by statewide experts in their fields. Over 200 local and area police officers attended training sessions at this year's academy.



### MAY

The Hartford Police Department enters into a Memorandum of Understanding with the Washington County Sheriff's Department to be the first municipality to supply a member to the county SWAT Team. Sergeant Cummings was selected to be the first for this assignment.



### FEBRUARY

The Hartford Police Department is honored as the Hartford Union High School's Volunteers in Partnership (VIP) Award Winner during the Hartford Chamber of Commerce annual dinner.



### APRIL

The Hartford Police Department hosted multiple county-wide emergency service agencies for the "Every 15 Minutes" Program at the Hartford Union High School. This program was designed to make students aware of the serious consequences of underage drinking. The program has existed for several years in the Washington County area, but we were told that this year's presentation was the most effective presentation of its kind to date.



EVERY  
15  
MINUTES

### JUNE

In June, HPD and other municipal and emergency service agencies worked to manage rainfalls that resulted in a 125-year flood in Hartford. Despite the historic rain levels, no flood-related fatalities were reported.

## 2008 Year at a Glance

### JULY

In July, other things did happen here in Hartford despite all the attention the "Underwear Bandit" garnered from the national media and late show comedians (see page 29). The Hartford Explorer Post 9910 participated in their first National Competition in Colorado. Our explorers scored in the top 10% of all national competitors in traffic accident investigation.



### SEPTEMBER

The Hartford Police Department became a fully functioning contributing agency to the WIJIS Criminal Justice Information Gateway. This accomplishment was made possible through grant funding in excess of \$60,000 that was obtained by our department.



### NOVEMBER

The 2nd Hartford Police Department Citizens Academy completed their program. The program received high marks from all attendees and offered them all a new perspective on the law enforcement experience.



### AUGUST

Chaplain Robert Kirchman left the Hartford area to accept a call to minister in Minnesota. Chaplain Kirchman had served our department loyally for some time and he will be missed. We wish him and his family the best in their new endeavors!



### OCTOBER



HPD Officers made their annual appearance at Allison Sentry's "Halloween Havoc." Our officers mingled with area children, the Klements Racing Sausages, ghosts, goblins, and witches to help ensure a safe Trick-or-Treat season for everyone!

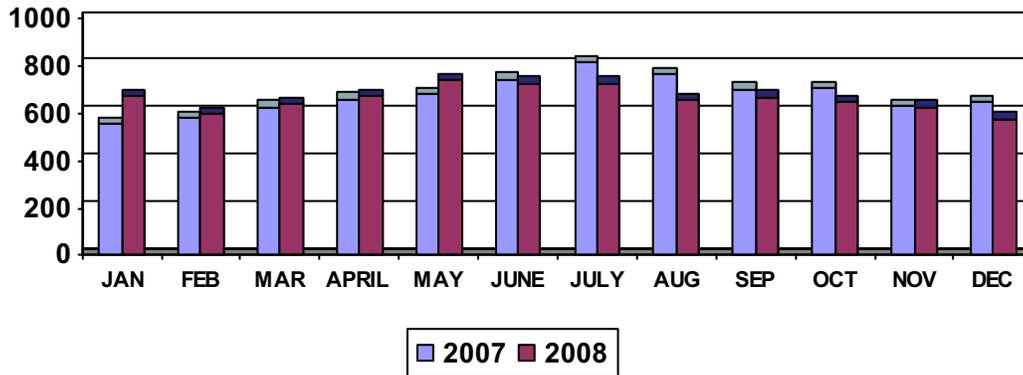
### DECEMBER

HPD teamed up with Walmart and other community partners to initiate our very own "Shop With a Cop" program. The program was well received by our staff, the public, and those families that were helped this season!

