

AGENDA  
CITY OF HARTFORD  
PUBLIC WORKS COMMITTEE  
VIRTUAL MEETING YOUTUBE LIVE  
TUESDAY, APRIL 21, 2020  
6:30 P.M.

1. Call to order.
2. Roll call.
3. Public comment period.
4. Discussion and consideration of approving an ordinance repealing and recreating Chapter 340, Schedule F – Limited Parking Zones. (Executive Summary attached)
5. Adjournment

**NOTE:** "PERSONS WITH DISABILITIES REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE CITY CLERK AT LEAST ONE (1) BUSINESS DAY PRIOR TO THE MEETING."

"MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE ABOVE MEETING. PURSUANT TO STATE EX REL. BADKE V. GREENDALE VILLAGE BOARD; 173 WIS 2D 553, 494 N.W. 2D 408 (1993) SUCH ATTENDANCE MAY BE CONSIDERED A MEETING OF THE COMMON COUNCIL. THIS NOTICE IS GIVEN SO THAT MEMBERS OF THE COMMON COUNCIL MAY ATTEND THE MEETING WITHOUT VIOLATING THE OPEN MEETING LAW."

## Executive Summary

**Title:** Restatement of Chapter 340, Schedule F Parking Zones

**Background:** Chapter 340, Schedule F of the Municipal Code contains all the hourly parking restrictions in the City of Hartford. The City Administrator has proposed limited term parking in the spaces immediately behind City Hall to better provide parking for residents with business at City Hall. In reviewing Schedule F as it is currently written, it became clear that there were several issues which have accumulated in Schedule F over the last 20+ years:

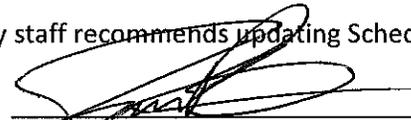
1. Multiple parking zones that have been created over the years, that are no longer organized within the Municipal Code.
2. Parking Zones which are no longer of use by the City or adjacent properties.
3. Outdated legal descriptions due to parking lot and right-of-way changes.

To address these issues, the City Attorney, City Engineer, and Department of Public Works collaborated to reorganize, consolidate and correct Schedule F. The proposed ordinance streamlines the parking zones by eliminating unused parking categories and consolidating parking zones where possible. All legal descriptions have been reviewed and corrected so that all references are up-to-date, a map of the final changes is also included.

**Fiscal Impact:** Approximately \$1,000.00 for new signage.

**Recommendation:** City staff recommends updating Schedule F Parking Zones

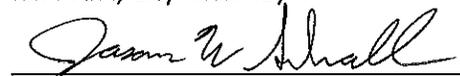
PREPARED BY:

  
\_\_\_\_\_  
Ian Prust, City Attorney

DATE:

4-15-2020

REVIEWED BY:

  
\_\_\_\_\_  
Jason Schall, City Engineer

DATE:

4-15-2020

APPROVED BY:

  
\_\_\_\_\_  
Steven Volkert, City Administrator

DATE:

4-15-2020

ROUTING:

Public Works  
Common Council

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE REPEALING AND RECREATING CHAPTER 340, SCHEDULE F – LIMITED PARKING ZONES**

The Common Council of the City of Hartford, Washington/Dodge Counties, Wisconsin, do ordain as follows:

SECTION 1: Section 340, Schedule F, of the *Hartford Municipal Code* is repealed and recreated designating Limited Parking Zones (Including Loading Zones):

**See Exhibit A (Attached).**

SECTION 2: This Ordinance shall be in full force and effect from and after passage and publication of this Ordinance as provided by law.

Signed:

\_\_\_\_\_  
Timothy C. Michalak, Mayor

INTRODUCED: May 12, 2020

ADOPTED:

ATTEST: \_\_\_\_\_  
Lori Hetzel, City Clerk

## Exhibit A

### SCHEDULE F LIMITED PARKING ZONES (INCLUDING LOADING ZONES)

In accordance with Section 340.0011, the following parking zones are established:

- I. Parking is limited to fifteen minutes for purposes of loading and unloading only, during the hours of 9:00 a.m. to 5:00 p.m. Monday through Saturday at the following places:
  1. North Main Street, west side, from a point 370 feet north of Sumner Street to a point 412 feet north of Sumner Street.
  2. East Jackson Street, north side, from the east curbing of Mill Street to a point 130 feet west of the east curb line of Mill Street.
  3. East Jackson Street, north side, from 80 feet east of North Main Street to 97 feet east of North Main Street.

