

**CITY OF HARTFORD
COMMON COUNCIL
April 10, 2018**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, April 10, 2018, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

PLEDGE OF ALLEGIANCE

Mayor Michalak led the Common Council in the Pledge of Allegiance.

ROLL CALL

The Mayor and all Alderpersons were present except Alderperson Wintringer, who was absent and excused.

UNANIMOUS CONSENT AGENDA

MOTION by Alderperson Hegy, and seconded by Alderperson Randolph that the following items on the unanimous consent agenda are approved by the Common Council:

- 1) The Common Council minutes of March 13 and 27, 2018.
- 2) Authorizing the purchase of three 2018 Ford Police Interceptor SUV's from Ewald Automotive Group, per bid specifications, for a combined price not to exceed \$95,812.50 and to utilize remaining project funds to place these vehicles into service; and further authorizing appropriate City officials to dispose of the three 2016 Ford Police Interceptors by utilizing the services of Auctions Associates, Ripon.
- 3) Authorizing appropriate City officials to enter into a contract with Ptaschinski Inc., Beaver Dam, for the 2018 Maple Avenue reconstruction in the estimated bid amount of \$424,462.50. MOTION CARRIED UNANIMOUSLY.

COMMUNICATIONS

There were no communications.

APPEARANCES / CITIZENS COMMENTS

Bill Ohm, 4214 North Main Street, provided an update on a proposed Memorandum of Understanding between Mr. Neuville, the developer of the proposed attachment of land in the City/Town Intermunicipal Agreement, and himself as an adjacent property owner.

Carrie Josten, 4160 North Main Street, made some comments on the proposed development which is included in the City/Town Intermunicipal Agreement.

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ALDERMANIC REQUESTS

Alderman Randolph thanked those who voted for him on April 3rd. Alderman Mixon thanked the police department for all their work in apprehending the individuals who were responsible for shooting out car windows in the City. Alderman Jewell made some departing remarks as this will be his last Council meeting. Several aldermen thanked Alderman Jewell for his service as alderman. Alderman Hegy mentioned that the Mid-Moraine Legislative Committee will be meeting the evening of April 11th at the Jackson Village Hall. Alderman Rusniak noted that the Friends of the Library will be holding their book sale at the Library on April 12th, 13th and 14th. Also, on April 16th Papa Murphy's Pizza will donate \$2.00 to the Friends of the Library for each pizza sold that day.

MAYOR'S REPORT

Mayor Michalak noted that the Washington County Board will be meeting April 17th. The Mayor clarified some comments he had previously made relating to the City/Town Intermunicipal Agreement. The Mayor also thanked Alderman Jewell for his service and wished him well.

STANDING COMMITTEES

Finance & Personnel Committee

MOTION by Alderman Randolph, and seconded by Alderman Jewell approving the following licenses: (bartender) Jennifer Prill. MOTION CARRIED UNANIMOUSLY.

Utility Committee

The Utility Billing Department currently sends out over 7,000 utility bills on a monthly basis. The printing and stuffing of utility bills has become much more labor and time intensive. In order to increase efficiency and productivity staff is recommending the outsourcing of this process to Infosend, a company that works with WPPI and currently has 30 member utilities using this service. The implementation fee of \$2,000, the one-time postage refundable deposit of \$2,730, and a monthly increase of \$289 will be split among electric, water, sewer, and recycling.

MOTION by Alderman Mixon, and seconded by Alderman Hegy to contract with Infosend for the printing and mailing of utility bills. MOTION CARRIED UNANIMOUSLY.

PARKS AND RECREATION COMMISSION

Parks & Recreation Director Hermann provided information on the single bid received from J & H Heating for the Signicast Family Aquatic Center Leisure Pool and Therapy Pool Dehumidification System Control Projects for a total cost not to exceed \$204,960, and responded to questions.

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MOTION by Alderperson Randolph, and seconded by Alderperson Rusniak to accept the bid from J & H Heating Inc., Port Washington, to complete the Signicast Family Aquatic Center Leisure Pool and Therapy Pool Dehumidification System Control Projects, for a total cost not to exceed \$204,960. MOTION CARRIED UNANIMOUSLY.

