

AGENDA
CITY OF HARTFORD
PUBLIC WORKS COMMITTEE
CITY HALL COUNCIL CHAMBERS
TUESDAY, MAY 26, 2020
6:30 P.M.

1. Call to order.
2. Roll call.
3. Public comment period.
4. 2020 Construction project update. (Memorandum attached)
5. Discussion and consideration of adopting an ordinance amending chapter 340, Schedule E – No Parking Zones of the Hartford Municipal Code. (Executive Summary attached)
6. Update for new sidewalk installation on Evergreen Drive. (Memorandum attached)
7. Discussion of annual Public Works tour.
8. Adjournment

NOTE: "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING. PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD; 173 WIS 2D 553, 494 N.W. 2D 408 (1993) SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

MEMORANDUM

To: Public Works Committee
From: Jason W. Schall, City Engineer 
Date: 5/20/2020
Re: 2020 Construction Projects

The 2020 Construction Schedule includes a number of projects throughout the City of Hartford. Following is a list of the major projects for 2020:

- Martin Drive and Morgan Drive Reconstruction – This is the complete reconstruction of these two streets from Evergreen Drive to Jefferson Avenue. Project was started in 2019 but did not finish due to the early winter weather. The project is now complete.
- Mill Street Parking Lot – This is the construction of the new Mill Street parking lot between E. Sumner Street and Park Avenue. Project was started in 2019 but did not finish due to the early winter weather. The project is now complete.
- N. Wacker Drive Reconstruction – This project will be the reconstruction of N. Wacker Dr. from W. State Street to Abbott Avenue. This project includes the complete replacement of the water main, spot repairs of the curb & gutter and sidewalk, repairs to the storm sewer, and complete replacement of gravel base and asphalt pavement. The contractor is currently finishing the concrete repairs. Asphalt pavement will be completed within the next two weeks.
- N. Wacker Drive Water Main Replacement – This project will replace the water main under the Rubicon River at the N. Wacker Drive Bridge. The water main was designed to avoid any conflicts with the new bridge proposed for construction. This work will be completed in the next 2 months.
- Harrison Street Reconstruction – This is the complete reconstruction of Harrison Street from Birch Lane to Cedar Street including the sanitary sewer, water main, sidewalk, curb & gutter, gravel base and asphalt pavement. Storm sewer repairs are also included in the project.
- Mill Pond Bulkhead Wall Replacement – This project will complete the replacement of walls around the Mill Pond that began in 2014. This project will included the north wall of the pond, ADA accessible overlooks, canoe/kayak launch, and asphalt path.
- N. Wacker Drive Bridge Replacement – This a project done in conjunction with Wisconsin DOT. The N. Wacker Drive Bridge will be completely replaced. New sidewalk will be included on the east side of the new bridge.
- N. Wacker Drive Resurfacing – This project will resurface N. Wacker Drive from W. Wisconsin Street to the railroad tracks and will include adding a new bike/pedestrian lane or path.
- Sanitary Sewer Extension 1 – This project includes the extension/installation of sanitary sewer along portions of Hwy. 83 and Lee Road east of Hwy. 83.

- Sanitary Sewer Extension 2 – This project includes the extension/installation of sanitary sewer throughout the Hillcrest Estates Subdivision and along Hillcrest Drive and portions of Lee Road adjacent to the Hillcrest Estates Subdivision.
- Sealcoating and Thin Asphalt Resurfacing of various streets throughout the City.
- Sidewalk Repair/Replacement Program – The 2020 sidewalk program includes area from Cedar Street to S. Wilson and from E. Lincoln Avenue to Scot Court. The Engineering Department has marked the sections of sidewalk in need of repair. Contractor is currently working on the repairs.
- Engineering for 2021 Projects – The design for next year’s street projects will be completed in 2020.

EXECUTIVE SUMMARY

TITLE: An Ordinance Amending Chapter 340, Schedule E—No Parking Zones of the Hartford Municipal Code.

BACKGROUND: Hartford Union High School officials contacted the City to discuss on-street parking in the vicinity of the High School property. The High School is in the process of evaluating and redesigning traffic flow on the property. As part of that discussion, they are also looking at traffic flow on the streets adjacent to the High School. After a review of the area around the High School, staff proposed some additional “No Parking” areas to the Public Works Committee at its March meeting.