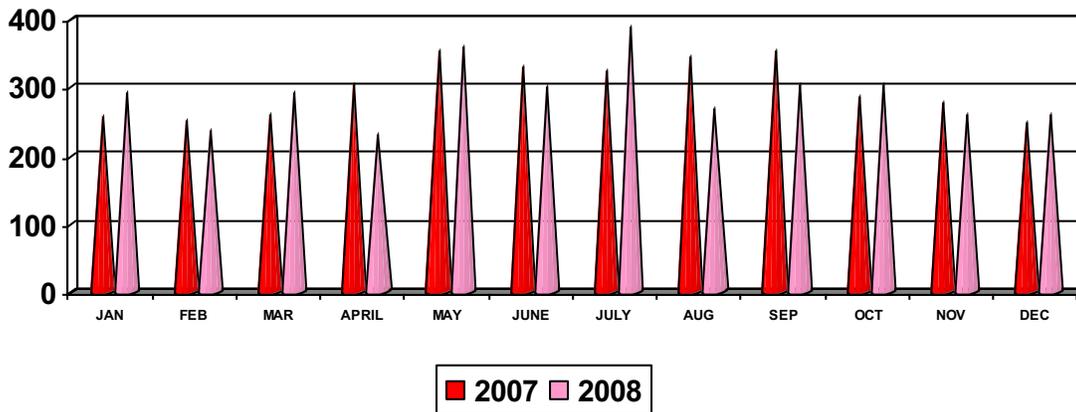


## 2008 STATISTICAL DATA OVERVIEW

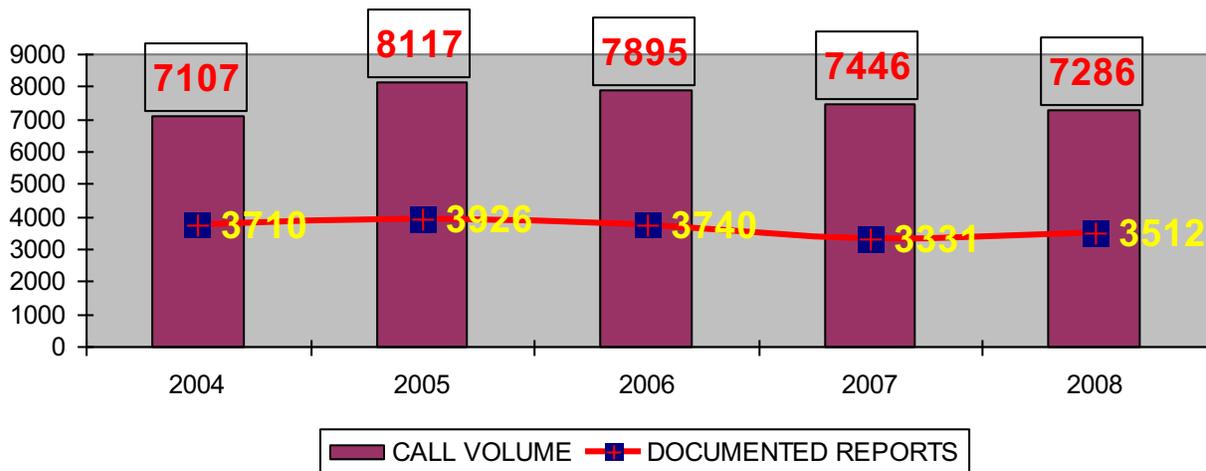
### CALLS FOR SERVICE



### DOCUMENTED COMPLAINTS

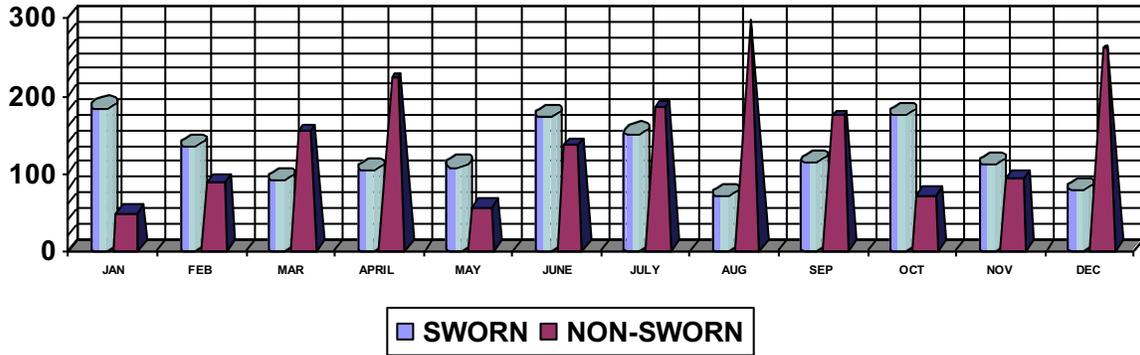


### CALL VOLUME/DOCUMENTED REPORT TRENDS 2004-2008

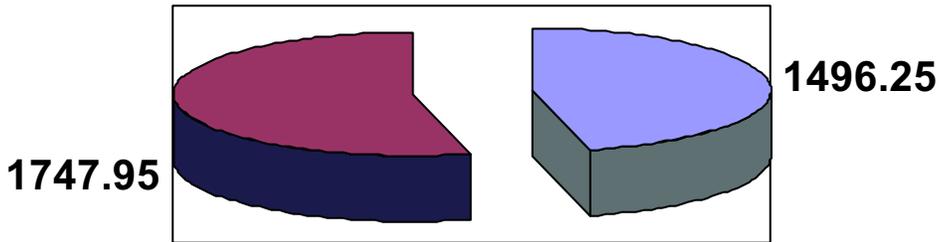


2008 STATISTICAL DATA OVERVIEW

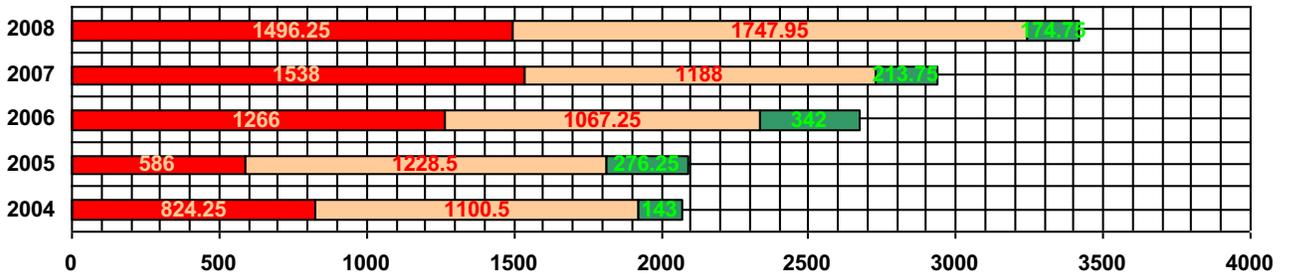
2008 MONTHLY OVERTIME HOURS SUMMARY



