

**CITY OF HARTFORD  
COMMON COUNCIL  
November 13, 2018**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, November 13, 2018, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

**PLEDGE OF ALLEGIANCE**

Mayor Michalak led the Common Council in the Pledge of Allegiance.

**ROLL CALL**

The Mayor and all Alderpersons were present except Alderperson Wintringer, who was absent and excused.

**UNANIMOUS CONSENT AGENDA**

MOTION by Alderperson Hegy, and seconded by Alderperson Garza that the following items on the unanimous consent agenda are approving by the Common Council:

- 1) The Common Council minutes of October 23, 2018.
- 2) Authorizing appropriate City officials to enter into a contract with Wondra Construction, Inc., Iron Ridge, for the rehabilitation of the Red Oak Sanitary Sewer Siphon at an estimated cost of \$15,900.
- 3) Suspension of the downtown parking regulations for the upcoming holidays from Friday, November 16, 2018 through Tuesday, January 1, 2019. MOTION CARRIED UNANIMOUSLY.

**COMMUNICATIONS**

There were no communications.

**APPEARANCES / CITIZENS COMMENTS**

There were no appearances / citizens comments.

**ALDERMANIC REQUESTS**

Alderperson Mixon thanked everyone involved with the Christmas parade the previous Saturday. She extended Thanksgiving greetings and gave a reminder of Small Business Saturday and to shop locally.

**PUBLIC HEARING "A"**  
**Amendment to the City of Hartford**  
**2030 Smart Growth Plan**

Mayor Michalak declared the public hearing open. The notice of public hearing as published in the 10/9/2018 Daily News, and as mailed to 17 affected property owners, was read by City Clerk Lori Hetzel.

The proposed amendment to the City of Hartford 2030 Smart Growth Plan and Long-Range Land Use Map is intended to allow rezoning and conditional use approval for accommodation and crafting retreat uses at the property located at 209 West Lincoln Avenue. The applicant is requesting commercial development for a crafting retreat house which could be rented for the weekend or overnight in order to work on craft projects in a group setting. Staff does not believe that the proposed crafting retreat house would alter the nature of the residential neighborhood or cause significant problems. However, given the residential nature of the surrounding neighborhood, staff believes that the Plan Commission and Common Council should specifically include in any approval that the City is only endorsing the specific land use proposal, and not a broader range of commercial uses.

Under appearances for, Jean Harley, 414 West Washington Avenue, spoke on the proposal for a crafting house at 209 West Lincoln Avenue. There were no appearances against the proposed amendment to the Smart Growth Plan. City Planner Drew responded to questions related to the proposal. There being no discussion by the Common Council, Mayor Michalak declared the public hearing closed.

Ordinance No. 1397

AN ORDINANCE REVISING THE 2030 CITY  
OF HARTFORD SMART GROWTH PLAN

MOTION by Alderperson Mixon, and seconded by Alderperson Hegy to suspend the rules for immediate consideration of proposed Ordinance 1397. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Mixon, and seconded by Alderperson Carroll for the adoption of proposed Ordinance 1397. MOTION CARRIED UNANIMOUSLY.

**PUBLIC HEARING "B"**  
**2019 Annual Budget**

Mayor Michalak declared the public hearing open. The notice of public hearing as published in the Daily News was read by City Clerk Lori Hetzel.

The proposed 2019 Annual Budget will result in a total property tax levy of \$7,815,574 and a property tax rate of \$6.0599 per \$1,000 of assessed valuation for Washington County properties and \$5.9517 per \$1,000 of assessed valuation for Dodge County properties. The budget conforms to the

**COMMON COUNCIL (11/13/2018)**

budget policies approved by the Common Council. City Administrator Volkert provided information on the proposed 2019 budget, and responded to questions.

There were no appearances for, nor any against the proposed 2019 budget. There being no discussion by the Common Council, Mayor Michalak declared the public hearing closed.

Resolution No. 3521

A RESOLUTION ADOPTING THE NECESSARY FUNDS FOR FISCAL  
YEAR 2019 AND ESTABLISHING THE GENERAL PROPERTY TAX

MOTION by Alderperson Mixon, and seconded by Alderperson Turchi for the adoption of proposed Resolution 3521. MOTION CARRIED UNANIMOUSLY.

Resolution No. 3522

A RESOLUTION ADOPTING THE SCHOOL BUDGET AND  
AUTHORIZING AND DIRECTING THE CITY CLERK TO SPREAD  
SAME UPON THE TAX ROLL OF THE CITY OF HARTFORD

MOTION by Alderperson Carroll, and seconded by Alderperson Fulop for the adoption of proposed Resolution 3522. MOTION CARRIED UNANIMOUSLY.

**STANDING COMMITTEES**

**Finance & Personnel Committee**

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll approving the following licenses: (bartender) Devin Croatt, Robert Dennis, Anthony Glaszcz, Heather Johnston, Shauna Kress. MOTION CARRIED UNANIMOUSLY.

**ORDINANCES  
(First Reading)**

**Ordinance No. 1396**

AN ORDINANCE AMENDING SECTION 42.04 OF THE  
HARTFORD MUNICIPAL CODE RELATING TO  
WASTEWATER RESERVE CAPACITY ASSESSMENT  
FEE FOR IN-CITY AND EXTRATERRITORIAL SEWER  
HOOKUP BETWEEN 2019 AND 2028

The current reserve capacity assessment fee schedule that was established in 1998 runs through the end of 2018. Ruekert-Mielke has completed an update to the City's sanitary sewer reserve capacity assessment fee forecast which reflects the most current annual estimates of

## **COMMON COUNCIL (11/13/2018)**

residential equivalent connections (RECs). The results show a temporary freeze of the 2018 fee at \$5,559 until the end of 2020. Starting in 2021 the fee would increase by 3% each year until 2028. At that time another study would need to be completed.

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll to suspend the rules for immediate consideration of proposed Ordinance 1396. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Turchi, and seconded by Alderperson Carroll for the adoption of proposed Ordinance 1396. MOTION CARRIED UNANIMOUSLY.

### **CITY ADMINISTRATOR'S REPORT**

City Administrator Volkert reviewed the third quarter summary comparison of the current year to the three prior years for general fund revenues and expenditures.

### **ADJOURNMENT**

MOTION by Alderperson Mixon, and seconded by Alderperson Turchi for adjournment. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Lori Hetzel, City Clerk

LH:pb  
CCNOV13.18  
Compiled by Pat Borlen, Deputy Clerk