


AGENDA
CITY OF HARTFORD
PUBLIC WORKS COMMITTEE
CITY HALL COUNCIL CHAMBERS
TUESDAY, JULY 24, 2018
6:45 P.M.

1. Call to order.
2. Roll call.
3. Public comment period.
4. 2018 Construction Projects. (Memorandum attached)
5. Discussion and consideration of approving a jurisdictional transfer agreement , Town of Hartford, City of Hartford, and Washington County – County Truck Highway N and State Trunk Highway 83. (Executive Summary attached)
6. Adjournment

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING. PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD; 173 WIS 2D 553, 494 N.W. 2D 408 (1993) SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

MEMORANDUM

To: Public Works Committee
From: Jason W. Schall, City Engineer 
Date: 7/17/2018
Re: 2018 Construction Projects

The 2018 Construction Schedule includes a number of projects throughout the City of Hartford. Following is a list of the major projects for 2018:

- Maple Avenue Reconstruction – This project will include the complete reconstruction of Maple Avenue from Grand Avenue to Wheelock Avenue. This will include the complete replacement of sanitary sewer, water main, sidewalk, curb & gutter, asphalt pavement, and gravel base. It will also include the addition of new storm sewer along the street. The gas company has finished the gas main replacement. The City contractor will begin the project around the beginning of August.
- N. Wacker Drive Reconstruction – This project will include the complete reconstruction of N. Wacker Drive from W. State Street to just south of the railroad tracks. This will include the complete replacement of water main, curb & gutter, asphalt pavement, and gravel base. It will also include repairs to the storm sewer system and new sidewalk installation along portions of the street. Part of the water main replacement will include replacing the water main under the railroad tracks. The project has been bid. The Contractor will complete the water main replacement under the tracks this year. They will then complete the rest of the project in 2019 with a completion date of June 30th.
- N. Wacker Drive Water Main Replacement – This project will replace the water main under the Rubicon River at the N. Wacker Drive Bridge. This project was held over from last year. The water main is being designed to avoid any conflicts with the new bridge proposed for construction in 2020.
- Airport Runway Construction – The first phase of construction was bid in 2017 and the contractor began clearing trees late last year. Construction on the first phase of the runway began in April. Due to the wet conditions at the airport, the project is currently on hold and the contractor has moved equipment offsite. Contractor is estimated to resume the project in August.
- Sealcoating and Thin Asphalt Resurfacing of various streets throughout the City. These projects will be completed sometime during the months of July and August. Portions of the asphalt resurfacing project have been completed.
- Sidewalk Repair/Replacement Program – The program for 2018 includes the area south of E. Sumner Street, north of E. Lincoln Avenue, east of Grand Avenue, and west of S. Wilson Avenue. The sidewalk shaving portion of the work has been completed. Project is complete.
- Engineering for 2019 Projects – The design for next year's street projects will be completed in 2018. This will allow earlier bidding for the 2019 projects which will hopefully result in lower construction costs.

EXECUTIVE SUMMARY

TITLE: Jurisdictional Transfer Agreement

BACKGROUND:

The City was approached by Washington County to have a jurisdictional transfer of Cty Hwy N from State Street to the County Line, and Hwy 83 from Hwy 60 north to Clover Road from the County to the City.

The City Council approved the agreement in principle on October 10, 2017 in Resolution 3490.

This formal agreement spells out the exact details of the preliminary agreement not only for the City, but also for the Township which is taking ownership of other portions of County Roads.

FISCAL IMPACT:

As a part of the agreement, the County will be paying the City a lump sum figure of \$240,000 for future maintenance costs of these two sections of road.

RECOMMENDATION:

The staff has carefully reviewed the agreement and recommends an approval.

PREPARED BY: Steve Volkert DATE: 7-18-18
Steve Volkert, City Administrator

REVIEWED BY: _____ DATE: _____
Ian Prust, City Attorney

REVIEWED BY: _____ DATE: _____
Justin Drew, City Planner

Committee Routing: Public Works Committee

July 24, 2018

**JURISDICTIONAL TRANSFER AGREEMENT
TOWN OF HARTFORD AND CITY OF HARTFORD
AND WASHINGTON COUNTY –
COUNTY TRUNK HIGHWAY "N" and STATE TRUNK HIGHWAY "83"**

THIS AGREEMENT is entered into this ____ day of _____, 2018, by and between Washington County ("County"), a quasi-municipal corporation, located at 432 East Washington Street, West Bend, WI 53095; the Town of Hartford, a municipal corporation, located at 3360 CTH K, Hartford, WI 53027; and the City of Hartford, a municipal corporation, located at 109 N. Main Street, Hartford, WI 53027.

WHEREAS, §83.025(1)(a), Wis. Stats., permits a County Board to make deletions from the county trunk highway system with the consent of the Wisconsin Department of Transportation ("Department") and the governing body of the city, village, or town in which the proposed deletion is located; and

WHEREAS, the County, Town of Hartford and City of Hartford desire to delete portions of County Trunk Highway "N" and State Trunk Highway "83" and transfer portions to the City of Hartford as more specifically described below;

NOW, THEREFORE, it is agreed between County, Town of Hartford and City of Hartford as follows:

1. The County desires to delete County Trunk Highway "N" and all corresponding rights-of-way from the County Trunk Highway system as follows:

Approximately 1.3 miles from the County Line to West State Street.

