

Jack Russell Memorial Library Board
Regular Meeting – Wednesday, August 8, 2018
Common Council Chambers – 4:00pm

This is a regularly scheduled public meeting of the Jack Russell Memorial Library Board of the City of Hartford. Prior to this meeting, notice was given to the public by posting on the City Office Meeting Boards and the Jack Russell Memorial Library. In addition, 24 hours before the meeting, an agenda was placed in the City Office mail box of the Daily News.

- I. CALL MEETING TO ORDER
- II. UNANIMOUS CONSENT AGENDA
 - A. Approval of Library Board meeting minutes.
 - 1. July 11, 2018 Regular Meeting
 - B. Financial statements
 - 1. Financial report comparing budgeted versus actual numbers – July 2018
 - 2. Monthly library bills for Library Board review and approval – July 2018
 - C. Jack Russell Memorial Library Usage and Services Report – July 2018
 - D. Youth Services monthly program report – July 2018
- III. PUBLIC COMMENT PERIOD/APPEARANCES (5 Minute Limit)
- IV. CORRESPONDENCE
 - A. Thank you letter to Marilee Fuss and Maureen Russell for donation in memory of Rita Hanrahan
 - B. Acknowledgement letter to Don Hanrahan for memorial donation
 - C. Thank you letter to Mr. & Mrs. Jeffrey Feutz for donation in memory of Carlynn Hulbert
- V. OLD BUSINESS
 - A. Washington County / Monarch Library System Operating Updates
 - B. Friends of the Library – Update
 - C. Strategic Plan – Update
 - D. Wisconsin Public Library Standards – Review of Section Six
- VI. NEW BUSINESS
 - A. 2019 Budget
 - B. Request from Monarch Consortium to re-consider refund policy
 - C. Trustee Essentials: A Handbook for Wisconsin Public Library Trustees prepared by the Wisconsin Department of Public Instruction (DPI) – Review of Chapter 17
 - D. Youth Services Librarian Report – Discussion only
 - E. Library Director Report – Discussion only
- VII. UPCOMING LIBRARY BOARD MEETINGS
 - A. Regular Meeting – September 12, 2018 – Council Chambers – 4:00 PM
- IX. ADJOURNMENT

Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting.

Members of the City Council may attend the above meeting. Pursuant to State ex re. Badke v. Greendale Village Board, 173 Wis.2d 553, 494 N.W. 2d 408 (1993) such attendance may be considered a meeting of the Common Council. This notice is given so that members of the Common Council may attend the meeting without violating open meeting law.