HARTFORD
WISCONSIN

CITY HALL • 109 NORTH MAIN STREET • HARTFORD, WI 53027

AGENDA
CITY OF HARTFORD UTILITY COMMITTEE
CITY HALL COUNCIL CHAMBERS
Monday, August 31, 2020
6:00 pm

This is a regularly scheduled meeting of the Utility Committee of the City of Hartford. Prior to this meeting, notice was given to the public by posting an agenda on the City Office Meeting Board, Library Bulletin Board, and Police Bulletin Board. In addition, the Daily News (the official City newspaper) was given notice of this meeting and an agenda was placed in their City Office mailbox at least 24 hours ago.

1) Call to Order

2) Public Comment Period

3) Update on electric service interruptions and water main breaks

4) Discussion and consideration of approving the application for sewer lateral replacement reimbursement by Chris Gschwender, 337 East Lincoln Avenue, at a cost not to exceed $2,400 (Executive Summary attached)

5) Presentation of Utilities 2021 – 2025 Capital Improvement Program projects
(ci.hartford.wi.us/DocumentCenter/View/5163/Electric-Utility)
(ci.hartford.wi.us/DocumentCenter/View/5171/Water-Utility)
(ci.hartford.wi.us/DocumentCenter/View/5168/Sewer-Utility)

6) Review of the 2021 CIP Sewer Utility 42 inch interceptor project (information only)

7) Adjournment

"Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting."

"Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993) such attendance may be considered a meeting of the Common Council. This notice is given so that members of the Common Council

EXECUTIVE SUMMARY

TITLE: APPLICATION FOR REIMBURSMENT UNDER THE SEWER LATERAL REPLACEMENT POLICY

BACKGROUND: As per Resolution No. 3500 adopted by the City of Hartford Common Council on 3/18/2018, the owner of the following property is now applying for Sewer Lateral Replacement Reimbursement. He has filled out the required application, and has received the following quote from Gall's Trenching, Inc. for his home:

Chris & Katie Gschwender, 337 East Lincoln Ave, Hartford

- $8,000.00, with up to $2,400.00 as qualifying reimbursement

FISCAL IMPACT: $2,400.00 for 337 East Lincoln Ave property from the remaining $33,260.00 budgeted under the 2020 Sewer Utility Collection System Maintenance portion of the budget for the Sewer Lateral Replacement Fund as **Account No. 595.370.536020.53846.** The current property would allocate $2,400.00, leaving a balance in the Sewer Replacement Fund of $30,860.00

RECOMMENDATION: Staff recommends approval of the Application for Reimbursement from the City of Hartford Sewer Lateral Replacement Fund by **Chris and Katie Gschwender** at a cost not to exceed **$2,400.00.**

PREPARED BY: David Piquett — 8-27-2020

Dave Piquett — Date
Plant and Collection Systems Director

REVIEWED BY: Jason R Schall — 8-27-2020

Jason Schall — Date
City Engineer

REVIEWED BY: _____ 8/27/2020

Dawn Timm
Finance Director/Treasurer

Date

APPROVED BY: _____ 8/27/2020

Steve Volkert
City Administrator

Date

ROUTING: Utility Committee - Aug, 31st , 2020

APPLICATION FOR REIMBURSEMENT

State of Wisconsin)

County of Washington) SS.

Personally appeared before me Chris Gschwender & Katie Gschwender
(Name of property owner/applicant)

Who first upon being duly sworn states as follows:

1. I am the property owner of the property located at 337 E Lincoln Ave City of Hartford, Wisconsin.

2. My mailing address is 337 E Lincoln AVE

3. My home telephone number is 920 420 1447

4. The sewer lateral services the property described in paragraph 1 above needs to be replaced for the following reasons:
Sewer Backed up when Televised plumber found Collepsed pipe

(Attach additional pages if more space is required)

5. The following is the work that either has been done or must be done to replace the sewer lateral which serves the property described in paragraph 1 above.
Contractor must excavate soil and replace entire Sewer lateral

(Attach additional pages if more space is required.)