The additional areas of “No Parking” included the following:

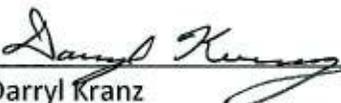
- On the south side of W. Monroe Avenue from 250’ west of Cedar Street to a point 550’ further west. (from 7:30 a.m. to 4:30 p.m. on school days)
- On the north side of W. Monroe Avenue from Cedar Street to Summit Avenue. (from 7:30 a.m. to 4:30 p.m. on school days)
- On the east side of Cedar Street from 370’ south of W. Monroe Avenue to a point 580’ further south. (from 7:30 a.m. to 4:30 p.m. on school days)
- On the east side of Cedar Street from 55’ north of W. Monroe Avenue to a point 300’ further north.
- On the west side of Summit Street from W. Monroe Avenue to Harrison Street. (from 7:30 a.m. to 4:30 p.m. on school days)

The ordinance is attached amending Chapter 340, Schedule E – No Parking Zones. These changes will require additional “No Parking” signage to be installed along the streets.

FISCAL IMPACT: The approximate cost of the new signage is \$1,000.00.

RECOMMENDATION: Staff recommends the ordinance amending Chapter 340, Schedule E – No Parking Zones of the Hartford Municipal Code.

PREPARED BY:  5-20-2020
Jason W. Schall
City Engineer
DATE

REVIEWED BY:  5-20-2020
Darryl Kranz
Public Works Director
DATE

REVIEWED BY: _____
Scott MacFarlan
Police Chief
DATE

REVIEWED BY: 
Ian Prust
City Attorney

5-20-2020
DATE

APPROVED BY: 
Steve Volkert
City Administrator

5-20-20
DATE

ROUTING: Public Works - May 26, 2020
Common Council - June 9, 2020

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 340, SCHEDULE E – NO PARKING ZONES

The Common Council of the City of Hartford, Washington/Dodge Counties, Wisconsin, do ordain as follows:

SECTION 1: Section 340, Schedule E, of the *Hartford Municipal Code* is amended designating No Parking Zones :

- W. Monroe Avenue, south side, from Cedar Street to a point ~~250~~ 800 feet west (from 7:30 a.m. to 4:30 p.m. on school days).
- W. Monroe Avenue, north side, from Cedar Street to ~~50 feet west of Cedar Street~~ Summit Avenue (from 7:30 a.m. to 4:30 p.m. on school days).
- Cedar Street, east side, from W. Monroe Avenue to a point ~~370~~² 950 feet south of W. Monroe Avenue (from 7:30 a.m. to 4:30 p.m. on school days).
- Cedar Street, east side, from the north line of W. Monroe Avenue to a point ~~55~~ 355 feet north of the north line of W. Monroe Avenue.
- Summit Street, west side, from W. Monroe Avenue to Harrison Street. (from 7:30 a.m. to 4:30 p.m. on school days).

SECTION 2: This Ordinance shall be in full force and effect from and after passage and publication of this Ordinance as provided by law.

Signed:

Timothy C. Michalak, Mayor

INTRODUCED: June 9, 2020

ADOPTED:

ATTEST:

Lori Hetzel, City Clerk

MEMORANDUM

To: Public Works Committee

From: Jason W. Schall, City Engineer



Date: 5/20/2020

Re: Update for New Sidewalk Installation on Evergreen Drive

The Common Council approved a Final Resolution for the installation of new sidewalk on the east side of Evergreen Drive as part of the 2020 Sidewalk Program. As staff and the contractor were preparing for the installation of the new sidewalk along Evergreen Drive, a conflict with the new installation was discovered.

Approximately 140 feet south of E. Monroe Avenue there are several obstacles in the vicinity of the new sidewalk. There are several AT&T pedestals, an electric transformer, a street light pole, some old concrete stairs, and there is an elevation change. When planning for the sidewalk, the number and location of these obstacles was overlooked. However, as staff was staking the new sidewalk, it was discovered there is not enough room to get the sidewalk through this area and meet all ADA requirements for new sidewalk installation.

