

AGENDA  
CITY OF HARTFORD  
PUBLIC WORKS COMMITTEE  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, MAY 22, 2018  
5:45 P.M.


**THE PUBLIC WORKS COMMITTEE TO MEET AT THE REAR OF CITY HALL AT 5:45 PM FOR A TOUR OF VARIOUS MUNICIPAL SITES. THE COMMITTEE WILL THEN RECONVENE IN THE COMMON COUNCIL CHAMBERS FOR THE REMAINDER OF ITS AGENDA. ALL ALDERPERSONS WELCOME TO ACCOMPANY THE COMMITTEE.**

1. Call to order.
2. Roll call.
3. Public comment period.
4. 2018 Construction Projects. (Memorandum attached)
5. Discussion and consideration of a request to change parking time limits on the east side of North Main Street from East Wisconsin Street to 130 feet south of East Wisconsin Street. (Executive Summary attached)
6. Discussion and consideration of approving way-finding signs. (Memorandum attached)
7. Adjournment

**NOTE:** "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING. PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD; 173 WIS 2D 553, 494 N.W. 2D 408 (1993) SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

# MEMORANDUM

To: Public Works Committee  
From: Jason W. Schall, City Engineer   
Date: 5/16/2018  
Re: 2018 Construction Projects

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The 2018 Construction Schedule includes a number of projects throughout the City of Hartford. Following is a list of the major projects for 2018:

- Maple Avenue Reconstruction – This project will include the complete reconstruction of Maple Avenue from Grand Avenue to Wheelock Avenue. This will include the complete replacement of sanitary sewer, water main, sidewalk, curb & gutter, asphalt pavement, and gravel base. It will also include the addition of new storm sewer along the street. The gas company is scheduled to begin replacing the gas main along this street in early June. The City contractor will begin the project around mid-July.
- N. Wacker Drive Reconstruction – This project will include the complete reconstruction of N. Wacker Drive from W. State Street to just south of the railroad tracks. This will include the complete replacement of water main, curb & gutter, asphalt pavement, and gravel base. It will also include repairs to the storm sewer system and new sidewalk installation along portions of the street. Part of the water main replacement will include replacing the water main under the railroad tracks. Final plans will be completed by the end of May with bidding to follow. Construction is anticipated to begin sometime in July.
- N. Wacker Drive Water Main Replacement – This project will replace the water main under the Rubicon River at the N. Wacker Drive Bridge. This project was held over from last year. The water main is being designed to avoid any conflicts with the new bridge proposed for construction in 2020.
- Airport Runway Construction – The first phase of construction was bid in 2017 and the contractor began clearing trees late last year. Construction on the first phase of the runway began in April.
- Sealcoating and Thin Asphalt Resurfacing of various streets throughout the City. These projects will be completed sometime during the months of June, July, and August.
- Sidewalk Repair/Replacement Program – The program for 2018 includes the area south of E. Sumner Street, north of E. Lincoln Avenue, east of Grand Avenue, and west of S. Wilson Avenue. The sidewalk shaving portion of the work has been completed. The replacement contractor started earlier this month and continues working in the area.
- Engineering for 2019 Projects – The design for next year's street projects will be completed in 2018. This will allow earlier bidding for the 2019 projects which will hopefully result in lower construction costs.



## EXECUTIVE SUMMARY

**TITLE:** Request to change Parking Time Limits on the east side of North Main Street from East Wisconsin Street to 130 feet south of East Wisconsin Street.

**BACKGROUND:** In 2005 the Hartford Bid Director requested that the City Engineer review the parking status on North Main Street adjacent to Downtown Beverage and Komp's businesses and create a 30-Minute Limited Parking Zone because employees of area businesses were using this section of the street for long-term parking thereby eliminating parking spaces for the adjacent businesses patrons. The parking area in question includes four (4) stalls, from East Wisconsin Street to approximately 130 feet south on the east side of North Main Street. An Ordinance was adopted to change this parking zone to 30 minute limited parking

Area businesses have now requested that this 30 minute parking limitation be eliminated and return to the 2 hour parking zone as it was in the past. The letter requesting the change is signed by several business owners and states 30 minute parking is insufficient for their patrons.

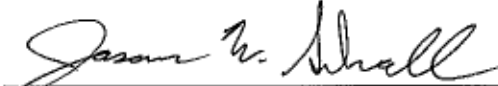

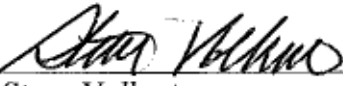
The parking stalls in question are located in front of Downtown Beverage. The owner of Downtown Beverage is not in favor of changing all four stalls to 2 hour parking and suggested a compromise of changing 2 of the parking stalls to 2 hour parking.

There are three options to consider:

1. Change all four parking stalls back to 2 hour parking.
2. Leave all four parking stalls as 30 minute parking.
3. Change the 2 southern most stalls to 2 hour parking and leave the 2 northern most stalls at 30 minute parking.

**FISCAL IMPACT:** About \$100 to replace current parking signs.

**RECOMMENDATION:** Public Works Committee to choose one of the three options and, if needed, make a recommendation to the Common Council for an Ordinance Change.

PREPARED BY:	 _____ Jason Schall City Engineer	<u>5-16-18</u> Date
REVIEWED BY:	 _____ Darryl Kranz Director of Public Works	<u>5-16-18</u> Date
APPROVED BY:	 _____ Steve Volkert City Administrator	<u>5-16-18</u> Date

ROUTING: Public Works Committee - May 22, 2018  
Common Council - June 5, 2018



March 26, 2018

To whom it may concern:

I am writing this letter on behalf of several businesses. We would like the 30 min parking signs on North Main Street to be removed and put to 2 hour parking. Our business needs more than 30 min parking at times. The parking signs are located in front of Downtown Beverage (they have their own parking lot next to the building). We believe the 30 minute parking was when Komp Brothers Meat Market was in existence.

If you have any further questions please contact one of us.

Classy Secrets Salon  
Morgan Differt 414-507-6971

Bombshell Beauty Hair by Kim  
Kim Daley 262-224-2848

Classy Hair by Julie  
Julie Depies 262-673-6474

MirMar Designs  
Miranda Selsing 262-339-2403

Frosty Freeze Refrigeration  
John Gregoriou 262-443-4292

**EXECUTIVE SUMMARY**

**TITLE:** Way-finding signs

**BACKGROUND:**

The Hartford BID approached the Downtown Redevelopment Committee on producing Way-Finding signs to help visitors to the City make their way to major attractions including public parking lots.

The Downtown Redevelopment Committee has developed and reviewed several options for the sign and came up with the attached design.

There are a total of 23 locations throughout the City along Hwy 60/Sumner and Hwy 83 in which these signs would be located.

**FISCAL IMPACT:**

The only cost to the City would be the in-kind cost of putting these signs up. All materials and the signs themselves would be paid for by the Chamber, BID and HADC.

**RECOMMENDATION:**

The staff recommends the approval of the signs.

PREPARED BY: Steve Volkert DATE: 4-24-18  
Steve Volkert, City Administrator

REVIEWED BY: Justin Drew DATE: 4/30/18  
Justin Drew, City Planner

Committee Routing: Public Works

May 22, 2018



City of  
**HARTFORD**  
WI

← Parking

← Auto Museum

← Schauer Center

← Fire Dept.

← Rec. Center