2008 OVERTIME HOURS SWORN VS. NON-SWORN



2004-2008 OVERTIME HOURS HISTORY

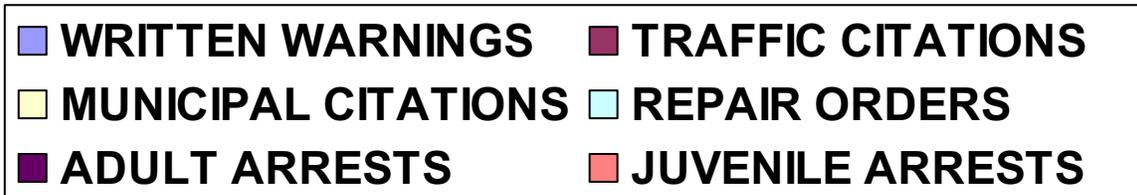
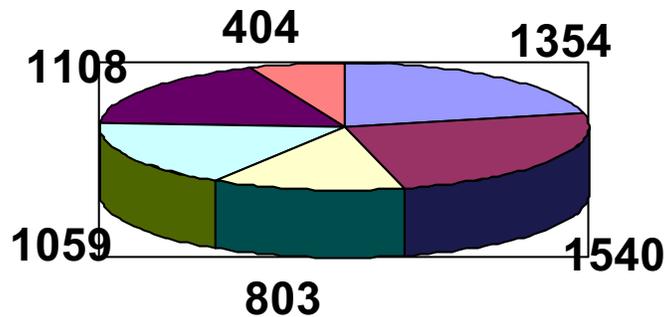


	2004	2005	2006	2007	2008
REIMBURSED	143	276.25	342	213.75	174.75
NON-SWORN	1100.5	1228.5	1067.25	1188	1747.95
SWORN	824.25	586	1266	1538	1496.25

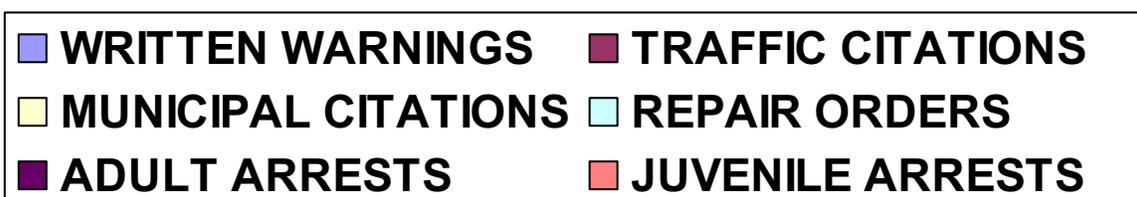
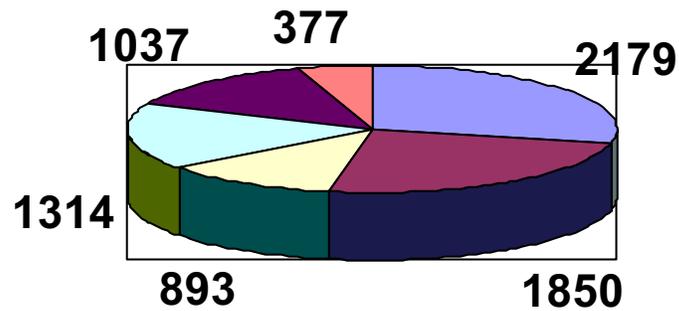
SWORN NON-SWORN REIMBURSED