It is staff's intention to postpone the new sidewalk installation along Evergreen Drive until a solution is found to all the obstacles at this location. Contact has been made with the utilities to see if any or all of these obstacle could be relocated. I will keep the Committee updated with the progress of this situation.

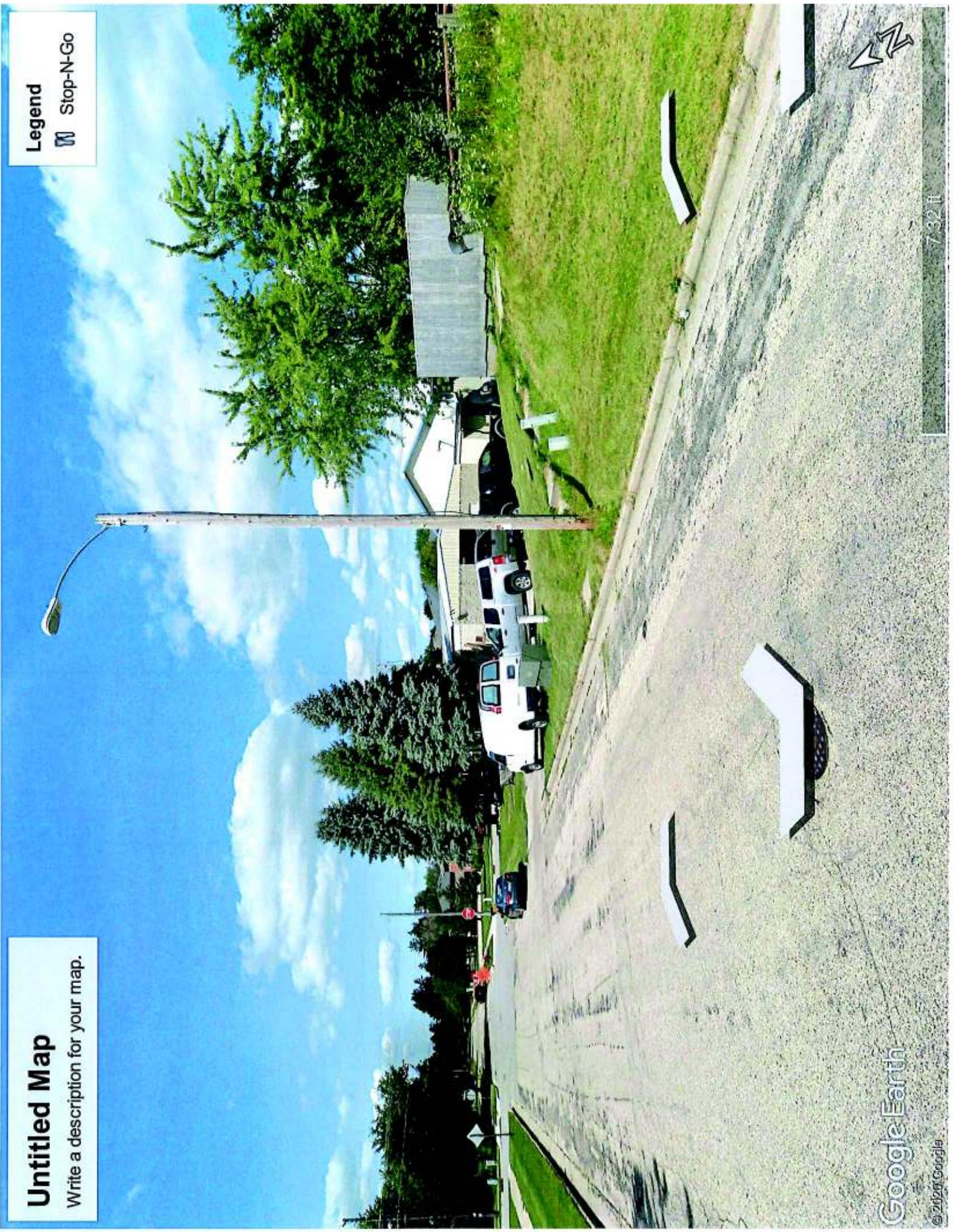
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