

## FINANCE & PERSONNEL COMMITTEE

January 8, 2019

PRESENT: Chairperson Rusniak, Members Wintringer, Kohler, and Fulop

ALSO PRESENT: City Administrator Volkert, City Clerk Hetzel, Police Chief Groves

Call to Order – Chairperson Rusniak called the meeting to order at 6:45 p.m. in the Common Council Chambers of Hartford City Hall, 109 North Main Street.

Roll Call – All members of the Committee were present.

Public Comment Period – None.

Licenses – MOTION by Alderperson Kohler, and seconded by Alderperson Wintringer recommending to the Common Council bartender licenses for Gloria Mattice and Jenna Yadro. MOTION CARRIED.

Amendment to Municipal Code Sections 5.08 and 42.02(1) – Hartford Union High School has installed panic alarm systems in their facility that allow them to immediately broadcast panic alarms on the Hartford Police Department radio system. To avoid potential abuse by ensuring the enforceability of misuse, it has become necessary to amend Section 5.08 of the municipal code. Additionally, Section 42.02(1) (Bond Schedule) should be amended to create corresponding forfeitures for these violations.

MOTION by Alderperson Wintringer, and seconded by Alderperson Fulop recommending to the Common Council an ordinance amending Sections 5.08 and 42.02(1) of the municipal code relating to private alarm systems. MOTION CARRIED.

Part-Time Communications Officer Vacancy – The Police Department has received a resignation from one of its part-time Communications Officers effective 12/25/2018. This will drop the staffing levels of the Emergency Communications Center to below authorized levels. The department is requesting approval to generate an eligibility list to fill the vacancy as soon as possible, and to maintain that eligibility list for any potential future vacancies. There would be no additional salary or benefits to fund this position as it is already included in the 2019 personnel budget.

MOTION by Alderperson Kohler, and seconded by Alderperson Fulop authorizing appropriate City officials to establish a current Communications Officer Eligibility List to fill the vacated 50% Part-Time Communications Officer position, contingent upon Police and Fire Commission approval as set forth by State Statute 62.13(4)(a). MOTION CARRIED.

Adjournment – MOTION by Alderperson Wintringer, and seconded by Alderperson Fulop for adjournment. MOTION CARRIED.

Respectfully submitted,  
Lori Hetzel, City Clerk

LH:pb

FPJAN8.19

Compiled by Pat Borlen, Deputy Clerk