6. I have engaged the following licensed contractor to perform the services of replacement of the sewer lateral for the premises:
Galls Trenching

7. The address and telephone number of such contractor is:
Address: PO Box 270261 Hartford WI 53027
Telephone number: 414-916-0964

Eligibility for reimbursement for replacement of sewer laterals is in accordance with the following schedule:

1. Complete replacement of sewer lateral ---------- **30% of Total Cost up to $3,500.00**

2. I understand and agree that the maximum amount available will be approved by the City Council Utilities Committee subject to disbursement of funds based upon my providing to the City Finance Director itemized billings of all costs incurred as a result of the replacement of the sewer lateral.

3. All checks for disbursement of funds for the replacement of the sewer lateral shall be made payable to the property owner/applicant.

4. Prior to the issuance of such checks, the City shall receive a lien waiver from the contractor, waiving any claim or lien of any type as relates to materials, equipment, work or services provided for the replacement of such sewer lateral.

5. I also understand and agree that:

   a. The City of Hartford reserves the right to refuse reimbursement if it can be determined that blockage of the sewer lateral resulted directly from negligence of any persons other than employees of the City of Hartford or their designees. "Negligence" includes but is not limited to failure or blockage caused by foreign objects or materials being improperly flushed down a toilet, or damage to the sewer lateral caused by excavation or the improper use of chemicals or equipment. Failures or blockages that result from normal age-related deterioration of the pipe or the resulting infiltration of soil and or tree roots <u>are eligible</u> for reimbursement.

   b. The City of Hartford requires that to be eligible for reimbursement, the <u>entire sewer lateral</u> must be replaced both within the public right-of-way, and on private property. A City designee (either the City Engineer or Sewer Utility Director) may authorize reimbursement if either determines, upon inspection or review that total replacement of the sewer lateral is not warranted. A written report detailing how such a determination was reached shall be completed by the City designee, and shall be attached to this Application prior to reimbursement.

6. This application for reimbursement must be approved by the City of Hartford City Council Utilities Committee. The City reserves the right to limit the number of applications approved each year based on funds available. Property owners must provide photocopies of all <u>itemized</u> bills associated with sewer lateral replacement, in addition, all work must be completed and approved by the City, prior to reimbursement. Reimbursement by the City of Hartford will not exceed $3,500.00.

7. I have received a copy of the City of Hartford Sewer Lateral Replacement Policy and agree to the terms and conditions set forth in this application.

Date: 8/27/2020

(Signature of property owners)

Susan H. Roethle

Notary Public

My Commission Expires: 7/22/21

Katie Gockenbach

(Signature of property owners)

SUSAN H. ROETHLE
NOTARY
PUBLIC
STATE OF WISCONSIN

P.O. Box 270261 • Harford, Wisconsin 53027 • (414) 916-0964

08/24/2020

QUOTED FOR: Chris Gischwender
337 E Lincoln Ave
Hartford, WI 53027

QUOTED BY: Gall's Trenching, Inc
Jeff R Gall

DESCRIPTION OF QUOTE

Relay sewer line from house to main in roadway. PVC pipe will be used and bedded in stone. Slurry will be used to backfill ditch in the roadway and at the sidewalk areas, according to the specifications of the City of Hartford. Excess spoil will be hauled off site, ditch line in grassy area will be compacted, top soiled and ready for grass seed. Price includes all necessary permits, pipe, fittings, stone and slurry. Also includes replacement of any sidewalk slabs that were needed to be removed to run new sewer line.

QUOTED AMOUNT: $8000.00

Extra $1500.00 will be charged if the City of Hartford does not patch the asphalt in the road area.

Quote good for 30 days. Full payment due upon completion of job. Not responsible for any private or miss marked line