

HARTFORD PARKS AND RECREATION COMMISSION MINUTES

Wednesday, September 5, 2018
6:30 PM – City Hall – Council Chambers

Present: Todd Rusniak, Karen Buhle, Jeff Troeller, Scott Helms, Amy Hoffmann, Joe Fulop
Excused: Mark Kohnhorst

1. President Rusniak called the meeting to order at 6:30 PM; "This is an open meeting under 19.81 to 19.98 of the Wisconsin State Statutes".
2. Approval of Minutes – **MOTION BY** Troeller seconded by Hoffmann to approve the August minutes.
MOTION CARRIED
3. Informational Monthly Staff Reports – Reviewed
4. Communication and Correspondence – The Director received a thank you note and plaque from "Shoot For A Cure" in recognition of the community service the Parks Department provides in delivering picnic tables for this fundraising event.
5. Appearances / Public Comments – None
6. Old Business – None
7. New Business

ADMINISTRATION

Comprehensive Outdoor Recreation Plan –

DRAFT DOCUMENTS CITY OF HARTFORD CROP 2018-2023 – A draft of the City's CORP Plan, as compiled by Becky Binns of MSA was shared with the Commission. Becky noted a few key items in the plan and stressed that should the Commission have any questions, comments or other input, they should share it with herself or the Director in the next few weeks as the final draft will be presented at the October meeting.

Becky pointed out that the growth of Hartford's population is outpacing the rest of Washington and Dodge County and the State. She also commented that park usage has increased over the last 10 years. She reminded the Commission the overall goal is to provide sufficient amount of parkland to meet current and future needs.

Becky directed the Commission towards the last chapter of the CORP. This chapter included every park in the City, the improvements for each park the Commission and Staff see needed, the priority ranking of those improvements and the estimated cost of each improvement.

PARK CONCEPT PLANS – The Commission briefly reviewed the updated concept plans for both Charles Brasure and Centennial Park. Comments from the Commission on those concept plans was very favorable.

Fall Activity Guide - Commission received a copy.

Recommendation and Approve Midwest Athletic to Complete Independence Park Infield Renovations of West and North Diamonds – Executive Summary – The 2018 CIP includes \$25,000 for baseball infields repair at Independence Park including adding new base mix, repair grass along infields, laser grading and installing top dressing. Two companies bid on the project – Midwest Athletic Fields in Watertown, WI and H&K Sport Fields of Egg Harbor, WI. There was a significant difference in the price bid amounts. H&K's proposal included over double amount of base materials and top dressing than Midwest. The Director did call Midwest to confirm they felt

comfortable with the material amounts as listed in their proposal. They were. Midwest completed the renovation at the Lincoln Athletic Fields in 2017. That project included the same process and materials except for at Independence, Staff is not requesting clay mix for the pitcher's mound and batter's box due to the maintenance required with a clay mix. All that use the LAF diamonds agree that the quality of work, drainage and playing conditions are significantly better after Midwest's renovation.

While staff originally hoped to have the East, West and North field completed this year, the budget only allows for two. Staff believes the priority fields would be West and North due to club, high school and recreation use of those two fields. Midwest's proposal for both of those fields is \$24,700.

MOTION BY Hoffman, seconded by Fulop to accept staff's recommendation for Midwest Athletic Fields, Watertown, WI for the completing of infield repairs at Independence Park West and North fields as proposed for a total cost of \$24,700.

MOTION CARRIED

RECREATION PROGRAMS / ACTIVITIES

Tree Climbing, September 25
Indoor Archery, Starts September 26
After School Program & Middle School Hoops, Starts October 2
Adult Fitness Classes – Session 1 Starts Week of September 17

ADULT / YOUTH SPORT

Youth Flag Football – The two practices for this program have been held and schedules for Saturday games made and mailed to players. The High School Players have drafted their teams and are ready to start games this Saturday. The supplement practice program held on Wednesday nights begins next week.

Punt Pass and Kick – Local competition held before the High School football game on September 21. Winners will show their skills during half time of the football game.

Adult Volleyball League – Monday night, co-ed, un-officiated league begins next week with 8 teams.

AQUATICS

Veterans Memorial Aquatic Center –

REPORT OF 2018 OPERATIONS– An end of season report will be shared at next month's Commission meeting. The Director believes we will be very close to both the expense budget and projected revenue budget and could break even this year.

REVIEW OF CONTRACTOR FILTER REPAIR PROJECT SCHEDULE – A larger filter has been leaking since opening. The contractor has tried two different repair methods over the last two years with no success. At this point the contractor will be replacing the entire filter.

Signicast Aquatic Center

DEHUMIDIFICATION PROJECT – The new system is up and running. The entire project went very smoothly.

SEPTEMBER OPENINGS AND PROGRAMS – The lap swim began on September 4. Open swim and Toddler swim will begin the week of September 10. Swim lessons start on September 8. Staff is ready.

PARKS OPERATIONS

Alpine Garden Dedication Review – The Beautification Committee held a dedication for the Alpine Garden they constructed along the north edge of the river west of the dam. The Committee hopes to continue their work on the south edge of the river with additional plantings of shrubs and trees to provide a screening along the path from the dam to City Hall.

Eagle Scout Project- Craig Beine's Eagle Scout project, to build a new mini shelter/picnic space in Jordan park continues to move forward. Craig is finalizing materials, has excavated and graveled the sign and hopes to finish it within the next month.

Park Project Report – The tennis court resurfacing is complete and looks great. The basketball courts at Willowbrook should be done later this week.

Other special projects for the month include removing trees along the river, stump grinding on 10 EAB trees in veterans Park, and GaGa Pit resurface, site landscaping repairs/topsoil seed.

OTHER REPORTS /COMMISSION REQUESTS

None

ADJOURNMENT

MOTION BY Troeller, seconded by Fulop to adjourn at 7:55 PM.

MOTION CARRIED

Submitted by Mike Hermann and Sara Cummings

"Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting." Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) such attendance may be considered a meeting of the Common Council may attend the meeting without violating the open meeting law."