



CITY HALL 109 NORTH MAIN STREET · HARTFORD, WI 53027

City of Hartford Police & Fire Commission Agenda
Council Chambers, 109 North Main Street
Thursday, June 14, 2018
7:00 p.m.

This is a regular meeting of the Police and Fire Commission of the City of Hartford. Prior to this meeting, notice was given to the public by posting an agenda on the City Office Meeting Board, Library Bulletin Board, and Police Bulletin Board. In addition, the Daily News (the official City newspaper) was given notice of this meeting and an agenda was placed in their City Office mailboxes at least 24 hours ago.

- 1) Call to Order
- 2) Roll Call
- 3) Public Comment Period
- 4) Approval of the minutes from the May 9, 2018 meeting (minutes attached)
- 5) *Fire & Rescue* – No new business
- 6) *Police Department* - The Police and Fire Commission is to move into closed session pursuant to Wis. Stats. 19.85(1)(c) for the purpose of “*considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*” The Commission will review Communications Officer candidate selection process scores.
- 7) *Police Department* – The PFC will remain in closed session pursuant to Wis. Stats. 19.85(1)(c) for the purpose of “*considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.*” The Commission will interview Police Aide for potential appointment by advantage under §62.13(4)(a).
- 8) *Police Department* – The Commission will return to open session.
- 9) *Police Department* – The Commission will vote on the following matters:
 - a) To establish a current eligibility list for the position of Communications Officer.
 - b) To confirm Chief Groves’ appointment of a candidate to the position of regular part-time Communications Officer on or after June 15, 2018, subject to successful completion of all pre-hire conditions.
 - c) To confirm Chief Groves’ appointment via advantage of a Police Aide to the position of Police Officer on or after June 15, 2018, subject to successful completion of all pre-hire conditions.
- 10) Adjournment

Dean Kirley, President
Hartford Police and Fire Commission

“Persons with disabilities requiring special accommodations for attendance at the meeting should contact the City Clerk at least one (1) business day prior to the meeting. Members of the Common Council may attend the above meeting. Pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W.2d 408 (1993) such attendance may be considered a meeting of the Common Council. This notice is given so that members of the Common Council may attend the meeting without violating the open meeting law.”

POLICE & FIRE COMMISSION

CITY OF HARTFORD, 109 N. Main Street, Hartford, WI 53027

May 9, 2018 Minutes

1. The PFC meeting was called to order at 7:00 pm in the Council Chambers.
2. Present: Commissioners Albrecht, Fehr, Hetzel, Kirley, and Kuhar; Police Chief Groves; Fire & Rescue Chief Stephans; Aldermanic Representative Mixon.
3. Public Comment Period: None
4. Motion by Kirley & seconded by Hetzel to approve the April 12, 2018 minutes. Approved 5-0.
5. Motion by Kuhar & seconded by Fehr to enter into closed session to review scores and eligibility list for full-time Firefighter/AEMT recruitment process. Approved 5-0.
6. Motion by Albrecht & seconded by Fehr to return to open session. Approved 5-0.
7. Motion by Kuhar & seconded by Fehr to approve Chief Stephans' Firefighter/AEMT eligibility list to be in effect until 5/9/2019. Approved 5-0.
8. Motion by Kirley & seconded by Albrecht to confirm Chief Stephans' appointment of Kyle Wenzel as full-time Firefighter/AEMT on or after 5/10/2018. Approved 5-0.
9. Motion by Fehr & seconded by Albrecht to enter into closed session to review scores for the Police Sergeant recruitment process. Approved 5-0.
10. Motion by Kuhar & seconded by Fehr to return to open session. Approved 5-0.
11. Motion by Kirley & seconded by Hetzel to establish an eligibility list (effective 5/10/2018-5/10/2019) for a vacancy and subsequent appointment of a candidate to the rank of Sergeant. Approved 5-0.
12. Motion by Hetzel & seconded by Fehr confirming Chief Groves' appointment of Officer James Fidler to fill Sergeant vacancy on or after 5/10/2018. Approved 5-0.
13. Motion by Kirley & seconded by Kuhar confirming Chief Groves' appointment by advantage of Police Intern Eric Strunsee to fill Police Aide vacancy on or after 5/10/2018. Approved 5-0.
14. Motion by Fehr & seconded by Kirley to fill one Patrol Officer vacancy from eligibility list, contingent upon Common Council approval of underlying agreement, on or after 9/1/2018. Approved 5-0.
15. Chief Groves reviewed Memorandum of Understanding with HUHS for Police Officer services for the 2017-2018 school year.
16. Motion by Hetzel & seconded by Kirley to enter into an agreement with the HUHS District for a part-time Police School Liaison Officer and to add a 27th approved staffing position for

a Police Officer to accommodate this position, contingent upon final HUHS School Board approval. Approved 5-0.

17. Motion by Albrecht & seconded by Kirley to elect Police & Fire Commission Officers for a two-year term (June 2018 – May 2020). Dean Kirley is President, Ronald Kuhar is Vice-President, and Dennis Albrecht is Secretary. Approved 5-0.
18. Motion by Albrecht & seconded by Fehr to adjourn meeting at 7:50 pm. Approved 5-0.

Respectively,
Ronald L. Kuhar, Secretary
Hartford Police & Fire Commission