

PUBLIC WORKS COMMITTEE

October 22, 2019

PRESENT: Chairperson Mixon, Members Hegy, Carroll, Garza

ALSO PRESENT: City Administrator Volkert, City Engineer Schall, Director of Public Works Kranz

Call to Order – Chairperson Mixon called the meeting to order at 6:30 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Roll Call – All members of the Committee were present.

Public Comment Period – None.

2019 Construction Project Update – City Engineer Schall gave an update on the 2019 construction projects, and responded to questions.

Amendment Sidewalk Repair/Replacement Policy – City Engineer Schall reviewed the amendments being proposed to the City's Sidewalk Repair/Replacement Policy. The policy was last updated in 2014. The first amendment is in regards to how the sidewalks are marked for repair or replacement. The Engineering Department no longer marks the repairs with an X. The policy will now only state that repairs are marked with pink paint. The other amendments concern billing and payment issues. These will bring the sidewalk policy in line with the typical billing procedures of the City. Property owner will be required to pay all costs within 30 days of being invoiced. If the cost exceeds \$1,000 the property owner may choose to enter into an installment payment plan, similar to how special assessments are collected.

MOTION by Alderperson Hegy, and seconded by Alderperson Garza approving the amendments to the sidewalk repair/replacement policy. MOTION CARRIED.

2020 Sidewalk Program – The Engineering Department is preparing to begin sidewalk inspections for the 2020 Sidewalk Program. Any sidewalks posing a safety hazard on those streets in the CIP will only be temporarily repaired until the streets are reconstructed. The 2020 Sidewalk Program will also include the installation of new sidewalk on the streets in the Lake View Acres 1st Addition. This will fulfill the requirements of the Developer's Agreement for this subdivision.

2020 Garbage and Recycling Brochure – The proposed 2020 garbage and recycling brochure which will be mailed to 1-4 family residents in December was reviewed.

Snowplowing/Salting Procedures – Director of Public Works Kranz provided information on the snowplowing/salting procedures for the City of Hartford. The City maintains approximately 88 miles of streets including connecting highways. There are many City parking lots from which snow must be removed. In addition, the City maintains approximately 2-½ miles of sidewalks and one mile of alleys. The Hartford Municipal Airport is plowed after the City streets are completed.

Adjournment – MOTION by Alderperson Carroll, and seconded by Alderperson Garza for adjournment. MOTION CARRIED.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb

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Compiled by Pat Borlen, Deputy Clerk