The 2018 CIP includes \$34,500 for the upgrade of the Recreation Center Fitness strength line, free weight room benches, and cardio fitness equipment. Parks & Recreation Director Hermann provided information on the fitness equipment being recommended for purchase.

MOTION by Alderperson Randolph, and seconded by Alderperson Kohler approving the purchase of a Matrix Versa Plus strength line from Summit Commercial Fitness for a total cost not to exceed \$23,065, and a Hoist Olympic 3-way bench and the Free Motion E85 elliptical from Direct Fitness Solutions at a cost not to exceed \$6,473. MOTION CARRIED UNANIMOUSLY.

**ORDINANCES
(First Reading)**

Ordinance No. 1383

AN ORDINANCE CORRECTING THE ALDERMANIC
DISTRICT PLACEMENT FOR 1300 WEST SUMNER STREET
TAX KEY NUMBERS 36-1901-004-003 & 004

MOTION by Alderperson Randolph, and seconded by Alderperson Hegy to suspend the rules for immediate consideration of proposed Ordinance 1383. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Carroll, and seconded by Alderperson Rusniak for the adoption of proposed Ordinance 1383. MOTION CARRIED UNANIMOUSLY.

Ordinance No. 1384

AN ORDINANCE AMENDING SECTION 42.04(1) OF
THE CODE ENTITLED DIGITAL MEDIA FEES

MOTION by Alderperson Randolph, and seconded by Alderperson Carroll to suspend the rules for immediate consideration of proposed Ordinance 1384. MOTION CARRIED UNANIMOUSLY.

MOTION by Alderperson Jewell, and seconded by Alderperson Turchi for the adoption of proposed Ordinance 1384. MOTION CARRIED UNANIMOUSLY.

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CITY ADMINISTRATOR'S REPORT

City and Town Intergovernmental Agreement

The Common Council discussed the proposed intergovernmental agreement at previous meetings. The only change is that the City has entered into a Memorandum of Understanding with Mr. Neuville relating to wetland mitigation. The City is not involved with the private issue between Mr. Neuville and Mr Ohm, the developer and adjacent property owner. Staff responded to questions relating to the proposed agreement.

Resolution No. 3503

CITY OF HARTFORD
WASHINGTON COUNTY, WISCONSIN

FINAL RESOLUTION REGARDING INTERGOVERNMENTAL AGREEMENT

MOTION by Alderperson Hegy, and seconded by Alderperson Rusniak for the adoption of proposed Resolution 3503. ROLL CALL: "Ayes" 6 (Alderpersons Hegy, Jewell, Carroll, Rusniak, Mixon, and Randolph) "Nays" 2 (Alderpersons Turchi and Kohler). MOTION CARRIED.

Lease Agreement with Ad-ucation Media, LLC

City Administrator Volkert provided information on a lease agreement with Ad-ucation Media for a digital message center sign to assist local business promote existing job opportunities and product and service offered in Hartford. The City has available space in the front of the City Garage on West Sumner Street.

MOTION by Alderperson Randolph, and seconded by Alderperson Mixon approving a lease agreement with Ad-ucation Media, LLC for a community sign. MOTION CARRIED UNANIMOUSLY. (Alderperson Jewell left the meeting prior to the discussion and vote on the proposed lease agreement.)

Resignation of Robert Jewell

Robert Jewell has submitted a letter of resignation as First District Alderperson effective July 11, 2018. The resignation is purely to remove any perception of a conflict of interest due to the ongoing contract between the City and his company, Ad-ucation Media.

City Clerk Lori Hetzel provided information on the procedure for filling the vacant First District Alderperson seat.

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Fourth Quarter 2017 Financial Report

City Administrator Volkert commented on the fourth quarter summary comparison of the current year to the two prior years for general fund revenues and expenditures.

ADJOURNMENT

MOTION by Alderperson Mixon, and seconded by Alderperson Randolph for adjournment. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,
Lori Hetzel, City Clerk

LH:pb
CCAPR10.18
Compiled by Pat Borlen, Deputy Clerk