- II. Parking is limited to 30 minutes at the following places, during the hours set forth below:

During the Hours of 9:00 a.m. to 5:00 p.m. Monday through Saturday

1. On the east side of North Main Street from a point 136 feet north of East Sumner Street to 163 feet north of East Sumner Street.
2. South Main Street, east side, from 106 feet south of East Sumner Street to a point 128 feet south of East Sumner Street.
3. North Main Street, east side, from East Wisconsin Street to 90 feet south of East Wisconsin Street.

During the Hours of 7:00 a.m. to 6:00 p.m. Monday through Friday

1. North Main Street, west side, from a point 105 feet north of the north curb line of E. Jackson Street to a point 171 feet north of the north curb line of E Jackson Street (3 parking stalls).

- III. Parking is limited to 90 minutes hour at the following places, during the hours set forth below:

During the Hours of 9:00 a.m. to 5:00 p.m. Monday through Friday

1. That portion of the City Hall Parking Lot north of Jackson Street and South of City Hall.

- IV. Parking is limited to 2 hours at the following places, during the hours set forth below:

During the Hours of 7:00 a.m. to 4:00 p.m. Monday through Friday

1. The north side of Pine Street between Grant Street and North Wacker Drive.

During the Hours of 9:00 a.m. to 8:00 p.m. Monday through Friday and 9:00 a.m. to

5:00 p.m. on Saturday

1. The west side of Mill Street, from a point 40 feet south of East Jackson Street to a point 106 feet south of East Jackson Street and from a point 134 feet north of East Sumner Street to a point 200 feet north of East Sumner Street, and east side of Mill Street from East Jackson Street to Park Avenue.
2. All those portions of North Main Street and South Main Street lying between Wisconsin Street and Kossuth Street.
3. North Main Street between Wisconsin Street and Union Street.
4. The northeast side of the southeast extension of West Wisconsin Street between West Wisconsin Street and North Main Street.

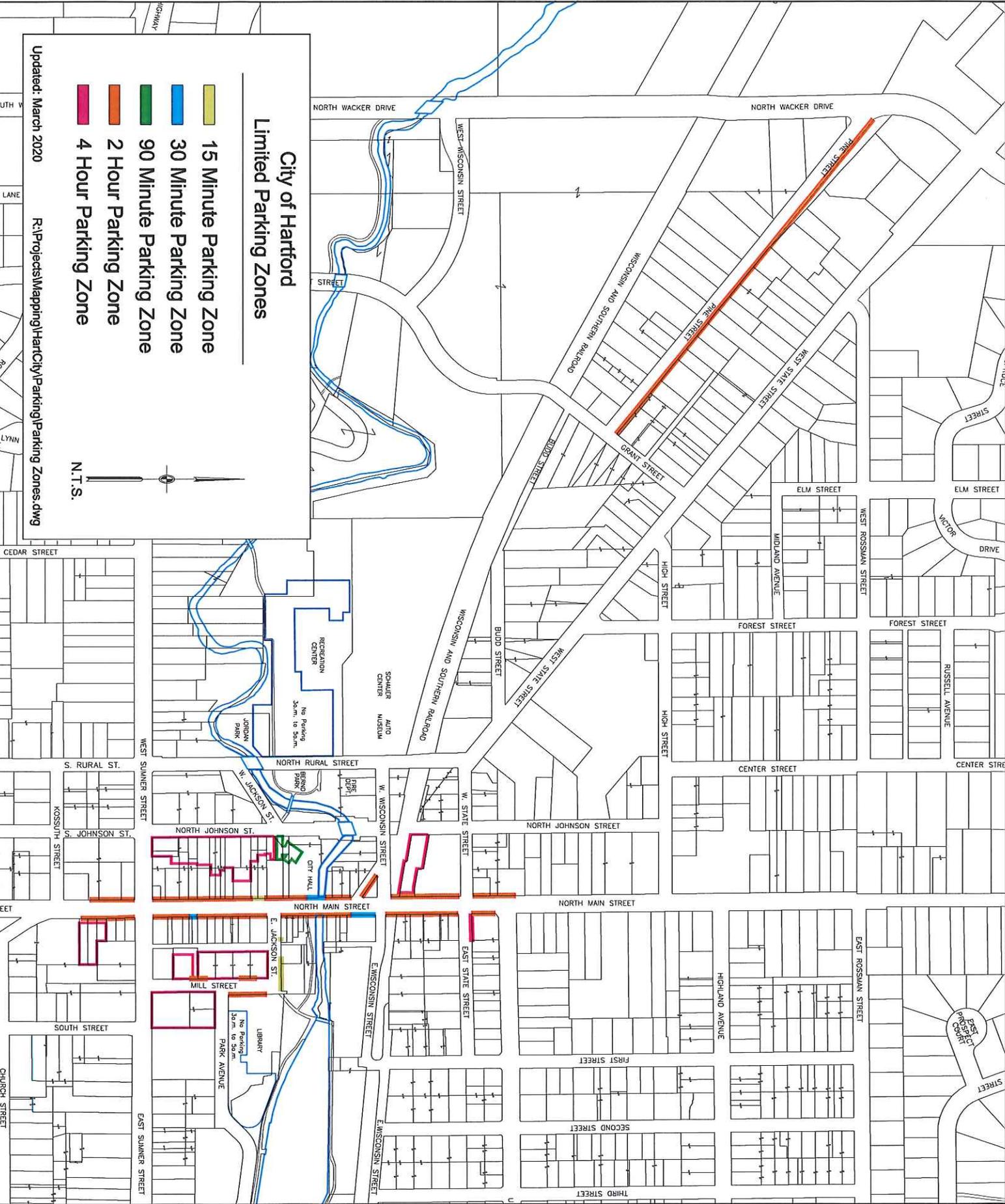
- V. Parking is limited to 4 hours at the following places, during the hours set forth below:

During the Hours of 9:00 a.m. to 8:00 p.m. Monday through Friday and 9:00 a.m. to 5:00 p.m. on Saturday

1. The parking lot located north of West Sumner Street, east of North Johnson Street, and south of Jackson Street and bounded on the east by the buildings located on North Main Street; except as otherwise designated by the private owners of any portion of the parking lot.
2. The municipal parking lot located east of South Main Street between 22 and 32 South Main Street.
3. The upper and lower municipal parking lot commonly denominated as "the Mill Street Parking Lot" and bounded by Mill Street on the east, Jackson Street on the north, a public alley on the west, and private property on the south.
4. The municipal parking lot bounded by Mill Street on the west, Park Avenue on the north, private property on the east and East Sumner Street on the south.
5. Lot 2 of Washington County Certified Survey Map No. 6889 (215 North Main Street).
6. East State Street, north side, from North Main Street to 106 feet east of North Main Street.

- VI. Exceptions. The following exceptions to the parking zones set forth herein are established:

1. Motor vehicles used by City Officials or employees on official City business which display a long-term permit.
2. Motor vehicles of part- or all-day visitors to City Hall for whom parking in longer-term parking lots is impractical, in the opinion of a City Official, which display a valid permit.



**City of Hartford**  
**Limited Parking Zones**

- 15 Minute Parking Zone
- 30 Minute Parking Zone
- 90 Minute Parking Zone
- 2 Hour Parking Zone
- 4 Hour Parking Zone



Updated: March 2020

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UTL W  
 LANE  
 LYNN  
 CEDAR STREET  
 S. RURAL ST.  
 JOHNSON ST.  
 SOUTH STREET  
 CHURCH STREET

NORTH WACKER DRIVE  
 WEST WISCONSIN STREET  
 WISCONSIN AND SOUTHERN RAILROAD  
 PINE STREET  
 WEST STATE STREET  
 GRANT STREET  
 BLOD STREET  
 WISCONSIN AND SOUTHERN RAILROAD  
 WEST STATE STREET  
 HIGH STREET  
 ELM STREET  
 MIDLAND AVENUE  
 WEST ROSSMAN STREET  
 VICTOR DRIVE  
 ELM STREET  
 FOREST STREET  
 FOREST STREET  
 RUSSELL AVENUE  
 CENTER STREET  
 CENTER STREET  
 NORTH RURAL STREET  
 W. JACOBSON ST.  
 WISCONSIN STREET  
 W. STATE STREET  
 NORTH JOHNSON STREET  
 NORTH JOHNSON STREET  
 NORTH MAIN STREET  
 NORTH MAIN STREET  
 EAST STATE STREET  
 WISCONSIN STREET  
 WISCONSIN STREET  
 E. JACOBSON ST.  
 MILL STREET  
 PARK AVENUE  
 EAST WISCONSIN STREET  
 EAST WISCONSIN STREET  
 HIGHLAND AVENUE  
 EAST ROSSMAN STREET  
 FIRST STREET  
 SECOND STREET  
 THIRD STREET  
 EAST STATE STREET

RECREATION CENTER  
 No Parking  
 Jordan Park  
 SPaulding AND MUSEUM

LIBRARY  
 No Parking  
 Park Avenue

EAST STATE STREET