

Jack Russell Memorial Library Board
Annual Meeting – Wednesday, October 14th, 2020
Jack Russell Memorial Library Community Room – 4:30pm

This is a special meeting of the Jack Russell Memorial Library Board of the City of Hartford. Prior to this meeting, notice was given to the public by posting on the City Office Meeting Boards and the Jack Russell Memorial Library. In addition, 24 hours before the meeting this agenda was placed in the City Office mailbox of the Daily News.

- I. CALL MEETING TO ORDER
- II. PUBLIC COMMENT PERIOD/APPEARANCES (5 Minute Limit)
- III. OLD BUSINESS
 - A. Washington County / Monarch Library System Operating Updates – Discussion Only
 - B. Friends of the Library – Discussion Only
 - C. 2021 Budget – Review of Trends and Narrative Submitted to City – Discussion Only
- IV. NEW BUSINESS
 - A. Library Cards and Borrowing Privileges – Update to include Hold N Go service with myLIBRO App– Action
 - B. 2021 Holiday Closing Schedule - Action
 - C. Closing Library Service at 5pm on Tuesday, November 3rd for Presidential Election Evening Activity- Action
 - D. Youth Services Librarian Report – Discussion only
 - E. Library Director Report – Discussion only
- V. UNANIMOUS CONSENT AGENDA – Action
 - A. Approval of Library Board meeting minutes.
 - 1. September 9th, 2020
 - B. Financial statements
 - 1. Financial Report comparing Budgeted Versus Actual Numbers – September 2020
 - 2. Monthly Library Bills for Library Board Review and Approval – September 2020
 - C. Jack Russell Memorial Library Usage and Services Report – September 2020
 - D. Youth Services Monthly Program Report – September 2020
- VI. CORRESPONDENCE - Discussion
 - A. Acknowledgement letter to Ms. Brenda Koepfel for two books donated by Hartford Women's Club in honor of the birth of two grandchildren
 - B. Letter from Hartford Lioness with \$700 donation
 - C. Thank you letter to Hartford Lioness for donation
- VII. UPCOMING LIBRARY BOARD MEETINGS
 - A. Discussion of next meeting date – November 11th, 2020
- IX. ADJOURNMENT

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting.

Members of the City Council may attend the above meeting. Pursuant to State ex re. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993) such attendance may be considered a meeting of the Common Council. This notice is given so that members of the Common Council may attend the meeting without violating open meeting law.