2. The Town of Hartford and the City of Hartford have consented to the deletion of County Trunk Highway "N" as described above lying within the respective municipalities and have adopted resolutions approving same.
3. The Town of Hartford and the City of Hartford have consented to the deletion of County Trunk Highway "83" from the State Highway System from State Trunk Highway "60" northerly to County Trunk Highway "K" lying within the respective municipalities and have adopted resolutions approving same
4. The City of Hartford accepts the transferred road and acknowledges full responsibility for the ownership and maintenance of County Trunk Highway "N" and all the associated land lying thereunder and adjacent thereto, including all culverts, sidewalks, signage and signals associated therewith, more specifically described below:

Those lands located in the City of Hartford and Town of Hartford lying within Transportation Project Plat No.: 3944-00-01 including amendments used for highway purposes. Said Transportation Project Plat recorded in the office of the Washington County Register of Deeds office on February 26, 2014 as document number 1355244.

5. The City of Hartford accepts the transferred road and acknowledges full responsibility for the ownership and maintenance of State Trunk Highway "83" from State Trunk Highway "60" northerly to Wilson Avenue and all the associated land lying thereunder and adjacent thereto, including all culverts, sidewalks, signage and signals associated therewith, more specifically described below:

Those lands located in the City of Hartford and Town of Hartford lying contiguous in the following described line as used for highway purposes: Beginning at the Southwest corner of the Southwest Quarter of Section 21, Town 10 North, Range 18 East; thence northerly a distance of 1,350 feet, along the west line of said Southwest Quarter, to the center of the intersection of State Trunk Highway "83" (North Main Street) and Union Street; thence easterly a distance of 3,835 feet along the centerline of Union Street aka State Trunk Highway "83" to the centerline extended of Wilson Avenue; thence northerly a distance of 6,750 feet, along the centerline of State Trunk Highway "83", to the centerline extended of Clover Road, said point being on the north line of the Northeast Quarter of Section 16, Town 10 North, Range 18 East. Said roadway lies within Sections 16, 20, and 21 of Town 10 North, Range 18 East.

6. The County shall pay to the City of Hartford a lump sum amount of \$92,000 as full and final payment for the current depreciated value of the entire physical infrastructure of County Trunk Highway "N" as described above, with payment of same made to the City after the transfer described herein.
7. Pursuant to Section 66.0301(6), Wis. Stats., the transferred roads described in Paragraphs 4 and 5 shall attach to the City of Hartford upon the approval of the Wisconsin Department of Administration, as described in Paragraph 12, below. All parties acknowledge and approve the town islands that will result from the attachment of the property described herein.
8. The County, Town of Hartford and City of Hartford acknowledge that consent and approval of the Wisconsin Department of Transportation is required and agree to cooperatively take all necessary steps to obtain this said consent and approval.
9. Upon the transfer, the City of Hartford will rename County Trunk Highway "N" to West State Street.
10. The County will remove all County Trunk Highway "N" route markers from County Trunk Highway "N" as described above but will leave all other traffic control devices in place for use, maintenance or disposal by the City of Hartford.
11. By signing this agreement, the City of Hartford has agreed to accept the jurisdictional transfer of ownership of County Trunk Highway "N" and State Trunk Highway "83" as described in this document. The actual transfer of jurisdiction shall occur on October 31, 2018 unless another date is agreed to by the parties or their designees.

12. The Town of Hartford and City of Hartford acknowledge that consent and approval of the Wisconsin Department of Administration is required for the annexation of that portion being transferred to the City of Hartford on County Trunk Highway "N" and State Trunk Highway "83" and agree to cooperatively take all necessary steps to obtain this said consent and approval. Maintenance and all other responsibilities shall commence on October 31, 2018 on County Trunk Highway "N" even if annexation is not yet obtained. Maintenance and all other responsibilities shall commence on October 31, 2028 on State Trunk Highway "83" from Wilson northerly to Clover Road even if annexation is not yet obtained, and from State Trunk Highway "60" to Wilson Avenue on October 31, 2018.

13. In consideration of the additional roadway of approximately 2.25 miles of State Highway 83 from State Highway 60 to Clover Road from the State Highway System and transfer same to the City System, the City of Hartford agrees to accept \$148,000 from Washington County with the County also providing all maintenance from Wilson to Clover including plowing, shouldering, grass cutting, painting, chip sealing (within 5 years) and animal maintenance for 10 years as full and final payment for the current depreciated value of the physical infrastructure of State Trunk Highway "83"; and

WASHINGTON COUNTY BY:

TOWN OF HARTFORD BY:

 Donald A. Kreifall
 County Board Chairperson
 Date: _____

 Maurice Strupp, Chairperson
 Date: _____

 Ashley Reichert, County Clerk
 Date: _____

 Rebecca Schuster, Clerk
 Date: _____

 Scott M. Schmidt
 Highway Commissioner
 Date: _____

CITY OF HARTFORD BY:

 Timothy C. Michalak, Mayor

Date: _____

Lori Hetzel, Clerk

Date: _____