

**HARTFORD PARKS AND RECREATION COMMISSION
MINUTES**

Wednesday, July 6

5:30 PM – Recreation Center – Conference Room

Present: Jeff Troeller, Amy Hoffmann, Joe Kohler, Scott Helms, Dave Ziemer, Mark Kohnhorst

Excused: Todd Rusniak

1. President Troeller called the meeting to order at 5:30 PM; "This is an open meeting under 19.81 to 19.98 of the Wisconsin State Statutes".
2. Approval of Minutes –
MOTION by Troeller seconded by Hoffmann to approve the June Minutes.
MOTION CARRIED
3. Informational Monthly Staff Reports – Reviewed.
4. Communication and Correspondence – None
5. Appearances / Public Comments – The Director welcomed and introduced the interim High School Administrator, Dr. Attila Weninger, who joined meeting and parks tour.
6. Old Business – None
7. New Business

ADMINISTRATION

Discussion of CIP Projects for 2017-2021 – The 2017 CIP includes \$17,000 for the last backstop at Independence Park ball diamonds, \$79,500 for bridge and board walk for the Rubicon River trail behind Sycamore Tree Daycare that leads to the 24 acre parcel of land the City owns north of the river and east of Riverbend Drive (the Director does hope to apply for grant money to cover half of that expense), \$75,000 for a pre-fab bathroom structure for Centennial Park, \$25,000 for the resurfacing of the tennis/basketball courts that must be done every 5-7 years, and \$38,000 for the Centers parking lot to be patched and seal coated. The one project the Director anticipates adding \$25,000 to the 5 Year CIP is for the year 2021 for re-painting the outdoor pool which will need to be done every 5 years. .

Discussion of 2017 Operational Budget Schedule – The Director did not expect to make any major changes to the 2017 Operational Budget but commented that seasonal employee wages, in particular pool staff wages, will be looked at for possible increases. Staff will base any potential increases on current market standards by doing surveys with other departments and similar operations.

Review and Consideration of Special Youth Group Veterans Memorial Aquatic Center Swims – Executive Summary
- The Parks and Recreation Department was asked to consider offering discounts to youth organizations for the Veterans Memorial Aquatic Center, specifically, the Boys and Girls Club. Staff felt that should a discount be offered to the Boys & Girls Club, other non-profit youth groups should also be considered such as the City's own Hartford Playground Camp, Washington County 4H Club, and Hartford Scout groups. Staff would consider offering special non-profit youth days in which there would be a discount of 50% off the daily admission fee.

A second opportunity considered would be to offer private rental discounts to non-profit youth groups. This private rental would be for youth, families and leaders of the organization. This can be open to Hartford Club Team Sports, Hartford Scout groups, Washington 4H and the Hartford/Washington County Boys & Girls Club.

For the current 2016 private rental prices, staff suggests that a private rental would be discounted to \$650. This is \$250 off the private rental fee plus includes an extra 100 persons before additional fees would be charged. Each additional admission over 300 would be \$2 per person. Staff also recommends discounts on popcorn, slushies and hotdogs be available during private rentals.

Alderperson Kohler was hesitant about offering such discounts on private rentals. But in general, the Commission felt comfortable with offering special discount days. Commission Kohhorst suggested focusing on offering discount dates in June when attendance is likely lower than the normally hotter July and August months.

MOTION BY Kohnhorst, seconded by Helms to offer 50% off youth daily admission for Hartford non-profit youth organizations as arranged by the organization and Recreation Staff and to also offer private rental discounts for Hartford non-profit youth organizations, including the families of the organization. Discounts on popcorn, slushies and hot dogs would also be available during private rentals.

MOTION CARRIED

RECREATION PROGRAMS / ACTIVITIES

All summer programs are going well.

ADULT / YOUTH SPORT

All sport programs, including youthball and tennis lessons, are going well.

AQUATICS

The Commission toured the new Veterans Memorial Aquatic Center and taste tested some of the Concession products.

PARKS OPERATIONS

The Commission toured the following parks:

Centennial Park – The Commission reviewed the pond embankment project, the upcoming bathroom CIP project and the Volunteers For A Beautiful Hartford riverbank project west of the post office.

Rotary Park – The Commission reviewed the new bridge and walking path around the east half of the Mill Pond.

Libby Lagoon – The Commission reviewed the footbridge as completed by Eagle Scout John Scepaniski last year, and the footpath from the bridge in between the two halves of the lagoon that will be Mike Scepaniski's Eagle Scout Project this year.

OTHER REPORTS /COMMISSION REQUESTS

Alderperson Kohler mentioned to the Commission that Eagle Scout Tate Stoeckmann will be working on his Eagle Scout project on Saturday, July 9. Tate will be constructing the Gaga Ball Pit at Woodlawn Park.

ADJOURNMENT

MOTION by Jeff Troeller seconded by Scott Helms to adjourn at 8 PM.

MOTION CARRIED

Submitted by,

Sara Cummings

"Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting." Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993) such attendance may be considered a meeting of the Common Council may attend the meeting without violating the open meeting law."