

**CITY OF HARTFORD  
COMMON COUNCIL  
January 14, 2020**

The Common Council of the City of Hartford, Washington and Dodge Counties, Wisconsin, met for its regularly scheduled meeting on Tuesday, January 14, 2020, 7:00 p.m., in the Common Council Chambers of Hartford City Hall, 109 North Main Street, Mayor Timothy Michalak presiding.

**PLEDGE OF ALLEGIANCE**

Mayor Michalak led the Common Council in the Pledge of Allegiance.

**ROLL CALL**

The Mayor and all Alderpersons were present.

**UNANIMOUS CONSENT AGENDA**

MOTION by Alderperson Hegy, and seconded by Alderperson Turchi approving the following unanimous consent agenda items.

- A) The Common Council minutes of December 10, 2019.
- B) Authorizing appropriate City officials to enter into an agreement with Lakeside International Trucks for the purchase of a new 2020 International Dump Truck and an agreement with Burke Truck and Equipment for a Patrol Truck package, for a combined cost of \$182,949.81. MOTION CARRIED UNANIMOUSLY.

**COMMUNICATIONS**

City Clerk Lori Hetzel noted that the next Mid-Moraine dinner meeting will be January 22<sup>nd</sup> with the City of Hartford host community. Any elected official attending should contact the Clerk's office so reservations can be made.

City Clerk Lori Hetzel provided information on the alderperson offices for the spring election. First District Incumbent Jeff Turchi is running unopposed. Second District Incumbent Dennis Hegy is running unopposed. Kyle Sikora and Kathy Isleb are running for the Third District Alderperson position.

**APPEARANCES/CITIZENS COMMENTS**

Mike Meyer, 6976 Lark Ave, appeared speaking on the higher cost for his property to connect to City sanitary sewer when it is installed versus the cost of a mount system. Pat Frank, 2932 STH 83, Don Horen, 6809 Lee Road, and Werner Dorner, 2920 STH 83 appeared all speaking in support of the installation of sanitary sewer to portions of STH 83 and Lee Road which will be considered later in the meeting.

## **COMMON COUNCIL (1/14/2020)**

Daniel O'Reilly appeared with respect to obtaining a transient merchant license to set up appointments for free quotes on windows, siding, tubs and showers for Sidex Corp of WI.

### **MAYOR'S REPORT**

Mayor Michalak commented on a cyber workshop he, along with City Administrator Volkert and Director of IT Jack Ewing, attended earlier in the day.

### **ALDERMANIC REQUESTS**

Aldersperson Hegy provided information on the recent Mid-Moraine Legislative Committee meeting. Aldersperson Rusniak encouraged all elected officials to attend the Mid-Moraine meeting being hosted by the City of Hartford.

### **PUBLIC HEARING "A"**

Final Special Assessment for Sanitary Sewer  
to portions of STH 83 and Lee Road

Mayor Michalak declared the public hearing open at 7:21 p.m. The notice of public hearing as published in the Daily News was read by City Clerk Lori Hetzel.

Staff provided information on the sanitary sewer extension to portions of State Hwy 83 and Lee Road in the Town of Hartford. This sanitary sewer extension will benefit 14 properties. The total estimated cost for the project is \$310,500 with a cost per property of \$22,142.86. Special assessments will only be collected after a property chooses to connect to the new sewer. When a property connects to the sewer, the final resolution allows up to a five year payment plan. Due to the higher costs, the Common Council previously presented and discussed an option of offering a City rebate to those properties connecting within the first three years.

There were no appearances for, nor any against the installation of the sanitary sewer and final special assessments. Staff responded to aldersperson questions relating to the project. Alderspersons Kohler, Turchi, Garza, and Wintringer all noted that they do not support an option of offering a City rebate to those properties connecting within the first three years. Aldersperson Hegy commented on the project. There being no further discussion, Mayor Michalak declared the public hearing closed at 7:38 p.m.

Resolution No. 3554

A FINAL RESOLUTION FOR THE LEVYING AND COLLECTING OF  
SPECIAL ASSESSMENTS UNDER SECTION 66.0703 WISCONSIN  
STATUTES FOR THE INSTALLATION OF SANITARY SEWER  
EXTENDING TO PORTIONS OF STATE HWY 83 AND LEE ROAD  
LOCATED IN SECTIONS 28 & 33, T10N, R18E, CITY OF HARTFORD  
AND TOWN OF HARTFORD, WASHINGTON COUNTY, WISCONSIN

**COMMON COUNCIL (1/14/2020)**

MOTION by Alderperson Kohler, and seconded by Alderperson Garza for the adoption of proposed Resolution 3554.

MOTION by Alderperson Hegy, and seconded by Alderperson Fulop amending the motion to provide a City rebate to those properties connecting within the first three years. ROLL CALL: "Ayes" 3 (Alderpersons Hegy, Rusniak, Fulop) "Nays" 6 (Alderpersons Turchi, Kohler, Wintringer, Garza, Mixon, Carroll). MOTION DEFEATED.

On the main motion for the adoption of Resolution 3554: MOTION CARRIED UNANIMOUSLY.

**PUBLIC HEARING "B"**

Final Special Assessments for  
Weights and Measures Inspections  
July 2018 – June 2019

Mayor Michalak declared the public hearing open at 7:42 p.m. The notice of public hearing as published in the 12/20/2019 Daily News, and as mailed to 15 affected businesses, was read by City Clerk Lori Hetzel.