### 2008 STATISTICAL DATA OVERVIEW

## 2007 ACTIVITY BREAKDOWN



## 2008 ACTIVITY BREAKDOWN



## Departmental Awards

In 2008, we began a tradition of recognizing those individual members that made significant contributions to the mission of the Hartford Police Department at a Common Council Meeting. We believe that it is important to “tell our story” so the citizens of Hartford know the good work being done by our staff.

•**Officer Jim Zywicki** was issued a Departmental **Com-mendation** for his work in develop-ing Hartford Police Explorer Post 9910.

•**Officer Tim Rohrer** was issued a Departmental **Com-mendation** for his work in get-ting both the Hunter and Boater Safety Programs up and running at HPD.

•**Officer Josh Krick** was issued a Departmental **Com-mendation** for his work in the Bicycle Patrol and for the Bicycle Safety Program he initiated here.

•**Detective Randy Abbott** was issued a Departmental Com-mendation for his consistent

demonstration of extraordinary abilities in the field of investiga-tions.

•**Lieutenant Scott MacFarlan** was awarded the 2007 **Officer of the Year Award** for his work coordinating our Community Outreach Pro-grams and his efforts to imple-ment the technological advances that we have determined to be necessary to operate a modern professional police department.

“Lieutenant Scott MacFarlan was awarded the 2007 Officer of the Year Award”



## The Strangest Call of 2008

Hartford made the national news in 2008 with one of the strangest arrests of the year.

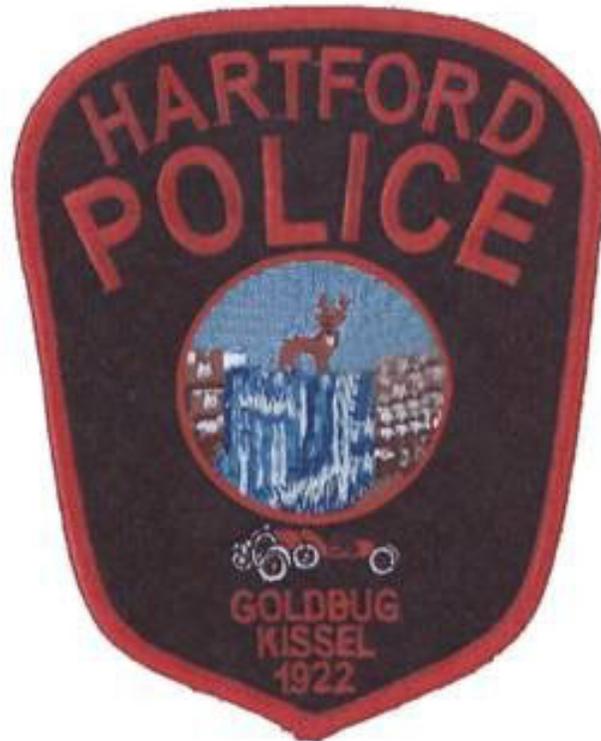
On July 8, 2008, Hartford Officers responded to a report of an armed robbery at the West Side Auto Mart. Investigation at the scene led to a 37-year-old Hartford man being arrested,



after stripping to his underwear, in an ill-fated at-tempt to change his appearance to facilitate his getaway. The suspect ultimately received a seven year sentence for his actions that day, but the story of his arrest will live on!

We're on the Web!

[www.ci.hartford.wi.us/Police](http://www.ci.hartford.wi.us/Police)



110 North Johnson Street  
Hartford, Wisconsin 53027  
Phone: (262) 673-2600  
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E-mail: [dgroves@ci.hartford.wi.us](mailto:dgroves@ci.hartford.wi.us)

## Hartford Police Explorer Chooses Law Enforcement Career

2008 will always have the distinguished honor of being the year that the first member of Hartford Police Explorer Post 9910 began their career in law enforcement.

Past member of our post, Mitchell Wegner, was hired as a part-time Police Officer with the Fox Lake Wisconsin Police Department. Mitch, also a former Police Intern with our department through W.C.T.C., was always an active member of our post. He demonstrated a willingness to volunteer his time and effort regularly to help with all types of departmental community outreach projects. This work ethic and dedication to putting "Service before

Self" will serve him and the citizens of Fox Lake well.

It is with great pride that we wish Officer Wegener every success in his new career! He will always be a part of the HPD family.