The City contracts with the Wisconsin Department of Agriculture, Trade and Consumer Protection to provide mandated inspections of businesses which operate weights and measures devices. The City will collect \$4,800 in special assessments for this mandated service.

There were no appearances for, nor any against the proposed special assessments. There being no discussion by the Common Council, Mayor Michalak declared the public hearing closed at 7:44 p.m.

Resolution No. 3556

A FINAL RESOLUTION FOR THE LEVYING AND COLLECTING OF  
SPECIAL ASSESSMENTS UNDER SECTION 66.0703, WIS STATS,  
FOR THE JULY 2018 – JUNE 2019 WEIGHTS AND MEASURES  
INSPECTIONS PERFORMED BY THE STATE OF WISCONSIN  
DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER  
PROTECTION, AND PURSUANT TO MUNICIPAL CODE SECTION 32.08

MOTION by Alderperson Fulop, and seconded by Alderperson Turchi approving proposed Resolution 3556. MOTION CARRIED UNANIMOUSLY.

**STANDING COMMITTEES**

**Finance & Personnel Committee**

**COMMON COUNCIL (1/14/2020)**

MOTION by Alderperson Wintringer, and seconded by Alderperson Mixon approving the following bartender licenses: Wendy Kuntz, Caitlyn Perez. MOTION CARRIED UNANIMOUSLY.

**OTHER COMMITTEE REPORTS**

**Jack Russell Memorial Library Board**

The 2020 Library budget includes \$80,000 for the exterior wood restoration project at the Jack Russell Memorial Library. Three bids were received for the project, with Milbach Construction Services being the low bid at \$83,715. The library reserve fund has an adequate fund balance to cover the budget shortfall. Parks & Recreation Director Mike Hermann provided information on the project, and responded to questions.

MOTION by Alderperson Carroll, and seconded by Alderperson Hegy approving a contract with Milbach Construction Services, Kaukauna, to complete the Jack Russell Memorial Library Wood Restoration Project for a total cost not to exceed \$83,715. MOTION CARRIED UNANIMOUSLY.

**RESOLUTIONS**

Resolution No. 3555

**RESOLUTION REGARDING DOWNTOWN LIGHTS**

The Business Improvement District successfully raised money for the downtown building lights, and established a fund for ongoing maintenance of the lights. The City of Hartford, in its sole discretion, assumes the management and maintenance responsibilities for the downtown lights, and the Business Improvement District shall have no ongoing obligation of the lights.

MOTION by Alderperson Turchi, and seconded by Alderperson Mixon for the adoption of proposed Resolution 3555. MOTION CARRIED UNANIMOUSLY.

Resolution No. 3557

**A RESOLUTION APPROVING A DISTRIBUTION EASEMENT (GAS)  
ON CITY OF HARTFORD LAND AT SOUTHEAST CORNER  
OF N WACKER DRIVE AND W WISCONSIN STREET**

Wisconsin Gas LLC has requested a Distribution Easement to install underground utility facilities at the southeast corner of N Wacker Drive and W Wisconsin Street on City of Hartford owned property. As a result of the N Wacker Drive bridge replacement, WE Energies will need to relocate a section of gas main.

MOTION by Alderperson Hegy, and seconded by Alderperson Carroll for the adoption of proposed Resolution 3557. MOTION CARRIED UNANIMOUSLY.

**CITY ADMINISTRATOR'S REPORT**

Bids were received for sanitary sewer to portions of STH 83 and Lee Road in the Town of Hartford. The low bidder was Kruczek Construction, Inc., Green Bay, in the amount of \$295,000. As Kruczek has not previously completed work for the City of Hartford, references have been checked and the company appears to have performed well on previous projects.

MOTION by Alderperson Wintringer, and seconded by Alderperson Carroll authorizing appropriate City officials to enter into a contract with Kruczek Construction, Inc., Green Bay, for the 2020 Sanitary Sewer Extension – 1 (Lee Road and STH 83) project with an estimated bid amount of \$295,000. MOTION CARRIED UNANIMOUSLY.

Bids were received for the N Wacker Drive Bridge Watermain Relay (W Sumner Street to W Wisconsin Street) project. The low bidder was Soper Grading & Excavation LLC, Oshkosh, in the amount of \$265,100. As Soper is a new company as of 2019 and has not previously completed work for the City of Hartford, references have been checked and the company appears to have performed well on previous projects. \$250,000 was budgeted for this project; the remaining budget shortfall amount will come from the Water Utility retained earnings.

MOTION by Alderperson Fulop, and seconded by Alderperson Mixon authorizing appropriate City officials to enter into a contract with Soper Grading and Excavating LLC, Oshkosh, for the N Wacker Drive Bridge Watermain Relay (W Sumner Street to W Wisconsin Street) in the estimated bid amount of \$265,100. MOTION CARRIED UNANIMOUSLY.

**ADJOURNMENT**

MOTION by Alderperson Mixon, and seconded by Alderperson Turchi for adjournment. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,  
Lori Hetzel, City Clerk

LH:pb  
CCJAN14.20  
Compiled by Pat Borlen, Deputy Clerk